

## Meeting IV

A meeting of the faculties was called on 07/12/15 at 04.20 p.m. in principal office to discuss the following motions. The following faculties are present in the meeting.

- |                               |                 |
|-------------------------------|-----------------|
| 1) Dr. Muzzaffar Hussain Khan | Asst. Professor |
| 2) Dr. Khan Shahnaz Bano      | " "             |
| 3) Dr. Jaki Muntaj            | " "             |
| 4) Dr. Badarul Istam          | " "             |

Member not presented in the meeting was Mrs. Gulnaz Khan.

Motion I: Welcoming the new colleague in to the team of VCTE Aurangabad.

The principal along with his esteemed team welcomed the Mrs. Siddiqui Uzma for being appointed as guest faculty in English Method on contractual engagement for the duration of 6 months or till the need ceases. The principal & the faculty members also thanked our vice chancellors for granting the approval for the faculty in English method.

Motion II: Planning for I semester examinations.

The planning & execution of I semester examination is discussed. It was made clear that all the faculty should be present during the examination session. The convenor of academic activity committee is instructed to prepare the duty chart with the concern of the principal.

Motion III: Submission of awards of TBP, Microteaching, Tests & other Internal assessment:

The award lists of all Internal assessment & records should be submitted to the convenor of Internal Examination Committee & finally it should be forwarded to principal's office.

Motion IV: Planning of II semester's academic activities

The convenor of academic activities committee is informed to prepare the academic calendar according to the distribution of papers as given below (Credit wise):

Paper I: 201 - Learning & Teaching (100) - MHK + KSB.  
202 - Soc. foundations of Edu. (100) ARJM + SO.  
203 - Assessment for lg - (100) - AR + KSB.  
204 - Curriculum develop - (50) - BI

205 MOT I: Mathematics: BI  
(100) Bio. Science: KSB.  
Social Studies: JM.

206 MOT-II: Physical sci: BI  
(100) Urdu: MHK  
Hindi: JM.  
English: SO.

EPC-2 - (50): MHK.

P II Teaching practice - phase I (250) - All faculty.

(depending on availability) of schools  
11<sup>th</sup> to 6<sup>th</sup> February  
OR  
18<sup>th</sup> to 13<sup>th</sup> February

## Planning for practice teaching phase I & other activities:

① Permission from required practicing schools (CTPEI convenor)

② Printing of lesson plan & observation schedule.

③ Theory based practicum: It should be allocated in the regular time table along with other papers (credit based).

④ Educational Tour: should be/will be planned for the month of March (end of the Month).

⑤ Proforma for Community Study project will be prepared and submitted for the approval of principal.

Motion V: Continuation of programme coordinators for B.Ed (CDM) 2015-2016. & planning for distance examination.

The continuation of programme coordinators for B.Ed (CDM) is given proposed to the Director of DDE, MANUO Hyderabad for the 2015-2016. with the mutual concern of all the faculty members.

Further the planning of smooth, fair and successful conduct of Distance B.Ed examination of I year B.Ed students is also discussed and planned.

The substitute faculties are excused from the duties of invigilation for DM examinations as they fall during the vacations.

The meeting was concluded with motivational words of principal.

Respectfully submitted

Dr. Khan Shahnaz Bano.

Alam  
Principal.

Faculty members.

① Dr. Muzaffar Hussain Khan.

② Dr. Khan Shahnaz Bano.

③ Dr. Jaki Muntaj

④ Dr. Badarul Islam.

Dr. Jami  
Billal

مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

COLLEGE OF TEACHER EDUCATION – AURANGABAD



Dr. Abdul Raheem  
Associate Professor & Principal

Ref. No.: MANUU/CTE/AWB/2016/448(01)

Date: 07.01.2016

To

The Head Master / Head Mistress

A.M.C. Primary Urdu School - Harsul  
Aurangabad.

**Subject:** MANUU, CTE, Aurangabad-B.Ed. (R) 2015-17: Allotment of Student-Teachers for Teaching Practice & Internship Programme .....reg.

Respected Sir / Madam,

Thank you very much for your kind permission to conduct the Teaching Practice & Internship of our students in your esteemed institution.

The Teaching Practice & Internship (TP&I) programme is scheduled from 11<sup>th</sup> Jan. 2016. As per conversation held with your good self, the students will be deputed for 4 weeks (I Phase), i.e., upto 6<sup>th</sup> Feb., 2016 for the said programme. On the very first day (i.e., on 11<sup>th</sup> Jan., 2016) the students will visit your institution for the Time Table, syllabi and other details.

You are requested to accommodate .D.B. No of students for TP&I (Phase-I) and make necessary arrangements for the smooth conduct of the said activity. List of the students along with the name of the faculty assigned for supervision is enclosed herewith for your kind information. Your cooperation will be highly appreciated.

Kindly acknowledge the letter and provide a copy of the School Time Table.

With kind regards.

*Abdul Raheem*  
07.01.2016  
(Abdul Raheem)

Encl(s): As above

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3  
मुख्याध्यापक  
प न पा प्रा शा. हर्सुल (उर्दु)  
औरंगाबाद.

2015-17

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

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COLLEGE OF TEACHER EDUCATION – AURANGABAD



**Dr. Abdul Raheem**

**Associate Professor & Principal**

**Ref. No.: MANUU/CTE/AWB/2016/448(03..)**

**Date: 07.01.2016**

To

**The Head Master / Head Mistress**

..... Hassul urdu Prim./Highschool

..... Aurangabad: .....

**Subject:** MANUU, CTE, Aurangabad-B.Ed. (R) 2015-17: Allotment of Student-Teachers for Teaching Practice & Internship Programme .....reg.

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With kind regards.

Encl(s): As above

*APR*  
07.01.2016  
(Abdul Raheem)  
प्रभारा मुख्याध्यापका  
मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी  
कॉलेज ऑफ़ टीचर एजुकेशन

2015-17

مولانا آزاد نیشنل اردو یونیورسٹی

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COLLEGE OF TEACHER EDUCATION – AURANGABAD



**Dr. Abdul Raheem**  
Associate Professor & Principal

Ref. No.: MANUU/CTE/AWB/2016/448(02.)

Date: 07.01.2016

To

The Head Master / Head Mistress

.....A.M.C. Primary / High School (urdu)  
.....Kiradpura - Aurangabad.

**Subject:** MANUU, CTE, Aurangabad-B.Ed. (R) 2015-17: Allotment of Student-Teachers for Teaching Practice & Internship Programme .....reg.

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*Abdul Raheem*  
07.01.2016  
(Abdul Raheem)

Encl(s): As above

*Received  
specimens  
H.M.*

2015-17

مولانا آزاد نیشنل اردو یونیورسٹی

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COLLEGE OF TEACHER EDUCATION – AURANGABAD



**Dr. Abdul Raheem**  
Associate Professor & Principal

Ref. No.: MANUU/CTE/AWB/2016/448(04)

Date: 07.01.2016

To

The Head Master / Head Mistress

Almi's urdu High school  
Roshan Gate - Aurangabad

**Subject:** MANUU, CTE, Aurangabad-B.Ed. (R) 2015-17: Allotment of Student-Teachers for Teaching Practice & Internship Programme .....reg.

Respected Sir / Madam,

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With kind regards.

*Abdul Raheem*  
07.01.2016  
(Abdul Raheem)

Encl(s): As above

*Abdul Raheem*  
07.01.2016

2015-17  
مولانا آزاد نیشنل اردو یونیورسٹی  
مؤلانا آزاد نیشنل اردو یونیورسٹی

# MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

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## COLLEGE OF TEACHER EDUCATION – AURANGABAD



**Dr. Abdul Raheem**  
Associate Professor & Principal

Ref. No.: MANUU/CTE/AWB/2016/448(05..)

Date: 07.01.2016

To

The Head Master / Head Mistress

..Standard urdu Primary/High School

..Arif Colony - Aurangabad.

**Subject:** MANUU, CTE, Aurangabad-B.Ed. (R) 2015-17: Allotment of Student-Teachers for Teaching Practice & Internship Programme .....reg.

Respected Sir / Madam,

Thank you very much for your kind permission to conduct the Teaching Practice & Internship of our students in your esteemed institution.

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Kindly acknowledge the letter and provide a copy of the School Time Table.

With kind regards.

*Ar Raheem*  
07.01.2016

(Abdul Raheem)

Encl(s): As above



2015-17/2016-18

مولانا آزاد نیشنل اردو یونیورسٹی  
MAULANA AZAD NATIONAL URDU UNIVERSITY

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COLLEGE OF TEACHER EDUCATION – AURANGABAD



**Dr. Abdul Raheem**

**Associate Professor & Principal**

**Ref. No.: MANUU/CTE/AWB/2015/438**

**Date: 22.12.2015**

To

**The Education Officer**

Aurangabad Municipal Corporation, Aurangabad.

**Subject:** Seeking Permission for Teaching Practice & Internship (TP&I) of B.Ed. Students of our College of Teacher Education in AMC Urdu schools from the academic session 2015-16 onwards ....reg.

Respected Sir,

MANUU, College of Teacher Education, Aurangabad is a constituent College of Maulana Azad National Urdu University, Hyderabad (a Central University established by an Act of Parliament in 1998). Presently it is house in DRP Educational Campus, Opp. Taj Residency, Mahmood Pura Rauza Baugh, Aurangabad (MS) and it has started its first batch of B.Ed. (Regular) from the academic session 2014-15. With your due permission, the very first batch completed its TP&I programme in AMC schools successfully (copy of the permission letter enclosed).

From 2015-16 onwards, the regular B.Ed. is 2 year programme having 4 semesters. As part of B.Ed. curriculum, the trainee teachers are supposed to take lessons and do internship in the secondary and/or higher secondary schools having classes from standard 6<sup>th</sup> to 10<sup>th</sup>/12<sup>th</sup> in three out of four semesters as under:

Semester Number	Duration	Tentative period	Session for the running B.Ed. (R) batch 2015-17
2 <sup>nd</sup>	4 Weeks	2 <sup>nd</sup> week of Jan. to 1 <sup>st</sup> week of Feb.	1 2015-16
3 <sup>rd</sup>	10 Weeks	First week of July to 2 <sup>nd</sup> week of Sep.	2 2016-17
4 <sup>th</sup>	6 weeks	2 <sup>nd</sup> week of Jan. to 2 <sup>nd</sup> week of Feb.	3 2016-17

In this regard, the college needs your co-operation and seeks permission to allow the students to undergo for Teaching Practice & Internship in the Urdu medium secondary and/or higher secondary schools having classes from standard 6<sup>th</sup> to 10<sup>th</sup>/12<sup>th</sup> under your jurisdiction from the academic session 2015-16 onwards. A list of school with complete address may please also be sent to us.

Hoping an early response from you.

With kind regards.

Yours Sincerely

(Abdul Raheem)

#DRP Educational Campus, Opp. Taj Residency, Mahmood Pura, Rauza Baugh, Aurangabad (MS) - 431 001

Phone: 0240-2100536, Mobile: 09422275799

Website: www.manuu.ac.in, Email: manuucteawb@gmail.com, arahemedu@gmail.com

1-  
23/12/15

22.12.2015



# औरंगाबाद महानगरपालिका, औरंगाबाद

## शिक्षण विभाग

जा.क्र./मनपा/शिक्षण/२०१६/१०

दिनांक : ०५/०१/२०१६

प्रति,

मौलाना आझाद नॅशनल उर्दु,  
युनिवर्सिटी कॉलेज ऑफ,  
टिचर एज्युकेशन औरंगाबाद

**विषय :- मौलाना आझाद नॅशनल उर्दु युनिवर्सिटी.**

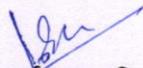
**(Permission regarding Teaching Practice of B.Ed. Students  
of our college of teacher education in AMC urdu schools  
from academic year 2015-16 Reg.)**

**संदर्भ :- MANUU/CTE/ AWB/2015/438, Date 22/12/2015**

खालील प्रमाणे महानगरपालिकेच्या शाळा B.Ed. च्या पाठासाठी व शालेय अंतर्गत कामासाठी उपलब्ध करून देण्यात येत आहे.

१. प्रा.शा. किराडपुरा नं. १
२. प्रा.शा. यशोधरा कॉलनी
३. प्रा.शा. शहाबाजार
४. प्रा.शा. हर्सुल उर्दु
५. प्रा.शा. रोजाबाग
६. प्रा. शा. मुजफ्फरनगर
७. प्रा.शा. किराडपुरा नं. २
८. प्रा.शा. किराडपुरा नं.३

उपरोक्त शाळांच्या शालेय कामकाजावर कोणताही परिणाम होणार नाही दक्षता घ्यावी.

  
कार्यालय अधीक्षक  
शिक्षण विभाग  
महानगरपालिका औरंगाबाद

प्रत :-

संबंधित मुख्याध्यापक यांना देऊन कळविण्यात येते की, मौलाना आझाद नॅशनल युनिवर्सिटी यांना शाळा पाठासाठी उपलब्ध करून द्यावी.

SITP-I

2015-17

① MHIC

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**MANUU, College of Teacher Education, Aurangabad****Teaching-Practice & Internship [B.Ed. Session (2015-17)]****Name of the School: AMC Harsul, Harsul Aurangabad****Name of Supervisor: Dr. Muzaffar Hussain Khan**

Sl. No.	Name of the candidate	Roll No.	MOT-I (Maths/ Bio.Sc./S.St.)	MOT-II (Phy.Sc/ Urdu/Hindi/ Eng.)
1	Md Azimuddin	15060604003	Maths	Phy.Sc.
2	Md Manzar Alam	15060604004	S.St.	Urdu
3	Md Afsar Alam	15060604012	S.St.	Hindi
4	Nafis Akhter	15060604017	Bo.Sci.	Urdu
5	Md Yusuf	15060604019	S.St.	Urdu
6	Bibi Gule Naz Begam	15060604026	S.St.	Urdu
7	Nishat Fatma	15060604035	S.St.	Urdu
8	Farheen Khurshid	15060604041	S.St.	Urdu
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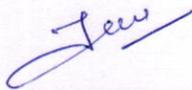
**Name of School Representative(s):**

1) Md Azimuddin

Mob:

2)

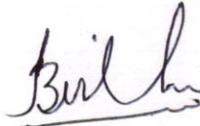
Mob:



(Dr. Jaki Mumtaz)

Convener

Time Table Committee



(Dr. Badarul Islam)

Convener

TP &amp; I Committee

Alam  
103.01.2016  
PRINCIPAL  
MANUU College Of Teacher Education  
Aurangabad (M.S.)

**MANUU, College of Teacher Education, Aurangabad**  
**Teaching-Practice & Internship [B.Ed. Session (2015-17)]**  
**Name of the School: AMC Primary / High School, Kiradpura Aurangabad**  
**Name of Supervisor: Dr. Khan Shahnaz Bano**

Sl. No.	Name of the candidate	Roll No.	MOT-I (Maths/ Bio.Sc./S.St.)	MOT-II (Phy.Sc/ Urdu/Hindi/ Eng.)
1	Mohmmad Imtiyaz Alam	15060604008	S.St.	Hindi
2	Md Nadeem Abrar	15060604016	S.St.	Urdu
3	Md Ghalib Khan	15060604024	S.St.	Urdu
4	Md Shahzad Alam	15060604031	S.St.	English
5	Nawaid Alam	15060604032	S.St.	Urdu
6	Md Dildar Hussain	15060604033	Maths	Phy.Sc.
7	Mushtaque Ahmad	15060604038	S.St.	Urdu
8	Md Ziyaul Haque	15060604045	S.St.	Urdu
9				
10				

**Name of School Representative(s):**

- 1) Md Ghalib Khan
- 2)

Mob:

Mob:

*Jew*

(Dr. Jaki Mumtaj)

Convener

Time Table Committee

*Badarul Islam*

(Dr. Badarul Islam)

Convener

TP & I Committee

*Alah*  
02.09.2016  
PRINCIPAL  
MANUU College Of Teacher Education  
Aurangabad (M.S.)

**MANUU, College of Teacher Education, Aurangabad**

**Teaching-Practice & Internship [B.Ed. Session (2015-17)]**

**Name of the School: Harsul Urdu Primary/High School, Harsul Aurngabad**

**Name of Supervisor: Dr. Jaki Mumtaj**

Sl. No.	Name of the candidate	Roll No.	MOT-I (Maths/ Bio.Sc./S.St.)	MOT-II (Phy.Sc/ Urdu/Hindi/ Eng.)
1	Md Ishtiyaqye Alam	15060604001	Maths	Phy.Sc.
2	Md Shahnawaz Alam	15060604002	S.St.	Urdu
3	Irshad Ghani	15060604011	S.St.	Hindi
4	Md Tanweer Alam	15060604018	S.St.	Urdu
5	Md.Faiyaz Ahmad	15060604025	S.St.	Urdu
6	Md Ehsan	15060604034	S.St.	Urdu
7	Md Shahid Ansari	15060604039	S.St.	Urdu
8	Mahboob Alam	15060604046	S.St.	Urdu
9	Md Farooque Alam	15060604047	S.St.	Urdu

**Name of School Representative(s):**

- 1) Md Ishtiyaqye Alam
- 2)

Mob:

Mob:

*Jaki*

(Dr. Jaki Mumtaj)

Convener

Time Table Committee

*Badarul Islam*

(Dr. Badarul Islam)

Convener

TP & I Committee

*Alah*  
07.01.2016  
PRINCIPAL  
MANJU College Of Teacher Education  
Aurangabad (M.S.)

**MANUU, College of Teacher Education, Aurangabad**

**Teaching-Practice & Internship [B.Ed. Session (2015-17)]**

**Name of the School: Almir Urdu High School Roshan Gate, Aurangabad**

**Name of Supervisor: Dr. Badarul Islam**

Sl. No.	Name of the candidate	Roll No.	MOT-I (Maths/ Bio.Sc./S.St.)	MOT-II (Phy.Sc/ Urdu/Hindi/ Eng.)
1	Yahya Rahmani	15060604006	S.St.	Urdu
2	Shaikh Shaziya Tamkeen	15060604010	Bio.Sc.	Urdu
3	Rabiya Basri	15060604014	S.St.	Urdu
4	Naqueeb Alam	15060604015	Maths	Phy.Sc.
5	Md Rizwan	15060604022	S.St.	Urdu
6	Fareeda Khatoon	15060604030	S.St.	Urdu
7	Shamran Alam Khan	15060604037	S.St.	Urdu
8	Khalid Anwar Siddiqui	15060604040	S.St.	English
9	Md Sayyad Alam	15060604044	S.St.	Urdu
10				

**Name of School Representative(s):**

- 1) Yahya Rahmani
- 2)

Mob:

Mob:

*Jew*

(Dr. Jaki Mumtaz)

Convener

Time Table Committee

*Bird*

(Dr. Badarul Islam)

Convener

TP & I Committee

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02.01.2016  
PRINCIPAL  
MANUU College Of Teacher Education  
Aurangabad (M.S.)

**MANUU, College of Teacher Education, Aurangabad**

**Teaching-Practice & Internship [B.Ed. Session (2015-17)]**

**Name of the School: Standard Urdu Primary/High School, Arif Colony Aurangabad**

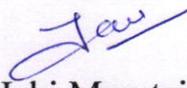
**Name of Supervisor: Mrs. Siddiqui Uzma**

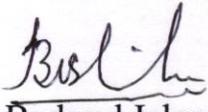
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2	Md Ghulam Sarwar	15060604007	Maths	Phy.Sc.
3	Md Ejaz Ahmad	15060604013	S.St.	Urdu
4	Md Wasim Akram	15060604021	S.St.	Urdu
5	Md Hasmatullah Nurani	15060604027	Bio.Sc.	Urdu
6	Sarab Hussain	15060604028	S.St.	Urdu
7	Mohd Shoaib Raza	15060604036	S.St.	Urdu
8	Md Shahud Alam	15060604043	S.St.	Urdu
9				
10				

**Name of School Representative(s):**

- 1) Md Yahya
- 2)

Mob:  
Mob:

  
(Dr. Jaki Mumtaz)  
Convener  
Time Table Committee

  
(Dr. Badarul Islam)  
Convener  
TP & I Committee

  
02.01.2016  
PRINCIPAL  
MANJU College Of Teacher Education  
Aurangabad (M.S.)

2015-17

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مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)



COLLEGE OF TEACHER EDUCATION – AURANGABAD

Date: 04.01.2016

Faculty Deputation in the Schools for Supervision/Observation Duty during TP&I Programme of B.Ed. (R) Students w.e.f. 11<sup>th</sup> January, 2016 for 4 Weeks

S. No.	Name of the Faculty	Name of the School for Supervision/observation Duty
1.	Dr. Abdul Raheem, Associate Professor & I/c Principal	All the School rotation-wise
2.	Dr. Mohd. Muzaffar Hussain Khan, Assistant Professor	AMC Harsul, Harsul Aurangabad
3.	Dr. Jaki Mumtaj, Assistant Professor	Harsul Urdu Primary/High School, Harsul Aurangabad
4.	Dr. Khan Shahnaz Bano, Assistant Professor	AMC Primary / High School, Kiradpura Aurangabad
5.	Dr. Badarul Islam, Assistant Professor	Almir Urdu High School Roshan Gate, Aurangabad
6.	Mrs. Siddiqui Uzma, Contractual Guest Faculty	Standard Urdu Primary/High School, Arif Colony Aurangabad

Note: The I/c Principal will visit one school daily rotation-wise for 2-3 periods during the school timings keeping in view other academic/administrative engagement(s) at the college. The other faculty members are being deputed to the schools allotted for full school timings. They may report the college in morning/evening session depending on their school routine during the said programme for other academic engagement(s) at the college.

*Badar*  
(Dr. Badarul Islam) 4.1.16  
Convener, TP&I Committee

*Abul*  
(Dr. Abdul Raheem) 04.01.2016  
Principal  
MANUU College Of Teacher Education  
Aurangabad (M.S.)