



**MINUTES OF THE 83<sup>rd</sup> MEETING OF THE EXECUTIVE COUNCIL OF MANUU  
 HELD ON 07<sup>th</sup> MAY, 2021 THE FRIDAY AT 03.00 P.M AT MANUU,  
 CAMPUS, GACHIBOWLI, HYDERABAD**

**Members Present:**

S No.	Name	Designation	Attendance
1	<b>Prof. S. M. Rahmathullah</b> Vice-Chancellor I/c	Chairman	Physical
2	<b>Prof. Shashikant Sharma</b> Professor, Dept. of Journalism & Mass Communication Himachal Pradesh University	Member (Visitor's Nominee)	Online
3	<b>Prof. Panchanan Mohanty</b> Former Dean, School of Humanities University of Hyderabad	Member (Visitor's Nominee)	Online
4	<b>Prof. Bharat Bhaktibhai Ramanuj</b> Professor, Dept. of Education Saurashtra University, Rajkot. Gujarat	Member (Visitor's Nominee)	Online
5	<b>Prof. V.Kamakshi Prasad</b> Professor, Dept. of CS & E JNTU College of Engineering, Hyderabad	Member (Visitor's Nominee)	Online
6	<b>Prof. Ehtesham Ahmed Khan</b> Dean, School of Mass Communication & Journalism	Member	Physical
7	<b>Prof. Saneem Fatima</b> Dean, School of Commerce & Business Management	Member	Physical
8	<b>Prof. Parveen Jahan</b> Dean, School of Science	Member	Online
9	<b>Prof. Abul Kalam</b> Professor-cum-Director, DDE	Member	Physical
10	<b>Prof. P. Fazul Rahaman</b> Professor-cum-Director, UGC-HRDC	Member	Physical
11	<b>Dr. Sadaquat Ali Khan</b> Associate Professor, MANUU - CTE, Bidar	Member	Online
12	<b>Dr. Shafayath Ahmad</b> Assistant Professor, CTE-Darbhanga	Member	Online
13	<b>Prof. Siddiqui Mohd. Mahmood</b> Registrar I/c	Ex-Officio Secretary	Physical

*Handwritten signature*

At the outset the Vice-Chancellor welcomed all the Members. He also welcomed Prof. P. Fazul Rahaman, the newly appointed Member in the capacity of senior most Professor.

The Registrar I/c informed the members that the University has lost the following teaching and non-teaching staff members during / due to COVID-19 pandemic:-

S. No.	Name	Designation	Date of Death
1.	Prof. Mohd. Zafaruddin	Professor-cum-Director, CUCS & Member, EC	05.04.2021
2.	Mrs. Afshan Rahman	Asst. Registrar & In-charge, Regional Centre, New Delhi	24.04.2021
3.	Mr. Rajesh Kumar	UDC, Polytechnic Darbhanga	29.04.2021
4.	Mr. Shaik Shamshuddin	Care Taker, Boys Hostel (Contractual), Hyderabad	04.05.2021
5.	Mr. Syed Rizwan Ali	Pharmacist, Health Centre, Hyderabad	07.05.2021

The Members of the Executive Council observed two minutes' silence as mark of respect to the departed souls and adopted the following resolution:

The Executive Council expressed its deep sorrow on the sad and sudden demise of the above five employees of the University. Their dedicated services to the University in general and to the students' community in particular shall ever be remembered. May Almighty shower His choicest blessings on the departed souls and give strength to the members of the bereaved families to bear their irreparable loss.

A copy of the resolution shall be sent to the family members of the deceased teacher/staff members. Thereafter, the Registrar presented the Agenda of the meeting.

**83.1 Confirmation of the Minutes of 82<sup>nd</sup> Meetings of the Executive Council held on 04.02.2021**

The Registrar informed that, the Minutes of 82<sup>nd</sup> Meeting held on 4<sup>th</sup> February 2021 were circulated among the members of the Executive Council. No comments were received from the Members. Accordingly, the Executive Council confirmed the Minutes of 82<sup>nd</sup> Meeting held on 4<sup>th</sup> February 2021.

**83.2 Follow up Action Taken Report (ATR) on the Minutes of 82<sup>nd</sup> Executive Council 04.02.2021**

The Action Taken Report (ATR) was presented before the Executive Council in pursuance of the decisions taken by it in its last 82<sup>nd</sup> Meeting held on 04.02.2021 and the same was noted by EC.

### **83.3: Items for Reporting / Ratification**

#### **83.3.1. *Appointment of Members in the Executive Council of MANUU***

The Executive Council noted the decision taken by the Vice-Chancellor in appointing the following Dean and Professor as Member in the Executive Council of MANUU as per the provisions of the Statute 12-1(iii) and 12-1(iv) of the University Act & Statutes.

<i>S. No</i>	<i>Name</i>	<i>Designation</i>	<i>Period of appointment &amp; Effective Date</i>
1.	Prof. S. M. Rahmathullah	Dean, School of Arts & Social Sciences	20.04.2021 for a period of three years.
2.	Prof. P. Fazul Rahaman	Professor-cum-Director, UGC-HRDC	20.04.2021 for a period of three years.

#### **83.3.2. *Extension in the term of appointment of Prof. Syed Alim Ashraf, Dept. of Arabic as Dean, Students Welfare***

The Executive Council noted the decision taken by the Vice-Chancellor in extending the term of appointment of Prof. Syed Alim Ashraf, Professor, Dept. of Arabic as Dean, Students Welfare for a further period of one year beyond 30.04.2021 or till further order whichever is earlier on the existing terms and conditions.

#### **83.3.3. *Appointment of Heads of Departments***

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in appointing the following faculty members as Heads of Departments from the date of appointment as mentioned against each or till further order whichever is earlier under Statute-8 of the Statutes of the University.

<i>S. No</i>	<i>Name &amp; Designation</i>	<i>Name of the Department</i>	<i>Period of appointment &amp; Effective Date</i>
1.	Prof. Shugufta Shaheen	English	08.02.2021 for a period of (3) years
2.	Prof. Mohd. Fariyad	MCJ	13.02.2021 for a period of (3) years
3.	Prof. P.H. Mohammed	Sociology	06.03.2021 for a period of (3) years
4.	Dr. Danish Moin, Associate Professor	History	10.04.2021 for a period of (3) years

*Signature*



**83.3.4. Appointment of Deputy Director and Asst. Director for Directorate of Admissions, MANUU**

The Executive Council noted the decision taken by the Vice-Chancellor in appointing the following faculty members as Deputy Director and Assistant Director for Directorate of Admissions, MANUU as additional charge for a period of one year w.e.f. 01.04.2021 and until further orders whichever is earlier.

<i>S. No</i>	<i>Name</i>	<i>Designation</i>	<i>Additional Charge</i>
1.	Dr. Pradeep Kumar	Associate Professor, Dept of CS&IT	Deputy Director
2.	Dr. Rafi Mohammed	Assistant Professor, Dept. of Education & Training	Assistant Director
3.	Dr. Saheed Meo	Assistant Professor, Dept. of Sociology	Assistant Director
4.	Mr. Ch. Mutyala Rao	Assistant Professor, Polytechnic Hyderabad	Assistant Director
5.	Mr. Md. Rahamatullah	Technical Assistant, Dept. of CS&IT	Technical Assistant

**83.3.5. Extension in the term of appointment of Mr. Ch. Mutyala Rao, Asst. Professor, Polytechnic Hyderabad as Assistant Incharge, Training & Placement Cell**

The Executive Council noted the decision taken by the Vice-Chancellor in extending the term of appointment of Mr. Ch. Mutyala Rao, Assistant Professor, Polytechnic Hyderabad as Assistant Incharge, Training & Placement Cell for a further period of one year beyond 08.02.2021 or till further order whichever is earlier on the existing terms and conditions.

**83.3.6. Grant of Lien period to Dr. Aftab Ahmad Ansari, Assistant Professor, MANUU CTE-Asansol**

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in granting the Lien to Dr. Aftab Ahmad Ansari on his substantive post of Assistant Professor, MANUU CTE-Asansol for a period of one year w.e.f 22.02.2021 (AN) following his appointment as Assistant Professor-Education, Aligarh Muslim University, Aligarh.

**83.3.7. Additional assignment to faculty members to work in the Examination Branch**

The Executive Council noted the decision taken by the Vice-Chancellor in assigning the additional duties to the following faculty members apart from their regular duties to work in the Examination Branch w.e.f 22.02.2021 and until further orders.

<i>S. No</i>	<i>Name</i>	<i>Designation</i>
1.	Mr. Ch. Mutyala Rao	Assistant Professor - IT, Polytechnic Hyderabad
2.	Mr. Md. Fasihuddin	Assistant Professor-CSE, Polytechnic Hyderabad



**83.3.8. Appointment of Prof. Siddiqui Mohd. Mahmood as Professor-cum-Director, CUCS and Director I/c DTP, MANUU**

The Executive Council noted the decision taken by the Vice-Chancellor in appointing Prof. Siddiqui Mohd. Mahmood, Dean, School of Education & Training to hold the additional charge as Professor-cum-Director Centre for Urdu Culture Studies (CUCS) and Director I/c, Directorate of Translation & Publications (DTP) w.e.f 06.04.2021 and until further orders in place of Prof. Mohd. Zafaruddin who was expired while in service on 05.04.2021.

**83.3.9. Appointment of Prof. Mohd. Razaullah Khan as Director I/c, DTP, MANUU**

The Executive Council noted the decision taken by the Vice-Chancellor in appointing Prof. Mohd. Razaullah Khan, Professor, Department of Management & Commerce to hold additional charge as Director I/c, Directorate of Translation & Publications (DTP) w.e.f 03.05.2021 and until further orders. Further, Prof. Siddiqui Mohd. Mahmood, Dean, School of Education & Training shall continue to hold the additional charge as Professor-cum-Director Centre for Urdu Culture Studies (CUCS) till further orders.

**83.3.10. Appointment of Dr. Syed Mahmood Kazmi, Associate Professor Dept. of Translation as Grievance Redressal Officer for PWD Employees**

The Executive Council noted the decision taken by the Vice-Chancellor in appointing Dr. Syed Mahmood Kazmi, Associate Professor, Dept. of Translation as Grievance Redressal Officer as required under section 23 (1) of RPwD Act, 2016 for redressal of grievances of PWD employees w.e.f 20.04.2021 and until further orders in place of Prof. Parveen Jahan.

**83.3.11. Appointment of Dr. S. Maqbool Ahmed, Associate Professor-Botany as Programme Co-ordinator for B.Sc Life Sciences**

The Executive Council noted the decision taken by the Vice-Chancellor in appointing Dr.S.Maqbool Ahmed, Associate Professor of Botany and Nodal Officer for B.Voc Programme to hold the charge as Programme Co-ordinator for B.Sc Life Sciences w.e.f 20.04.2021 and until further orders in place of Prof. Parveen Jahan.

**83.3.12. Grant of Study Leave to the teaching staff for pursuing Ph.D under Full / Part time mode**

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in granting Study Leave to the following teaching staff for pursuing Ph.D under Full time / Part time mode. The Study Leave is granted on full pay as per the UGC / AICTE Regulations, 2018.

S. No	Name & Designation	Course / Programme	Effective date & period of Study leave
1.	Mrs. Afrah Fatima, Assistant Professor, Dept. of CS&IT.	Ph.D (Part-time) from BS Abdur Rahman Crescent Institute of Science & Technology, Chennai.	For Six months w.e.f. 20.02.2021.
2.	Mrs. Safia Shaik, Assistant Professor-ECE, Polytechnic Hyderabad.	Ph.D (Part-time) from Sathyabama Institute of Science & Technology, Chennai.	For Six months w.e.f. 29.03.2021.

### **83.3.13. Appointment of Wardens Girls Hostels, MANUU**

The Executive Council noted the decision taken by the Vice-Chancellor in appointing the following faculty members as Wardens Girls Hostels as additional charge for a period of one year w.e.f. 19.02.2021 and until further orders whichever is earlier.

S. No	Name	Designation	Additional Charge
1.	Dr. Shagufta Parveen	Hindi Officer	Warden Administration
2.	Dr. Parveen Qamar	Assistant Professor, Dept of Women Education	Warden
3.	Dr. Najma Begum	Assistant Professor, Dept of Education & Training	Warden - Mess
4.	Mrs. Afrah Fatima	Assistant Professor, Dept of CS&IT	Warden
5.	Mrs. Firdaus Tabassum	Assistant Professor, Dept of Education & Training	Resident Warden w.e.f 04.03.2021

### **83.3.14. Extension in the term of appointment of Prof. V. Venkaiah as Advisor, DDE**

The Executive Council noted the decision taken by the Vice-Chancellor in extending the term of appointment of Prof. V. Venkaiah former Vice-Chancellor, Krishna University as Advisor, Directorate Distance Education (DDE) for a further period of one year beyond 03.04.2021 or till further order whichever is earlier on the existing terms and conditions.

### **83.3.15. Financial up-gradation of the Assistant Regional Directors under MACP**

The Executive Council noted and ratified the decision taken by the Vice-Chancellor on the recommendations of the Screening Committee for the up-gradation of the following two Assistant Regional Directors under Modified Assured Career Progression Scheme (MACP) on completion of 10 years of regular service in the Pay Level – 10 (Rs. 56,100 – 1,77,500). The financial up-gradation under MACP in the Pay Matrix Level – 11 shall be as under:



<i>S. No</i>	<i>Name</i>	<i>Designation</i>	<i>Effective date of MACP</i>
1.	Mrs. Ruchika Kem	Asst. Regional Director, RC , Delhi	20.06.2016
2.	Dr. Nisar Ahmed Peerzde	Asst. Regional Director, RC, Mumbai	07.03.2018

**83.3.16. Grant of Study Leave to the Non-teaching staff for pursuing Ph.D under Part time mode**

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in granting Study Leave to the following Non-teaching staff working at Instructional Media Centre (IMC) for pursuing Ph.D under Part time mode. The Study Leave was granted on full pay as per the Rule-50 to 58 of CCS (Leave) Rules, 1972.

<b>Name &amp; Designation</b>	<b>Course / Programme</b>	<b>Effective date &amp; period of Study leave</b>
Mr. Md. Aamir Badr, Producer Grade –I, IMC.	Ph.D (Part-time) in Mass Communication & Journalism from MANUU	For Six months w.e.f. 05.01.2021 to 04.07.2021.

**83.3.17. Appointment of Mrs. Ruchika Kem, ARD as Incharge of Regional Centre Delhi**

The Executive Council noted the decision taken by the Vice-Chancellor in appointing Mrs. Ruchika Kem, Assistant Regional Director, MANUU Regional Centre, New Delhi as Incharge of Regional Centre, New Delhi w.e.f. 26.04.2021 and until further orders in place of Mrs. Afshan Rahman, Assistant Registrar and Incharge RC Delhi who expired while in service on 24.04.2021.

**83.3.18. Extension of suspension period in respect of Dr. Bonthu Kotaiah, Asst. Professor Dept. of CS&IT**

Ref: EC Resolution No. 76.5.5 dated 19.10.2019  
EC Resolution No. 77.4.7 dated 02.12.2019  
EC Resolution No. 79.4.2. dated 20.02.2020  
EC Resolution No. 82.3.47. dated 04.02.2021

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in extending the suspension period and payment of Subsistence Allowance @ 50% in respect Dr. Bonthu Kotaiah, Assistant Professor, Dept. of CS&IT for a further period of three months beyond 20.02.2021 on the recommendations of the duly constituted Review Committee as per the provisions of CCS (CCA) Rules. 1965.

*Signature*



**83.3.19. Extension of suspension period in respect of Dr. Syed Mustafa Ather, Asst. Professor, Dept. of Persian (under suspension) as per provision of CCS (CCA) Rules, 1965**

Ref: EC Resolution No. 76.5.3 dated 19.10.2019  
EC Resolution No. 82.3.48 dated 04.02.2021

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in extending the suspension period and payment of Subsistence Allowance in respect Dr.Syed Mustafa Ather, Assistant Professor, Dept. of Persian for a further period of three months beyond 20.02.2021 on the recommendations of the duly constituted Review Committee as per the provisions of CCS (CCA) Rules. 1965.

Further, the EC took a serious note on the undesirable conduct of the Charged Official Dr. S. Mustafa Ather for not submitting his written statement towards Inquiry Report and delaying the departmental proceedings. EC **resolved** to grant him a final opportunity of 30 days' time from the date of issue of the letter to submit his written statement on the Inquiry Report. The matter be placed in the next meeting of Executive Council for a final decision in this case as per CCS (CCA) Rules, 1965 to bring the enquiry proceedings in a logical conclusion.

**83. 4: Item for Consideration:**

**83.4.1. Matters arising out of the 41<sup>st</sup> & 42<sup>nd</sup> Meetings of the Academic Council held on 02.03.2021 & 22.04.2021**

**83.4.1.1 Minutes of the 41<sup>st</sup> Meeting of the Academic Council held on 02.03.2021**

The EC considered and approved the Minutes of the 41<sup>st</sup> Meeting of the Academic Council held on 02.03.2021.

**83.4.1.2 Minutes of the 42<sup>nd</sup> Meeting of the Academic Council held on 22.04.2021**

**83.4.1.3 Creation/establishment of Departments of Botany, Zoology, Physics, Chemistry and to start four new M.Sc. programmes in Botany, Zoology, Physics, Chemistry and to strengthen the existing UG Programmes under the School of Sciences**

Ref: AC Resolution No.42.03.01 dated 22.04.2021

The Executive Council considered and approved the proposals for creation/establishment of Departments of Bontany, Zoology, Physics and Chemistry, and to start new Post Graduate Programmes in Basic Sciences (i.e.) M.Sc. in Botany,

*Sellab*

Zoology, Physics and Chemistry with an intake of 30 in each Department and to strengthen the existing Under Graduate Science Programmes.

The Executive Council approved the recommendations of the Academic Council and **resolved** to send the proposal to the Ministry of Education (MoE)/UGC for sanction of additional teaching posts and also non-teaching and technical posts placed at Annexure-I.

The Executive Council placed on record its appreciation for the efforts made by Prof.S.M.Rahmatullah, Vice-Chancellor i/c to get the proposal prepared for creation/establishment of the Departments of Botany, Zoology, Physics and Chemistry in the School of Sciences to the Ministry of Education (MoE)/UGC.

**83.4.1.4 Restoration of Diploma in Apparel Technology Course at MANUU Polytechnic Kadapa and Diploma in Automobile Engineering Course at MANUU Polytechnic, Cuttack**

Ref: AC Resolution No.42.03.07 dated 22.04.2021

It was brought to the notice of the Executive Council that the UGC vide its letter dated 17.2.2021 did not agree to the proposal of the University to introduce Diploma in Computer Science & Engg. in place of Diploma in Apparel Technology in Polytechnic, Kadapa and Diploma in Automobile Engg. in Polytechnic, Cuttack. The UGC informed that the Diploma in Apparel Tech. at Kadappa and Diploma in Automobile Engg. at Cuttack may be discontinued immediately and 2 post of Assoc Prof. and 2 posts of Asst. Professor may be treated as cancelled.

The Executive Council approved the recommendations of the Academic Council and **resolved** that the UGC may be requested for restoration of Diploma in Apparel Technology course at MANUU Polytechnic, Kadappa and Diploma in Automobile Engineering Course at MANUU Polytechnic, Cuttack and to restore already sanctioned posts (Associate Professors-2 & Assistant Professors-2).

**83.4.1.5 Resubmission of proposal for Maulana Azad Centre for Human Values and Progressive Studies to MHRD/UGC, New Delhi**

Ref: AC Resolution No.42.03.08 dated 22.04.2021

The Executive Council approved the recommendations of the Academic Council and **resolved** to re-submit the proposal to the Ministry of Education (MoE)/UGC for establishment of Maulana Azad Centre for Human Values and Progressive Studies and to sanction the required teaching and non-teaching posts (Director-1, Associate Professor-1, Asst. Professor-2, UDC-1, LDC-1 and MTS-1).



The EC lauded the efforts of Prof.S.M.Rahmatullah, Vice-Chancellor i/c for re-submission of the proposal for the establishment of Maulana Azad Centre for Human Values and Progressive Studies to be submitted to the Ministry of Education / UGC.

The EC also lauded the efforts of the Vice- Chancellor i/c for taking various measures in adopting the National Education Policy (NEP)-2020 of the Govt. of India in MANUU.

The Executive Council considered and approved the rest of the Minutes of the 42<sup>nd</sup> Meeting of the Academic Council held on 22.04.2021.

***83.4.2. To consider the appointment of Dr. Muddu Vijai as Standing Counsel of MANUU***

The Executive Council was informed that, Mr. K. Ramakanth Reddy, Advocate, High Court of the State of Telangana (formerly High Court of Hyderabad) was appointed as Standing Counsel of the University in February, 2012 and he has rendered good services to the University in many court cases for more than 9 years from time to time. Now, Mr. K. Ramakanth Reddy has been designated as Senior Advocate by the Hon'ble High Court for the State of Telangana. He has recommended the name of Dr. Muddu Vijai, Advocate, High Court of State of Telangana to be considered for appointment as University Standing Counsel in his place. Dr Muddu Vijai has been appearing in some cases of the University as counsel in the recent past. A brief CV of Dr. Muddu Vijai was presented before that Executive Council.

The Executive Council considered the profile Dr. Muddu Vijai and ***resolved*** to appoint Dr. Muddu Vijai, Advocate as Standing Counsel of the University for initial period of one year on the standard terms and conditions as per the Government of India instructions from time to time and as per University rules/procedure in vogue. Further, the EC also resolved to take the services of any Senior Advocate in any of the case of the University, whenever required.

***83.4.3. To consider the case of Md. Abdul Azeem for re-instatement to the original post of Assistant***

Ref: EC Resolution No. 66.5 (3) dated 15.02.2018  
EC Resolution No. 79.4.3 dated 20.02.2020

The Executive Council was informed that, Mr. Mohd Abdul Azeem, Assistant was unauthorized absent from the duties for a period of 266 days from 31.01.2017 to 22.10.2017 without prior permission and sanction of leave from the Competent Authority of the University. Accordingly, a charge sheet under rule-14 of CCS (CCA) Rules 1965 for his misconduct vide Memorandum No.MANUU/ER-II-239/PF.155/2017-18/1295, dated 29.09.2017 was issued. Mr. Mohd Abdul Azeem had accepted all the charges levied against him in the charge sheet.





The EC further informed that in its 66<sup>th</sup> Meeting held on 15.2.2018 had imposed a major penalty on Mr. Mohd Abdul Azeem, Assistant for his unauthorized absent from duties and without prior permission of the Competent Authority. The major penalty under rule 11 (vi) of the CCS (CCA) Rules, 1965 imposed is as under:

*“Reduction to the lower post of Upper Division Clerk in Pay Band –I with Grade Pay of Rs.2400/- for a period of two years w.e.f. 15.2.2018 which shall be a bar to the promotion of Mr. Mohd Abdul Azeem, during the currency of punishment to the higher post in the University. During the period of penalty, the said Mr. Mohd Abdul Azeem shall earn his annual increment in the post of UDC and shall regain his original seniority in the higher post of Assistant after expiry of the penalty subject to the review of his performance by the Executive Council”.* He was also informed that he will under strict watch during the period of penalty and shortcomings in his performance shall be reported to the Executive Council at the time of his review. He is continuing in the lower post of UDC in the Estate & Transport Section.

Further, the EC was informed that the during the currency period of penalty, Mr. Mohd Abdul Azeem was remained absent from the duties for a period of 33 days from 11.02.2019 to 15.03.2019 without prior permission and sanction of leave from the Competent Authority of the University. Therefore, the Disciplinary Authority after considering the written statement of Mr. Mohd Abdul Azeem has imposed the following major penalty after completion of currency of penalty already imposed which is up to 16.2.2020 under rule 11 (vi) of the CCS (CCA) Rule 1965 as applicable to the employees of the University as per Executive Council decision in its 79<sup>th</sup> Meeting held on 20.02.2020:

*“Reduction to a lower stage in the time scale of pay by one stage for a period of one year without cumulative effect under rule 11 (iii) (2) of CCS (CCA) Rules w.e.f. 16.2.2020”.*

The EC noted that three years’ penalty period was concluded on 15.02.2021, and his performance reports have been obtained from the Joint Registrar (Estate & Transport) and Asst. Registrar (Estate & Transport Section), Report Officers. His Reporting Officers found that his performance is satisfactory, he is found regular to his duties and there has been no event of unauthorized absence on his part.

Therefore, the Executive Council duly considered the matter and **resolved** to restore Mr. Mohd Abdul Azeem to his original post of Assistant after expiry of the punishment w.e.f. 16.2.2021. Orders for pay fixation in this regard shall be issued separately as per rules by the University.



**83.4.4. To consider the case of Dr. Mohd. Abdul Muneer, Production Assistant (under suspension), Instructional Media Centre (IMC) filed before Hon'ble High Court of State of Telangana W.P. No. 5667 of 2021 dated 09.03.2021 against his deemed suspension order**

It was brought to the notice of the Executive Council that Dr. Mohd. Abdul Muneer, Production Assistant, IMC was placed under deemed suspension w.e.f. 22.11.2018 by the University under Rule 10(2)(a) of CCS (CCA) Rules 1965 as applicable to University employees, through an order No.MANUU/ER-II-PF.271/2018-19/1178 dated 26.11.2018 as he was involved in a criminal case and under judicial custody for more than 48 hours from 22.11.2018 to 26.11.2018 as informed by the Inspector of Police, Mahankali Police Station vide his letter No. 194/Crime/PS-MIKL/2018 dated 26.11.2018.

The EC further informed that Dr.Mohd. Abdul Muneer filed Writ Petition No.5667/2021 before the Hon'ble High Court for the State of Telangana against the University. In his writ petition, Dr.M.A.Muneer prayed that his suspension order dated 26.11.2018 may be suspended on the grounds that the same is illegal and police also mechanically registered the case against him etc. The above writ petition was listed before Justice Abhinand Kumar Shavili on 9.3.2021 and the University Standing Counsel, Mr. K. Ramakant Reddy appeared. The court after hearing the case passed an order and the operating portion of the order at Para 8 & 9 is as follows:

- (i) This court, having considered the rival submissions made by the learned counsel for respective parties, is of the considered view that this Writ Petition can be disposed of directing the petitioner to submit a fresh representation to the respondent authorities seeking revocation of the suspension order, dated 26.11.2015, issued against him within a period of two (2) weeks from the date of receipt of a copy of this order and upon receiving such an application, the respondent authorities shall consider the same and pass appropriate orders in accordance with law within a period eight (8) weeks thereafter. (The eight weeks' time granted by the Hon. High Court is due to expire on 18.05.2021).
- (ii) With the above direction, the Writ Petition is disposed of, No costs. Miscellaneous petitions, if any, pending shall stand closed.

In compliance to the directions of the Hon'ble High Court, Dr.M.A.Muneer has submitted a representation dated 24.3.2021. He stated that he was kept under suspension only on the ground of a crime registered against him and that he has been falsely implicated in this case and the A-1, the prime accused in this case has given an affidavit that he is not responsible for the allegations levied in the criminal case. He stated that as he has been under suspension for more than two years and criminal case is not progressing due to COVID-19 pandemic conditions and may prolong for long time and as a result of prolonged delay he and his family are suffering.



The EC noted that the case of Dr..M.A.Muneer is not covered under any one of the following grounds :

- (i) The University has adopted CCS (CCA) Rules 1965 for its employees since its inception and a more specific orders in this regard was issued by the University through an order dated 27.3.2018. Hence, Dr..M.A.Muneer being an employee is covered under the above rules with regard to any misconduct committed during his service.
- (ii) Rule 10 (2) of CCS (CCA) Rules, 1965 says that *a Government servant shall be deemed to have been placed under suspension by an order of appointing authority –*

*“With effect from the date of his detention, if he is detained in custody, whether on a criminal charge of otherwise, for a period exceeding forty-eight hours”*

- (iii) By invoking the above provisions, Dr.M.A.Muneer was placed under deemed suspension when his involvement in the criminal case was brought to the notice of the University and after a due confirmation from the Inspector of Police, Mahankali Police Station where the Criminal Case Cr No. 194/2018 U/s 171(B), 420, 120(b)IPC was registered. From the records produced by the petitioner along with his petition, it is observed that a charge sheet has been filed on 28.8.2019 under CC No. 12818/2019 by the prosecution side against the petitioner (A-2) and A-1, Mohd. Siddiq Ahmed. Now, the matter is pending before the XII Addl. Chief Metropolitan Magistrate Court at Hyderabad.
- (iv) Under Rule 10 (5) (c) of the CCS (CCA) Rules 1965, *an order of suspension made or deemed to have been made under this rule may at any time be modified or revoked by the authority which made or is deemed to have made the order or by any authority to which that authority is subordinate.* According to Chapter-2 , Suspension – A Digest (Swamy’s Compilation of CCS CCA Rules updated till June 2018) under para-14 regarding revocation of suspension, it is mentioned that under Rule 10 (5) (c) an order of suspension made or deemed to have been made may, at any time, be revoked by the competent authority. This is done in the following circumstances :-

(a) *Departmental Proceedings :-*

xxxxxx

(b) *Criminal Case:-*

- (i) *In arrest and detention cases, it is decided not to proceed further against the Government servant by filing a charge-sheet in the Court.*
- (ii) *If appeal / revision against acquittal in higher Court fails.*
- (iii) *If acquitted in trial Court of if an appeal / revision in higher Court against the conviction succeeds and he is ultimately acquitted and*



*when it is not proposed to continue him under suspension, even when it is not proposed to continue him under suspension, even though departmental proceedings may be initiated against him.*

6) It is further submitted that the DoPT, Govt. of India through OM No. 11012/8/2003-Estt.(A), dated 23<sup>rd</sup> October 2003 clarified that, *a question whether the order of suspension in a case covered under Rule 10 (2) of CCS (CCA) Rules, 1965 has limited operation for the period of detention and not beyond it, was considered by the Supreme Court in the case of Union of India vs. Rajiv Kumar [2003 (5) SCALE 297]. Allowing the appeals of the Union of India in this case, the Supreme Court has held that the order in terms of Rule 10(2) is not restricted in its point of duration or efficacy to the actual period of detention only. It continues to be operative unless modified or revoked under sub-rule (5) (c) as provided in sub-rule 5(a) of Rule 10 of CCS (CCA) Rules, 1965.*

The Executive Council after careful consideration of the case in the light of the rule position under CCS (CCA) Rules, Government of India clarifications on the subject **resolved** to reject the representation dated 24.3.2021 for revocation of deemed suspension submitted by Dr. Mohd. Abdul Muneer, Production Assistant (under suspension).

### **83. 5: Any other Items with the permission of the Chair:**

#### **83.5.1 Case of furnishing false documents for appointment in higher position in the University by Dr.Bonthu Kotaiah, Asst. Professor (under suspension), Dept. of CS&IT**

Ref: EC Resolution No.79.4.2 dated 20.2.2020

It was brought to the notice of the Executive that the EC in its 79<sup>th</sup> meeting held on 20.2.2020 considered the case of furnishing false documents for appointment in higher position in the University by Dr.Bonthu Kotaiah, Asst. Professor (under suspension), Dept. of CS&IT and resolved that :

- i) to place Dr.Bonthu Kotaiah, Asst. Professor, Dept. of CS&IT under suspension with immediate effect under the provisions of CCS ( CCA) Rules, 1965 as applicable to the University employees pending departmental inquiry against him
- ii) that the entry of Dr.Bonthu Kotaiah Asst. Professor, Dept. of CS&IT in the University campus shall be regulated during the period of his suspension to avoid any untoward incidents in the campus.
- iii) To lodge a formal complaint with the Police to protect the interest of the University through the Registrar under the provisions of Section 464, 420, 465 & 471 against Dr.Bonthu Kotaiah.

Accordingly, Dr.Bonthu Kotaiah was placed under suspension with effect from 20.2.2020 under the provisions of CCS (CCA) Rules pending departmental enquiry to be initiated against him and a separate order was issued regulating his entry inside the campus. On 25<sup>th</sup> Feb, 2020 he approached the Hon'ble High Court for the State of Telangana through Writ Petition No.4158/2020, challenging his suspension and regulation of entry, but the Hon'ble High Court did not interfere with the decision of the Executive Council. On the same day, i.e. 25.2.2020, the Ministry of HRD conveyed the approval of the Hon'ble Visitor of the University regarding acceptance of resignation by the regular Vice-Chancellor (Dr.M.Asam Parvaiz) w.e.f. 28.2.2020 through a communication No.27-6/2029-CU-I (part) dated 25.2.2020,

The EC was further informed that the University was in the process of filing a criminal complaint with the local police in pursuance of the decision taken by the EC meeting. Meanwhile, Dr.Bonthu Kotaiah lodged a false criminal complaint against the outgoing Vice-Chancellor (Dr.M.Asam Parvaiz), the Registrar i/c (Prof.S.M.Rahmatullah), the former Registrar (Dr.M.A.Sikandar now Associate Professor, DMC) and the Deputy Registrar ER-I Section (Mr.M.H.A.Sajid) under SC/ST Prohibition of Atrocities (PoA) Act, 2015 on 28.2.2020 which was registered with P.S.Raidurgam under FIR No.119/2020 at 15:10 Hrs.

On 29.2.2020 the complaint from the University side against the criminal act done by Dr.Bonthu Kotaiah was lodged under FIR No.121/2020 at 22:00 Hrs under section 406, 420, 468 and 471 of Indian Penal Code (IPC). On 3.3.2020, the University had to approach the Hon'ble High Court for the State of Telangana to protect the interest of the University officers for performing their bonafide duties of the University, against the false criminal complaint filed by Dr.Bonthu Kotaiah under Crl. Petition No.1569/2020 and 1553/2020 and the Hon'ble High Court passed an interim order dated 4.3.2020 to the effect that no coercive steps shall be taken against the petitioners in connection with the above Crl. Petitions on the file of Raidurgam Police Station, Cyberabad District and the said orders are still in vogue.

On 24<sup>th</sup> April, 2020 the charge memorandum listing out the charges against Dr.Bonthu Kotaiah was issued by the University seeking his written statement, but he sought extension of time to submit reply to the charge memorandum, 4 weeks to be counted from the date of lifting of lockdown and also a personal hearing. The request was considered by the University under prevailing lockdown conditions due to COVID-19 pandemic. Meanwhile, an email complaint by Dr.Kotaiah was received from the Director, National Commission for SC, Hyderabad in which the complaint claimed that his suspension was illegal and discrimination against an SC employee. A suitable response, explaining the facts related to the case was submitted by the University to NCSC, Hyderabad on 4.5.2020. Subsequently, a rejoinder dated 24.9.2020 (running into 18 pages with 12 annexures) from Dr.Kotaiah was received





by the University through Director, NCSC, Hyderabad. The University submitted a detailed reply to the same on 23.10.2020.

On 26.8.2020 Dr.Kotaiah filed criminal Writ Petition No.3344/2020 before the High Court of Telangana challenging the FIR No.124/2020 (which was registered based on the complaint filed by the University). The Hon'ble High Court through an order dated 26.8.2020 granted interim stay in this case.

The EC was further informed that Dr.Kotaiah also approached the National Human Rights Commission (NHRC) through a complaint dated 28.12.2020 (online) which was received by the University through an office memorandum dated 30.12.2020 from NHRC forwarded by the MHRD on the same date. As directed by the NHRC and MHRD, the complainant was duly informed through office memorandum dated 10.2.2021 listing out the facts.

The EC further informed that the University also received a Notice dated 3.2.2021 from National Commission for Scheduled Castes (NCSC), New Delhi wherein a copy of the representation dated 9.6.2020 by Mr.Firoz Bakht Ahmed, present Chancellor, MANUU was forwarded by the Commission. In the said representation the Chancellor had alleged that Dr.Bonthu Kotaiah was met out ill treatment at the hands of the University and the suspension order was also illegal, etc. The University duly responded to the said representation and a detailed reply was submitted to the NCSC on 15.2.2021.

Regarding his suspension, the first review of his suspension was undertaken by the University through a duly constituted 3-Member Review Committee on 11.5.2020 and an order extension of suspension was issued on 13.5.2020 extending the suspension period w.e.f. 20.5.2020 with 50% subsistence allowances. Dr.Kotaiah represented for enhancement of subsistence allowance through three representations dated 24.6.2020, 1.7.2020 and 7.7.2020 which were disposed of through a written reply on 23.7.2020 with a direction to submit his written response to the charge memorandum.

The second review meeting of the Review Committee took place on 14.8.2020 and in the said meeting it was recommended to continue the suspension of Dr.Kotaiah w.e.f. 20.8.2020 on the existing 50% subsistence allowances. The committee observed that Dr.Kotaiah may be advised not to drag the departmental enquiry and submit his written response to the charge memorandum as early as possible and cooperate with the departmental proceedings to conduct the disciplinary proceedings either in person or with the aid of video conference at the earliest to bring the enquiry into a logical conclusion. The same was communicated to Dr.Kotaiah through order dated 19.8.2020.

Third Review meeting of the Review Committee held on 19.11.2020 wherein it was recommended to continue with the suspension of Dr.Kotaiah w.e.f. 20.11.2020 on the





existing rates of subsistence allowance i.e. 50% with a direction that he should submit his written response through an order dated 19.11.2020. The said order was challenged by Dr.Kotaiah through a Writ Petition No.22370/2020 on the grounds that there was a delay in issuing extension of suspension. The University filed a counter affidavit on 21.12.2020 and the reply to the counter affidavit filed by the petitioner on 3.2.2021. The matter is now pending before the court.

Meanwhile, the fourth Review meeting of the Review Committee took place on 11.2.2021 in which it was recommended to continue with the suspension of Dr.Kotaiah on the existing rates of subsistence allowance w.e.f. 18.2.2021.

On 11.3.2021 the Ministry of Education (MoE) forwarded a copy of email reply dated 26.2.2021 (to the office memorandum dated 10.2.2021 issued by the University) received from Dr.Kotaiah in connection with the NHRC complaint in which it was requested by the Ministry that necessary action may be taken in this case under intimation to the Ministry. In the email reply dated 26.2.2021 addressed to the Registrar i/c, MANUU in response to the University office memorandum dated 10.2.2021, Dr.Bonthu Kotaiah categorically denied all the charges and he stated the following :

“I deny all the charges of false certificate as the confirmation of their being fair and factual is being provided. The University, in a hurry and confusion, without confirming the facts and truth with the concerned issuing authority of the certificate”.

Dr.Kotaiah also took a plea that since the Hon'ble High Court in his criminal petition No.3344/2020 stayed the proceedings in criminal number No.124/2020 dated 29.2.2020, the University cannot proceed further. The plea by Dr.Kotaiah was misconceived in as much as the original prayer in the criminal petition is only limited to proceedings in criminal no.124/2020 dated 29.2.2020 against him as accused person and there were no reference whatsoever about the disciplinary proceedings initiated by the University through charge memorandum dated 24.4.2020. Moreover, the matter regarding initiating of departmental proceedings as well as the suspension arising out of the decisions of the Executive Council in its meeting held on 20.2.2020 is a subject matter of Writ Petition No.4158/2020 (file on 25.2.2020) which is still pending before the Hon'ble High Court. The pleadings are completed from both the sides.

In response to the said email the University submitted a reply on 29.3.2021 detailing the facts related to the case along with the supporting documents such as copy of the charge sheet, extracts of the EC resolution dated 20.2.2020, etc. Keeping the stand taken by Dr.Kotaiah in his reply dated 26.2.2021, the University informed the Ministry that *“further course of action to be taken in the pending departmental*

*enquiry is concerned, the matter will be placed before the Executive Council in its next meeting for orders/direction”.*

The EC was informed that on the one hand Dr.Bonthu Kotaiah, charged official is engaged with multiple representations with various forums and high offices with twisted facts regarding his continuing suspension and on the other hand he is failed to furnish a proper written response to the charge memorandum dated 24.4.2020 even after expiry of one whole year. Besides, he also filed writ petitions before the Hon'ble High Court against the University and its officers. Hence, it is not advisable to allow him more time to furnish any further reply to the charge memorandum on the grounds of lockdown under COVID conditions as the situation is not such bad where he cannot furnish even a reply to the University for the serious charges framed against him.

The Executive Council further informed that after his joining the University, Dr Bonthu Kotaiah has been enjoying all the privileges of an appointed teacher in the University and he has been deputed for various training programs for upgrading his skills for his career advancement. He was also allowed one financial upgradation from level 10 to level 11 as Assistant Professor. He was also granted permission to pursue his Ph.D programme. During the period of service, the University granted three advancement increments to Dr.Bonthu Kotaiah for acquiring Ph.D. His applications for the post of Associate Professor were forwarded to various Universities. He was given additional responsibilities as Assistant Dean of Students' Welfare with special allowances. The University Administration did not come in his way when he was nominated as General Secretary for two terms of the MANUU Teachers' Association. He had no grievances against the University administration till the University took cognizance of his plagiarism case and subsequently for production of fabricated and false experience certificate during the year 2019.

The Executive Council also took serious note of the non-cooperation of Dr.Bonthu Kotaiah for non-submission of the written statement on the charge memorandum in spite of lapse of whole one year from the date of issue of charge memorandum and in spite of repeated advices for submission of the reply, so as to bring the matter into a logical conclusion. Dr Bonthu Kotaiah in a separate communication addressed to the Registrar in connection with his NHRC complaint denied all the charges levelled against him, hence there is no option left with the university except appointing an Inquiry Officer to enquire into the charges as per rules.

After thorough discussion and deliberations, the Executive Council unanimously **resolved** to proceed further in the departmental proceedings initiated against Dr.Bonthu Kotaiah, Asst. Professor (under suspension), Dept. of CS&IT and approved the name of Mr.Justice Ravilla Sudhakar Naidu (Retd. District and Sessions Judge), Andhra Pradesh and appointed him as Inquiry Officer as per CCS (CCA)



Rules to enquire into the charges framed against Dr.Bonthu Kotaiah out of three names of the panel. After completion of the Inquiry, the report of the Inquiry Officer may be placed before the EC for bringing the matter to a logical conclusion

The EC also noted that a common letter dated 28.3.2021 written by Dr.Bonthu Kotaiah addressed to all the Executive Members with various demands for revocation of suspension, lifting of entry restriction into the campus, enhancement of subsistence allowance and to place Vice-Chancellor i/c, Former Registrar and Deputy Registrar, ER-I Section under suspension. The Executive Council took a serious view of the such unwarranted communications by Dr.Bonthu Kotaiah (under suspension) addressed to the Members of the Executive Council and it shows his ill intention to stall the pending departmental proceedings/action against him and the contents of such letter are defamatory and not based on facts. The Members of the EC were informed that the purported letter dated 28.3.2021 was sent by Dr.Bonthu Kotaiah for the purpose of using it in his latest Writ Petition No.9413/2021 dated 01.04.2021, in which he made the Union of India (Ministry of Education, Dept. of Higher Education) as First Party. The Executive Council has not considered the referred letter of Dr.Bonthu Kotaiah, rejected the request made by him, condemned the action proposed by him against the above referred officers and warned him that such type of letters should not be written to the members of the EC proposing himself action to be taken against the Statutory Officers and other senior officers of the University.

#### ***83.5.2. To consider the panel of names for the appointment of new Chancellor of MANUU***

The Executive Council noted that the tenure of present Chancellor, Mr.Firoz Bakht Ahmed would be ending on 16.05.2021. The Vice Chancellor i/c requested the members to suggest suitable names for preparation of a panel of names as required under Statute 1 of the Statutes of the University.

After discussing a few names, the Executive Council unanimously **resolved** to approve the following five names to be sent to the office of the Visitor for approval through the Ministry of Education, Govt. of India.

- 1) Mr.Arif Mohammad Khan, Hon'ble Governor of Kerala
- 2) Shri Gulzar (Sampooran Singh Kalra), Eminent Urdu Writer, Lyricist & Film Maker, Mumbai
- 3) Dr.K.Kasturirangan, Eminent Scientist and chairman of the Committee for Draft National Education Policy
- 4) Dr.Vijay Kumar Saraswat, Eminent Scientist and presently Member of NITI Aayog
- 5) Dr.Majid Ahmed Talikoti, M.A., Specialist in Oncology, Delhi Heart and Lung Institute, New Delhi

**83.5.3. To consider the appeal of Dr. Malik Raihan Ahmad, Asst. Professor, DDE**

Ref: EC Resolution No. 78.4.1 dated 3.01.2020

It was brought to the notice of the EC that the Executive Council in its 78<sup>th</sup> meeting held on 3<sup>rd</sup> January, 2020 unanimously resolved to impose the following penalty on Dr. Malik Raihan Ahmad under Rule 11 (vi) of Central Civil Services (Classification, Control and Appeal) Rules, 1965 as applicable to the University employees and in terms of F.R. 28 on the basis of the report dated 17.12.2019 of the Inquiry Officer in the departmental proceedings against Dr. Malik Raihan Ahmad, Asstt. Professor-Sociology, Directorate of Distance Education, MANUU has, in exercise of its powers under Statute 23(1) of the Maulana Azad National Urdu University, Hyderabad read with University's Notification No. MANUU/ER-I(B)/F.110/2018/1909 dated 27<sup>th</sup> March, 2018:-

- a) *His present grade of Assistant Professor (Stage-3) in the Academic Pay Matrix Level-12 shall be reduced to Assistant Professor (Stage-1) in the Academic Pay Matrix Level-10 for a period of 15 (fifteen) years with effect from 3<sup>rd</sup> January, 2020 which shall be a bar to his promotion from the grade of Assistant Professor (Stage-1) to higher grade during the period of penalty.*
- b) *On his reduction to the grade of Stage-1 of Assistant Professor, his pay shall be fixed at the minimum of Level-10 of Academic Pay Matrix i.e. Rs. 57,700/- and no increment shall be allowed in Level-10 of Academic Pay Matrix during the period of penalty.*
- c) *On expiry of the period of penalty imposed at (a) above, he shall regain his original seniority in the grade of Assistant Professor (Stage-3) with notional increments to this grade without arrears had he not been reduced to lower stage.*

Having aggrieved with the decision taken by the EC, Dr. Malik Raihan Ahmad, Assistant Professor, DDE has preferred an Appeal dated 16.02.2020 before the Executive Council to review the punishment of major penalty imposed on him in a disciplinary case.

The EC was informed that a Fact Finding Committee was constituted by the UGC vide its order dated 28.12.2018 on the directions of the Ministry of Human Resource Development (now MoE) to look into the allegations made against each other by the Chancellor (Mr. Firoz Bakht Ahmed) and the Former Vice-Chancellor (Dr. M. Aslam Parvaiz) The Vice-Chancellor. The sexual harassment case pending against Dr. Malik Raihan Ahmad was figured in the report of the Fact Finding Committee. The Ministry in its letter dated 17.10.2019 informed that University that as the inquiry against Mr. Malik Raihan Ahmad is in progress, the University is advised to take



further action in the matter as per the recommendation of the inquiry officer and submit action taken to the Ministry. After completion of the enquiry, the action taken by the Executive Council against Dr.Malik Raihan Ahmad in the pending disciplinary case on the findings of the inquiry officer was duly communicated to the Ministry by the University vide letter dated 27<sup>th</sup> January, 2020. Besides in a separate complaint and reference received from the National Commission for Women (NCW) vide letter No.NCW DO No.8/16462/2018/NCW/RS/RK dated 17.12.2020, the University duly informed about the imposition of punishment on Dr Malik Raihan as per the decision of EC dated 3<sup>rd</sup> January, 2020 through its communication in December, 2020.

The Executive Council after reviewing the case in its entirety and considering the present appeal preferred by Dr.Malik Raihan Ahmad on its own merit, unanimously **resolved** not to interfere with its earlier decision taken vide Resolution No. 78.4.1 of the 78<sup>th</sup> meeting held on 3<sup>rd</sup> January, 2020.

The meeting concluded with a vote of thanks to the Chair.



**Registrar & Secretary to EC**