



MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

ADMINISTRATION & GOVERNANCE SECTION

No. MANUU/Admn & Gov /F.61/2016-17/339

Date: 24th January 2018

OFFICE ORDER

Sub: MANUU - Administration & Governance -Printing and issue of ID Cards-Reg.

Ref: Registrar's approval dated: 16.01.2018.

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All the Teaching and Non-Teaching Staff of MANUU are hereby informed that the printing of Employee Identity Card of Teaching staff shall be henceforth processed by the ER-I Section, for Teaching/Academic/University Statutory Officers and ER-II Section for the Non Teaching employees. The employees concerned are therefore requested to submit Applications forms for issue of ID cards to the concerned Sections i.e. ER-I or ER-II hereafter.


24/1/18
Joint Registrar
(Admn&Gov)

To

All Deans of Schools of Studies
All Heads of Departments (Teaching)/ Centres / DDE
All Sections Heads / Incharge (Non-Teaching)
All Heads / Incharge of Regional Centres, Sub-Centres,
CTEs, ITI / Polytechnics, Model Schools, etc.

Copy to:

1. Office of the Vice-Chancellor/PVC/Registrar/F.O
2. Director, CIT for uploading on University Website
3. Concerned file