

مولانا آزاد نیشنل اردو یونیورسٹی مولانا آزاد نیشنل اردو یونیورسٹی



MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

MINUTES OF THE 16TH MEETING OF ACADEMIC COUNCIL HELD ON 3RD FEBRUARY, 2011 AT 11.30 A.M. IN THE CONFERENCE HALL, ADMINISTRATIVE BUILDING.

The following members attended the meeting.

S.No.	Name of the Members	Designation
1.	Prof. Mohammad Miyan	Chairman
2.	Prof. Shaik Mohammad Rahmatullah	Member
3.	Prof. H. Khatija Begum	Member / Ex – Officio Secretary
4.	Prof. Amina Kishore	Member
5.	Prof. K. R. Iqbal Ahmed	Member
6.	Prof. P. F. Rahman	Member
7.	Dr. Syed Md. Haseebuddin Quadri	Member
8.	Dr. Abdul Quayum	Member
9.	Dr. Badiuddin Ahmed	Member
10.	Dr. Naseemuddin Farees	Member
11.	Dr. Abdul Moiz	Member
12.	Dr. Aziz Banu	Member
13.	Dr. Shahida	Member
14.	Dr. Mohd. Khalid Mubashir-uz-zafar	Member
15.	Dr. Najmus Saher	Member
16.	Mr. Mustafa Ali Sarvari	Member
17.	Prof. Khalid Saeed	Member
18.	Prof. T. V. Kattimani	Member
19.	Prof. S. S. S. M. Farooqui	Member
20.	Prof. S. A. Wahab	Member
21.	Prof. Fatima Begum	Member
22.	Prof. Rehana Sultana	Member
23.	Prof. Mohd. Zafaruddin	Member
24.	Prof. Kancha Ilaiah	Member
25.	Prof. Wadudul Haq Siddiqui	Member
26.	Prof. Siddiqui Mohd. Mahmood	Member
27.	Prof. Ashfaq Anjun	Member
28.	Prof. Hussain Yasin Siddiqui ✓	Member
29.	Dr. Shahid Parvez ✓	Member
30.	Dr. Ameena Fahseen	Member
31.	Dr. Abbas Khan A. A	Member
32.	Prof. Nisar Ali	Member
33.	Mr. Ahmed Saeed Malihabadi	Member
34.	Mr. Manzoor-ul-Amin	Member
35.	Prof. Vimal Thorat	Member
36.	Dr. Salma Ahmed Farooqui	Special Invitee
37.	Mrs. T. Arundhathi	Special Invitee

The following members could not attend the meeting.

1. Mr. Sanaullah, Asst. Regional Director, Jammu
2. Prof. Uttam B. Bhoite, Executive Director, Bharati Vidyapeeth University
3. Prof. V.B. Coutino, Former Vice-Chancellor, Gulbarga University

At the outset the Vice-Chancellor welcomed the members and expressed his gratitude for making it convenient to attend the meeting and introduced new members. Agenda was taken up for discussion.

Pre-Agenda Discussion:

Prof. Zafaruddin appreciated the presentation of the agenda in an orderly manner and suggested that the Minutes may also be put on the MANUU website.

Prof. Amina Kishore suggested that Minutes may be recorded electronically.

Item No. 16.1 Confirmation of the minutes of the 15th meeting of the Academic Council held on 5th August, 2010.

The minutes were circulated among the members of the A.C vide letter, dated: 16-08-2011, no comments were received.

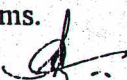
The Academic Council resolved to confirm the minutes of the said meeting.

As a follow up of the recommendations of the AC (15th meeting), following matter was reported to the A.C.

The Academic Council resolved to confirm the Minutes of the said meeting.

As a follow up of the recommendations of the A.C (15th Meeting), following matter was reported to the A.C.

- (i) Item No. 15.4: A Committee was constituted by the Vice-Chancellor for preparing Regulations for Residence of students in Hostels. The Committee has submitted a draft which is included as agenda item in the 16th Academic Council.
- (ii) Item No. 15.5: The matter of conducting Supplementary Examination for D.Ed and B.Ed. programmes was referred to the respective Board of Studies and School Board to give its suggestions. The acceptance was given by the Boards to conduct supplementary exams.



- (iii) Item No. 15.9: The Constitution of Board of Management and Advisory Committee for Directorates and Centres was placed in the meeting of the E.C. (12-11-2010) which has approved the constitution of the same. The matter is included in this meeting for finalization.
- (iv) Item Nos.15. 10 &15.11: A Committee was constituted to finalize the ordinance of M.Phil and Ph.D in the light of UGC guidelines, 2009. The Committee has submitted the draft.
- (v) Item No. 15.12: The proposal to start the Diploma course for Madaresa Teachers by CPDUMT was discussed and the Director was accordingly advised to initiate the modalities related to launching of the said programme.
- (vi) Item No. 15.13: A letter was sent to the UGC informing the decision of AC and EC about reconversion of teaching positions for the Department of Sociology and Social Work.

Item No. 16.2 Constitution of Board of Management for Directorates and that of Advisory Committee for Centres.

Academic Council noted the Constitution of Board of Management & Advisory Committee (E.C. 12.11.10)

Some typographical mistakes were noted by the members and corrections were made. It now reads as

A. Board of Management (for Directorates):

- | | |
|---|-----------------|
| 1. Vice-Chancellor | Chairperson |
| 2. All Professors in the Directorate | Members |
| 3. Sr. most Associate Professor in the Directorate
(by rotation) | Member |
| 4. Sr. most Assistant Professor in the Directorate
(by rotation) | Member |
| 5. Three External Experts nominated by the E.C | Members |
| 6. Two faculty members nominated by the
Vice-Chancellor (from within the University) | Members |
| 7. Director | Member-Convenor |



B. Advisory Committee (Centres):

- | | |
|---|------------------|
| 1. Vice-Chancellor | Chariman |
| 2. All Professors in the Centres | Members |
| 3. Two outside experts from the concerned field
Nominated by the Vice-Chancellor | Members |
| 4. One faculty member (within the University)
Nominated by the Vice-Chancellor | Members |
| 5. Sr. most Associate Professor by rotation | Member |
| 6. Sr. most Assistant Professor by rotation | Member |
| 7. Director of the Centre | Member Secretary |

(Note: The term of non ex-officio member will be of three years.)

Item No. 16.3: Establishment of Department of Mathematics under School of Sciences.

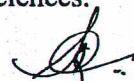
The Academic Council considered the proposal and resolved to approve the establishment of the Department under School of Sciences and introduction of M.Sc. in Mathematics. The Academic Council further resolved to refer the same to the Executive Council for necessary amendment to Statute 39.

It was agreed that M.Sc. in Statistics would also be introduced under the same Department and therefore the name of the Department should be 'Department of Mathematics and Statistics'. Hon'ble V.C suggested that the Dean, School of Sciences should propose *Ad-hoc Board of Studies*.

Hon'ble VC stressed the need to develop areas of applied sciences to support MANUU's growth to contemporary relevant fields.

Item No. 16.4: Introduction of M.C.A. (Master of Computer Applications)

The Academic Council resolved to approve the proposal for introduction of Master of Computer Application Programme under the School of Sciences.



The Dean, School of Sciences reported that the curriculum, course design and syllabi had been discussed at the ad-hoc Committee constituted for the purpose. The Course shall be placed in the existing Department of Computer Science and Information Technology.

Item No. 16.5: Ordinance under Section 9(1) for Proctor.

The Academic Council resolved to approve the Ordinance under Section 9(1) pertaining to the functions of the Proctor. It further resolved to include, issue of student identity cards as one of the functions of the Proctor's office. The remuneration part of the proposal was withdrawn as it can't be included in the ordinance. The same shall be considered elsewhere.

Item No. 16.6: Amendment to the Ordinance for acceptance of Endowment for institution of Gold Medal, Chair, etc.

The Academic Council appreciated the proposal for the amendment and resolved to approve the amendment to Ordinance for acceptance of Endowment for institution of Gold Medal, Fellowship, Scholarship, Studentship, Prize and Chair.

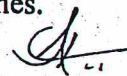
The Council suggested that the relevant ordinance should be incorporated for reference.

Item No. 16.7: Consideration of request received from Narhari Pershad Charitable Trust to institute a Gold Medal.

The Academic Council resolved to approve the request received from Narhari Pershad Charitable Trust to institute a Gold Medal for a candidate who secures highest marks in M. Phil (Women Studies) and submits the dissertation within the stipulated time.

Item No. 16.8: Draft Regulation for M.Phil. Programme.

The Academic Council discussed the matter in detail and resolved to refer the matter to the committee constituted for this purpose to incorporate the suggestions and further improve the Draft Regulations for M. Phil. Programmes.



Item No. 16.9: Draft Regulations for Ph.D. Programme.

The Academic Council discussed the matter in detail and resolved to refer the matter to the committee constituted for this purpose to incorporate the suggestions and further improve the Draft Regulations for Ph.D. Programmes.

Item No. 16.10: Draft Regulations / Guidelines for Field Trip/ Industrial Visit.

The Academic Council discussed the matter and resolved to approve the Regulations. However, Academic Council suggested that the expenditure towards T.A. and D.A. of the teachers accompanying the students shall be borne by the University as per Government of India norms.

The Vice-Chancellor advised the Departments to determine the objectives of the trip in view of whether it is a part of the curriculum or not. The days and the amount charged from students also should be justifiable.

Item No. 16.1: . Amendment to Ordinance for Composition of School Board for Schools of Studies of the University.

The Academic Council considered the draft and approved the same with the following modifications:

- (i) Clause 4 as "the term of non ex-officio members to 3 years" and
- (ii) Two Professors from other Schools in the University nominated by the Hon'ble V.C. and referred the matter to E.C. for ratification.

Item No. 16.12: Amendment to Ordinance for Composition of the Boards of Studies of the University.

The Academic Council considered the draft and approved the same with the following modifications.

The AC has resolved to add:

- (i) Clause 4 as "The term of non ex-officio members to 3 years" and
- (ii) Two Professors from other Schools in the University nominated by the Hon'ble VC and referred the matter to E.C. for ratification.



Item No. 16.13: Consideration of recommendation of the School Board (7th Meeting 2/11/2010), SLL&I.

The A.C. considered the minutes / recommendations by the BOS of the Departments under SLL&I.

16.13(i): Department of Hindi:

Resolved to introduce Hindi through Distance mode. The matter should be referred to DDE.

The regulations regarding the satellite campus may be examined. Clarity regarding the status of the satellite campus *vis- a-vis* the BOS of Dept. of Studies, etc., was needed. Introductions of M.A. (Hindi) was deferred.

16.13(ii): Department of English:

1. The House agreed to the proposal of the Department of English for the Introduction of Re-evaluation in the Semester end exams. This would be effective from next academic session after the modalities are worked out by the Examination Branch.
2. Supplementary Exams for Semester courses was not agreed to. The House discussed the item of Department of English passed through School Board and suggested that the item should be taken up at a meeting of the Deans and in different schools.
3. Department of English had proposed introduction of Proficiency course in English as an add on Course. This would be credited to the students memo of marks though in the calculation of percentage of marks (division) it would have the status of add on course only. i.e. marks of English would not be counted for division. Hon'ble Vice-Chancellor suggested that students of English should study a Proficiency Course in Urdu. The House applauded the suggestion and agreed to the same.
4. The Department of English had proposed de-merger of BOS English and BOS English (DDE). Registrar was asked by the Chairman AC to affect the de-merger after examining the earlier orders of merger. As no other such case of BOS existed in DDE there was no logic in having an isolated instance which was not practical.

16.13(iii): Department of Urdu:

It was pointed out that the School Board in its meeting held on 02.11.2010 had advised the BOS, Department of Urdu to examine the modalities of introducing written exam to assess performance in Tehseen-e-Ghazal. The item had been referred back to the BOS, Department of Urdu by the School Board. Chairman (BOS) Urdu had sought the consent of members by mail. The external (and other) members did not accept the suggestion of the School Board and reiterated the earlier decision that Tehseen-e-Ghazal should be assessed only through oral exam. The present Dean reported this as Action Taken Report. The House gave its approval to 'no change in exam pattern of Tehseen-e-Ghazal.

16.13(iv): Department of Translation:

School Board SLL&I had referred back item of syllabus of M.A. Translation to the BOS Translation. The BOS of Translation was recalled (on 29-11-10) and a complete restructuring of the syllabus for MA Translation was brought into effect. The same was reported to the AC. Hon'ble VC pointed out that the Minutes were not in order and that the minutes of BOS and School Board should be re-written. The new syllabus was approved in principle.

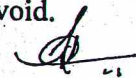
16.13(v): Department of Persian:

Department of Persian was asked to go ahead with its plans to launch M.Phil as the approval already existed. However, the announcement should be included in the Prospectus for 2011-12 which was under active preparation.

All Departments of Studies were advised by the Hon'ble V.C to exercise care in creating good syllabus designs with clear cut statements of objectives, marking schemes and reference lists.

Item No. 16.14: Draft regulations for "Residence of students in Hostels".

The Academic Council resolved to approve the regulation in respect of "Residence of students in Hostels" and refer the matter to the Executive Council. It was pointed out by Prof. Rahmatullah that such a regulation already existed. It was resolved that in all such cases earlier regulations stand null & void.



Item No. 16.15: Draft Regulations for "University Guest House".

The Academic Council resolved to approve the draft regulations for the administration of University Guest House and referred the matter to the Executive Council for ratification.

Further, it was suggested that the list of rules related to tariff, accommodation bookings, duration etc should be circulated.

Item No. 16.16: Post-facto approval of Academic Calendar for Polytechnics for the Academic Year 2010-2011.

The Academic Council resolved to approve the Academic Calendar of Polytechnics for the Academic Year 2010-2011.

SUPPLEMENTARY AGENDA:

Item No. 16.17: Assigning of Departments under Schools as per Statute 39.

The Academic Council resolved to approve the same. However, it recommended to delete the Department of Human Rights and Disability Studies from the School of Arts and Social Sciences, as the assent of the visitor was not yet received.

1. School of Languages, Linguistics & Indology.

- i) Department of Urdu; ii) Department of English; iii) Department of Hindi;
iv) Department of Arabic; v) Department of Persian & vi) Department of Translation.

2. School of Commerce & Business Management

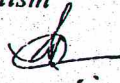
- i) Department of Business Management & Commerce

3. School of Education & Training

- i) Department of Education & Training
ii) Department of Distance Education

4. School of Journalism & Mass Communication

- i) Department of Mass Communication & Journalism



5. School of Arts & Social Sciences

- i) Department of Political Science & Public Administration; ii) Department of Sociology & Social Work; iii) Department of Women Education.

6. School of Sciences

- i) Department of Computer Science & Information Technology.

Item No. 16.18: Proposal of Ad-hoc Board of Studies of MSW.

The Academic Council considered the recommendations of *Adhoc* Board of Studies of the Department of Sociology and Social Work, pertaining to the course curriculum of Master of Social Work and resolved to approve the same (annexure). The Department will henceforth be known as Department of Social Work and there will be a separate Department of Sociology. The amendment shall be referred to the E.C. for ratification and further necessary action.

Item No. 16.19: M. Phil and Ph.D Admissions under School of Arts and Social Sciences.

A list of admissions into Ph.D / M. Phil admission was placed by the Dean, School of Arts and Social Sciences as follows:

- | | |
|---|---------------------|
| 1. Dept. of Political Science and Public Administration | M. Phil (2010-11) |
| 2. Department of Women Studies | M.Phil (2010-11) |
| 3. Department of Women Studies | Ph.D |
| 4. CSSEIP | No course mentioned |

The A.C desired that they should come as part of the School Board's minutes as the conduct of admissions to M. Phil / Ph.D. comes under the purview of BOS /School Board. It was also noted that Centres would continue to be independent centres till a final view is taken by the Academic Council.

Further, the Academic Council has empowered the Hon'ble Vice-Chancellor to take a decision regarding starting of Ph.D Programmes and to accord permission to the existing M. Phil programmes in the Centres for Social Exclusion and Inclusive Policy.



**Item No. 16.20: Consideration of Minutes of the 2nd Meeting of School Board,
School of Education and Training.**

The Academic Council considered the minutes of BOS/ School Board of the Department of Education and Training / School of Education and Training and resolved as:

- (i) Revision for B. Ed. , M.Ed & D. Ed. Entrance test shall be sent to Prospectus Committee. (The distribution would now be as: 50% to General Knowledge and Teaching Aptitude, 50% to Content).
- (ii) Excursion for M. Ed was not desirable.
- (iii) Supplementary Exams for semester system was not accepted.
- (iv) In B.Ed. the nomenclature of the paper should be "Information and Communication Technology" instead of "Educational Technology and Computer Education".
- (v) Andhra Pradesh Syllabus for D. Ed to be adopted.
- (vi) "Educational Management, Planning and Finance" as an optional in Semester-I and "Measurement and Evaluation" as an optional in Semester-II of M.Ed.
- (vii) Field trip charges enhanced from Rs.50/- to Rs. 250/-.
- (viii) Academic Calendar needed a review.
- (ix) Travelling Allowance as proposed for CTE, Bhopal, Srinagar and Darbhanga was recommended.
- (x) B. Ed (Special Education): Approved the proposal.
- (xi) Ph. D. Admissions should be conducted through BOS.



Item No. 16.21: Enhancement of Caution Deposit for the Library.

The Academic Council resolved to approve the proposed enhancement of caution money deposit for utilizing the services of the Library.

S. No.	Course / Programme	Present CMD	Proposed CMD
1.	PG's	Rs. 200.00	No Change
2.	PG Diploma's / Diploma's	Rs. 100.00	No Change
3.	Certificate Programme	Rs. 50.00	No Change
4.	M. Phil Programmes	Rs. 250.00	Rs. 500.00
5.	Ph.D. Programmes (Full time / Part time)	Rs. 250.00	Rs. 1000.00

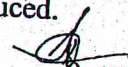
Item No. 16.22: The proposal of the DDE for introducing New Programmes.

The proposal of the Director, DDE was considered and approved the introduction of (i) M. Ed. (ii) MBA, (iii) M.Com. (iv) M.A (Hindi) programmes through Distance Mode. The DDE was advised to prepare the regulations and the curriculum for the said courses.

Further the total period of registration into Masters Programmes shall be reduced from 6 years to 4 years from 2011-12. Modalities shall be worked out by the DDE.

Item No. 16.23: Introduction of New Courses.

The A.C. discussed the introduction of new courses in the years to come and resolved to authorize the Vice-Chancellor to constitute required Committees who could suggest the design and curriculum of new courses. Some of the courses which need immediate attention are of Unani Medicine and Unani Pharmacy and Masters' level courses which have not yet been introduced.

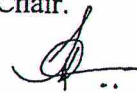


Item No. 16.24: Establishment of New Campuses.

It was brought to the notice of the A.C. that actions were initiated to acquire land in Aurangabad (Maharashtra), Sambal (U.P) for developing satellite campuses. The Vice-Chancellor also informed the house that during his visit to Jammu & Kashmir, it was strongly felt that Kashmir also needed a campus of MANUU. The A.C authorized the V.C. to pursue the land acquisition and the matter be reported to relevant bodies of MANUU.

The AC was also informed of the Advertisement in respect of faculty positions.

The meeting came to a conclusion at 5.00 p.m. with thanks to the Chair.




Registrar /c