



مولانا آزاد نیشنل اردو یونیورسٹی  
MAULANA AZAD NATIONAL URDU UNIVERSITY  
(A Central University established by an Act of Parliament in the year 1998)

Accredited 'A' Grade by NAAC

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18<sup>TH</sup> MEETING OF ACADEMIC COUNCIL

Date: 10<sup>th</sup> April, 2012  
Time: 11:30 a.m.  
Venue: Conference Hall, Administrative Building



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**Minutes of the 18<sup>th</sup> Meeting of the Academic Council  
 held on 10<sup>th</sup> April, 2012 at 11:30 a.m., at Conference Hall, Administrative Building**

The 18<sup>th</sup> Meeting of the Academic Council was held on 10<sup>th</sup> April, 2012 at 11:30 a.m. in the Conference Hall, Administrative Building, MANUU Campus. The following attended the meeting:

Sl. No.	Names of the members	Designation
1.	Prof. Mohammad Miyan, <i>Vice Chancellor</i>	<i>Chairman</i>
2.	Prof. Shaik Mohammad Rahmatullah, <i>S.A&amp;SS</i>	
3.	Prof. H. Khaija Begum, <i>Dean, SE&amp;T</i>	<i>Member</i>
4.	Prof. T.V. Kattimani, <i>I/c Dean, SMCJ</i>	<i>Member</i>
5.	Prof. K.R. Iqbal Ahmed, <i>I/c Dean SM&amp;C</i>	<i>Member</i>
6.	Prof. Mohd. Zafaruddin, <i>Dean, SLL&amp;I</i>	<i>Member</i>
7.	Prof. P.F.Rahman, <i>Dean, SS</i>	<i>Member</i>
8.	Dr. Syed Md. Haseebuddin Quadri	<i>Member</i>
9.	Dr. Abdul Quayum	<i>Member</i>
10.	Dr. Badiuddin Ahmed	<i>Member</i>
11.	Dr. Naseemuddin Farees	<i>Member</i>
12.	Dr. Abdul Moiz	<i>Member</i>
13.	Prof. Aziz Bano	<i>Member</i>
14.	Dr. Najmus Saher	<i>Member</i>
15.	Prof. Khalid Saced	<i>Member</i>
16.	Prof S. S. S. M. Farooqui	<i>Member</i>
17.	Prof. S. A. Wahab	<i>Member</i>
18.	Prof. Rehana Sultana	<i>Member</i>
19.	Prof. Fatima Begum	<i>Member</i>
20.	Prof. Ashfaq Anjum	<i>Member</i>
21.	Prof. Kancha Ilaiah	<i>Member</i>
22.	Prof. P. L. Vishweshwar Rao	<i>Member</i>
23.	Dr. Shahida	<i>Member</i>
24.	Dr. Abbas Khan A.A.	<i>Member</i>
25.	Prof. Moinuddin	<i>Member</i>
26.	Prof. R.K. Kale	<i>Member</i>
27.	Prof. M.S. Lalithamma	<i>Member</i>
28.	Mr. Mohd. Yousuf Khan, <i>Principal, Polytechnic, Hyd.</i>	<i>Special Invitee</i>
29.	Dr. Mohd. Mukhsit Khan, <i>Principal, Polytechnic, Bangalore</i>	<i>Special Invitee</i>
30.	Dr. Mohd. Riazur Rahman, <i>Principal, Polytechnic, Dharbanga</i>	<i>Special Invitee</i>
31.	Prof. H. Khaija Begum, <i>Registrar(I/c)</i>	<i>Member/ Ex- Officio Secretary</i>

Prof. Wadudul Haq Siddiqui, Principal, CTE, Dharbanga, Prof. Siddiqui Mohd. Mahmood, Principal, CTE, Dharbanga, Prof. K. K. Aggarwal, and Prof. Vasudha Kamat could not attend the meeting due to preoccupation. Prof. Abad Ahmad expressed his inability to attend the meeting due to ill health.



At the beginning, the Hon'ble Vice Chancellor and Chairman, Academic Council welcomed the members, specifically Prof. R. K. Kale, *Vice Chancellor*, Gujarat Central University, Prof. Moinuddin, *Pro Vice Chancellor*, Delhi Technological University and Prof. M. S. Lalithamma, *Dean*, School of Education and Training, Pondicherry University.

**Item No. 18.1: Confirmation of minutes of 17<sup>th</sup> Meeting of Academic Council held on 20<sup>th</sup> January, 2012– Reg.**

The minutes of the 17<sup>th</sup> Meeting of the Academic Council held on 20<sup>th</sup> January, 2012 were circulated to all the members. No comments have been received.

The Academic Council resolved to confirm the minutes of the 17<sup>th</sup> Meeting of the Academic Council.

**Item No. 18.2: Draft of XII Plan Proposal of the University to be submitted to UGC – Reg.**

The Academic Council was informed that a Committee was constituted for preparation of XII Plan Proposals with following members:

1. Prof. Rahmatullah, *Dean, S.A & S;*
2. Prof. T.V. Kattimani, *I/c Dean, SMCJ;*
3. Dr. Naseemuddin Farees, *HoD, Dept. of Urdu;*
4. Dr. Syed Mohammed Haseebuddin Quadri, *I/c COE & HOD, Dept. of English, Member-Convener.*

The Convener, XII Plan Proposals presented the outline of XII Plan Proposal as follows:

The XII Plan has been prepared after collection of requirements from the Departments/ Sections and developed the proposal, which was served to members as seminal book indicating UGC proforma and informed that the priorities are presented in two scenarios as per the instructions of the University Grants Commission.

Further, the Convener briefed that all programmes on offer are presented in Scenario I. In Scenario II, the proposed New Departments/Centers/Directorates, New Departments in Existing Schools, New Programmes in Existing Departments/Centers/Directorates, New University Colleges, new University Advance Teaching and Research Centers, and New Directorates are proposed.

Congratulating the members of the Academic Council, the Chairman announced that the UGC approved the Centre for Deccan Studies in XI Plan with the allocation of funds. However, the University shall submit detailed requirement including staff in the XII Plan proposals.

While appreciating the efforts in preparation of XII Plan Proposals, Professor Moinuddin, suggested that a comprehensive proposal is to be included wherein Student Facility Centre may be proposed, with necessary facilities for Students wherein, Book Binding facility, Access to Internet, etc., are to be made available. He also suggested that the Faculty Development Programmes may also be included; the campus development works may be worked out calculating construction of buildings on DSR rate of CPWD. Prof. Moinuddin reiterated that the teacher student ratio should be 1:15 for UG and 1:12 for PG programmes. With regard to teaching non teaching ratio, he informed that the ratio should be 1:1.1.



It was brought to the notice of the Academic Council that the University Campus is not unitary campus as it includes campuses out of head quarters in the form of set of satellite campuses, constituent colleges and regional centres of the Directorate of Distance Education. This shall be the justification for the ratio which can be 1:1.3.

While congratulating the Hon'ble Vice Chancellor Prof. M.S. Lalithamma informed that there is need for establishment of Institute of Urdu Studies, wherein a broader perspective to develop a language and research can be under taken which is also the mandate of the University i.e., to promote and develop Urdu language. She was informed that such a centre is already existing i.e., the Centre for Urdu Language, Literature, and Culture.

The member also suggested following points for consideration:

1. *Training for in-service teachers;*
2. *Expansion of library facility – best access to journal - use of technology;*
3. *Automatic Translation of English to Urdu;*
4. *Strengthening the language of English for both Teachers and Students is to be undertaken;*
5. *Good developed Website;*
6. *Orientation of Teachers and Training of Teachers and pedagogical inputs need to be taken care-of;*
7. *Grievance Redressal mechanism is to be developed.*
8. *A separate Centre should be established for Dissemination, Translation, Training Programmes and Teaching of Soft Skills;*
9. *Focus and empowerment of women and women education should be encouraged by offering free-ships and scholarships;*
10. *Impressed upon the aspect that Language should not become a barrier for knowledge acquisition, therefore, all the facilities required for students should be provided along with Teaching English as one of the subjects for all courses.*
11. *Also suggested that if the University has choice based credit system, the inter-disciplinary approach is possible.*

Relating to development of software for translation, Prof. Moinuddin informed that the Govt. of India through MHRD has already developed a software which is available free of cost, wherein the facility for translation is available and desired that in-charge library should explore and obtain the same to enable the students and staff to use the same.

Addressing the members of Academic Council on the above observations, the Hon'ble Vice Chancellor stated that three basic objectives of the University are:-

1. *to promote and develop Urdu language;*
2. *to provide higher education and vocational education in Urdu medium and;*
3. *to provide focus on Women's education.*

Towards achieving object of providing vocational education, polytechnic, ITI's have been established. More schools are planned for establishment at Aurangabad and Asansol as per Sachar Committee recommendations. The Vice Chancellor informed that the State Government of Andhra Pradesh announced that there is a dearth of Urdu Medium Teachers. If it is so, the University will be ready to increase the number of Colleges of Teacher Education.

Further, the Hon'ble Vice Chancellor made a remarkable statement that "Any Societal development and its progress is based on two essential basic parameters, viz., (i) the Teacher Education and (ii) the Health of its people."

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Prof. Kancha Haiah proposed to establish a School of Inter Disciplinary Studies. Answering to this, the Vice Chancellor reiterated that Inter Departmental collaboration is necessary; however the Centres should be involved in research activities instead of conduct of regular programmes / courses, which is a functional aspect of the Department.

Prof. Mazher Uddin Farooqui, Director CPDUMT proposed that the Centre envisages to launch a Diploma Programme for Madrasa Teachers. The Vice Chancellor informed the House that this is not a mandate of the Centre and there is no separate budget provision, faculty and infrastructure to run this programme. The Hon'ble Vice Chancellor then desired that the Director CPDUMT may prepare a comprehensive proposal for establishment of a comprehensive In-service Training of Teachers and Teacher Educators.

Relating to the proposal for offer of courses by CULLC and CPDUMT, Prof. Mohd. Zafaruddin, Dean, SLI&I proposed that regular courses like proficiency in Urdu Course etc., should be offered by the Departments and not by the centres. Prof. Mohd. Zafaruddin, also proposed that the centres should focus on research programmes to develop the centre into a vibrant research centre.

The Vice Chancellor and the Academic Council members appreciated the above proposal and agreed that departments shall take cognizance for the introduction of new courses.

Prof. Lalithamma proposed that the University should establish a Directorate/Centre for Translation and Publication works.

Prof. R. K. Kale proposed that there should be a health policy related to diagnostic and treatment. Referring to the XII plan proposals, Prof. R.K. Kale, proposed that there is a need for increase in number. of posts at page 22 of the XII plan proposal. Prof. R.K. Kale also appreciated the proposal to launch new courses, however, proposed that the courses should also be increased by inclusion of Life Science Courses like Bio Chemistry & Micro Biology etc.,

Prof. R. K. Kale, suggested there is a need for increase in proposal at page 6 under instrumentation, Rs. 60 Crores should be added to meet the cost of instruments for the instrumentation laboratory.

Prof. Moinuddin suggested that MANUU may approach AICTE with a proposal to include training for Madrasa system of Education as AICTE has funds for the same and the National Mission on Education of ICT provides 1 crore for connectivity.

Prof. T.V. Katimani proposed that University may construct two Hostels, one each for boys and girls.

The Academic Council resolved to agree with the suggestions and recommendations made by the members and directed the administration to incorporate the changes accordingly.

**Item No. 18.3: Honorarium for conduct of all Regular and Distance Mode Examinations-Reg.**

The proposal for honorarium for the conduct of all Regular and Distance Mode Examinations was placed before the Academic Council for its consideration.

The Academic Council discussed the matter and resolved to approve the proposed honorarium.

**Item No.18.4: Procedure for Submission and Adjudication of the Ph. D Thesis and M. Phil Dissertation-Reg.**

The Academic Council discussed the matter and resolved to approve the proposed procedure for submission and adjudication of Ph. D. Thesis and M. Phil. Dissertation.



**Item No. 18.5: Format of Certificates – Reg.**

The new format of degrees and certificates were placed before the Academic Council for its consideration.

The Members of the Academic Council agreed the format of Certificates placed.

**Item No. 18.6: Minutes of the Meetings of the Examination Committee and Heads of the Departments - Reg.**

The Academic Council discussed the matter and resolved to approve the Minutes of the Meetings of the Examination Committee.

**Item No. 18.7: Short Term Certificate Course in Women's Studies - Reg.**

The Vice Chancellor and the members of the Academic Council discussed the matter at length and where of the view that the courses should be offered by the Departments but not by the Centers.

The Academic Council resolved to defer the matter.

**Item No. 18.8: Proposal for Increment in prescribed working hours form 6 hours 10 minutes to 7 hours 30 minutes as per RTE- Reg.**

The Academic Council resolved to approve the same.

**Item No. 18.9: A draft copy of Prospectus-cum-Application Form for the Academic Year 2012-2013 for all P.G/M.Phil./Ph.D./P.G. Dip./Diploma & Certificates Courses– Reg.**

The members of the Academic Council appreciated the format of Prospectus-cum-Application Form in Urdu / English and desired that further improvements may be made. The Vice Chancellor suggested that a time period of 30 days in excess is to be extended to the Kashmiri migrants and the same has to be included in the Prospectus. Further, Prof. Lalithamma suggested that steps may be initiated to explore the possibility of submission of Application on-line.

The Academic Council resolved to approve the same with the above suggestions.

**Item No. 18.10: A draft copy of the Prospectus-cum-Application Form for the Academic Year 2012-2013 for MANUU Model Schools – Reg.**

The Academic Council resolved to approve the same.

**Item No. 18.11: A proposal for collaboration of MANUU with the Association for the Study of Persianate Societies – Reg.**

The Academic Council resolved to approve the same.

**ITEM NO. 18.12.1: ANY OTHER ITEM WITH THE PERMISSION OF CHAIR**

**Item No. 18.12.1: Proposal for Constitution of Course Revision Committees by DDE- Reg.**

The Chairman briefed the members that there is a need for revision of syllabus of DDE, the study material. Therefore proposal for constitution of Committees of courses as per discipline i.e., Committees of languages, Management and Commerce, Education, Social Sciences, Sciences, etc., The Committee may co-opt two external experts and two internal faculty members from the concerned Department.

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The senior most faculty member shall be the Chairperson. The members of the Academic Council suggested that steps may be initiated by the DDE to adopt curriculum of regular programmes so that there shall be uniformity in curriculum for the courses / programmes offered through Distance and On Campus.

The Hon'ble Vice Chancellor suggested the following for DDE:

- i) Review of SIM;
- ii) Rationalization of Study Centres of DDE;
- iii) Organize criteria for distribution of SIM;
- iv) Evolve criteria for evaluation process w.r.t. Internal / External Exams.

Prof. Lalithamma suggested that the best material available should be adopted as model either from IGNOU or from any other University. She also suggested that Application of ICT i.e., development of programmes/computerization of all sections is important and it should be implemented at the earliest possible. Replying to this the Hon'ble Vice Chancellor informed that the Self Instructional Material of Dept. of Education, JMI is one of the best material, which can be used as a model.

The Academic Council resolved to approve the proposal of Constitution of Course Revision Committees by DDE.

**Item No.18.12.2: Request to consider and approve the minutes of School Board, School of Education and Training – Reg.**

The Department of Education and Training forwarded a copy of the agenda together with minutes of Meeting of School Board, School of Education and Training held on 18<sup>th</sup> August, 2011 for approval and consideration.

The Academic Council resolved to approve the minutes of the School Board, School of Education and Training.


**Item No.18.12.3: Proposal for inclusion of percentage of seats in ITI and Polytechnic – Proposed by Prof. Ashfaq Anjum, Principal CTE Srinagar – Reg.**

Prof. Ashfaq Anjum, Principal, CTE Srinagar proposed that there should be certain percentage of seats be reserved for the students passed out from 10<sup>th</sup> std / XII std from MANUU model schools.

The Academic Council resolved to approve the same in-principle. Modalities may be worked out for implementation and the same may be processed through Board of Studies / School Board of the concerned Departments / School.

The meeting ended with appreciation and vote of thanks to the chair.

  
Assistant Registrar (Academic)

  
Registrar (I/c)