

مولانا آزاد نیشنل اردو یونیورسٹی  
**MAULANA AZAD NATIONAL URDU UNIVERSITY**  
 (A Central University established by an Act of Parliament in the year 1998)  
 (Accredited 'A' Grade by NAAC)



**MINUTES OF THE 30<sup>th</sup> MEETING OF THE ACADEMIC COUNCIL  
 HELD ON 14<sup>TH</sup> MARCH, 2018 AT 3:30 P.M. AT CONFERENCE HALL, 1<sup>ST</sup> FLOOR,  
 ADMINISTRATIVE BUILDING**

The following members were present:

Sl.	Name & Designation
1.	Dr. Mohammad Aslam Parvaiz Vice Chancellor
2.	Prof. Shakeel Ahmad Pro -Vice Chancellor
3.	Prof. Naseemuddin Farees, Dean, SLL & I, HoD of Urdu & Director HKSCDS
4.	Prof. Badiuddin Ahmed, Dean, School of Comm. & Business Mgmt. and Head, Dept. of Management
5.	Prof. Syed Najamul Hasan, Dean, School of Sciences and Head, Dept. of Mathematics
6.	Prof. Fatima Begum Dean, School of Education & Trg
7.	Prof. Ehtesham Ahmed Khan, Dean School of MC & J and Head, MCJ
8.	Prof. Abdul Wahid Dean, School of CS & IT
9.	Prof. Shahida, Dean, S.A. & S.S. Head, Dept. of Women Education
10.	Prof. A. Ravinder Nath Dean, Academic Affairs
11.	Prof. Siddiqui Mohd. Mahmood Dean, Student Welfare
12.	Prof. S. M. Rahmatullah Dean, Satellite Campuses
13.	Prof. Abul Kalam, Dean, Alumni
14.	Prof. K. R. Iqbal Ahmed Director, DDE
15.	Prof. P. F. Rahman Director, Central Admn. Cell
16.	Prof. Farida Siddiqui, Head, Dept. of Economics & Director, IQAC
17.	Prof. Syed Mohammed Haseebuddin Quadri, Dept. of English
18.	Dr. Syed Alim Ashraf, Head, Dept. of Arabic
19.	Dr. M. Khalid Mubashir-Uz-Zafar, Head, Dept. of Translation
20.	Prof. Shahid Naukhez, Head, Dept. of Persian
21.	Prof. Mohd. Abdul Azeem Head, Dept. of Management
22.	Dr. Pradeep Kumar Head, Dept. of CS&IT
23.	Dr. S. Maqbool Ahmed Head, Dept. of Botany
24.	Dr. H. Aleem Basha Head, Dept. of Physics
25.	Prof. Khatija Begum, HoD, Dept. of Education & Training
26.	Dr. Afroz Alam, Head, Dept. of Pol. Science & I/c Director, ACSSEIP
27.	Dr. Kaneez Zehra Head, Dept. Public Administration
28.	Dr. Md. Shahid Raza Head, Dept. of Social Work
29.	Prof. P. H. Mohammad Head, Dept. of Sociology
30.	Prof. Mushtaq Ahmad Kaw
31.	Dr. Mohd. Fahim Akhtar

	<i>Head, Dept. of History</i>		<i>Head, Dept. of Islamic Studies,</i>
32.	Prof. Shugufta Shaheen, <i>Head, Dept. of English</i>	33.	Prof. Aziz Bano, <i>Dept. of Persian</i>
34.	Prof. Wadudal Haque Siddiqui, <i>CTE, Bhopal</i>	35.	Prof. Mohd. Shahid, <i>Controller of Examinations</i>
36.	Prof. Saneem Fatima Professor, Dept. of Mgmt. Studies	37.	Prof. A.P.Patteti, Principal, CTE, Nuh
38.	Prof. Khazi Ziaulla, <i>R.D., R. C. Bangalore</i>	39.	Prof. Ghanta Ramesh <i>Dept. of Edn. &amp; Training</i>
40.	Prof. Gulfishaan Habeeb Professor, DDE	41.	Prof. Nisar Ahmed I. Mulla Professor, DDE
42.	Prof. Mushtaq Ahmed I. Patel Professor of Education, DDE	43.	Prof. Noushad Hussain CTE, Asansol
44.	Prof. Md. Faiz Ahmed CTE, Darbhanga	45.	Prof. Akbar Ali Khan Additional Director, DDE
46.	Dr. Viqar Unnisa Asst. Professor, Dept. of Edn. & Trg.	47.	Prof. S. K. Naqvi, Professor, DDE & Director, CIT
48.	Prof. Altaf Hussain, Vice-Chancellor, Mahatma Gandhi University, Nalgonda	49.	Prof. Darvesh Gopal Director, School of Social Sciences, IGNOU, New Delhi
50.	Prof. Abdur Rasheed Professor of Urdu, JMI, New Delhi	51.	Prof. V. Sudhakar Professor of Education, EFLU, Hyd
52.	Prof. Anisa Basheer Khan, Professor of Env. Science (Retd) Pondicherry University,	53.	Dr. Akhtar Parvez, University Librarian
	<b>Special Invitees</b>		
54.	Mohammed Riazur Rahman, Principal, Polytechnic, Bengaluru	55.	Dr. Mohammed Yousuf Khan, Principal, Polytechnic, Hyderabad
56.	Dr. K. P. Singh, Finance Officer	57.	M. Kamil, Joint Director, Centre for Information Technology
58.	Dr. M. A. Sikandar, Registrar, MANUU - Ex-Officio Secretary		

The following members could not attend the meeting: -

1.	Prof. Mohd. Zafaruddin, <i>Director Directorate of Translation &amp; Publication</i>	2.	Dr. Parveen Jahan <i>Head, Dept. of Zoology</i>
3.	Prof. Mohd. Farooq, Dept. of Urdu	4.	Dr. Bilal Rafiq Shah Associate Professor, CTE Srinagar
5.	Dr. Mohd. Ahsan, Regional Director RC Bhopal	6.	Dr. Sahab Singh, Assistant Regional Director, DDE, MANUU
7.	Prof. V. V. Venkatramana Professor of Management, UoH	8.	Prof. Salma Ahmed Farooqui, <i>Professor, HKS CDS</i>

At the outset, the Hon'ble Chairman of the August Body welcomed all the members and offered his sincere gratitude for making it convenient to attend the meeting. Subsequently, the Registrar/Ex-Officio Member Secretary was asked to present the Agenda Items.

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**CONFIRMATION OF MINUTES:**

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**Item No. 30.1.00**

**Sub: Confirmation of the minutes of Meetings of 27<sup>th</sup>, 28<sup>th</sup> and 29<sup>th</sup> Academic Council held on held on 5<sup>th</sup> September, 2017, 23<sup>rd</sup> October, 2017 and 12<sup>th</sup> January, 2018 respectively.**

The Academic Council *resolved* and confirmed the Minutes of the 27<sup>th</sup>, 28<sup>th</sup> and 29<sup>th</sup> Meeting of the Academic Council held on 5<sup>th</sup> September, 2017, 23<sup>rd</sup> October, 2017 and 12<sup>th</sup> January, 2018 respectively and noted the Action Taken Report.

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**ITEMS FOR RATIFICATION**

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**Item No. 30.2.01**

**Sub: Prescribed Proforma and Guidelines for Grant of Financial Assistance for organizing of Workshop/Seminar/Conference/Symposium-Reg.**

After due deliberations, it was *resolved* to revisit the guidelines regarding quantum of allocation for various sub-heads.

**Item No. 30.2.02**

**Sub: Amendment to Regulations for M. Phil. and Ph. D. Programs – Reg.**

The Academic Council considered and ratified the decision of the Vice Chancellor for amendments/modifications to Clauses: 15.2, 15.3, 18.5, 29.1 & 29.2 of Ph. D. Regulations, 2016 and also the amendments/modifications to Clauses 12.2, 12.3, 15.4, 25.1 & 25.2 of M. Phil. Regulations, 2016, issued under Notification No. MANUU/Exams.III/F.111/2018, dated 23rd January 2018.

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**ITEMS FOR REPORTING**

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**Item No. 30.3.01**

**Sub: Release of Non-NET Fellowship under UGC Scheme through online submission and certification process – Reg.**

Noted and Recorded.

**Item No. 30.3.02**

**Sub: Amendment to the Ph. D. Regulations, 2016 – Reg.**

Ref: 26th Meeting of AC held on 28.4.2017 (Res. No. 26.2.08)

The Academic Council noted and recorded the amendments to clauses 13.7; 14, sub-clause 14.4; point#1, 2, 3, and 7 in the existing Ph.D Regulations, 2016.

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**ITEMS FOR CONSIDERATION**

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**Section – 1**  
**(Quality Matters)**

**Item No. 30.4.01**

**Sub: Submission of approved Synopsis on ‘Shodhgangotri’-Reg.**

Considered and approved.

**Item No. 30.4.02**

**Sub: Quality Indicator Framework (QIF) in the light of revised Assessment and Accreditation Process launched by NAAC in July, 2017 - Reg.**

The Academic Council *resolved* to adopt the Quality Indicator Framework (QIF) introduced by the NAAC, notified on 17th May 2016 and effective from 1st July 2016. The Director, IQAC gave a power point presentation to the Council on various NAAC parameters which need the attention of the stake holders in the University. The Director, CIT also gave a power point presentation on the ongoing Digital Initiatives to improve the performance parameters.

The attention of the Council was invited towards the recent public notice issued by the Distance Education Bureau (DEB) of UGC vide letter No. 74-8/2017 (DEB.IV), dated 21st Feb 2018 accordingly, the Higher Education Institutions (HEIs) which have valid accreditation of NAAC with minimum CGPA of 3.26 on a 4 point scale (Median of A grade 3.01 to 3.50) are only entitled to offer distance education programme in dual mode. As an interim measures, the UGC has permitted those HEIs, which were given permission by the UGC to offer programmes on ODL mode for the academic session 2017-18 to impart ODL education till the academic session 2019-20 to enable them to reach the prescribed NAAC benchmark i.e. GGPA of 3.26.

The AC noted that as of now the University is having the CGPA of 3.09 which is below the required benchmark prescribed by the NAAC. The AC observed that the Distance Education in MANUU is one of the core activities of the University to reach the unreached Urdu

speaking population in the Country. Hence all out efforts should be made by the University to sustain the ongoing ODL programmes. The AC, therefore, felt that all the University Schools, Departments, Centres and other Units should gear up to reach the desired benchmark fixed by the NAAC.

The AC also *resolved* that the Director, IQAC is entrusted with the responsibility of holding periodic meetings with the stake holders concerned and the identify the weak areas and make appropriate strategies to bring improvements. The progress made in this regard will be brought to the notice of AC in its next meeting.

**Section – 2**  
**(Admission Matters)**

**No item is placed before the Academic Council.**

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**Section – 3**  
**(Academic Programs)**

**No item is placed before the Academic Council**

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**Section – 4**  
**(Curricular Matters)**

**Item No. 30.4.03**

**Sub: CBCS Scheme Template for U.G. and P.G. Programs through Distance Mode (Structure, Examination and Evaluation) – Reg.**

Considered and approved.

**Item No. 30.4.04**

**Sub: Minutes of meeting of the respective BoS of various Departments–Reg.**

The AC considered the Minutes of the Meeting of BoS of Departments of Mass Communication and Journalism and Computer Science and Information Technology respectively and *resolved* to approve the same except financial and policy matters.

However, the matter pertaining to Departments of English, History, Sociology and Mathematics was **deferred**.

**Item No. 30.4.05****Sub: Minutes of the meeting of the respective School Boards–Reg.**

Considered and approved. While discussing the item, it was emphasized that the meeting of other School Boards be convened at the earliest.

**Item No. 30.4.06****Sub: Degree Certificate Templates, Nomenclature of Degree and Subject (English & Urdu versions) and Common Transcripts in the light of signing an MoU with NAD – Reg.**

The AC considered the proposal of the Examination Branch to adopt the nomenclatures (both English and Urdu Versions) of various Degrees, Diplomas and Certificate for the programmes offered by the University in conformity with the UGC Gazette Notification on Specification of Degrees, published vide F.No.5-1/2013 (CPP-II), published on 5th July 2014 and Notification of even No. published on 23rd July 2015 as under:-

**Degree Nomenclature, Duration, Mode and Other Fields**

S. No.	School	Level	Degree Nomenclature	Duration	Mode
1.	SLLI	Diploma	Post Graduate Diploma in Functional Urdu	one	Part-Time
2.	SLLI	Diploma	Diploma in Tahseen-e-Ghazal	one	Part-Time
3.	SLLI	Diploma	Post Graduate Diploma in Functional Hindi	one	Part-Time
4.	SLLI	Diploma	Advance Diploma in Modern Arabic Language and Translation	one	Part-Time
5.	SLLI	Diploma	Diploma in Arabic	one	Part-Time
6.	SLLI	Diploma	Advance Diploma in Professional Arabic	one	Part-Time
7.	SLLI	Diploma	Diploma in Persian	one	Part-Time
8.	SLLI	UG	Bachelor of Arts	three	Regular/ Distance
9.	SLLI	PG	Master of Arts (Urdu)	two	Regular/ Distance
10	SLLI	PG	Master of Arts (English)	two	Regular/ Distance
11	SLLI	PG	Master of Arts (Hindi)	two	Regular
12	SLLI	PG	Master of Arts (Arabic)	two	Regular
13	SLLI	PG	Master of Arts (Persian)	two	Regular

14	SLLI	PG	Master of Arts (Translation Studies)	two	Regular
15	SLLI	MPhil	Master of Philosophy (Urdu)	As per UGC Regulations	Regular
16	SLLI	MPhil	Master of Philosophy (English)		Regular
17	SLLI	MPhil	Master of Philosophy (Hindi)		Regular
18	SLLI	MPhil	Master of Philosophy (Arabic)		Regular
19	SLLI	MPhil	Master of Philosophy (Persian)		Regular
20	SLLI	MPhil	Master of Philosophy (Translation Studies)		Regular
21	SLLI	PhD	Doctor of Philosophy (Urdu)		Regular
22	SLLI	PhD	Doctor of Philosophy (English)		Regular
23	SLLI	PhD	Doctor of Philosophy (Hindi)		Regular
24	SLLI	PhD	Doctor of Philosophy (Arabic)		Regular
25	SLLI	PhD	Doctor of Philosophy (Persian)		Regular
26	SLLI	PhD	Doctor of Philosophy (Translation Studies)	Regular	
27	SASS	Diploma	Diploma in Islamic Studies	one	Part-Time
28	SASS	PG	Master of Arts (Islamic Studies)	two	Regular/ Distance
29	SASS	PG	Master of Arts (Public Administration)	two	Regular
30	SASS	PG	Master of Arts (History)	two	Regular/ Distance
31	SASS	PG	Master of Arts (Economics)	two	Regular
32	SASS	PG	Master of Arts (Sociology)	two	Regular
33	SASS	PG	Master of Arts (Political Science)	two	Regular
34	SASS	PG	Master of Arts (Women Studies)	two	Regular
35	SASS	PG	Master of Social Work	two	Regular
36	SASS	MPhil	Master of Philosophy (Islamic Studies)	As per UGC Regulations	Regular
37	SASS	MPhil	Master of Philosophy (Public Administration)		Regular
38	SASS	MPhil	Master of Philosophy (Political Science)		Regular
39	SASS	MPhil	Master of Philosophy (Women Studies)		Regular
40	SASS	PhD	Doctor of Philosophy (Islamic Studies)		Regular
41	SASS	PhD	Doctor of Philosophy (Public Administration)		Regular

42	SASS	PhD	Doctor of Philosophy (History)	As per UGC Regulations	Regular
43	SASS	PhD	Doctor of Philosophy (Economics)		Regular
44	SASS	PhD	Doctor of Philosophy (Sociology)		Regular
45	SASS	PhD	Doctor of Philosophy (Political Science)		Regular
46	SASS	PhD	Doctor of Philosophy (Women Studies)		Regular
47	SASS	PhD	Doctor of Philosophy (Social Work)	Regular	
48	SE&T	Diploma	Diploma in Elementary Education	two	Regular
49	SE&T	UG	Bachelor of Education	two	Regular
50	SE&T	PG	Master of Education	two	Regular
51	SE&T	MPhil	Master of Philosophy (Education)	As per UGC Regulations	Regular
52	SE&T	PhD	Doctor of Philosophy (Education)		Regular
53	SCBM	Diploma	Post Graduate Diploma in Retail Management	one	Regular
54	SCBM	Diploma	Post Graduate Diploma in Islamic Banking and Finance	one	Regular
55	SCBM	UG	Bachelor of Commerce	three	Regular/ Distance
56	SCBM	PG	Master of Commerce	two	Regular
57	SCBM	PG	Master of Business Administration	two	Regular
58	SCBM	MPhil	Master of Philosophy (Management Studies)	As per UGC Regulations	Regular
59	SCBM	PhD	Doctor of Philosophy (Management Studies)		Regular
60	SCBM	PhD	Doctor of Philosophy (Commerce)		Regular
61	SMCJ	Diploma	Diploma in Journalism and Mass Communication	One	Distance
62	SMCJ	UG	Bachelor of Arts (Hons) Journalism & Mass Communication	three	Regular
63	SMCJ	PG	Master of Arts (Journalism & Mass Communication)	two	Regular
64	SMCJ	PhD	Doctor of Philosophy (Journalism & Mass Communication)	As per UGC Regulations	Regular
65	SSCI	Diploma	Diploma in Civil Engineering	three	Regular



66	SSCI	Diploma	Diploma in Computer Science & Engineering	three	Regular
67	SSCI	Diploma	Diploma in Electronics & Communication Engineering	three	Regular
68	SSCI	Diploma	Diploma in Information Technology	three	Regular
69	SSCI	Diploma	Diploma in Mechanical Engineering	three	Regular
70	SSCI	Diploma	Diploma in Apparel Technology	three	Regular
71	SSCI	Diploma	Diploma in Automobile Engineering	three	Regular
72	SSCI	Diploma	Diploma in Electrical & Electronics Engineering	three	Regular
73	SSCI	UG	Bachelor of Science (Hons) Physics	Three	Regular
74	SSCI	UG	Bachelor of Science (Hons) Chemistry	Three	Regular
75	SSCI	UG	Bachelor of Science (Hons) Mathematics	Three	Regular
76	SSCI	UG	Bachelor of Science (Hons) Zoology	Three	Regular
77	SSCI	UG	Bachelor of Science (Hons) Botany	Three	Regular
78	SSCI	UG	Bachelor of Science (Physical Science)	three	Regular/ Distance
79	SSCI	UG	Bachelor of Science (Life Science)	three	Regular/ Distance
80	SSCI	PG	Master of Science (Mathematics)	two	Regular
81	SSCI	PhD	Doctor of Philosophy (Mathematics)	As per UGC Regulations	Regular
82	SSCI	PhD	Doctor of Philosophy (Zoology)		Regular
83	SCSIT	UG	Bachelor of Technology (Computer Science)	four	Regular
84	SCSIT	PG	Master of Technology (Computer Science)	two	Regular
85	SCSIT	PG	Master of Computer Applications	three	Regular
86	SCSIT	PhD	Doctor of Philosophy (Computer Science)	As per UGC Regulations	Regular

The AC also considered the UGC communication from the Secretary vide D.O. no.F-9-1/2014(CPPI-II) dated: 21<sup>st</sup> March, 2017 regarding introduction of various security features and identification mechanism in the Certificates and Degrees issued by the University for both regular and distance education and *resolved* to adopt the same.

**Section – 5  
(Examination Matters)**

**No item is placed before the Academic Council**

**Section – 6**

**(Reference from Government and Regulatory Bodies)**

**Item No. 30.4.07**

**Sub: Equivalence of Degrees/Diplomas/Certificates awarded under ODL mode-Reg.**

The Council noted the contents of the Public Notice issued by the Distance Education Bureau of UGC vide F.No. 1-9/2018 (DEB.I), dated 23rd February 2018 for adoption.

**Item No. 30.4.08**

**Sub: Tri-Partite MoU between Maulana Azad National Urdu University, Ministry of Human Resource Development & University Grants Commission – Reg.**

The Council considered the MHRD Letter No. 49-13/2017-CU-I, dated 1.3.2018 regarding Tri-Partite MoU to be entered between MANUU, MHRD and UGC for the financial year 2017-18 (under Rule 229(xi) of GFR, 2017) and the contents of the draft MoU and *resolved* to recommend the matter to the Executive Council for its approval.

**Item No. 30.4.09**

**Sub: Adoption of NCTE Regulations, 2014 for recruitment of teaching staff in MANUU Model Schools – Reg.**

The AC noted that as per the Ordinance related to establishment of Model Schools as notified in the Gazette of India F.No. 27-12/2000-Desk(U), dated 3rd August 2007, the MANUU Model Schools shall offer education from primary level to the junior college in Urdu Medium. These Schools shall offer quality education in Urdu medium on the pattern of Navodaya Vidyalayas/Kendriya Vidyalayas (Central Schools)/CBSE schools and will serve as feeder channel for the University. The UGC has sanctioned teaching positions for three Model Schools namely, Hyderabad, Darbhanga (Bihar) and Nuh (Haryana) vide letter dated 27.10.2006, 7.8.2008 & 17.11.2013 with the following broad conditions related to minimum qualification of teachers in the Model Schools:-

- (i) The University may frame the Cadre Recruitment Rules for each category of posts;
- (ii) The University will adopt the minimum qualification as laid down by the NCTE and workload for the teachers as per Kendriya Vidyalaya Sangathan (KVS) norms

The AC accordingly, considered and **resolved** to adopt the NCTE (Determination of Minimum Qualifications for Persons to be recruited as Education Teachers and Physical Education Teachers in Pre-primary, Primary, Upper Primary, Secondary, Senior Secondary or Intermediate Schools or Colleges) Regulations, 2014 as notified in the Gazette of India vide F.No. 62-1/2012/NCTE(N&S), dated 12th November 2014 for recruitment of teaching staff in MANUU Model Schools. The AC also **resolved** to prescribe the knowledge of Urdu as essential requirement for appointment of teaching staff to be engaged in the MANUU Model Schools, as applicable to the University teachers under Clause - 6 of the Ordinance No.1 of the University.

**Item No. 30.4.10**

**Sub: Adoption of NCTE (Recognition Norms & Procedure) Regulations, 2014 for minimum qualification for appointment of teaching faculty in the School of Education and Training and College of Teacher Education (CTEs) of MANUU to teach NCTE recognized programs – Reg.**

Considered the adoption of the NCTE (Recognition Norms and Procedure) Regulations, 2014 for minimum qualification of teachers of MANUU to teach the NCTE recognized programmes offered under the School of Education and Training and College of Teacher Education(CTEs) as notified in the Gazette of India vide F. No. 51-1/2014-NCTE(N&S), dated 28<sup>th</sup> November, 2014 and in terms of UGC (Minimum Qualification for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) Regulations, 2010. Accordingly, the AC **resolved** to approve the following minimum qualification for recruitment of teachers under the School of Education and Training and MANUU CTEs in conformity with the NCTE Regulations:

**Assistant Professor**

- (i) Postgraduate degree with minimum 55% marks in the discipline relevant to the area of specialization.
- (ii) Postgraduate degree in Education (M.Ed/M.A. Education) with minimum 55% marks.
- (iii) Besides fulfilling the above qualifications, the candidates must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.



Provided further, the award of degree to candidates registered for the M.Phil/Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bylaws/ Regulations of the Institutions awarding the degree and the Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions:-

- a) Ph.D. degree of the candidate awarded in regular mode only;
- b) Evaluation of the Ph.D. thesis by at least two external examiners;
- c) Open Ph.D. viva voce of the candidate had been conducted;
- d) Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;
- e) Candidate has made at least two presentations in conferences/seminars, based on his/her Ph.D work.

Note:- (a) to (e) as above are to be certified by the Vice-Chancellor/Pro-Vice-Chancellor/ Dean (Academic Affairs)/ Dean(University instructions).”

- (iv) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

#### **Associate Professor**

- (i) Postgraduate degree with minimum 55% marks in the discipline relevant to the area of specialization.
- (ii) Postgraduate degree in Education (M.Ed/M.A. Education) with minimum 55% marks.
- (iii) Ph.D Degree in Education or in the discipline relevant to the area of specialization.
- (iv) A minimum of eight years of experience of teaching and / or research in an academic / research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution excluding the period of Ph.D. research with evidence of published work and minimum of 5 publications as books and / or research / policy papers.
- (v) Contribution to educational innovation, design of new curricula and courses and technology - mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- (vii) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

### **Professor /Principal (Head)**

- (i) Postgraduate degree with minimum 55% marks in the discipline relevant to the area of specialization.
- (ii) Postgraduate degree in Education (M.Ed/M.A. Education) with minimum 55% marks.
- (iii) Ph.D Degree in Education or in the discipline relevant to the area of specialization.
- (iv) An eminent scholar with published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
- (v) At least 10 years of teaching experience in University Department of Education or College of Education of which a minimum of five years at the M.Ed. level with published work in the area of specialization.
- (vi) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

Note:- (1) The School Board of the School of Education & Training shall recommend the discipline relevant to the area of specialization each time whenever any vacancy arises on the recommendation of the Board of Studies, as per the NCTE norms from time to time.

(2) As per NCTE norms, benefits under CAS shall be as per UGC Regulations issued from time to time and adopted by the University.

### **Assistant Professor (Physical Education)**

- (i) Postgraduate degree in Physical Education (M.P.Ed/M.P.E., recognized by NCTE) with minimum of 55% marks.
- (ii) Besides fulfilling the above qualifications, the candidates must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

Provided further, the award of degree to candidates registered for the M.Phil/Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bylaws/ Regulations of the Institutions awarding the degree and the Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions:-

- a) Ph.D. degree of the candidate awarded in regular mode only;
- b) Evaluation of the Ph.D. thesis by at least two external examiners;

- c) Open Ph.D. viva voce of the candidate had been conducted;
- d) Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;
- e) Candidate has made at least two presentations in conferences/seminars, based on his/her Ph.D work.

Note:- (a) to (e) as above are to be certified by the Vice-Chancellor/Pro-Vice-Chancellor/ Dean (Academic Affairs)/ Dean(University instructions).

- (iii) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

#### **Item No. 30.4.11**

**Sub: Adoption of AICTE Pay Scales, Regulations for Minimum Qualification and CAS benefits for the teachers and other academic staff working in MANUU Polytechnics – Reg.**

The AC noted that while sanctioning the teaching posts for MANUU Polytechnics at Hyderabad, Darbhanga, Bangalore, Cuttack and Kadappa stipulated that the qualification for the teaching and technical posts shall be as prescribed by the All India Council for Technical Education (AICTE) from time to time.

The AC also noted that the matter regarding exemption of MANUU polytechnics from seeking recognition from AICTE was taken up with the AICTE Hqrs Office vide letter No. MANUU/RO-II(H)/F.03/2017-18, dated 19.9.2017 & dated 7.12.2017. The AICTE vide letter No. AICTE/AB/NR/VIP Reference/2017-18, dated 21.11.2017 and dated 16.1.2018 has informed that the University do not require prior AICTE approval to commence new department or course and programme in Technical Education, but Universities have obligation or duty to conform to standard and norms laid down by the AICTE. Further the AICTE may ensure an inspection of the University which has to be as per the provisions of relevant rules/Regulations of the AICTE.

After due deliberations, the AC **resolved** to adopt the following AICTE Regulations related to Pay scales, Minimum qualification and CAS benefits for teachers and other academic staff working in MANUU polytechnics subject to the conditions that (a) the pay scales shall be extended to the teaching staff of Polytechnics with the approval of the UGC and (b) the pay benefits should not be more than the benefits available to the University & College teachers under UGC Regulations from time to time:



S.No.	AICTE Regulations Reference & date	Subject
01.	AICTE (Pay Scales, Service Conditions and Qualification for the Teachers and Other Academic Staff in Technical Institutions (Diploma) Regulations, 2010 [Notified vide Gazette Notification No. F.No. 37-3/Legal/2010, dated 5th March 2010 (Extraordinary, Part-III)]	Minimum Qualification for teachers and other academic staff and Pay scales as per the revision of pay scales under 6th CPC w.e.f. 01.03.2006 for the Polytechnic staff
02.	AICTE (Career Advancement Scheme/CAS for the teachers and other Academic staff in Technical Institutions (Diploma) Regulations, 2012 [Notified vide Gazette Notification F.No. 37-3/Legal/AICTE/2012, dated 8th November 2012]	Career Advancement Scheme/CAS for the teachers and academic staff working in Polytechnics
03.	AICTE (Clarifications on Certain Issues /anomalies pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Scheme (CAS) etc for Teachers and other academic staff of Technical Institutions (Degree/Diploma), 2016 [Notified vide Gazette Notification F.No. 27/RIFD/Pay Scale/2013-14, dated 4th January 2016]	Clarifications on Certain Issues /anomalies pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Scheme (CAS) etc for Teachers and other academic staff working in Polytechnics
04.	AICTE (Clarifications on Certain Issues /anomalies pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Scheme (CAS) etc for Teachers and other academic staff of Technical Institutions (Degree/Diploma), 2016 (1st Amendment) [Notified vide Gazette Notification F.No. 27/RIFD/Pay Scale/2013-14, dated 9th June 2016]	Clarifications on Certain Issues /anomalies pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Scheme (CAS) etc for Teachers and other academic staff working in Polytechnics

The AC also **resolved** to prescribe the knowledge of Urdu as essential requirement for appointment of teaching staff to be engaged in the MANUU Polytechnics, as applicable to the University teachers under Clause - 6 of the Ordinance No.1 of the University.

**Item No. 30.4.12**

**Sub: Eligibility of Overseas Citizen of India (OCI) for Appointment as Teaching Faculty in the Central Higher Educational Institutions including Central Universities – Reg.**

The AC *resolved* to adopt the Ministry of Home Affairs, GoI Order No. 20011/52/2016-OCI, dated December 2017, received through CU Division Endorsement dated 9.3.2018 (via email) according to which a person registered as an Overseas Citizen of India (OCI) cardholder under section 7 A of the Citizenship Act, 1955 (Act No. 57 of 1955) shall be eligible for appointment as teaching faculty in the Central Higher Educational Institutions viz. Indian Institutes of Technology (IITs), Central Universities (CUs), National Institutes of Technology (NITs), Indian Institutes of Management (IIMs) and Indian Institutes of Science Education and Research (IISERs).

**Item No. 30.4.13**

**Sub: Adoption of MHRD guidelines vide Letter dated 13th Feb, 2018 for establishing the HEFA-Reg.**

Considered the adoption of the MHRD letter D.O. No. 61-4/2017-CU.Cdn. dated 13<sup>th</sup> February, 2018 received through UGC Letter No. F. 17-1/2018(CU) dated 13<sup>th</sup> February, 2018 about the establishing the Higher Education Financing Agency (HEFA) by the Government of India for funding capital projects in Centrally Funded Educational Institutions, including Central Universities and *resolved* to recommend the same to the Executive Council for its approval.

**Section – 7(Miscellaneous)**

**Item No. 30.4.14**

**Sub: Revised Application Form and Guidelines for establishment and recognition of Learner Support Centre (LSC)/Study Centres – Reg.**

Considered the proposal received from the Directorate of Distance Education regarding recognition of Learner Support Centres (LSCs) in conformity with the UGC (ODL) Regulations, 2017. The AC resolved that the process of identification and recognition of LSCs shall be as per the procedure laid down in the Prof. Venkiah Committee recommendations which was earlier approved by the AC in its 25th Meeting held on 10.11.2016 and in conformity with the UGC (ODL) Regulations, 2017.





**Item No. 30.4.15**

**Sub: Revision of rates of remuneration and other charges for UG/PG Learner Support Centre/Study Centre – Reg.**

The AC considered the recommendations (dated 25.1.2018 ) of the Committee constituted by the Vice Chancellor regarding revision/rationalization of remuneration to be paid to the Academic Counselors, Coordinators, support staff etc. of Learner Support Centres (erstwhile Study Centres) of the Directorate of Distance Education (DDE) for UG/PG and B.Ed (Distance Mode) programmes. After discussions, the AC *resolved* to recommend the same to the Finance Committee and Executive Council for its approval. The revised rates shall be effective from 1.4.2018.

**Item No. 30.5.00 : Any other item with the permission of Chair.**

**Item No. 30.5.01**

**Sub: Extension of last date of receipt of applications and rescheduling of entrance test for various programmes offered under regular mode for the new academic year 2018-2019.**

The Director, Directorate of Admissions informed the Council that due to CBSE and various school board examinations, the University is unable to reach out to the prospective students for enrolment of UG and Polytechnic courses. Hence he proposed for the extension of Admission calendar. The AC after discussions, *resolved* to authorise the Vice Chancellor for extension of last date of receipt of applications and rescheduling of entrance tests for various programmes offered under regular mode for the new academic year 2018-19 as per the requirements. The extended deadlines may be reported in the next meeting of the AC.

**Item No. 30.5.02**

**Sub: Appointment of Visiting Professors - Reg.**

The Academic Council considered the cases of appointment of the following eminent persons and *resolved* to recommend their engagement as Visiting Professor in the Schools/Department/College, as noted against each for a period of one year from their date of engagement to the Executive Council :-

- i. Prof. M. Sami, Department of Physics, JMI, New Delhi in the School of Sciences., MANUU ;
- ii. Prof. R. K. Mishra, Director, IPE, Hyderabad in the Department of Commerce ;and
- iii. Prof. Indu Dhar Aima, retired Faculty from LBS National Academy of Administration, Mussoorie at ASCW & CTE, Srinagar.

**Item No. 30.5.03**

**Sub: Performance Audit at MANUU - Reg.**

The Registrar briefed the Members that the Comptroller & Auditor General of India has selected the UGC for the year 2018-19 with the intention to examine 'Functioning of UGC' and the said Performance Audit would cover the period from 2012-13 to 2017-18.

For this audit, 10 Central Universities including MANUU were selected. Accordingly, the Audit party has started its preliminary data collection work on various academic and administrative aspects w.e.f.12.3.2018. The audit work is expected to go till October 2018. The Registrar sought the cooperation of all Deans, HoDs and Sectional Heads to respond promptly the audit queries and provide all possible inputs in this regard in the larger interest of the University. Members noted the same and assured their full cooperation.

**Item No. 30.5.03**

**Sub: Implementation of Reservation Policy of the Government of India - Reg.**

The AC noted the contents of UGC Letter No. F.1-5/2006(SCT) dated 5<sup>th</sup> March, 2018 regarding implementation of Reservation of Policy of the Government of India, according to which department wise roster shall be applied to the total number of posts in each of the categories of Professor, Associate Professor, Assistant Professor within the Department/subject.

The meeting ended with vote of thanks to the Chair.



**Registrar**