

Brief Profile of Faculty Member /Staff

Dr. Misbahul Anzar

Assistant Professor

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Education Qualification:

S. No.	Degree/Diploma	Institution/ University	Medium	Year of Passing	Division
1.	Ph.D (Urdu)	MANUU	Urdu	Pursuing	
2.	M.Ed.	DES, Jamia Millia Islamia, New Delhi	English	2005	2 nd
3.	B.Ed.	IASE, Jamia Millia Islamia, New Delhi	Urdu	2003	1 st
4.	M. Phil	Jawaharlal Nehru University, New Delhi	Urdu	2001	1 st
5.	Advanced Diploma in Mass Media	Jawaharlal Nehru University, New Delhi	Urdu	1999	2 nd
6.	M.A.	Jawaharlal Nehru University, New Delhi	Urdu	1998	2 nd
7.	B.A.	University of Delhi	English	1996	2 nd

Area of Specialization : School Education

Honorary Positions : Local Coordinator, Regional Field Unit (AP),
NTS-India, CIIL, Mysore, Karnataka

Work Experience

A. Preparation before the Orientation Programmes

- Planning, implementing, execution of all the necessary arrangement from time to time before, after and up to the end of orientation programmes for Urdu medium teachers.

- ii. Visit to the madrasas to create awareness about the significance of orientation programme to the madarsa teachers with the help and support of madarsa Management authorities.
- iii. Keep in touch with the madarsa / school authorities to ensure participation of their teachers.
- iv. To ensure and arrange academic support to participants.
- v. Support the Director, CPDUMT in finalizing the time table and topics of the orientation programme.
- vi. Any other work assigned by the Director, CPDUMT

B. Conducting the Orientation Programmes and technical sessions

- i. Organizing all the necessary arrangements to the participants and maintaining rapport with the resource persons.
- ii. Any other work assigned by the Director, CPDUMT.

C. Post programme activities

- i. Documentation of the orientation programmes.
- ii. Guide the staff members to prepare and settle the bills.
- iii. Ensure distribution of certificates among the concerned resource persons
- iv. Any other work assigned by the Director, CPDUMT.

D. Convener of Co curricular Activities of MANUU Students

- i. Convener of essay writing competition and other literary activities of MANUU students during Azad Day Celebrations 2015, 2016, 2017, 2018 and Jashn-e-Baharan 2019.
- ii. Conduct with the Chief Returning Officer MANUUTA and MANUUSU elections from 2015 onwards.

Previous /Experience:

S. No.	Institution	Post held	period
1.	United News of India (UNI) New Delhi	Sub Editor	4 years
2	Looked after the administrative and mess facilities of Boys Hostel – III	Warden	more than 02 years.

Journals Edited : UJJAWALA Trilingual, Magazine of Satyavati college