मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी مولانا آزاد نیشنل أردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University Accredited "A" Grade by NAAC)

MINUTES OF THE37th MEETING OF ACADEMIC COUNCIL HELD ON 30TH JANUARY, 2020 AT 3:30 P.M. AT CONFERENCE HALL, 1ST FLOOR, ADMINISTRATIVE BUILDING

PRESENT			
Dr. Mohammad Aslam Parvaiz, *Chairman*			
1.	Prof. S. M. Rahmatullah, *Dean, School of Arts & Social Sciences*	2.	Prof. Naseemuddin Farees, *Dean, School of Languages, Linguistics & Indoloy& HoD, Urdu*
3.	Prof. Abdul Wahid,Dean, School of Technology	4.	Prof. Ehtesham Ahmed Khan,Dean, School of Mass Communication & Journalism & HoD, MCJ
5.	Prof. Saneem Fatima, Dean, School of Commerce & Business Management and HoD Management and Commerce	6.	Prof. Syed Mohammed Haseebuddin Quadri, Head, Dept. of English
7.	Dr. Karan Singh UtwalHead, Dept. of Hindi	8.	Prof. Syed Alim Ashraf, Head, Dept. of Arabic
9.	Prof. Shahid Naukhez, Head, Dept. of Persian	10.	Dr. Pradeep Kumar, Head, Dept. of CS&IT
11.	Dr. Kaneez Zehra,Head, Dept. Public Administration	12.	Prof. Md. Shahid Raza, Head, Dept. of Social Work
13.	Prof. Shahida, Head, Dept. of Women Education	14.	Prof. P. H. Mohammad, Head, Dept. of Sociology
15.	Dr. Danish Moin,Head, Dept. of History	16.	Prof. Mohd. Fahim Akhtar,Head, Dept. of Islamic Studies
17.	Prof. P. F. Rahman, Director, UGC-HRDC	18.	Prof. Mohd. Zafaruddin,Director, CUCS
19.	Prof. Siddiqui Mohd. Mahmood,Dept. of Education & Training	20.	Prof. Nisar Ahmed I. Mulla,Dept. of Management and Commerce
21.	Prof. Aziz Bano,Dept. of Persian	22.	Prof. Badiuddin Ahmed,Dept. of Management and Commerce
23.	Prof. Mohd. Abdul Azeem,Dept. of Management and Commerce	24.	Prof. Salma Ahmed Farooqui,H.K.S. Centre for Deccan Studies
25.	Prof. Khazi Ziaulla,Directorate of Distance Education	26.	Prof. Adam Paul Patteti,Dept. of Education & Training
27.	Prof. Shugufta Shaheen, Dept. of English	28.	Prof. Nikhath Jahan,DDE
29.	Prof. Mohd. Moshahid,Principal CTE, Bhopal	30.	Prof. Mohd. Shahid,Dept. of Social Work
31.	Prof. M. Vanaja, Dept. of Edn.& Training	32.	Prof. Abdul Raheem, Principal CTE Aurangabad
33.	Prof. Mohammed Abdul Sami Siddiqui,Professor CPDUMT	34.	Prof. Mohammed Razaullah Khan,Dept. Management & Commerce
35.	Dr. Sadaquat Ali Khan,Assoc. Professor, CTE Bidar	36.	Dr. Shafayat Ahmad, Asst. Professor, CTE Darbhanga
37.	Dr. Umar Farooque Azam, ARD, Sub-Regional Centre, Hyderabad	38.	Dr. Akhtar Parvez, Librarian
39.	Prof. Altaf Hussain,Dept. of Physics, Kakatya University, Warangal		

SPECIAL INVITEES			
40.	Mr. M.G. Gunasekaran, Finance Officer	41.	Mr. Mirza Farhatulla Baig, Controller of Examinations
42.	Dr. Mohd. Yousuf Khan, Principal, Polytechnic Hyderabad	43.	Mr. Mohammad Kamil Director I/c., Centre for Information Technology

SECRETARY			
44.	Prof. S. M. Rahmatullah, Registrar I/c.		

REGRETS			
1.	Prof. Ayub Khan, *Pro Vice Chancellor*	2.	Prof. Noushad Hussain, *Dean, School of Education & Training and HoD Edn. & Training*
3	Prof. Abdul Kalam, Director, Director of Distance Education	4	Prof. Mohd. Khalid Mubashir-Uz-Zafar, *HoD, Translation*
5	Dr. Afroz Alam, *Head, Dept. of Pol. Sc.& I/c Director, ACSSEIP*	6	Prof. Anisa B. Khan, *Former Professor, Pondicherry University,*
7.	Prof. Fatima Begum, *Professor, Dept. of Education & Training*	8.	Prof. Gulfishaan Habeeb, *Professor, Directorate of Distance Education*
9.	Prof. Farida Siddiqui, *Head, Dept. of Economics*	10.	Prof. Syed. Najamul Hasan, *Head, Dept. of Mathematics*
11.	Prof. Md. Faiz Ahmed, *Dept. of Edn.& Trg.*	12	Prof. Mohd. Fariyad, *Head, Dept. of Mass Comm. & Journalism*
13.	Prof. Mohd. Farooq Bakshi, *Professor, Dept. of Urdu*	14.	Prof. Darvesh Gopal, Director, School of Social Sciences, IGNOU, New Delhi
15.	Prof. Abdur Rasheed, *Professor of Urdu, JMI*	16.	Prof. V. Sudhakar, *Professor of Education, EFLU,*
17.	Prof. Anisa Basheer Khan, Professor of Environmental Science, Pondicherry University, Puducherry.	18	Prof.V.V.Venkatramana, *University of Hyderabad & Vice-Chairman, Telangana State Council for Higher Education,*

At the outset, the Hon'ble Vice Chancellor welcomed all the members and thereafter, the following agenda was taken up by the Registrar/Secretary of the House: -

---

ITEMS FOR CONFIRMATION:

Item No. 37.1.01
Sub: Confirmation of the minutes of 36ᵗʰ Meeting of Academic Council held on 3ʳᵈ October, 2019.

No comments were received and action taken report is noted, hence the Members of the Academic Council confirmed the Minutes of the 36ᵗʰ Meeting of Academic Council held on3ʳᵈ October, 2019.

ITEMS FOR RATIFICATION:

Item No. 37.2.01:

Sub: **To ratify the conduct of exams for B.Voc.Programme and declaration of one-week vacation - Reg.**

The Academic Council ratified the following:
  i) *Conduct of Examinations in the last week of January, 2020; and*
  ii) *One-week vacation to the students of B. Voc. Programme after completion of examinations as the students could not avail winter vacations.*

Item No. 37.2.02:

Sub: **To ratify the enhancement of remuneration /honorarium to the External Examiners for conduct of Practicals for M.A. JMC Programme – Reg.**

The Academic Council discussed the proposal of enhancement of remuneration/honorarium to the External Examiners for conduct of Practical examinations in Mass Communication and Journalism Department and opined that there should be uniformity across the Departments. Accordingly, it was resolved to refer the matter to the existing Committee in the Examination Branch for the same.

Item No. 37.2.03:

Sub: To ratify the implementation of the Orders of Central Information Commission and submit compliance report of the CIC vis-à-vis Amendment to Rules and Regulations Pertaining to Inspection/Procurement of Photocopy of Evaluated Answer Scripts (Both Regular And Distance Mode) - Reg.

The Academic Council ratified the implementation of the Orders of CIC received through MHRD letter F.No.63-5/2016-Desk-U, dated 3rd February, 2016. Accordingly, the A.C. also ratified the approval of theproposal of the O/o Controller of Examinations for amendment to Rules and Regulations pertaining to Inspection/Procurement of photocopy of evaluated Answer Scripts (both Regular and Distance Modes) as follows:-

Existing Norms	Proposed Amendment
Students seeking photocopy of their answer booklet are charged Rs. 300/- per answer booklet.	Students seeking photocopy of their answer booklet are charged Rs. 2/- per page for providing photocopies of answer booklet/sheet.

ITEMS FOR REPORTING:

Item No. 37.3.01:

Sub: To report and adopt MHRD directives on concession for the wards of Kashmiri migrants and Kashmiri Pandit/Kashmiri Hindu families living in Kashmir valley for admission in HEI - Reg.

The Academic Council noted the adoption of the MHRD directives vide letter F. No. 3-4/2017-NER dated 15[th]October, 2019 towards concession for the wards of Kashmiri migrants and Kashmiri Pandit/Kashmiri Hindu families living in Kashmir valley for admission in HEI.

The following concessions are to be allowed to the wards of Kashmiri Migrants as well as Kashmiri Pandits/Kashmir Hindu Families (Non-Migrants) who are living in the Kashmir Valley, in the matter of their admission in the educational institutions in other parts of the country from the academic year 2020-21 and onwards till further orders:
  i. *Relaxation in cut-off percentage upto 10% subject to minimum eligibility requirement;*
  ii. *Increase in intake capacity upto 5% course-wise;*
  iii. *Reservation of at least one seat in merit quota in technical/professional institutions; and*
  iv. *Waiving off domicile requirements for Kashmiri Migrants only. Kashmiri Pandits/kashmiri Hindu Families (Non-Migrants) living in the Kshmiri Valley need domicile certificate.*

ITEMS FOR CONSIDERATION:

Item No. 37.4.01:
Sub: To consider adoption of two credit courses for all Ph.D. Students - Reg.

The Academic Council discussed the matter in detail and in view of the University Grants Commission directions vide D.O. Letter No. .1-1/2018(Journal/CARE) dated December, 2019 (along with Annexure indicating the Syllabus) considered and approved the **adoption of two Credit Courses for awareness about publication ethics and publication misconducts entitled "Research and Publication Ethics (RPE)" to be made compulsory for all Ph. D. students for pre-registration course work** undertaken in the University from the forthcoming academic session i.e., 2020-21.

Further, it was also resolved to revise the syllabus of the existing courses of Ph. D. Course Work in all the Ph. D. Programmes with reference to the Syllabus indicated in the Annexure of the above referred letter.

Item No. 37.4.02:
Sub: **To consider and place Diploma in Apparel Technology course at MANUU Polytechnic Kadapa and Diploma in Automobile Engineering course at MANUU Polytechnic Cuttack in abeyance and introduce Diploma in Computer Science and Engineering from the Academic Year 2020-21 and conversion of sanctioned posts accordingly subject to approval of UGC– Reg.**

The Academic Council considered and resolved to place the Diploma in Apparel Technology course at MANUU Polytechnic Kadapa and Diploma in Automobile Engineering course at MANUU Polytechnic Cuttack in abeyance from the Academic Year 2020-21. The A.C. also considered and approved introduction of Diploma in Computer Science and Engineering in the above Polytechnics and the conversion of sanctioned posts after receipt of approval from the University Grants Commission.

Item No. 37.4.03:
Sub: To consider the Minutes of School Board, School of Technology- Reg.

The Academic Council considered and approved the Minutes of the School Board, School of Technology except for Policy and Financial Matters.

Item No.37.4.04:
Sub: To consider the Lateral mobility of Students from regular to Distance Mode and Vice Versa as per CBCS norms - Reg.

The Academic Council discussed the matter at length and considered and approved the lateral mobility of students from regular to distance mode and vice versa for the students of courses other than those regulated by the Regulatory Bodies viz., NCTE AND AICTE. It was also resolved that the Students may be promoted to 2nd Semester with a condition of submission of an Undertaking that *"they should put in a minimum attendance of 75% during 2nd Semester failing which they will be detained and will be given the option of re-admission in the next academic year or alternatively they may migrate/shift to Distance Mode of Education to continue their studies as per rules applicable"*.

Further, the Academic Council also discussed and approved the proposal of mobility of 3rd Semester Students detained from appearing in Semester End Examination December, 2019 due to shortage of attendance may be promoted to 4th Semester, with a condition of submission of an undertaking stating the following:

i) *They shall put in 75% of attendance in the 4th Semester; ii) Vacate the hostel and leave the Campus after completion of Semester end examinations of the 4th Semester and iii) Shall appear for the 3rd Semester examinations in distance mode as per rules applicable/take re-admission in 3rd in the next Academic Year.*

The Academic Council resolved to constitute a Committee of the following members to finalize the modalities for mobility of students from regular to distance mode and vice versa: -

1. Prof. Zafaruddin, Director, DTP; 2. Dr. Kamil, Director(I/c), CIT; and 3. Dr. Yousuf Khan, Principal, Polytechnic, Hyderabad.

Item No. 37.4.05
Sub: To consider and approve the Consultancy Policy for the University – Reg.

The Academic Council considered the draft Consultancy Policy of the University prepared by the Committee as per UGC Regulations and resolved to place the same on University website for comments, suggestions and incorporations, if any. It was also resolved to place the final Consultancy Policy of the University in the next Meeting of Academic Council of the University.

Item No. 37.4.06
Sub: To consider and approve Intellectual Property Rights(IPR) Cell for the University – Reg.

The Academic Counil considered and approved the establishment of Intellectual Property Rights (IPR) Cell of the University to promote IPR Culture. The A.C. also resolved to constitute a Committee to finalize the objectives of the IPR Cell in inclusion of IPR awareness, encourage filing of patent, facilitate the process of patent filing including maintenance of IPR and generation of returns from IPR Cell.

Item No. 37.4.07
Sub: To consider and approve the constitution of Departmental Academic Integrity Panel (DAIP) as per UGC Regulations, 2018 – Reg.

The Academic Council recommended to withdraw the item as the UGC Regulations, 2018 were already adopted by the University in its 32nd Meeting of A.C. held on 4th October, 2018 – Agenda Item No. 32.4.10.

Item No. 37.4.08
Sub: To consider and approve the amendment to Clause 6 of Ordinance No.1 of the University to formalise the Urdu qualification required for all the teaching posts notified by the University–Reg.

The Academic Council discussed provisions of the University Act and approved the amendment to Clause 6 of the Ordinance No. 1 to fulfill the mandate of the University as follows: -

Existing provision under Clause 6 of the Ordinance No. 1	Amendment Proposed uder clause 6 of the Ordinance No. 1	After amendment to Clause 6 of the Ordinance No. 1 would read as	Remarks / Justification
6. As per Section 4 of the University Act, the medium of instructions in the University in Urdu. Therefore, as a general policy, it shall be compulsory that the candidates should possess the ability to teach ("should be able to clearly demonstrate his knowledge of reading, writing, understanding and teaching in Urdu language") in Urdu medium, which shall be judged by the Selection Committee at the time of interview. The condition shall invariably be mentioned in each advertisement, under the qualifications reacquired.	6. As per Section 4 of the University Act, the medium of instructions in the University is Urdu. Therefore, as a general policy, Urdu shall be compulsory for all the teaching posts. The candidates should either be from a Urdu Medium School/Madrasa or should have studied Urdu as a subject at X Std or +2/Intermediate level or studied Urdu as one of the subject either at X or XII from Central or State Boards recognized by the Govt. of India **or** Madrasa Boards of State Governments **or** NIOS/State Open Schools recognized by the Govt of India (Ministry of HRD)	6. As per Section 4 of the University Act, the medium of instruction in the University is Urdu. Therefore, as a general policy, Urdu shall be compulsory for all the teaching posts. The candidates should either be from a Urdu Medium School/Madrasa or should have studied Urdu as a subject at X Std or +2/Intermediate level **or** studied Urdu as one of the subject either at X or XII from Central or State Boards recognized by the Govt of India **or** Madrasa Boards of State Governments **or** NIOS/State Open Schools recognized by the Govt of India (Ministry of HRD)	To ensure compliance of Section 4 of the University Act.

The Academic Council referred the matter to Executive Council for approval.

EXAMINATION RELATED MATTERS

Item No. 37.5.01:
Sub: To consider and approve the Award of Gold Medals during VIII Convocation of the University - Reg.

The Academic Council considered and approved the proposal of list of Gold Medalist for award of Gold Medals during the VIII Convocation of the University.

ADMISSION RELATED MATTERS (Extract of the Minutes of the Review Meeting of Admissions 2019-20 and road map for 2020-21 Admissions – Annexure X – 53-58)

Item No. 37.6.01:
Sub: To consider the minimum eligibility criteria for ensuing Admissions 2020-2021 with respect to Urdu- Reg.

The Academic Council considered and approved the following proposals of Admission related matters: -

(a) *Urdu as a subject or as medium in 10th/12th or equivalent Madarsa courses with Urdu as medium of instruction. This is mandatory for admission into all courses.*

(b) *MANUU students admitted before 2016 and who have not studied Urdu at 10th or 12th level, must take admission in Certificate course in Urdu offered by Dept. of Urdu. (No admission fee, No exam fee will be charged, but 90% of attendance is compulsory). Registration in IUMS is compulsory for all students enrolling in Certificate course in Urdu.*

The students of M.A. (Arabic) and Arabic knowing from Kerala, Tamil Nadu and Foreign students need to undergo a six months Certificate course in Urdu from the Academic Year 2020-21, which shall be offered at Department of Arabic and Degree will not be issued to her/him unless the students pass the exam. The Department of Arabic will conduct the Certificate course in Urdu in Arabic department with same syllabus and they will appear in the examination along with students pursuing the same course offered by Dept. of Urdu.

The qualifications as per Regulatory Bodies i.e., NCTE and AICTE for admission into Diploma courses i.e., Polytechnic and D.El.Ed.

The following matter was not considered and resolved to delete the following clause:-

"Every applicant has to upload 'Urdu eligibility certificate' and Madarsa students have to upload a 'Certificate' from their Madarsa that it offers courses through 'Urdu Medium' and to restrict admission into Polytechnic course for only 10th pass students through Urdu medium or Urdu as a main subject".

The Academic Council also resolved and approved the following:

- *That all the first year U.G. Programme students coming from School background and who are Muslims would be offered Islamiyat as Non-CGPA course during first two semesters. Students from Madarsas & Non- Muslims would be offered introduction to Major World Religionspaper during first two semesters.*
- *Draft copy of Prospectus 2020-21 to be uploaded on University website seeking for 'feedback' from the Departments.*
- *To Start Academic session for 3rd/5th/7th semesters in July 2020 and 1st semester from 1st of August 2020 and the academic calendar would be prepared keeping this in view, for the Directorate of Admissions may constitute a Committee to finalize the Academic Calendar in consultation with the HoDs.*
- *To continue the EWS quota as implemented during 2019-20.*

- Enhancement of fee structure for Part-time/In-service Ph.D. scholars as per the Academic Council/Executive Council resolutions. The fee prescribed by the University for Respective Batches shall be applicable. The proposed dates and late fee recommended for Even semesters is as follows:

Last date for payment of fee without fine	8th January to 22nd January 2020
Extended last date for payment of fee with fine @ Rs.50/- per day	23rd January to 06th February 2020

Non-payment of fee on or before 6th February 2020 will lead to cancellation of admission.

LIBRARY MATTERS

Item No. 37.7.01:

Sub: **To report the approval of recommendations of the Stock Verification Committee w.r.t. writing-off of books – Reg.**

The Academic Council approved the recommendations of the Stock Verification Committee for writing-off of 1032 books lost amounting to Rs. 14.391/- (after depreciation).

ANY OTHER MATTER WITH THE PERMISSION OF CHAIR

Item No. 37.8.01:

Sub: To consider the inclusion of Students in various governing/statutory bodies of the University – Reg.

The Academic Council discussed the matter of importance of inclusion of Students in various governing/statutory bodies at length and resolved to invite students as Special Invitees in the Meetings of Board of Studies of respective Departments of the University. The criteria of selection of students shall be based on merit to be decided by the respective Head of the Departments.

Item No. 37.8.02:

Sub: To consider the approve adoption of AICTE Regulations, 2019 for Promotion of Faculty Members under CAS along with proposed Proforma and criteria recommended by the Committee for AICTE regulated programmes of the University– Reg.

The Academic Council resolved to approve the adoption of AICTE Regulations, 2019 for promotion of faculty under CAS along with proposed Proforma and Criteria recommended by the Committee for AICTE regulated Programmes of the University.

Item No. 37.8.03:

Sub: To consider the approve Standard Operational Procedure for UGC Promotion of Academic Integrity and Prevention of Plagiarism in HEIs Regulations, 2018– Reg.

The Academic Council considered and resolved to recommend to upload the draft Standard Operational Procedure for UGC Promotion of Academic Integrity and Prevention of Plagiarism in HEIs Regulations, 2018 on University Website for comments and suggestions, if any, thereafter, the same may be notified.

The meeting ended with thanks to the Chair.

Registrar & Secretary, AC