

Minutes of IQAC Meetings

The first meeting of the reconstituted IQAC was held on 28th May 2018. The Minutes of the meeting are as follows:

Minutes of the first Reconstituted Internal Quality Assurance Cell (IQAC) Meeting held on 28th May 2018 at 10.00 a.m. at Internal Quality Assurance Cell, in H.K. Sherwani Centre for Deccan Studies building, MANUU.

The following members were present:

Dr Aslam Parvaiz, VC,	Chairperson
Professor Shakeel Ahmad, PVC	Member
Dr M. A. Sikandar, Registrar	Member
Dr Akhtar Pervaiz, Librarian,	Member
Prof. A Ravinder Nath, Dean Academics	Member
Prof. Shane Kazim Naqvi, Director CIT	Member
Prof. Mohammed Akbar Ali Khan, Professor DDE	Member
Prof. P. F. Rahman, Professor, Zoology	Member
Prof. Najam Hasan, Professor, Mathematics	Member
Prof. Shugufta Shaheen, Professor, English	Member
Prof. Abdul Wahid, Professor, CS&IT	Member
Prof. Mohammed Shahid, Professor, Social Work	Member
Dr M Vanaja, Associate Professor, Education	Member
Dr Meraj Ahmed Mubarak, Assistant Professor, MCJ	Member
Mr Shaik Abdul Rasheed Asst. Registrar, Academic	Member
Mr. Syed ZabiUllahHussaini Asst. Registrar, Examination	Member
Mr. Mohammed Habeeb Khan Asst. Registrar, Finance	Member
Mr. Mohammed Qamar Mansoori (MCA batch 2014-17)	Member
Ms Areesha Tasneem (PhD Research Scholar-Urdu)	Member
Prof Syed Mohammed Haseebuddin Quadri,	Director

The following members could not attend the meeting:

Dr Mohammed Yusuf Khan, Principal, Polytechnic	Member
Dr Urmila Pingle (NGO)	Member
Col. AnantVasant TalPallikar	Member
Syeda Nikhath Aziz (English)	Member

In the beginning, the Chairperson IQAC & Vice Chancellor welcomed all the members of the reconstituted IQAC, then the following agenda items were taken up for discussion and resolution.

Item No. 1: The recommendations of the NAAC peer team

Item No. 2: Volunteering for re-assessment for improvement in accredited status

Item No.3: The approval of the 2015-2016 AQAR of IQAC

Item No. 1

The statements highlighting weaknesses and the recommendations for quality enhancement of the University made by the NAAC peer team on Institutional Assessment & Accreditation (2nd Cycle; 4th to 6th April 2016) were taken up for discussion, and after deliberations the IQAC suggested, resolved and approved the following course of action:

Feedback System

Appropriate feedback mechanism in respect of all the stakeholders must be developed. In this regard it is resolved that the feedback form for students must be displayed on the MANUU Student UMS, and each student who takes any semester or otherwise examination must give the feedback on all the courses/subjects, then only his/her hall ticket shall be generated.

In respect of feedbacks of alumni and parents, it is resolved that they must be attached to the University Convocation application form, which shall necessarily be filled.

With regard to feedback of industrialist/employer, it is resolved that industrialists/employers be made part of statutory bodies like, Board of Studies, School Boards etc. This shall facilitate receiving feedback from them and help the University develop its curricular aspects. Additionally, University Placement Cell is assigned the task of providing and collecting feedback from this category of stakeholders.

The pro forma for all the feed backs shall be developed by the Director IQAC with the help of other members of IQAC or University teachers. It is also recommended that the feedback must be simple and easily analyzable.

It is also resolved that the Centre for Information Technology (CIT) shall help IQAC in all the aspects of developing, uploading, receiving and providing the feedback to IQAC for analysis.

Research and Consultancy

In order to create, promote, encourage, strengthen and sustain research atmosphere and activities, the IQAC members proposed and resolved that an office/post of the Dean, Research and Consultancy be set up, wherein all the efforts must be channelized to achieve the research objectives stated.

The Dean, Research & Consultancy shall figure out the ways and help in establishing collaborations for research and consultancy with other institutions of higher education and industry at national and international level.

The Dean shall also frame the policy of sharing of revenues generated through consultancy.

Interdisciplinary Research

The Chairperson suggested that to promote interdepartmental collaborations within the University, interdisciplinary research must be carried out in the Departments of Studies, and for that at least one seat must be reserved for such research in each Department. Hence, the IQAC resolved to approve the same.

International Students

It is also proposed and resolved that an office/post of Dean, International Students should be created to attract foreign students and promote the research activities of MANUU at international level.

Coordinators and Teacher's Profile

Director IQAC informed the members that Coordinators for IQAC from the Departments/Centres etc. of the University have been appointed.

It is suggested and resolved by the IQAC that to seek information from all the members of faculty and staff, the MANUU Employee UMS portal should be used; either a separate web page should be created wherein the academic and administrative achievements of each employee (as the case may be) should be uploaded and updated by them every month or the present profile page on the MANUU Employee UMS may be expanded for the same purpose. In either case, the IQAC should have access to all the information of the employee's academic and otherwise achievements. The Director CIT has been requested to actualize the idea. The Director CIT conveyed that he was already working in that direction and very soon he would come up with a proposal.

HoDs and Deans

It is also resolved by the IQAC that a pro forma be developed to seek information from the Deans of Schools of Studies and Heads of the Departments/Centres in respect of conducting of meetings of School Board, Board of Studies, Departmental Research Committees, and other Departmental Committees etc., and the actions taken reports thereof.

The members of IQAC resolved that the remaining points pertaining to the institutional challenges, institutional opportunities and recommendations made by the NAAC peer team shall be taken up for discussion and resolution in the next meeting.

Item No. 2:

The IQAC resolved that the University shall volunteer for re-assessment for improvement in accredited status within three years.

Item No.3:

The IQAC resolved to approve the 2015-2016 AQAR of IQAC.

The meeting ended with all the members extending their thanks to the Chair.



Professor Syed Mohammed Haseebuddin Quadri
Director, IQAC.