



**MINUTES OF EMERGENT 92nd MEETING OF THE EXECUTIVE COUNCIL OF
 MANUU HELD ON WEDNESDAY, 29th JUNE, 2022 AT 3.30 P.M. AT
 CONFERENCE HALL, MANUU, CAMPUS, GACHIBOWLI, HYDERABAD**

Members Present:

| S No. | Name | Designation | Attendance |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------------|
| 1. | Prof. Syed Ainul Hasan Vice-Chancellor | Chairman | Physical |
| 2. | Prof. S. M. Rahmathullah Pro-Vice-Chancellor | Member | Physical |
| 3. | Prof. C.I. Issac (Retd.) P.G. Dept. of History, C.M.S. College, Kottayam; Member, ICHR, New Delhi | Visitor's Nominee | Online |
| 4. | Prof. Sayed Ameeruddin Kazi (Retd.) Dept. of Social Work & Director, Planning & Monitoring & Evaluation Board, KSAWU, Vijayapura. | Visitor's Nominee | Physical |
| 5. | Prof. Geeta Bhatt, Dept. of Instrumentation, Bhaskaracharya College of Applied Sciences, Delhi University, Delhi. | Visitor's Nominee | Online |
| 6. | Dr. Manjushree Sardeshpande, Head, Dept. of English, R.S. Mundle Dharampeth Arts & Commerce College, Nagpur. | Visitor's Nominee | Online |
| 7. | Prof. Ehtesham Ahmad Khan Dean, School of Mass Communication & Journalism | Member | Physical |
| 8. | Prof. Farida Siddiqui Dean, School of Arts & Social Sciences | Member | Physical |
| 9. | Prof. Siddiqui Mohd. Mahmood Dean, School of Education & Training | Member | Physical |
| 10. | Prof. Salman Ahmad Khan Dean, School of Sciences | Member | Physical |
| 11. | Prof. Mohd. Razaullah Khan Professor-cum-Director Incharge, DDE | Member | Physical |
| 12. | Prof. Nisar Ahmed I. Mulla Professor, DDE | Member | Physical |
| 13. | Dr. Sadaquat Ali Khan Associate Professor, MANUU - CTE, Bidar | Member | Physical |
| 14. | Dr. Mohd. Shakeel Ahmed Assistant Professor, CTE-Srinagar | Member | Physical |
| 15. | Dr. P. S. Munawar Hussain, Finance Officer I/c | Special Invitee | Physical |
| 16. | Prof. Sk. Ishtiaque Ahmed, Registrar | Ex-Officio Secretary | Physical |

At the outset the Vice-Chancellor (Chairman) welcomed all the Members of the Executive Council. He also welcomed Prof. Geeta Bhatt for attending her first EC meeting after being nominated. The Chairman asked the Registrar to take up Agenda items. The Registrar thanked to the Chair and welcomed all the members for attending the Meeting and presented the following Agenda.

92.1. *Confirmation of Minutes of 91st Meeting of the Executive Council held on 19.04.2022*

The Registrar informed that the Minutes of the 91st Meeting of the Executive Council held on 19th April, 2022 were circulated to all the Members of the EC and as no comments were received from the Hon'ble Members, the Executive Council considered and approved the Minutes of 91st Meeting held on 19.04.2022.

92.2. *Follow up Action Taken Report (ATR) on the Minutes of 91st Meeting of the Executive Council held on 19.04.2022*

The follow up action taken on the Minutes of 91st Meeting of the Executive Council held on 19th April, 2022 were presented before the EC. The Executive Council noted the Action Taken Reports.

92.3: Items for Reporting / Ratification:

92.3.1. *Appointment of Prof. Mohd. Mohsin Khan, Finance Officer, AMU, Aligarh as Member of the Finance Committee of the University.*

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in appointing Prof. Mohd. Mohsin Khan, Finance Officer, Aligarh Muslim University, Aligarh as Member of the Finance Committee for a period of three years with effect from 02.06.2022 under Statute-18 (1) (iii) of the Statutes of the University.

92.3.2. *Appointment of Dean, School of Commerce & Business Management.*

The Executive Council noted and ratified the action taken by the Vice-Chancellor in appointing Prof. Badiuddin Ahmed, Professor, Dept. of Management & Commerce as Dean, School of Commerce & Business Management for a period of two years w.e.f. 20.06.2022 under the provisions of Statute-7 (1) of the Statutes of the University.



92.3.3. Extension of term of Dean, Students' Welfare.

The Executive Council noted and ratified the action taken by the Vice-Chancellor in extending the tenure of Prof. Alim Ashraf, Professor, Head, Dept. of Arabic as Dean, Students' Welfare for a period of one year w.e.f. 30.04.2022.

92.3.4. Appointment / Extension of term of Heads of Departments.

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in appointing the following faculty members as Heads of Departments under the provisions of Statute-8 of the Statutes of the University.

| <i>S. No.</i> | <i>Name & Designation</i> | <i>Term of Appointment as Head</i> |
|---------------|-------------------------------------------------|-----------------------------------------------------------|
| 1. | Prof. Afroz Alam, Dept. of Political Science | Extension of term w.e.f. 03.05.2022 until further orders. |
| 2. | Dr. G. V. Ratnakar, Dept. of Hindi | Appointment for a period of two years w.e.f. 14.05.2022. |

92.3.5. Extension of term of Prof. V. Venkaiah as Advisor DDE, MANUU.

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in extending the term of Prof. V. Venkaiah as Advisor on contractual basis at Directorate of Distance Education (DDE) for a period of six months w.e.f. 03.04.2022 or till he attains the age of 70 years whichever is earlier on the existing terms and conditions.

92.3.6. Extension of term as Coordinator, International Affairs.

To report the decision taken by the Vice-Chancellor in extending the term of appointment of Prof. Shugufta Shaheen, Dept. of English as Coordinator, International Affairs for a further period of one year w.e.f. 28.05.2022 or till further orders whichever is earlier on the existing terms and conditions.

92.3.7. Extension of term of Faculty Members holding Additional Charge in the Directorate of Admissions.

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in extending the term of the following faculty to hold Additional Charge in the Directorate of Admissions for a further period of one year w.e.f. 01.04.2022 and until further orders whichever is earlier:

| S. No | Name & Designation | Addl. charge as |
|-------|-------------------------------------------------------------|--------------------|
| 1. | Prof. Pradeep Kumar, Dept. of CS&IT | Deputy Director |
| 2. | Dr. Rafi Mohammed, Asst. Professor, Dept. of Edn & Trng. | Assistant Director |
| 3. | Dr. Saheed Meo, Asst. Professor, Dept. of Sociology | Assistant Director |
| 4. | Mr. Ch. Mutyala Rao Asst. Professor, Polytechnic-Hyd. | Assistant Director |
| 5. | Mr. Md. Rahmatullah, Technical Asst. CIT | Assistant Director |

92.3.8. Termination of Lien granted to Dr. Aftab Ahmad Ansari, Asst. Professor, CTE-Asansol.

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in terminating lien in respect of Dr. Aftab Ahmad Ansari, Asst. Professor, CTE Asansol w.e.f. 23.02.2021 on the basis of his confirmation / absorption of services by the Aligarh Muslim University, Aligarh. Dr. Aftab Ahmad Ansari was permitted to join the post of Associate Professor, Dept. of Education, Aligarh Muslim University, Aligarh.

92.3.9. Study Leave granted to Dr. Faisal Mustafa, Asst. Librarian for pursuing Ph.D (Part time) mode

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in granting Study Leave w.e.f. 18.04.2022 to 17.10.2022 to Dr. Faisal Mustafa, Assistant Librarian, Saiyid Hamid Central Library for pursuing Ph.D under Part-Time mode from Swami Vivekanand Subharti University, Meerut (U.P.). The Study Leave was granted as per UGC Regulations, 2018 as amended from time to time.

92.3.10. Re-constitution of Advisory Committee, Alumni Affairs.

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in re-constituting an Advisory Committee comprising of Co-ordinator & Members, Alumni Affairs for a period of two years w.e.f. 10.05.2022. The composition of the committee is as under:

| S. No | Name & Designation | Composition |
|-------|---------------------------------------------------|-----------------------|
| 1. | Prof. Syed Najamul Hasan, Dept. of Mathematics | Co-ordinator (Alumni) |

| | | |
|----|--------------------------------------------------------------------------|--------|
| 2. | Prof. Saneem Fatima, Dean, Academic Affairs | Member |
| 3. | Prof. Syed Alim Ashraf, Head, Dept. of Arabic | Member |
| 4. | Prof. Abdul Wahid, Director I/c, Centre for Information Technology | Member |
| 5. | Prof. Gulfishaan Habeeb, DDE | Member |
| 6. | Dr. Mohd. Yousuf Khan, Principal, Polytechnic-Hyd. | Member |
| 7. | Dr. Jarrar Ahamad, Asst. Professor, Dept. of Edn. & Training | Member |
| 8. | Mr. Md. Habeeb Khan, Asst. Registrar, F&A Section | Member |

92.3.11. Constitution of Institutional Academic Integrity Panel (IAIP).

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in constituting the Institutional Academic Integrity Panel (IAIP) under clause-11 of the UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018 for a period of three years w.e.f. 27.04.2022. The composition of the IAIP is as under:

| S. No | Name & Designation | Composition |
|-------|------------------------------------------------------------------|-----------------|
| 1. | Prof. Mohd. Shahid, Dept. of Social Work | Chairman |
| 2. | Prof. Mohd. Razaullah Khan, Director I/c, DDE | Member |
| 3. | Prof. Md. Mahtab Alam, Rizvi, Jamia Millia Islamia, New Delhi | External Member |
| 4. | Dr. Akhtar Parvez, Librarian Saiyid Hamid Central Library | Member |

92.3.12. Confirmation of services of Dr. M. A. Sikandar, Associate Professor, Dept. of Management & Commerce.

Ref: Item No. 87.4.5. of 87th Meeting dated 09.12.2021.

The Executive Council was informed that the Confirmation of Services of Faculty members (vide Resolution No. 87.4.5) was placed in the 87th Meeting of the EC held on 09.12.2021. Due to oversight name of Dr. M. A. Sikandar, Associate Professor, Dept. of Management & Commerce appeared in the approved Minutes of 87th EC,

whereas the matter of the post held by Dr. M. A. Sikandar is *sub-judiced* in the Court of Law. As such, his confirmation is put on hold till the outcome of the Writ Petition pending before the Hon'ble High Court of Telangana.

The Executive Council ratified the matter of Confirmation of Services of Dr. M. A. Sikandar to be put on hold till the outcome of the Writ Petition pending before the Hon'ble High Court of Telangana.

92.3.13. To report sanctioned of Earned Leave to Dr. Shaik Sadi Arshad, Translator.

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in sanctioning Earned Leave to Dr. Shaik Sadi Arshad, Translator, Directorate of Translation & Publications, MANUU for a period of three months from 17.05.2022 to 17.08.2022 to visit United State of America (USA) on personal grounds. The Earned Leave was sanctioned by obtaining undertaking to adhere on the terms and condition stipulated in the O.M. No.11013/8/2015-Estt.A.III dated 27.07.2015 of DoPT, GoI for travel abroad.

92.3.14. Appointment of Prof. Mohd. Razaullah Khan as Director, DDE.

The Executive Council noted and ratified the action taken by the Vice-Chancellor in appointing Prof. Mohd. Razaullah Khan by changing his existing designation from Professor-cum-Director, DDE to Director, Directorate of Distance Education (DDE), MANUU on full time basis w.e.f. 29.10.2021 until further orders. This re-designation is done as per ODL Regulations and in view of deficiency pointed out by the UGC-DEB for granting recognition to offer various courses under DDE.

92. 4: Items for Consideration:

92.4.1. To consider the Minutes of the 46th Meeting of Finance Committee held on 29.06.2022

(i) To consider the Annual Accounts of the University for the Financial Year 2021-22.

The Executive Council on the recommendations of the 46th Finance Committee Meeting held on 29.06.2022 considered and approved the Annual Accounts of the



University for the Financial Year 2021-22 to forward the same to Director General of Audit (Central) to take up the Audit of the Annual Accounts.

(ii) Minutes of the 46th Meeting of Finance Committee held on 29.06.2022

The Finance Officer I/c informed the EC that the Finance Committee Meeting was held in the forenoon of 29.06.2022 and the Minutes of the same are yet to be finalized, therefore the Minutes of the 46th Finance Committee Meeting held on 29.06.2022 will be forwarded to all the Members of the EC along with the Minutes of the 92nd EC held in the afternoon of 29.06.2022. Accordingly, the Minutes of the 46th FC are enclosed herewith.

92.4.2. To consider the appointment of Professor / Associate Professor to hold the charge as Principal Incharge for MANUU Colleges of Teacher Education (CTE's)

The Executive Council was informed that, the University is presently running eight (8) Colleges of Teacher Education at Darbhanga, Srinagar, Bhopal, Sambhal, Asansol, Bidar, Aurangabad and Nuh (Mewat). No post of Principal sanctioned by the UGC for these Colleges. Therefore, in order to supervise overall Administrative / Academic matters the Professor / Associate Professor / Assistant Professor posted at these Institutions were assigned additional responsibility to hold the charge as Principal Incharge according to seniority.

As no post of Principal was sanctioned by the UGC for CTE's, it is therefore proposed that as a general policy, Professor / Associate Professor / Assistant Professor as the case may be, according to seniority by rotation shall be given the charge to function as Principal Incharge, College of Teacher Education. The additional responsibility to hold the charge as Principal Incharge may be fixed for two years as under:

- (i) One Professor or if more than one Professor, then may be appointed as Principal I/c according to seniority by rotation.
- (ii) If no Professor but only Associate Professor, then may be appointed as Principal I/c and in case more than one Associate Professor may be given charge according to seniority by rotation.
- (iii) If no Professor / Associate Professor but only Assistant Professor, then may be appointed as Principal I/c and in case more than one Assistant Professor may be given charge according to seniority by rotation.



The Executive Council after due deliberations considered the proposal of the University and *resolved* to approve to appoint Principal Incharge at College of Teacher Education for a period of two years on rotation basis.

92. 5: Any other Items with the permission of the Chair.

92.5.1. To consider the change in the nomenclature of the existing Department of Persian.

The Executive Council was informed that there is a demand for offering the courses in Central Asian Studies. The University will be shortly offering course in Pashto Language. Therefore, it is proposed that the existing Department of Persian may be renamed as Department of Persian & Central Asian Studies.

The Executive Council after due deliberations considered the proposal of the University and *resolved* to approve the change of nomenclature of the existing Department of Persian as Department of Persian & Central Asian Studies.

At the end of the meeting the Esteemed Members have given the following suggestions:

- **Prof. Geeta Bhatt** stated that she is thankful to the Hon'ble President of India in his capacity as Visitor of the University for giving her this opportunity to be associated with such a renowned University like MANUU. She told that whatever possible she would like to contribute to bringing academic excellence to University, she will contribute to the betterment of the University. Due to some pre-occupied assignment, she could not attend the last meeting. She further, stated that with the National Education Policy in the Central Universities, there is immense opportunity to start new courses, which could be physical or online mode based. She wished that the MANUU will achieve new academic excellence in future.
- **Prof. C. I. Issac** stated that a very good proposal by the University to start new programmes under existing Department of Persian which is to be renamed as Department of Persian and Central Asian Studies. He also stated that Dept. of Arabic and Persian will attract foreign students to our University. This tradition can be maintained to attract more foreign students.
- **Dr. Manjushree Deshpande** stated that there is lot of work which needs to be under taken in the areas of Culture and historical traditions. There is a lot of research funding available on for Persian and Asian Studies. We have a very big scope in this area with funding in the field of research.



- **Prof. Sayed Ameeruddin Kazi** stated that this is his second EC meeting since he became a member of this august body. He is expecting to see and meet the Chancellor of the University. He requested the Vice-Chancellor to invite the Chancellor on any official occasion and provide an opportunity to interact with him.

The Registrar presented a vote of thanks to all the esteemed members of the EC for attending the Emergent Meeting inspite of their busy schedule.

After the National Anthem, meeting ended with a vote of thanks to the Chair.


**Registrar &
Secretary to the EC**

19/07/2022



مولانا آزاد نیشنل اردو یونیورسٹی · مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

Minutes of the 46th Meeting of the Finance Committee held on 29th June 2022 at 12:00 Noon, at Conference Hall, Administrative Building, MANUU Campus, Hyderabad.

The 46th Meeting (Online/Off line) of the Finance Committee of the University was held on Wednesday, the 29th June 2022 at 12:00 Noon at Conference Hall, Administrative Building, MANUU Campus, Hyderabad.

The following members attended the meeting (Online / Off line):

| S.No | Name | Designation |
|------|-------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 1. | Prof. Syed Ainul Hasan Vice-Chancellor, MANUU, Hyderabad | Chairman |
| 2. | Prof. S.M. Rahmatullah Pro Vice-Chancellor, MANUU, Hyderabad | Member |
| 3. | Dr. J.K. Tripathi Joint Secretary (CU) University Grants Commission New Delhi | Member |
| 4. | Shri. Navin Kumar Under Secretary [Representative of Additional Secretary (CU)] Ministry of Education, New Delhi | Member |
| 5. | Prof. Mohd. Mohsin Khan Finance Officer Aligarh Muslim University Aligarh, U.P. | Member |
| 6. | Prof. Mohammed Razaullah Khan Director, Directorate of Distance Education MANUU, Hyderabad | Member |
| 7. | Prof. Salman Ahmad Khan Dean, School of Sciences MANUU, Hyderabad | Member |
| 8. | Prof. Sk. Ishtiaque Ahmed Registrar MANUU, Hyderabad | Special Invitee |
| 9. | Dr. P.S. Munawar Hussain Finance Officer I/c MANUU, Hyderabad | Ex-Officio Secretary |

Ms. Darshana M Dabral, JS & FA, IFD, MoE could not attend the meeting.

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At the outset, the Chairman introduced new Members of the Finance Committee and the Registrar welcomed the members. Hon'ble Vice Chancellor and Chairman of the Finance Committee requested the Finance Officer to take up the agenda for discussion.

The Finance Officer apprised the members that the comments on the Agenda items received from Ministry of Education and UGC have been noted.

The item-wise proceedings are as follows:

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| Item No. 46.01 | <p>45th Meeting of the Finance Committee held on 03-02-2022 - Confirmation of Minutes - Regarding.</p> <p>The Minutes of the 45th Meeting of the Finance committee held on 03-02-2022 were placed before the Finance Committee.</p> <p>The Finance Committee confirmed the Minutes.</p> |
| Item No. 46.02 | <p>Follow up action on decisions taken by the Finance Committee in its 45th meeting held on 3rd February 2022.</p> <p>The members were apprised of the follow up action taken by the University on the resolutions of its 45th Meeting held on 03-02-2022.</p> <p>The Members noted the same.</p> |
| Item No. 46.03 | <p>Financial Position of the University as on 31-03-2022.</p> <p>The Financial position of the University as on 31-03-2022 was placed before the Finance Committee.</p> <p>The members noted the same.</p> |
| Item No. 46.04 | <p>Progress of infrastructure projects funded through HEFA</p> <p>The progress of infrastructure projects funded through HEFA was placed before the Finance Committee.</p> <p>The members noted the same.</p> |
| Item No. 46.05 | <p>Status of ongoing Building Projects other than HEFA</p> <p>The Status of ongoing Building Projects funded by other than HEFA was placed before the Finance Committee.</p> <p>The members noted the same.</p> |
| Item No. 46.06 | <p>Utilization of funds from other sources for procurement of Capital Assets in the absence of UGC funds.</p> <p>The Finance Committee was informed that due to non availability of grants under Capital Assets, the payments were held up, particularly on GeM, due to which the University was 'Red Flagged' on GeM Portal. These include the payments made in March, 2022 but the transactions were reversed in the month of April, 2022. The University was left with no other option but to make the payments by borrowings from other sources.</p> <p>The members noted the same.</p> |



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| Item No. 46.07 | <p>Outstanding Audit Observations</p> <p>The Finance Officer apprised the Finance Committee about the status of outstanding Audit Observations and further informed that the outstanding Audit Observations along with the replies of the University have been revisited and Director General of Audit (Central), Hyderabad has been approached to depute a special team to re-examine the audit observations and replies submitted by the University so that the Audit Observations can be dropped.</p> <p>The members noted the same.</p> |
| Item No. 46.08 | <p>Status of filling up of backlog vacancies</p> <p>The status of filling up of backlog vacancies of the University was placed before the Finance Committee. Dr. J.K. Tripathi, Joint Secretary (CU), UGC informed the house that the formulation of model recruitment rules for appointing of Non-Teaching Staff is under consideration of the UGC and the Ministry.</p> <p>The members noted the same.</p> |
| Item No. 46.09 | <p>Reporting of laying of Audited Annual Accounts of the University for the year 2020-21 before both the Houses of the Parliament.</p> <p>The Audited Annual Accounts of the University for the year 2020-21 are placed before both the Houses of Parliament.</p> <p>The Finance committee noted the same.</p> |
| Item No. 46.10 | <p>Placing of Budget Estimates for the year 2022-23 under Salary, Recurring and Capital Assets for ratification</p> <p>The Budget Estimates of the University for the year 2022-23 under Salary, Recurring and Capital Assets as submitted to UGC was placed before the Finance Committee for ratification.</p> <p>After due deliberations, the Committee ratified the same.</p> |
| Item No. 46.11 | <p>Annual Accounts for the year 2021-22</p> <p>The Annual Accounts of the University for the year 2021-22 has been placed before the Finance Committee. The Finance Officer explained about the Annual Accounts. After due deliberations, the members agreed to place it before the Executive Council of the University.</p> |
| Item No. 46.12 | <p><u>Any other item</u></p> <p>Enhancement of rates of remuneration in respect of Part-Time staff and Academic Councillors of Directorate of Distance Education, MANUU.</p> <p>The Finance Committee was presented with a proposal for enhancement of rate of remuneration in respect of Part-Time staff and Academic Counsellors of LSCs, etc. of Directorate of Distance Education, MANUU. The members suggested to place the same in next meeting of the Finance Committee.</p> |

The meeting concluded with thanks to the Chair.

Vice Chancellor

Finance Officer I/c