## Office of the Registrar

No. MANUU/E.R-I(B)/F.309/2023-24/543

26th July, 2023

## NOTICE

\* \* \* \*

Sub: Utilizing the services of Guest Faculty / Contractual faculty during break period - Reg.

All the Deans, Heads / Incharge of the Departments / Directors / Principals/Incharge of CTEs/Polytechnics/Off-Campuses are hereby informed that the services of Guest Faculty/Contractual faculty engaged on contractual basis may be utilized during break period for the purpose of academic work viz. evaluation, admissions, developing course contents, etc. They may claim their remuneration with endorsement from HoDs/Deans/Directors/Principals after completion of the academic work as stated above.

This issues with the approval of the Vice Chancellor.

## Copy to:

- 1. All Deans, School of Studies/Directors/Heads/Incharge of the Departments
- 2. Principals/Incharge of CTEs/Polytechnics/Off-Campuses
- 3. Finance & Accounts Section
- 4. Office of the VC/Registrar/OSD-I/OSD-II
- 5. Director, CIT for uploading on the University website.
- 6. Concerned file.