

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)
(Accredited with 'A' grade by NAAC)
PURCHASE & STORES SECTION



No.MANUU/PUR/2018-19/F. 189/314

21 Jul 2018

C I R C U L A R

Sub: Physical Verification – Orientation program on Data Feeding by the respective Department / Sections-Reg.

Ref: MANUU/PUR/F.189-2018-19/257 dated 13th July 2018,

Apropos to the subject and reference cited above, Orientation Programme for all the persons nominated by the respective Section Heads for Data Feeding during Physical Verification has been scheduled from 01.08.2018 - 03.08.2018 at CIT building (Lab-II, room No-112) from 4.00 PM onwards. User ID and password for accessing software will be provided during the orientation session.

All the section heads concerned are hereby requested to send the official nominated for the Orientation Programme.

For any assistance, Mr S Srikanth, Store Assistant (Purchase & Store Section) may please be contacted. (Contact No - 23001697 / 7013483591, email-storesection1@manuu.edu.in)

S. Srikanth
31/07/18
Asst. Registrar
Purchase & Stores Section

Encl: Schedule

Copy to:

1. All the Heads Concerned (Teaching & Non-Teaching)
2. Offices of the VC / PVC / Registrar

Gachibowli, Hyderabad – 500 032

Ph: 040 – 2300 1697, EPABX: 1340-42 E-mail: purchase.manuu@gmail.com

SL NO	OFFICE	Nominated Staff Name	Designation	Email ID	Contact No	Date of Training
1	VC Office	Zaheerulla	LDC	vc@manuu.ac.in	040-23006601	
2	PVC Office	Habeebuddin	LDC	pvc@manuu.edu.in	8688668151	
3	Registrar Office	Mohmddeen Shaik	PA	skmohiddeen@manuu.edu.in	040-23006602	
4	ER-I	Mushaq Ahmed	Data Entry Operator	er1section@manuu.edu.in	9581151212	
5	ER-II	Mohd Shahed	LDC	manushahed9728@gmail.com	9849236330	
6	Admin & Governance	Shaheen	SO	manuoadg@gmail.com	7330731630	
7	Finance & Accounts	Md Habeeb Khan	Asst Registrar	mdhabeebkhan@manuu.ac.in	8886177861	
8	Engg. Section	Mohd Pasha	Assistant	mdpasha@manuu.edu.in	9885372044	
9	Academic Section	Wajahat Ali Khan	LDC	manuucad@gmail.com	9052392079	
10	Public Relation Office	Mohd Akther	Clerk	pro@manuu.edu.in	9390973557	
11	Purchase & Stores	J Jyothi	LDC	jjyothij@yahoo.com	9989432831	
12	Estate & Transport Section	Syeda Safia Jeelani	LDC	syedasafiajeelani@gmail.com	9492787692	
13	Examination Branch	Khaja Athiqullah Siddiqui	SO	athiqullahkhaja09@gmail.com	9849264237	
14	Directorate of Admission	Babitha Rathod	SO	manuucaco@yahoo.com	9440374582	
15	Planning & Development	Abrar Ahmad	Asst Registrar	abrar@manuu.edu.in	9441781195	
16	Proctor Office	Mohd Arshad	Assistant	arshadmanuu@yahoo.com	9394448980	
17	Provost Office	Ahmed Masihuddin	LDC	ahmedmasihuddin@gmail.com	9398997107	
18	Provost Office Boys Hostel	Abdul Muqreed	Workshop Attendant	moqeethmanuu@gmail.com	9441746836	
19	Provost Office Girls Hostel	Sameena Tabish	Asst Prof & Warden	drsamtablish@gmail.com	8125305886	
20	Dean Student Welfare	Md Abdul Hadi	LDC	hadi_abdul78692@yahoo.com	9849252078	
21	University Guest House	Razzaq Shareef	LDC	razzakshareef1986@gmail.com	8185859896	
22	University Health Centre	Md Omer	LDC	healthcentremanuu@gmail.com	9346929054	
23	Medical Cell	MA Nawaz	LDC	nawazquadr15@gmail.com	9290743562	
24	Sayid Hamid Library	Abdul Raheem	Professional Asst	abduhraheemlib63@gmail.com	9603809617	
25	Internal Complaint Committee	Dr Mohd Mubashir Ahmed	Asst Registrar	mubashir@manuu.edu.in	9989000951	
26	Central Public Information Officer	Mohd Arif	LDC	cpioamanuu@gmail.com	6302160173	
27	Legal Cell	Mohd Arif	LDC	cpioamanuu@gmail.com	6302160173	
28	Hindi Cell	Ravindra Kumar Naidu	Hindi Translator	hindicell.manuu@gmail.com	9492048920	
29	SC/ ST Cell	Abrar Ahmad	Asst Registrar	abrar@manuu.edu.in	9441781195	
30	Training and Placement Cell	Mirja Ali Baig	LDC	mmbaig24@gmail.com	9985916740	
31	Internal Audit Office	Md Sayeed Ali	LDC	sayeedali483@gmail.com	7075796262	
32	Centre for Information Technology	Deepak	Tech Asst	dst310@gmail.com	9891504639	

01 Aug 2018 @
4.00 pm onwards
at Lab-II CIT
Building Room No
112

Sl. NO	OFFICE	Nominated Staff Name	Designation	Email ID	Contact No	Date of Training
33	Dean School of Language, Linguistic & Indology	Naseem Sultana	Data Entry Operator	naseemsultana77@gmail.com	9951425900	02 Aug 2018 @ 4.00 pm onwards at Lab-II CIT Building Room No 112
34	Dept. of Urdu	Md Gulam Dastagir	LDC	dastagirmanuu@gmail.com	9951319634	
35	Dept. of English	Nusrath Jabeen	UDC	englishmanuu@gmail.com	8790058007	
36	Dept. of Hindi	Kavitha BK	UDC	kavitha727@gmail.com	9866271963	
37	Dept. of Arabic	J Dilip Kumar	LDC	jadhavdilip47@yahoo.com	8977375787	
38	Dept. of Translation	Shaik Naveed	UDC	naveed007/shaik@gmail.com	9347329768	
39	Dept. of Persian	J Dilip Kumar	LDC	jadhavdilip47@yahoo.com	8977375787	
40	Dean School of Commerce & Business Management	Javed Ahmed	LDC	rccmanuu@gmail.com	9642053940	
41	Dept. of Management Studies	Md Yousufuddin Khan	LDC	yousuf1022@gmail.com	9247788971	
42	Dept. of Commerce	Ibrahim Akram Siddique	Office Attendant	ibrahimakram7@gmail.com	8500849960	
43	Dean School of Computer Science & IT	Javed Akhtar	UDC	office.csitmanuu@gmail.com	9642156865	
44	Dept. of CS & IT	Javed Akhtar	UDC	office.csitmanuu@gmail.com	9642156866	
45	Dean School of Science	Nazia Begum	LDC	naziamanuu@gmail.com	8328257984	
46	Dept. of Mathematics	SM Farhatullah	Lab Asst	deanofficesos@gmail.com	9495249052	
47	Dept. of Zoology	Nazia Begum	LDC	naziamanuu@gmail.com	8328257984	
48	Dept. of Physics	SM Farhatullah	Lab Asst	deanofficesos@gmail.com	9495249052	
49	Dept. of Chemistry	Srikanth Reddy K	Lab Attendant	deanofficesos@gmail.com	9495249052	
50	Dept. of Botany	Adil Pasha	Lab Attendant	deanofficesos@gmail.com	9495249052	
51	Dean School of Education & Training	Md Taher Ali	LDC	md.taherali15@gmail.com	8977868289	
52	Dept. of Education & Training	Md Taher Ali	LDC	md.taherali15@gmail.com	8977868290	
53	Dean School of Mass Communication and Journalism	Ahmed Masihuddin	LDC	ahmedmasihuddin@gmail.com	9398997107	
54	Dept. of MC&J	Ahmed Masihuddin	LDC	ahmedmasihuddin@gmail.com	9398997108	
55	School of Arts & Social Sciences	G Anusha	Steno	anushachander10@gmail.com	9700955169	
56	Dept. of Political Science	Rajasekhar	LDC	rajasekhar4212@gmail.com	7330924269	
57	Dept. of Public Administration	Md Asgar Bin Khan	LDC	kzebra@rediffmail.com	9676789271	
58	Dept. of Social work	Khalid Din Arif	LDC	swmanuu@gmail.com	9701320191	
59	Dept. of Women Education	Navaz Khan	LDC	drshahida.dws@gmail.com	9966818584	
60	Dept. of Sociology	Shaik Ahmed	UDC	manusocio@gmail.com	9666927786	
61	Dept. of History	Abdul Bari Hatfeez	LDC	historymanuu@gmail.com	9492219441	
62	Dept. of Economics	Taimoor Alam	LDC	eco.manuu@gmail.com	9652690810	
63	Dept. of Islamic Studies	S Mohd Laeq	LDC	mohd.laeqsultan14@gmail.com	9182157230	

SL NO	OFFICE	Nominated Staff Name	Designation	Email ID	Contact No	Date of Training
64	Directorate of Distance Education	Narsimhulu S	LDC	narsimha@manuu.edu.in	9959251242	03 Aug 2018 @ 4.00 pm onwards at Lab-II CTF Building Room No 112
65	Sub Regional Centre Hyderabad	Jagdish Chand	SO	jagdishchand40@gmail.com	8977229057	
66	Directorate of Translation & Publications	Dr Zafar Ahmad	SO	drzafargulzar@manuu.edu.in	9966818593	
67	Centre for Women Studies	Amena Tabassum	Research Asst	dir.cswwanuu@gmail.com	9849583970	
68	CPDUMT	Mohd Akbar	Asst Prof	akbarjnu79@gmail.com	9868598805	
69	Instructional Media Centre (IMC)	Nanda Kumar	UDC	kumarcellkumar23@gmail.com	9701515532	
70	Centre for Urdu Culture Studies (CUCS)	Md Zubair Ahmed	Semi Prof Asst	zubair.zoya@gmail.com	9030878911	
71	ACSSSEIP	Vijay Kumar M	LDC	golcondavijay@gmail.com	9985059502	
72	HKSC Deccan Studies	Md Abdul Hadi	LDC	hadi_abdul78692@yahoo.com	9849252078	
73	Maulana Azad Chair	Md Abdul Hadi	LDC	hadi_abdul78692@yahoo.com	9849252079	
74	UGC HRDC	Qudus M.A	SO	hrdemanuulyd@manuu.edu.in	8125453920	
75	Centre for Promotion of Knowledge in Urdu (CPKU)	Guliam Md Abdullah	Asst	gmdabdullah@gmail.com	9346296199	
76	CSE Coaching Academy	Muthur Unnisa	LDC	mutherrunni@gmail.com	9032922408	
77	UGC RCCM Coaching Centre	Muthur Unnisa	LDC	mutherrunni@gmail.com	9032922409	
78	UGC NET Coaching Centre	Muthur Unnisa	LDC	mutherrunni@gmail.com	9032922410	
79	UGC Coaching Centre for Minorities	Muthur Unnisa	LDC	mutherrunni@gmail.com	9032922411	
80	Directorate of Physical Education & Sports	Mohd Mujahid Ali				
81	NSS Cell	Bikshapathi	Instructor	biku.manit@gmail.com	9989757105	
82	Boys Hostel - I	Turab Ali Khan	Care Taker	shabbu_khan66@yahoo.com	9052900682	
83	Boys Hostel - II	SA Hameed	Care Taker	syedabdulhameed521@gmail.com	9000032244	
84	Boys Hostel - III	Md Bashharathuddin	Care Taker	md.bashharathuddin@gmail.com	8297597006	
85	Boys Hostel - IV	Md Raisuddin	Care Taker	md.raissudin696@gmail.com	9966521288	
86	Girl Hostel - old	Sameena Tabish	Asst Prof & Warden	dsamatabish@gmail.com	8125305886	
87	Gulzar Girls Hostel	Sameena Tabish	Asst Prof & Warden	dsamatabish@gmail.com	8125305886	
88	Dean Satellite Campuses	Mujeeb ur Rehman	LDC	deansatellitecampuses@gmail.com	9618014484	
89	Polytechnic Hyderabad	Mohd Abdul Haseeb	Maint Asst	abdulhaseeb021276@gmail.com	8686195537	
90	ITI Hyderabad	Mohd Asif	Maint Asst	raahatmd@gmail.com	7207535797	