



**प्रवेश निदेशालय / Directorate of Admissions / نظامت داخلہ**

Date: 29<sup>th</sup> June, 2025

**Procedure for Conduct of Online Certificate Verification and Online Interview for  
Ph.D. (Social Work)**

Certificates Upload Dates	Certificate Verification Dates	Interview Dates
30 <sup>th</sup> June - 2 <sup>nd</sup> July, 2025	3 <sup>rd</sup> July – 4 <sup>th</sup> July, 2025	9 <sup>th</sup> July– 10 <sup>th</sup> July, 2025

- The qualified candidates shortlisted for Ph.D. online certificate verification are required to upload the following certificates from **30<sup>th</sup> June to 2<sup>nd</sup> July, 2025** through their application ID credentials on the Admission portal <https://manucoe.in/regularadmission/>
  - \*Proof of Urdu as a subject/language or as a medium in 10<sup>th</sup> /12<sup>th</sup> /Graduation or equivalent Madarasa courses with Urdu as medium of instruction approved by MANUU.
  - \*Marks sheet of 10<sup>th</sup> /SSC/equivalent Board Examination.
  - Marks sheet of 12<sup>th</sup>/equivalent Board Examination.
  - \*Marks sheet of Graduation.
  - \*Marks sheet of qualifying examination-Post Graduation.
  - Transfer certificate (from the Institution last studied).
  - Migration certificate (from the Institution last studied).
  - \*Valid Category certificates SC/ST/OBC/EWS (format prescribed by Government of India) if applicable.
  - Bonafide/Character certificate (from the institution last studied).
  - \*Proof of Exemption from appearing in ET for those who have qualified in UGC Category-1, Category-2 and Category-3.
  - \*Copy of research proposal.
  - \*PowerPoint presentation of research proposal (6 to 8 slides).

**Note:\* Mandatory as relevant.**

- While uploading the certificates, selected candidates are required to update their contact phone number and email through which they would log in for online Interview.
- The Head of the Department along with a Verification team, constituted by HoD, would access the student's data and verify the uploaded certificates on **3<sup>rd</sup> July– 4<sup>th</sup> July, 2025**. After certificate verification the team would approve the candidates eligible for interview and, in case of any clarification required, may contact the student to do so with the telephone number provided.
- On scheduled verification date, i.e., between **3<sup>rd</sup> July – 4<sup>th</sup> July, 2025** the candidates are required to be alert and respond to any clarification sought by the Department Verification team.
- In case of non-mandatory certificates time would be given for submission till **15<sup>th</sup> July, 2025**.
- The Ph.D. Interview schedule will be micro planned by the Department, i.e., hourly schedule of allotment of candidates which would be intimated to eligible candidates through their registered email. Kindly avoid logging in and waiting through the entire process of Interview.
- The online meeting login would be shared to **all eligible candidates through e-mail by 6.00 pm one day before the Interview**.
- All the candidates appearing for online interview are required to have proper bandwidth and stable internet connection preferably to Laptops/Desktop/Smartphone so that they can share their Research Proposal Presentation.

<b>List of Candidates Shortlisted for Online Certificate Verification for Admission to Ph.D. (Social Work) - 2025-26</b>								
<b>S.No</b>	<b>Application No</b>	<b>Hall Ticket</b>	<b>Name</b>	<b>Gender</b>	<b>Category</b>	<b>Full Time /Part Time</b>	<b>ET Result</b>	<b>ET Exemption Category</b>
1.	M250001465	2519640001	EFFATH UNISSA	F	General	Full Time	Not Qualified	Category-3
2.	M250004478	2530640001	DARAKSH AN PERWEEN	F	OBC	Full Time	Qualified	Category-3
3.	M250000206	2536640001	MOHAM MAD AZHAR ANSARI	M	OBC	Full Time	Absent	Category-3

Director,  
Directorate of Admissions

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