



**MINUTES OF 23<sup>rd</sup> MEETING OF ACADEMIC COUNCIL HELD ON 27<sup>th</sup> JANUARY, 2015**

The following members were present :-

1.	Prof. Mohammad Miyan, <i>Hon'ble Vice Chancellor</i>		
2.	Dr. Khwaja M. Shahid, <i>Pro-Vice Chancellor</i>	3.	Prof. Khatija Begum, <i>Dean, School of Education &amp; Training</i>
4.	Prof. P.F.Rahman, <i>Dean, School of Sciences</i>	5.	Prof. Mohd. Zafaruddin, <i>I/c Dean, SJ &amp; MC</i>
6.	Prof. Syed Mohammed Haseebuddin Quadri, <i>Dean, School of LL&amp;I</i>	7.	Prof. Abdul Wahid, <i>Dean, School of CS &amp; IT</i>
8.	Prof. Mohd. Abdul Azeem, <i>Dean, School of Management &amp; Commerce</i>	9.	Prof. Mohd. Shahid, <i>Dean, School of Arts &amp; Social Sciences</i>
10.	Prof. Syed Najamul Hasan, <i>Dean, Academics</i>	11.	Prof. K. R. Iqbal Ahmed, <i>Director, DDE</i>
12.	Prof. Salma Ahmed Farooqui, <i>Director, Centre for Deccan Studies</i>	13.	Dr. Abul Kalam, <i>HoD, Dept. of Urdu</i>
14.	Prof. Shakeela Khanam, <i>HOD, Dept. of Hindi</i>	15.	Dr. Shugufta Shaheen, <i>HoD, Dept. of English</i>
16.	Prof. Aziz Bano, <i>HoD, Dept. of Persian</i>	17.	Dr. Abdul Quddoos, <i>HoD, Dept. of Arabic</i>
18.	Prof. Siddiqui Mohd. Mahmood, <i>HoD, Dept. of Education &amp; Training</i>	19.	Dr. Saneem Fatima, <i>HoD, Dept. of Management &amp; Commerce</i>
20.	Dr. Kaneez Zehra, <i>HoD, Dept. of Political Science &amp; Public Administration</i>	21.	Dr. Ehtesham Ahmed Khan, <i>HoD, Dept. of Mass Comm. &amp; Journalism</i>
22.	Dr. Shahida, <i>I/c HoD, Dept. of Women Education</i>	23.	Dr. Mohd. Fahim Akhtar, <i>HoD, Dept. of Islamic Studies,</i>
24.	Prof. Farida Siddiqui, <i>HoD, Dept. of Economics</i>	25.	Dr. S. Maqbool Ahmed, <i>HoD, Dept. of Botany,</i>
26.	Dr. H. Aleem Basha, <i>HoD, Dept. of Physics</i>	27.	Prof. Fatima Begum, <i>Dept. of Education &amp; Training</i>
28.	Prof. Mushtaq Ahmed Patel, <i>DDE</i>	29.	Prof. P. H. Mohammad, <i>CSSEIP</i>
30.	Prof. Naseemuddin Farees, <i>Dept. of Urdu</i>	31.	Dr. Abbas Khan, <i>Deputy Librarian &amp; I/c Library</i>
32.	Dr. Abdul Ghani, <i>A. R. D., DDE</i>	33.	Prof. R. L. Hangloo, <i>Vice - Chancellor, Kalyani University, West Bengal</i>
34.	Prof. S. M. Sajid, <i>Dept. of Social Work, JMI, New Delhi</i>	35.	Prof. Nageshwar Rao, <i>Pro Vice - Chancellor, IGNOU, New Delhi</i>
36.	Prof. Bharti Baveja, <i>Dept. of Education, University of Delhi, New Delhi</i>	37.	Dr. Mohammed Yousuf Khan, <i>Principal, Polytechnic, Hyderabad</i>
38.	Prof. S. M. Rahmatullah, <i>Registrar</i>	39.	Prof. S. A. Wahab, <i>Special Invitee</i>

The following members could not attend the meeting :-

1. Prof. Khalid Saeed, *Director, CULLC;*
2. Prof. Kancha Illaiah, *Director, CSSEIP;*
3. Prof. Wadudul Haque Siddiqui, *Principal CTE, Bhopal,*
4. Prof. Ashfaq Anjum, *Principal CTE, Darbhanga*
5. Prof. Khazi Ziaullah, *R.D., R.C. Bangalore,*
6. Prof. Abdul Bari, *Vice-Chancellor, Central University, Gujarat,*
7. Prof. Khan Masood, *Vice-Chancellor, Urdu, Arabic & Farsi University,*
8. Dr. Mohd. Riazur Rahman, *Principal, Polytechnic, Bangalore*
9. Mr. M. A. Muqsith Khan, *Principal, Polytechnic, Dharbhanga.*

At the outset, the Vice Chancellor welcomed all the members of the Academic Council and also introduced new members. Following items were taken up.



ITEMS FOR CONFIRMATION

Item No. 23.01

Sub: Confirmation of Minutes of the 22<sup>nd</sup> Meeting of Academic Council - Reg.

The Academic Council resolved to confirm the minutes of 22<sup>nd</sup> Meeting of Academic Council held on 23<sup>rd</sup> January, 2014.

ITEMS FOR RATIFICATION

Item No. 23.02

Sub: Ratification of Restructure/Review of Integrated Programmes as per UGC Regulations - Reg.

The Dean, School of Sciences briefed the house about the earlier known integrated programmes and conversion of the same into 3 years Degree Programmes and 2 years Masters Programmes in Science and Arts disciplines. The council approved the new nomenclatures of the programmes and approved the introduction of Masters level programmes.

Further, the matter of less enrolment was discussed at length. The Hon'ble Chairman sought the opinion of the august members on the same. Following are the observations and suggestions made by the members: -

Prof. Nageshwar Rao, *Pro-Vice Chancellor, IGNOU* suggested that MANUU should exhibit it as a multidisciplinary University and publicise that only Language Courses are not offered. Prof. R. L. Hangloo, *Vice Chancellor, Kalyani University* suggested that the last date for receipt of applications may be extended between June to September to enable the students awaiting the results to secure admission. However, such students list may be displayed in waiting list so that the left over seats may be allotted to such students. The Dean, Academics suggested that outreach activities may be taken up by the University to reach the maximum number of students to increase the enrolment.

The Dean, School of Sciences proposed that the Madrasa students may be given a chance in seeking admission by offering a bridge course.

Taking into consideration all the suggestions and proposals, the Vice Chancellor informed that the Madrasa students may go through the National Institute of Open School examinations instead of Bridge Course. NIOS examinations are also conducted through Urdu medium. Accordingly, NIOS may be requested to open a Centre at MANUU schools so that Madrasa students can study through distance mode and obtain +2 level certificates.

The Vice Chancellor also sought suggestions on the age limit notified by the University for admission in various regular on campus programmes. The members of the august body agreed to the earlier decision in this respect.

The Pro-Vice Chancellor made a point that the each member of the teaching staff, the Assistant Professor, Associate Professor and the Professors should demonstrate their teaching skills to attract more number of students and to obtain maximum enrolment in their respective departments.

The Academic Council ratified the actions taken and approved the actions to be taken based on the above suggestions.





**Item No.23.03**

**Sub:** Consideration of the Minutes of the 3<sup>rd</sup> (05.07.2014) and 4<sup>th</sup> (21.12.2014) BoS Meetings of the Department of Islamic Studies and Syllabus of UG, PG and M. Phil./Ph. D. Programmes - Reg.

The Academic Council discussed various items placed for consideration. Prof. Nageshwar Rao, opined that the Panel of Examiners for various programmes is confidential and should not be placed before the august body. The matter should be dealt with by the O/o Vice Chancellor and O/o CoE.

The Academic Council resolved to consider and approved the minutes of the 3<sup>rd</sup> and 4<sup>th</sup> Board of Studies Meetings of Department of Islamic Studies and Syllabi of UG, PG, and M. Phil./Ph. D. Programmes. It was further decided that while the M.Phil could be introduced from 2015-2016 but Ph.D. programme should start a year later i.e. from 2016-2017.

**Item No.23.04**

**Sub:** Ratification of Prospectus-cum-Application Form for the Academic Year 2014-15 for regular on-camps programmes offered by the University - Reg.

The Academic Council resolved to ratify the Prospectus-cum-Application Form for the Academic Year 2014-15.

**Item No. 23.05**

**Sub:** Consideration of Minutes of 7<sup>th</sup> Board of Studies (01.12.2014), of Department of Computer Science and Information Technology - Reg.

The minutes of the BOS of Department of Computer Science and Information Technology were discussed. The Academic Council resolved to approve the items from 1 to 5 and 7. However, w.r.t. writing of examination in English, the august body suggested that the answers as such should be written in Urdu and other technical terms may be used in English. It was also resolved that the dissertation/thesis of Ph. D. shall be submitted in Urdu and its English translation.

**Item No. 23.06**

**Sub:** Consideration of Minutes (02.11.2013 & 20.01.2014) of the School Board of School of Journalism and Mass Communication - Reg.

The Academic Council resolved to consider and approve the minutes of the School Board, School of Journalism and Communication, except introduction of 5 year integrated course in Mass Communication.

**Item No. 23.07**

**Sub:** Consideration of Minutes of the Board of Studies (25.04.2014) of the Department of Social Work - Reg.

The Academic Council resolved to approve the Minutes of the Board of Studies of the Department of Social Work.



Item No. 23.08

Sub: Establishment of New Departments and School - Reg.

The Academic Council resolved to note the action taken w.r.t. establishment of following new departments and school:-

A) Departments (New)

School of Arts & Social Sciences

- 1) Department of History
- 2) Department of Economics

School of Sciences

- 3) Department of Botany,
- 4) Department of Zoology,
- 5) Department of Physics; &
- 6) Department of Chemistry

C) New School created: 1) School of Computer Science &amp; Information Technology

B) Departments (Existing/Split) :  
School of Arts & Social Sciences

- 1) Department of Public Administration
  - 2) Department of Political Science
  - 3) Department of Islamic Studies
  - 4) Department of Social Work
  - 5) Department of Sociology
- School of Sciences
- 6) Department of Mathematics

Item No. 23.09

Sub: Consideration of Prospectus for the Academic Session 2015-16 for the MANUU Arts and Science College for Women, Budgam, J &amp; K - Reg.

Prof. Salma Ahmed Farooqui, Coordinator, Satellite Campus presented the main features of the 1<sup>st</sup> Prospectus:-

- That there are 95 Colleges in total in the Srinagar, out which 16 Colleges are for Women;
- That there is a full enrolment as per intake of the colleges;
- Therefore, the University initially started Bachelor Degree in Arts in Urdu Medium with the option of Urdu Literature, English Literature and Kashmiri Literature at the MANUU Arts and Science College for Women, Budgam, J & K from the academic year 2015-2016;
- That General English and Advanced Urdu with Elementary Hindi will be compulsory papers for the first two years;
- That the Academic Calendar is prepared in consonance with the Colleges in the Kashmir for the convenience of students;

All the members of Academic Council appreciated the initiative taken by the University, specially to offer Kashmiri Literature. Prof. Hangloo expressed his gratitude and made a point that no University is offering this paper in the Kashmir. Further, Prof. Najmul Hassan, Dean, Academics informed that the Governing body of the MANUU Arts and Science College for Women, Srinagar is being constituted.

The Academic Council resolved to approve the prospectus for MANUU Arts and Science College for Women, Budgam (J & K).

Item No. 23.10

Sub: Consideration of Two Prospectuses of DDE viz., i) B. Ed. (DM) Programme, and ii) U.G., P.G., Diploma and Certificate Programmes for the Academic Session 2014-15 - Reg.

The matter of notifying of various courses that could be offered by DDE were discussed at length. The Vice Chancellor asked the Director, DDE to brief the status of the approval by Distance Education Council (DEC or DEB) for the courses offered by DDE till the Academic Year 2013-14 and the present status of application for approval of Distance Education Bureau, UGC for various Courses proposed by DDE.

W.r.t. the recognition for the courses offered till 2013-14, the Director, DDE informed that the DDE applied for recognition and no response is received from DEC/DEB. It was clarified to him that he had not applied for recognition of the courses in the proper format, which is considered dereliction of his responsibilities.



Subsequently, the Vice Chancellor expressed deep disappointment on the functioning of the DDE. He made it a point that the DDE should adhere to the schedule, regulations and requirements for recognition of the courses offered by DDE and should make it a practice to apply for recognition and renewal well in advance from time to time i.e., before the announcement of Notification and completion of date of recognition. The matter was noted seriously by the august body as it involves the future of students admitted in various courses offered by DDE.

Regarding the notification of list of Madrasas by DDE in the prospectus, the Vice Chancellor advised DDE to obtain the list from the Academic Section. The Pro-Vice Chancellor made several observations. For example, he pointed out following important points: -

- That both "SIM" and "SLM" are mentioned; Both Challan and D.D. are mentioned;
- "Fee once paid is not refunded"

The Pro-Vice Chancellor suggested that the guidelines are to be reviewed and needs to be clarified/elaborated. For instance, if the application forms are rejected, than fee paid for admission should also be refunded.

The Academic Council resolved to approve the following: -

- i) Notification of 6 Courses approved by DEC for the Academic Year 2014-15;
- ii) Advised the Director, DDE to apply for recognition to Distance Education Bureau, UGC for remaining courses;
- iii) Notification of B. Ed. Programme in conformity/as per NCTE Norms;

Item No. 23.11

Sub: Consideration of objectives of the Coordination Section/Cell for Polytechnics/ ITIs and School of Education - Reg.

The draft of objectives/functions of both the cells were placed before the Academic Council. After due consideration, it was resolved to approve the same, in principal and advised that Deans of Sciences and School of Education and Training should set right the anomalies, if any.

Item No. 23.12

Sub: Any other item with the permission of Chair - Table Agenda - Reg.

Item No. 23.12.1 Ratification of preparation and submission of SSR to National Assessment and Accreditation Council, Bangalore - Reg.

The Pro-Vice Chancellor informed the house that the Hon'ble Vice Chancellor Constituted a Steering Committee for preparation of Self Study Report (SSR) for re-accreditation by NAAC as the accreditation status of the University ended during April, 2014. He informed that the Self Study Report of the University was prepared and submitted to NAAC.

The Academic Council resolved to ratify the same.



Item No. 23.12.2

Sub: Consideration of closure of Satellite Campus, Lucknow - Reg.

The matter of less enrolment at Satellite Campus, Lucknow was discussed. The Hon'ble Vice Chancellor invited suggestions from the members of the august body. Several suggestions were putforth and discussed.

It was resolved that for the year 2015-16, a separate broucher for admissions may be issued later for Satellite Campus, Lucknow. After reviewing the situation this coming year, retaining or shifting the campus shall be considered.

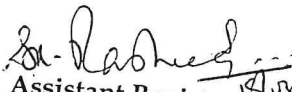
Item No. 23.12.3

Sub: Consideration of endowment deposit for the institution of gold medals to the meritorious students of various courses offered by the University - Reg.

The Vice Chancellor told the house that as informed by the concerned officer, the University had received funds for meagre amounts as Rs. 5000/-, Rs. 50,000/- to Rs. 1,00,000/- for institution of Gold Medals to meritorius students. These funds are not sufficient for institution of gold medals. It was proposed that minimum amount of Rs. 2,00,000/- may be fixed for institution of gold medals. And these small amounts if not supplemented may be returned to the doners.

Further, it was suggested that if there are no donors, the University may institute gold medals on its own, wherever required.

The Academic Council resolved to approve the above proposal.

  
Assistant Registrar  
(Academic) 15

  
Registrar