



مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited with "A+" Grade by NAAC)

مولانا آزاد نیشنل اردو یونیورسٹی

Curriculum Vitae

Dr. Ayesha Sultana

Assistant Librarian

Saiyid Hamid Library

Central Librarry

,, E-Mail: ayesha@manuu.edu.in

Contact No.:



• **Highest Education** : Ph.D. (Library and Information Science)

• Academic/Research/Industrial Experience

From Year	To Year	Position Held	Organization
15-06-2007	29-05-2023	Assistant Librarian	Maulana Azad National Urdu University
01-09-2002	30-06-2007	Assistant Librarian	Shadan Womens College of Engineering and Technology
01-06-2001	31-08-2002	Other	Nexus Information Services Co. Pvt. Ltd.

• Publications

Papers In Journals

- 1 Sultana, A. (2015).Use of Library and Internet Resources by Urdu Faculty, Research Scholars and P.G. Students in University Libraries of Andhra Pradesh State.*International Journal of Advanced Library and Information Science* 3(1), 2348-5167
- 2 Sultana, A. (2017).Implementation of Mobile Commerce in Libraries : A case study of Maulana Azad National Urdu University Central Library, Hyderabad.*International Journal of Library and InformationStudies* 7(4), 2231-4911

• Membership of Professional Bodies

Professional Body	Membership Type	Fee/Paid	From Date	To Date
Telangana State Library Association	Professional Bodies Membership	Paid	01-06-2015	30-05-2023

• Participation in Academic Events

Event Type	Event Level	Title	Held At	Organised By	Duration	Role
Orientation Program	National Level	Orientation Course	Maulana Azad National Urdu University	Academic Staff College, UGC, MANUU	From 03-10-2009 To 30-10-2009	Participant
Any Other	National Level	One day Training Programme	St. Anns College, Mehdipatnam, Hyderabad	St. Anns College	From 18-07-2012 To 18-07-2012	Participant

Any Other	National Level	Professional Development Program for Library Professionals	Maulana Azad National Urdu University	UGC Academic Staff College	From 10-12-2012 To 15-12-2012	Participant
Refresher Course	National Level	Refresher Course in Library Science	University of Pune	UGC-Academic Staff College	From 25-11-2013 To 15-12-2013	Participant
Refresher Course	National Level	Refresher Course in Research Methodology (Interdisciplinary Course)	UGC-Academic Staff College, Maulana Azad National Urdu University	UGC-Academic Staff College	From 10-09-2015 To 30-09-2015	Participant
Any Other	National Level	Professional Development Program on Library Automation	UGC-HRDC, Maulana Azad National Urdu University	UGC-HRDC	From 28-12-2015 To 02-01-2016	Participant
Refresher Course	National Level	Refresher Course in Library and Information Science	Osmania University	UGC-HRDC	From 08-09-2016 To 29-09-2016	Participant
Workshop	National Level	Three Day National Workshop on Management and Use of E-Resource	Dr. B.R. Ambedkar Open University, Hyderabad	Dr. B.R. Ambedkar Open University	From 01-10-2016 To 03-10-2016	Participant
Refresher Course	National Level	Refresher Course in Human Rights (Interdisciplinary Course)	Osmania University	UGC-HRDC	From 27-02-2017 To 18-03-2017	Participant
Workshop	State Level	Two Day Workshop on Institutional Digital Repository	Vijayawada	School of Planning and Architecture	From 21-04-2017 To 22-04-2017	Participant
Any Other	National Level	Training Program in Library Management	Saiyid Hamid Library, Maulana Azad National Urdu University	Saiyid Hamid Library	From 13-02-2018 To 18-02-2018	Participant
Refresher Course	National Level	Digital Library	Swayam Online Course	Consortium for Educational Communication	From 01-08-2021 To 15-09-2021	Participant
Any Other	National Level	Recent Advances in Library Management and Information Technology	Online	UGC-Approved Short-Term Program	From 12-09-2022 To 17-09-2022	Participant

• **Administrative Responsibilities**

From Date	To Date	Responsibility Description	Scope of Resp.	Organization
15-06-2007	28-02-2023	Have been Co-ordinating the Acquisition section related works as Section In-charge. Assisting Librarian/Deputy Librarian in catering to the library services including, planning, research assistance, supervision of staff, organizing of library material, maintenance of books, reports etc. Monitoring the general maintenance related to the first floor of the Library building. Looking after the various infrastructural facilities available on the first floor.	Departmental Level	
01-12-2019	06-12-2019	Actively participated and performed physical stock verification carried out in the Saiyid Hamid Library	Departmental Level	Saiyid Hamid Library
13-06-2022	30-05-2023	Assisting in updating the library website and also contributes in the development, organization and management of e-resources including their accessibility over Intranet/Internet, digitization of library resources, electronic delivery of information, etc.	Departmental Level	Saiyid Hamid Library
01-11-2022	30-11-2022	Participated in the process of editing of documents available in KOHA LMS being used by the Saiyid Hamid Library, MANUU	Departmental Level	Saiyid Hamid Library

I hereby declare that the above mentioned information is true to the best of my knowledge and belief.

Date : _____

Place : _____

Ayesha Sultana