

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी

مولانا آزاد نیشنل اردو یونیورسٹی



**MAULANA AZAD NATIONAL URDU UNIVERSITY**

(A Central University established by an Act of Parliament in 1998)

(Accredited 'A' Grade by NAAC)

**MINUTES OF THE 61<sup>st</sup> EMERGENT MEETING OF THE EXECUTIVE COUNCIL  
HELD ON TUESDAY, THE 23<sup>rd</sup> MAY, 2017 AT 2.00 P.M. AT UNIVERSITY GUEST  
HOUSE, MAULANA AZAD NATIONAL URDU UNIVERSITY CAMPUS,  
GACHIBOWLI, HYDERABAD**

**MEMBERS PRESENT:**

S.No.	Name	Designation
1	<b>Dr.Mohammad Aslam Parvaiz</b> Vice Chancellor	Chairman
2	<b>Dr.Shakeel Ahmad</b> Pro-Vice Chancellor & Registrar i/c	Member
3	<b>Prof. Mazhar Asif,</b> Dept. of Persian, Gauhati University	Visitor's Nominee
4	<b>Dr. Bisen Jogendersing Motisingh</b> Principal, Dayanand College of Arts, Latur	Visitor's Nominee
5	<b>Prof.Abdul Wahid</b> Dean, School of Computer Science & Information Technology	Member
6	<b>Prof.Mohd.Abdul Azeem</b> Dean, School of Management & Commerce	Member
7	<b>Prof.Ehtesham Ahmad Khan</b> Dean, School of Mass Communication & Journalism	Member
8	<b>Prof.S.M.Rahmathullah</b> Dean, School of Arts & Social Sciences	Member
9	<b>Prof. K. R. Iqbal Ahmed</b> Director, DDE	Member
10	<b>Prof.Siddiqui Mohd. Mahmood</b> Professor, Dept. of Education & Trg.	Member
11	<b>Dr.Bilal Rafiq Shah</b> Associate Professor, College of Teacher Edn., Srinagar	Member
12	<b>Dr.Mossarat Jahan</b> Assistant Professor, Dept. of Urdu	Member
13	<b>Dr.K.P.Singh</b> Finance Officer	Special Invitee

Leave of absence was granted to Dr.Sanjay Kumar and Dr.Alamgheer Ali Ahmad.

**Item: 61.1 To consider the letter dated 4.5.2017 of UGC relating to creation of five posts of Drivers**

It was brought to the notice of the Executive Council that the EC at its 47<sup>th</sup> meeting held on 12.2.2014 created five posts of Drivers against the requirement of eight in the light of the powers conferred to it under Statute 13(2)(iii) of the University Act. Out of the five Driver's posts created by the EC, four posts were filled through the regular recruitment/selection process. The EC at its 51<sup>st</sup> meeting held on 28.2.2015 had approved the recommendations of the Selection Committee for appointment of Drivers. Accordingly, Mr.Khaja Khutubuddin, Mr.Mohd. Aslam, Mr.Khaja Nizamuddin and Mr.Mohammed Shaker Ahmed were appointed as Drivers and they joined duty on 09.03.2015. They were placed on probation for a period of two years from the date of joining.

It was further informed that in the meantime, the University sought ex-post-facto approval from UGC for creation of five posts of Drivers vide letters dated 16.1.2017 and 14.2.2017. As the reply from the UGC was awaited and the above four employees were completing their two years of probation period on 08.03.2017, the University has extended their probation period for a period of one year vide orders dated 3.3.2017.

It was informed that the Executive Council at its 60<sup>th</sup> meeting held on 18.3.2017 considered the matter of extension of probation of Drivers and approved the payment of salaries of four Drivers from plan budget and directed to send another reminder to the UGC to expedite the matter.

A letter dated 4.5.2017 received from UGC wherein it was informed that the proposal of the University for creation of five posts of Drivers is not agreed by UGC. Therefore, the five posts of Drivers created by EC without the approval of MHRD/UGC will be treated as unapproved posts and the expenditure incurred on the above posts will be treated as unapproved expenditure. The University may fix the responsibility and recovery may also be made from the salary of the person who was responsible for taking illegal decision inspite of the instructions issued by MHRD vide letter dated 28.6.2000 and further endorsed by UGC vide its letter dated 27.7.2000 and to take appropriate action in view of the instructions issued by UGC as referred above.

The MHRD in its letter dated 28.6.2000 directed that if University takes a decision on financial matters which is contrary to UGC's advice/instructions, in that case the amount involved in the illegal transaction should be deducted from the entitlement of that University for financial assistance. It has also suggested that the recovery should also be made from the salary of the person who was responsible for taking illegal decision in this behalf.



The UGC vide its letter dated 5.5.2008 while referring the above letter of MHRD informed the Universities to ensure that the University may not create any position or upgrade the existing positions to higher level without the approval of UGC. In case the University has taken such decisions, it should be immediately withdrawn. In case at a later stage, it is found that University has taken such decision, it will be treated as unauthorized expenditure and UGC will deduct the appropriate non-plan funds of the University for financial assistance.

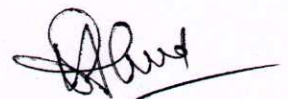
In view of the letter received from UGC, the opinion of the Standing Counsel of the University was sought. He opined that the University should take the matter once again before the Executive Council along with the UGC letter at issue for appropriate action and resolution/orders since no other authority or opinion within the University act or frame work should alter or tinker with EC decision.

*The Executive Council, after considering the directions received from the UGC vide its letter dated 04.05.2017 and taking into consideration all the relevant factors, resolved that the services of Mr.Khaja Khutubuddin, Mr.Mohd. Aslam, Mr.Khaja Nizamuddin and Mr.Mohammed Shaker Ahmed, Drivers who were appointed against the five posts of Drivers created by the Executive Council vide its resolution dated 12.2.2014 and are on probation presently be terminated with immediate effect. Further, the Executive Council authorized the Vice-Chancellor to constitute a Committee to examine the issue of creation of five posts of Drivers, fix the responsibility for the same and place the report of the Committee before the Executive Council for taking necessary action.*

**Item No.61.2 To report Mr.Abdul Rafeeq, Assistant, placed under suspension with effect from 08.05.2017**

The Executive Council was informed that complaints have been received against Mr.Abdul Rafeeq, Assistant relating to the cheating cases for providing jobs in MANUU by receiving amount from job seekers, cheated M/s Viceroy Travels Pvt. Ltd. by purchasing air tickets for private journeys using the name of the University and also cheated M/s Steller Furniture & Lifestyle by issuing fake purchase order on behalf of the University for procurement of furniture items. The EC was further informed following receipt of written complaints Mr.Abdul Rafeeq has been placed under suspension pending inquiry against him. A Charge-Sheet framing the above charges is being issued and an inquiry will be conducted as per CCS (CCA) Rules, 1965.

*The Executive Council ratified the action taken for the suspension of Mr.Abdul Rafeeq, Assistant based on the complaints received against him. The Registrar was asked to expedite the matter and complete the inquiry as early as possible.*



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**Item No.61.3 To consider the recommendations of the Selection Committee for appointment of Registrar**

The Executive Council was informed that the Selection Committee at its meeting held on 23.5.2017 recommended Mr. Md. Ahsan Reza for appointment to the post of Registrar, initially for a period of two years and extendable further as per rules.

*The Executive Council approved the recommendations of the Selection Committee.*

The meeting concluded with vote of thanks to the Chair.



Registrar i/c