



No.MANUU/Estate/F.No.142/Vol-VII/2023-24/ 155

24<sup>th</sup> January, 2024

**CIRCULAR**

**Sub:- Allotment of vacant staff Quarters - Applications Invited - Regarding**

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A few staff quarters are vacant and may be considered for allotment by the Competent Authority as per entitlement & eligibility and as per prescribed procedure. The details of vacant staff quarters and the entitlement thereof are as under:-

S.No.	Type of Quarter	Carpet Area in Square meters	No. of quarters vacant	Entitlement as per Level in the pay matrix in 7 <sup>th</sup> CPC
01	Type III	Block A (50.76)	Four Quarters (A-7, 9,10 & 12) (General Category - 3) (Reserved under SC - Category - 1)	6,7,8

Therefore, applications are invited from the interested employees for allotment of above Quarters. The employees who have already applied and enlisted in the waiting list need not apply again. However, they can update their particulars, if any. The last date of accepting the filled in applications duly forwarded through proper channel shall be (15) days from the date of issue of notification.

  
Assistant Registrar  
(Estate & Transport)

To

All Deans, Directors, Principals,  
Heads/In-charge of the Departments /Sections  
(for circulation among Teaching & Non Teaching Staff)

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