



مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited with 'A' Grade by NAAC)

**CENTER FOR INFORMATION TECHNOLOGY (CIT) MANUU
STAFF COMPLAINT FORM / INDENT**

Complain Type	Network / IUMS / Net User
Complaint Ticket Number / Date	
Staff Name	
Employee ID Number	
Contact Number / Email address	
Place / Building / Room Number	
Department / Hostel / Center Name	
Complaint / Subject with detail	
Task assigned to	Staff signature
*Material is required and received from CIT	1.
* The Material(s) are property of CIT / MANUU and after completion of my session I will return received material to CIT/ MANUU in good condition.	2.
Action taken by assigned support engineer	Staff's signature with date after Ticket resolved
<u>For CIT Use</u>	
Assigned support Engineer report	
Material issued to Staff account	1 2
Material used during complaint resolution	1 2
Assigned Support Engineer signature with date	Director/Authorized Signatory