

مولانا آزاد نیشنل اردو یونیورسٹی  
MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in the year 1998)



**Minutes of the Meeting of the 25<sup>th</sup> Academic Council held on 10<sup>th</sup> November, 2016 at 3.30 P.M. in the Conference Hall, Administrative Building, MANUU**

The following members were present.

1	Dr. Mohammad Aslam Parvaiz, Hon'ble Vice Chancellor	Chairman
2	Prof. S. M. Rahmatullah, Dean School of Arts & Social Sciences	Member
3	Prof. Mohd. Abdul Azeem, Dean, School of Commerce & Business Management and Head, Dept. of Management	Member
4	Prof. Naseemuddin Farees, Dean, School of Languages, Linguistics & Indology & Head, Dept. of Urdu	Member
5	Prof. Syed Najamul Hasan, Dean, School of Sciences and Head, Dept. of Mathematics	Member
6	Prof. Fatima Begum, Dean, School of Education & Training	Member
7	Prof. Ehtesham Ahmed Khan, Dean, School of Mass Communication & Journalism and Head, MCJ	Member
8	Prof. Abdul Wahid, Dean, School of Computer Sciences & Inform. Tech. & Head, Dept. of CS & IT	Member
9	Prof. A. Ravinder Nath, Dean, Academics	Member
10	Prof. K. R. Iqbal Ahmed, Director, DDE	Member
11	Prof. Farida Siddiqui, Head, Dept. of Economics	Member
12	Dr. Danish Moin, Associate Professor, Dept. of History ( <i>Representing Mushtaq Ahmad Kaw, Head, Dept. of History</i> )	Member
13	Dr. Mohd. Fahim Akhtar, Head, Dept. of Islamic Studies,	Member
14	Dr. Afroz Alam, Head, Dept. of Political Science	Member
15	Dr. KaneezZehra, Head, Dept. Public Administration	Member
16	Prof. P. H. Mohammad, Head, Dept. of Sociology	Member
17	Dr. Md. Shahid Raza, Head, Dept. of Social Work	Member
18	Prof. Shahida, Head, Dept. of Women Education	Member
19	Prof. Badiuddin Ahmed, Head, Dept. of Commerce	Member
20	Prof. Shugufta Shaheen, Head, Dept. of English	Member
21	Prof. Aziz Bano, Head, Dept. of Persian	Member
22	Dr. Mohd. Khalid Mubashir-Uz-Zafar, Head, Dept. of Translation & I/c Head, Dept. of Hindi	Member
23	Dr. S. Maqbool Ahmed, Head, Dept. of Botany	Member
24	Dr. H. AleemBasha, Head, Dept. of Physics	Member
25	Prof. P.F. Rahman, Head, Dept. of Zoology & I/c Head, Dept. of Chemistry	Member
26	Prof. H. Khatija Begum, Head, Dept. of Education & Training	Member
27	Prof. Kancha Ilaiah, Director, ACSSEIP	Member
28	Prof. Salma Ahmed Farooqui, Director, H. K. S. Centre for Deccan Studies	Member

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29	Prof. Syed Mohammed Haseebuddin Quadri, Dept. of English	Member
30	Prof. Mohd. Zafaruddin, Director, Directorate of Translation & Publication	Member
31	Prof. Siddiqui Mohd. Mahmood, Dept. of Education & Training	Member
32	Prof. Mohd. Shahid, Controller of Examination	Member
33	Prof. Abul Kalam, Professor, Dept. of Urdu	Member
34	Prof. Khazi Ziaulla, Regional Director, R. C. Bangalore	Member
35	Prof. Mushtaq Ahmed I. Patel, DDE & Dean, Student Welfare	Member
36	Prof. Ghanta Ramesh, Dept. of Education & Training	Member
37	Prof. Gulfishaan Habeeb, DDE	Member
38	Prof. Nisar Ahmed I. Mulla, DDE	Member
39	Prof. Shahid Naukhez, Dept. of Persian	Member
40	Prof. Noushad Hussain, CTE, Asansol	Member
41	Prof. Md. Faiz Ahmed, CTE, Darbhanga	Member
42	Prof. Saneem Fatima, Dept. of Management	Member
43	Dr. Bilal Rafiq Shah, Associate Professor, Education, CTE Srinagar	Member
44	Dr. Mohd. Ahsan, Regional Director, RC Bhopal	Member
45	Dr. Viqar Unnisa, Asst. Professor, Dept. of Education & Training	Member
46	Dr. Sahab Singh, Assistant Regional Director, DDE	Member
47	Dr. Abbas Khan A.A, Deputy Librarian & I/c. Library	Member
48	Prof. S. M. Sajid, Dept. of Social Work, JMI, New Delhi	Member
49	Dr. Mohammed Yousuf Khan, Principal, Polytechnic, Hyderabad	Special Invitee
50	Mr. Mohd. Riazur Rahman, Principal, Polytechnic, Bangalore	Special Invitee
51	Mr. M. A. Muqsith Khan, Principal, Polytechnic, Dharbanga	Special Invitee
52	Dr. S. Kazim Naqvi, Director, Center for Information Technology	Special Invitee
53	Dr. Shakeel Ahmad, Registrar	Ex-Officio Secretary

The following members could not attend the meeting:

1	Prof. Abul Bari, Vice Chancellor, Central University, Gujarat	Member
2	Prof. R.L. Hangloo, Vice Chancellor, Allahabad Central University, UP	Member
3	Prof. Nageshwar Rao, Vice Chancellor, Uttarakhand Open University, Uttarakhand	Member
4	Prof. Khan Masood Ahmad, Vice Chancellor, KhwajaMoinuddin Chishti Urdu, Arabic & Farsi University, Lucknow, UP	Member
5	Prof. Bharati Baveja, Dept. of Education, Univ. of Delhi, New Delhi	Member
6	Prof. Wadudul Haque Siddiqui, CTE, Bhopal, MP	Member
7	Prof. Adam Paul Patteti, Principal, CTE Nuh, HARYANA	Member
8	Dr. Syed Alim Ashraf, Head, Dept. of Arabic, MANUU, HYD	Member

At the outset, the Hon'ble Vice Chancellor welcomed all the members of the Academic Council and expressed his gratitude to the external experts of the Academic Council for making it convenient to attend the meeting. Thereafter the Registrar and Ex-Officio Member Secretary was asked to present the Agenda Items before the august body for discussion.

The following items were discussed.

**Item No. 25.1.00**

**Sub: Confirmation of the Minutes of 24<sup>th</sup> Meeting of Academic Council held on 28<sup>th</sup> March, 2016.**

The Academic Council resolved to confirm the Minutes of the 24<sup>th</sup> meeting of the Academic Council held on 28<sup>th</sup> March, 2016 and also noted the ATR Presented.

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**ITEMS FOR RATIFICATION**

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**Item No. 25.2.01**

**Sub: Prospectus of Directorate of Distance Education for the Academic year 2016-17 for UG, PG, Diploma and Certificate Courses – Reg.**

Considered and Ratified.

**Item No. 25.2.02**

**Sub: Prospectus of all Regular programs for the Academic year 2016-17 – Reg.**

Considered and Ratified.

**Item No. 25.2.03**

**Sub: Enhancing intake in B.Sc. programs – Reg.**

Considered and Ratified.

**Item No. 25.2.04**

**Sub: Creation of Supernumerary Seats to Kashmiri Students to Regular Academic Programs of MANUU – Reg.**

Considered and Ratified.

**Item No. 25.2.05**

**Sub: Introduction of Unique Enrolment number system for admitted students from the current academic year – Reg.**

Members appreciated the University's Initiatives towards transparency and also as a part of e-governance measures.

Considered and Ratified.

**Item No. 25.2.06**

**Sub: Provision of Unique and Uniform Roll No.'s, Program codes and Course codes from academic year 2016-17 offered by the Departments / Schools – Reg.**

The adoption of CBCS has necessitated the University for the Provision of Unique and Uniform Roll Numbers, Program codes and Course codes from academic year 2016-17 offered by the various Departments / Schools. The Controller of Examinations appraised the house and appreciated the support of Director, CIT and the house recorded the same. It was opined by the Vice Chancellor to computerize the time table also.

Considered and Ratified.

**Item No. 25.2.07**

**Sub: Model Question Papers for all Programs offered under Regular Mode – Reg.**

As part of measures for Standardization of Examinations under CBCS, the Examination Branch has formulated the Model Question Papers in coordination with various Departments.

Considered and Ratified.

**Item No. 25.2.08**

**Sub: Model Question Papers for all Programs offered under Distance Mode– Reg.**

Considered and Ratified.

**Item No. 25.2.09**

**Sub: Constitution of Standing Committee of Examinations – Reg.,**

Considered and Ratified.

**Item No. 25.2.10**

**Sub: Revision in the Structure of CBCS for UG and PG Programs to facilitate Non-CGPA Courses (Co-curricular and Extra-curricular and MOOC's Subjects)**

The Dean, Academics explained the need of introduction of Non-CGPA Credits for various MOOC's Subjects and also for awarding Credits to Co and Extra-curricular activities based on the circulars issued by the UGC from time to time.

Considered and Ratified.

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**ITEMS FOR REPORTING:**

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**Item No. 25.3.01**

**Sub: Certificate of Accreditation – Reg.**

The Director, IQAC shared the Certificate of Award of 'A' Grade to MANUU for the second consecutive period by the NAAC and also the summary extract of recommendations and observations of Peer Team Report. The Vice Chancellor appreciated the role of the stakeholders over the years and opined that it is the outcome of concerted efforts by all members of fraternity in general and unstinted hard work rendered by the MANUU team.

Noted and Recorded.



**Item No. 25.3.02**

**Sub: Recognition of the ODL Programs of the University offered by the DDE – Reg.**

Noted and Recorded.

**Item No. 25.3.03**

**Sub: Constitution of Central Research Committee for Promotion of Research– Reg.,**

Noted and Recorded.

**Item No. 25.3.04**

**Sub: Constitution of MoU Committee for Collaborations and Cooperation of Academic, Research and Training Activities – Reg.**

Noted and Recorded.

**Item No. 25.3.05**

**Sub: Establishment of Co and Extra Curricular Activities Clubs – Reg.,**

The Dean, Academics, explained in brief about the note of the consultant and also the circular of MHRD to establish Co and Extra-curricular activities clubs to bring out inherent talents of the students and to boost their confidence to accomplish both the personality development and professional advancement. This will enable the students to engage themselves actively in various events and also to gain credits under Non-CGPA Courses.

Noted and Recorded.

**Item No. 25.3.06**

**Sub: Measures to be adopted for enhancing the Gross Enrolment Ratio (GER) of Students aspiring for Higher Education Opportunities – Reg.,**

The Registrar informed the august body that recently the Secretary, MHRD addressed a D.O. letter to all the Vice Chancellors of the Central Universities to enhance the GER while adhering to the quality. Accordingly, University was asked to prepare short and medium term comprehensive action plans and obtain necessary approval from respective statutory bodies for substantial enhancement in GER from 2017-18 academic session onwards.

The Vice-chancellor also emphasized on the importance of the issue as it is frequently deliberated during Vice Chancellors and Visitor's Conferences. However, the University initiated necessary measures to enhance the GER through introduction of Bridge courses Madrasa students to enter into University Education. Further the Vice Chancellor opined that it involves motivation of students and collective responsibility of teachers in enhancing the GER, while adhering to the Mandate of the University. The University submitted the ATR on the recommendations of the Visitors Conference about the Comprehensive Action Plan.

Noted and Recorded.



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**ITEMS FOR CONSIDERATION:**

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**Section – 1  
(Quality Matters)**

**Item No. 25.4.01**

**Sub: Organize / Host Urdu Congresses – Reg.,**

The Director, IQAC proposed for organizing two Urdu Congresses every year. It was resolved that one in Social Sciences & Humanities and another one in Science & Technology to organize and publish the proceedings as per the mandate of the University.

Considered and Approved.

**Item No. 25.4.02**

**Sub: Publish Quality Peer-Reviewed bi-annual Journals – Reg.,**

It was resolved to publish biannual quality peer-reviewed journals in bi-lingual version in two streams, one in Social Sciences & Humanities and another one in Science & Technology. Papers only in English will not be accepted and will be subjected for blind peer review before publication.

Considered and Approved.

**Item No. 25.4.03**

**Sub: Peer Review Status for Bi-annual Journal “Adab-o-Saqafat” Published by the Directorate of Translation and Publication of MANUU – Reg.,**

It was resolved to acquire the peer – reviewed status to Bi-annual Journal “Adab-o-Saqafat” as per the norms.

Considered and Approved.

**Item No. 25.4.04**

**Sub: Minutes of Advisory Committee Meeting of H.K. Sherwani Center for Deccan Studies – Reg.,**

Considered and Approved.



**Section – 2**  
**(Admission Matters)**

**Item No. 25.4.05**

**Sub: Composition of Madrasa Qualification Equivalence Committee / Board – Reg.,**

The composition of the Equivalence Committee may be follows:

S. No	Composition	Position
1.	Vice Chancellor	Chairman
2.	All Deans of Schools of Studies	Members
3.	Dean, Academic Affairs	Member
4.	Chairman, Central Admission Committee	Member
5.	Director, Directorate of Distance Education	Member
6.	Controllor of Examinations	Member
7.	Head Department of Urdu	Member
8.	Head Department of Arabic	Member
9.	Head Department of Islamic Studies	Member
10.	Principal, Model School, Hyderabad	Member
11.	One person from Recognized Board (To be nominated by the Vice Chancellor)	Member
12.	Registrar, MANUU	Member-Convener

With the following terms of reference;

- 1) To consider the grant of equivalence / recognition of certificates issued by the Madrasas / Institutions based on the verification of standard of Course Curriculum / Syllabus, Scheme of Examination and Duration of the Study.
- 2) To consider the grant of Equivalence / Recognition to the certificate already granted by other Universities / State Board / Govt. Departments/ NCMEI / Urdu Education Board.
- 3) To report all the matters of grant of Equivalence to the Academic Council for confirmation from time to time.
- 4) Not less than half the total number of members of the Committee shall constitute the quorum for conduct of meeting of the committee.

Considered and Approved.



**Item No. 25.4.06**

**Sub: Revised Admission Schedule for Off-campus Colleges of MANUU at Budgum, Jammu & Kashmir – Reg.,**

The In-charge Principal, CTE Srinagar has informed that 10 B.Ed. students, 31 M.Ed. students were admitted till now against intake limit of 100 and 50 due to disturbances in the Kashmir valley area. If permitted a new admission and academic schedule may be issued for the students 2016-17 academic year in order to admit in the unfilled allocated intake in B.Ed. Program. The item was discussed at length with active participation of members. .

It was resolved that no new admission and academic schedule be granted for the academic year 2016-17.

Further there is a poor response in UG programs offered at MANUU Arts & Science College for Women at Budgum due to single admission, it is resolved to Zero the academic year for the year 2016-17.

**Item No. 25.4.07**

**Sub: Online admission for all the programs offered by the DDE under UG, PG, B.Ed. (DM) Diploma and Certificate courses – Reg.**

The Director, DDE, referred the communication of UGC to switch over for Online admission for better access, easiness and transparency, Accordingly the DDE decided to implement it from next academic year for all the programs offered by it. To gear up for the effective use of Online Admission Process it is decided to organize a workshop for Coordinators of Study Centers, Directors and ARD's of Regional and Sub-Regional Centers.

Considered and Approved.

**Item No. 25.4.08**

**Sub: Prospectus for B.Ed. (DM) Program for the academic year 2016-17 – Reg.**

Considered and Approved.





**Section – 3  
(Academic Programs)**

**Item No. 25.4.09**

**Sub: Approval of CBCS Template for UG Programs of General Education – Reg.,**

It was resolved that as this is a new system to understand and it is mandatory as stipulated by the UGC. The Heads of Department's should appoint Academic Coordinators for initiation and plan for effective implementation of CBCS at UG level.

Considered and Approved.

**Item No. 25.4.10**

**Sub: Approval CBCS Template for PG Programs offered under Regular Mode – Reg.,**

It is resolved to consider CBCS template and Credit Distribution School wise based on continuous deliberations with Deans and Heads of concerned Schools and Departments. However, in respect of B.Ed. and B.Tech Programs, adhere the guidelines issued by the respective regulatory bodies of NCTE and AICTE.

Vice Chancellor asked the Dean, Academics should prepare a Calendar for Sensitization Workshops on CBCS school wise.

Considered and Approved.

**Section – 4  
(Curricular Matters)**

**Item No. 25.4.11**

**Sub: Minutes of the Meeting of the Board of Studies approved by the School Board of Education & Training - Reg.**

Noted and Approved.

However, it is resolved that if any Policy and Financial matters are there, a separate item / note need to be sent to Academic section for necessary action in this regard.

**Item No. 25.4.12**

**Sub: Minutes of the Meeting of the Board of Studies approved by the School Board of Commerce & Business Management – Reg.**

It is resolved to consider only the curricular matters within the limits of CBCS template.



**Section –5  
(Examination Matters)**

**Item No. 25. 4.13**

**Sub: Award of Gold Medals to MANUU Polytechnic Students – Reg.**

It was considered and resolved to identify sponsors for awarding Gold medal to Polytechnic students in two categories one is discipline wise and the other is institutional wise. The sponsorship value of each Gold Medal should be Rs. 2 lakhs as decided earlier by the Academic Council. The Principals of Polytechnics were asked to explore the possibilities of sponsorship for award of Gold Medals.

**Section –6  
(References from Government and Regulatory Bodies)**

**Item No. 25.4.14**

**Sub: Registration and Signing of Agreement with National Academic Depository(NAD) and Creation of Nodal NAD Cell with the Examination Branch– Reg.,**

Considered and Approved.

**Item No. 25. 4.15**

**Sub: Participation of MANUU in Shodh Ganga (A Central Repository) Project of UGC – INFLIBNET – Reg.,**

Considered and Approved.

**Item No. 25. 4.16**

**Sub: Submitting the electronic copy of M.Phil./Ph.D. thesis in Bi-Lingual (English and Urdu) Version to the Examination Branch– Reg.,**

Considered and Approved.

It is resolved to exempt the Languages from submission in dual version and to incorporate this provision in the proposed new Ph.D. regulations of the University which is under process.

**Item No. 25. 4.17**

**Sub: Identification of Subject-wise Journals (Refereed and Reputed) by the University Departments under Clause 6.05 (I) of the UGC Regulations, 2016 – Reg.,**

Considered and Approved.

**Item No. 25. 4.18**

**Sub: Incorporation of Color Photograph of Student on Marks Sheet - Reg.,**

Considered and Approved.

**Section – 7  
(Miscellaneous)**

**Item No. 25. 4.19**

**Sub: Re-naming of Center for Urdu Language, Literature and Culture to Center for Urdu Culture Studies – Reg.,**

Considered and Approved based on a report from an eminent scholar Prof. Shamsur Rahman Faruqui.

**Item No. 25. 4.20**

**Sub: Establishment of Center for Promotion of Knowledge in Urdu – Reg.,**

The Vice-Chancellor explained the need and relevance of such unique center in the country, which fulfills the mandate of the University for Promotion of Urdu.

Considered and Approved.

**Item No. 25. 4.21**

**Sub: Adoption of Recommendations of Prof. V. Venkaiah Committee on Quality Assurance Measures and Functioning of Study Centers under DDE – Reg.,**

Considered and Approved.

**Item No. 25.5.00**

**Sub: Any other item with the permission of Chair.**

**a. Adoption of 4<sup>th</sup> Amendment of UGC-Regulations – 2016 – Reg.,**

Prof. P. Fazal Rahman, Head, Dept. of Zoology, proposed for the adoption of 4<sup>th</sup> Amendment of UGC Regulations – 2010 for both Direct Recruitment and as well as for Career Advancement Scheme of Promotions.

Considered and Approved.

**b. Institution of ‘Muhammad Quli-Qutub Shah’ Memorial Lecture – Reg.,**

The Vice Chancellor proposed for the institution of ‘Muhammad Quli-Qutub Shah’ Memorial Lecture’ every year on 14<sup>th</sup> April on his birth day as part of honoring the local dynasty, who ruled the region to leave a legacy of great culture and heritage that lasted long time and he had the distinction of being the first *Saheb-e-dewanin* Urdu.

Considered and Approved.

**c. Recommendation of Names for award of *Honoris-Causa* during 6<sup>th</sup> Convocation of MANUU - Reg.,**

It was resolved to award *Honoris-Causa* to two eminent personalities viz. Shri Sanjiv Saraf and Shri Shah Rukh Khan, during the 6<sup>th</sup> Convocation of the University to be held in the month of December, 2016 subject to the approval of MHRD and the Visitor.

Considered and Approved.



**d. Views outside the Agenda – Reg.,**

- i. The Registrar informed the august body with the permission of the Hon'ble Vice-chancellor that His Excellency President of India has consented to grace the occasion of 6<sup>th</sup> Convocation scheduled to be held on 26<sup>th</sup> December, 2016. Further the University is planning to organize the same in the University Campus and Prof. P. Fazal Rahman has been appointed as Chief Nodal Officer for this event. The members of the Committees constituted for the purpose are required to work hard to make it a grand success.
- ii. Prof. S.M Sajid, Dept. of Social Work, JMI has congratulated the University on being accredited with 'A' Grade within a short period of time and also appreciated the agenda items of the Academic Council particularly the following;
  - (i) Introduction of Unique Enrolment number system for students from the current academic year
  - (ii) Revision in the structure of CBCS for UG and PG programs to facilitate Non-CGPA Courses (co-curricular and extra-curricular and MOOC's subjects)
  - (iii) Measures to be adopted for enhancing the Gross Enrolment Ratio (GER) of Students aspiring for Higher Education Opportunities
  - (iv) Composition of Madrasa Qualification Equivalence Committee / Board
  - (v) Identification of subject wise journals (refereed and reputed) by the University Departments under Clause 6.5 (I) of the UGC Regulations, 2016 .

Further, he suggested that the alumni and students may act as brand ambassadors of the University in liaison and counsel with Madrasa Students, which will help in improving the Gross Enrolment Ratio (GER).



**(Dr. Shakeel Ahmad)**

**REGISTRAR**