

To,  
The Registrar,  
MANUU.

Date:

Sub: Permission Performa for Organizing Programme-Reg.

Respected Sir,

MSU is planning to organize a programme titled -----dated-----  
venue-----time-----with following invitees;

- 1.
- 2.
- 3.
- 4.
- 5.

We request your good-self to please grant us permission for the same.

With warm regards.

Sincerely Yours

Signature:

Name:

Designation:

Note: Application should be addressed at least three working days before the programme.