

مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University Accredited with "A" Grade by NAAC)

DIRECTORATE OF DISTANCE EDUCATION



Prof. Mohd Razaullah Khan
Director

HY/DDE/ODDE/2020/F.298./404

Dated: 23.03.2022

To,
The Principal/Head of the Institution (HOI)
Mungasaji Maharaj Mahavidyalaya, Darwha,
Dist- Yavatmal, Maharashtra

Sub: Establishment of MANUU Learner Support Centre (LSC) at Mungasaji Maharaj Mahavidyalaya, Darwha, Dist- Yavatmal, Maharashtra- Reg.

Ref: 1. Your Application/Expression of Interest dated 10.01.2022
2. Approval of the Vice-Chancellor dated 21.03.2022

Dear Sir/Madam,

With reference to the subject cited, I am pleased to inform you that Hon'ble Vice-Chancellor has accorded approval of your institution i.e. Mungasaji Maharaj Mahavidyalaya, Darwha, Dist- Yavatmal, Maharashtra for establishment of Learner support Centre (LSC) of this university for our distance mode programmes. The Code for your institution as Learner Support Centre of Maulana Azad National Urdu University (MANUU) will be communicated later after allocation of the same.

A Memorandum of Understanding (MoU) is to be signed between your institution & MANUU. A copy of the MoU is attached herewith. You are supposed to get it signed with stamp and sent the original copy to the Director, Directorate of Distance Education, MANUU, Hyderabad through concerned Regional Centre.

You are requested to submit the following details for further necessary process:

1. For Appointment of the Part-time Staff:

- i. **Head of the Institution (HOI)/ Principal:** CV of the proposed Head of the Institution (HOI)/ Principal along with relevant Certificates.
- ii. **Coordinator:** CV of the proposed Coordinator along with certificates of Educational Qualifications (as per UGC-DEB Regulations, 2020). The Coordinator should be an employee of the institution.
- iii. **Clerk-cum-Typist:** Qualification as per your College/HEI norms along with Certificates.

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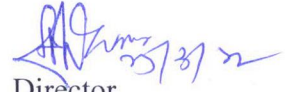

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- iv. **Attendant:** Qualification as per your College/HEI norms along with certificates.
 - v. **Safai Karmchari:** Qualification as per your College/HEI norms along with certificates.
2. **Appointment of Academic Counselors (Subject-Wise):** CV of the proposed Academic Counselors along with certificates. The qualifications of Academic Counselors should be NET/SLET/PHD.

Thanking You,

Yours Sincerely


Director


Copy to:

1. Office of the Vice-Chancellor
2. Office of the Pro Vice-Chancellor
3. Office of the Registrar
4. Office of the Finance Officer
5. Office of the Controller of Examinations
6. Asst. Regional Director, Sub-Regional Centre, Amravati- with a request to be in contact with LSC for Proper guidance.
7. DDE Prospectus Committee
8. Director, CIT, MANUU- with a request to include in LSC list on DDE portal
9. Computer Section, DDE- for inclusion in LSC list
10. Concerned File

Gachibowli, Hyderabad - 500 032, Telangana., India

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