



स्थापना एवं भर्ती – II अनुभाग / Establishment & Recruitment – II Section

सं./No. MANUU/ER-II/EF.318/2023-24/682

14<sup>th</sup> July 2023

कार्यालय आदेश/OFFICE ORDER

**विषय/Sub:** Sanction of Dress Allowance to the eligible Non-Teaching employees as per 7<sup>th</sup> CPC recommendations– Orders – Issued.

**संदर्भ /Ref:** 1.Dept. of Expenditure (MoF) O.M.No.19051/1/2017-E.IV, dated 02.08.2017  
2. Approval of the Vice Chancellor dated 07.07.2023

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The Competent Authority has accorded approval for sanction of Dress Allowance to (98) eligible Non-Teaching employees w.e.f 01.07.2023 as mentioned in the list annexed herewith at the following rates:

SN	Category	Designation	Amount per annum ₹
1	I	Medical Officer/Lab Technician/X-Ray Technician @Rs. 5,000/- per year	5,000/-
2	II	Nursing Officers @Rs.1800/- per month (Rs.21,600/- per year)	21,600/- (1800x12)
3	III	Drivers @ Rs.5,000/- per year	5,000/-
4.	IV	Cooks/ Multi Task Staff (Office Attendants/Lab Attendants/Library Attendants/ Hostel Attendants/ Workshop Attendants/ Kitchen Attendants @ Rs.Rs.5000/- per year	5,000/-

2. Further, the eligibility to Dress Allowance shall be subject to condition that Head/Incharge of the employee concerned certifies on the monthly attendance sent to F&A Section and ER-II Section that the employee has been regularly wearing the Uniform during the period covered under statement of attendance.

3. Therefore, all the above eligible Non-Teaching employees are hereby directed to submit an undertaking duly certified by the concerned Heads/Incharges to the Finance & Accounts Section on or before 25.07.2023 (copy of the undertaking enclosed) for release of payment.

// By Order //

  
सहायक कुलसचिव /Asst. Registrar  
Establishment and Recruitment –II

प्रतिलिपि /Copy to:-

1. Offices of V.C/Registrar/OSD-I/OSD-II
2. The Finance Officer for release of payment
3. All Heads of Schools/Departments/Centres/Institutes/Sections
4. All the eligible Non-Teaching Employees
5. Director, CIT for uploading on the University website.
6. Concerned file.

गञ्जीबौली, हैदराबाद - ५०००३२, तेलंगाना, भारत / Gachibowli, Hyderabad – 500 032, T.S. India

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**UNDERTAKING**

I \_\_\_\_\_ designation \_\_\_\_\_  
Department / Section / Centre \_\_\_\_\_ undertake that I will  
attend the office in uniform as prescribed by the University vide order No.  
MANUU/ER-II/EF.318/2023-24/682, dated 14.07.2023 failing which my Dress  
Allowance may be withdrawn.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

ID No: \_\_\_\_\_

Designation: \_\_\_\_\_

Place of work: \_\_\_\_\_

**List of Eligible Non-Teaching Employees for payment of Dress Allowance for the year  
2023**

SN	ID No.	Name of the employee	Designation	Amount Rs.
1	956	Dr. K. Riyaz	Medical Officer	5000.00
2	233	Mr. Sanjay Kumar Dayanand	Nursing Officer	21600.00
3	915	Mrs. Asma Banu	Nursing Officer	21600.00
4	237	Mr. Thamimuddin Khaja	X-ray Technician	5000.00
5	243	Mr. Wajihus shams	Lab Technician	5000.00
6	7	Mr. K T Raju	Driver	5000.00
7	9	Mr. Abdul Hafeez	Driver	5000.00
8	15	Mr. G Ramchander	Driver	5000.00
9	166	Mr. Zaheen Ahmed	Driver	5000.00
10	178	Mr. Syed Ghouse	Driver	5000.00
11	299	Mr. G. Kumar	Driver	5000.00
12	484	Mr. Syed Hussain	Driver	5000.00
13	329	Mr. C Ramu	Cook	5000.00
14	257	Mr. Md. Hasnain Quiser	Cook	5000.00
15	286	Mr. Shaik Kaleem	Cook	5000.00
16	280	Mr. Subhash Chand	Cook	5000.00
17	34	Mr. Mohd Ghouse	OA	5000.00
18	29	Mr. Mamman Sher	OA	5000.00
19	25	Mr. K Narayana Swamy	OA	5000.00
20	114	Mr. B. Rupesh Kumar	OA	5000.00
21	112	Mr. B Sreenivas Reddy	OA	5000.00
22	387	Mr. Mansoor Alam	OA	5000.00
23	205	Mr. Mohd Ishteyaque	OA	5000.00
24	110	Mrs. Haleema Begum	OA	5000.00
25	113	Mr. J Devender	OA	5000.00
26	160	Mr. Dhanajay Mandal	OA	5000.00

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SN	ID No.	Name of the employee	Designation	Amount Rs.
27	144	Ms. Sameera Ali	OA	5000.00
28	123	Mr. Qamaruz Zaman Ansari	OA	5000.00
29	125	Mr. M A Shoukat Pasha	OA	5000.00
30	158	Mr. Mohd. Arshad Ali	OA	5000.00
31	179	Mr. Shaik Abdul Habeeb Areef	OA	5000.00
32	344	Mr. Dinanath paswan	OA	5000.00
33	254	Mr. Mohd Iqbal	OA	5000.00
34	363	Mr. Rajeev Kumar Gaur	OA	5000.00
35	226	Mr. Maisan Mohan Rao	OA	5000.00
36	222	Mr. Mohd. Ezaz	OA	5000.00
37	229	Mr. Kiran Kumar K.	OA	5000.00
38	225	Mr. Menga Ravi Kumar	OA	5000.00
39	219	Mr. Mohd. Imtiyaz	OA	5000.00
40	221	Mr. Mohd. Javed	OA	5000.00
41	220	Mr. Mohd. Shabbir	OA	5000.00
42	260	Mr. Siddeeq Ahmed	OA	5000.00
43	245	Mr. Mohd Shafi ur Rahman	OA	5000.00
44	227	Mr. P Narsingh Rao	OA	5000.00
45	223	Mr. Mohd. Abdul Majeed	OA	5000.00
46	328	Mr. T M Shameel	OA	5000.00
47	228	Mr. M.A Imran Pasha	OA	5000.00
48	255	Mr. Rizwan Ahmed	OA	5000.00
49	278	Mr. Fazalur Rahman	OA	5000.00
50	370	Mr. Ram Kalap	OA	5000.00
51	345	Mr. Mohd Tammanna	OA	5000.00
52	323	Mr. Mohd. Saleem	OA	5000.00
53	359	Mr. Syed Yousuf Rizvi	OA	5000.00
54	348	Mr. A. Sujeeth Kumar	OA	5000.00
55	347	Mr. Kamatam Mahesh	OA	5000.00

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SN	ID No.	Name of the employee	Designation	Amount Rs.
56	408	Mr. Shaik Mohd. Ataullah	OA	5000.00
57	409	Mr. Akram Ali	OA	5000.00
58	447	Mr. Ajeet Kumar Pandey	OA	5000.00
59	376	Mr. Rajesh Kumar	OA	5000.00
60	505	Mr. Bhutan Kumar Mahto	OA	5000.00
61	517	Mr. Manoj Jamedar	OA	5000.00
62	503	Mr. Mohd. Basharat Kareem	OA	5000.00
63	488	Ms. G. Sirisha	OA	5000.00
64	559	Mr. J. Ramesh Naik	OA	5000.00
65	847	Mr. Hafijullah	OA	5000.00
66	870	Mr. Abdul Razzak I Manik	OA	5000.00
67	579	Mr. Syed Ateef	OA	5000.00
68	797	Mr. Sudhir Kumar	OA	5000.00
69	723	Mr. K. Lakshman	OA	5000.00
70	224	Mr. Md Khadeer	Kitchen Attendant	5000.00
71	232	Ms. Fatima Begum	Kitchen Attendant	5000.00
72	262	Mr. Mohd. Shamiuddin	Kitchen Attendant	5000.00
73	891	Mr. Mohammed Saleem	Kitchen Attendant	5000.00
74	528	Ms. A . Venkata Lakshmi	Hostel Attendant	5000.00
75	500	Mr. Abdul Muqreed	Workshop Attendant	5000.00
76	829	Mr. Swadesh Kumar	Workshop Attendant	5000.00
77	343	Mr. Obaisur Rahman	Lab Attendant	5000.00
78	277	Mr. Shabbir Ahmed	Lab Attendant	5000.00
79	497	Mr. Adil Pasha	Lab Attendant	5000.00
80	522	Ms. Noorie Salma	Lab Attendant	5000.00
81	689	Mr. Nawaz Ahmed	Lab Attendant	5000.00
82	512	Mr. Mohd. Junaid Alam	Lab Attendant	5000.00
83	520	Mr. Jaibir Singh	Lab Attendant	5000.00
84	521	Mr. Ravi Kanchi	Lab Attendant	5000.00

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*Ahmed*

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SN	ID No.	Name of the employee	Designation	Amount Rs.
85	526	Mr. Mahboob G.B.	Lab Attendant	5000.00
86	487	Mr. S. Venkat Narayana	Lab Attendant	5000.00
87	545	Mr. Basavaraj K	Lab Attendant	5000.00
88	716	Mr. Md. Yousuf Sharif	Lab Attendant	5000.00
89	718	Mr. N. Srikanth Reddy	Lab Attendant	5000.00
90	791	Mr. Som Prakash Kumar	Lab Attendant	5000.00
91	939	Mr. Shaikh Faisal	Lab Attendant	5000.00
92	244	Mr. Md. Imran	Library Attendant	5000.00
93	786	Mr. Md. Mujeeb Khan	Library Attendant	5000.00
94	1006	Mr. Alqam Masood	Library Attendant	5000.00
95	527	Mr. Mujeebur Rahman	Library Attendant	5000.00
96	515	Mr. Akhlakur Rahman	Library Attendant	5000.00
97	519	Mr. Mohd. Faisal	Library Attendant	5000.00
98	1022	Mr. Mohammed Ambiya	Library Attendant	5000.00

*Ashana*  
UDC

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Section Officer  
14/7

*[Signature]* 14/7/23  
Assistant Registrar