



Dr. K.P. Singh
Finance Officer

No. MANUU/F&A/2015-16/

2nd January 2017

OFFICE ORDER

- Sub : Settlements of pending advances & Recovery from Salary thereof - Reg
Ref : 1. MANUU/F&A/15-16/406 dated 9th March 2016
2. MANUU/F&A/15-16/NP dated 16th Aug 2016
3. MANUU/F&A/15-16/165 dated 02nd Sept 2016
4. MANUU/F&A/16-17/185 dated 30th Sept 2016

Sir / Madam

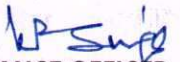
This is with reference and subject matter cited above. In spite of the above stated circulars / individual notices served, you have not complied and not settled the advances drawn by you and/or your Section / Department and the University Administration has taken a serious view of this.

However, in view of financial constraints of employees and other technical reasons, the matter of recovery of advances from the salaries of respective individuals had been extended till December 2016. In spite of giving sufficient time for settlement of advances, you have not even initiated for settlement of advances as per rules. Further, it has been noticed that in some cases, process of settlement of advance are held up with the controlling offices / coordinating sections.

Now, it has been decided that pending advances (details of advances are appended) pertaining to you and/or your Department/Section must be settled latest by 25th January 2017, failing which F&A Section will be constrained to stop the salary of the persons concerned.

If you have already settled the advances in the mean time, please check and verify at F&A Section that your advances are totally settled.

Yours faithfully


FINANCE OFFICER

To

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Copy to the following

1. Hon'ble Vice Chancellor's Peshi, MANUU
2. PVC's Peshi, MANUU
3. Registrar's Peshi, MANUU
4. The Controller of Examinations, MANUU
5. The Director, DDE, MANUU
6. The Dean, Faculty of Education, MANUU
7. The Dean, Off Campuses, MANUU

} With a request to coordinate with concerned
Offices / Officers for settlement of advances