

مولانا آزاد نیشنل اردو یونیورسٹی

مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY  
HYDERABAD



21st  
Annual Accounts  
2017-18

(English, Hindi and Urdu)

مولانا آزاد نیشنل اردو یونیورسٹی

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**MAULANA AZAD NATIONAL URDU UNIVERSITY**  
HYDERABAD



**21st  
Annual Accounts  
2017-18**

**Separate Audit Report of the Comptroller & Auditor General of India on  
the Accounts of Maulana Azad National Urdu University, Hyderabad, for  
the year ended 31 March 2018**

We have audited the attached Balance Sheet of Maulana Azad National Urdu University (MANUU), Hyderabad, as at 31 March 2018, Income & Expenditure Account and Receipts & Payment Account for the year ended on that date under Section 19(2) of the Comptroller & Auditor General's (Duties, Powers & Conditions of Service) Act, 1971 read with Section 30(1) of The Maulana Azad National Urdu University Act, 1996 (Act No.2 of 1997). These financial statements are the responsibility of the University's Management. Our responsibility is to express an opinion on these financial statements based on our audit.

2. This Separate Audit Report contains the comments of the Comptroller & Auditor General of India (CAG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards and disclosure norms, etc. Audit observations on financial transactions with regard to compliance with the Law, Rules & Regulations (Propriety and Regularity) and efficiency cum performance aspects, etc., if any, are reported through Inspection Reports/CAG's Audit Reports separately.
3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidences supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by managements, as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:
- i. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.
  - ii. The Balance Sheet and Income & Expenditure Account/ Receipts & Payment Account dealt with by this Report have been drawn in the Revised Format of Accounts, prescribed by Government of India, Ministry of Human Resource Development, for Central Educational Institutions.
  - iii. In our opinion, proper books of accounts and other relevant records have been maintained by the University, in so far as it appears from our examination of such books.
  - iv. We further report that:

#### **A. BALANCE SHEET:**

##### **A. 1 Source of Funds**

###### **A.1.1 Designated/Earmarked/Endowment Funds: ₹ 28.60 crore (Schedule-2)**

**A.1.1.1** Negative balances of ₹ 1.55<sup>1</sup> (overspent amount out of the funds) in respect of '*Designated/Earmarked Fund-Others*', were transferred to Loans, Advances & Deposits (Schedule-8) as receivable, without authorization and confirmation from the funding agency/University Grants Commission (UGC) for reimbursement of the overspent amounts. This resulted in overstatement of Designated/Earmarked Funds and Loans, Advances & Deposits by ₹ 1.55 crore each.

###### **A.1.2 Current Liabilities & Provisions: ₹ 104.25 crore (Schedule 3)**

**A.1.2.1** Time-barred cheques amounting to ₹ 0.27 crore as on 31.03.2018, in respect of 9 Bank accounts<sup>2</sup>, were not written back as receipts in the books of accounts and exhibited as Stale cheques under Current Liabilities. This has

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<sup>1</sup>(i) HINDI: ₹ 44,05,164/- and (ii) INNOVATIVE: ₹ 1,10,59,609/-, total: ₹ 1,54,64,773/-

<sup>2</sup> (i) Coaching Academy A/c No.1100: ₹ 4,611/- (3), (ii) IOB Salaries A/c No.8330: ₹ 8,50,129/- (13), (iii) Plan A/c No.1101: ₹ 12,62,178/- (14), (iv) Decean Studies A/c No. 2750: ₹ 614/- (2) (v) Merged Schemes A/c No.0023: ₹ 1,000/- (1), (vi) IOB Recurring Scheme A/c No.8331: ₹ 1,01,312/- (13), and (vii) Non-Plan A/c No.0001: ₹ 23,758/- (2), (viii) A/c No. 8542: ₹ 72,539/- (4) (ix) Sachar A/c No.0024: ₹ 4,09,007/- (13)

resulted in understatement of Current Liabilities and Current Assets by ₹ 0.27 crore each.

#### (B) General

- Though pointed out in previous audit, the discrepancies in the details of land possessed by the University as disclosed in Sl.No.III, of 'Notes on Accounts' (In the Table-I, Schedule-24, Page 50 of Annual Accounts), when compared to the disclosure on land holdings made in the Annual Accounts for the year 2014-15, as detailed below, were not rectified:

Sl. No	Description	Details as per Table-I (Schedule-24), Page 35 & 36, of 2014-15 Annual Accounts	Details as per Table-I (Schedule-24) of 2015-16,2016-17 & 2017-18 Annual Accounts
a.	Freehold land at Darbhanga District, Bihar	Date of Acquisition:14.05.2008	Date of Acquisition:11.06.2009
b.	Freehold land at Srinagar, Jammu & Kashmir	(i) Details of land in acres:12.392 (Acquired on 25.06.2012) (ii) Details of land in acres:1.363 (Acquired on 15.12.2014)	Details of land in acres not mentioned
c.	Leasehold land at BDACA site, Bengaluru	Details of land in acres:0.19 Date of Acquisition:26.09.2008	Details of land in acres: Not mentioned Date of Acquisition:04.06.2008
d.	Leasehold land at Bhopal	Date of Acquisition:31.01.2014	Date of Acquisition:25.2.2014
e.	Freehold land at Asansol, West Bengal	Details of land in Acres:5.02	Details of land in Acres: 5

- The following were not exhibited in the Annual Accounts, though mandated as per MHRD format of Accounts:

- a. Sub Schedule 2A -- Endowment Fund(MHRD format of accounts Page No.5)
- b. Schedule 3(b) under Others - Names of the sponsors(MHRD format of accounts Page No.8)
- c. Schedule 10 -- Prescribed format not adopted (MHRD format of accounts Page No.28)
- d. Schedule 15A- Employees and Terminal Benefits(MHRD format of accounts Page No.35)

### **C. Effect of Audit comments on Accounts**

The net impact of audit comments given in preceding paragraphs is overstatement of Liabilities and Assets by ₹ 1.28 crore.

**D. Grants-in-aid:** Out of total grants-in-aid of ₹ 142.24 crore received during the year {Non-Recurring ₹ 56.61<sup>3</sup> crore (including Grants of ₹ 18.50 crore received in March 2018 and additional accrued Grants of ₹ 6.47 crore sanctioned in March 2018), Recurring ₹ 85.65<sup>4</sup> crore (including Grant of ₹ 28.66 crore received in March 2018). {together with unutilised balance of ₹ 37.96 crore pertaining to previous year and internal receipts/interest earned of ₹ 0.63 crore, totaling ₹ 180.83 crore, the University utilised a sum of ₹ 147.42 crore<sup>5</sup>, leaving a balance of ₹ 33.41 crore unutilised as on 31<sup>st</sup> March 2018. The University also received Xth Plan grant of ₹ 0.05 crore as reimbursement.

### **F. Management Letter**

Deficiencies that have not been included in the Separate Audit Report have been brought to the notice of the Vice-Chancellor, Maulana Azad National Urdu University (MANUU), Hyderabad, through a Management letter issued separately for remedial/corrective action.

v. Subject to our observations in the preceding paragraphs, we report that the Balance Sheet, Income & Expenditure Account and Receipts & Payment Account dealt with by this report are in agreement with the books of accounts.

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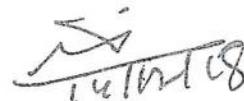
<sup>3</sup> Non-Recurring: (i) Non-recurring ₹ 26.41 crore,(ii) Polytechnic & ITI, Cuttack ₹ 15.00 crore,(iii) Polytechnic, Kadapa ₹ 12.00 crore,(iv) MAK ₹ 0.16 crore,(v) CSSEIP ₹ 1.37 crore,(vi) RCA ₹ 0.65 crore and (vii) ASC ₹ 0.95 crore

<sup>4</sup> Recurring (i) Salaries ₹ 64.77 crore and (ii) Recurring ₹ 20.88 crore

<sup>5</sup> Recurring : (i) Salaries ₹ 50.39 crore & (ii) Recurring ₹ 35.26 crore  
Non-Recurring: (i) Non-recurring ₹ 50.91 crore,(ii) MAK ₹ 0.06 crore( iii), CSSEIP ₹ 0.80 crore,(iv) RCA ₹ 0.84 crore (v) ASC ₹ 1.28 crore and (vi) Sachar ₹ 7.88 crore

vi. In our opinion and to the best of our Information and according to the explanations given to us, the said financial statements read together with the Accounting Policies and Notes on Accounts and subject to the significant matters stated above and other matters mentioned in Annexure to this Audit Report give a true and fair view in conformity with accounting principles generally accepted in India:

- (a) In so far as it relates to the Balance Sheet, of the state of affairs of the Maulana Azad National Urdu University (MANUU), Hyderabad, as at 31 March 2018; and
- (b) In so far as it relates to Income & Expenditure Account of the *Deficit* for the year ended on that date.



Director General of Audit(Central)

## ANNEXURE

**1. Adequacy of Internal Audit System:** The Internal Audit Department was functioning with one Internal Audit Officer, three (3) Internal Auditors (contractual), One Office Assistant (Regular) and one Lower Division Clerk (contractual) for conducting internal audit of sixty four (64) Academic/Non-Academic Departments/Schools/Technical Colleges & Institutes/Regional & Sub-Regional Centers of Directorate of Distance Education. Internal audit for the year 2015-16, was taken up in respect of five (05) Academic/Non-Academic Departments/Schools/Technical Colleges & Institutes/Regional & Sub-Regional Centers of Directorate of Distance Education. However, status on completion of internal audit for the year 2015-16 and Internal Audit Reports issued was not made available to Audit. For the year 2016-17, internal audit was conducted & completed in respect of only four (4) Departments and Internal Audit Reports were issued. During 2017-18, internal audit was conducted & completed in respect of only seven (7) Departments and Internal Audit Reports were issued. Though pointed out in previous audit, Internal Audit mechanism was neither systematic nor adequately strengthened with an Annual Action Plan to periodically cover in a fixed time frame, internal audit of all the sixty four (64) Departments & off-campus centers, in a phased manner. Thus, Internal Audit system was inadequate. Besides, the University does not have Accounting and Internal Audit Manuals.

**2. Adequacy of Internal Control System:** The internal control system was inadequate as-

- (a) There was a need to strengthen the Internal Audit System
- (b) The Instructions in MHRD Format of Accounts was not followed (as stated in Comment No.A.1.1.1).

(C) Time-barred cheques were not written back (as stated in Comment No.A.1.2.1)

**3. System of Physical verification of assets:** Physical verification of Fixed Assets in respect of all the sixty four (64) Departments including Off-campus Centers of the University was not conducted. Further, the volume of Library Books held by the University was not disclosed and Physical verification of Library Books was not conducted though stipulated as per Rule 215 of General Financial Rules 2017.

**4. System of Physical verification of inventory:** Though pointed out in previous audits, there is neither an Accounting Policy on Inventories nor a system was evolved for conduct of annual Physical Verification of Inventories maintained by the sixty four (64) Departments including Off-campus Centers of the University.

**5. Regularity in payment of statutory dues:** Statutory dues were paid regularly.

*Seal*  
निदेशक/ कैंप्रीय व्यय लेखा परीक्षा  
DIRECTOR/CEA

**MAULANA AZAD NATIONAL URDU UNIVERSITY**

**Reply to the Separate Audit Report (SAR) on the Annual Accounts for the year ended 31<sup>st</sup> March, 2018 (2017-18)**

Para No.	Comment	Reply of the University
A	BALANCE SHEET	
A.1.	Source of Fund	
A.1.1.	<b>Designated/Earmarked/Endowment Funds: ₹ 28.60 crore (Schedule-2)</b>	
A.1.1.1	Negative balances of ₹ 1.55/- ('overspent amount out of the funds) in respect of 'Designated/Earmarked Fund-Others', were transferred to Loans, Advances & Deposits (Schedule-8) as receivable, without authorization and confirmation from the funding agency/University Grants Commission (UGC) for reimbursement of the overspent amounts. This resulted in overstatement of Designated/Earmarked Funds and Loans, Advances & Deposits by ₹ 1.55 crore each.	The expenditure for ₹ 1.55 crore is majorly towards staff salaries. They are sanctioned by the UGC and are continuing without interruption. Since these are Plan based Schemes, extension of schemes given from time to time in due course and grants released subsequently. Also there are no directions for their closure or termination. Hence these schemes are deemed to be continued and expenditure was incurred. Grants of Hindi and Innovative Schemes are yet to be received. Therefore, the grants receivable from UGC are rightly accounted for under Schedule - 8 of the Annual Accounts as grants receivable.
A.1.2.	<b>Current Liabilities &amp; Provisions: ₹104.25 crore (Schedule 3)</b>	

(i) HINDI: ` ₹44,05,164/- and (ii) INNOVATIVE: ` ₹1,10,59,609/-, total: ` ₹1,54,64,773/-

A.1.2.1	Time-barred cheques amounting to ` 0.27 Crores as on 31.03.2018, in respect of 9 Bank accounts <sup>2</sup> , were not written back as receipts in the books of accounts and exhibited as Stale cheques under Current Liabilities. This has resulted in understatement of Current Liabilities and Current Assets by ` 0.27 crore each.	The time barred cheques (65 cheques) amounting to ₹27,25,148/- in respect of 9 bank accounts were written back in respective cash books. This will be reflected in the Annual Accounts of 2018-19.
B.	<b>General</b>	
1.	Though pointed out in previous audit, the discrepancies in the details of land possessed by the University as disclosed in Sl.No.III, of ‘Notes on Accounts’ (In the Table-I, Schedule-24, Page 50 of Annual Accounts), when compared to the disclosure on land holdings made in the Annual Accounts for the year 2014-15, as detailed below, were not rectified:	<p>The detailed information is furnished below and necessary rectification would be carried out in the Annual Accounts for the Year 2018-19.</p> <ul style="list-style-type: none"> <li>a. The date of acquisition in annual accounts 2015-16, 2016-17 and 2017-18 is correct.</li> <li>b. Now mentioned in acres – 12.50.</li> <li>c. Now mentioned in acres – 0.195 and date of acquisition mentioned as 26-09-2008 in annual accounts 2014-15 is correct.</li> <li>d. The date of acquisition in annual accounts 2015-16, 2016-17 and 2017-18 is correct.</li> <li>e. The details of land in acres mentioned as 5.02 in annual accounts for the year 2014-15 is correct.</li> </ul>

<sup>2</sup> (i) Coaching Academy A/c No.1100: ` 4,611/- (3), (ii) IOB Salaries A/c No.8330: ` 8,50,129/- (13), (iii) Plan A/c No.1101: ` 12,62,178/- (14), (iv) Deccan Studies A/c No. 2750: ` 614/- (2) (v) Merged Schemes A/c No.0023: ` 1,000/- (1), (vi) IOB Recurring Scheme A/c No.8331: ` 1,01,312/- (13), and (vii) Non-Plan A/c No.0001: ` 23,758/- (2), (viii) A/c No. 8542: ` 72,539/- (4)(ix) Sachar A/c No.0024: ` 4,09,007/- (13)

	site, Bengaluru	Date of Acquisition:26.09.2008	Date of Acquisition:04.06.2008	
d.	Leasehold land at Bhopal	Date of Acquisition: 31.01.2014	Date of Acquisition: 25.2.2014	
e.	Freehold land at Asansol,West Bengal	Details of land in Acres:5.02	Details of land in Acres: 5	
2.		<p>The following were not exhibited in the Annual Accounts, though mandated as per MHRD format of Accounts:</p> <ul style="list-style-type: none"> <li>a. Sub Schedule 2A – Endowment Fund(MHRD format of accounts Page No.5)</li> <li>b. Schedule 3(b) under Others – Names of the sponsors(MHRD format of accounts Page No.8)</li> <li>c. Schedule 10 – Prescribed format not adopted (MHRD format of accounts Page No.28)</li> <li>d. Schedule 15A- Employees and Terminal Benefits(MHRD format of accounts Page No.35)</li> </ul>		



(M. G. Gunasekaran)  
Finance Officer



# **ANNUAL ACCOUNTS**

**2017-2018**

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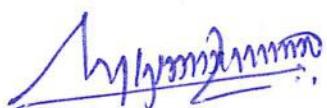
**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**BALANCE SHEET AS ON 31-MARCH-2018**

Amount in Rupees

SOURCE OF FUNDS	Schedule	Current Year	Previous Year
CAPITAL FUND	1	2,16,51,55,037.95	2,01,30,55,048.85
DESIGNATED/ EARMARKED / ENDOWMENT FUNDS	2	28,60,36,303.67	33,81,45,299.72
CURRENT LIABILITIES & PROVISIONS	3	1,04,25,24,017.55	68,38,63,193.00
<b>TOTAL</b>		<b>3,49,37,15,359.17</b>	<b>3,03,50,63,541.57</b>

APPLICATION OF FUNDS	Schedule	Current Year	Previous Year
FIXED ASSETS	4	1,50,81,95,801.00	1,53,09,22,058.00
LESS: DEPRECIATION		14,49,18,345.00	15,88,22,506.00
CAPITAL WORKS-IN-PROGRESS		9,12,55,063.00	5,60,43,337.00
INVESTMENTS FROM EARMARKED / ENDOWMENT FUNDS	5		
LONG TERM		-	-
SHORT TERM		31,65,11,460.00	21,65,11,460.00
INVESTMENTS - OTHERS	6	-	-
CURRENT ASSETS	7	80,52,72,696.46	82,03,25,433.49
LOANS, ADVANCES & DEPOSITS	8	91,73,98,683.71	57,00,83,759.08
<b>TOTAL</b>		<b>3,49,37,15,359.17</b>	<b>3,03,50,63,541.57</b>
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(M. G. Gunasekaran)  
Finance Officer

**MAULANA AZAD NATIONAL URDU UNIVERSITY:: HYDERABAD**

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED ON 31-MARCH 2018**

Amount in Rupees

<b>INCOME</b>	<b>Schedule</b>	<b>Current Year</b>	<b>Previous Year</b>
Academic Receipts	9	18,37,64,273.29	19,30,55,829.97
Grants/ Subsidies	10	85,65,00,000.00	1,03,41,25,606.00
Income from investments	11	4,40,60,947.73	4,31,11,816.58
Interest earned (Loans to staff)	12	4,06,382.00	5,25,129.00
Other Income	13	2,54,81,549.00	68,49,941.13
Prior Period Income	14	15,39,316.00	2,68,213.00
<b>TOTAL (A)</b>		<b>1,11,17,52,468.02</b>	<b>1,27,79,36,535.68</b>

<b>EXPENDITURE</b>	<b>Schedule</b>	<b>Current Year</b>	<b>Previous Year</b>
Staff Payments & Benefits (Establishment expenses)	15	1,19,38,23,943.00	1,14,89,75,553.46
Academic Expenses	16	4,81,21,405.19	7,23,79,953.50
Administrative and General Expenses	17	9,44,69,925.17	8,40,44,473.50
Transportation Expenses	18	24,75,097.00	13,79,303.00
Repairs & Maintenance	19	2,09,72,932.00	1,93,55,483.00
Finance costs	20	6,16,574.16	22,287.37
Depreciation	4	14,49,18,345.00	15,88,22,506.00
Other Expenses	21	-	-
Prior Period Expenses	22	1,92,29,893.40	2,63,59,750.00
<b>TOTAL (B)</b>		<b>1,52,46,28,114.92</b>	<b>1,51,13,39,309.83</b>
Balance being excess of Income over Expenditure (A-B)		-41,28,75,646.90	-23,34,02,774.15
Transfer to / from Designated Fund		-	-
Building fund		-	-
<b>Extra-Ordinary Items:</b>			
Liability with regard actuarial valuation of post retirement liabilities		-	-
<b>Balance Being Surplus / (Deficit) Carried to Capital Fund</b>		<b>-41,28,75,646.90</b>	<b>-23,34,02,774.15</b>
Significant Accounting Policies	23		
Contingent Liabilities and Notes to Accounts	24		



(M. G. Gunasekaran)  
Finance Officer



# **SCHEDULES**

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE - 1 CAPITAL FUND**

Amount in Rupees

<b>SI.N O.</b>	<b>Particulars</b>		<b>Current Year</b>	<b>Previous Year</b>
1	Balance at the beginning of the year		2,01,30,55,048.85	1,98,87,17,008.00
2	Add:	Contributions towards Interest to Capital Fund	-	-
3	Add:	Grants from UGC, Government of India and State Government to the extent utilized for capital	51,05,15,006.00	22,70,37,438.00
4	Add:	Assets Purchased out of Earmarked Funds	13,46,08,361.00	6,32,62,831.00
5	Add:	Assets Purchased out of Sponsored Projects, where ownership vests in the institution	-	-
6	Add:	Assets Donated/Gifts Received	-	27.00
7	Add:	Other Additions	-	-
8	Add:	Excess of Income over expenditure transferred from the Income & Expenditure Account	-	-
<b>Total(A)</b>			2,65,81,78,415.85	2,27,90,17,304.00
9	(Less)	Amount transferred to Other Funds	8,01,47,731.00	3,25,59,481.00
10		Deficit transferred from the Income & expenditure Account	-41,28,75,646.90	-23,34,02,774.15
<b>Balance at the year end</b>			2,16,51,55,037.95	2,01,30,55,048.85







**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE 3(a) - SPONSORED PROJECTS**

Sl.No	Name of the Project	Opening Balance	Receipts / Recoveries during the year	Total	Amount in Rupees	
					Expenditure during the year	Closing Balance
1	Minor Research Project	39,40,865.05	8,61,323.00	48,02,188.05	12,67,789.00	35,34,399.05
	<b>Total</b>	<b>39,40,865.05</b>	<b>8,61,323.00</b>	<b>48,02,188.05</b>	<b>12,67,789.00</b>	<b>35,34,399.05</b>

MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD

**SCHEDULE 3(b) - SPONSORED FELLOWSHIPS AND SCHOLARSHIPS**

Sl.No	Name of Sponsor	Opening Balance		Transaction during the year		Closing Balance		<u>Amount in Rupees</u>
		Cr.	Dr.	Cr.	Dr.	Cr.	Dr.	
1	University Grant Commission - Fellowships	20,47,942.50	-	24,687.00	-	20,72,629.50	-	
2	Others - Scholarship	30,17,980.00	-	1,96,604.00	2,83,604.00	29,30,980.00	-	
	<b>Total</b>	<b>50,65,922.50</b>	<b>-</b>	<b>2,21,291.00</b>	<b>2,83,604.00</b>	<b>50,03,609.50</b>	<b>-</b>	

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE 3(C) - GRANTS / SUBSIDIES**

Sl. No.	Particulars	From Govt. of India	From UGC		Total Plan	
			XII Plan GDA (including other Non - Recurring Grant)	Specific Schemes		
			Sports Equipment	Campus Connect		
1	Balance B/F	Nil	16,13,79,525.00	10,000.00	2,54,10,459.00	18,67,99,984.00
2	Add: Receipts during the year					
	Grants received from UGC		53,47,14,000.00	-	-	53,47,14,000.00
3	Deposits Refunded by CPWD		22,24,156.00	-	-	22,24,156.00
	Total		69,83,17,681.00	10,000.00	2,54,10,459.00	72,37,38,140.00
4	Less: Refund to UGC/GOI Balance		-	-	-	-
5	Less: Utilised for Capital expenditure (A)		50,90,70,800.00	-	-	50,90,70,800.00
6	Balance		18,92,46,881.00	10,000.00	2,54,10,459.00	21,46,67,340.00
7	Less: utilized for RevenueExpenditure (B)*		-	-	-	-
8	Balance C/F (C)		18,92,46,881.00	10,000.00	2,54,10,459.00	21,46,67,340.00

\*Note: Revenue Grants are accounted as income in accordance with AS-12 and stated accounting policy

MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD  
Assets Schedule-4

Amount in Rupees

S.No	Assets Heads	Net Block			Depreciation for the Year			Net Block As on 31-03- 2018
		Additions	Deductions	Closing Balance	Dep on Opening Balance	Depreciation on Additions	Depreciation on deletions	
		Total	Total	Total	Total	Total	Total	
1	Land	4036748.00	0.00	4036748.00	131608.00	0.00	0.00	131608.00
2	Site Development	13453216.00	984247.00	14437463.00	1345322.00	83501.00	0.00	1428823.00
3	Buildings	1139681328.00	70763958.00	6704155.00	1203741131.00	95342917.00	7655721.00	0.00
4	Roads & Bridges	16107393.00	0.00	16107393.00	1610739.00	0.00	0.00	1610739.00
5	Tubewells & Water Supply	26064615.00	574870.00	0.00	26639485.00	2606462.00	57487.00	0.00
6	Electrical Installation and equipment	21297121.00	377034.00	1712686.00	19961469.00	1959546.00	18851.00	2663949.00
7	Plant & Machinery	355179.00	24879.00	0.00	380058.00	53010.00	1867.00	0.00
8	Scientific & Laboratory Equipment	8038442.00	4932193.00	0.00	12970635.00	1242438.00	382656.00	0.00
9	Office Equipment	45430730.00	9118252.00	0.00	54548982.00	6814609.00	1016468.00	0.00
10	Sports Equipment	290527.00	0.00	0.00	290527.00	43580.00	0.00	43580.00
								246947.00





**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE 4A PLAN**

S.No	Assets Heads	Net Block			Depreciation for the Year				Amount in Rupees As on 31-03-2018
		As on 01-04-2017	Additions	Deductions	Closing Balance	Rate of Dep	Dep on Opening Balance	Depreciation on Additions	
						Total	Total	Total	
l	Horizontal extension of health centre	6227782.00	0.00	0.00	6227782.00	10	622778.00	0.00	622778.00
m	Horizontal extension of Guest House	9346960.00	0.00	0.00	9346960.00	10	934696.00	0.00	934696.00
n	Computer Centre and digital resource centre	44132040.00	0.00	0.00	44132040.00	10	4413204.00	0.00	4413204.00
o	Additional Substation	6577248.00	1859441.00	0.00	8436689.00	10	657725.00	185944.00	0.00
p	BSNL works	90710.00	0.00	0.00	90710.00	10	9071.00	0.00	843669.00
q	Extension of old boys hostel dining hall	1205583.00	0.00	0.00	1205583.00	10	120558.00	0.00	120558.00
r	Aluminium Partitions at Boys Hostels	774823.00	0.00	0.00	774823.00	10	77482.00	0.00	9071.00
s	Aluminium Partitions at SASS & CULLC	880200.00	0.00	880200.00	0.00	10	0.00	0.00	81639.00
t	Aluminium Partition at Admin Building	893700.00	0.00	893700.00	0.00	10	0.00	0.00	1085025.00
u	Visitors Shed at Girls Hostel	906024.00	0.00	0.00	906024.00	10	90602.00	0.00	90602.00
v	Flooring at PVC Chamber	158076.00	0.00	0.00	158076.00	10	15808.00	0.00	15808.00
w	Horizontal Extension of VIP Guest House	17565421.00	0.00	900000.00	16665421.00	10	1666542.00	0.00	1666542.00
x	Vertical Extension of Lecture Hall Complex	20734235.00	0.00	0.00	20734235.00	10	2073424.00	0.00	2073424.00
y	Vertical Extension of Digital Resource Center	9151702.00	0.00	0.00	9151702.00	10	915170.00	0.00	915170.00
z	Compound Wall at Bhopal	8429456.00	0.00	0.00	8429456.00	10	842946.00	0.00	842946.00

SCHEDULE 4A PLAN

S.No	Assets Heads	Net Block			Depreciation for the Year				Amount in Rupees	Net Block
		As on 01-04-2017	Additions	Deductions	Closing Balance	Rate of Dep	Dep on Opening Balance	Depreciation on Additions	Depreciation on deletions	
		Total	Total				Total	Total	Total	
aa	Providing Kota stone flooring, shelves, plinth protection and interlocking pavers near UGC-HRD Guest House	0.00	329669.00	0.00	329669.00	10	0.00	32967.00	0.00	32967.00
ab	Construction of fencing works near Girls Hostel-I & II along with Guard House for residential area and garbage bins	0.00	1112002.00	0.00	1112002.00	10	0.00	111200.00	0.00	111200.00
ac	Closing the opening in the library Building	0.00	29464.00	0.00	29464.00	10	0.00	1473.00	0.00	1473.00
ad	Ramp work in the Building at HQ Campus	0.00	196275.00	0.00	196275.00	10	0.00	9814.00	0.00	9814.00
ae	Construction of toilet at Library at Main Campus	0.00	244446.00	0.00	244446.00	10	0.00	12222.00	0.00	12222.00
af	Providing Carpet at CPDUMT Building Academic Block at Darbhanga	0.00	99060.00	0.00	99060.00	10	0.00	4953.00	0.00	4953.00
ag	Vertical Extension of 2nd floor of School of education & training Building	0.00	409650.00	0.00	409650.00	10	0.00	6125000.00	0.00	6125000.00
ah	Vertical Extension of 2nd floor of School of languages, linguistics & indology Building	0.00	357920.00	0.00	357920.00	10	0.00	110043.00	0.00	110043.00
ak	Vertical Extension of CPDUMT boys Hostel at MANUU Campus	0.00	2162238.00	0.00	2162238.00	10	0.00	664780.00	0.00	664780.00
<b>Total</b>	<b>927477512.00</b>	<b>70748980.00</b>	<b>6704155.00</b>	<b>991522337.00</b>	<b>8569900.00</b>	<b>7654223.00</b>	<b>0.00</b>	<b>93354123.00</b>	<b>0.00</b>	<b>898168214.00</b>

SCHEDULE 4A PLAN

S.No	Assets Heads	Net Block			Depreciation for the Year			Amount in Rupees As on 31-03-2018	
		As on 01-04-2017		Closing Balance	Rate of Dep	Dep on Opening Balance	Depreciation on Additions		
		Additions	Total						
3 (ii)	<b>Buildings on Leased Land</b>								
a	Office Buildings	15549034.00	0.00	15549034.00	10	1554903.00	0.00	1554903.00	
b	Non Office Building	12456256.00	0.00	12456256.00	5	622813.00	0.00	622813.00	
<b>Total</b>	<b>Building Total</b>	<b>28005290.00</b>	<b>0.00</b>	<b>28005290.00</b>	<b>2177716.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2177716.00</b>	
4	<b>Roads &amp; Bridges</b>								
a	Approach road to HRDC(ASC)	370014.00	0.00	370014.00	10	37001.00	0.00	37001.00	
b	Diversion channel near Admin Building	1277937.00	0.00	1277937.00	10	127794.00	0.00	127794.00	
c	Approach road to DRC building	9794102.00	0.00	9794102.00	10	979410.00	0.00	979410.00	
d	Approach Road to Boys Hostel III	4495233.00	0.00	4495233.00	10	449523.00	0.00	449523.00	
e	Pathway between old and New Girls Hostel	170107.00	0.00	170107.00	10	17011.00	0.00	17011.00	
<b>Total</b>	<b>16107393.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16107393.00</b>	<b>1610739.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1610739.00</b>	
5	<b>Tubewells &amp; Water Supply</b>								
a	Overhead Tank	4456276.00	0.00	4456276.00	10	445628.00	0.00	445628.00	
b	Water Supply, Sewerage & Drainage	2512298.00	0.00	2512298.00	10	251230.00	0.00	251230.00	
c	OHT and UG sump(New)	11101772.00	0.00	11101772.00	10	1110177.00	0.00	1110177.00	
d	Two borewells with pumps	4507281.00	0.00	4507281.00	10	450728.00	0.00	450728.00	
e	Two borewells with pumps	994573.00	0.00	994573.00	10	99457.00	0.00	99457.00	
f	Water Connection at MS Hyd	2492415.00	0.00	2492415.00	10	249242.00	0.00	249242.00	
g	Additional digging of bore well (1 No.)	0.00	574870.00	0.00	574870.00	10	0.00	57487.00	
<b>Total</b>	<b>26064615.00</b>	<b>574870.00</b>	<b>0.00</b>	<b>26639485.00</b>	<b>70.00</b>	<b>2606462.00</b>	<b>57487.00</b>	<b>0.00</b>	
6	<b>Electrical Installation and equipment</b>								
a	Substation and HT	8504619.00	0.00	1712686.00	10	6791933.00	0.00	679193.00	
b	Bulk Supply	718887.00	0.00	0.00	10	718887.00	0.00	71889.00	
c	Street lights	4153571.00	4600.00	4158171.00	10	415357.00	230.00	415587.00	





MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD

SCHEDULE 4A PLAN

S.No	Assets Heads	Amount in Rupees						Net Block As on 31-03-2018	
		Net Block			Depreciation for the Year				
		Additions As on 01-04-2017	Deductions As on 01-04-2017	Closing Balance Total	Rate of Dep Dep on Opening Balance	Depreciation on Additions Total	Depreciation on deletions Total		
17	Assets Heads As on 01-04-2016	Additions As on 01-04-2016	Deductions As on 01-04-2016	Closing Balance Total	Rate of Dep Dep Opening Balance	Depreciation on Additions Total	Depreciation on deletions Total	As on 31-03-2017	
18	Computer Software	201254.00	0.00	201254.00	40	80502.00	0.00	80502.00	
19	E-Journals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Patents	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Total (C)	201254.00	0.00	201254.00	80502.00	0.00	0.00	80502.00	
	Grand Total (A+B+C)	1206927451.00	214765267.00	1357963366.00	113193995.00	16079330.00	0.00	129273325.00	
								1228690041.00	

## MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD

## SCHEDEULE 4B NON - PLAN

S.No	Assets Heads	Net Block			Depreciation for the Year			Net Block As on 31-03-2018
		As on 01-04-2017		Deduction s	Closing Balance	Dep on Additions	Depreciation on deletions	
		Additions	Total	Total	Dep on Opening Balance	Total	Total	
1	Land	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	Site Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	Roads & Bridges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	Tubewells & Water Supply	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	Sewerage & Drainage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	Electrical Installation and equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	Plant & Machinery	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9	Scientific & Laboratory Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	Office Equipment	225763.00	0.00	225763.00	15.00	33864.00	0.00	33864.00
11	Audio Visual Equipment	0.00	0.00	0.00	0.00	0.00	0.00	191899.00
12	Computers & Peripherals	0.00	0.00	0.00	40.00	0.00	0.00	0.00
13	Furniture, Fixtures & Fittings	1504621.00	0.00	1504621.00	10.00	150462.00	0.00	150462.00
14	Vehicles	227864.00	0.00	227864.00	15.00	34180.00	0.00	34180.00
15	Lib. Books & Scientific Journals	0.00	0.00	0.00	0.00	0.00	0.00	193684.00
16	Small Value Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17	Total A:	1958248.00	0.00	1958248.00	80.00	218506.00	0.00	218506.00
18								1739742.00

MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD

SCHEDULE 4B NON - PLAN

Amount in  
Rupees

S.No	Assets Heads	Net Block			Depreciation for the Year				Net Block
		Additions	Deductions	Closing Balance	Rate of Dep	Dep on Opening Balance	Depreciation on Additions	Depreciation on deletions	
	As on 01-04-2017	Total	Total			Total	Total	Total	As on 31-03-2018
17	Capital Work In Progress (B)	0	0	0		0	0	0	0

S.No	Assets Heads	Net Block			Depreciation for the Year				Net Block
		Additions	Deductions	Closing Balance	Rate of Dep	Dep on Opening Balance	Depreciation on Additions	Depreciation on deletions	
	As on 01-04-2016	Total	Total			Total	Total	Total	As on 31-03-2017
18	Computer Software	0.00	0.00	0.00		0.00	0.00	0.00	0.00
19	E-Journals	0.00	0.00	0.00		0.00	0.00	0.00	0.00
20	Patents	0.00	0.00	0.00		0.00	0.00	0.00	0.00
	Total C:	0.00	0.00	0.00		0.00	0.00	0.00	0.00
	Total (A+B+C)	1958248.00	0.00	1958248.00	80.00	218506.00	0.00	218506.00	1739742.00

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**  
 Assets Schedule-4D-Other Assets

S.No	Assets Heads	Net Block						Depreciation for the Year			Net Block As on 31- 03-2018	
		As on 01-04-2017		Additions		Rate of Dep	Dep on Opening Balance	Depreciation on Additions		Depreciation on deletions		
		Total	Total	Total	Total			Total	Total			
<b>Schedule 4D- Others</b>												
1	Land	20000.00	0.00	20000.00	0	0.00	0.00	0.00	0.00	0.00	20000.00	
a	Sachar	22325.00	0.00	22325.00	0	0.00	0.00	0.00	0.00	0.00	22325.00	
b	DDE	42325.00	0.00	42325.00	0	0.00	0.00	0.00	0.00	0.00	42325.00	
<b>Total</b>		<b>42325.00</b>	<b>0.00</b>	<b>42325.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>42325.00</b>	
2	Site Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
3	Buildings											
a	Coaching Academy	34627500.00	14978.00	34642478.00	10	3462750.00	1498.00	0.00	3464248.00	31178230.00	31178230.00	
b	CDS	40025506.00	0.00	40025506.00	10	4002551.00	0.00	0.00	4002551.00	36022955.00	36022955.00	
c	Engineering	51758683.00	0.00	51758683.00	10	0.00	0.00	0.00	0.00	0.00	51758683.00	
i	workshop at MANUU Campus											
ii	Vertical Extension of Polytechnic Hyd	57786837.00	0.00	57786837.00	10	0.00	0.00	0.00	0.00	0.00	51758683.00	
<b>Total</b>		<b>184198526.00</b>	<b>14978.00</b>	<b>184213504.00</b>	<b>7465301.00</b>	<b>1498.00</b>	<b>0.00</b>	<b>7466799.00</b>	<b>176746705.00</b>	<b>0.00</b>	<b>57786837.00</b>	
4	Roads & Bridges	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00	0.00	
5	Tubewells & Water Supply	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00	0.00	
6	Sewerage & Drainage	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00	0.00	
7	Electrical Installation and equipment											
a	DDE electrical cabling	57358.00	0.00	57358.00	10	5736.00	0.00	0.00	5736.00	51622.00	51622.00	
b	Sachar	1491210.00	16800.00	1508010.00	10	149121.00	840.00	0.00	149961.00	1358049.00	1358049.00	
c	Generator (Sachar)	115708.00	0.00	115708.00	10	11571.00	0.00	0.00	11571.00	104137.00	104137.00	
<b>Total</b>		<b>1664276.00</b>	<b>16800.00</b>	<b>1681076.00</b>	<b>0</b>	<b>166428.00</b>	<b>840.00</b>	<b>0.00</b>	<b>167268.00</b>	<b>1513808.00</b>	<b>1513808.00</b>	
8	Plant & Machinery											
a	Sachar	5331.00	24879.00	0.00	30210.00	10	533.00	1867.00	0.00	2400.00	27810.00	







MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD  
Assets Schedule-4D-Other Assets

S.No	Assets Heads	Amount in Rupees					
		As on 01-04-2017		Net Block		Depreciation for the Year	
		Additions	Deductions	Closing Balance	Rate of Dep	Dep on Opening Balance	Depreciation on Additions
Total	Total	Total	Total	Total	Total	Total	Total
<b><u>4C-INTANGIBLE ASSETS</u></b>							
1	Patents & Copyrights	0.00	0.00	0.00	0.00	0.00	0.00
2	Computer Software						
a	DDE	674.00	0.00	674.00	40	270.00	0.00
b	OBC	1317.00	0.00	1317.00	40	527.00	0.00
c	EMF	310.00	0.00	310.00	40	124.00	0.00
3	E - Journals	0.00	0.00	0.00	0.00	0.00	0.00
	Total	2301.00	0.00	2301.00	921.00	0.00	921.00
	<b>Grand Total</b>	<b>219257190.00</b>	<b>20272060.00</b>	<b>239529250.00</b>	<b>12638920.00</b>	<b>2787594.00</b>	<b>0.00</b>
							<b>15426514.00</b>
							<b>224102736.00</b>

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE 5 : INVESTMENTS FROM EARMARKED/ENDOWMENT FUNDS**

**Amount in Rupees**

<b>S. No.</b>	<b>Particulars</b>	<b>Current Year</b>	<b>Previous Year</b>
1	In Central Government Securities	-	-
2	In State Government Securities	-	-
3	Other approved Securities	-	-
4	Shares	-	-
5	Debentures and Bonds	-	-
6	Term Deposits with Banks	31,65,11,460.00	21,65,11,460.00
7	Others (to be specified)	-	-
<b>Total</b>		<b>31,65,11,460.00</b>	<b>21,65,11,460.00</b>

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE 5 (A) INVESTMENTS FROM  
EARMARKED/ENDOWMENT FUNDS (FUND WISE)**

Sl. No.	Funds	Current Year	Previous Year
1	Sachar	29,11,91,279.00	19,11,91,279.00
2	Centre for Deccan Studies	-	-
3	Coaching Academy	-	-
4	OBC Grant	-	-
5	Schemes	2,50,00,000.00	2,50,00,000.00
6	Endowment Fund Investments	3,20,181.00	3,20,181.00
7	Others	-	-
	<b>Total</b>	<b>316511460.00</b>	<b>216511460.00</b>

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**  
**SCHEDULE 6 - INVESTMENTS - OTHERS**

		Amount in Rupees	
S.No.	Particulars	CURRENT YEAR	PREVIOUS YEAR
1	In Central Government Securities	-	-
2	In State Government Securities	-	-
3	Other approved Securities	-	-
4	Shares	-	-
5	Debentures and Bonds	-	-
6	Term Deposits with Banks	-	-
7	Others (to be specified)	-	-
<b>TOTAL</b>		-	-

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE 7-CURRENT ASSETS**

Amount in Rupees

<b>Sl.No</b>	<b>Particulars</b>	<b>Current Year</b>	<b>Previous Year</b>
1	<b>Stock:</b>		
a	Stores and Spares	7,09,139.00	4,89,361.00
b	Loose Tools	-	-
c	Publications	3,57,108.00	-
d	Laboratory chemicals, consumables and glass ware	-	-
e	Building Material	-	-
f	Electrical Material	-	-
g	Stationery	-	-
h	Water supply material	-	-
2	<b>Sundry Debtors:</b>		
a	Debts Outstanding for a period exceeding six months	-	-
b	Others	-	-
3	<b>Cash and Bank Balances</b>		
a	Cash on Hand	25,14,248.00	23,35,790.00
2	<b>Balances with Scheduled Banks:</b>		
b	- In Current Accounts	1,24,01,096.44	11,10,586.30
ii	- In term deposit Accounts	14,81,81,111.00	24,06,81,111.00
iii	-In Savings Accounts	64,11,09,994.02	57,57,08,585.19
c	<b>Balances with non-Scheduled Banks:</b>		
i	- In term deposit Accounts	-	-
ii	- In Savings Accounts	-	-
4	Post Office- Savings Accounts	-	-
<b>TOTAL</b>		<b>805272696.46</b>	<b>820325433.49</b>

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**Schedule 7A- Details of Bank Accounts**

Amount in Rupees

SI.No.	BANK ACCOUNT NUMBER	NAME OF THE BANK	PURPOSE / NAME OF THE SCHEME	CLOSING BALANCE
1	187901000000022	IOB	DDE Receipt	13,84,93,214.02
2	187901000001101	IOB	Plan Scheme	3,74,10,334.14
3	187901000000024	IOB	Sachar Scheme	1,89,87,485.81
4	187901000000001	IOB	Non Plan	6,00,95,794.44
5	187901000001100	IOB	Residential Coaching Academy	25,55,673.14
6	187901000002554	IOB	Fellowships	2,92,969.80
7	187901000000473	IOB	HRDC Guest House	8,70,868.00
8	187901000002601	IOB	MAC Chair	20,82,552.48
9	187901000000023	IOB	Merged Scheme	2,26,99,915.68
10	187901000000830	IOB	ASC (HRDC)	13,80,158.15
11	187901000000030	IOB	MRP	18,62,894.17
12	187901000002750	IOB	Deccan Studies	83,01,857.17
13	187901000000311	IOB	OBC	58,12,958.50
14	187901000002011	IOB	ASC (HRDC)	9,79,737.64
15	187901000008330	IOB	Salaries and Personal Claim	17,60,66,810.51
16	187901000008331	IOB	Recurring Scheme	4,66,60,034.68
17	187901000008332	IOB	Non - Recurring Scheme	45,43,096.00
18	187901000008660	IOB	Plolytechnic Kadapa	2,37,35,869.44
19	187901000008661	IOB	ITI Cuttack	4,19,83,873.12
20	187901000008662	IOB	Plolytechnic Cuttack	1,55,937.84
21	187902000000060	IOB	Payment Gateway	1,24,01,096.44
22	187901000008542	IOB	DDE Payments	1,26,36,688.80
23	6524932763	INDIAN BANK	Fee Receipt - Regular	3,31,17,513.60
24	6559622105	INDIAN BANK	Fee Receipt - Distance	3,83,757.10
	<b>Total</b>			<b>65,35,11,090.46</b>

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE 8 - LOANS, ADVANCES & DEPOSITS**

Amount in Rupees

Sl.No	Particulars	Current Year	Previous Year
1	<b>Advances to employees: (Non-interest bearing)</b>		
a	Salary	-	-
b	Festival Advance	16,25,209.00	17,20,609.00
c	Medical Advance	57,537.00	-
d	Special Advance	50,785.00	51,585.00
2	<b>Long Term Advances to employees: (Interest bearing)</b>		
a	Vehicle loan	35,01,634.00	45,94,532.00
b	Home loan	-	-
c	Computer advance	25,33,436.00	29,81,051.00
3	<b>Advances and other amounts recoverable in cash or in kind or for value to be received:</b>		
a	On Capital Account	34,57,111.00	34,57,111.00
b	to Suppliers	-	-
c	Others	5,52,529.00	1,02,77,865.94
4	<b>Prepaid Expenses</b>		
a	Insurance, Repairs and others	50,25,137.00	47,23,769.00
5	<b>Deposits</b>		
a	Works deposits with BSNL and CPWD	65,67,71,191.00	26,22,85,731.00
b	1 GBPS Connection	9,92,700.00	14,89,050.00
c	Telephone	2,55,218.00	2,35,218.00
d	Lease Rent	9,28,144.00	5,28,144.00
e	Electricity	44,34,310.00	41,21,506.00
f	Affiliation deposit	26,000.00	16,000.00
g	Gas	41,305.00	41,305.00
h	DDE	10,000.00	10,000.00
i	Security Deposit	5,05,282.00	2,56,282.00
j	Deposit with NICSI	1,01,51,541.00	1,01,51,541.00
k	Deposits made for repairs with CPWD and other Agencies	1,97,80,484.00	1,22,11,897.00
6	<b>Income Accrued:</b>		
a	On Investments from Earmarked/ Endowment Funds	6,09,12,813.00	3,29,68,454.00
b	On Investments-Others	3,75,37,357.00	3,85,17,736.00
c	On Loans and Advances	13,70,231.00	9,63,849.00
d	Others (includes income due unrealized)	-	-
7	<b>Other - Current assets receivable from UGC/sponsored projects</b>		
a	Debit balances in Sponsored Projects	-	-
b	Debit balances in Sponsored Fellowships & Scholarships	-	-
c	Grants Receivable	6,93,58,428.00	14,47,58,428.00
d	Other Grants receivables from UGC-Hindi, IP schemes and CSSEIP etc	3,75,15,301.71	3,37,17,095.14
e	Retirement benefits receivable from UGC/GOI	-	-
8	Claims Receivable	-	-
9	Receivables-Other Funds-Receivable from GPF	5,000.00	5,000.00
	<b>TOTAL</b>	<b>91,73,98,683.71</b>	<b>57,00,83,759.08</b>

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**Schedule-9 Academic Receipts**

Amount in Rupees

Sl.No	Details	Current Year	Previous Year
1	Tuition Fee	2,01,16,627.00	64,54,075.00
2	Admission Fee	23,29,394.00	17,22,090.00
3	Enrolment Fee	-	32,85,096.50
4	Library Admission Fee	16,97,468.00	4,97,168.00
5	Laboratory Fee	16,78,953.00	7,77,700.00
6	Art & Craft Fee	-	6,000.00
7	Registration Fee	1,02,406.00	2,82,900.00
8	Syllabus Fee	1,14,000.00	5,400.00
9	Admission Test Fee	-	22,650.00
10	Annual Exam fee	1,17,470.00	4,11,178.00
11	Degree, Mark Sheet, Certificates Fees	3,16,127.00	5,77,386.00
12	Identity Card Fee	3,000.00	1,79,780.00
13	Fine/Miscellaneous Fee	29,23,514.00	13,25,908.00
14	Medical Fee	40,42,008.00	27,57,659.50
15	Transportation Fee	-	1,06,097.50
16	Hostel Fee	16,98,000.00	10,34,400.00
17	Games fee	8,47,734.00	3,58,200.00
18	Student Union Fee	2,10,058.00	3,21,150.00
19	Internet fee	8,96,496.00	5,45,891.00
20	Education tour fee	19,91,798.00	10,42,300.00
21	Crockery charges collected	5,02,100.00	3,83,610.00
22	Gas Charged Collected	14,15,000.00	9,83,000.00
23	Student Welfare Fund	-	1,40,000.00
24	Sale of syllabus & Question Paper, etc.	1,95,898.00	4,425.00
25	Sale of prospectus including admission forms	7,100.00	4,48,310.00
26	Semister Fee	24,580.00	44,76,495.00
27	HRDC(ASC) Fees	6,57,300.00	10,43,702.00
28	HRDC(ASC)-Maintenance Fund Accrued	9,05,761.00	3,24,629.00
29	Fee Receipts - DDE	14,04,54,301.29	16,34,88,679.47
30	Other Fee receipts	5,17,180.00	49,950.00
	Total	18,37,64,273.29	19,30,55,829.97

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE 10 - GRANTS / SUBSIDIES**

Amount in Rupees

SI.NO	Particulars	PLAN	Total	Previous Year
1	Grants and donations From Central Government - Salaries	50,39,14,000.00	50,39,14,000.00	1,03,41,25,606.00
2	Grants and donations From Central Government - Recurring	35,25,86,000.00	35,25,86,000.00	
	<b>Total</b>	<b>85,65,00,000.00</b>	<b>85,65,00,000.00</b>	<b>1,03,41,25,606.00</b>

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE 11 - INCOME FROM INVESTMENTS**

Sl. No	Particulars	Amount in Rupees		Other Investments	Previous Year
		Current Year	Previous Year		
<b>1</b>	<b>Interest</b>				
a	On Government Securities	-	-	-	-
b	Other Bonds/Debentures	-	-	-	-
<b>2</b>	<b>Interest on Term Deposits</b>	-	19,20,796.00	2,45,06,209.00	49,01,612.00
<b>3</b>	Income accrued but not due on Term Deposits/Interest bearing advances to employees	2,79,44,359.00	3,29,40,370.00	1,22,276.00	2,77,09,208.00
<b>4</b>	Interest on Savings Bank Accounts	75,57,955.00	27,76,338.00	1,94,32,462.73	1,05,00,996.58
<b>5</b>	Others (Specify)	-	-	-	-
<b>Total</b>	<b>3,55,02,314.00</b>	<b>3,76,37,504.00</b>	<b>4,40,60,947.73</b>	<b>4,31,11,816.58</b>	
<b>6</b>	Transferred to Earmarked/Endowment Funds	3,55,02,314.00	3,76,37,504.00	-	-
	<b>Balance</b>			<b>4,40,60,947.73</b>	<b>4,31,11,816.58</b>

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE 12: INTEREST EARNED**

S.No	Particulars	Amount in Rupees	
		Current Year	Previous Year
1	On Savings Accounts with scheduled banks	-	-
2	On Loans	-	-
a	Employees/Staff	4,06,382.00	5,25,129.00
b	Others	-	-
3	On Debtors and Other Receivables	-	-
	<b>Total</b>	<b>4,06,382.00</b>	<b>5,25,129.00</b>

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**  
SCHEDULE 13: OTHER INCOME

S.No.	Particulars	Amount in Rupees	
		Current Year	Previous Year
1	Other Incomes-Hostel Room Rent	18,400.00	9,98,800.00
2	Other Incomes-License Fee	10,09,458.00	4,79,337.00
3	Other Incomes-Hire Charges of Auditorium/Play Ground/Convention Centre,	-	7,07,215.00
4	Other Incomes-Electricity charges	13,91,808.00	14,85,329.00
5	Other Incomes-Water charges	1,90,482.00	2,67,566.00
6	Other Incomes-Medical Contribution collected from employees	9,92,050.00	3,12,735.00
7	Hostel maintenance fee	14,15,000.00	85,000.00
8	Hostel Newspaper fee	2,05,400.00	8,400.00
7	Other Incomes-Sale of Institute's publications	-	-
8	Other Incomes-Income from holding events	-	-
9	Provisions Written back	1,51,82,755.00	1,02,934.00
10	Guest House Receipts	2,39,066.00	2,21,300.00
11	<b>Other Incomes- Others</b>		
a	Liquidated Damages	-	20,000.00
b	Other Income- Misc. receipts (Sale of tender form, waste paper, etc.)	-	1,44,425.00
c	Other Income Profit on Sale/disposal of owned assets	-	10,000.00
d	Other Income -Sale of application form (recruitment)	2,41,100.00	2,75,480.00
f	Other Income-RTI fees	2,980.00	2,210.00
g	Other Incomes	-	6,41,794.00
h	Other incomes-Sale of Scrap	-	10,988.00
i	Penal Interest	8,551.00	40,921.00
j	Sale of old newspapers	21,499.00	8,049.13
k	Sale of prospectus including admission forms	-	16,500.00
l	Tender Cost Fees	1,500.00	11,000.00
m	Other income-others	45,61,500.00	9,99,958.00
	<b>Total</b>	<b>2,54,81,549.00</b>	<b>68,49,941.13</b>

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE 14 - PRIOR PERIOD INCOME**

Amount in Rupees

S.No	Particulars	Current Year	Previous Year
1	Excess Depreciation of 2016-17 written back	14,32,455.00	2,68,213.00
2	Reversal of expenses on journals and AMC of Security gate for the year 2016-17	1,06,861.00	-
	<b>Total</b>	<b>15,39,316.00</b>	<b>2,68,213.00</b>

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**Schedule 15-STAFF PAYMENTS & BENEFITS-ESTABLISHMENT EXPENSES**

SI.No	Particulars	Current Year	Previous Year	Amount in Rupees
1	Pay and Allowances - Non-Teaching	25,31,83,524.00	19,35,33,180.00	
2	Pay and Allowances - Teaching	47,45,00,107.00	37,42,18,928.00	
3	Allowances and Bonus	9,82,762.00	65,72,080.00	
4	Contribution to Provident Fund	5,66,19,166.00	4,40,76,542.00	
6	Retirement and Terminal Benefits	23,02,02,110.00	38,30,61,511.00	
7	LTC facility	86,25,244.00	82,51,685.00	
8	Medical facility	2,02,06,802.00	1,83,61,723.00	
9	Children Education Allowance	1,04,20,813.00	70,50,734.00	
10	Honorarium	14,17,863.00	18,11,599.00	
11	TA/DA expenses	57,36,996.00	35,78,950.46	
12	Pay of part-timers & academic counsellors	1,27,30,204.00	1,64,73,523.00	
13	Pay of employees on contract	5,71,93,812.00	4,14,59,824.00	
14	Pension paid to retired staff	39,01,568.00	38,50,505.00	
15	Housekeeping Charges	2,11,85,543.00	1,60,88,339.00	
16	Security Charges	3,00,61,827.00	1,31,05,562.00	
17	Horticulture	49,18,302.00	44,46,274.00	
18	Subsistence Allowance	4,24,937.00	92,414.00	
19	EL Encashment	13,70,991.00	3,31,761.00	
20	Arrears of Salaries of previous year	2,14,082.00	94,20,608.00	
21	Staff Cost-Others			37,07,877.00
	<b>Total</b>	<b>1,19,38,96,653.00</b>	<b>1,14,94,93,619.46</b>	
22	Less : Recovery of Excess paid salary	72,710.00	6,15,316.00	
	<b>Grand Total</b>	<b>1,19,38,23,943.00</b>	<b>1,14,88,78,303.46</b>	

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE 16 - ACADEMIC EXPENSES**

Amount in Rupees.

Sl. No.	Particulars	Current Year			Previous year
		DDE	Plan	Total	
1	Laboratory expenses	-	7,55,632.00	7,55,632.00	12,57,278.00
2	Field work/Participation	-	9,823.00	9,823.00	7,286.00
3	Seminar/Workshop	14,11,692.00	3,15,445.00	17,27,137.00	76,58,253.00
4	Payment to visiting faculty	-	2,92,075.00	2,92,075.00	-
5	Examination	1,71,90,860.35	36,69,032.00	2,08,59,892.35	1,98,48,280.00
6	Student Welfare Expenses	-	5,86,547.00	5,86,547.00	-
7	Admission Expenses	1,96,160.00	1,50,517.00	3,46,677.00	19,98,246.00
8	Convocation expenses	-	-	-	65,47,223.00
10	Stipend/means-cum-merit scholarship	-	-	-	1,87,500.00
11	Subscription Expenses	-	2,23,638.84	2,23,638.84	5,51,819.50
12	Books distributed free of cost to students	-	11,30,723.00	11,30,723.00	9,56,336.00
13	JRF/SRF PAID	46,548.00	-	46,548.00	-
14	Non-NET fellowship	-	1,34,20,986.00	1,34,20,986.00	1,21,27,729.00
15	SLM-DDE	63,41,312.00	-	63,41,312.00	1,78,05,775.00
16	Academic expenses-Others	1,57,625.00	22,22,789.00	23,80,414.00	6,90,670.00
17	Programme Cost-ASC	-	-	-	-
18	Minor Research Projects	-	-	-	27,43,558.00
	<b>Total</b>	<b>2,53,44,197.35</b>	<b>2,27,77,207.84</b>	<b>4,81,21,405.19</b>	<b>7,23,79,953.50</b>

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**Schedule-17-Administrative Expenses**

Amount in Rupees.

Sl. No.	Particulars	Current Year			Previous year
		DDE	Plan	Total	
1	Electricity and power	4,11,689.00	2,43,58,736.00	2,47,70,425.00	1,96,64,494.00
2	Water Charges	12,206.00	1,03,05,734.00	1,03,17,940.00	69,14,946.00
3	Insurance	-	13,21,770.00	13,21,770.00	29,69,913.00
4	Rent, Rates ,Taxes & property tax	33,31,578.00	63,96,463.00	97,28,041.00	96,52,873.00
5	Postage & Telegram	68,54,246.00	2,91,473.00	71,45,719.00	1,03,61,792.00
6	Telephone and Internet Charges	2,56,136.00	22,29,102.00	24,85,238.00	29,10,994.00
7	Printing and Stationary	12,65,596.00	46,26,282.87	58,91,878.87	41,40,897.50
8	Travelling and Conveyance Expenses	1,64,239.00	2,34,692.00	3,98,931.00	4,64,997.00
9	Expenses on Seminar/Workshops	-	46,20,506.00	46,20,506.00	1,400.00
10	Hospitality	70,218.00	4,82,585.00	5,52,803.00	3,73,067.00
11	Auditors Remuneration	-	-	-	-
12	Professional Charges/Legal Charges	-	12,36,150.00	12,36,150.00	6,07,853.00
13	Advertisement and Publicity	12,06,056.00	46,46,951.90	58,53,007.90	64,65,032.00
14	Magazines & Journals	63,624.00	22,32,571.95	23,74,306.95	53,12,935.00
15	Hostel exp	-	28,73,469.00	28,73,469.00	26,74,383.00
16	Hospital expenses	-	8,98,421.00	8,98,421.00	72,182.00
17	Sport Related Expenditure	-	4,85,902.00	4,85,902.00	-
18	Administrative expenses -Others	4,00,578.00	1,30,90,576.45	1,35,15,416.45	1,14,56,715.00
	<b>Total</b>	<b>1,40,36,166.00</b>	<b>8,03,31,386.17</b>	<b>9,44,69,925.17</b>	<b>8,40,44,473.50</b>

**Schedule-17A-Administrative Expenses-Others**

<b>Sl.No</b>	<b>Particulars</b>	<b>AMOUNT</b>
1	AC Meeting	7,74,937.00
2	BOS Meetings	5,32,707.00
3	Dish TV	63,941.00
4	EC Meeting	6,64,747.00
5	Enquiry Committee Expenses	6,32,049.00
6	Expenses on meetings	12,61,379.00
7	FC Meeting	3,31,502.00
8	Functions & Ceremonials	17,51,576.95
9	Expenditure on Gas	2,48,725.00
10	Liveries	26,340.00
11	NSDL Charges	78,436.00
12	Selection committee meetings	15,52,738.00
13	Shifting of office	1,04,617.00
14	Sitting Fees	2,27,560.00
15	Sport related expenditure	2,54,321.00
16	TA/DA expenses	28,173.00
17	TV Shooting	35,043.00
18	Administrative expenses -Others	49,46,624.50
	<b>Total</b>	<b>1,35,15,416.45</b>

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**  
**SCHEDULE 18-TRANSPORTATION EXPENSES**

Amount in Rupees

Sl. No.	Particulars	Current Year			Previous Year
		DDE	Plan	Total	
1	Running expenses -Own vehicle	1,47,799.00	4,20,662.00	5,68,461.00	
2	Repairs & maintenance - Own Vehicle	16,350.00	5,60,880.00	5,77,230.00	13,79,303.00
3	Insurance expenses - Own Vehicle	15,796.00	13,13,610.00	13,29,406.00	
4	Vehicle expenses taken on lease	-	-	-	
	<b>Total</b>	<b>1,79,945.00</b>	<b>22,95,152.00</b>	<b>24,75,097.00</b>	<b>13,79,303.00</b>

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**  
**SCHEDULE 19 - REPAIRS & MAINTENANCE**

Sl. No.	Particulars	Current Year			Amount in Rupees Previous Year
		DDE	Plan	Total	
1	Repairs & maintenance-Building	-	68,75,887.00	68,75,887.00	11,17,609.00
2	Repairs & maintenance-Furniture, Fixture and Equipments	3,54,914.00	52,93,588.00	56,48,502.00	87,80,723.00
3	Repairs & maintenance-Cleaning material & services	-	710.00	710.00	56,292.00
4	Repairs & Maintenance-Computers	53,387.00	3,55,855.00	4,09,242.00	72,601.00
5	Repairs & maintenance-Electrical Maintenance	8,924.00	71,56,597.00	71,65,521.00	61,96,279.00
6	Repairs & maintenance-Others	15,375.00	8,28,945.00	8,73,070.00	31,31,979.00
	<b>Total</b>	<b>4,32,600.00</b>	<b>2,05,11,582.00</b>	<b>2,09,72,932.00</b>	<b>1,93,55,483.00</b>

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE 20 - FINANCE COSTS**

Amount in Rupees

Particulars	Current Year			Previous Year
	DDE	PLAN	Total	
Bank Charges	4,52,819.60	1,63,754.56	6,16,574.16	22,287.37

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE 21 - OTHER EXPENSES**

Amount in Rupees

Nil
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**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**SCHEDULE-23 :: SIGNIFICANT ACCOUNTING POLICIES**

**I. Income:**

- a) Fee Collected from students in respect of an academic year shall be accounted as income in the financial year in which the academic year has commenced as no significant uncertainty exists in rendering services to students. (Para 12 of AS-9)
- b) Other Incomes:
  1. Interest on savings accounts: Owing to uncertainty in holding of balances in savings accounts, interest shall be accounted on the date on which the bank credits the same.
  2. Interest on term deposits: The same shall be accounted on accrual basis.
  3. Sale of Sundry articles & Scrap: The same shall be accounted on realization basis.
  4. Any other Income not mentioned above shall be accounted on realization basis.
  5. Other resources generated would be treated as university income to compensate the indirect expenses support by the university and presented and projected under Schedule 9 and 13, as applicable.

**II. Expenditure:**

All expenditure shall be accounted on accrual basis. However, the following shall be accounted on payment basis.

- a) Arrears of salaries/any other expenditure arising out of re-fixation/retrospective amendments, if any, pertaining to previous years.
- b) Children Education Allowance or any other allowance payable to staff to the extent of claims not received.
- c) Personal claims such as LTC, TA, Medical claims to the extent prior claims not available.
- d) Pre-paid expenditure to the extent of Rs. 5,000/- per each item shall be accounted in the financial year in which the same has been paid.
- e) All incidental and consequential expenditure incurred on conduct of exams, seminars and meetings shall be classified under respective heads of accounts as expenditure.

**III. Government Grants:**

- a) All revenue grants shall be accounted as income for which year they pertain to.

- b) Revenue grants sanctioned by various Governments but not disbursed till the date of financial statements shall be accounted as income in the financial year concerned.
- c) Capital grants sanctioned by various Governments shall be accounted under capital approach method and the same shall be credited to respective capital funds of the University.
- d) Grants relating to specific research projects: Grants disbursed through University to various principal investigators for conducting research projects shall be treated as a liability in the books of accounts of university till their final discharge.
- e) Refund of Government grants shall be treated as an extra ordinary item in the year of event.

**IV. Depreciation:**

- a) Assets of the University shall be depreciated as per the rates of depreciation provided in the Income-Tax Act, 1961.
- b) Buildings constructed on lease hold lands shall be depreciated of as per the rates of depreciation provided in the Income Tax Act, 1961, or, amortized over the period of lease, whichever is higher.

**V. Assets:**

- a) The cost of fixed assets shall comprise its purchase price and any attributable cost of bringing the same asset to its working condition for its intended use.
- b) The fixed assets shall be accounted under historical cost method.
- c) The fixed assets shall be carried in the books of accounts at gross cost less depreciated value.
- d) The Fixed assets shall be eliminated from the financial statement on disposal.
- e) Assets acquired at free of cost shall be accounted at a nominal value of Rs.1/- by crediting to capital fund.

**VI. Provisions:**

Present obligations existing on the date of financial statements arising out of past events shall be recognized on the basis of available estimates. Deviations arising in discharge of provisions with respect to estimates shall be charged to regular head of account in the year of event.

## **VII. Employee Benefits:**

Provisions with respect to post retirement benefits of employees shall be recognized on the basis of actuarial valuation as stated in AS-15.

## **VIII. Contingent liabilities:**

The following shall be accounted as contingent liabilities.

- a) Financial implication of legal disputes pending against University.
- b) Claims of suppliers, vendors received but not acknowledged by University.
- c) Expenditure incurred by CPWD in excess of Administrative approval in respect of works executed by them.

## **IX. Investments:**

Long term investments shall be carried at their acquisition value.

## **X. Others:**

- a) Un-discharged liabilities pending over a period of three years from their last date of claim shall be written back to income.
- b) Deposits returnable to students shall be forfeited if the same were not claimed within a period of three years from their last academic year.
- c) Un-responded debits and credits appearing in bank reconciliation statements pending over a period of three years shall be written back by suitably providing contingent liability for an additional period of three years.
- d) Capital work in progress as on the date of financial statements shall be accounted on the basis of accounts rendered by the respective agencies, such Form 65 of CPWD.



(M. G. Gunasekaran)

Finance Officer

**MAULANA AZAD NATIONAL URDU UNIVERSITY:: HYDERABAD**

**SCHEDULE – 24: NOTES FORMING PART OF ACCOUNTS AND CONTINGENT LIABILITIES**

**A) Notes forming part of Accounts:**

- (I) **Format of Accounts:** The University adopted new format of annual accounts as prescribed by Ministry of Human Resource Development, New Delhi vide its letter no.29-4/2012-IFD dated 17<sup>th</sup> April, 2015. Schedules prescribed in this letter have been adopted by making suitable adjustments with respect to specific transactions of the University.
- (II) **Treatment of Maintenance Grant:** The University Grants Commission releases Maintenance Grant to the University in instalments for utilisation as per the Budget Estimates fixed by them. The grant is spent by the University as recommended by the Finance Committee and approved by the Executive Council of the University for revenue and non-revenue purposes. Based on the nature of expenditure the value of the non-revenue items were being capitalised in the accounts as per the Significant Account Policies. Further, the amount capitalised out of the maintenance grant has been taken to the Balance Sheet.
- (III) **The University possesses the following properties:** See Table-I attached.
- (IV) Since the year 2008-09, the transactions of Directorate of Distance Education were consolidated with other transactions.
- (V) **Valuation and accountal of retirement benefits under Accounting Standard-15:** Since all the retirement/terminal benefits payable to employees consequent to their separation from the University are reimbursable from University Grants Commission, liability in respect of retirement benefits (as determined by actuary valuation) has been recognised in the books of accounts as per actuarial valuation. Change made with regard to the same from the current accounting year has an impact on surplus/deficit to the extent of Rs.22.84 Crore.
- (VI) All officials upon joining MANUU from 01.01.2004 are covered under NPS system. However, consequent upon receipt of details from their parent organisations, official covered under GPF system are transferred to GPF system as per the GOI rules.

- (VII) The excess expenditure over the approved allocation incurred by CPWD in respect of works shall be adjusted after reconciliation from the deposits available with the CPWD and after obtaining necessary approval.
- (VIII) As per the directions of Ministry of Human Resource Development, New Delhi vide its letter no.29-4/2012-IFD dated 17<sup>th</sup> April, 2015, NPS and GPF accounts were demerged from the consolidated balance sheet of the University by adopting respective ledger balances as on 01-04-2014. Separate Receipts and Payments account, Income and Expenditure Account and Balance Sheets have been prepared for NPS and GPF accounts. Accumulated balances of employees who are covered under National Pension System but could not be transferred to Pension Fund Regulatory Development Authority for want of allotment of Permanent Retirement Account Number is being exhibited in the balance sheet drawn for NPS accounts. In addition to this, NPS fund balances includes the accumulated balances of employees whose status is not finalised as to whether they have to be covered under Old Pension System or National Pension System due to administrative reasons.
- (IX) The leased land acquired by the University for 30 years lease is to be written off over the period of lease. As suggested in the 19<sup>th</sup> Finance Committee meeting, the depreciation on leased land is exhibited separately.
- (X) As per the recommendations of the 22<sup>nd</sup> Finance Committee, the Convocation fund has been withdrawn from Reserves & Surplus.
- (XI) Loss caused due to floods at Srinagar during the year is under assessment by a committee and the same will be accounted after receipt of the report.
- (XII) Necessary grouping has been made under Establishment and Administrative expenses taking into consideration the salaries paid to staff on contractual engagement.
- (XIII) Consequent to migration of fund based accounting in respect of grants received other than Plan and Non-plan from the year 2014-15, opening balances of various funds have been arrived as per utilisation certificates as on 31-03-2014 by making suitable adjustments to capital fund or unspent grant accounts as the case may be.
- (XIV) No contingent asset is recognised in the books of accounts.

- (XV) Remuneration paid to Consultants and salaries of contract staff has been grouped under respective schemes.
- (XVI) Interest accrued on staff loans was accounted under the respective head of accounts.

**B. Contingent liabilities:**

SI.No	Description	Amount Rs in lakh
1	Differential Rent of RC Srinagar (Rs.42,500 for 44 months)	18.70
2	Claim by Manipal Printers for printing of study material of DDE	122.00
3	Printing of confidential material for exam branch	24.14
4	Construction of residential and Non-residential buildings	96.91
<b>Total</b>		<b>261.75</b>



(M. G. Gunasekaran)

Finance Officer

Table-I

**The details of land held by the University as on 31.03.2017**

S.No	Name of the place of land	Details of land holding actual	Converted into acres (Approximatively )	Nature of holding leased or free holding	Date of Acquisition	Lease rental payable per annum	Whether the land in the name of University or not	Encroachment if any
1	2	3	4	5	6	7	8	9
1.	<b>MANUU HQs, Hyderabad</b>	200 acres	200 acres	Free holding	23.07.1998	---	Yes	---
2.	<b>MANUU Model School</b>	5867 sq.mtrs	1.449 acres	Free holding	09.04.2007	---	Yes	---
3.	<b>Darbhanga , Bihar</b>	579.6 decimal 86 decimals 65.55 decimals	5.794 acres 0.859 acres 0.655 acres	Free holding Free holding Free holding	11.06.2009 08.02.2013 28.02.2013	---	Yes	---
4.	<b>Aurangabad, Maharashtra</b>	60 Hectares	4 acres	Free holding	27.01.2009	---	Yes	---
5.	<b>Sambhal, U.P</b>	07 acres	07 acres	Free holding	18.04.2012	---	Yes	---
6.	<b>Srinagar, Jammu &amp; Kashmir</b>	100 kanals	--	Free holding	28.06.2012	---	<b>NO</b>	---
7.	<b>Nagarbhavi, Bangalore</b>	02 acres	02 acres	Leased	15.12.2014	---	<b>NO</b>	---
8.	<b>BDACA site, Bangalore</b>	789.65 sq.mtrs	--	Leased	04.03.1999	@ Rs. 2000/- per annum	Yes	---
9.	<b>Nuh, Mewat, Haryana</b>	137 kanals 23 marlas	17.27 acres	Leased	04.06.2008	@Rs. 1565/per annum	Yes	---
10.	<b>Bhopal</b>	6.44 acres	6.44 acres	Leased	27.09.2013	@Rs. 1/- per acre per annum	Yes	---
11.	<b>Asansol , West Bengal</b>	502 decimals	05 acres	Free holding	25.02.2014	@Rs. 1/- per acre per annum	Yes	---
12.	<b>Cuttack, Odisha</b>	05 acres	05 acres	Leased	20.03.2014	---	Yes	---
13.	<b>Karimnagar , Telangana State</b>	05 acres	05 acres	Free holding	02.12.2015	---	Yes	---
14.	<b>Kadapa , Andhra Pradesh</b>	10.15 acres	10. 15 acres	Free holding	08.12.2016	---	Yes	---
					16.03.2017	----	Yes	---

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st MARCH 2018

(Amount in Rupees)

Sl.No.	RECEIPTS	Current Year	Previous Year	Sl.No.	PAYMENTS	Current Year	Previous year
I	Opening Balances			I	Expenses		
a	Cash Balances	23,35,790.00	10,50,234.00	a	Establishment Expenses	89,82,47,727.00	79,47,50,064.00
b	Bank Balance	-		b	Academic Expenses	4,55,36,960.59	5,58,51,603.50
i	In Current accounts	11,10,586.34	60,41,140.00	c	Administrative Expenses	10,43,39,771.82	8,59,38,339.00
ii	In Deposit accounts	-		d	Transportation Expenses	14,59,994.00	13,53,029.00
iii	Savings accounts	66,15,25,776.82	35,76,19,095.82	e	Repairs & Maintenance	1,19,08,446.00	1,83,73,090.00
<b>II Grants Received</b>				<b>II Payments against Earmarked/Endowment Funds</b>		13,88,412.00	8,75,454.00
a From Government of India				III Investments and Deposits made		-	-
i	Salaries	50,39,14,000.00		a	Out of own funds (investments - Others)	-	-
ii	Recurring	33,65,86,000.00		IV Term Deposits with Scheduled Banks	34,00,00,000.00	4,25,00,000.00	
iii	Non Recurring	20,00,00,000.00		V Expenditure on Fixed Assets and Capital Works - in Progress	-	-	-
iv	XII Plan	14,00,00,000.00		a Fixed Assets	6,99,09,116.00	6,10,73,654.00	
v	Polytechnic Kadappa	12,00,00,000.00		VI Other Payments including Statutory payments	68,262.00	-	
vi	Polytechnic Cuttack	12,00,00,000.00		VII Refunds of Grants	-		
vii	ITI Cuttack	3,00,00,000.00		VIII Advances	4,16,82,112.00	5,20,04,178.00	
viii	HRDC (ASC)	95,60,000.00		IX Deposits paid to agencies for works and others	58,85,36,430.00	23,65,83,544.00	
ix	Maulana Abul Kalam Chair	17,14,000.00		X Other Payments (Misc.Deposits)	-	1,38,000.00	
x	CSE Residential Coaching Academy	65,00,000.00		a Fellowships and other payments	-	72,83,754.00	
xi	Fellowships	1,60,00,000.00		i RGNF	-	-	
xii	CSSEIP	1,37,23,582.00		ii MANF	-	-	
xiii	X Plan Grant	5,00,000.00		iii Dept assistance	-	-	
xiv	Other Schemes	-		b Loans to staff	-	36,62,800.00	

Sl.No.	RECEIPTS	Current Year	Previous Year	Sl.No.	PAYMENTS	Current Year	Previous year
b	Subsidy received from State Government	-	-	c	HRDC(ASC) Programme cost	3,73,591.00	31,24,681.00
c	From International other organisations	-	-	d	Pre paid expenses	37,10,335.00	-
<b>III</b>	<b>Academic Receipts</b>	<b>-</b>	<b>-</b>	e	NPS	<b>16,60,48,330.70</b>	<b>27,95,23,013.00</b>
a	Distance Mode	14,13,98,507.29	16,53,59,875.47	f	GPF	3,87,51,769.80	1,01,29,985.00
b	Regular mode	4,40,98,366.10	3,03,43,770.50	g	Scholarships paid out of externally sponsored scholarships	2,83,604.00	4,24,954.00
	<b>Receipts against Earmarked/Endowment Funds MRP funds and Sponsored Projects/Schemes</b>	<b>7,96,918.00</b>	<b>25,36,986.00</b>	h	Deposits repaid	49,03,284.00	84,70,838.00
	<b>Receipts against sponsored Scholarships</b>	<b>1,96,604.00</b>	<b>2,10,692.00</b>	i	Other miscellaneous	5,07,589.05	-
<b>V</b>	<b>Income on Investments from</b>	<b>-</b>	<b>-</b>	j	Guest House payments	31,16,613.84	18,94,289.00
a	Earmarked/Endowment funds	-	77,58,532.00	k	staff recoveries discharged-Terminal benefits paid to employees received from third parties	-	2,62,384.00
i	Residentail Coaching Academy	-	-	l	Bank Charges	6,95,273.23	25,981.54
ii	Sachar	-	-	m	Goldmedals	60,000.00	6,82,463.00
iii	Schemes	-	-	n	Cheques revalidated	3,70,09,717.05	-
iv	CDS	-	-	o	Refund of Fees	40,339.00	-
b	Other investments	2,56,08,864.00	-				
<b>VII</b>	<b>Interest received on Savings Bank Accounts</b>	<b>2,67,23,274.73</b>	<b>1,32,67,705.58</b>				
<b>VIII</b>	<b>Term Deposits with Scheduled Banks encashed</b>	<b>33,25,00,000.00</b>	<b>15,13,53,807.00</b>				
<b>IX</b>	<b>Other Income</b>	<b>-</b>	<b>-</b>				
a	Other Misc. Income	1,12,12,113.05	63,02,439.13				
b	Prior Period Income	-	-				
X	Deposits and Advances recovered from staff	1,78,09,401.70	49,91,301.00				

Sl.No.	RECEIPTS	Current Year	Previous Year	Sl.No.	PAYMENTS	Current Year	Previous year
a	Guest House receipts	33,55,680.00	28,88,427.00				
<b>XI</b>	<b>Miscellaneous Receipts including Statutory Receipts</b>	-	-				
a	Deposits repayable	18,51,266.00	74,09,728.00				
b	Other staff recoveries payable	18,59,935.00	-				
<b>XII</b>	<b>Any Other Receipts</b>	-	-				
a	NPS	9,63,02,796.06	35,69,02,002.00				
b	GPF	3,44,92,906.00	1,43,87,346.00				
c	Other deposits and recoveries	2,18,215.00	1,31,35,834.70	<b>XI</b>	<b>Closing balances</b>		
d	Retirement benefits	49,09,072.00	20,54,777.00	a	Cash in hand	25,14,248.00	23,35,790.00
e	BRS amounts taken back	-	1,20,673.00	b	Bank balances	-	-
f	Stale Cheques taken to cash books	3,93,64,425.05	31,47,288.00	i	In Current Accounts	1,24,01,096.44	11,10,586.34
g	Deposits refunded by CPWD	8,01,47,731.00	3,23,38,481.00	ii	In Savings Accounts	65,31,78,943.62	66,15,25,776.82
h	Gold Medal	1,00,000.00	-	iii	In Deposit Accounts	-	-
	<b>TOTAL</b>	<b>3,02,66,71,966.14</b>	<b>2,32,98,98,251.20</b>		<b>TOTAL</b>	<b>3,02,66,71,966.14</b>	<b>2,32,98,98,251.20</b>

  
(M. G. Gunasekaran)  
Finance Officer

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**

**Receipts and Payments statement of GPF Fund for the Year 2017-18**

Amount in Rupees

Particulars	Amount	Amount
<b>Opening Balance</b>		
Opening Balance of R&P 2016-17	46,40,574.10	<b>48,96,730.10</b>
Error Rectification for the year 2016-17	2,56,156.00	
<b>ADD Receipts</b>		
Contribution received during the year	95,38,493.00	
Advances recovered	5,70,049.00	
Funds Transfer	-	
Interest received	28,70,002.00	
FDs encashed	1,73,74,206.00	
Other receipts	41,40,156.00	3,44,92,906.00
<b>Total receipts</b>		<b>3,93,89,636.10</b>
<b>Less Payments</b>		
Part final withdrawal	68,79,162.00	
Advances	8,43,000.00	
Refund of Excess Recovery	4,000.00	
Bond	2,60,00,000.00	
FDs Made	50,00,000.00	
Funds Tranfer	-	
Bank Charges	607.80	
Other Payments	25,000.00	
<b>Total payments</b>		<b>3,87,51,769.80</b>
<b>Closing balance</b>		<b>6,37,866.30</b>



(M. G. Gunasekaran)  
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**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**  
**Income and Expenditure account of GPF Fund for the year 2017-18**

Expenditure	Amount	Income	Amount
Accured Interest written back	43,77,515.00	Interest Received	-
Bank Charges	-	Accrued Interest	13,77,535.00
Chargeable Interest	20,93,165.00	Other Miscllaneous Expenses	-
<b>Surplus</b>	-		
<b>Total</b>	<b>64,70,680.00</b>	<b>Total</b>	<b>64,70,680.00</b>

**Balancesheet of the GPF Fund as on 31-03-2018**

Liabilities	Amount	Assets	Amount
Opening Balance of the fund	2,59,85,363.00	Opening Balance Cash	-
<b>ADD :</b>		Cash receipts during the year	-
Subscription made during the year	-	Cash Payment during the year	-
Advances recovered during the year	-	Closing Balance of cash	-
Chargeable interest for the year	20,93,165.00	Opening Balance of Investments	1,79,30,241.00
		Investments made during the year	-
<b>Less:</b>		Investments encashed during the year	-
With drawals made during the year	-	Accrued Interest	-
Advances made	-	Receivable from NPS	-
Closing Balance of the Fund	2,80,78,528.00		1,79,30,241.00
Liability towards less transfer of funds to Non-plan	5,000.00		13,77,535.00
Surplus	-	12,14,123.00	
Surplus brought forward	12,14,123.00		
<b>Total</b>	<b>2,92,97,651.00</b>	<b>Total</b>	<b>1,93,07,776.00</b>

*M.G. Gunasekaran*  
**(M. G. Gunasekaran)**  
**Finance Officer**

**MUALANA AZAD NATIONAL URDU UNIVERSITY**  
**Receipts and Payments Account of NPS Fund for the Year 2017-**

Amount in Rupees		
<b>Opening Balance</b>		<b>8,11,76,617.94</b>
<b>ADD Receipts</b>		
Employee contribution	3,41,56,946.00	
Employer contribution	3,41,56,946.00	
Interest received	15,74,649.06	
FDs encashed	50,00,000.00	
Other receipts	92,435.00	
Funds Transfer	2,13,21,820.00	9,63,02,796.06
<b>Total receipts</b>		<b>17,74,79,414.00</b>
<b>Less Payments</b>		
Paid to PFRDA and to employees	6,94,46,084.00	
Refund of Employee Share	19,37,920.50	
Refund of Employer Share	29,98,361.50	
Admin charges	-	
FDs Made	7,00,00,000.00	
Transfer to GPF	2,13,21,820.00	
Receipts written back	-	
Other payments	3,43,481.00	
Bank Charges	663.70	
<b>Total payments</b>		<b>16,60,48,330.70</b>
<b>Closing balance</b>		<b>1,14,31,083.30</b>



**(M. G. Gunasekaran)**  
**Finance Officer**

**MAULANA AZAD NATIONAL URDU UNIVERSITY :: HYDERABAD**  
**Income and Expenditure account of NPS Fund for the year 2017-18**

Expenditure	Amount	Income	Amount
Accured Interest written back	56,31,164.00	Income from investments	15,74,649.06
Chargeable Interest	-	Accrued interest	55,03,190.00
Professional Fee	-	Other Receipts	92,435.00
Surplus of Income over Expenditure	15,39,110.06	Excess of Expenditure over Income	-
<b>Total</b>	<b>71,70,274.06</b>	<b>Total</b>	<b>71,70,274.06</b>

**Balance sheet of the NPS Fund as on 31-03-2018**

Liabilities	Amount	Assets	Amount
Opeing Balance of the fund	9,39,10,789.00	A) Cash	
Add: Adjustments of previous year	-	Opeing Balance of Cash	8,11,76,617.94
Add: Subscriptions made during the year	6,83,13,892.00	Receipts during the year	7,49,80,976.06
		Payments during the year	14,47,26,510.70
Less: Payments made out of the fund	7,43,82,366.00	Closing Balance	1,14,31,083.30
Balance of the fund before interest	8,78,42,315.00	B) Investments	
Add: Chargeable interest	-	Opeing Balance of Investments	3,00,00,000.00
Closing Balance of the Fund	8,78,42,315.00	Investments Made during the Year	7,00,00,000.00
Surplus	2,30,95,506.06	Investments Encashed during the year	50,00,000.00
Payable to Other Funds	9,96,452.30	Closing Balance	9,50,00,000.00
Professional Fee	-	Accrued interest	55,03,190.00
<b>Total</b>	<b>11,19,34,273.36</b>	<b>Total</b>	<b>11,19,34,273.36</b>

  
**(M. G. Gunasekaran)**  
**Finance Officer**