



فاصلاتی اور آن لائن تعلیمی مرکز
CENTRE FOR DISTANCE AND ONLINE EDUCATION
(Formerly Directorate of Distance Education)

The 14th Minutes of the Centre for Internal Quality Assurance (CIQA) Committee Meeting was held on Tuesday, 26th November, 2024 at 11:30 am in the Conference Hall, Administrative Building, MANUU Campus, Hyderabad.

The following members attended the meeting:

Sl. No.	Name	Designation
1.	Prof. Syed Ainul Hasan, Vice-Chancellor, MANUU	Chairperson
2.	Prof. Sk. Ishtiaque Ahmed, Registrar, MANUU	Member
3.	Prof. V Venkaiah, Former VC, Krishna University, AP	Member
4.	Prof. S. Jeelani, Director, CDVL, HCU	Member
5.	Prof. N.I. Mulla, Professor, CDOE	Member
6.	Prof. Gulfishaan Habeeb, Professor, CDOE	Member
7.	Prof. Nikhath Jahan, Professor, CDOE	Member
8.	Prof. Mohammad Fariyad, Head, Dept. of MCJ, MANUU	Member
9.	Dr. Mohd Jamaluddin Khan, Deputy Registrar, F&A	Member
10.	Prof. Mushtaq Ahmed I Patel, Professor and Head, TSU, CDOE	Special Invitee
11.	Prof. Najmus Saher, Professor and Coordinator, B.Ed, CDOE	Special Invitee
12.	Dr. Sayyad Aman Ubed, Associate Professor (Education), CDOE	Special Invitee
13.	Dr. Irshad Ahmad Assistant Professor (Urdu), CDOE	Special Invitee
14.	Mr. Shams Imran Asst. Professor (Journalism), CDOE	Special Invitee
15.	Prof. Mohd Razaullah Khan, Director, CDOE	Member Secretary

Prof. Syed Alim Ashraf, Head, Dept. of Arabic and Prof. H. Aleem Basha, Dean, School of Sciences, MANUU could not attend the meeting due to their pre-occupation.

At the outset Prof. Mohd Razaullah Khan, Director, CDOE welcomed all the members and thanked them for attending the 14th CIQA Meeting and with the permission of the Chair presented the agenda items before the Committee.

AGENDA ITEMS

14.1 Confirmation of Minutes of 13th CIQA Meeting held on 28.05.2024.

The Minutes of 13th CIQA Meeting were circulated among the members. As no comments were received, it was resolved to approve the Minutes of the 13th CIQA Meeting.

14.1.2 Follow up Action Taken Report (ATR) on the Minutes of 13th Centre for Internal Quality Assurance (CIQA) meeting held on 28.05.2024.

The Action Taken Report was presented and approved.

14.2 ITEMS FOR REPORTING/RATIFICATION

14.2.1 Establishment of New Learner Support Centers (LSCs)

The University has established the following new Learner Support Centers (LSCs)/ Study Centers at different regions of the country on the recommendations of committees constituted for the purpose i.e. Inspection Committee at Regional/Sub-Regional Centre level and Scrutiny Committee at HQs.

S. No.	Name and Address of the Learner Support Centres (LSC)	RC/SRC	Approval of the Vice-Chancellor
1	S. S. Wilayat Hussain Degree College Village Sitapatti, P.O. Banjaria, District Deoria U.P. 274408	SRC Varanasi	12.07.2024
2	Talimuddin Niswan (Girls) P.G. College, Maunath Bhanjan, District Mau,	SRC Varanasi	12.07.2024
3	Falahe Ummat Girls Degree College, Stations Road, Bhadohi – 221401	SRC Varanasi	12.07.2024
4	Jawad Ali Shah Imambara Girl's Post Graduate College, Miya Bazar, Gorakhpur, U.P.	SRC Varanasi	12.07.2024
5	Basheer Khan Mahila (BKM) Mahavidyalaya, Usia, Dildarnagar, Ghazipur – 232330, U.P.	SRC Varanasi	12.07.2024
6	Sri Sadhana Degree College, Nandyal (previously known as PMR Degree College) (under Pabbu Madhusudan Rao Memorial Education Society), Address: 29-152-E-14-A, Nandyal-518501, Dist. Karnool, AP	SRC Hyderabad	12.07.2024
7	Gautami Degree College, Adilabad # 1-2-12/15, Shanthi Nagar Post, Dist- Adilabad-504001	SRC Hyderabad	12.07.2024



8	Rainbow Degree College, Bhainsa, No. 3-5-1/40/6/A, Asad Baba Nagar, Bhainsa, Dist- Nirmal, Telangana- 504 103	SRC Hyderabad	12.07.2024
9	Roorkee Degree College, Roorkee Address: Village: Lathardeva Shaikh, Post- Iqbalpur, Asafnagar Road, Roorkee-247667, Dist- Haridwar, Uttarakhand	RC Delhi	12.07.2024
10	Dominant College of Education, Dausa, Gupteshwar Road, Dausa-303303, Rajasthan	RC Delhi	24.10.2024
11	Abu Hurairah Girls College, Firozabad , Aqilabad, Hasanpur, Firozabad-283203, UP	RC Delhi	24.10.2024
12	Baba Vishwanath Kedarnath Vimla College, Address: At & Post: Rampur Dudhpura, Dist- Samastipur, Bihar- 848101,	RC Darbhanga	12.07.2024
13	Kamla Roy Degree College, Gopalganj, Arar Morh, Gopalganj- 841428, Bihar	RC Darbhanga	24.10.2024
14	Kasturba Girls College, Bhopal, City Campus, 25, Jinsi Road, Jahangirabad, Bhopal-462008, MP	RC Bhopal	24.10.2024
15	Bhadrakali College, Chatra, Itkhor, Chatra, Jharkhand,	RC Ranchi	24.10.2024

The Committee ratified the establishment of New Learner Support Centres (LSCs).

14.2.2 Closure of LSCs/Conversion into Exam Centres:

The University has closed the following Learner Support Centers (LSCs)/ converted into Exam Centre, at different regions of the country on the recommendations of the Scrutiny Committee on the reasons given against their names:

S. No.	Name of the LSCs	Reasons	Jurisdiction	Approval of the Vice-Chancellor
1	LSC Code: 19047 Samastipur College, Samastipur Jitwarpur, Samastipur-848134, Bihar	Due to unwillingness of the College management	RC Darbhanga	12.07.2024
2	LSC Code: 22234 Govt. Degree College, Bagaha- 1, Chotki Patti, PO- Badgaon, Bagha-1, West Champaran- 845101, Bihar	Due to poor performance, less strength in three consecutive years	RC Darbhanga	12.07.2024
3	LSC Code: 22231 National Arts Commerce & Science College Bharadi.	Due to poor performance, less strength in three consecutive years	RC Mumbai	12.07.2024
4	LSC Code: 19089 Haji Ahmed Sardar Arts and Science College Dhule	Due to poor performance, less strength in three consecutive years	RC Mumbai	12.07.2024

5	LSC Code: 19078 Islamia Girls College, Sherwani Gate, Malerkotla, Sangrur, Punjab	On the complaint and recommendations of RD-RC Delhi	RC Delhi	12.07.2024
6	LSC Code: 19206 HFM Degree College, Ward No. 03, Dibba Pada, Behind Municipal, Council, Jaisalmar- 345001 (Rajasthan)	Converted into <i>Exam Centre</i> due to poor performance	RC Delhi	12.07.2024
7	LSC Code: 22248 Rattan Group of Professional Education, Sohana, Sector 78, Tehsil: Kharar, Mohali-140308, Punjab	Recommendation of RD-RC Delhi to convert LSC into <i>Exam Centre</i> due to poor performance.	RC Delhi	12.07.2024
8	LSC Code: 19214 Govt. Degree College, Gurez, Gurez - Bandipora- 193502, J&K	Recommendation of RD-RC Srinagar to convert LSC into <i>Exam Centre</i> due to poor performance.	RC Srinagar	12.07.2024
9	LSC Code: 19216 Govt. Eliezer Joldan Memorial College, Leh Housing Colony, Leh, J&K – 194101	Recommendation of RD-RC Srinagar to convert LSC into <i>Exam Centre</i> due to poor performance.	RC Srinagar	12.07.2024
10	LSC Code: 19037 Vaagdevi Arts and Science Degree College, 4-7-298, Boktapura, Adilabad, TS	This College ceased its operations and has closed down.	SRC Hyderabad	12.07.2024
11	LSC Code: 19178 Serampore College Hoogly, WB	Due to unwillingness of the management	RC Kolkata	12.07.2024
12	LSC Code: 22251 Veer Abdul Hameed Asmarak P. G. College, Fatehpur, Jhungia Bazar, Near - Medical College, Gorakhpur, UP	The ARD's Recommendation for closing of the LSC	RC Varanasi	12.07.2024
13	LSC Code: 19117 New Height Institute of Education, Jinsi Road, Bhopal.	Concerned University stopped affiliation.	RC Bhopal	12.07.2024

The Committee ratified the closure of Learner Support Centres (LSCs).

14.2.3 Nomenclature of Directorate of Distance Education.

As per the UGC-DEB regulations 2020, the nomenclature of Directorate of Distance Education (DDE) was to be redesignated as Centre for Distance and Online Education (CDOE). The UGC in their communication insisted on renaming the Directorate as Centre for Distance and Online Education. Accordingly, the University vide Notification No. MANUU/ER-I(B)/F.110/2024-25/538 dated 24th July, 2024 has renamed DDE as Centre for Distance and Online Education (CDOE).

The Committee ratified the same.



14.2.4 Approval of B.Ed. ODL programme for the academic year 2024-25.

UGC-DEB invited fresh applications from eligible Higher Educational Institutions (HEIs) for recognition to offer programmes under Open and Distance Learning (ODL) mode from the academic year 2024-24 academic session beginning from July-August, 202 and onward vide UGC Public Notice F.No.1-16/2024 (DEB-I) dated 6th May, 2024.

Accordingly, DDE, MANUU has submitted the application to UGC-DEB portal for recognition of B.Ed. programmes on 29.05.2024. The Online Interface Expert Committee Meeting was held on 21st August, 2024. UGC-DEB has recognized B.Ed. ODL programme for the academic year 2024-25 vide email dated 8th October, 2024.

The Committee ratified the same.

14.2.5 Prospectus of UG/PG/Diploma/Certificate programmes for the Academic year 2024-25.

The Prospectus of UG (B.A., B.Com and B.Sc.) PG (M.A. Urdu, Hindi, Arabic, Islamic Studies, History and English), Diploma (Journalism and Mass Communication, Employability Skills, Teach English, Early Childhood Care and Education and School Leadership and Management) and Certificate (Functional English and Proficiency in Urdu through English) programmes is prepared for the academic year 2024-25.

The Committee ratified the same.

14.2.6 Prospectus of B.Ed. ODL programme for the Academic year 2024-25.

The Prospectus of B.Ed. (ODL) is prepared for the academic year 2024-25.

The Committee ratified the same.

14.2.7 Details of Admission UG/PG/Diploma/Certificate Programmes for the Academic year 2024-25.

As per the Notification of UGC-DEB, CDOE has issued admission notification for the academic year 2024-25. The last date of admission was 15th November, 2024. As per UGC-DEB requirement the admission data shall be uploaded on their portal before 30th November, 2024. The total admission details are given below:

Sl. No.	Programmes	Total Admissions
1.	Bachelor of Arts (BA)	4885
2.	Bachelor of Science (Biological Sciences)	1215
3.	Bachelor of Science (Physical Sciences)	231
4.	Bachelor of Commerce (B.Com.)	91
5.	Bachelor of Education (B.Ed.)	755
6.	Master of Arts (Arabic)	1100
7.	Master of Arts (Urdu)	3410
8.	Master of Arts (English)	1731
9.	Master of Arts (Hindi)	480
10.	Master of Arts (History)	523
11.	Master of Arts (Islamic Studies)	304
12.	Diploma In Early Childhood Care and Education	87



13.	Diploma In School Leadership and Management	106
14.	Diploma in Teach English	40
15.	Diploma in Journalism and Mass Communication	104
16.	Diploma in Employability Skills	7
17.	Certificate Course in Functional English	21
18.	Certificate Course in Proficiency in Urdu Through English	57
Total Admission		15147

The Committee noted and appreciated to the Director and his team.

14.3 ITEMS FOR CONSIDERATION

14.3.1 Revision of Academic Calendar 2024-25

The Academic Calendar for the year 2024-25 has been revised and placed before the committee.

S. No	Activity	Schedule
I SEMESTER		
1	Issue of Notification	25 th August, 2024
2	Last date for registration & Submission of ONLINE application form with payment of Registration fee (Rs.300)	14 th November, 2024
3	Last date for payment of admission fee	15 th November, 2024
4	Dispatch of SLM/eSLM	November/ December, 2024
5	Counselling-cum-Contact Sessions	December,2024-February, 2025
6	Submission of online/offline Assignments and Project wherever applicable	January/ February, 2025
7	Semester-End Examination	March, 2025
II SEMESTER		
8	Counselling-cum-Contact Sessions	May-July, 2025
9	Submission of online/offline Assignments and Project wherever applicable	June/July, 2025
10	Semester-End Examination	August/September, 2025

The Committee approved the same.

14.3.2 Proposal to Create a Panel of Academic Counsellors at LSCs

It is proposed that a panel of Academic Counsellors with supporting documents may be prepared by RCs/SRCs, so that academic counselling may be conducted smoothly, and shortage of the counsellors may be avoided. The pool/panel of Academic Counsellors thus prepared may be approved and maintained at CDOE with supporting documents. No further documentary evidence should be made mandatory for the Academic Counsellors drawn from the pool/panel.

The Committee suggested that the proposed Panel of Academic Counsellors and the applications of the Academic Counsellors should be routed through the Principal/HoI of the College. The Committee approved the same.

Further, presently the Academic Counsellors at LSCs are being appointed year wise. To overcome procedural difficulties; it is proposed that the Orders of the Academic Counsellors be renewed every two years. The Orders for the Appointment of Academic Counsellor may be for a minimum of two-year period (extendable by every two years) subject



to availability of required minimum strength to conduct the counselling session from the academic session 2024-25 onwards.

The Committee approved the same.

14.3.3 Approval of PPR Diploma in 'Digital and Social Media' in Online Mode

This Diploma was initiated as "Public Relations (PR) & Advertising" in blended online mode and approved in 13th CIQA Meeting vide item no. 13.4.2. After several discussions of the expert committee, it was proposed to change the nomenclature of the programme as Diploma in Digital and Social Media. Accordingly, PPR has been prepared and placed before the committee.

The Committee approved the same. Further, the Committee suggested to tie up with the Institutions and Media Houses at all India level for training purposes for the students of Digital/Social Media.

14.3.4 Approval of PPR for Diploma in Urdu in ODL Mode

The PPR for Diploma in Urdu is placed for consideration.

The Committee approved the same and suggested that the syllabus should be the same for both the regular and distance mode students. The Diploma should be equivalent to 10th standard and shall be offered by CDOE for both regular and distance mode students in ODL/Online Mode.

14.3.5 Implementation of NEP 2020 in ODL Mode

Communication received from UGC-DEB dated 27th June, 2024 for implementation of 4 Year Bachelor's Degree Programmes based on NEP-2020 in ODL Mode.

The Committee noted and approved the same.

14.3.6 Structure for 4 YUG programme under NEP 2020 in ODL Mode

As per the synchronization of Structure and Syllabus under NEP – 2020 4 Year UG (4YUG) programmes, CDOE held a series of separate meetings with the Deans of Schools and the Heads of the Departments (conventional mode) for the B.A., B.Sc., and B.Com programmes. The minutes of the meetings for B.A., B.Sc., and B.Com. are placed at **(Annexure – 5)**. After detailed discussions and deliberations, the following was resolved:

1. The Structure for 4YUG Dual-Major Programme (B.A., B.Sc., B.Com) shall be adopted by CDOE without any change to facilitate mobility and entry-exit options as provided under NEP-2020.
2. **The Compulsory Courses:** The Compulsory Courses offered under Discipline Specific Course (DSC) and Discipline Specific Elective (DSE) in the conventional mode for each Major discipline shall remain unchanged for B. Sc (Life Sciences & Physical Sciences), B. Com and B.A in Open and Distance Learning (ODL) mode. Accordingly, the SLM preparation work has been initiated
3. **Skill Enhancement Courses (SEC):** The SEC for B. Sc (Life Sciences & Physical Sciences), B. Com, B.A Arabic and B.A Hindi shall be adopted as approved in the regular Department and remain same as offered in conventional mode. It may please be noted that



the SEC for B.Sc at CDOE will not have any practical component. The SEC for B.A (other than Arabic and Hindi) shall be offered as follows:

Skill Enhancement Courses	
Semester	Course
1	Mushroom Cultivation 1
2	Mushroom Cultivation 2
3	Nursery and Gardening 1
4	Nursery and Gardening 2

4. **Ability Enhancement Courses (AEC):** The AEC for B. Sc (Life Sciences & Physical Sciences), B.Com and B.A shall be fixed for CDOE. The details as follows:

Ability Enhancement Courses (AEC)	
Semester	Course
1	Communication Skills in English - 1
2	Communication Skills in English - 2
3	Urdu/Hindi - 1
4	Urdu/Hindi - 2

5. **Generic Electives: (GE)** courses for B. Sc (Life Sciences & Physical Sciences), B. Com and B.A shall be fixed for CDOE as follows:

Generic Electives (GE)		
Sem.	B.A. and B.Sc.	B.Com.
1	Business Organization 1/ Basics of Commerce	History of India Mid-8th Century to Early 16th Century -1
2	Business Organization 2/ Accounting and Finance for Non-Commerce	History of India Mid-8th Century to Early 16th Century -2
3	Management Theory 1/ Basics of Stock Market	Introduction to Public Administration -1
4	Management Theory 2/ Entrepreneurship Development	Introduction to Public Administration - 2

6. **Value Addition/Added Courses:** The Value-Added Courses (VAC) as offered in the conventional mode shall be the same for B. Sc (Life Sciences & Physical Sciences, B. Com and B.A) in the ODL mode. Accordingly, the process for SLM preparation shall be initiated. The details are as follows:

- i. Semester I - Environmental Education
- ii. Semester II – Understanding Gender
- iii. Semester III-1) Human Values and Professional Ethics **OR**
2) Cyber Security
- iv. Semester IV- Digital and Technological Solutions (If finalized at the University level)

7. **Combination:** Programme-wise combinations are as follows:

- a. **Bachelor of Arts (B.A):** For the B.A. programme two sets of combinations shall be offered at CDOE:

- i. Literature + Social Science
- ii. Social Science + Social Science

The grouping for B.A. shall be as per the following Table:

Disciplines on offer for B.A	
Literature Group:	Social Science Group:
Urdu	History
English	Political Science
Hindi	Public Administration
Arabic	Sociology
-	Economics
-	Islamic Studies

b. **Bachelor of Science (B.Sc):** The Combinations for B.Sc (Life Sciences and Physical Sciences) are as follows:

1. Life Sciences programme: Three combinations shall be offered at CDOE:
 - i. Botany + Zoology
 - ii. Botany + Chemistry
 - iii. Zoology + Chemistry
2. Physical Sciences programme: Three combinations shall be offered at CDOE:
 - i. Maths + Physics
 - ii. Physics + Chemistry
 - iii. Maths + Chemistry

c. **Bachelor of Commerce (B.Com):** The fixed Structure as in the conventional mode shall be followed.

8. **Structure:** The Structure for 4YUG programmes (Sem 1 to 4) is given below:

I- B.A. and B.Com 4YUG Programme: Structure								
Sem.	Major	DSC credits	DSE credits	SEC credits	VAC credits	AEC credits	GE credits	Summer Internship
1	1	4	2	2	2	2	2	4*
	2	4	2	2	2	2	2	
2	1	4	2	2	2	2	2	4*
	2	4	2	2	2	2	2	
3	1	4	2	2	2	2	2	4*
	2	4	2	2	2	2	2	
4	1	4	2	2	2	2	2	4*
	2	4	2	2	2	2	2	

II- B.Sc. 4YUG Programme: Structure								
Sem.	Major	DSC credits	DSE credits	SEC credits	VAC credits	AEC credits	GE credits	Summer Internship
1	1	4 3T+1P	2 1T+1P	2	2	2	2	4*
	2	4 3T+1P	2 1T+1P	2	2	2	2	
2	1	4 3T+1P	2 1T+1P	2	2	2	2	4*
	2	4 3T+1P	2 1T+1P	2	2	2	2	

3	1	4 3T+1P	2 1T+1P	2	2	2	2	4*
	2	4 3T+1P	2 1T+1P	2	2	2	2	
4	1	4 3T+1P	2 1T+1P	2	2	2	2	4*
	2	4 3T+1P	2 1T+1P	2	2	2	2	

(* for exit only)

***Summer Internship:** The Summer Internship of 4 credits per year shall be in form of Assignment/Project submission in the case of ODL mode learners wishing to exit at the end of a year

9. **Question Paper:** The pattern of the question paper shall be the same as in the conventional mode.

10. Counselling:

- For B.A., B.Sc., and B.Com programmes, there shall be counseling-cum-contact classes for the Dual Major DSC and DSE courses; AEC; and GE courses in the blended mode: face-to-face at the LSCs subject to minimum required enrollment and the remedial online counseling shall through the DMMC, CDOE, MANUU and IMC, MANUU.
- Counseling classes for SEC and VAC shall be conducted through the online mode ONLY through the DMMC, CDOE, MANUU and IMC, MANUU.

11. Evaluation:

The Scheme of Evaluation as followed in the conventional mode shall be adopted in the ODL mode. Accordingly, the credit-wise scheme of marking is given below:

Credits	Semester-End Examination	Practicals	Assignment	Total
4 BA/BCom	70 marks	-	30 marks	100 marks
2 B.A./B.Com	35 marks	-	15marks	50 marks
4 (3T+1) B.Sc.	50 marks	20 marks	30 marks	100 marks
2 (1T+1P) B.Sc.	25 marks	10 marks	15 marks	50 marks

The Committee suggested the nomenclature of point no. 6 (ii) may be Gender Studies in place of Understanding Gender; at point no. 6 (iii) may be Social Values in place of Human Values and Professional Ethics, and advised CDOE to have it corrected by the respective departments. The Committee also suggested on point no. (8) that Summer Internship may be in audio visual format also. The Committee further advised that Persian as a subject may be introduced at UG level.

The Committee approved the 4YUG Structure.

14.3.7 Approval of Self-Learning Material (SLM) for B.Ed. (ODL) Program

The Self-Learning Material (SLM) for all 4 semesters of the B.Ed. (ODL) program has been meticulously developed in alignment with the guidelines of the UGC-DEB. The SLM

is designed to cater to the academic and pedagogical needs of distance learners, providing high-quality content and activities to support self-paced learning. It includes comprehensive modules, assignments, and practical activities, covering all core, elective, and practical components of the program.

The SLM has been structured to meet UGC-DEB's quality benchmarks, ensuring compliance with regulatory standards. It will be made available in both printed and digital formats for the convenience and accessibility of learners. The CIQA's approval is sought to implement the developed revised SLM in the B.Ed. (ODL) program and proceed with its distribution to students.

The Committee approved the same.

14.3.8 Approval of CIQA Report for 2023-24

The Committee approved the CIQA Report for the year 2023-24 and the same is to be placed before the Academic Council for approval.

The Committee approved the same.

14.3.9 Proposal for Online Workshops for B.Ed. ODL Students

B.Ed. (ODL) students are required to attend four 3-day workshops, one in each semester, as part of their program. While offline workshops are provided free of cost, some students are unable to participate due to personal or official reasons. To address this issue, it is proposed to offer an online workshop option as an alternative for such students. Each online workshop will be conducted over 3 days and will incur a fee of ₹1,200/-, amounting to a total of ₹5,000/- for all four workshops.

These online sessions will be conducted on platforms like Zoom or Google Meet and will maintain the same objectives and outcomes as the offline workshops. The online workshops will be scheduled and completed before the final semester examinations to ensure students meet the program requirements. This initiative aims to provide flexibility and inclusivity while upholding the academic integrity of the program.

The Committee advised the workshop be conducted in proctored manner and approved the same.

14.4 Any Other Item with the Permission of the Chair.

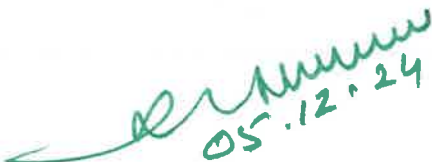
Hon'ble Vice-Chancellor advised the following points:

- 1. To resolve the grievances of the CDOE students including B.Ed. (ODL) by calling them at Headquarters by providing accommodation at Ismat Girls Hostel for Women/Girls students and for Male students accommodation may be provided at any suitable hostels in coordination with Provost (Boys Hostel). Dr. Jamaluddin Khan has suggested that there should be a help desk of CDOE for instant student support services. The suggestion was accepted and the Chairman of the Committee advised to implement the same by starting a dedicated Help Desk at CDOE and assured that the requirement of manpower shall be met for this purpose.**
- 2. A 6-member Coordination Committee of CDOE and IMC shall be constituted with the following members: Director, CDOE (Chairperson), Director (IMC), two**



members each from CDOE and IMC for effective academic activities of ODL and other programmes.

3. The requirement of technical staff for Digital Multimedia Centre of CDOE shall be filled-in at the earliest, with full Coordination with IMC.
4. The third floor of the building where MANUU Law School is housed shall be allotted to CDOE after getting it fully furnished for the purpose of Faculty Cabins/Counselling/Workshop/Administration/Examination/Evaluation/SLM storage etc.
5. To cover the activities of CDOE, regularly a news item shall be included in weekly News Bulletins of IMC.
6. Prof. V Venkaiah advised that the CDOE may also take the help of Open Educational Resources (OER) for various programmes offered by the CDOE, as there would not be any issue of copy right material. The material is available in English that can be translated into Urdu.
7. The Committee placed on record the services rendered by Prof. Mohd Razaullah Khan, Director, CDOE and expressed deep appreciation of his contribution. Endorses efforts made by Prof. Gulfishaan Habeeb for smooth sailing in the absence of Prof. Mohd Razaullah Khan.


05.12.24
Vice-Chancellor


Director, CDOE