



11th December 2018

Notification

Communication Skills in English

On the initiation of the Honourable Vice Chancellor MANUU, the Department of English, Training & Placement Cell, and Internal Quality Assurance Cell, MANUU in collaboration with the U.S. Consulate General, Hyderabad invite application from the students of MANUU for registration into the course *Communication Skills in English* commencing from 14th January 2019. The course shall spread over ten weeks.

Ms Robin Valerie Cathey, English Language Fellow, RELO, U.S. Consulate General, Hyderabad, shall be the course trainer.

The application form for registration can be had and should be submitted in the Training and Placement Cell, Room No. 13 CSE Residential Coaching Academy, MANUU. The last date for submission of the application form is 17th December 2018.

The Course shall be offered according to the following schedule:

- Batch 1. Monday and Wednesday: 1:30 to 3:00 p.m. (UG students)
Batch 2. Tuesday and Thursday: 1:30 to 3:00 p.m. (UG students)
Batch 3. Monday and Wednesday: 3:30 to 5:00 p.m. (PG students only)

Selection Criteria:

Mere submission of application or registration doesn't guarantee admission in the Course. The admission shall be based on the interview of the students who registered for the Course. Ms Robin Valerie Cathey, the Course Trainer shall conduct the interview. Preference shall be given to final year students, woman students, Madrassa-educated students and those who were interviewed by the Course Trainer in the last batch, but were not selected.

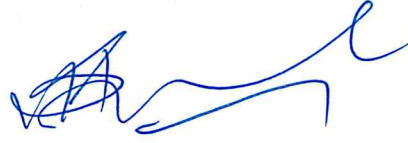
Total Intake shall be of 120 students (3x40 students per class).

By applying for a course, students agree to attend at least 80% of the classes for the full 1.5 hours.

Students who earned a certificate from the previous course are not eligible to take the course again. However, they may register for a course **Oral Communication and Fluency** (Tuesday and Thursday: 3:30 to 5:00 p.m.).

Handwritten signature in blue ink, appearing to read 'Md. Yousuf Khan' with the date '11/12/18' written below it.

Dr. Mohammed Yousuf Khan
Incharge, Training and Placement Cell

Handwritten signature in blue ink, appearing to read 'Syed Mohammed Haseebuddin Quadri'.

Prof. Syed Mohammed Haseebuddin Quadri
Head, Department of English, MANUU

Copy to:
All Deans/HoDs/Principals/Directors
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CIT, with a request to upload on University Website