



CIRCULAR

Date: 7.5.2018

This is to inform all boarders of Girls Hostels admitted during the academic year **2015-16 or earlier** that if they have completed their academic course, and are vacating the hostel, the mess advance of Rs.1800/- plus the mess caution deposit of Rs. 1500/- plus the Hostel caution deposit of Rs. 1450/- amounting to a total of Rs. 4750/- will be refunded to them after checking for any outstanding dues. For this, they are requested to provide their bank account details to which the money will be transferred via the fund-transfer system of RTGS.

Kindly note that the money shall be credited to the Personal Account of the boarder i.e., the account must be in the name of the boarder. Furnishing account details of parent/guardian/friend shall be deemed void.

Those boarders who do not have a personal account are requested to open one, so as to help ease and expedite the fund transfer process.

Kindly download the following form and submit the filled-in form in the caretaker office of the respective hostel on or before **15.5.2018**.

Provost

Copy to:

1. O/o the VC
2. O/o the PVC
3. O/o the Registrar
4. Wardens And caretakers
5. Director, CIT, with a request to upload on the university website
6. Concerned File

مولاانا آزاد نيشنل اردو يونيورسٽي

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University Established by an Act of Parliament in 1998)

Gachibowli Hyderabad (T.S.) 500 032



OFFICE OF THE PROVOST – GIRLS HOSTELS

**APPLICATION FOR HOSTEL CAUTION, MESS CAUTION & MESS ADVANCE
FEE REFUND FOR BOARDERS ADMITTED IN 2015-16 OR EARLIER**

Name:

Father's Name:.....

Course:.....

Department:.....

Enrolment No.....

Hostel Name :

Room No:

Mobile No:

Bank Account Number:.....

Bank Name :.....

Branch:.....

IFS Code:.....

Signature.....

Date:.....

Dr. Waseem Begum, Provost- Girls Hostels, MANUU

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