



**Minutes of the Meeting of the 24th Academic Council held on 28th March, 2016
at 3:00 p.m. in the Conference Hall, Administrative Building**

The following members were present.

1	Dr. Mohammad Aslam Parvaiz, Hon'ble Vice Chancellor	
2	Prof. S. M. Rahmatullah, Dean, School of Arts & Social Sciences	3 Prof. P. F. Rahman, Dean, S.S & Hod, Dept. of Zoology/I/c Hod, Dept. of Chemistry
4	Prof. Naseemuddin Farees, Dean, School of Languages, Linguistics & Indology	5 Prof. Mohd. Abdul Azeem, Dean, School of Management & Commerce, HoD, Dept. of Management
6	Prof. Ehtesham Ahmed Khan, HoD, Dean, School of Journalism & Mass Communication	7 Prof. Abdul Wahid, Dean, School of Computer Science & Information Technology
8	Prof. K. R. Iqbal Ahmed, Director, DDE	9 Prof. AbulKalam, HoD, Dept. of Urdu
10	Dr. ShuguftaShaheen, HoD, Dept. of English	11 Dr. Khalid Mubashir Uz Zafar, HoD, Translation & I/c HoD, Dept. of Hindi
12	Dr. Abdul Quddoos, HoD, Dept. of Arabic	13 Prof. Aziz Bano, HoD, Dept. of Persian
14	Prof. SiddiquiMohd. Mahmood, HoD, Dept. of Education & Training	15 Dr. Shahida, HoD, Dept. of Women Education
16	Prof. Badiuddin Ahmed, HoD, Dept. of Commerce	17 Dr. KaneezZehra, HoD, Dept. of Public Administration
18	Prof. Mohd. Shahid, HoD, Dept. of Social Work	19 Prof. Syed Najamul Hasan, HoD, Dept. of Mathematics
20	Prof. Mushtaq Ahmad Kaw, HoD, Dept. of History	21 Dr. Mohd. FahimAkhtar, HoD, Dept. of Islamic Studies
22	Prof. P. H. Mohammad, HoD, Dept. of Sociology	23 Prof. Farida Siddiqui, HoD, Dept. of Economics
24	Dr. H. AleemBasha, HoD, Dept. of Physics	25 Dr. S. Maqbool Ahmed, HoD, Dept. of Botany,
26	Prof. Kanchalllaiah, Director, ACSSEIP & HoD I/c. Dept. of Pol. Sc.	27 Prof. Fatima Begum, Dept. of Education & Training
28	Prof. Wadudal Haque Siddiqui, CTE, Bhopal	29 Prof. Mohd. Zafaruddin, Dept. of Translation
30	Prof. Salma Ahmed Farooqui, Director, H. K. S. Centre for Deccan Studies	31 Prof. Khazi Ziaullah, R. C. Bangalore
32	Prof. Mushtaq Ahmed I Patel, DDE	33 Prof. GulfishaanHabeeb, DDE
34	Prof. N.I. Mulla, DDE	35 Dr. Abdul Ghani, A. R. D., DDE
36	Dr. Abbas Khan, Dy. Librarian/I/c. Library	37 Prof. R. L. Hangloo, Vice-Chancellor, Alahabad Central University
38	Prof. Bharti Baveja, Dept. of Education, University of Delhi, Delhi	39 Dr. Mohammed Yousuf Khan, Principal, Polytechnic, Hyderabad
40	Mr. Mohd. RiazurRahman, Principal, Polytechnic, Bangalore	41 Mr. M. A. Muqsith Khan, Principal, Polytechnic, Dharbanga
42. Prof. S.A. Wahab, OSD (Examinations) Special Invitee		
43. Dr. Shakeel Ahmed, Registrar & Ex-Officio Secretary		

The following members could not attend the meeting:-

1	Prof. Khatija Begum, Dean, School of Education & Training	2	Prof. Syed Mohammed HaseebuddinQuadri, Dept. of English
3	Prof. Ghanta Ramesh, Dept. of Edn. & Training	4	Prof. Abdul Bari, Vice-Chancellor, Central University, Gujarat
5	Prof. S. M. Sajid, Dept. of Social Work, JMI, New Delhi	6	Prof. NageshwarRao, Pro Vice-Chancellor, IGNOU, New Delhi
7	Prof. Khan Masood Ahmad, Vice-Chancellor, Urdu, Arabic & Farsi University,		

At the outset, the Hon'ble Vice Chancellor welcomed all the members of the Academic Council and expressed his gratitude to the external experts of the Academic Council for making it convenient to attend the meeting. Vice-Chancellor introduced the Registrar, Dr. Shakeel Ahmed (Ex-Officio Secretary of Academic Council) and asked to take up the agenda items.

Before starting the agenda, the Chairman of the Academic Council placed on record appreciation for the Department of Social Work which has prepared the bilingual MSW Curriculum i.e., in Urdu and English for Academic session 2016-17. He also mentioned that it should be taken as "**Role Model**" by the other departments.

Thereafter, the following items were discussed.

Item No. 24.01

Sub: Confirmation of the minutes of 23rd meeting of Academic Council held on 27th January, 2015.

The Academic Council resolved to confirm the Minutes of the 23rd meeting of the Academic Council held on 27th January 2015.

ITEMS FOR INFORMATION:

Item No. 24.02

Sub: To appraise Peer Team visit of NAAC - Reg.

Prof. Najmul Hasan, Director, Internal Quality Assurance Cell briefed the members about the progress made by the University towards 2nd Cycle of Accreditation by NAAC. He informed the members that the University has submitted Annual Quality Assurance Reports and Supplementary Self Study Report. He also informed that the NAAC Peer Team visit is scheduled from 4th to 6th April 2016.

The Academic Council noted the same.

Item No. 24.03

Sub: Recognition of the Distance mode programmes of the University by Distance Education Bureau, UGC - Reg.

The Director, DDE briefed the House about the recognition of the DDE Programmes. The Director, DDE has informed that Distance Education Bureau (DEB), UGC has accorded recognition to Distance mode programmes of the University and expressed his sincere thanks to the Hon'ble Vice -Chancellor and requested to place on record the contribution made by him. Following distance mode programmes of the University are approved by DEB, UGC.

- | | | |
|--|--|-----------------------------------|
| 1. MA (Urdu); | 2. MA (English) | 3. MA (History) |
| 4. BA | 5. B.Sc. (Physical Sciences) | 6. B.Sc. (Life Sciences) |
| 7. B.Ed. | 8. Diploma in Journalism
and Mass Communication | 9. Diploma in Teaching
English |
| 10. Certificate of
Proficiency in Urdu
through English | 11. Certificate in Functional
English | |

The Academic Council noted the same.

Minutes of the 24th A.C. Meeting.

AAZ

ITEMS FOR REPORTING:

Item No. 24.04**Sub: Withdrawal of Diploma in Unani Pharmacy.**

Prof. P.F. Rahman, Dean, School of Sciences informed the House that due to recognition problems the Programme of Unani Pharmacy was withdrawn.

The Academic Council ratified the same.

ITEMS FOR CONSIDERATION AND APPROVAL:

Item No. 24.05 to 24.11

Under this category of agenda items of the Academic Council, the items No. 24.05 to 24.11 concerned with minutes of the School Boards of the all departments in the Seven Schools of Studies of the University were placed for consideration and approval. The Academic Council deliberated and approved the Academic matters only such as preparation and revision of syllabus of the programmes, panel of examiners and paper setters etc of respective departments.

Further, the Academic Council approved the recommendations of the various School Boards concerned with offering of Bridge course in various departments of the University.

The resolutions of the Academic Council with respect to other important matters of various departments are as follows:

1. The Academic Council discussed at length about the introduction of D.Lit. programme in the department of Urdu. Majority of members were of the opinion that, at this juncture introduction of D.Lit. programme in any department is not desirable.
2. With regard to the issue of the candidates who have completed the course work in the M.Phil programmes should be exempted from pursuing course work in Ph.D programme. After discussion at length it was resolved that the matter be referred to the UGC for clarification.
3. With regard to the issue of conducting the entrance test for admission into M.A. (Arabic), the Academic Council after discussion resolved that since the numbers of applications are not many, there shall be no entrance test.
4. The Academic Council has accorded approval to the recommendation of the School Board of School of Arts & Social Sciences that the nomenclature of the 'Department of Women Education' shall be henceforth be '**Department of Women Studies**'.
5. The Academic Council approved that the admissions in Master of Social Work programme will be offered on merit based on aggregate marks secured in graduation. Preference will be given to graduates in social sciences.
6. The Academic Council ratified the Course structure, examination pattern, model of question paper, Choice Based Credit System (CBCS) structure, pattern of award of grade etc. concerned with the Bachelor of Arts (B.A) programme introduced at the headquarters and satellite campus at Budgam, (J&K) developed and proposed by the Dean, School of Languages, Linguistics and Indology; Dean, School of Arts & Social Sciences and Dean, School of Sciences. However, it was decided that it may be reviewed at the earliest.

Minutes of the 24th A.C. Meeting.

A. C.

7. The Academic Council has also approved the proposal of Board of Studies of the department of Islamic Studies to offer Islamic Studies as an elective subject in I, II Semesters for UG programmes.
8. The Academic Council approved the introduction of Diploma in Islamic Studies in the department of Islamic Studies from the Academic year 2016-17.
9. The Academic Council accorded approval for the introduction of Choice Based Credit System (CBCS) at the PG level from the Academic year 2016-17 as recommended by the School of Languages, Linguistics & Indology, School of Arts & Social Sciences, School of Sciences, School of CS&IT, School of Mass Communication and Journalism, School of Commerce and Business Management.
10. The Academic Council noted the introduction of credit system for all programs in the School of Education & Training from 2015-16.
11. With regard to one of the agenda items of School of Education & Training that changes are required to be made in the pattern of entrance test for the admission into the programmes of B.Ed., M.Ed. and awarding of Supervisorship to the faculty of MANUU CTEs, the Academic Council desired that a separate proposal with full details may be submitted by the School of Education & Training for consideration to the Hon'ble Vice Chancellor.
12. The Academic Council noted that the Department of Management and Commerce has been bifurcated into Department of Management Studies and Department of Commerce in January, 2015.
13. The proposal of certain regulations specific to School of Commerce and Business Management approved by the School Board were discussed and it was resolved that they are not acceptable at this stage. A committee shall be constituted by Hon'ble VC to make uniform regulations for M.Phil and Ph.D. programs for all the departments and these specific recommendations shall be taken into consideration at that time.
14. The Academic Council approved the Introduction of B.Com program with CBCS pattern in the Department of Commerce from the academic year 2016-17.
15. The Academic Council approved the recommendation of the School Board of School of Sciences to introduce the programme of Ph.D in Zoology in the department of Zoology from the academic year 2016-17.
16. The Academic Council approved the Abolition / discontinuation of Honors courses in School of Sciences from the academic year 2016-17.
17. The Academic Council approved the recommendation of the School Board of Journalism and Mass Communication that the nomenclature of PG programmes of Mass Communication and Journalism shall hereafter be 'M.A. in (Journalism and Mass Communication)'.
18. The Academic Council has also approved the recommendation of the School Board of Journalism and Mass Communication to introduce M.Phil programme in the department of Mass Communication and Journalism from the Academic year 2016-17
19. The Dean of School of CS&IT informed that the AICTE has accorded approval for B. Tech. Programme is valid for the period of two years (i.e. from May, 2015 to April, 2017). The Academic Council noted the same.

Minutes of the 24th A.C. Meeting.

A. C.

Item No. 24.12

Sub: Amendment to Statute 39 – Reg.

The Registrar and Ex-Officio Secretary informed the house that certain additions and omissions are to be made in Statute 39 which is missing in the enclosed proposal. Therefore, the matter may be deferred presently.

The Academic Council approved to defer the item

Item No. 24.13

Sub: Interface between the DDE and Regular on-campus mode of education – Reg.

The matter of interface between the DDE and Regular on-campus mode of education was discussed at length. The Director, DDE informed the house that DDE Teaching Staff should be utilized optimally by including them in the Boards of Studies and School Boards of respective disciplines.

The academic council after discussion resolved that, the DDE faculty be included as Special Invitees for the meeting of the Boards of the Studies and School Boards of regular Departments.

Item No. 24.14

Sub: Abolition of Assignments for all Distance Mode Programmes of MANUU- Reg.

The members of the Council approved the proposal of abolishment of the assignment system for all the distance mode programmes of MANUU for the time being. The annual examination shall be for full marks of the respective papers.

Item No. 24.15

Sub: Revision of fee for all the Distance Mode Programme of MANUU – Reg.

The Academic Council approved the revision as proposed by the DDE and the details are as follows:

S. No.	Name of the programme	Proposed fee after enhancement (per annum)
1	MA (Urdu)	3100 + 300 = 3400/-
2	MA (History)	3600 + 300 = 3900/-
3	MA (English)	3600 + 300 = 3900/-
4	BA	1900 + 300 = 2200/-
5	B.Sc. (Physical Sciences)	3000 + 300 = 3300/-
6	B.Sc. (Life Sciences)	3400 + 300 = 3700/-
7	Diploma in Journalism and Mass Communication	2200 + 300 = 2500/-
8	Diploma in Teaching English	1550 + 300 = 1850/-
9	Certificate of Proficiency in Urdu through English	1000 + 300 = 1300/-
10	Certificate in Functional English	1000 + 300 = 1300/-
11	B.Ed. (DM)	15000 + 5000 = 20000/-

- Fee for duplicate ID card and Marks-Sheet for UG/PG/B.Ed. is enhanced each from Rs. 50/- to Rs.100/- so that it may be sent to the candidates through Speed post / Registered post.

Minutes of the 24th A.C. Meeting.

- Fee for duplicate Provisional Certificate-cum-Marks-Sheet is enhanced from Rs. 100/- to Rs. 200/-.

Reduction of fee:

- Fee for personal verification of the evaluated exam copy is reduced from Rs. 2000/- to Rs. 200/- per copy.
- Fee for getting photo copy of the evaluated exam copy is reduced from Rs. 5000/- to Rs. 300/-.

Item No. 24.16

Sub: Shifting of SRC- Hyderabad from its present location to University Campus-Reg.

The Academic Council approved the proposal of shifting the Sub-Regional Centers, Hyderabad to DDE, MANUU Campus.

Item No. 24.17

Sub: Approval of Prospectus for UG, PG, Diploma and Certificate programme and prospectus for B.Ed. programme of Distance Mode for the year 2015-16.

The Academic Council approved the same.

Item No. 24.18

Sub: Academic Calendar of 2016-17 – Reg.

The members have given few suggestions in respect of Academic Calendar for 2016-17 and authorized the Hon'ble Chairman to get it revised and approve the same.

Item No. 24.19

Sub: Minutes of Advisory Committees of H.K.S. Centre for Deccan Studies – Reg.

The Academic council approved the minutes of the Advisory Committee of the center.

Item No. 24.20

Sub: The Age limit for admission into various programmes - Reg.

The criteria of age limit for admission into various programmes was discussed and decided the following upper age limit for respective campus programs.

For U.G. Programmes - Male – 30 years & Female – 35 years

For P.G. Programmes – Male 35 years & Female – 40 years

The relaxation of age for the SC, ST, OBC and PwD candidates shall be as per the Govt. of India Regulations. The age shall be calculated as on 1st July of the respective academic year.

Item No. 24.21

Sub: Relaxation of 5% marks in qualifying exam to be provided for Women candidates for admission in all the campus mode programmes.

The Academic Council approved the proposal.

Minutes of the 24th A.C. Meeting.



Item No. 24.22

Sub: Common syllabus and basic study material for UG and PG programmes of campus and distance mode of MANUU – Reg.

The Academic Council approved the proposal to have Common Syllabi and basic study material for U.G. and P.G. Programmes of regular on-campus and distance mode of MANUU.

Item No. 24.23

Sub: Revision of MANUU Regulations of M. Phil. & Ph. D. programmes – Reg.

The Academic Council has decided to form a committee to examine and finalize the existing MANUU Regulations of M. Phil and Ph. D so as to ensure conformity with the UGC regulations 2010 in this regard.

ITEMS FOR RATIFICATION:

Item No. 24.24

Sub: Ratification for Admissions at CTE, Asansol – Reg.

The Academic Council ratified the admissions at CTE, Asansol for the academic year 2015.

Item No. 24.25

Sub: Ratification of Academic Regulations of MANUU Polytechnics-2014-Reg.

Academic Regulations of MANUU Polytechnics, 2014 have been deferred.

ITEMS FOR CONSIDERATION AND APPROVAL TOWARDS ESTABLISHMENT:

Item No. 24.26

Sub: Introduction of Bridge courses for the Madrasa pass-outs for getting admission in UG programmes of MANUU – Reg.

The Hon'ble Chairman brought to the notice of the house that there is a convention of granting equivalence by the Universities viz., AMU, JMI, JNU and MANUU to the courses offered by the Madrasas to enable the pass out students of Madrasas to enroll in P.G. Programmes. However, they can take admission in Urdu, Arabic, Islamic Studies and Persian only, based on the specialization in Madrasa Programmes.

He also briefed the significance of the proposed two semester bridge courses for the Madrasa pass outs for getting admission in all UG programmes of MANUU. Prof. Hangloo and Prof. Bharti Baveja appreciated the Vice Chancellors' efforts and they were of the opinion that introduction of bridge course will be a significant tool to empower the socially and economically disadvantaged group of the Urdu society. This will bring them to the mainstream of higher education system and contribute to the socio-economic development of the nation. The structure of the Bridge course shall be as follows:

The duration of the course will be of two semesters and in each semester, students will have two papers of concerned subject (100 marks each) and one paper of English Communication (100 marks). In each paper of subject as well as English, 30% marks will be reserved for internal assessment and attendance (20+10). Internal assessments will consist of assignment and presentation/seminar (10+10). The course will be open to all those Madrasas which are approved /have equivalence by Madrasa Board.

Minutes of the 24th A.C. Meeting.

The Academic Council viewed that this is service to the society and shall be a role model for all others not only in India but for the whole world.

The Academic council approved the proposal.

Item No. 24.27

Sub: Bridge course for Madrasa students in order to enroll in MANUU ITI's and Polytechnic's - Reg.

The Academic Council approved the Bridge course for Madrasa students for admission into ITI's and Polytechnics of MANUU.

Item No. 24.28

Sub: Introduction of Under Graduate Courses for Para Medical Programs

The Academic Council approved the proposal of the School of Sciences to start the following Under graduate courses in Paramedical Courses as self finance programs in collaboration with MEDWIN.

- a) Bachelor of Science (Medical Laboratory Technology)
- b) Bachelor of Science (Medical Imaging Technology)
- c) Bachelor of Science (Emergency Medical Technology)
- d) Bachelor of Science (Physiotherapy Technology)
- e) Bachelor of Science (Dialysis Technology)

Item No. 24.29

Sub: Introduction of Diploma in Elementary Education (D.El.Ed.) - Reg.

The Academic Council approved the proposal of introduction of D.El.Ed. Programme by DDE.

Item No. 24.30

Sub: Establishment of 10 new B.Ed. (DM) programme centers - Reg.

The Academic Council approved the introduction of B. Ed. Programme by DDE at 10 new program centers.

Item No. 24.31

Sub: Introduction of English and Hindi Literature among the list of optional subjects for B.A. in distance mode - Reg.

After deliberations, the Academic Council approved the introduction of English, Hindi Literature and also Persian as optional subjects for B.A. in distance mode.

Item No. 24.32

Sub: Introduction of Eligibility Test for admission in B.A. in distance mode

The Academic Council approved the proposal of introduction of Eligibility Test for admission in B.A. distance mode.

Item No. 24.33

Sub: Establishment of Deccan Heritage Club in HK Sherwani Centre for Deccan Studies - Reg.

The Academic Council ratified the matter.

Item No. 24.34

Sub: Establishment of Urdu Learning Centre at Lucknow Campus for non Urdu knowing people from the academic year 2016-17 - Reg.

The Academic Council approved the introduction of Urdu Learning program for non urdu speakers at Lucknow Campus from the academic year 2016-17.

Item No. 24.35

Sub: Introduction of M.A. in Islamic Studies at MANUU Arts & Social Science College for Women at Budgam, J & K - Reg.

The Academic Council approved the introduction of M.A in Islamic Studies at MANUU, Arts & Science College for Women at Budgam, J&K for the academic year 2016-17.

Item No. 24.36

Sub: 10% seats are to be reserved in MANUU Polytechnic's and ITI's for the students passing 10th standard from MANUU Model Schools - Reg.

The Academic Council approved the same.

Item No. 24.37

Sub: Lateral entry eligibility for 12th standard candidate with Vocational/ Technical course or 10th + (2 years ITI) candidate into second year (3rd semester) MANUU Polytechnic courses - Reg.


The Academic Council approved the proposal

Item No. 24.38

Sub: To establish Directorate of Vocational and Technical Education in MANUU Headquarters - Reg.

The Academic Council after discussions resolved to defer the item and directed the Principal, Polytechnic to resubmit the proposal with details of availability of such Directorates in other Universities.


Asst. Registrar (Academic) 19/4/2016


Registrar 19/4/2016