



**Directorate of Distance Education**

**Certificate Course in Functional English (July 2023 admission batch)**

**Semester 1**

**Assignment 2 (Units 6 to 10)**

**Marks 15**

**Course 1 - Listening/Speaking**

**PART A**

**1. Answer all the questions. Each question carries 1 mark.**

**5 marks**

- i. *Good morning!* is an example of \_\_\_\_\_ greeting.
- a) Formal
  - b) Informal
  - c) Both formal and informal
  - d) Neither formal nor informal
- ii. *I'm good* is a response to \_\_\_\_\_.
- a) Are you bad?
  - b) Where do you live?
  - c) How are you doing?
  - d) What's your name?
- iii. \_\_\_\_\_ is an example of extending good wishes.
- a) Excuse me
  - b) Bye
  - c) Thank you
  - d) Have a nice time
- iv. An example of seeking permission is \_\_\_\_\_.
- a) Sure...
  - b) Of course...
  - c) May I...
  - d) All of these
- v. \_\_\_\_\_ is an example of warning.
- a) Be careful!
  - b) Look out!
  - c) Watch out!
  - d) All the above

**PART B**

**Answer the following in brief. Each question carries 5 marks.**

**10 marks**

2. What are the different ways to seek permission and to grant permission. Give examples.

3. Write a short speech on Any Festival.

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**Certificate Course in Functional English (July 2023 admission batch)**

**Semester 1**

**Assignment 2 (Units 16 to 20)**

**Marks 15**

**Course 2 - Reading/Vocabulary**

**PART A**

**1. Answer all the questions. Each question carries 1 mark. 5 marks**

- i) The words *hospital*, *bank* and *factory* refer to \_\_\_\_\_.
- a) Means of transport
  - b) Skills
  - c) Places of work
  - d) None of these
- ii) The words *cricket*, *stadium*, and *match* refer to \_\_\_\_\_.
- a) Films
  - b) Sport
  - c) Aviation
  - d) All of these
- iii) *Keyboard*, *output*, and *CPU* are words that you would use while discussing \_\_\_\_\_.
- a) Pollution
  - b) Computers
  - c) Furniture
  - d) None of these
- iv) \_\_\_\_\_ means to start a computer.
- a) Boot
  - b) Shoe
  - c) Bit
  - d) byte
- v) The full form of *C.V.* is \_\_\_\_\_.
- a) Curricular vest
  - b) Curriculum Vitae
  - c) Curriculum Vital
  - d) Curry Van

## **PART B**

**Answer the following in brief. Each question carries 5 marks.**

**10 marks**

2. Read the given passage and answer the questions that follow:

The Self-Employed Women's Association (SEWA) founded by Ela Bhaat in 1972 has been organizing self-employed, poor women to fight for their rights. SEWA has organized these workers into trade unions to fight for minimum wages and job security.

- a) What does SEWA stand for?
- b) Who founded it?
- c) When was it founded?
- d) Who organized the workers into trade unions?
- e) The self-employed poor women are encouraged to fight for their rights.  
True or False

3. What are your hobbies? Answer in brief.

Directorate of Distance Education

Certificate Course in Functional English (January 2022 admission batch)

Semester 1

Assignment 2 (Units 26 to 30)

Marks 15

Course 3 - Writing/Grammar

PART A

1. Answer all the questions. Each question carries 1 mark. 5 marks

- i) Choose the word with the wrong past tense form.
  - a) Hurried
  - b) Stopped
  - c) Had
  - d) None of these
- ii) The adverb form of the adjective *quick* is \_\_\_\_\_.
  - a) Quickly
  - b) Quickness
  - c) Quickest
  - d) Quicker
- iii) I am suffering \_\_\_\_\_ fever.
  - a) With
  - b) From
  - c) On
  - d) None of these
- iv) **But, and, or** are examples of \_\_\_\_\_ .
  - a) Adjectives
  - b) Prepositions
  - c) Nouns
  - d) Conjunctions
- v) Identify the irregular verb:
  - a) Come
  - b) Go
  - c) Write
  - d) All the above

PART B

Answer the following in brief. Each question carries 5 marks. 10 marks

2. Write a paragraph on *My Sister*.
3. Write a letter to your friend on any topic.