

MAULANA AZAD NATIONAL URDU UNIVERSITY
DIRECTORATE OF DISTANCE EDUCATION
GENERAL ENGLISH B.A., B.Sc., B.Com.
2nd YEAR (2018-2019)

Assignment No. 1
(BLOCK I)

To be submitted on or before:

Max. Marks: 30

Min. Marks: 12

PART-A(Multiple Choice Questions)

I. Answer all questions.

5x2=10

(i) We use complete sentences in -----speech.

(a) formal (b) informal (c) direct (d) indirect

(ii) The greeting, "See you later" is used while-----a conversation.

(a) closing (b) starting (c) both (d) none

(iii) "Hello, I am Raheem" is an example of-----.

(a) introducing others (b) self-introduction (c) both (d) none

(iv) We-----when we make a mistake.

(a) apologise (b) thank (c) both (d) none

(v) "Sure", is an expression used while-----someone.

(a) interrupting (b) agreeing (c) thanking (d) none

PART-B (Very Short Answer)

Note: Write very short Answers on any two (2) of the following questions

2x5=10

2. Give an example of opening and closing a formal conversation, along with it provide appropriate responses to it.
3. When do you introduce yourself formally? Give one example of a formal introduction.
4. What is an apology? Give an example.
5. Give some examples of seeking permission.

PART-C (Long Answer)

Note: Answer any one(1) of the following questions

1x10=10

6. Construct a dialogue introducing yourself formally to the Principal of your college.
7. Build a conversation using the expressions of agreement and disagreement in the following situation:
'John and Tom are neighbours. They begin to talk about co-education in schools.'
8. Build a telephonic conversation making an appointment with a dentist.