

**ACADEMIC SECTION**

MANUU/Acad/F.614/2019-20/190

20<sup>th</sup> September, 2019

**ORDERS**

**Sub: MANUU - Academic - Constitution of Committees for Collegiate Student Grievance Redressal Committee (CSGRC) for Polytechnics - Reg.**

**Ref: Approval of Vice-Chancellor dated 27.09.2019.**

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In pursuance of the UGC vide D.O.No. 14-4-2012 (CPP-11) dated 7<sup>th</sup> May, the Vice-Chancellor is pleased to constitute following Collegiate Student Grievance Redressal Committees (CSGRC) for Polytechnics:

**i. Polytechnic, Hyderabad:**

1.	Principal of the College	Chairperson
2.	Dr. Sharath Chandra Pandi, Asst. Professor	Member
3.	Mrs. Abida Murtaza, Asst. Professor	Member
4.	Mr. Syed Arfath Ahmed, Asst. Professor	Member
5.	Mr. Md. Safeer Alam, Student	Special Invitee

**ii. Polytechnic, Darbhanga:**

1.	Principal of the College	Chairperson
2.	Dr. Mohd. Ashraf, Associate Professor	
3.	Dr. Aftab Ahmed Sulaiman, Asst. Professor	Member
4.	Dr. Shamsur Rahman, Asst. Professor	Member
5.	Mr.	Special Invitee

**iii. Polytechnic, Bangalore:**

1.	Principal of the College	Chairperson
2.	Dr. Mohd. Moazam Moinuddin, Associate Professor	
3.	Mr. Nagaraju Mandly, Asst. Professor	Member
4.	Mr. Syed Azharuddin, Asst. Professor	Member
5.	Mr. Talib Rasool Ansar, Student	Special Invitee

**iv. Polytechnic, Cuttack:**

1.	Principal of the College	Chairperson
2.	Ms. Khadija Sajda Khanam, Asst. Professor (Contractual)	
3.	Mr. Irshad Ahmed, Asst. Professor (Contractual)	Member
4.	Mr. Mohammad Waqar Yousuf, Asst. Professor (Contractual)	Member
5.	Mr. Md. Nizamuddin, Student	Special Invitee

Contd...

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30/9/19



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**v. Polytechnic, Kadapa:**

1.	Principal of the College	Chairperson
2.	Mr. Sikandar Hussain, Asst. Professor (Contractual)	
3.	Mr. Imamul Haque, Asst. Professor (Contractual)	Member
4.	Mr. Abdul Moin, Asst. Professor (Contractual)	Member
5.	Mr. Md. Sufiyan Alam, Student	Special Invitee

Terms and conditions of the above committees are as follows:

- i. A complaint from an aggrieved student relating to Polytechnic shall be addressed to the Collegiate Student Grievance Redressal Committee (CSGRC) of above Polytechnics;
- ii. The term of the members and the special invitee shall be for two years;
- iii. The quorum for the meeting including the Chairperson, but excluding the special invitee shall be three;
- iv. The committees shall follow principles of natural justice; and
- v. The committee shall send its report with recommendations, if any to the Vice Chancellor with a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.

  
Registrar

To,

**All the Committee Members**

Copy to

1. Offices of the VC/PVC & Registrar
2. Joint Dean, Academics
3. Director, CIT (with a request to upload the same on University website)
4. Concerned file.