

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in the year 1998)



**MINUTES OF 29TH MEETING OF ACADEMIC COUNCIL HELD ON 12TH JANUARY, 2018
 AT 2:30 P.M. IN THE CONFERENCE HALL, 1ST FLOOR, ADMINISTRATIVE BUILDING**

The following members were present: -

No.	Name	Designation
1.	Dr. Mohammad Aslam Parvaiz, <i>Vice Chancellor</i>	Chairman
2.	Prof. Shakeel Ahmad, <i>Pro Vice Chancellor</i>	Member
3.	Prof. Altaf Hussain, <i>Vice-Chancellor, Mahatma Gandhi University, Nalgonda</i>	Member
4.	Prof. Darvesh Gopal, <i>Director, School of Social Sciences, IGNOU, New Delhi</i>	Member
5.	Prof. Abdur Rasheed, <i>Professor of Urdu, JMI, New Delhi</i>	Member
6.	Prof. V. Sudhakar, <i>Professor of Education, EFLU, Telangana</i>	Member
7.	Prof. V.V. Venkatramana, <i>Management Dept., University of Hyderabad.</i>	Member
8.	Prof. S. M. Rahmatullah, <i>Dean School of Arts & Social Sciences</i>	Member
9.	Prof. Badiuddin Ahmed, <i>Dean, School of Commerce & Business Management</i>	Member
10.	Prof. Syed Najamul Hasan, <i>Dean, School of Sciences</i>	Member
11.	Prof. Ehtesham Ahmed Khan, <i>Dean, School of Mass Comm. & Journalism</i>	Member
12.	Prof. Abdul Wahid, <i>Dean, School of Computer Sciences & Inform. Tech.</i>	Member
13.	Prof. Naseemuddin Farees, <i>Dean, SLL & I, HoD of Urdu & Director HKSDS</i>	Member
14.	Prof. A. Ravinder Nath, <i>Dean, Academic Affairs</i>	Member
15.	Prof. Mushtaq Ahmed I. Patel, <i>Dean, Student Welfare</i>	Member
16.	Prof. Abul Kalam, <i>Dean, Alumni</i>	Member
17.	Prof. K. R. Iqbal Ahmed, <i>Director, DDE</i>	Member
18.	Prof. Mohd. Zafaruddin, <i>Director, Directorate of Translation & Publication</i>	Member
19.	Prof. P.F. Rahman, <i>Director, Directorate of Admissions</i>	Member
20.	Prof. Shugufta Shaheen, <i>Head, Dept. of English</i>	Member
21.	Dr. Syed Alim Ashraf, <i>Head, Dept. of Arabic</i>	Member
22.	Prof. Shahid Naukhez, <i>Head, Dept. of Persian</i>	Member
23.	Prof. Mohd. Abdul Azeem, <i>Head, Dept. of Management</i>	Member
24.	Dr. Pradeep Kumar, <i>Associate Professor & Head, Dept. of CS&IT</i>	Member
25.	Dr. S. Maqbool Ahmed, <i>Head, Dept. of Botany</i>	Member
26.	Dr. H. Aleem Basha, <i>Head, Dept. of Physics</i>	Member
27.	Prof. H. Khatija Begum, <i>Head, Dept. of Education & Training</i>	Member
28.	Dr. Afroz Alam, <i>Head, Dept. of Political Science & I/c Director, ACSSEIP</i>	Member
29.	Dr. Kaneez Zehra, <i>Head, Dept. Public Administration</i>	Member
30.	Dr. Md. Shahid Raza, <i>Head, Dept. of Social Work</i>	Member
31.	Prof. Shahida, <i>Head, Dept. of Women Education</i>	Member
32.	Prof. P. H. Mohammad, <i>Head, Dept. of Sociology</i>	Member
33.	Prof. Mushtaq Ahmad Kaw, <i>Head, Dept. of History</i>	Member
34.	Prof. Farida Siddiqui, <i>Head, Dept. of Economics</i>	Member
35.	Dr. Mohd. Fahim Akhtar, <i>Head, Dept. of Islamic Studies,</i>	Member
36.	Prof. Aziz Bano, <i>Dept. of Persian</i>	Member
37.	Prof. Wadudal Haque Siddiqui, <i>CTE, Bhopal</i>	Member
38.	Prof. Saneem Fatima, <i>Professor, Dept. of Management Studies</i>	Member
39.	Prof. Khazi Ziaulla, <i>Regional Director, R. C. Bangalore</i>	Member
40.	Prof. Akbar Ali Khan, <i>Additional Director, DDE</i>	Member

41.	Prof. S. Kazim Naqvi, Professor, DDE	Member
42.	Dr. Bilal Rafiq Shah, Associate Professor, CTE Srinagar	Member
43.	Dr. Mohd. Ahsan, Regional Director, RC Bhopal	Member
44.	Dr. Viqar Unnisa, Asst. Professor, Dept. of Edn. & Trg.	Member
45.	Dr. Sahab Singh, Assistant Regional Director, DDE, MANUU	Member
46.	Dr. Akhtar Parvez, Librarian	Member
47.	Dr. K. P. Singh, Finance Officer	Special Invitee
48.	Mr. Anis Ahsan Azmi, Chief Consultant, CUCS	Special Invitee
49.	Dr. Mohammed Yousuf Khan, Principal, Polytechnic, Hyderabad	Special Invitee
50.	Dr. Najmus Saher, Associate Professor of Education,	Special Invitee
51.	Prof. Siddiqui Mohd. Mahmood	Special Invitee
52.	Dr. M. Riazur Rahman, Principal, Polytechnic, Bengaluru	Special Invitee
53.	Mr. M. Kamil, Joint Director, CIT	Special Invitee
54.	Dr. M. A. Sikandar, Registrar, MANUU	Ex-Officio Secretary

The following members could not attend the meeting.

1.	Prof. Fatima Begum, Dean, School of Education & Training
2.	Dr. Mohd. Khalid Mubashir-Uz-Zafar, Head, Dept. of Translation
3.	Dr. Parveen Jahan, Head, Dept. of Zoology
4.	Prof. Syed Mohammed Haseebuddin Quadri, Dept. of English
5.	Prof. Mohd. Shahid, Controller of Examination
6.	Prof. Adam Paul Patteti, Principal, CTE Nuh
7.	Prof. Ghanta Ramesh, Dept. of Edn. & Training
8.	Prof. Salma Ahmed Farooqui, Professor, H.K.S. Centre for Deccan Studies
9.	Prof. Gulfishaan Habeeb, Professor, DDE
10.	Prof. Nisar Ahmed I. Mulla, Professor, DDE
11.	Prof. Noushad Hussain, CTE, Asansol
12.	Prof. Md. Faiz Ahmed, CTE, Darbhanga
13.	Prof. Mohd. Farooq, Dept. of Urdu
14.	Prof. Anisa Basheer Khan, Professor of Env. Sc., Pondicherry University, Puducherry.

At the beginning, the Hon'ble Vice Chancellor welcomed and thanked all the members of the Academic Council. The Vice-chancellor also welcomed and introduced the new members to the august body

Thereafter, the Registrar with the permission of the Chair, briefed the agenda contents for consideration and requested the Director (Admissions) to present the details of the Agenda Items.

The following items discussed and resolved: -

ITEMS FOR CONSIDERATION:

Item No. 29.4.01 (Page No. 1-12)

Sub: Approval of Intake, Eligibility, Admission Criteria for all Academic Programs- Reg.

The Director (Admissions) briefed the House about the norms of Intake, Eligibility and Admission Criteria for various academic programs offered by the University and in conformity with the UGC Guidelines from time to time to be incorporated in the prospectus.

The matter was considered and approved.

Item No. 29.4.02 (Page No. 13-14)

Sub: Approval of Prospectus for Academic Year 2018 – 19 – Reg.

The contents of the prospectus for the academic year 2018-19 was discussed in length and approved the same.

Item No. 29.4.03 (Page No. 15-18)

Sub: Approval of Almanac for the Academic Year 2018 – 19 – Reg.

Considered and approved.

Item No. 29.4.04 (Page No. 19-21)

Sub: Approval for Non-retention of Students' Original Academic Certificates – Reg.

The House resolved to adhere to the UGC directions within the provisions of University Statutes and Ordinances.

The matter was considered and approved.

Item No. 29.4.05 (Page No. 22-31)

Sub: Approval of Fee Structure and its Remittance and Refund of Fees - Reg.

The issue was discussed in depth and it was resolved to authorize the Vice-chancellor to finalize fee structure for the academic year 2018-19 keeping in view of the Government of India directions for enhancement of fee structure on annual basis. Further, it was resolved to adhere the UGC directions in terms of remittances and refund of fee for cancellation of admission by the enrolled students.

Considered and approved.

Item No. 29.4.06 (Page No. 32-38)

Sub: Approval for Adherence of Reservation Policy of the Government of India - Reg.

Considered and approved.

Item No. 29.4.07 (Page No. 39-40)

Sub: Approval for horizontal reservation for aspiring women students- Reg.

The House resolved for 33% horizontal reservation from the academic year 2018-19 for aspiring women students as a part of intervention measure to fulfill its mandate of women education and to increase the female enrollment and also to enhance the gender diversity as part of inclusive policy provisions of Government of India.

Considered and approved.



Item No. 29.4.08 (Page No. 41-52)

Sub: Approval for provision of Supernumerary Seats under various Categories - Reg.

The university has made following provisions under supernumerary quota with variable fee structure with a condition that under no circumstances if the supernumerary seat for specified sub-category remains unfilled shall be allocated to any other.

No.	Sub-category	Number of Seats
1.	J&K Emigrants	As per MHRD Circulars
2.	CAP	Two seats each for B.A., B.Com. and B.Sc., and one seat each for rest of UG and PG Programs as per the norms of selection for specific sub-category.
3.	NCC	
4.	NSS	
5.	Sports	
6.	PMSS	As per GoI Nominations
7.	NRI *	5% of Approved Intake
8.	PIO & CIWG	Not Exceeding 15% of Approved Intake (1/3 rd for CIWG)
9.	Foreign Nationals**	
* As per NRI Definition		
** ICCR Nominees under Cultural Exchange Program		
Note: S.No. 7, 8 and 9 category students will have differential Fee Structure		

Considered and approved.

Item No. 29.4.09 (Page No. 53-56)

Sub: Approval for Provision of Supernumerary Seats under Sponsored Category - Reg.

The House resolves for creation of Supernumerary seats (2 - 5) under sponsored category with variable fee structure to promote collaborations and also to enhance internal revenue generation.

Considered and approved.

Item No. 29.4.10 (Page No.57-60)

Sub: Approval for Relaxation of Merit and Age in Admission to various Academic Programs- Reg.

Considered and approved.

**Section – 3
(Academic Programs)**

Item No. 29.4.11 (Page No. 61-64)

Sub: Introduction of B.A. (JMC) at Under Graduate level - Reg.

The House authorized the Hon'ble Vice Chancellor to approve the introduction of BA (JMC) subject to the following:

- Adhere to the UGC defined nomenclature of Degree
- Study material will be made available in Urdu before commencement of classes
- Fee structure is stipulated at Rs. 4000/- (Rupees Four thousand Only) per semester
- Curriculum credits should be devised as per CBCS norms

Considered and approved.



Item No. 29.4.12 (Page No.65-67)

Sub: Introduction of Diploma in Polytechnic Programs for new Polytechnics to be established at Kadapa, Andhra Pradesh and Cuttack, Odisha - Reg.

The Academic Council resolved to commence the academic activities for the year 2018-19 through admissions to UGC approved diploma programs at respective Polytechnics.

The matter was considered and approved.

Item No. 29.4.13 (Page No.68-70)

Sub: Introduction of Certificate Programs in Engineering & Non-Engineering Trades at new ITI to be established at Cuttack, Odisha and a new Certificate Program in Fitter at ITI, Hyderabad from the Academic Year 2018-19 - Reg.

The Academic Council resolved to commence the academic activities for the year 2018-19 through admissions to UGC approved ITI certificate programs at ITI, Cuttack. Further, it was resolved that the introduction of Fitter trade unit at ITI, Hyderabad in place of plumber trade second unit will be allowed without any additional financial commitment.

The matter was considered and approved.

Item No. 29.4.14 (Page No.71-72)

Sub: Introduction of B.A. Program at MANUU Arts College, Lucknow Campus - Reg.

Considered and approved.

**Section – 4
(Curricular Matters)**

Item No. 29.4.15 (Page No.73-77)

Sub: Number of Credits and Courses for B.Ed. Programs to be offered under both Regular and Distance Mode as per NCTE Regulations - 2014 - Reg.

The members discussed the matter and suggested that the programs conducted as per regulatory bodies shall adopt the regulations notified by the respective bodies from time to time. Accordingly, the Chairman of the house desired that the School of Education and Training shall prepare the number of credits and courses for B. Ed. programs to be offered under regular and distance mode as per NCTE Regulations – 2014 which is to be made effective from 2018-19 and ratify the changes suggested by DDE for B.Ed. distance mode program for existing batches of 2015-16 and 2016-17 academic years.

Based on the above condition, the matter was considered and approved.

Item No. 29.4.16 (Page No.78-96)

Sub: Approval of Syllabus for Programs offered under Distance Mode of DDE in the special session of Board of Studies of the respective Departments – Reg.

The house resolved that every Department shall conduct Board of Studies Meeting with the inclusion of DDE faculty on the Board of Studies in concerned discipline and with the prescribed formalities of intimation before 10 days of time with request for any curricular related agenda of DDE to be included in the BoS meeting.

The matter was considered and approved.



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Section –5

(Examination Matters)

Item No. 29.4.17 (Page No.97-98)

Sub: Approval of Entrance Test Cities for Admission to Academic Year 2018-19 - Reg.

The proposed list was considered and approved.

Item No. 29.2.18 (Page No.99-104)

Sub: Approval for Scribes for persons with disabilities - Reg.

The matter was considered and approved.

Item No. 29.2.19 (Page No.105-110)

Sub: Approval for cancellation of Degree of two candidates - Reg.

In view of the UGC regulations, the matter was considered and approved.

Section –6

(References from Government and Regulatory Bodies)

Item No. 29.4.20 (Page No.111-122)

Sub: Incorporation of composition of Grievance Redressal Committee in Student's Prospectus – Reg.

Considered and approved.

Item No. 29.4.21 (Page No.123-126)

Sub: Incorporation of composition of Anti-Ragging Committee in Student's Prospectus – Reg.

Considered and approved.

Item No. 29.4.22 (Page No.127-128)

Sub: Incorporation of composition of Internal Complaint Committee in Student's Prospectus – Reg.

Considered and approved.

Section – 7

(Miscellaneous)

Item No. 29.2.23 (Page No.129-133)

Sub: Approval of Winter & Summer Vacations for MANUU Colleges at Kashmir – Reg.

The recommendations of the committee constituted for the purpose to examine the matter of vacations for Constituent College and Satellite Campus at Srinagar was discussed at length and the following was resolved: -

Working Days	The CTE and ASCW may function 5 days a week for 1 st /3 rd Semesters and six days a week for 2 nd /4 th Semesters respectively;
Entitled Vacation	9 weeks
Winter Vacations	Approximately 7 weeks (between 3 rd week of December and 1 st Week of February)
Summer Vacations	Approximately 2 Weeks (between 4 th week of June and 1 st week of July)
Note: After completion of even-semester exams the CTE and ASCW shall work till commencement of summer vacations to offer Practicals/theory courses of subsequent semesters to fulfill the required number of teaching days and to compensate any enforced holidays as part of intervention measures.	

The above Academic Schedule will be invariably, implemented by the Campuses of MANUU at Srinagar for every Academic Year.

Considered and approved.

Item No. 29. 4.24 (Page No.134-46)

Sub: Advisory Note on Safety and Security Measures for University Students – Reg.

Considered and approved.

Item No. 29.5.00 (Page No.147)

Sub: Any other item with the permission of Chair.

Item No. 29.5.01

Sub: Introduction of Women's Studies at U.G. in MANUU as Core Subject – Reg.

Considered and approved for introduction of Women's Studies at B.A. level as one of the core subject of optionals among social science disciplines to be chosen by the UG students based on the availability of Syllabus. Further, it was resolved to approve the matter subject to the condition that no additional faculty is provided for running the course.

Item No. 29.5.02

Sub: Maximum time span duration to qualify for completion of degree for NCTE approved programs - Reg.

It is resolved to adhere to NCTE regulations in respect of maximum time span duration to qualify for completion of degree .

Considered and approved.

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Item No. 29.5.03

Sub: Introduction of PG Diploma courses in School of Commerce & Business Management - Reg.

The matter was considered and approved for introduction of following Post Graduate Diploma Programs through regular and distance mode: -

1. PG Diploma in Islamic Banking & Finance; and
2. P.G. Diploma in Retail Management.

Further, it is recommended that Prof. Zubair Hussain be involved for P.G. Diploma Programmes based on his expertise and experience the arena of these subjects.

Item No. 29.5.04

Sub: No. of Papers & Credits in PG courses offered under distance mode - Reg.


It is resolved to constitute a committee with following members to examine the issue of distance mode program structure, credits and its integration with regular mode programs.

1. Prof. Iqbal Ahmed - Director, DDE - Chairman
2. Prof. S. K. Naqvi
3. Prof. D. Gopal, IGNOU
4. Prof. Mohd. Shahid - CoE
5. Prof. A. Ravinder Nath, Dean, Academics
6. All Deans of concerned disciplines of DDE
7. Prof. Md. Akbar Ali Khan — Member-Convenor

The matter was considered and approved.

The meeting ended with thanks to the Chair


31/01/18
Assistant Registrar
Academic


31/1/2018
Registrar