



NOTICE INVITING QUOTATION

Short NIQ No.	MANUU/ENGG/2024-25/F 477 18
Subject:-	Repair/servicing of air conditioners at CSE Coachnig Academy MANUU Campus, Gachibowli, Hyderabad.
Date of start of Quote Submission	13-09-2025 09:00 HRS
Last date & Time for submission of Quote	29-09-2025 15:00 HRS
Date & Time of Opening of Bids	29-09-2025 15:30 HRS or as re-scheduled by University (if any).

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I/c Engineering Section
MANUU
I/c Engineering Section
Maulana Azad National Urdu University
Gachibowli, Hyderabad-32

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SCHEDULE OF QUANTITIES

Name of Work:	Repair/servicing of air conditioners at CSE Coachnig Academy MANUU Campus, Gachibowli, Hyderabad.				
No:	MANUU/ENGG/2024-25/F.477/				
S No	Description	Qty	Unit	Rate	Amount
1.1	<u>Reading Room:</u> Repair/servicing of Voltas make 2 Ton split type air conditioners including indoor & outdoor PCB repair, Gas Top up Charging, fixing of net/jali in outdoor unit fan, white cement packing as required to make the same fully functional as per the manufacturers specifications.	1	Job		
1.2	<u>Reading Room:</u> Repair/servicing of Carrier make 1.5 Ton split type air conditioners including replacement of outdoor 1/2" and 1/4" copper valves/nut, Gas leak test and full Gas Charging, white cement packingas required to make the same fully functional as per the manufacturers specifications.	1	Job		
2	<u>Co-ordinator Room:</u> Repair/servicing of Voltas make 1.5 Ton split type air conditioners including Copper foaming, Gas Top up Charging, white cement packing as required to make the same fully functional as per the manufacturers specifications.	1	Job		
3	<u>Director Chamber:</u> Repair/servicing of Onida make 1.5 Ton split type air conditioners including repair/replacement of PCB display, replacement of swing motor, white cement packing as required to make the same fully functional as per the manufacturers specifications.	1	Job		
4	<u>Director Chamber:</u> Repair/servicing of Onida make 1.5 Ton split type air conditioners including Gas top up charging, white cement packing as required to make the same fully functional as per the manufacturers specifications.	1	Job		
5	<u>Auditorium F.Floor:</u> Repair/servicing of Carrier 1.5 Ton split type air conditioners including replacement of 1/2" and 1/4" copper valves/nuts, Gas leak test and full Gas Charging, white cement packing as required to make the same fully functional as per the manufacturers specifications.	1	Job		
6	<u>Auditorium F.Floor:</u> Repair/servicing of Voltas 1.5 Ton split type air conditioners including replacement of outdoor fan motor 1/2" and 1/4" copper valves/nuts, Gas top up charging, white cement packing as required to make the same fully functional as per the manufacturers specifications.	1	Job		



7	<u>Auditorium F.Floor:</u> Repair/servicing of Voltas 1.5 Ton split type air conditioners including replacement of 50MFD Capacitor in outdoor unit, Gas top up charging, white cement packing as required to make the same fully functional as per the manufacturers specifications.	1	Job		
8	<u>Auditorium F.Floor:</u> Repair/servicing of Voltas 1.5 Ton split type air conditioners including Gas top up charging, white cement packing as required to make the same fully functional as per the manufacturers specifications.	1	Job		
9	<u>Auditorium G.Floor:</u> Repair/servicing of Carrier 1.5 Ton split type air conditioners, white cement packing as required to make the same fully functional as per the manufacturers specifications.	1	Job		
10	<u>Auditorium G.Floor:</u> Repair/servicing of Carrier 1.5 Ton split type air conditioners including gas top up charging, white cement packing as required to make the same fully functional as per the manufacturers specifications.	1	Job		
11	<u>Auditorium G.Floor:</u> Repair/servicing of Carrier 1.5 Ton split type air conditioners including indoor & outdoor PCB repair, gas top up charging, white cement packing as required to make the same fully functional as per the manufacturers specifications.	1	Job		
12	<u>Auditorium G.Floor:</u> Repair/servicing of Carrier 1.5 Ton split type air conditioners including full Gas Charging, white cement packing as required to make the same fully functional as per the manufacturers specifications.	1	Job		
13	<u>Auditorium G.Floor:</u> Repair/servicing of Carrier 1.5 Ton split type air conditioners including replacement of 50MFD capacitor in outdoor unit, Gas Top Up Charging , white cement packingas required to make the same fully functional as per the manufacturers specifications.	1	Job		
	Total (in Rs.)				
	GST%				
	Total Amount (in Rs.):				
	Quoted Rates in Words				

Signature and Stamp of bidder

Name of the Bidder:

Name of the Agency & GST No:

Contractor Address:

Mobile and Email ID:

Abdul Khaliq
12/09/2015
I/c Engineering Section, MANUU
I/c Engineering Section
Maulana Azad National Urdu University
Gachibowli, Hyderabad-32

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Terms and Conditions

1. The spare parts/consumables/material shall conform to the standards as specified in schedule of quantities. If any variation or inferior quality found, the material will be summarily rejected.
2. The work shall be executed as per original manufacturers' specifications and as per the standards and specifications laid down under the Bureau of Indian Standards, CPWD specifications latest. Where the aforesaid provisions and conditions are silent, relevant specialized literature and manufacturer's specification shall be followed for execution of work.
3. Before quoting, the contractor shall inspect the equipment at site of work and shall fully acquaint himself about the conditions prevailing at site, availability of materials in market, availability of ready site and suitable locations for execution of the work involved in achieving the completion of work.
4. The contractor shall at his own expense and risk arrange the storage of materials at site of the work for carrying out of all jobs connected with the completion of the work. The contractor shall have to abide by the regulations of the authorities concerned and the directions of the I/c Engineering Section. If during construction, it becomes necessary to remove or shift the equipment, material, etc, to facilitate execution, the contractor shall carry out the removal of shifting as directed by the I/c Engineering Section and re-shift to its original position and no claim whatsoever, shall be entertained on this account.
5. It shall be deemed that the contractor has satisfied himself as to the nature and location of the work, transport facilities, availability of site, etc. the department will bear no responsibility for lack of such knowledge & the consequences thereof.
6. The I/c Engineering Section shall have full powers for removal of any or all of the materials brought to site by contractor which are not in accordance with the contract specifications or do not conform, in character or quality. In case of default on the part of the contractor in removing rejected materials, the Officer-in-charge shall be at liberty to have them removed at the risk and cost of the contractor.
7. The work shall be carried out in such a manner so as not to interfere / or adversely / or disturb the functioning of the University and other works being executed by other agencies, if any.
8. Any damage done by the contractor to any existing work or work being executed by other agencies shall be made good by him at his own cost.
9. The contractor shall maintain in good condition all work executed till the completion of entire work entrusted to the contract under this contract.
10. No payment shall be made to the contractor for damage caused by rain, flood and other natural calamities whatsoever during the execution of works and any damage to the work on this account shall have to be made good by the contractor at his own cost.
11. The Contractor shall take instructions from the I/c Engineering Section regarding collections and stacking of materials at site.
12. The Contractor shall be responsible to arrange at his own cost all necessary tools and tackles required for execution of the works including incidental original and maintenance works.

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13. The operating cost of contractor's machinery at site i.e. power/water/Coolants/ lubricants/ Petrol/ Kerosene Oil/ Mobile Oil/ etc, if any shall be borne by the contractor himself.
14. The University shall not be responsible for any injury partial or permanent or death of any workers at site due to accident or malfunctioning of the equipment or by negligence of the Contractors staff on site.
15. All applicable and prevailing taxes will be recovered from the bills as applicable from time to time.
16. If any damage caused for public conveniences/ services, the same shall have to be repaired instant, failing which necessary recovery shall be made from the bill.
17. If any Building, Road and Channels will be damaged by the Contractor the same will have to repair by the Contractor at his risk and cost, otherwise the complete cost will be recovered as intimated by the Engineer-in-charge.
18. Validity of the quotation should be at least 30 days.
19. Price should be inclusive of all (transportation up to MANUU, Gachibowli and all other incidental expenditure, if any).
20. Prices should be indicated GST component separately duly filled in the NIQ format.
21. No advance payment will be made.
22. Verbal quotation or incomplete quotation will be rejected.
23. Any variation in the specification(s) during repair/servicing will be rejected.
24. Time allowed is 10 days and starts from the date of issue of Work Order. In case of delay in completion of the contract, Liquidate damages (LD) at one percent of the contract value per week of delay subject to a maximum of ten percent of contract value shall be levied.
25. The repair and rectification work shall be carried out to make the equipment operational to the entire satisfaction of the I/c Engineering Section.
26. Payment shall be made on submission of Invoice after satisfactory execution of the work.
27. The rates quoted are net and nothing extra shall be paid on any account.
28. The tax as applicable shall be deducted from the gross amount of the bill.

Signature of Contractor

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12/09/25
I/c Engineering Section,
I/c Engineering Section
MANUU
Maulana Azad National Urdu University
Gachibowli, Hyderabad-32

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