



**MINUTES OF THE MEETING OF THE 88th EXECUTIVE COUNCIL OF
 MANUU HELD ON MONDAY, 17th JANUARY, 2022 AT 11.30 A.M AT
 CONFERENCE HALL, ADMINISTRATIVE BUILDING, MANUU, CAMPUS,
 GACHIBOWLI, HYDERABAD**

Members Present:

S No.	Name	Designation	Attendance
1.	Prof. Syed Ainul Hasan Vice-Chancellor	Chairman	Physical
2.	Prof. S. M. Rahmathullah Pro-Vice-Chancellor	Member	Physical
3.	Prof. Shashikant Sharma Professor, Dept. of Journalism & Mass Communication Himachal Pradesh University	Member (Visitor's Nominee)	Online
4.	Prof. Panchanan Mohanty Former Dean, School of Humanities University of Hyderabad	Member (Visitor's Nominee)	Online
5.	Prof. Bharat Bhaktibhai Ramanuj Professor, Dept. of Education Saurashtra University, Rajkot. Gujarat	Member (Visitor's Nominee)	Online
6.	Prof. V.Kamakshi Prasad Professor, Dept. of CS & E JNTU College of Engineering, Hyderabad	Member (Visitor's Nominee)	Online
7.	Prof. Ehtesham Ahmed Khan Dean, School of Mass Communication & Journalism	Member	Physical
8.	Prof. Saneem Fatima Dean, School of Commerce & Business Management	Member	Physical
9.	Prof. Farida Siddiqui Dean, School of Arts & Social Sciences	Member	Physical
10.	Prof. Mohd. Razaullah Khan Professor-cum-Director Incharge, DDE	Member	Physical
11.	Prof. P. Fazul Rahaman Professor-cum-Director, UGC-HRDC	Member	Physical
12.	Dr. Sadaquat Ali Khan Associate Professor, MANUU - CTE, Bidar	Member	Online
13.	Dr. Mohd. Shakeel Ahmed Assistant Professor, CTE-Srinagar	Member	Online
14.	Prof. Salma Ahmed Farooqui Director, HKSCDS	Special Invitee	Physical
15.	Prof. Siddiqui Mohd. Mahmood Dean, School of Edn. & Trng. & Registrar I/c	Ex-Officio Secretary	Physical

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At the outset the Vice-Chancellor welcomed all the Members of the Executive Council. Thereafter, the Chairman requested the Registrar to present the Agenda of the meeting. The Registrar welcomed all the External Members and Internal Members and Prof. Salma Ahmed Farooqui for attending the meeting as Special Invitee. The Registrar introduced Dr. Mohd. Shakeel Ahmed for his joining in the EC Meeting as newly appointed Member. The Registrar presented the following Agenda items.

88.1 Confirmation of the Minutes of 87th Meeting of the Executive Council held on 09.12.2021

The Registrar informed that the Minutes of the 87th Meeting of the Executive Council held on 09th December, 2021 were circulated to all the Members of the EC and no comments have been received from the Hon'ble Members on the Minutes. Therefore, the Executive Council approved the Minutes of the 87th Meeting held on 09.12.2021.

88.2 Follow up Action Taken Report (ATR) on the Minutes of 87th Meeting of the Executive Council held on 09.12.2021

The follow up action taken on the Minutes of 87th Meeting of the Executive Council held on 09th December, 2021 was presented before the EC. The Executive Council noted the Action Taken Report.

88.3: Items for Reporting / Ratification

88.3.1. Appointment of Members in the Executive Council of the University

The Executive Council ratified the decision taken by the Vice-Chancellor in appointing the following Teaching Staff as Member in the Executive Council of the University from the date of appointment as mentioned under Statute-12 of the Statutes of the University.

<i>S. No</i>	<i>Name & Designation</i>	<i>Capacity</i>	<i>Effective Date of appointment & Tenure</i>
1.	Dr. Mohd. Shakeel Ahmed, Assistant Professor, College of Teacher Education – Srinagar	Assistant Professor according to seniority	with effect from 21.12.2021 for a period of two years

88.3.2. Appointment of Dean of Schools of Studies

The Executive Council ratified the decision taken by the Vice-Chancellor in appointing Prof. Aziz Bano, Professor, Dept. of Persian as Dean, School of Languages, Linguistics and Indology for a period of two years w.e.f. 01.01.2022 under Statute-7 of the Statutes of the University.



8.3.3. Appointment of Heads of Departments

The Executive Council ratified the decision taken by the Vice-Chancellor in appointing the following faculty members as Heads of Departments from the date of appointment as mentioned against each under Statute-8 of the Statutes of the University.

<i>S. No</i>	<i>Name & Designation</i>	<i>Name of the Department</i>	<i>Effective Date of appointment & Tenure</i>
1.	Prof. Shahid Naukhez, Professor	Persian	w.e.f 01.01.2022 for a period of two years.
2.	Prof. Mohd. Farooq, Professor	Urdu	For a period of two years w.e.f. 1.1.2022 to till he attains the age of superannuation whichever is earlier.
3.	Dr. Ameena Tahseen, Associate Professor	Women Education	w.e.f 10.01.2022 for a period of two years.

88.3.4. Appointment of Prof. Salma Ahmed Farooqui, Professor, HKSCDS as its Director

The Executive Council was informed that Prof. Salma Ahmed Farooqui, Professor, H.K. Sherwani Centre for Deccan Studies (HKSCDS) has been appointed as Director, H.K. Sherwani Centre for Deccan Studies (HKSCDS) for a period of two years w.e.f 01.01.2022. It was further informed that she had expressed her gratitude for being appointed as Director of the Centre and informed that she would ask her legal counsel to bring to the notice of Hon'ble High Court of Telangana to close the cases filed by her which have become infructuous. The matter was referred to the Standing Counsel of the University and he opined that this matter may be referred to the EC for further course of action.

The Executive Council noted the matter and approved the appointment of Prof. Salma Ahmed Farooqui, Professor, HKSCDS as Director, H.K. Sherwani Centre for Deccan Studies (HKSCDS) for a period of two years w.e.f 01.01.2022 and it was endorsed to withdraw all the Court cases filed by her against the University at the earliest and decided to close all the cases / inquiries initiated against the teaching staff of the Centre.

88.3.5. Appointment of Prof. Khalid Mubashir-uz-Zafar, Professor & Head, Dept. of Translation as Director I/c DTP

The Executive Council ratified the decision taken by the Vice-Chancellor in appointing Prof. Khalid Mubashir-uz-Zafar, Professor & Head, Department of Translation as Director Incharge, Directorate of Translation and Publications (DTP) of the University as additional charge for a period of two years w.e.f 24.12.2021 in place of Prof. Mohd. Razaullah Khan who was relieved on request from the said position.

87.3.6. Termination of Lien granted to Mr. Ahmed Muneeb, Primary Teacher (PRT), Model School Darbhanga, following his appointment in Govt. of Telangana

The Executive Council ratified the decision taken by the Vice-Chancellor in terminating lien period granted to Mr. Ahmed Muneeb, Primary Teacher (PRT), Model School, Darbhanga on his substantive post following his appointment / absorption as Urdu Officer, Grade –II in the Telangana Minorities Welfare Department, Govt. of Telangana w.e.f 02.07.2020. It was noted that his technical resignation has been accepted and relieved him from the services of MANUU w.e.f. 02.07.2020 as per rules.

88.3.7. Constitution of an Internal Transfer Committee

The Executive Council noted the decision taken by the Vice-Chancellor in constituting an Internal Transfer Committee to consider applications pertaining to Transfer requests of the Employees (Teaching & Non-Teaching) and to frame a Transfers Policy for both Teaching & Non-Teaching with the following composition.

<i>S. No</i>	<i>Name & Designation</i>	<i>Composition</i>
1.	Prof. Farida Siddiqui, Professor & Dean, School of Arts & Social Sciences	Chairperson
2.	Prof. Pradeep Kumar, Dept. of CS&IT	Member
3.	Prof. Mosarrath Jahan, Professor, Dept. of Urdu	Member
4.	Mr. Md. Faizur Rahman Assistant Registrar, E.R-I Section	Convener

88.3.8. Re-Constitution of Standing Committee for Medical Reimbursement Scheme

The Executive Council noted the decision taken by the Vice-Chancellor in re-constituting a Standing Committee for Medical Reimbursement Scheme in terms of Clause-VII of Medical Scheme Regulations, 2009 with the following composition for a period of one year with effect from 21.12.2021.

<i>S. No</i>	<i>Name & Designation</i>	<i>Composition</i>
1.	Prof. Shugufta Shaheen, Professor & Head, Dept. of English	Chairperson
2.	Chief Consultant (Physician) & Incharge Health Centre	Member
3.	Deputy Registrar, ER-I Section	Member
4.	Assistant Registrar, ER-II Section	Member
5.	Dr. Mohd. Yousuf Khan, Principal, MANUU Polytechnic, Hyd.	Member

6.	Mr. Azhar Hussain Khan, Joint Registrar, Medical Cell	Member
7.	Dr. Mohd. Junaid Zakir, Assistant Professor, Dept. of Translation	Member
8.	Mrs. P. Shanta, Assistant Registrar Academic Section	Member
9.	Dr. K. Riyaz, Medical Officer Health Centre	Member
10.	Mr. Razzak Shareef, LDC & Treasurer-MEWA University Guest House	Member
11.	Mr. P. Habibulla, Assistant Registrar, Purchase & Stores Section	Convener

88.3.9. To report the Launch of Faculty Recruitment Monitoring Portal under the Chairmanship of the Secretary (HE), Ministry of Education

The Executive Council noted the Launch of Faculty Recruitment Monitoring Portal under the Chairmanship of the Secretary (HE), Ministry of Education, which would facilitate the institutions as well as the Ministry to monitor the vacancies in Faculty positions in all Centrally Funded Institutions under the Ministry received through an e-mail, dated 07.12.2021. The Meeting was held on 09.12.2021 under the Chairmanship of the Secretary (Higher Education), Ministry of Education.

It was informed to EC that the Vice-Chancellor authorized Prof. Salma Ahmed Farooqui, Director, HK Sherwani Centre for Deccan Studies to attend the meeting held on 09.12.2021. The specific instructions were given by the Secretary (HE) during the meeting is prepared by Prof. Salma Ahmed Farooqui in the form of bulleted points as a ready reckoner have been noted.

88.3.10. To report the Proposal submitted by the Dean, Research & Consultancy on the steps for enhancement of research output in the University

The Executive Council noted the proposal submitted by the Dean, Research & Consultancy on the steps for enhancement of research output in the University. The Deans of Schools of Studies and Directors of the Centres gave presentations regarding the research ideas of their faculty in their respective academic units before the three members Committee constituted by the Vice-Chancellor comprising of the following:

1. Prof. S. M. Rahmathullah, Pro-Vice-Chancellor
2. Prof. Syed Mohammed Haseebuddin Quadri, Director, IQAC
3. Prof. Shakeel Ahmed, Consultant, School of Sciences

The above Committee conducted a meeting on 14.12.2021 with Deans of Schools, Directors, Heads of Departments and finalized the report containing the ideas for research proposals for the upcoming three years (2022-23, 2023-24 and 2024-25).

88.3.11. Reporting of the conformation of the Circular Resolution related to Amendment in Section 13 (e) of the Ordinance-3 of MANUU Cadre Recruitment Rules for Non-Teaching employees

The Executive Council noted the confirmation of the Circular Resolution related to Amendment in Section 13 (e) of the Maulana Azad National Urdu University Cadre Recruitment Rule (Non-Teaching Employees including Library and Physical Education) Rules, 2017 as follows:

“if two candidates are not available to meet the minimum ratio, the post shall be re-advertised. In case of posts in which there is a provision for holding a common written test, the eligible candidates may be called for the written test notwithstanding the maximum prescribed ratio. However, the Screening Committee (s) may at its discretion, recommends the candidate for the post on conditional basis and the conditions must be compiled with by the candidate before the written test/skill test/interview as the case may be. Till such time, the candidature of the candidate shall continue to remain provisional”

The EC was informed that, the University through Circular Resolution dated 14.12.2021, proposed the amendment in Section 13 (e) of the Maulana Azad National Urdu University Cadre Recruitment Rule (Non-Teaching Employees including Library and Physical Education) Rules, 2017 and requested all the Hon’ble Members of the Executive Council to forward their observations, if any, within three working days, otherwise it will be presumed that the proposed amendment is considered as approved. Except Prof. Farida Siddiqui, no observations have been received from the Hon’ble EC Members. Hence the proposed amendment has been considered and confirmed and communicated accordingly to all the EC Members.

88. 4: Item for Consideration:

88.4.1. To consider the Minutes of the 44th Academic Council Meeting held on 06.12.2021

The Minutes of the 44th Academic Council Meeting (Emergent) held on 6th December, 2021 was placed before the Executive Council. The EC considered and **approved** the Minutes of 44th Academic Council Meeting held on 6th December, 2021.

88.4.2. To consider the Recommendations of the Statutory Selection Committee for the appointment of Registrar, Finance Officer and Controller of Examinations

The Executive Council was informed that the meetings of the Selection Committees for appointment of the Registrar, Finance Officer & Controller of Examinations were

held on 6th and 7th January, 2022. The Selection Committees recommended the following candidates:

S. No.	Name of the Candidate	Post
1.	Prof. Sk. Ishtiaque Ahmed	Registrar
2.	Mr. Ankiyan Krishnan Prakash	Finance Officer
3.	Dr. Md. Zair Husain	Controller of Examinations

The Executive Council approved the recommendations of the Selection Committees for the appointment of the above candidates for the posts of Registrar, Finance Officer and Controller of Examinations for a maximum tenure of 5 years as per the O.M. No.6/8/2009,Estt (Paay.II) Ministry of PPG&P, Dept. of Personnel and Training, GoI dated 1706.2010 and as per standard terms and conditions of the University/Govt. of India as may be amended from time to time.

88.4.2. To consider the request of teaching staff to withdraw Office Memorandum dated 7.9.2019 issued by the University for Non adherence of instructions in compliance to Bio-Metric Attendance System

- Ref: 1) 76th Meeting of EC dated 19.10.2019
2) 39th Meeting of Academic Council dated 14.07.2020

The Executive Council was informed that in pursuance of the decision taken in the 76th Meeting of EC held on 19.10.2019, the following teaching staff who were also held the positions as Heads of respective departments were divested from the position of the Heads of Departments and also debarred from holding any administrative responsibilities in the University for a period of two years for non- adherence of Bio-Metric Attendance System implemented by the University.

- 1) Prof. Farida Siddiqui 2) Prof. Syed Najamul Hasan 3) Prof. Mohd. Shahid 4) Prof. Mohammed Fariyad.

The matter was placed before the 39th Meeting of the Academic Council held on 14.7.2020 and the AC recommended to reinstate the above teaching staff and their positions as Heads of departments shall be restored for the remaining period and utilize their services by assigning administrative responsibilities as may be deem fit as these teachers did not boycott the biometric system introduced by the University in their individual capacities, but stood by the decision of their Association and furthermore this matter is not subjudiced.

The Academic Council also recommended to withdraw the orders dated 28.10.2019 issued by the University in order to uphold the dignity of the faculty members.

Accordingly, action has been taken by the University. However, the faculty members have represented to withdraw the Office Memorandum dated 28.10.2019.

Further, it was informed to the Executive Council that, the University also issued Office Memorandum vide dated 07.09.2019 to (84) teaching staff by name for Non-adherence of instructions in compliance to Bio-Metric Attendance System implemented by the University. These faculty members have also represented to the Vice-Chancellor to withdraw the said Office Memorandum.

The Executive Council after due deliberations *resolved* to withdraw Office Memorandums vide dated 28.10.2019 and 07.09.2019 issued to 84 teaching staff for Non-adherence of instructions in compliance to Bio-Metric Attendance System issued by the University in order to uphold the dignity of the faculty members.

88. 5: Any other item:

88.5.1. To consider the re-organization of Centres Established by the University

The Executive Council was informed that, the Executive Council in its 72nd Meeting held on 27.12.2018 *resolved* to place the Centres established by the University under Schools of Studies.

The Vice-Chancellor informed that, the UGC has granted approval to establish the above Centres for the specific purpose with financial assistance. It is felt that for ensuring the optimum utilization of potential of the Centres and encourage to take overall activities as per their mandate; the following three Centres shall function independently and directly report to the Competent Authorities. Therefore, these Centres shall not be the part of the concerned School of Studies.

S.No.	Names of Centres	Name of the School of Studies
1.	Al-Beruni Centre for the Study of Social Exclusion and Inclusive Policy	School of Arts & Social Sciences
2.	H.K. Sherwani Centre for Deccan Studies	
3.	Centre for Urdu Culture Studies	School of Languages, Linguistics & Indology

The Executive Council after due deliberations *resolved* to approve that the above three Centres shall be treated as a separate entity and shall function independently under the direct control of the Competent Authorities of the University.

At the end of the Meeting Prof. P.Mohanty emphasized towards School of Languages, Linguistics and Indology. He expressed that in this particular School, since inception of the MANUU the Linguistics was ignored and not a single professional in this area was appointed by the University. The Vice-Chancellor in response to his concern informed him that we have taken initiative in this matter and appointed Prof. Imtiyaz Husnain from Aligarh Muslim University as Adjunct Professor who is an expert in Linguistics. His services would surely be in right direction in the field of Linguistics.

Agreed to the decision of the University, Prof. Mohanty added that the University may as early as possible appoint a regular teacher (Associate Professor or Assistant Professor) in the field of Linguistics. The Vice-Chancellor welcomed his suggestions.

After the National Anthem, the meeting was concluded with a vote of thanks to the Chair.


Registrar & Secretary to EC

02-02-2022

