



Internal Quality Assurance Cell (IQAC)

**Proforma for 2019-2020 MANUU Annual Report &
2019-2020 Annual Quality Assurance Report (AQAR)**

Information required from 1st April 2019 to 30th June 2020

(The information sought below will be used for the preparation of both 2019-2020 MANUU Annual Report and 2019-2020 AQAR to be submitted to NAAC)

Profile of the Department

1) Name of the Department: Department of Social Work

The Department of Social Work aspires to develop social work professionals with an inclination and orientation to work with the marginalized sections and contribute to human well being. The department owes this to the very mandate of Maulana Azad National Urdu University (MANUU) which is expected to provide higher, technical and professional education, and to promote Urdu language- the repository of composite Indian culture.

The Department of Social Work is presently offering Master of Social Work (MSW) program for Urdu knowing students. The majority students have a challenging life trajectory and we, at Department of Social Work, see it as a great opportunity to work with these students. The Department has also started Ph.D. programme from academic session 2014-15.

With the first batch of MSW starting in 2009, the department has evolved to develop a large network with the NGOs and governmental agencies in and around Hyderabad. This has resulted in effective and rigorous field work training. The experiences of running the course, consistent queries from students, feedback from the pass-out social work students, the department's own assessment of the market requirements, the mandate of MANUU and Urdu as medium of instruction resulted in innovative teaching and learning methods.

This is reflected in the initiatives at the Department called Innovative Academic Interventions. The regular weekly individual conferences, field work seminars and skill labs have added to the creativity and commitment of the Department to enhance and enrich the knowledge and skill base of students. More recently department is experimenting with visual narratives through documentary film screenings and post-screening discussions for making sense of (hegemonic) common sense. It endeavors to facilitate students in questioning their own perceptions, develop sensitivity to issues and imbibe progressive human values.

The curriculum supplements the quest of the Department of Social Work at Maulana Azad National Urdu University (MANUU), Hyderabad to develop professionals capable enough to feel, reflect and challenge the oppressive social structures within the society; locate problems areas; develop intervention plans; and contribute in the overall development processes.

2) Date of Establishment: 2009

3) Name of the Head: Prof. Md Shahid Raza

4) Details of the Faculty

Name	Highest Qualification	Designation
Prof. Mohd Shahid	PhD	Professor and Head
Prof. Md. Shahid Raza	PhD	Professor
Mr. Md. Israr Alam	MSW, MBA & UGC-NET	Assistant Professor
Dr. Md. Aftab Alam	PhD	Assistant Professor
Mr. Abu Osama	MSW & UGC-NET	Assistant Professor

5) Details of the Programmes offered by the Department/College during 2019-2020:

Programme <i>(Please provide the name of the programme)</i>	Number of seats available	Number of applications received	Number of Students enrolled	Number of female Students	Number of OBC/SC/ST/PWD <i>(Please provide numbers separately for each category).</i>
UG					
PG- Master of Social Work	30		18	05	
PhD- Social Work			01	01	ST
Diploma					
Certificate					
Any Other					
Total					

6) Number of JRFs, SRFs, Post-doctoral Fellows, Research Associates and other fellows in the Department/College enrolled during 2019-2020:

Name of the Scholar	Name of Research fellowship	Duration of fellowship	Funding agency
Shaneha Tarannum	SRF	---	UGC

7) Number of Boards of Studies (BoS) conducted: (Please provide the agenda and the minutes)

S.No	Date	Agenda	Minutes
1	22.08.2019	<ol style="list-style-type: none"> 1. Confirmation of the minutes of the last BOS held on 10.08.2018. 2. Confirmation of the Minutes of DRC. 3. Panel of Examiners for MSW & PhD coursework. 4. Panel of examiners for Ph.D thesis Evaluation 5. Other items. 	<p>1.The minutes of last BOS dated 10.08.2018 were confirmed.</p> <p>2. The minutes of the DRC meetings dated 17.09.2018, 26.12.2018, 18.02.2019, 13.05.2019, 24.07.2019 and 22.08.2019 were confirmed.</p> <p>2.1. Vide the minutes of DRC dated 13.05.2019 on Allocation of Research Topic and Allotment of Supervisor to the candidate admitted in Ph.D in the Academic year 2018-19 were approved.</p>

8) Number of Departmental Research Committees (DRCs) conducted: (Please provide the agenda and the minutes)

S.No	Date	Agenda	Minutes
1	13.05.2019	<p><i>Minutes of the DRC meeting held on 18.02.2019 were confirmed</i></p> <p><i>Minutes of the RAC dated 29.01.2019,31.01.2019,19.02.2019&02.05.2019 were confirmed</i></p>	<p><i>Pre submission seminar presentation of Ph.D scholar Mohmad Iqbal</i></p> <p><i>Synopsis presentation of Ph.D scholar Shafeeque Ahmad</i></p>
2	24.07.2019	<i>Minutes of the DRC meeting held on 13.05.2019</i>	<i>Continuation of the Non-Net fellowship for Ph.D</i>

			<i>scholar-Md. Tarique Enam</i>
3	22.08.2019	<i>Minutes of the DRC meeting held on 24.07.2019 were confirmed</i>	<i>Allocation of Ph.D Supervisor for Ms. Najma Mushtaq</i>

9) Student Performance and Learning Outcomes: (Please provide *program outcomes, program specific outcomes, and course outcomes* for all programmes offered by the Department/College etc.)

(a) Programme Outcomes:

Programme	Outcome
UG	
PG – Master of Social Work	<ul style="list-style-type: none"> • Develop knowledge, skills, attitude and values appropriate to professional social work practice • Develop competencies to initiate meaningful dialogue with people, communities and organizations • Enhance skills to use and experiment social work methods of working with people • Develop sensitivity, inclination and orientation to work with the people on the margins
PhD – Social Work	<ul style="list-style-type: none"> • Focused on minorities with special reference to gender issues with emphasis on practice based/intervention research
Any Other	

(b) Programme Specific Outcomes:

Programme	Specific Outcome
B.Tech./B.Sc./BA (for example)	
M. Tech/M.Sc./MA (for example)	
PhD (Language /Literature) (for example)	
Any Other	

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(c) Course Outcomes:

Name of the Programme	Name of the Course	Course Code	Course Outcome
Master of Social Work	Introduction to Social Work	MMSW 101CCT	<ul style="list-style-type: none"> To understand social work philosophy and inculcate values to work as human service professionals To appreciate the imperatives of becoming professional social worker
	Sociology for Social Work	MMSW 102CCT	<ul style="list-style-type: none"> To understand basic sociological concepts To learn how to apply sociological insights in social work practice
	Psychology for Social Work	MMSW 103CCT	<ul style="list-style-type: none"> To understand human growth and development To appreciate understanding of human personality in social work practice
	Community Work and Social Action	MMSW 104CCT	<ul style="list-style-type: none"> To understand concept of community and its relevance in social work To develop understanding of skills and techniques of community work and Social Actions
	Social Case Work	MMSW 201CCT	<ul style="list-style-type: none"> To develop understanding of working with individuals To develop understanding and skills in case work process and intervention
	Social Group Work	MMSW 202CCT	<ul style="list-style-type: none"> To develop understanding of group as a method of social work practice To gain insight of group processes and group dynamics
	Social Work Research	MMSW 203CCT	<ul style="list-style-type: none"> Understand the nature, scope and significance of research in social work practice Develop competence in conceptualizing, designing and using research techniques
	Family and Child Centered Social Work	MMSW 201DST	<ul style="list-style-type: none"> To understand major issues and problems of family and children as units of social work intervention To develop skills of working with family and children
	School Social Work	MMSW 202DST:	<ul style="list-style-type: none"> To understand the basics of school social work To develop skills in dealing with issues in school system
	Emerging Areas of Welfare Practices	MMSW 203DST	<ul style="list-style-type: none"> To understand the contemporary issues of social work practice To develop skills in dealing with emerging welfare practices
	Governance and Planning, Policy Social	MMSW 301CCT	<ul style="list-style-type: none"> To understand the concept and significance of social policy and planning To acquire knowledge of policy formulation, processes and analysis To understand the linkages between social policy, planning and governance
	Social Development	MMSW 302CCT	<ul style="list-style-type: none"> Critically understand the concept, content and process of social development Develop the capacity to identify linkages between social needs, problems, development issues and policies
	Social Welfare Administration	MMSW 303CCT	<ul style="list-style-type: none"> To acquire knowledge and skills of managing and administrating development services To develop skills in Project Formulation and Evaluation
	NGO Management	MMSW 301DST	<ul style="list-style-type: none"> To understand the nature, scope and significance of nongovernmental organizations in social work practice Develop knowledge about functioning, dynamics and legal aspects of NGOs
	Corporate Social Responsibility	MMSW 302DST	<ul style="list-style-type: none"> To understand the concept and importance of corporate social responsibility (CSR) To develop skills for social work intervention in the field of corporate social responsibility

	Disaster Management	MMSW 303DST	<ul style="list-style-type: none"> To develop understanding of disaster and disaster management To develop skills in dealing with disaster situations
	Volunteerism and Social Welfare	PGSW 301GET	<ul style="list-style-type: none"> To acquire understanding of nature, scope and significance of volunteerism and volunteer management To develop understanding of welfare and contemporary social welfare programme
	Advance Theory of Social Work	MMSW 401CCT	<ul style="list-style-type: none"> To understand the dynamics in the development of social work theories To appreciate relevance of various social thinkers and their thought in the practice of social work
	Human Rights and Social Justice	MMSW 402CCT	<ul style="list-style-type: none"> To develop understanding of Human Rights and emergence of rights based perspective in social work practice To understand concept of social justice and social legislation and appreciate social justice as a value of social work profession
	Marginalised Communities: Issues and Interventions	MMSW 401DST	<ul style="list-style-type: none"> To understand the concept of marginalization and issues of marginalized groups To develop the ability for social work
	Poverty and Livelihood	MMSW 402DST	<ul style="list-style-type: none"> To develop understanding about the context of poverty and livelihood To develop skills for livelihood intervention
	Public Health and Social Work	MMSW 403DST	<ul style="list-style-type: none"> To understand the concept of public health and public health system in India To develop skills for social work intervention in the field of public health
	Social Work with Persons with Disabilities	PGSW401GET	<ul style="list-style-type: none"> To understand the concept of disabilities and issues in social work practice To develop skills in dealing with Persons With Disabilities
	Concurrent Field Work and Skill Lab	<p>MMSW 150CCP (Sem-I)</p> <p>MMSW 250CCP (Sem-II)</p> <p>MMSW 350CCP (Sem-III)</p> <p>MMSW 450CCP (Sem-IV)</p>	<p>Concurrent Fieldwork has been an integral component of MSW Programme since the beginning of the course. Engagement with NGOs/ Government agencies for at least 15 hours a week throughout MSW programmes. Students are involved in ongoing interventions projects under the direct supervision of Faculty and Agency supervisors. They prepare activities plans, undertake various activities, prepare reports and deliver Fieldwork Presentations in the department. Skill lab has been introduced in the year 2014 as part of MSW Course curriculum to add value to the Social work field practicum for honing the skills of MSW Students. Students take part in Skill Labs organised by the Department where they are trained on four broad skills themes viz. Communication, Analytical, Sensitivity and Technical Skills. Each skill theme is consisted of set ten different exercises exclusively designed keeping in view the professional requirement of the development sector. All exercise are purely participative in nature.</p>
	Block Placement	MMSW 351CCP	<p>There is compulsory Block Fieldwork of four weeks after Semester II exams where MSW students undertake internship in various national and international organization working in different parts of the country</p>
	Dissertation	MMSW451CCP	<p>MSW Dissertation, Master's level Research Project Work has been introduced as a core practical paper in the Semester IV to expose students to research related activities and develop research skills among the students. It is expected that the students will hone research skills and will utilize them either in higher studies or the professional setting.</p>

10) Pass percentage of the students of the Department/College:

Programme Code	Programme Name	Number of Students appeared in the final year examination	Number of Students passed in final semester /year examination	Pass Percentage
MMSW	Master of Social	14	14	100 %

	Work			
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11) Courses for which syllabus revision was carried out during the academic year 2019-2020:

Programme with Code	Name of the Course	Course Code	Date of Revision
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12) Programmes/courses focused on employability/ entrepreneurship/ skill development during the academic year 2019-2020:

Name of the Programme with Code	Date of Introduction	Name of the Course with Code	Date of Introduction
Master of Social Work Code: MMSS	2009	Concurrent Field Work and Skill Lab Semester –I: MMSW150CCP Semester-II: MMSW250CCP Semester-III: MMSW350CCP Semester-IV: MMSW450CCP	2014
		Block Placement MMSW351CCP	2010
		Dissertation MMSS451CCP	2016

13) New programmes/courses introduced during the academic year 2019-2020:

Name of the Programme with Code	Date of Introduction	Name of the Course with Code	Date of Introduction
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14) Value-added courses imparting transferable and life skills offered during 2019-2020:

Name of the Value-added course	Date of Introduction	Number of Students enrolled
Concurrent Field Work & Skill Lab	2014	42

15) Field Projects / Internships under taken during the year 2019-2020:

Project/Programme Title	No. of students enrolled for Field Projects / Internships
Block Placement	38

16) Feedback System (Please provide the documentary evidence of the feedback):

(Please provide a note on analysis and utilization of the feedback obtained for the overall development of the Department/College).

Number of Students participated	Number of Teachers participated	Number of Employers participated	Number of Alumni participated	Number of Parents participated

17) Number of full time teachers appointed in the Department during 2019-2020:

Number of sanctioned positions	Number of filled positions	Vacant positions	Positions filled during the current year	Number of faculty with PhD
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18) Student - Full time Teacher ratio during 2019-2020:

Number of Students enrolled in the Department (UG)	Number of Students enrolled in the Department (PG)	Number of full time Teachers available in the Department teaching only UG courses	Number of full time Teachers available in the Department teaching only PG courses	Number of Teachers teaching both UG and PG courses
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19) Give details of the mentoring system in the Department?

Programme	Name of the Student	Name of the Teacher-Mentor
Master of Social Work	Mohammad Sadique (Sem-III)	Prof. Mohd Shahid
	Najeebul Azam(Sem-III)	
	Mohd Muqeem(Sem-III)	
	Mohd Yusuf(Sem-III)	
	Malik Saklen Raza (Sem-I)	
	Ariful Islam(Sem-I)	
	Shakira Begum(Sem-I)	
	Alsaba Ahmad(Sem-III)	Prof. Md. Shahid Raza
	Md.Imran Khan(Sem-III)	
	Roshni Perveen(Sem-III)	
	Sardar Ahmad Quadri(Sem-III)	
	Mohd Feroz(Sem-I)	
	Shaban Khatoon(Sem-I)	
	Amreen Jahan(Sem-I)	
Ainul Huda(Sem-I)		

Minhaj Khan(Sem-I)	
Mohammad Salman(Sem-III) Abdul Moeed(Sem-III) Hina Khan(Sem-III) Mohd Ayyub(Sem-III) Tahzeeb Akhtar(Sem-III) Safi Ashraf(Sem-I) Rubeena Bano(Sem-I) Danish Raees(Sem-I) Md Sadique Nawaz(Sem-I) Md Abdul Ghouse Pasha(Sem-I)	Mr. Md. Israr Alam
Mohammad Amir(Sem-III) Murtuza Ali(Sem-III) Mohammad Farhan(Sem-III) Adeeb(Sem-III) Rumman Khan(Sem-III) Saddam Hussain(Sem-I) Farhan Yusuf(Sem-I) Muhammad Imtiaz(Sem-I) Ashfaq Ahmad(Sem-I) Md Tabrez Khan(Sem-I)	Dr. Md. Aftab Alam
Mohd Mukarram(Sem-III) Qamar Adil(Sem-III) Intesab Uddin(Sem-III) Akhlq Ahmad(Sem-III) Mehnaz Akhtar(Sem-III) Nazia Parween(Sem-III) Mohd Asaduddin(Sem-I) M Rahmath(Sem-I) Sanjeeda Bano(Sem-I) Mohd Sharib(Sem-I)	Mr. Abu Osama

20) Percentage of teachers using ICT in the Department for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Number of Teachers on roll in the Department	Number of Teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
05	05	LCD Projector, Internet, Visual Narratives, Films, Role Play, Participatory Techniques, IEC Materials	01	00	e lessons (gyankosh, ePathshala, UGC CEC, eBooks, Online Journals, Online Reading Materials, e Referencing, Document

					Mapping etc
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21) Plan of action chalked out by the Department in the beginning of the academic year towards research enhancement and the outcome achieved by the end of the academic year:

Plan of Action for Research Enhancement	Achievements/Outcomes
1)	
2)	
3)	

22) Research funds sanctioned and received from various agencies, industry and other organisations by the Department/College 2019-20:

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University				
Students Research Projects <i>(other than compulsory by the University)</i>				
International Projects				

Any other(Specify)				
Total				

23) Funds / Grants received from alumni, management, non-government bodies, individuals, philanthropies during 2019-2020 (not covered above) by the Department/College:

Name of the alumnus/alumna, non-government funding agency/ individual etc.	Funds/ Grants received in Rs.	Purpose

24) Revenue generated by the Department/College from Consultancy during 2019-2020:

Name of the Consultant(s) Department	Name of Consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)

25) Revenue generated from Corporate Training by the Department/College during 2019-2020:

Name of the Consultant(s) & Department	Title of the Programme	Agency seeking training	Revenue generated (amount in rupees)	Number of trainees

26) Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during 2019-2020:

Title of Workshop/Seminar	Name of the Department	Date(s)

27) Awards for Innovation won by Department/Teachers during 2019-2020:

Title of the Innovation	Name of the Awardee	Awarding Agency	Date of Award	Category

28) Incubation centre created on campus by the Department/College during 2019-2020:

Incubation Centre	Name	Sponsored by

29) Start-ups incubated on campus by the Department/College during 2019-2020:

Name of the Start-up	Nature of the Start-up	Date of commencement

30) Number of Collaborative activities for research, faculty exchange, student exchange during 2019-2020:

Nature of Activity	Participant	Source of financial support	Duration

31) Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2019-2020:

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Number of participants
Internship Programme	Block Placement	Jammu & Kashmir Association of Social Workers Contact: 0194 2470456	16-06-2019 to 31-07-2019	1
		NASVI 304, Maurya Lok Complex, Patna, -800001, Contact:0612-222,2220773	15-06-2019 to 26-07-2019	2
		Seva Mandir, Old Fatepur, Udaipur, 313004, Rajasthan Cont:0294-2451041/24510960/2452001	10-06-2019 to 24-07-2019	2
		Salaam Balak Trust, New Delhi	13-06-2019 to 25-07-2019	1
		Rainbow Homes 24, Adohni, New Deldi-110017 Cont:011-42401544/41078058	10-06-2019 to 23-07-2019	2
		HelpAge India C-14, Qutab Institutional Area, New Delhi-110016 Cont:011-41688955-56	10-06-2019 to 22-07-2019	3
		Lucknow Mahila Sewa Trust- L-V-82,Sce-L, Aligan, Lucknow-226024 Cont:05224074619	13-06-2019 to 26-07-2019	2
		PANI Sai Sadan, PlotNo-530, Near J.B. Polytechnic, Civil Lines, Faizabad-224001 Cont:05276-225175	10-06-2019 to 25-07-2019	1

		Agakhan Foundation 15-Sufipura, Huzupur Bus stand, Bahraich, UP	10-06-2019 to 16-07- 2019	2
		Prayas, Children home for boys EE Block, Police station road, Jahangirpuri, Delhi-110033, Cont:27631522	10-06-2019 to 25-07- 2019	2
		Society for promotion of youth masses SPYM Centre, 11/9, Opposite sector B-4, Vasantkunj, New Delhi-110070, Cont:268937872	10-06-2019 to 25-07- 2019	2
		National Institute of Public Cooperation and Child Development Regional Centre P.O- Gudumba, Kurvi Road, Lucknow-226026 Cont:8129888415	12-06-2019 to 26-07- 2019	3
		All India Institute of Medical Sciences Ansari nagar, New Delhi- 110608 Cont:011-26594832	10-06-2019 to 25-07- 2019	1

32) MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020:

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs

33) Extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during 2019-2020:

Title of the Activities	Organising unit/ agency/ collaborating agency	Name of the teachers coordinated in such activities	Names of the students participated in such activities

34) Awards and recognition received for extension activities from Government and other recognized bodies during 2019-2020:

Name of the Activity	Award/recognition	Awarding bodies	No. of Students

			benefited

35) Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender issue, etc. during the year 2019-2020:

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Names of the Teachers coordinated in such activities	Names of the Students participated in such activities
World AIDS Day Program	Bhoruka Charitable Trust	Volunteering Mass Awareness and sensitization	Prof. Md Shahid Raza & Mr. Md. Israr Alam Assistant professor and Field work Coordinator	Mohd Salman Mohd Mukaram Tahzeeb Akhtar Mohd Ayyub Ruman Khan Alsaba Ahmad Adeeb Murtuza Ali
World Mental Health Day	Nilofer Hospital	Participated in public forum Young people and mental health in challenging world		Mohd Ayyub Hina Khan
Blood Donation	M.N.J Cancer Hospital & Maulana Azad National Urdu University	Donated Blood		Rumman Khan
Youth Mela	Shaheen	Gender Sensitization Fair		Mohd Mukarram Mohd Salman Nazia Perween Hina Khan Alsaba Ahmad Najeebul Azam Adeeb Rumman Khan Murtuza Ali
Citizens Entitlements Campaign-2019	COVA	Community Mobilization		Mohd Mukarram Mohd Ayyub Adeeb Alsaba Ahmad
Career Expo for persons with disability	Youth \$ Jobs	Volunteering students' mobilization		Mohd Mukarram Mohammad Salman Nazia Perween Tahzeeb Akhtar Hina Khan
Blood Donation	MNJ institute of	Volunteering		Mohd Mukarram

Camp	Oncology& Regional Cancer Center- Hyderabad	camp management		Mohd Ayyub Murtuza ali
Parliamentary Constituency General Election Lok Sabha-2019	District Election Office, GHMC - Hyderabad	PWD Volunteer		Adeeb
Gender Workshop	My Choices Foundation- Hyderabad	Participated in peace champions training		Md. Sadique Nawaz Danish Raees Adeeb Rumman Khan

36) Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc.

Name of the capability enhancement scheme	Date of implementation	Number of Students enrolled	Agencies involved
Skill Lab	2014	42	Dept of Social Work

37) Students benefited by guidance for competitive examinations and career counseling offered by the Department during the year 2019-2020:

Name of the scheme	Number of benefited Students by Guidance for Competitive examination	Number of benefited Students by Career Counseling activities	Number of Students who have passed in the competitive exam	Number of Students placed
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38) Departmental mechanism for transparency, timely redressal of student grievances, prevention of sexual harassment and ragging cases during 2019-2020:

Total grievances received	Number of grievances redressed	Average number of days for grievance redressal
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39) Number of professional development / administrative training programmes organized by the Department/College for teaching and non-teaching staff during 2019-2020:

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	Dates (from- to)	Number of participants (Teaching staff)	Number of participants (Non- teaching staff)
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	teaching staff	non-teaching staff			
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40) Number of gender equity promotion programmes organized by the Department/College during 2019-2020:

Title of the programme	Period (from-to)	Participants	
		Female	Male
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41) Details of augmentation in infrastructure facilities during 2019-2020 in the Department/College

Facilities	Existing	Newly added
Class rooms	2	0
Laboratories	0	0
Seminar Halls	0	0
Classrooms with LCD facilities	1	0
Classrooms with Wi-Fi/ LAN	2	0
Seminar halls with ICT facilities	0	0
Video Centre	0	0
No. of important equipment purchased during the current year.	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)		
Others:		

42) Technology up-gradation in the Department/College during 2019-2020:

Number of Computers in the Lab (Existing)	Number of Computers with in the Lab (Added during 2019-2020)	Number of Computers in the Office (Existing)	Number of Computers in the Office (Added during 2019-2020)	Number of Computers with faculty (Existing)	Number of Computers with faculty (Added during 2019-2020)
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43) Enlist most important initiatives taken to address locational advantages and disadvantages by the Department/College during 2019-2020:

Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
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44) Activities conducted during 2019-2020 by the Department/College for promotion of Universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants

45) Welfare schemes initiated by the Department/College

Students (Number of Beneficiaries)	Name of the Scheme	Amount in Rupees
Teachers (Number of Beneficiaries)		
Staff (Number of Beneficiaries)		

46) Activities and support from the Parent – Teacher Association: *(Please provide documentary proof)*

47) Activities and support from Alumni: *(Please provide documentary proof)*

48) Describe at least two best practices of the Department/College initiated during 2019-2020:

49) Plan of action of the Department/College/Centre/Directorate for the next academic year (500 words)

50) Details of the Scholars who were declared eligible to be awarded MPhil/PhD degrees during 1st April 2019 to 30th June 2020: *(Provide separate list for MPhil & PhD)*

Name of the Scholar	Title of the dissertation/thesis	Supervisor's name and designation	Date of the result declaration
Mohmad Iqbal	Life in Conflict Zone: An ethnographic study of Kashmir	Dr. Md Aftab Alam Assistant Professor	12.02.2020

51) Students qualifying in state/ national/ international level examinations during 2019-2020 (e.g. NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services):

Item	Name of the Student selected/ qualifying	Registration number/roll number for the examination
NET		
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOEFL		
Civil Services		
Judiciary		
State Govt.		
Any Other		

52) Vertical Mobility of Students from UG to PG, and from PG to MPhil/PhD:

Name of the Student	UG>PG	PG>MPhil/PhD	Name of the Institution/University in which the Student was admitted

53) Details of the Placements of Students during 1st April 2019 to 30th June 2020 *(Please provide some evidence of joining, for example, photocopy of the ID card of the company etc.)*

Name of the Scholar/Student	Programme pursued in MANUU	Name of the Institution/Company joined	Date of Placement	Placement through Campus or Off-Campus mode
Noorul Ali Khan	Master of Social Work	Kaivalya Foundation, Jhunjhunu	May 2019	Off Campus
Mohd Absar	Master of Social Work	Kaivalya Foundation, Jhunjhunu	May 2019	Off Campus
Mohammad Ashghal Khan	Master of Social Work	Kaivalya Foundation, Jhunjhunu	May 2019	Off Campus
Mohammad Arman	Master of Social Work	Kaivalya Foundation, Jhunjhunu	May 2019	Off Campus
Sabiha Shaheen	Master of Social Work	Gramin Vikas Seva Samiti, Basti Uattar Pradesh	June 2019	Off Campus
Mohammad Furqan	Master of Social Work	SAFA Society Hafeezpet, Hyderabad	May 2019	Off Campus
Abdul Qayyum Ateeq	Master of Social Work	SAFA Society Mehdiapatnam, Hyderabad	May 2019	Off Campus
Mohd Abid Khan	Master of Social Work	NASVI, New Delhi	June 2019	Off Campus
Israr Ali	Master of Social Work	Gen Pact, Hyderabad	July 2019	Off Campus
Areeb Akhtar	Master of Social Work	Buddy 4 Study, New Delhi	July 2019	Off Campus
Abdul Malik Khan	Master of Social Work	Buddy 4 Study, New Delhi	October 2019	Off Campus
Nazara Khatoon	Master of Social Work	Dipalaya, New Delhi	July 2019	Off Campus
Danish	Master of Social Work	Association for Holistic Development of Children, New Delhi	July 2019	Off Campus
Mohammad Nadeem	Master of Social Work	Om Prakash Network of People living with HIV& AIDS	August 2019	Off campus

54) Details of Awards for Innovation won by Students/Scholars during 2019-2020:

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category

55) Details of Research Publication of the Scholars/Students during the last Academic year based on average citation index in UGC-CARE list/ Scopus/ Web of Science or PubMed/ Indian Citation Index

Name of the Scholar	Title of the paper	Name of the journal, with volume /	Publication date & name of the publisher	Citation Index	Institutional affiliation as mentioned in the	Number of Citations excluding

		issue no			publication	self citations

56) h-Index of the Research Scholars Publications during the year (based on Scopus/ Web of Science)

Name of the Scholar	Title of the paper	Name of the journal, with volume / issue no	Publication date & name of the publisher	h-index	Institutional affiliation as mentioned in the publication	Number of Citations excluding self citations
Syeda Saba Quadri	Social work in Education of Children with Disability: A Study of Hyderabad	International Journal of Research in Social Sciences Volume: 9 Issue: 3 ISSN: 2249-2496	March 2019 International Journal of Multidisciplinary Research Academy	Not known	Research Scholar, dept of Social Work, MANUU	Not known
Afsana Co-authored	Neonatal mortality, breastfeeding practices and popular common sense	27(2)	July 2019 Journal of Breastfeeding Review Australian Breastfeeding Association	Not known	Research Scholar, dept of Social Work, MANUU	Not known
Abul Salim Khan Co-authored	Neonatal mortality, breastfeeding practices and popular common sense	27(2)	July 2019 Journal of Breastfeeding Review Australian Breastfeeding Association	Not known	Research Scholar, dept of Social Work, MANUU	Not known

57) Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings by the scholars/students during 2019-2020:

(Please fill the columns as applicable)

Name of the Scholar	Title of the book/edited book	Title of the chapter	Title of the paper published in <i>Conference Proceeding</i> <i>(Please provide the details of Conference & details of publication)</i>	Title and details of the translated work
Abul Salim Khan Coauthored	MSWE-007 International Social Work	Social Work Education: A Debate on Indigenisation Vs Internationalisation.		

58) Details of Participation of the Scholars/Students in Conferences, Seminars, Workshops etc. During 2019-2020:

Name of the Scholar/ Student	Programme pursuing	Name of the Conference/ Seminar/ Workshop	Date & Place	Participated as paper presenter/poster presenter/participant/other	Title of the Presentation
Afsana	Ph.D – Social work	Research framework, statistical analysis & research writing for Social Sciences	5th, 6th August 2020	Participant	
Tarique Enam	Ph.D – Social work	Statistical Analysis using SPSS	24-29 July 2020	Participant	
Tarique Enam	Ph.D – Social work	Essentials of Research Methodology for Thesis Writing and Publication	12-16 August 2020	Participant	

59) Details of participation in Sports/Extracurricular activities by Scholars/Students during 2019-2020:

Name of the Scholar/ Student	Programme Pursuing	Name of the Sport / Cultural/ Outreach Activity	Level: International/ National/ State/ University	Title of Distinction (prize/award/appreciation)
Md Tabrez khan	Master of Social Work	Football Tournament for Men 2019-2020	South Zone Inter University	given participant certificate by University

60) Details of Research Publication of the faculty during the last Academic year based on average citation index in UGC-CARE list/ Scopus/ Web of Science or PubMed/ Indian Citation Index

Name of the author	Title of the paper	Name of the journal, with volume / issue no	Publication date & name of the publisher	Citation Index	Institutional affiliation as mentioned in the publication	Number of Citations excluding self citations
Prof. Mohd Shahid (Co Authored)	Neonatal Mortality, Breastfeeding Practices and Popular Common Sense.	Breastfeeding Review Vol. 27 Issue 2	July 2019 Australian Breastfeeding Association (ABA)		Professor MANUU	
Abu Osama		Tahzeeb ul AKhaq Vol. 38 Issue 6	June 2019 Aligarh Muslim University		Assistant Professor MANUU	

61) h-Index of the faculty Publications during the year (based on Scopus/ Web of Science)

Name of the author	Title of the paper	Name of the journal, with volume / issue no	Publication date & name of the publisher	h-index	Institutional affiliation as mentioned in the publication	No. Of Citations excluding self citations

62) Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings by the faculty during the year

(Please fill the columns as applicable)

Name of the author	Title of the book/edited book	Title of the chapter	Title of the paper published in <i>Conference Proceeding</i> <i>(Please provide the details of Conference & details of publication)</i>	Title and details of the translated work
Prof. Mohd Shahid	MSWE-007 International Social Work	Social Work Education: A Debate on Indigenisation Vs Internationalisation.		
Prof. Md. Shahid Raza	History of Social Work in Europe	Indira Gandhi National Open University		
	Global Regulatory Bodies: IFSW, IASSW etc	Indira Gandhi National Open University		

63) Patents published/awarded during 2019-2020:

Patent Details	Patent status Published/Filed	Patent Number	Date of Award

64) Faculty participation in Seminars/Conferences and Symposia during 2019-2020:

Name of the Faculty	Name of the Conference	Dates of the Conference	Participated as Paper Presenter (Title of the Paper)	Resource Person (Title of the Presentation)	Level (State/National/International)

65) Participation of Faculty in Training Programmes/Refresher Courses/Orientation Programmes/Others during 2019-2020

Name of the Faculty	Name of the	Place, date &	Level: International/ National/ State/
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	Programme	duration of the Programme	University

66) E-content developed by Teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc.

Name of the Teacher	Name of the module	Platform on which module is developed	Date of launching e - content

67) Teachers awarded National/International fellowship for advanced studies/research during 2019-2020:

	Name of the Teacher awarded the fellowship	Name of the Award	Date of Award	Awarding Agency
International				
National				

68) Teachers received financial support to attend conferences / workshops and towards membership fee of professional bodies during 2019-2020:

Year	Name of the Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

69) Details of the Faculty Membership of Boards/Committees (Outside MANUU)

Name of the Faculty	Name of the board/committee	Name of the institution/organization/Industry
Prof. Mohd Shahid	UGC Nominee in CAS Advisory Committee – Department of Social Work Jamia Millia Islamia, New Delhi.	Jamia Millia Islamia, New Delhi.
Prof. Md Shahid Raza	Board of Studies	Tata Institute of Social Work, Tuljapur Campus