

**AICTE MANDATORY
DISCLOSURE
(AS PER APPROVAL PROCESS
HANDBOOK 2023-24)**



مولانا آزاد نیشنل اردو یونیورسٹی
مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

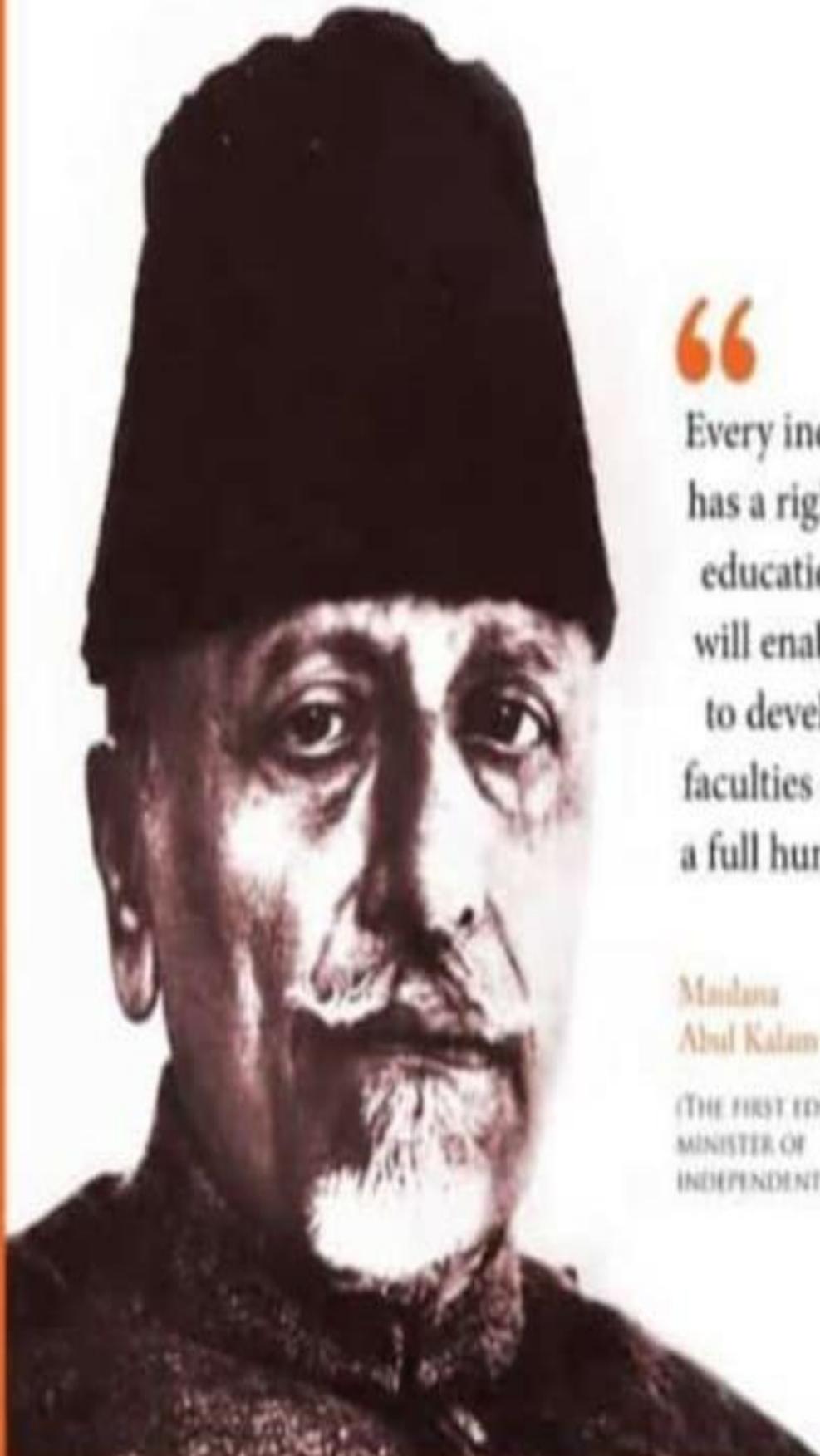
NAAC "A+" Accreditation

**Information Brochure
For Two-Year Full-Time
MBA Programm**

APRIL 6

**School of Commerce and
Business Management**





“

Every individual has a right to an education that will enable him to develop his faculties and live a full human life.

”

Maulana
Abul Kalam Azad

(THE FIRST EDUCATION
MINISTER OF
INDEPENDENT INDIA)





Administrative Block of University

University at a Glance





MAULANA AZAD NATIONAL URDU UNIVERSITY
has been accredited with

A+ GRADE

by

NAAC

NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL



Congratulations

To all Faculties, Students, Parents, Alumni, Non-Teaching staff for this achievement.

LOA AND SUBSEQUENT EOA TILL THE CURRENT ACADEMIC YEAR

AICTE APPROVAL 2020-21

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2020-21

Letter of Approval (LoA)

F.No. South-Central /2020-21/1-7492450931

Date: 15-Jun-2020

To,

The Principal Secretary
(Higher Education) Govt. of Telangana,
D Block, 117 Telangana Secretariat,
Hyderabad

Sub: Letter of Approval for New Institution 2020-21

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2020 notified by the Council vide notification number F No AB/AICTE/REG/2020 dated 4th February, 2020 and other notifications, as applicable and published from time to time, I am directed to convey the approval to

Permanent Id		Application Id	1-7492450931
Name of the Institution	SCHOOL OF COMMERCE AND BUSINESS MANAGEMENT MAULANA AZAD NATIONAL URDU UNIVERSITY	Institution Address	MAULANA AZAD NATIONAL URDU UNIVERSITY, GACHIBOWLI, HYDERABAD, HYDERBAD, RANGAREDDI, Telangana, 500032
Institution Type	Government	Region	South-Central

To conduct following Courses with the Intake indicated below for the Academic Year 2020-21*

Sr. No.	Program	Level	Course	Affiliating University/ Board	Intake Approved for 2020-21
1	MANAGEMENT	POST GRADUATE	MBA(GENERAL MANAGEMENT)	Maulana Azad National Urdu University, Hyderabad	120

*Note: The approval is valid for two years from the date of issue of this letter only for getting affiliation with respective University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET) (as applicable) and fulfilling State Govt. requirements for admission. If institution is unable to start in the academic session 2020-21 due to reason mentioned above, the institution will have to apply On-line on AICTE web portal in next academic session for continuation of approval.

The Society/Trust/Institution shall obtain necessary affiliation / permission from the concerned affiliating University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) as per the prescribed schedule of the University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) Admission authority etc. The Applicant Society/Trust/Institution shall send information about commencement of the above courses to AICTE. In case the Institution is not in a position to commence the above mentioned courses for whatever reason during the two years period from the date of issue of this letter, the approval becomes invalid and the applicant Society/Trust/Institution shall make fresh application to AICTE for grant of approval as per the norms prevailing at that time.

All Institution shall fulfill the following general conditions:

1. The management shall provide adequate funds for development of land and for providing related infrastructural, instructional and other facilities as per norms and standards laid down by the Council from time to time and for meeting recurring expenditure.
2. The Eligibility Criteria for admissions shall be made in accordance with the regulations notified by the Council from time to time.
3. The tuition and other fees shall be charged as prescribed by the Competent Authority within the overall criteria prescribed by the Council from time to time. No capitation fee shall be charged from the students/ guardians of students in any form. If found so, appropriate action as per the notified regulations shall be initiated against the Institution
4. The Curriculum of the course, the procedure for evaluation / assessment of students shall be in accordance with the Model Curriculum and Examination Reforms prescribed by the AICTE from time to time.
5. The management of the Institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
6. No excess admission shall be made by the Institution over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.
7. The Institution shall not have any collaborative arrangements with any other Indian and / or Foreign Universities for conduct of technical courses without obtaining prior approval from AICTE. In case any violation is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution

Application No: 1-7492450931
Note: This is a Computer generated Report. No signature is required.
Printed By : univr10047

Page 1 of 3

Letter Printed On: 30 June 2020

8. The Institution shall not conduct any course(s) as specified in the Approval Process Handbook without prior permission / approval of AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
9. The Institution shall operate only from the approved location, and that the institution shall not open any off campus study centers / extension centers directly or in collaboration with any other institution / university / organization for the purpose of imparting technical education without obtaining prior approval from the AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
10. The accounts of the Institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the Council or persons authorized by it.
11. Heads of Departments, the teaching and other staff shall be appointed in given time frame and selection shall be done according to procedures, qualifications and experience prescribed by the Council from time to time and pay scales are as per the norms prescribed by the AICTE from time to time. The Institution shall publish an information booklet before commencement of the academic year giving details regarding the Institution and courses / programs being conducted, Fees charged and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure. The information booklet may be made available to the stakeholders of the technical education. The mandatory disclosure information, as per directions in the AICTE website / Approval Process Handbook, shall be put on the Institution Website. The information shall be revised every year with updated information about all aspects of the Institution.
12. It shall be mandatory for the Institution to maintain a Website providing the prescribed information. The Website information must be continuously updated as and when changes take place.
13. If the Institution fails to disclose the information or suppress and / or misrepresent the information, appropriate action as per the notified regulations shall be initiated against the Institution.
14. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any mis-representation, violation of norms & standards, mal-practices etc.
15. The Institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
16. In the event of a student / candidate withdrawing before the starting of the course, the wait listed candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded and returned by the Institution to the student / candidate withdrawing from the program. It would not be permissible for the Institution to retain the School / Institution Leaving Certificates in original to force retention of admitted students and not to charge fees for the remaining period if a student cancels the admission at any point of time.
17. The Institution shall take appropriate measures for prevention of ragging in any form, in the light of AICTE regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009 (F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009). In case of failure to prevent the instances of ragging by the Institutions, the Council shall take appropriate action as per the notified regulations.
18. It is mandatory to comply all the essential requirements as given in APH 2020-21(appendix 6)

The Government/ Management of the Institution shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the approval, in case it observe any violation of the above conditions and/or non-adherence to the norms and standards prescribed by the Council, mis-representation of facts and submitting factually incorrect information to it.

NOTE: If the State Government / UT / DTE / DME has a reservation policy for admission in Technical Education Institutions and the same is applicable to Private & Self-financing Technical Institutions, then the State Government / UT / DTE / DME shall ensure that 10 % of Reservation for EWS would be operational from the Academic Year 2020-21. However, this would not be applicable in the case of Minority Institutions referred to the clause (1) of Article 30 of Constitution of India.

Prof.Rajive Kumar
Member Secretary, AICTE

Copy to:

1. **The Director Of Technical Education****, Telangana
2. **The Registrar****,
Maulana Azad National Urdu University, Hyderabad
3. **The Principal / Director**,
SCHOOL OF COMMERCE AND BUSINESS MANAGEMENT MAULANA AZAD NATIONAL URDU UNIVERSITY
Maulana Azad National Urdu University, Gachibowli, Hyderabad,
Hyderabad,Rangareddi,
Telangana,500032
4. **The Regional Officer**,
All India Council for Technical Education
First Floor, old BICARD Building
Jawaharlal Nehru Technological University
Masab Tank, Hyderabad-500076

AICTE APPROVAL 2021-22

All India Council for Technical Education

(A Statutory body under Ministry of Education, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2021-22

Extension of Approval (EoA)

F.No. South-Central/1-9327101986/2021/EOA

Date: 25-Jun-2021

To,

The Principal Secretary
(Higher Education) Govt. of Telangana,
D Block, 117 Telangana Secretariat,
Hyderabad

Sub: Extension of Approval for the Academic Year 2021-22

Ref: Application of the Institution for Extension of Approval for the Academic Year 2021-22

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, Notified on 4th February, 2020 and amended on 24th February 2021 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to:

Permanent Id	1-7492450931	Application Id	1-9327101986
Name of the Institution /University	SCHOOL OF COMMERCE AND BUSINESS MANAGEMENT MAULANA AZAD NATIONAL URDU UNIVERSITY	Name of the Society/Trust	MAULANA AZAD NATIONAL URDU UNIVERSITY
Institution /University Address	MAULANA AZAD NATIONAL URDU UNIVERSITY, GACHIBOWLI, HYDERABAD, HYDERBAD, RANGAREDDI, Telangana, 500032	Society/Trust Address	URDU UNIVERSITY ROAD, GACHIBOWLI, HYDERABAD - 500 032, HYDEARABAD, RANGAREDDI, Telangana, 500032
Institution /University Type	Government	Region	South-Central

To conduct following Programs / Courses with the Intake indicated below for the Academic Year 2021-22

Program	Level	Course	Affiliating Body (University /Body)	Intake Approved for 2020-21	Intake Approved for 2021-22	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
MANAGEMENT	POST GRADUATE	MBA(GENERAL MANAGEMENT)	Maulana Azad National Urdu University, Hyderabad	120	120	NA	NA

It is mandatory to comply with all the essential requirements as given in APH 2021-22 (Appendix 6)

All India Council for Technical Education
(A Statutory body under Ministry of Education, Govt. of India)
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2022-23

Extension of Approval (EoA)

F.No. South-Central/1-10968922444/2022/EOA

Date: 02-Jun-2022

To,

The Principal Secretary
(Higher Education) Govt. of Telangana,
D Block, 117 Telangana Secretariat,
Hyderabad

Sub: Extension of Approval for the Academic Year 2022-23

Ref: Application of the Institution for Extension of Approval for the Academic Year 2022-23

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2022 Notified on 4th February, 2022 and amended on 24th February 2022 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to

Permanent Id	1-7492450931	Application Id	1-10968922444
Name of the Institution	SCHOOL OF COMMERCE AND BUSINESS MANAGEMENT MAULANA AZAD NATIONAL URDU UNIVERSITY	Name of the Society/Trust	MAULANA AZAD NATIONAL URDU UNIVERSITY
Institution Address	MAULANA AZAD NATIONAL URDU UNIVERSITY, GACHIBOWLI, HYDERABAD, HYDERBAD, RANGAREDDI, Telangana, 500032	Society/Trust Address	URDU UNIVERSITY ROAD, GACHIBOWLI, HYDERABAD - 500 032, HYDEARABAD, RANGAREDDI, Telangana, 500032
Institution Type	Government	Region	South-Central
Year of Establishment	1998		

To conduct following Courses with the Intake indicated below for the Academic Year 2022-23

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2021-22	Intake Approved for 2022-23	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
POST GRADUATE	MANAGEMENT	MBA(GENERAL MANAGEMENT)	Maulana Azad National Urdu University, Hyderabad	120	120	NA	NA

@ : The Intake and Course for the AY 2022 - 23 shall be as per PCI / CoA respectively'.

Name of the
Institution

School of Commerce and Business Management

- MAULANA AZAD NATIONAL URDU UNIVERSITY
 - Gachibowli, Hyderabad – 500 032
 - Email: dean.bmc@manuu.edu.in

NAME AND ADDRESS OF
TRUST/SOCIETY/COMPANY
AND THE TRUSTEES:

MAULANA AZAD NATIONAL URDU UNIVERSITY

- (A Central University) established under the MANUU Act, 1996 (Act No. 2 of 1997)
 - NAAC Accreditation A+
 - Website: www.manuu.edu.in
 - Email: registrar@manuu.edu.in
- Tel. 040-23006602; 040-23120600- Extn. 1301

NAME AND ADDRESS
OF THE VICE-
CHANCELLOR:

PROF. SYED AINUL HASAN

- Vice-Chancellor
 - Maulana Azad National Urdu University (MANUU)
 - Administration Block, Gachibowli, Hyderabad-500 032
 - Email: vc@mauu.edu.in
 - Tel. 040-23006601; 040-23120600-Extn. 1101-1103

NAME AND ADDRESS
OF THE DEAN:

PROF. BADIUDDIN AHMED

- Dean, School of Commerce and Business Management
 - Maulana Azad National Urdu University (MANUU)
 - SCBM BUILDING, Gachibowli, Hyderabad – 500 032
 - Email: dean.bmc@manuu.edu.in
 - Tel. 040-23008365-Extn. 3400; 3401 (Office)
 - Mob. 9848423435 (only for urgent work)

VISION

- *To create leaders in business who are committed to achieve excellence in their professional and personal endeavor imbued with social consciousness and ethical values*

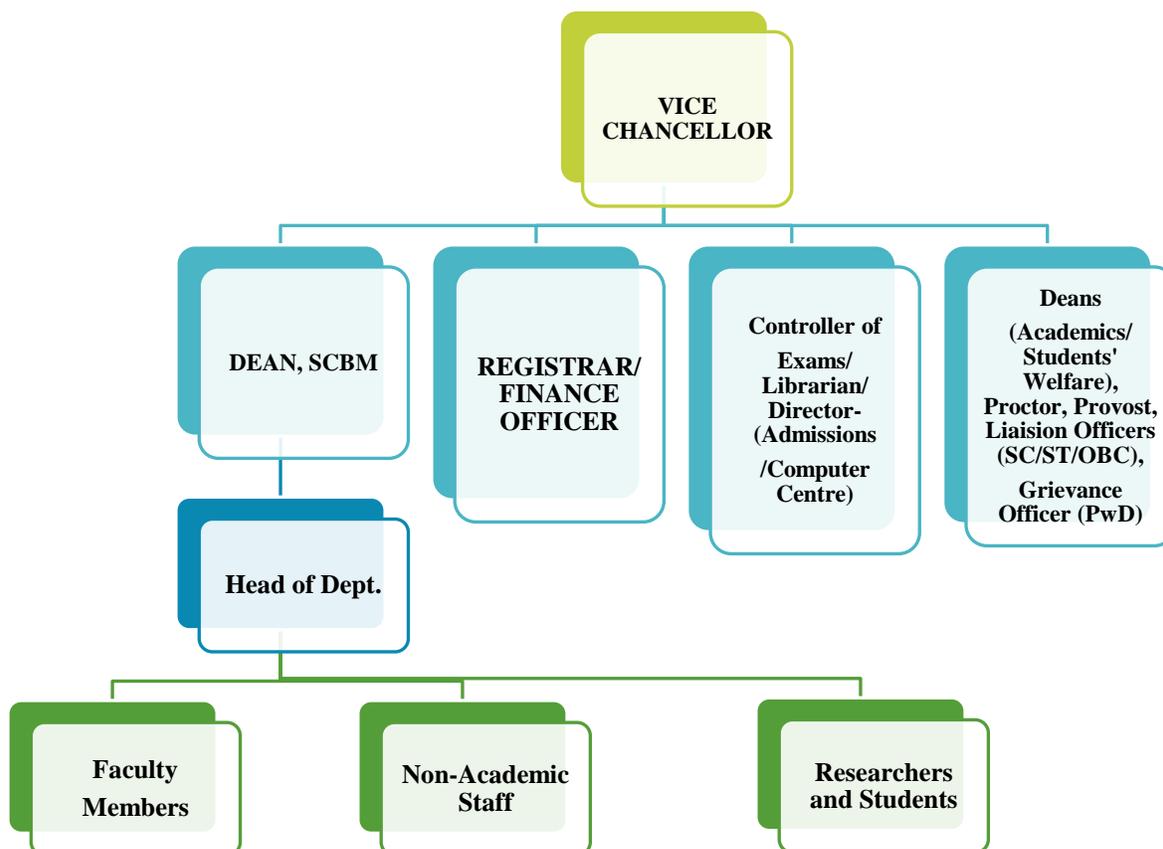
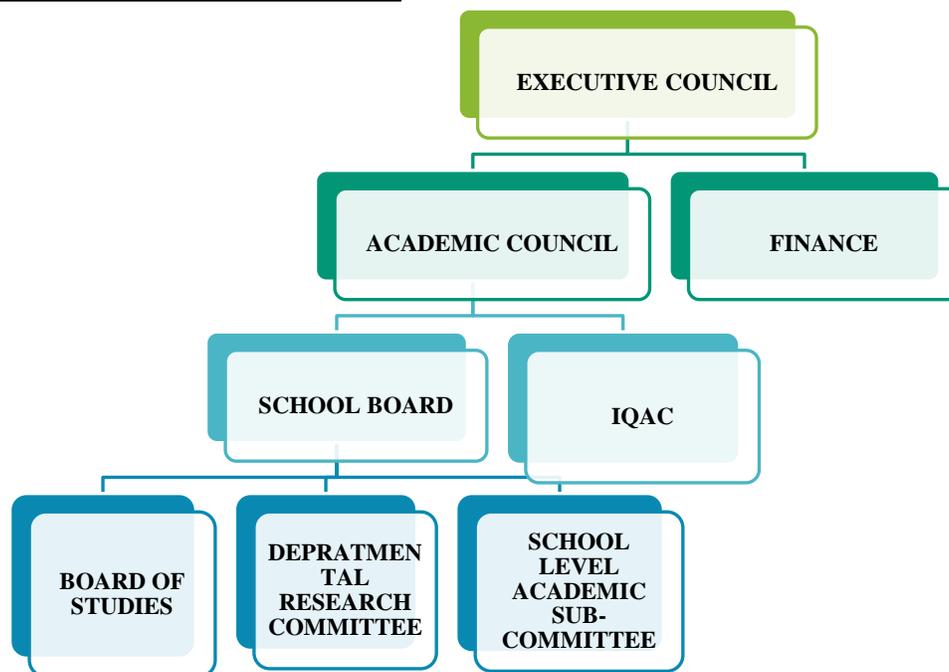
MISSION

- *Providing high quality education, continuous industry-institution interaction for enhancing, leadership, entrepreneurship and managerial qualities, through development and application of knowledge.*

GOALS & OBJECTIVES

- *To provide education and learning opportunities with inclusive approaches with a balanced curriculum.*
- *To prepare diverse group of students with knowledge and skills and enable them to be leader in business world.*
- *To help students built their career in management profession and entrepreneurship by focusing a balanced learning methodology.*
- *To provide a comprehensive foundation in business domain and maintain work life balance.*
- *Provide high quality teaching and training that enabled with knowledge and skills set with high ethical standards.*
- *To inculcate in student's esprit-de-corps inclusive perspective on society and its progress.*
- *To create future leaders that will help in society and nation building by providing insights into priority section of the economy.*
- *Encourage innovative practices and ethical initiative.*
- *Encourage and develop in students the creative thinking skills to address diverse business challenges and opportunities*

1. ORGANIZATIONAL CHART



2. GOVERNANCE

a. EXECUTIVE COUNCIL

Members of the Governing Board (Executive Council under Statute 12)

<https://manuu.edu.in/University/Statutory-Authorities/Executive-Council>

Sl. No.	Name	Designation
1.	Prof. Syed Ainul Hasan Vice-Chancellor	Chairman
2.	Prof. (Retd.) C.I.Issac P.G. Department of History, C.M.S. College, Kottayam; Member, ICHR, New Delhi.	Member (Visitor's Nominee)
3.	Prof. (Retd.) (Dr.) Sayed Ameeruddin Kazi D/o. Social Work & Director, Planning & Monitoring & Evaluation Board, KSAWU, Vijayapura;	Member (Visitor's Nominee)
4	Prof. Geeta Bhatt D/o Instrumentation, Bhaskaracharya College of Applied Sciences, Delhi University, New Delhi	Member (Visitor's Nominee)
5.	Dr. Manjushree Sardeshpande Head, Department of English, R.S.Mundle Dharampeth Arts & Commerce College, Nagpur.	Member (Visitor's Nominee)
6.	Prof. Siddiqui Mohd. Mahmood Dean, School of Education and Training	Member
7.	Prof. Farida Siddiqui Dean, School of Arts and Social Sciences	Member
8.	Prof. Salman Ahmad Khan Dean, School of Sciences	Member
9.	Prof. Aziz Bano Dean, School of Languages Linguistic and Indology	Member
10.	Prof. N.I.Mulla Professor, DDE	Member
11.	Dr. Abdul Quayum Associate Professor of Public Admn.	Member
12.	Dr. Sameena Basu Assistant Professor of Education Directorate of Distance Education	Member
13.	Prof. Mohd. Razaullah Khan Director I/c., DDE	Ex-Officio Member
14.	Prof. Sk. Ishtiyaque Ahmad Registrar	Ex-Officio Secretary

b. ACADEMIC COUNCIL:

Format – IV (G) (as on 31-03-2023)

Constitution of Academic Council of MAULANA AZAD NATIONAL URDU UNIVERSITY, HYDERABAD as per the provisions contained in statute framed under the MANUU ACT, 1996:

Structure of the Academic Council [Statute 14(1)]	Name of the members	
i. VICE-CHANCELLOR	Prof. Syed Ainul Hasan (Chairman)	
MEMBERS		
iii. DEANS OF SCHOOLS OF STUDIES	1.	Prof. Siddiqui Mohd. Mahmood, Dean, Dept. of Education & Training
	2.	Prof. Abdul Wahid, Dean, School of Technology
	3.	Prof. Ehtesham Ahmed Khan, Dean, School of Mass Comm. & Journalism
	4.	Prof. Badiuddin Ahmed, Dean, School of Commerce & Business Management
	5.	Prof. Farida Siddiqui, Dean, School of Arts & Social Sciences and HoD, Economics
	6.	Prof. Salman Ahmad Khan, Dean, School of Science
	7.	Prof. Aziz Bano, Dean, School of Languages, Linguistics & Indology
iv. DIRECTORS OF DIRECTORATES	Prof. Mohammed Razaullah Khan, Director I/c. Directorate of Distance Education	
v. HEADS OF THE TEACHING DEPARTMENTS	1.	Prof. Shamsul Hoda, Head, Dept. of Urdu
	2.	Prof. Shugufta Shaheen, Head, Dept. of English
	3.	Dr. G. V. Ratnakar, Head, Dept. of Hindi
	4.	Prof. Syed Alim Ashraf, Head, Dept. of Arabic
	5.	Dr. Syed Mahmood Kazmi Head, Dept. of Translation
	6.	Dr. Syeda Asmath Jahan, Head, Dept. of Persian
	7.	Prof. Mohammed Razaullah Khan, Head, Dept. Management & Commerce & Director I/c. DDE
	8.	Dr. Syed Imtiyaz Hassan, Head, Dept. of CS&IT
	9.	Dr. Afroz, Head, Dept. of Mathematics

10.	Prof. Mohd. Moshahid, Head, Dept. of Education & Training
11.	Prof. Mohammad Fariyad, Head, Dept. of MCJ
12.	Prof. Afroz Alam, Head, Dept. of Political Science
13.	Dr. Kaneez Zehra, Head, Dept. Public Administration
14.	Prof. Mohd Shahid, Head, Dept. of Social Work
15.	Dr. Ameena Tahseen, Head, Dept. of Women Education
16.	Prof. P. H. Mohammad, Head, Dept. of Sociology & I/c Director, ACSSEIP
17.	Dr. Danish Moin, Head, Dept. of History
18.	Prof. Farida Siddiqui, Head, Dept. of Economics
19.	Prof. Mohd. Fahim Akhtar, Head, Dept. of Islamic Studies

vi. ALL PROFESSORS (except those who are Deans of Schools of Studies & Heads of the Departments)	1.	Prof. Nisar Ahmed I. Mulla, Professor, Directorate of Distance Education
	2.	Prof. Syed Mohammed Haseebuddin Quadri, Professor, Dept. of English
	3.	Prof. Shahida, Professor, Dept. of Women Education
	4.	Prof. Gulfishaan Habib, Professor, Directorate of Distance Education
	5.	Prof. Mohd. Abdul Azeem, Professor, Dept. of Management and Commerce
	6.	Prof. Md. Mushtaq Ahmed I Patel Professor, Directorate of Distance Education
	7.	Prof. Salma Ahmed Farooqui, Professor, H.K.S. Centre for Deccan Studies
	8.	Prof. Abul Kalam, Professor, Dept. of Urdu
	9.	Prof. Mohd. Khalid Mubashir-Uz-Zafar, Professor, Dept. of Translation Studies
	10.	Prof. Khazi Ziaulla, Professor, Directorate of Distance Education
	11.	Prof. Adam Paul Patteti, Professor, Dept. of Education & Training
	12.	Prof. Syed. Najamul Hasan, Professor, Dept. of Mathematic
	13.	Prof. Shahid Naukhez Professor – Director, CUCS
	14.	Prof. Md. Faiz Ahmed,

		Professor, Dept. of Education & Training
15.	Prof. Noushad Hussain, Prof. Education & Training	
16.	Prof. Nikhath Jahan, Professor, Directorate of Distance Education	
17.	Prof. Md. Shahid Raza Professor, Dept. of Social Work	
18.	Prof. Saneem Fatima, Professor, Dept. of Management and Commerce	
19.	Prof. M. Vanaja, Professor, Dept. of Education & Training	
20.	Prof. Parveen Jahan, Professor Zoology	
21.	Prof. Abdul Raheem Principal CTE Aurangabad	
22.	Prof. Mohammed Abdul Sami Siddiqui, Professor CPDUMT	
23.	Prof. Mosarrat Jahan Dept. of Urdu	
24.	Prof. Karan Singh Utwal Professor, Department of Hindi	
25.	Prof. Pradeep Kumar Professor Dept. of Computer Science & I T	
26.	Prof. H. Aleem Basha Professor Physics	
27.	Prof. S. Maqbool Ahmad Professor Botany	
28.	Prof. Mohd. Saheel Khan Professor Dept. of Education & Training	
29.	Prof. Syed Rabbe Subhani Professor, Directorate of Distance Education	
30.	Prof. Najmus Saher Professor, Directorate of Distance Education	
31.	Prof. Shakeel Ahmed Professor School of Sciences	
32.	Prof. Rafiullah Azmi, Professor, Dept. of History	
33.	Prof. Mohammad Habib, Professor, Dept. of Islamic Studies	
34.	Prof. Ghazanfar Ali Khan, Professor, ASCW	
35.	Prof. K. Nagendra, Professor, Dept. of English	

vii. ONE ASSOCIATE PROFESSOR Who is not Head of the Teaching Department by rotation according to seniority to be appointed by the Vice Chancellor	Dr. Sadaquat Ali Khan, Associate Professor, CTE Bidar
viii. ONE ACADEMIC STAFF Equivalent to Associate Professor/Reader's grade by rotation according to seniority to be appointed by the Vice Chancellor	Nil
ix. ONE ASSISTANT PROFESSOR By rotation according to seniority to be appointed by the Vice Chancellor	Dr. Mohd. Shakeel, Assistant Professor, CTE Srinagar
x. ONE ACADEMIC STAFF Equivalent to Assistant Professor's grade by rotation according to seniority to be appointed by the Vice-Chancellor	Dr. Umar Farooque Azam, Assistant Regional Director, Regional Centre, Ranchi
xi. LIBRARIAN	Dr. Akhtar Parvez, Librarian
xii. SIX PERSONS NOT IN THE SERVICE OF THE UNIVERSITY co-opted by the Academic Council for their special knowledge in educational progress and development	<ol style="list-style-type: none"> 1. Prof. Altaf Hussain, Former Vice-Chancellor, Mahatma Gandhi University, Telangana 2. Prof. Darvesh Gopal, Director, School of Social Sciences, IGNOU, New Delhi 3. Prof. Abdur Rasheed, Professor of Urdu, JMI, New Delhi 4. Prof. V. Sudhakar, Professor of Education, EFLU, Telangana 5. Prof. G. Srinivas Reddy, Kakatiya University, Warangal. 6. Prof. M. A. Hussain, Sri Venkateshwara University, Tirupati.
EX-OFFICIO SECRETARY	
	Prof. Sk. Ishtiaque Ahmed, Registrar

c. SCHOOL BOARD

(As per Statute/Ordinances and approved by the Academic Council of the University):

School of Commerce and Business Management

List of School Board Members (as on 31.3.2023)

S. NO	NAME & DESIGNATION	
1.	Prof. Badiuddin Ahmed Dean, SCBM	Chairperson
2.	Prof. M. Razauallah Khan Head, Department of Management & Commerce	Member
3.	Prof. Saneem Fatima	Member
4.	Prof. M. Abdul Azeem	Member
5.	Prof. N.I. Mulla DDE	Member
6.	Dr Syed Khaja Safiuddin Associate Professor	Member
7.	Dr. Saidalavi K Asstt. Professor	Member
8.	Prof. Abdul Wahid Dean, School of Technology	External Member
9.	Prof. Ehtesham Ahmad Khan Professor of MCJ	External Member
10.	Prof. P. Jyothi Professor, School of Management Studies, University of Hyderabad	External Member
11.	Prof. S.M. Imamul Haque Department of Commerce, Aligarh Muslim University, Aligarh	External Member
12.	Prof. Aisha M Sheriff University of Mysore	External Member

Frequency of Meetings: As per statutes. Meetings of School Board is held at least once in an academic year.

d. BOARD OF STUDIES

(As per Statute/Ordinances and approved by the Academic Council of the University):

School of Commerce and Business Management

List of Board of Studies Members (as on 31.3.2023)

S. No	Name of the Member	Designation
1.	Prof. Mohd Razaullah Khan	Head & Chairperson
2.	Prof. Badiduddin Ahmed	Dean, SC&BM
3.	Prof. Mary Jessica	External Member
4.	Prof. M.A. Khan	External Member
5.	Prof. Mohd Abdul Azeem	Member
6.	Prof. Saneem Fatima	Member
7.	Prof. N.I Mulla (DDE)	Special Invitee
8.	Dr. M.A Sikandar Associate Professor	Member
9.	Dr. Syed Khaja Safiuddin Associate Professor	Member
10.	Dr. Shaik Kamruddin Assistant Professor	Member
11.	Dr. Saidalavi K Assistant Professor	Member
12.	Dr. Reshma Nikhat Assistant Professor	Member
13.	Dr. Rashid Farooqi Assistant Professor	Member
14.	Mr. Nissar Husain Assistant Professor	Member
15.	Dr. Sadat Shareef (DDE) Associate Professor	Special Invitee

Frequency of Meetings: As per statutes. Meetings of School Board is held at least once in an academic year.

STUDENT FEEDBACK ON INSTITUTIONAL GOVERNANCE/ FACULTY PERFORMANCE

- Compulsory student feedback online is made applicable from the academic year 2018-19 onwards and monitored through IQAC, chaired by the Vice-Chancellor. Identity of the students are kept as confidential.

GRIEVANCE REDRESSAL MECHANISM FOR FACULTY, STAFF AND STUDENTS:

- The University Act provides sufficient opportunities to the teachers, students and staff through a due process. Statutory appeal to the Executive Council can be preferred by a student, teacher, non-teaching staff against the decision of the any of the authority bodies. The University has been practicing an open-door policy for the teachers and students. Student grievances are promptly attended by the Head, Department of Management and Commerce at the first level. Dean, School of Commerce and Business Management at the next level. At the third level, students can approach the office of the Dean, Student Welfare at university level to redress their grievances.

1. COMMITTEES

a) ANTI-RAGGING COMMITTEE:

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A central University established by an Act of Parliament in the year 1998)
Accredited 'A' Grade by NAAC



Ref: MANUU/Acad/F.A8/2022-23/445

19th April, 2022

ORDERS

Sub: Constitution of Anti Ragging Committee – Orders issued – Reg.

Ref: 1. MANUU-Academic Orders No. MANUU/Acad/F.24/2018-19/100 dated 03.01.2019

2. Approval the Vice Chancellor dated 18.04.2022

The Anti-ragging Committee for MANUU main campus, Hyderabad is reconstituted as under in terms of clause 6.3 of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 and as per AICTE Regulations on Curbing of the Menace of Ragging in AICTE Approved Technical Institutions, 2009:-

1.	Prof.Syed Ainul Hasan, Vice Chancellor	Ex-officio Chairman
2.	SHO/Sub-Inspector, Raidurgam PS	Ex-Officio Member
3.	Mr. Mohammad Mubasshiruddin, Sr. Reporter, Siasat Daily	Member
4.	Mr. Md. Parwez Alam, President, AN Foundation, Hyderabad	Member
5.	Dr. K. M. Ziyauddin, Asst. Prof., Dept. of Sociology, MANUU	Member
6.	Dr. Sarat Chandra Pandi, Asst. Prof., MANUU Polytechnic	Member
7.	Mr. S. M. Fasiullah, Research Scholar - English, MANUU	Member
8.	Mr. Mohd. Imtiaz Alam, Research Officer, IMC MANUU	Member
9.	Dr. Zafar Gulzar, Section Officer, DTP, MANUU	Member
10.	Prof. M.A. Azeem, Proctor MANUU	Convenor

The Committee shall be responsible for the following:-

- To ensure compliance with the provisions of “Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009” as well as the provisions of any law for the time being in force concerning ragging;
- To monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institutions;
- To recommended appropriate decisions regarding the prevention, prohibition and punishment measures otherwise, on each incident of ragging established;
- To take necessary action as per Clause 9.1 of the said regulations;
- Any other connected matter.

The term of the Non Ex-officio members shall be for the academic year 2021-2022 and 2022-2023 or until further orders.

To

- All the Members (By name)
- Copy to:** Office of Vice-Chancellor/Pro Vice Chancellor, Deans of Schools, HoDs of Teaching Departments, Directors of Centres, Director, DDE, Principal, Polytechnic, Principal ITI, Dean (Academics), DSW, Dean (Research), Provost (Boys), Provost (Girls) – for information and placing the orders on the notice board.
- Director, CIT – to upload on University website

Registrar
Vice
19/4/2022

b) Anti-Ragging Squad:

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University)
ACADEMIC SECTION



MANUU/Acad/F. A8 /2022-23/4446

19.04.2022

ORDERS

Sub: Constitution of Anti Ragging Squad at Main Campus, Hyderabad – Reg.

Ref: 1) MANUU –Academic Orders No. MANUU/Acad/F.24/2018-19/99,
dated 03.01.2019.

2) Approval of the Vice Chancellor dated 18.04.2022.

The Anti-ragging Squad for MANUU main campus, Hyderabad is reconstituted as under in terms of clause 6.3(c) of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 and as per AICTE Regulations on Curbing of the Menace of Ragging in AICTE Approved Technical Institutions, 2009:-

1.	Dean, Student Welfare (Prof. Syed Alim Ashraf)	Chairperson
2.	Provost, Boys Hostel (Prof. Md. Mushtaq Ahmed I Patel)	Member
3.	Deputy Proctor (Dr Shaik Mastan Vali Sharief)	Member
4.	Provost, Girls Hostel (Dr. Viquar Unnisa)	Member
5	Principal, Polytechnic Hyderabad (Dr. Mohd. Yousuf Khan)	Member

2. The Anti Ragging squad shall be responsible for the following:
 - i) To make surprise raids on hostels and other places vulnerable to incidents of and having the potential of ragging and shall be empowered to inspect such places.
 - ii) To conduct on the spot enquiry into an incident of ragging referred by the Head of the Institution or any member of the Faculty or by any stakeholder of the University.
 - iii) Any other connected duties
3. The tenure of the Anti Ragging Squad shall for the academic year 2021-2022 and 2022-2023 or until further orders.

Registrar
8/19/4/22

1. All the Members (By name)
2. **Copy to:** Office of Vice-Chancellor/Pro Vice Chancellor, Deans of Schools, HoDs of Teaching Departments, Directors of Centres, Director, DDE, Principal, Polytechnic, Principal ITI, Dean (Academics), DSW, Dean (Research), Provost (Boys), Provost (Girls) – for information and placing the orders on the notice board.
3. Director, CIT – to upload on University website

Gachibowli, Hyderabad – 500 032, (T.S.), India

Tel: 040 – 2300-6601 (VC-Office), 2300-6121(PVC Office), 2300-6602 (Registrar)

Email: academics@manuu.edu.in, Website: www.manuu.edu.in

**c) ONLINE GRIEVANCE REDRESSAL MECHANISM
Through IUMS Portal.**





مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)
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Hi 

[VIEW PREVIOUS COMPLAINTS !\[\]\(05166db12978f5e2a1e97ad67ffda4da_img.jpg\)](#)

Complaint Registration Form

Enrollment Number	
Name	
Mobile	
Email	
Complaint Type	Network ▼
Department	Department of Hindi, School of Languages Linguistics & Indology
Course	Master of Arts (Hindi), SECOND SEMESTER
Place Of Issue	
Room Number	
Problem Description	<div style="border: 1px solid #ccc; height: 30px;"></div>
<div style="background-color: #008000; color: white; padding: 5px 15px; border-radius: 5px; display: inline-block;">SUBMIT</div>	

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 My Documents

 Message

 Complaint

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Dashboard

Attendance

TimeTable

Course Registration

Exam Schedule

Result

My Documents

Message

Complaint

d) GRIEVANCE REDRESSAL COMMITTEE:

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University)
ACADEMIC SECTION



MANUU/Acad/F.614/2022-23/447

19th April, 2022

ORDERS

Sub: MANUU- Academic- Constitution of Committee for Institutional Student
Grievance Committee (ISGRC)- Reg.

Ref: Approval of the Competent Authority dated 18.04.2022

In pursuance of the UGC vide D.O.No.14-4-2012 (CPP-II) dated 7th May, 2019 the
Vice Chancellor is pleased to reconstituted the Institutional Student Grievance Committee
(ISGRC).

1.	Prof. Syed Mohammed Haseebuddin Quadri, Dept. of English	Chairperson
2.	Prof. Syed Alim Ashraf, Dean, Student Welfare	Member
3.	Prof. Pradeep Kumar, Dept. of CS & IT	Member
4.	Prof. Mohammed Abdul Azeem, Proctor	Member
5.	Mr. Huda Kazmi, Ph.D. Scholar, Dept. of Arabic	Special Invitee

Terms and conditions of the above committee are as follows:

- Where a complaint does not relate to any academic departments, schools or centre of a University the matter I referred to the Institutional Student Grievance Committee (ISGRC)
- The term of the members and the special invitee shall be for two years,
- The quorum for the meeting including the Chairperson, but excluding the special invitee shall be three,
- The committee shall follow principles of natural justice and
- The Committee shall send its report with recommendations, if any to the Vice Chancellor with a copy thereof to the aggrieved student, within a period of 15 days form the date of receipt of the complaint.

Registrar

19/4/2022

To
All the Committee Members (By name)

Copy to

- O/o V.C/PVC
- Dean Academics
- All the Deans of Schools
- Director, CIT (with a request to upload the same on the University website)
- Concerned file

Gachibowli, Hyderabad – 500 032, (T.S.), India

Tel: 040 – 2300-6601 (VC-Office), 2300-6121(PVC Office), 2300-6602 (Registrar)

Email: academics@manuu.edu.in, Website: www.manuu.edu.in

e) OMBUDSMAN



مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University, Ministry of Education, Govt. of India)
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No.MANUU/ER-I (B) /F.144/2022-23/20

12th April, 2022

ORDERS

Sub: MANUU – ER-I section – Prof. A. Ravindranath, Retired Professor, Department of Technology, Osmania University – Extension in term as OMBUDSMAN for Technical Courses of the University – Orders – Issued.

Ref: 1. Order No.MANUU/PVCO/F.107/2020-21/1562 dated 31.03.2021.
2. Approval of the Vice-Chancellor dated 11.04.2022.

* * *

The Vice-Chancellor is pleased to extend the term of Prof. A. Ravindranath, Retired Professor, Department of Technology, Osmania University as OMBUDSMAN for Technical Courses of Maulana Azad National Urdu University, Hyderabad for a further period of one year w.e.f. 01.04.2022 or until further orders whichever is earlier in view of AICTE Regulations, 2019.

2. The other terms and conditions as stipulated in the order 1st cited under reference shall remain unchanged.

Registrar
14/4/22

Copy to:

1. Prof. A. Ravindranath, Retired Professor, Dept. of Technology, Osmania University.
2. Dean, School of Technology
3. Offices of the V.C / PVC / Registrar / Finance Officer
4. Office copy

f) INTERNAL COMPLAINT COMMITTEE

Constituted in the terms of the Clause No. 4 of the UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women, Employees and Students in Higher Educational Institutions) Regulations, 2015.

Address: - Room No 22, Ground Floor, Administrative Building,
Maulana Azad National Urdu University, Gachibowli Hyderabad- 500032



مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
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Internal Complaints Committee

Prof. Gulfishan Habeeb
Chairperson, Internal Complaints Committee

MANUU/ICC/F.01/2022 (Nov)/03

Date: 17-11-2022

Office Notice

The Internal Complaints Committee (ICC) is reconstituted by the Competent Authority vide Notification No. MANUU/ER-I(B)/F.293/2022-23/951, dated 2nd November, 2022 as follows:

S. No	Name & Designation	Contact No	Email ID
1.	Prof. Gulfishaan Habeeb, Professor of English, DDE- Chairperson	8985740287	majesticeloquence@gmail.com
2.	Dr. Farzana Khan, Programme Manager Peacemaker-Mychoices Foundation- Member		
3.	Dr. Shakera Parveen, Asst. Professor Department of Education and Training- Member	8919627187 8328089376	shakera4manuu@gmail.com
4.	Mrs. T. Arundhathi, Asst. Professor Department of CS & IT- Member	9491992020	arundhathi.tunga21@gmail.com
5.	Dr. Shafiq Ahmed, ARD,DDE - Member	6005303261	dr.shafiq88@manuu.edu.in
6.	Mrs. J. Jyothi, UDC, Purchase Section- Member	9989432831	jjyothij@yahoo.com
7.	Ms. Nusrat Fatima, Ph.D 1 st Semester, Dept. of CS&IT- Member		
8.	Mr. Syed Asim Sohail, M.A Sociology, 3 rd Semester, Dept. of Sociology- Member		
9.	Ms. Nargis Fatima, B.Ed, 3 rd Semester, Dept. of Education and Training- Member		

All the Deans, Directors, HoDs, Section Heads, RDs/ARDs & Principals of Institutes/Off Campuses are requested to circulate the same among students & staff and place the same on the Notice Board.

Gulfishan
Chairperson

Internal Complaints Committee

Copy to:

- I. Office of the VC, Registrar
- II. All Deans, HoDs and Directors
- III. All Principal/ Incharges of MANUU Satellite Campuses, CTEs, Polytechnics, ITIs etc.
- IV. All RDs/ARDs of RCs/SRCs
- V. Director CIT with request to upload on University website

Room No. 22 Administrative Building, Email: iccmanuu@manuu.edu.in

g) SC/ST COMMITTEE

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
 (A Central University established by an Act of Parliament in 1998)
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No.MANUU/ER-1(B)/F.206/2021-22/516

29th September, 2021

NOTIFICATION

The Vice Chancellor is pleased to re-constitute the Standing Advisory Committee for effective implementation of reservation policies for SCs/STs/OBCs/EWSs/PwBDs in admissions, appointments (teaching and non-teaching posts), etc., and capacity building programmes in the University with the following members as stipulated in the guidelines of the Govt. of India/UGC issued from time to time:

(i)	The Vice Chancellor	Chairperson
(ii)	Registrar	Member
Two Head of the Departments:		
(iii)	Head, Department of Hindi (Dr.Karan Singh Utwal)	Member
(vi)	Head, Department of Public Administration (Dr.Kaneez Zehra)	Member
Three Faculty members from each category		
(v)	Prof.Parveen Jahan Dean, School of Sciences	Member
(vi)	Dr.M.A.Sikandar Associate Professor, Dept. of Management & Commerce	Member
(vii)	Dr.Rafi Mohamad Assistant Professor, Dept. of Education & Training	Member
Three Principals from the Colleges/ Institution		
(viii)	Principal, CTE, Darbhanga (Prof.Md. Faiz Ahmad)	Member
(ix)	Principal, Polytechnic, Bangalore (Mr.Mohammed Riazur Rahaman)	Member
(x)	Principal, Arts and Science College for Women, Budgam (Srinagar) (Dr.Ghazanfar Ali Khan)	Member
Liaison Officers		
(xi)	Liaison Officer for SCs/STs (Dr.Janaid Ahmad, Assistant Professor, Dept. of Persian)	Member
(xii)	Liaison Officer for OBCs (Mr.Shamsuddin Ansari, Regional Director, F&A Section)	Member
(xiii)	Liaison Officer for PwBDs (Dr.Syed Mahmood Kazmi, Associate Professor, Dept. of Translation)	Member
(xiv)	Liaison Officer for EWSs (Mr.Abrar Ahmad, Asst. Registrar, P&D Section)	Member
Coordinator Reservation Cell		
(xv)	Dr.Ashwani Associate Professor, Dept. of Education & Training	Convener & Member Secretary

2. The term of the Committee shall be initially for a period of two years from the date of this Notification.

3. The Standing Advisory Committee shall meet atleast once in a quarter and action taken on decision reviewed in the next meeting.

4. This Notification supersedes the earlier one issued vide No. No.MANUU/ER-1(B)/F.206/2021-22/515 dated 29.09.2021

Copy to:

- All Members
- All Deans of the School of Studies/Heads of Teaching Departments/Directors of the Centres
- Dean, Student Welfare/Dean, Research/Proctor/Provosts/Director, IQAC/Dean, Alumni/
- Director, DDE/Regional Directors/ARDs
- Director (Admissions)
- All Principals of CTEs/ASCW/Budgam/Polytechnics/Satellite Campus (Lucknow)
- Incharge, ITIs (Hyderabad, Bangaluru and Darbhanga)
- All Sectional Heads/DRs/ARs
- Office of the VC/PVC/Registrar/FO/CoE/Librarian
- Director, CIT for uploading a copy of this Notification on the website.
- Joint Secretary (SCT), University Grants Commission, New Delhi.

Registrar I/c

Gachibowli, Hyderabad – 500 032, T.S. India
 Tel: +91(040) 2300-6612-15 (Extension No.1310) & 23008426 (Direct)
 Website: www.manuu.edu.in

h) INTERNAL QUALITY ASSURANCE CELL

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University Established by an Act of Parliament in 1998)
(Accredited A Grade by NAAC)



Internal Quality Assurance Cell

Ref: 1/IQAC/Recon/2022

30th November 2022

ORDERS

Sub: Appointment of Members for IQAC, MANUU-Reg
Ref: Approval of the Vice Chancellor, dated 30th November 2022

The Vice Chancellor has approved the nomination of the following members for Internal Quality Assurance Cell (IQAC) of the University to raise and sustain the quality initiatives in Academics and Administration. The tenure of IQAC members shall be of two years with immediate effect.

- 1) Professor Syed Ainul Hasan, Vice Chancellor, Chairperson
- 2) Professor Syed Mohammed Haseebuddin Quadri, Director, IQAC
- 3) Dr Rama Kondapalli, Adviser, IQAC, Member
- 4) Professor Shugufta Shaheen, OSD-I, Member
- 5) Professor Siddiqui Mohd. Mehmood, OSD-II, Member
- 6) Professor Sk Ishtiaq Ahmed, Registrar, Member
- 7) Dr Akhtar Parvez, Librarian, Member
- 8) Finance Officer/Representative, Member
- 9) Professor Mohd Razaullah Khan, Director, DDE
- 10) Dr Md. Zair Hussain, Controller of Examinations, Member
- 11) Professor M Vanaja, Director, Directorate of Admissions, Member
- 12) Professor Salma Ahmed Farooqui, Dean, Research & Consultancy, Member
- 13) Professor Najmul Hasan, Dean Alumni, Member
- 14) Dr Mohammed Yousuf Khan, Incharge, Placement & Training
- 15) Dr Syed Alim Ashraf, Professor, Arabic
- 16) Dr Abdul Wahid, Professor, CS&IT
- 17) Dr Parveen Jahan, Professor, Zoology, Member
- 18) Dr Danish Moin, Professor, History, Member
- 19) Dr Firoz Alam, Associate Professor, Urdu, Member
- 20) Dr Sameena Basu, Assistant Professor, CTE-Srinagar, Member

-
- 21) Dr Ira Khan, Assistant Professor, School of Sciences, Member
22) Dr Jarrar Ahamad, Alumni, Member
23) Mr Abul Bashr, Student, (PhD, English), Member
24) Mr Mohammed Samiullah, COO, Solutions3X US Healthcare Organization, Member
24) Mr Manuel Fernandes, HR, Atos, Member
26) Mr Dundigalla Krishna Kishore, Zonal Head, TCS iON, Member
27) Mr Praveen Chandrahas, Secretary, Swecha (NGO), Member



Prof Syed Mohammed Haseebuddin Quadri
Director, IQAC

To: All the Members of IQAC
Copy to: The offices of VC, PVC & Registrar
All Heads, Deans, Directors, CoE and File concerned

3. PROGRAMMES

Name of Programmes approved by AICTE	<ul style="list-style-type: none"> • MBA (General Management) 						
Name of Programmes Accredited by NBA	<ul style="list-style-type: none"> • NA 						
Status of Accreditation of the Courses	<p>NA</p>						
For each Programme the following details are to be given	<table> <tr> <td>a. Name :</td> <td>MBA (General Management)</td> </tr> <tr> <td>b. Number of seats:</td> <td>120 Intake</td> </tr> <tr> <td>c. Duration:</td> <td>Two Years</td> </tr> </table>	a. Name :	MBA (General Management)	b. Number of seats:	120 Intake	c. Duration:	Two Years
a. Name :	MBA (General Management)						
b. Number of seats:	120 Intake						
c. Duration:	Two Years						
Cut off marks/rank of admission during the last three years	<ul style="list-style-type: none"> • Admission is strictly on the basis of All India based Entrance tests conducted by the University. Seats are offered subject to availability of seats as per the deadlines fixed by the University. 						
Fee	<ul style="list-style-type: none"> • As per University Norms 						
Placement facilities	<ul style="list-style-type: none"> • University and School Level Placement 						

4. Faculty

Course/ Branch Wise List of Faculties	<ul style="list-style-type: none">• Professor 4• Associate Professor 2• Assitant Professor 8
Permanent Faculty	• 14
Adjunct Faculty	-
Permanent Faculty : Student Ratio	1:20
Salaries and Allowances:	• As per Govt of India Norms

5. Profile of Dean/Faculty

BADIUDDIN AHMED <i>Professor</i> & <i>Dean/Director</i>		
1.	Date of Birth	10-04-1967
2.	Email ID	badiuddin@manuu.edu.in
3.	Unique id	1-7493521576
4.	Education Qualifications	M. Com, MBA, M.Phil., Ph.D.
5.	Work Experience	
6.	Teaching	30
7.	Research	19
8.	Industry	-
9.	Others	-
10.	Area of Specialization	Marketing Management
11.	Courses taught at Diploma/ Post Diploma/ UnderGraduate/ Post Graduate/ Post Graduate DiplomaLevel	Management theory Organizational behavior Business Environment andlaw International business Consumer behavior International marketing
12.	Research guidance	
13.	Master	500 plus (M. Com & MBA)33 (MPhil)
14.	Ph.D.	17 (Awarded), 5 (Ongoing)
15.	Projects Carried out	-
16.	Patents	-
17.	Technology Transfer	-
18.	Research Publications No. of papers published in National/ International Journals/ Conferences	150
19.	No. of Books published with details	01 Co-Authored

M. RAZAULLAH KHAN <i>Professor & Head of Department</i>		
1.	Date of Birth	28-05-1963
2.	Email ID	razakhan@manuu.edu.in
3.	Unique id	1-7493521710
4.	Education Qualifications	M. Com, PGDCA, Ph.D.
5.	Work Experience	
	Teaching	33
	Research	30
	Industry	-
	Others	-
6.	Area of Specialization	Finance & IT
7.	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	Financial Accounting, Financial Management, Management Accounting, Management support system
8.	Research guidance	
	Master	500 plus (M. Com & MBA) 20 (MPhil)
	Ph.D.	12 (Awarded) 3 (Pursuing)
9.	Projects Carried out	01
10.	Patents	-
11.	Technology Transfer	-
12.	Research Publications No. of papers published in National/ International Journals/ Conferences	60
13.	No. of Books published with details	02

SANEEM FATIMA <i>Professor</i>		
1.	DOB	12-12-1969
2.	Email ID	saneemf@manuu.edu.in
3.	Unique id	1-749328853
4.	Education Qualifications	MBA, Ph.D.
Work Experience		
5.	Teaching	22
	Research	15
	Industry	01
	Others	-
6.	Area of Specialization	Human Resources Management
7.	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	<ol style="list-style-type: none"> 1. <i>Managerial Economics</i> 2. <i>Human Resources Management</i> 3. <i>Performance Management and Leadership</i> 4. <i>Human Resource Development</i> 5. <i>International Human Resource Management</i>
8.	Research guidance	
	Master	1000 plus
	Ph.D.	05 (Awarded) 05 (Pursuing)
9.	Projects Carried out	01
10.	Patents	-
11.	Technology Transfer	-
12.	Research Publications No. of papers published in National/ International Journals/ Conferences	30
13.	No. of Books published with details	02

MOHAMMED ABDUL AZEEM <i>Professor</i>		
1.	Date of Birth	12-03-1974
2.	Email ID	drazeem@manuu.edu.in
3.	Unique id	1-7493521703
4.	Education Qualifications	MBA, Ph.D.
5.	Work Experience	
	Teaching	24
	Research	16
	Industry	-
	Others	-
6.	Area of Specialization	Marketing Management
7.	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	<ul style="list-style-type: none"> • <i>Research methodology</i> • <i>Services Marketing</i> • <i>Marketing Management</i> • <i>Statistics for Management</i> • <i>Sales & Advertisement Management</i> • <i>SPSS</i> • <i>Innovation Management</i>
8.	Research guidance	
	Master	200 plus 06 (MPhil)
	Ph.D.	15(Awarded) 6 (Pursuing)
9.	Projects Carried out	-
10.	Patents	-
11.	Technology Transfer	-
12.	Research Publications No. of papers published in National/ International Journals/ Conferences	32
13.	No. of Books published with details	05

DR. M. A. SIKANDAR <i>Associate Professor</i>		
1.	Date of Birth	08/04/1963
2.	Email ID	masikandar@manuu.edu.in
3.	Unique id	1-7493522474
4.	Education Qualifications	MBA (HRM), M.A. (Labour Studies), LL. B, M.Phil. & Ph.D. (Mgt)
	Work Experience	
	Teaching	4 years
	Research	3 years
	Industry	25 Years
	Others	
5.	Area of Specialization	Human Resource Management & Organizational Behaviour
6.	Courses taught at Diploma/ Post Diploma/Under Graduate/ Post Graduate/ Post Graduate Diploma Level	<ul style="list-style-type: none"> • <i>Strategic Management</i> • <i>Corporate Governance & Business Ethics</i> • <i>Legal Aspects of Business (LAB)</i> • <i>Business Environment</i> • <i>International Business,</i> • <i>Human Resource Management</i> • <i>Industrial Relations.</i> • <i>Employee Relations (IR) & Labour Laws</i> • <i>Research Publication & Ethics (Ph.D Course work)</i>
	Research guidance	
	Master	19
	Ph.D.	4 (pursuing)
7.	Projects Carried out	-
8.	Patents	01 (Joint)
9.	Technology Transfer	-
10.	Research Publications No. of papers published in National/ International Journals/ Conferences	28
11.	No. of Books published with details	3

Dr. S. K. SAFIUDDIN <i>Associate Professor</i>		
1.	Date of Birth	17-11-1981
2.	Email ID	sksafiuddin@manuu.edu.in
3.	Unique id	1-7493802806
4.	Education Qualifications	M. Com, MBA, Ph.D.
	Work Experience	
	Teaching	19
	Research	10
	Industry	-
	Others	-
5.	Area of Specialization	Financial Management
6.	Courses taught at Diploma/ Post Diploma/Under Graduate/ Post Graduate/ Post Graduate Diploma Level	<ul style="list-style-type: none"> • <i>Financial Reporting and Analysis</i> • <i>Financial Management and Planning</i> • <i>Corporate Finance</i> • <i>Investment Analysis and Portfolio Management</i> • <i>Financial Derivatives</i>
	Research guidance	
	Master	160+ (MBA Projects) 03 (MPhil)
	Ph.D.	03 (Awarded) 07 (Pursuing)
7.	Projects Carried out	01
8.	Patents	-
9.	Technology Transfer	-
10.	Research Publications No. of papers published in National/ International Journals/ Conferences	4
11.	No. of Books published with details	03

DR. SHAIK KAMRUDDIN
Assistant Professor



1.	Date of Birth	10-06-1970
2.	Email ID	kamruddin@manuu.edu.in
3.	Unique id	1-7500426055
4.	Education Qualifications	MA (Pub Adm), MBA, MPhil & Ph.D.
5.	Work Experience	
	Teaching	25
	Research	13
	Industry	-
	Others	-
6.	Area of Specialization	HRM and Organizational Behaviour
7.	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	<ul style="list-style-type: none"> • <i>Human Resource Management</i> • <i>Organizational Behavior</i> • <i>Performance management</i> • <i>Innovation Management</i> • <i>Organizational Change & Development</i>
8.	Research guidance	
	Master	160 plus (MBA) 02 (M.Phil.)
	Ph.D.	2 (Awarded) 05 (Pursuing)
9.	Projects Carried out	02
10.	Patents	-
11.	Technology Transfer	-
12.	Research Publications No. of papers published in National/ International Journals/ Conferences	75
13.	No. of Books published with details	01

DR. RESHMA NIKHAT <i>Assistant Professor</i>		
1.	Date of Birth	04-12-1968
2.	Email ID	r.nikhat@manuu.edu.in
3.	Unique id	1-7500426600
4.	Education Qualifications	B.A., MBA, MPhil, Ph.D. UGC-NET
5.	Work Experience	
	Teaching	29
	Research	23
	Industry	-
	Others	
6.	Area of Specialization	Marketing Management
7.	Courses taught at Diploma/ Post Diploma/Under Graduate/ Post Graduate/ Post Graduate Diploma Level	<ul style="list-style-type: none"> • <i>Management theory</i> • <i>Service marketing</i> • <i>Research methodology</i> • <i>Marketing management</i> • <i>Organizational Behavior</i> • <i>Business Environment & Law</i> • <i>Retail Management</i> • <i>Advertising Management</i> • <i>Business Communication</i>
8.	Research guidance	
	Master	500 plus
	Ph.D.	2 (Awarded), 3 (Pursuing)
9.	Projects Carried out	-
10.	Patents	-
11.	Technology Transfer	-
12.	Research Publications No. of papers published in National/ International Journals/ Conferences	29
13.	No. of Books published with details	02

DR. RASHID FAROOQI
Assistant Professor



1.	Date of Birth	21-01-1973
2.	Email ID	dr.mrfarooqi@manuu.edu.in
3.	Unique id	1-7498477372
4.	Education Qualifications	M.Com, MBA, Ph.D.
5.	Work Experience	
	Teaching	19
	Research	11
	Industry	01
	Others	-
6.	Area of Specialization	Marketing Management
7.	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	<ul style="list-style-type: none"> • <i>Marketing Management</i> • <i>Consumer Behavior</i> • <i>Principles of management</i> • <i>Rural marketing</i> • <i>Advertising Management</i> • <i>Customer Relationship Management</i> • <i>Research Methodology</i> • <i>Business Statistics</i>
8.	Research guidance	
	Master	160 plus, 01 MPhil
	Ph.D.	1 (Awarded) 03 (Ongoing)
9.	Projects Carried out	-
10.	Patents	-
11.	Technology Transfer	-
12.	Research Publications No. of papers published in National/ International Journals/ Conferences	60
13.	No. of Books published with details	02

DR. SAIDALVI K. Assistant Professor		
1.	Date of Birth	29-12-1987
2.	Email ID	saidalavi@manuu.edu.in
3.	Unique id	1-7500426594
4.	Education Qualifications	MBA, MPhil, Ph.D. UGC-NET
5.	Work Experience	
	Teaching	10
	Research	5
	Industry	
	Others	
6.	Area of Specialization	Marketing Management
7.	Courses taught at Diploma/ Post Diploma/ UnderGraduate/ Post Graduate/ Post Graduate DiplomaLevel	<ul style="list-style-type: none"> • Principle of marketing • Management theory & organizational behavior • Marketing of services • Islamic banking and finance • Sales and advertisement management • Business Ethics
8.	Research guidance	
	Master	100 plus
	Ph.D.	
9.	Projects Carried out	
10.	Patents	-
11.	Technology Transfer	-
12.	Research Publications No. of papers published in National/ International Journals/ Conferences	12
13.	No. of Books published with details	

MR. NISSAR HUSSAIN <i>Assistant Professor</i>		
1.	Date of Birth	03-08-1994
2.	Email ID	nissarhussain@manuu.edu.in
3.	Unique id	1-7500494326
4.	Education Qualifications	M.Com, NET/ JRF
5.	Work Experience	
	Teaching	4 years (1 year in Delhi University)
	Research	-
	Industry	-
	Others	-
6.	Area of Specialization	Finance & Accounting
7.	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	<ul style="list-style-type: none"> • <i>Management Accounting</i> • <i>Financial Accounting</i> • <i>Corporate Accounting</i> • <i>Financial Management</i> • <i>International Financial Management</i> • <i>Corporate Tax Planning</i> • <i>ITR Filing</i> • <i>International Business</i> • <i>Computer Application in Business</i>
8.	Research guidance	
	Master	15
	Ph.D.	-
9.	Projects Carried out	-
10.	Patents	-
11.	Technology Transfer	-
12.	Research Publications No. of papers published in National/ International Journals/ Conferences	-
13.	No. of Books published with details	-

MR SYED MUZAMMIL QADRI Assistant Professor (Contractual)		
1.	Date of Birth	08-11-1997
2.	Email ID	gadri0404@gmail.com
3.	Unique id	1-7501010074
4.	Education Qualifications	M.Com, NET
5.	Work Experience	
	Teaching	4 years
	Research	-
	Industry	-
	Others	
6.	Area of Specialization	Finance & Accounting
7.	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate DiplomaLevel	<ul style="list-style-type: none"> • <i>Cost Accounting</i> • <i>Financial Management,</i> • <i>International Business</i> • <i>Financial Accounting</i> • <i>Business law</i>
8.	Research guidance	
	Master	10
	Ph.D.	-
9.	Projects Carried out	-
10.	Patents	-
11.	Technology Transfer	-
12.	No. of papers published in National/ International Journals/ Conferences	02
13.	No. of Books published with details	-

Mohd Athar Assitant Professor (Contractual)		
1.	DOB	16-03-1991
2.	Email ID	atharansari26@gmail.com
3.	Unique id	1-9590668478
4.	Education Qualifications	M.com, Net qualified
5.	Work Experience	
	Teaching	2 years
	Research	-
	Industry	1.5 years
	Others	-
6.	Area of Specialization	Accounting and Finance
7.	Courses taught at Diploma/ Post Diploma/Under Graduate/ Post Graduate/ Post Graduate Diploma Level	<ul style="list-style-type: none"> • <i>Financial Management</i> • <i>Security Analysis and Portfolio management</i> • <i>Cost Accounting</i> • <i>Business Environment</i> • <i>Business Statistics</i> • <i>Managerial Economics</i>
8.	Research guidance	
	Master	-
	Ph.D.	-
9.	Projects Carried out	-
10.	Patents	-
11.	Technology Transfer	-
12.	Research Publications No. of papers published in National/ International Journals/ Conferences	01
13.	No. of Books published with details/SLM Published	01 (Published 4 chapters in a book)

Dr Khatib ur Rub Assistant Professor (Contractual)		
1.	DOB	8-12-1984
2.	Email ID	khatibtahir@gmail.com
3.	Unique id	1-43361664364
4.	Education Qualifications	MBA, M.COM, Ph.D.
5.	Work Experience	
	Teaching	36 months
	Research	
	Industry	48 months
	Others	-
6.	Area of Specialization	Accounting and Finance
7.	Courses taught at Diploma/ Post Diploma/Under Graduate/ Post Graduate/ Post Graduate Diploma Level	<ul style="list-style-type: none"> • <i>Management Theory and Organizational Behaviour</i> • <i>Human Resources Management</i> • <i>Auditing</i> • <i>Income Tax</i> • <i>Financial derivatives</i> • <i>Behavioral Finance</i>
8.	Research guidance	
	Master	5 plus
	Ph.D.	nil
9.	Projects Carried out	nil
10.	Patents	-
11.	Technology Transfer	-
12.	Research Publications No. of papers published in National/ International Journals/ Conferences	6
13.	No. of Books /SLM published	01

6. FEE DETAILS



MANUU



17.0 Fee Structure (in Rupees) for all Academic Programmes

17.1 1st Semester Fee for programmes at Hyderabad Campus:

Name of the Programme	Fee Per semester										Caution Deposit (One time)	*Total Fees for Boys at the time of admission	*Total Fees for Girls at the time of admission	*Total Fees for PwD Students
	Admission	Tuition	Exams/Evaluation	Labs./Comp. Lab.	Library	Internet	Games & Sports	Students empowerment / Students union	Students Welfare	Total				
Ph.D. (General)	200	2550	400	200	500	100	100	25	25	4100	1000	5100	5100	2550
Ph.D. (Prof/ Tech)	200	5050	400	200	500	100	100	25	25	6600	1000	7600	7600	2550
M.B.A	200	4050	350	300	100	100	100	25	25	5250	200	5450	1400	1400
M.A. (MCJ)	200	2550	350	200	100	100	100	25	25	3650	200	3850	1300	1300
MCA	200	1550	350	200	100	100	100	25	25	2650	200	2850	1300	1300
M.Com./ MSW	200	1550	350	100	100	100	100	25	25	2550	200	2750	1200	1200
M.Sc. (Maths)	200	1550	350	300	100	100	100	25	25	2750	200	2950	1400	1400
M.A. Legal Studies	200	10000	1500	200	100	100	100	25	25	12250	200	12450	12450	12450
Other PG Programmes	200	1050	300	100	100	100	100	25	25	2000	200	2200	1150	1150
M.Tech.(CS)	200	4050	400	500	100	100	100	25	25	5500	200	5700	1650	1650
B.Ed./M.Ed.	200	4050	300	100	100	100	100	25	25	5000	200	5200	1150	1150
D.El.Ed.	200	1500	200	100	100	100	100	25	25	2350	200	2550	1050	1050
Diploma Engg.	200	1600	300	100	100	100	100	25	25	2550	200	2750	1150	1150
Part time programmes	200	450	200	-	100	100	-	-	-	1050	200	1250	800	800
Certificate of Proficiency in French & Russian	200	1400	200	-	100	100	-	-	-	2000	200	2200	2200	2200

*Medical Insurance fee is mandatory for students taking admissions in programmes at Hyderabad campus.

The actual premium amount will be collected separately from students admitted in Hyderabad only.

**Individual Departments will collect fees towards Industry Interface / Educational Tour / Industrial Visits.

Note:

- Ph.D. (General) programmes include Languages, Arts, Social Sciences, Commerce and Sciences.
- Ph.D. (Professional/Tech) programmes include Education, Management, Social Work, Mass Communication & Journalism and Computer Science and Information Technology.
- The University has the right to revise the fees from time to time.
- Caution deposit (s) to be paid at the time of Admission and is Reimbursable (on producing No-Dues from all the concerned) at the time of leaving the university.
- Semester fee must be paid within two weeks of commencement of Semester and with prescribed late fee till the end of fourth week, failing which admission is liable to cancellation.
- Any re-admission has to be completed within 2 weeks of commencement of classes.

17.2 EVEN Semester Fee for programmes at Hyderabad Campus:

Name of the Programme	Fee Per semester										Total fees for PwD Students
	Admission	Tuition	Exams/Evaluation	Labs./Comp. Lab.	Library	Internet	Games & Sports	Students empowerment / Students union	Students Welfare	Total Fees for Boys & Girls	
Ph.D. (General)	200	2550	400	200	500	100	100	25	25	4100	1550
Ph.D. (Prof/ Tech)	200	5050	400	200	500	100	100	25	25	6600	1550
M.B.A	200	4050	350	300	100	100	100	25	25	5250	1200
M.A. (MCJ)	200	2550	350	200	100	100	100	25	25	3650	1100
MCA	200	1550	350	200	100	100	100	25	25	2650	1100
M.Com./ MSW	200	1550	350	100	100	100	100	25	25	2550	1000
M.Sc. (Maths)	200	1550	350	300	100	100	100	25	25	2750	1200
M.A. Legal Studies	200	10000	1500	200	100	100	100	25	25	12250	12250
Other PG Programmes	200	1050	300	100	100	100	100	25	25	2000	950
M.Tech.(CS)	200	4050	400	500	100	100	100	25	25	5500	1450
B.Ed./M.Ed.	200	4050	300	100	100	100	100	25	25	5000	950
D.El.Ed.	200	1500	200	100	100	100	100	25	25	2350	1050
Diploma Engg.	200	1600	300	100	100	100	100	25	25	2550	950
Part time programmes	200	450	200	-	100	100	-	-	-	1050	600
Certificate of Proficiency in French & Russian	200	1400	200	-	100	100	-	-	-	2000	2000

Note:

- Ph.D. (General) programmes include Languages, Arts, Social Sciences, Commerce and Sciences.
- Ph.D. (Professional/Tech) programmes include Education, Management, Social Work, Mass Communication & Journalism and Computer Science and Information Technology.
- The University has the right to revise the fees from time to time.
- Semester fee must be paid within two weeks of commencement of Semester and with prescribed late fee till the end of fourth week, failing which admission is liable to cancellation.
- Any re-admission has to be completed within 2 weeks of commencement of classes.



17.3 Odd Semester Fee (other than 1st Semester) for programmes at Hyderabad Campus:

Name of the Programme	Fee Per semester										*Total Fees for PwD Students
	Admission	Tuition	Exams/Evaluation	Labs./Comp. Lab.	Library	Internet	Games & Sports	Students empowerment / Students union	Students Welfare	Total	
Ph.D. (General)	200	2550	400	200	500	100	100	25	25	4100	2550
Ph.D. (Prof/ Tech)	200	5050	400	200	500	100	100	25	25	6600	2550
M.B.A	200	4050	350	300	100	100	100	25	25	5250	1400
M.A. (MCJ)	200	2550	350	200	100	100	100	25	25	3650	1300
MCA	200	1550	350	200	100	100	100	25	25	2650	1300
M.Com./ MSW	200	1550	350	100	100	100	100	25	25	2550	1200
M.Sc. (Maths)	200	1550	350	300	100	100	100	25	25	2750	1400
M.A. Legal Studies	200	10000	1500	200	100	100	100	25	25	12250	12250
Other PG Programmes	200	1050	300	100	100	100	100	25	25	2000	1150
M.Tech.(CS)	200	4050	400	500	100	100	100	25	25	5500	1650
B.Ed./M.Ed.	200	4050	300	100	100	100	100	25	25	5000	1150
D.El.Ed.	200	1500	200	100	100	100	100	25	25	2350	1050
Diploma Engg.	200	1600	300	100	100	100	100	25	25	2550	1150

Note:

- Ph.D. (General) programmes include Languages, Arts, Social Sciences, Commerce and Sciences.
- Ph.D. (Professional/Tech) programmes include Education, Management, Social Work, Mass Communication & Journalism and Computer Science and Information Technology.
- The University has the right to revise the fees from time to time.
- Semester fee must be paid within two weeks of commencement of Semester and with prescribed late fee till the end of fourth week, failing which admission is liable to cancellation.
- Any re-admission has to be completed within 2 weeks of commencement of classes.

Fee waivers	• First semester tuition fee is exempted for girls' student
Medical Insurance annual fee	• Rs. 1600 (approx.)
Industry interface annual fee	• Rs 500/- (approx.)
Industrial Tour-Annual	• Rs 3000/-(approx)
Number of Scholarships offered by Institution, duration and amount	• NSP Scholarship as per GOI Policy
Criteria for Fee Waivers/scholarship:	• Gender and disability

- **Estimated cost of Boarding and Lodging in Hostels: (for 2022-23 batch)**

22.1 Details of Hostel Fee* (2022-23)

S. No.	Fee Particulars	Fee details in Rs
1.	Hostel Accommodation Fee	Rs. 1200/-
2.	Hostel Maintenance Fee	Rs. 1000/-
3.	Gas Charges	Rs. 2300/-
	Total	Rs. 4500/-

The Above Hostel Fee is to be paid at the time of Hostel Admission.

22.2 Mess Fee and other Fee Details* (2022-23)

S. No.	Fee Particulars	Fee details in ₹
1.	Mess Advance	Rs. 2000/-
2.	Mess Caution Deposit / Advance (Adjustable in the end of the May / June 2022)	Rs. 1500/-
3.	Crockery and Utensil Fee	Rs. 400/-
4.	Newspaper/Magazines/Recreation	Rs. 200/-
	Total	Rs. 4100/-

The above fee is to be paid at the time of Hostel admission towards Mess charges.

7. ADMISSION

- **No of Seats Sanctioned with the year of approval:**

Year	Intake Applied	Approved Intake
2020-21	120	120
2021-22	120	120
2022-23	120	120

- **No of Students Admitted in last three Years:**

Year	General	OBC	SC	ST	EWS	ECA/PWD	Total
2020-21	45	40	-	-	-	-	85
2021-22	45	34	-	-	12	4	95
2022-23	43	34	1	-	9	2	89

- Number of Application Received during last two years for admission under Management Quota and number admitted: **NIL**

8. ADMISSION PROCEDURE:

- ✓ Mention the admission test being followed, name and address of the Test Agency and its URL (Website):
Admission to MBA programme is done through an All-India Entrance Test conducted by the University every year and the programme. The admission portal and prospectus are follows:
<https://manucoe.in/regularadmission/>
- ✓ <https://manuu.edu.in/sites/default/files/2022-04/MANUU%20B.Ed.%20P.G.%20Ph.D.%20Diploma%20And%20Certificate%20PROGRAMMES%20PROSPECTUS%202022-23%20Eng%2027%20April%202022.pdf>
- ✓ Calendar for Admission:
<https://manuu.edu.in/sites/default/files/Notification/04/Admission-Notification2223-English.pdf>
- ✓ Last Date of Request for applications:
<https://manuu.edu.in/sites/default/files/Notification/05/Notice-for-Extension-Entrance-Test-31may2022.pdf>
- ✓ Release Date of Admission list:
 - 1st Phase: <https://manuu.edu.in/sites/default/files/Notification/07/Procedure-Schedule-First-phase-Online-counseling-22jul2022.pdf>
 - 2nd Phase: <https://manuu.edu.in/sites/default/files/Notification/08/Procedure-and-Schedule-2nd-Phase-Online-Counseling2022.pdf>
 - 3rd & final Phase:
<https://manuu.edu.in/sites/default/files/Notification/10/Notice%20-%203rd%20phase%20of%20online%20admission%20counseling%20of%20AICTE-%20ET%20Based%20Courses.pdf>
- ✓ Starting of the Academic Session: <https://manuu.edu.in/sites/default/files/2022-12/Academic-Calendar-2022-23.pdf>

9. CRITERIA AND WEIGHTAGE FOR ADMISSION:

100% Weightage for Admission Test. For all the details and criteria refer to University Prospectus 2021-22: [https://manuu.edu.in/sites/default/files/2022-](https://manuu.edu.in/sites/default/files/2022-04/MANUU%20B.Ed.%20P.G.%20Ph.D.%20Diploma%20And%20Certificate%20PROGRAMMES%20PROSPECTUS%202022-23%20Eng%2027%20April%202022.pdf)

[04/MANUU%20B.Ed.%20P.G.%20Ph.D.%20Diploma%20And%20Certificate%20PROGRAMMES%20PROSPECTUS%202022-23%20Eng%2027%20April%202022.pdf](https://manuu.edu.in/sites/default/files/2022-04/MANUU%20B.Ed.%20P.G.%20Ph.D.%20Diploma%20And%20Certificate%20PROGRAMMES%20PROSPECTUS%202022-23%20Eng%2027%20April%202022.pdf)

- ✓ **Cut-off Levels of Percentage and Percentile score of the candidates in the admission test for the last three years: No minimum qualifying marks required.**

Year	Category	Cut-off Rank
2020-21	General	70
	OBC	163
	SC/ST/PWD	No Minimum Rank. Qualifying Marks required
	EWS	87
	WOMEN	233
2021-22	General	46
	OBC	167
	SC/ST/PWD	NA
	EWS	203
	WOMEN	238
2022-23	General	46
	OBC	133
	SC/ST/PWD	No Minimum Rank. Qualifying Marks required
	EWS	143
	WOMEN	119

- ✓ **Display marks scored in Test etc. and in aggregate for all candidates who were admitted:** Results of the Entrance Test are announced through University Website <https://manucoe.in/regularadmission/> (Admission portal)
- ✓ **Rank List of applicants:** <https://manuu.edu.in/sites/default/files/ET-Result-2022/21-Jul-2022/MBA.pdf>

10. INFRASTRUCTURE DETAILS

- Information of Infrastructure and Other Resources Available
- Number of Class Rooms and size of each: 4

CL-1	Class Room-1	66.15 sqm approx..
CL-2	Class Room-2	66.15 sqm approx..
CL-3	Class Room-3	66.15 sqm approx..
CL-4	Class Room-4	66.15 sqm approx..

- Number of Tutorial rooms and size of each: 01

Tut-1	Tutorial Room-1	40.16 sqm approx.
Tut-2	Tutorial Room-2 cum Innovation Room	78.27 sqm approx.

- Number of Laboratories and size of each: 01

LL	Language/Computer Lab	102.50 sqm
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- Number of Drawing Halls with capacity of each: (Seminar Hall) – 01

SH	Seminar Hall	150 sqm
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- Number of Computer Centre's with capacity of each: 01

CC	Computer Centre	150 sqm
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- Central Examination Facility, Number of rooms and capacity of each: - 01

Exam	Examination Control Room	31.47 sqm
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- Online Examination Facility, No of Nodes, Internet band width, etc. -01

CC	Computer Center	40 Nodes	1000 mbps
-----------	------------------------	-----------------	------------------

- Barrier Free Built Environment for disabled and elderly persons

- The building has access ramp or differently abled persons and senior citizens and also has two lift system provision to approach the first floor and second floor. The building is barrier free. Besides, differently abled toilet is also available for boys and girls at all floor.

- Occupancy Certificate: **Yes. Issued by the competent authority (CPWD).**

- Fire and Safety Certificate: **Issued by the competent authority (CPWD)**
- **HOSTEL FACILITIES:**
Centralized hostel facility is available for boys (5 hostels) and girls (two hostels) in the University campus. 100% hostel facility is offered to girls' students.

- **LIBRARY Facilities**

LIBRARY BOOKS				
S.N.	Programme	Management	Number of Titles	4070
1	Number of Volumes	7343	Number of Journals Published in India	15
2	Journal-International	The library gets a few databases of journals from INFLIBNET under E-Shodh Sindhu		
3	Number of e Books Volumes - PG	272	Number of e Books Titles - PG	238
4	Database	5	Capitaline, EPWRF, Times-series, Turnitin, i-Scholar	
LIBRARY FACILITY				
	Working Hours from -- to --	9 a.m. to 6 p.m.	Reprographic Facility	Yes
	Current Annual Budget Rs.	200000	Bar Code or RF Tab Book Handling	Yes
	Reading Room Seating Capacity	100	Library Networking	Yes
	Name of E Journal Subscription available	8	Library Management Software	Yes
	Number of Multimedia PCs	10	Total Library Area in sqm	100

- **E- Library facilities:** Available. Library is equipped with KOHA Library Management Software
- **National Digital Library Membership:** Yes



MANUU Mail

MOHD RAZAULLAH KHAN professor, Dept. of Management and Commerce <razakhan@manuu.edu.in>

Self verification of your institute completed and the club creation request submitted for final approval by NDLI Club
1 message

NDLI CLUB <ndi.club@iitkgp.ac.in>
To: "Mohd. Razaullah" <razakhan@manuu.edu.in>, club-support@ndli.gov.in

Thu, Apr 8, 2021 at 3:42 PM



NDLI Club

Congratulations! Your Institute School of Commerce and Business Management, Maulana Azad National Urdu University, Hyderabad has been finally submitted for NDLI Club Approval

Dear Mohd. Razaullah,
Self verification of School of Commerce and Business Management, Maulana Azad National Urdu University, Hyderabad NDLI Club is now complete and the club creation request has been submitted to NDLI Admin for final approval. You will hear from us on further steps as soon as the request is approved.

Till then you can learn more about NDLI Club at <https://club.ndli.gov.in>

Regards,
NDLI Club Team,
IIT Kharagpur.

- **COMPUTING FACILITIES:**

A dedicated computer lab is available to the students of MBA programme. Besides, every faculty member is provided with either Desktop or Laptop or both with printer facilities. Centralized photocopying and scanning facilities are also available in the office.

Internet Bandwidth	1GBPS (Provided by National Knowledge Network)
Number and configuration of System	40 + 5 – Intel Core
Total number of systems connected by LAN	Some Faculty cabins, Dean’s and HOD’s office are connected with LAN. In Campus 400 + Terminals
Total number of systems connected by WAN	The school building, library, hostels are connected with WAN/WIFI network by the University through Centre for Information Technology (CIT).
Major software packages available	Open-Source Software 5 - Legal System Software Windows
Special purpose facilities available	NA
Facilities for conduct of classes/courses in online mode	IMC at University Level (Files Attached Below)
Innovation Cell	Yes (File Attached Below)
Social Media Cell	YES (Files Attached Below) *
Compliance of the National Academic Depository (NAD), applicable to PGCM/PGDM Institutions and the University Departments:	YES (Files Attached Below) Nodal officer; Controller of Examination) Serial No of the NAD List: 493

- **Social Media Cell:**

**Mr. Rizwan Ahmad, Director, Instructional Media Centre (IMC), MANUU is the Social Media Coordinator at University level. IMC, MANUU has been quite active in social media platforms to promote the events and activities undertaken in the University. It has a dedicated team of technical officers and staff and studio. IMC has an active Facebook following. The Web link of IMC is <https://www.imcmanuu.com/>*



Also, there are social media pages at department level which is managed by Dr. Saidalavi K. The link of the various social media is below:

- INSTITUTE INNOVATION CELL





مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University, Ministry of Education, Govt. of India)
(Accredited Grade "A" by NAAC)



PLANNING & DEVELOPMENT SECTION

No. MANUU/P&D/F.129/2022-23/60

29th September, 2022.

ORDERS

Sub: Reconstitution of Institute's Innovation Council (IIC), MANUU – Reg.

Ref: 1) Vice Chairman, UGC, D.O. F.1-11/2018 (MIC/QIP), dated 05-11-2018.

2) Asst. Innovation Director, AICTE's email dated 07-09-2022.

3) Approval of the Vice-Chancellor dated 21.09.2022.

In terms of UGC 1st cited communication and as per Clause 6.1 (Essential Requirements for Technical Institutions) of Approval Process Handbook (APH) 2022-23 of AICTE and in suppression of earlier constitution of MANUU IIC vide declaration No.MANUU/P&D/F.No.129/2018-19/134 dated 16th Nov, 2018, the Institute's Innovation Council (IIC) for MANUU is hereby re-constituted as per the composition as under:-

S.No./ Clause No.	Position	Name & affiliation
1.0	Faculty Representation	
1.1.	President	Prof. Abdul Wahid, Dean, School of Technology MANUU
1.2.	Convenor	Mr. Jameel Ahamed Assistant Professor, Department of CS&IT
1.3.	Innovation Activity Coordinator (Faculty)	Mr. Mohd. Omar Assistant Professor, Department of CS &IT
1.4.	Start-up Activity Coordinator (Faculty)	Dr. Arshia Azam Associate Professor, Polytechnic & Principal I/c, ITI Hyderabad
1.5.	Internship Coordinator (Faculty)	Dr. Mohammad Yousuf Khan Principal, Polytechnic, Hyderabad
1.6.	IPR Activity Coordinator (Faculty)	Dr. Khaleel Ahmad Assistant Professor, Department of CS & IT
1.7.	Social Media Coordinator	Mr. Rizwan Ahmad, Director, Instructional Media Centre (IMC)
1.8.	ARIIA Coordinator (Faculty)	Prof. Pradeep Kumar Department of CS & IT
1.9.	NIRF Coordinator	Prof. Saneem Fatima Department of Management & Commerce
1.10.	Members	1. Prof. Salman Ahmad Khan, Dean, School of Sciences 2. Prof. Salma Ahmed Farooqui, Director, H.K. Sherwani Centre for Deccan Studies 3. Mr. Nissar Hussain, Assistant Professor, Department of Management & Commerce

Cont.... Page 2



PLANNING & DEVELOPMENT SECTION

:: 2 ::

2.0	External Representation	
2.1.	I.P/Patent Expert	Dr. Mohammad Ahsan Chishti, Associate Professor, Department of CSE NIT Srinagar (J&K)
2.2.	Start-up/Alumni Entrepreneur	Mr. Athar Parvez Systems Engineer, TCS
2.3.	Expert from nearby industry/industry association/eco-system Enablers	Mr. Mahaboob Basha Shaik Executive Manager PepsiCo, Hyderabad
2.4.	Financial Institution/Bank/Investor/Angel Investor/VC	Branch Manager, Indian Overseas Bank, Gachibowli (MANUU) Branch, Hyderabad
2.5.	Incubation Centre	-
3.0	Student Representation	
3.1.	Innovation Coordinators	1. <u>Two Research Scholars from the School of Commerce & Business Management:</u> Ms. Varisha Parvez Mr. Azhar Mustafa Ansari 2. <u>Two Research Scholars from the School of Technology:</u> Mr. Yasir Altaf Ms. Sobiya Arsheen 3. <u>One M.Tech Student:</u> Mr. Anas Vakayathodi (III Sem.) 4. <u>One MBA Student:</u> Mr. Abdul Khalid, MBA (III Sem.)
3.2.	Start-up Coordinator	1. <u>Two Research Scholars from the School of Commerce & Business Management:</u> Ms. Ameena Begum Mr. Sohail Perwez 2. <u>Two Research Scholars from the School of Technology:</u> Ms. P. Salma Khatoon Mr. Mohd. Arshad 3. <u>One M.Tech Student:</u> Mr. Ashique Aziz (III Sem.) 4. <u>One MBA Student:</u> Ms. Zoya Munauvar (III Sem.)
3.3.	Internship Coordinator	1. <u>Two Research Scholars from the School of Commerce & Business Management :</u> Mr. Syed Fazal uddin Mr. Mohammad Shah Fahad 2. <u>Two Research Scholars from the School of Technology:</u> Mr. Shaik Afzal Vazeer Mohd Ali, K.P. 3. <u>One M.Tech Student:</u> Ms. Shaheen Fatima (III Sem.) 4. <u>One MBA Student:</u> Mr. Sahid Karimi, MBA (III Sem.)

:: 3 ::

Cont.... Page 3



मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
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PLANNING & DEVELOPMENT SECTION

3.4.	IPR Coordinator	<ol style="list-style-type: none"><u>Two Research Scholars from the School of Commerce & Business Management :</u> Mr. Mohammad Affan Akhtar Ms. Zeeba Naseem<u>Two Research Scholars from the School of Technology:</u> Shaik Moinuddin Ahmed Fauyaz Ahmed Naikoo<u>One M.Tech Student:</u> Ms. Nadeem Noori (III Sem.)<u>One MBA Student:</u> Mr. Shujat Ali, MBA (III Sem.)
3.5.	Social Media Coordinator	<ol style="list-style-type: none"><u>Two Research Scholars from the School of Commerce & Business Management :</u> Mr. Mohammad Nizamuddin, M.P Ms. Athhar Shafiyah<u>Two Research Scholars from the School of Technology:</u> Mohd. Mustafeez Ul Haque Mohd Ali, K.P.<u>One M.Tech Student:</u> Mr. Mohammad Asif Jamal (III Sem.)<u>One MBA Student:</u> Mr.Md. Nafis Alam (III Sem.)
3.6.	General	<ol style="list-style-type: none"><u>Two Research Scholars from the School of Commerce & Business Management :</u> Mr. Md. Wakil Ahmad Mr. Serajul Haque<u>Two Research Scholars from the School of Technology:</u> Mr. Yasir Altaf Ms. Sobiya Arsheen<u>One M.Tech Student:</u> Mr. Mohd. Naushad (III Sem.)<u>One MBA Student:</u> Ms. Fatma Sajda Khanam (III Sem.)

2. Major focus and functions of Institution's Innovation Council of MANUU (IIC) as envisaged by the Govt. of India, Ministry of Education, Innovation Cell (MIC), AICTE shall be as under:

Major Focus of IIC:

- To create a vibrant local innovation ecosystem,
- Start-up supporting Mechanism in HEIs,
- To Prepare institute for Atal Ranking of Institutions on Innovation Achievements Framework,
- To Establish Function Ecosystem for Scouting Ideas and Pre-incubation of Ideas and
- To Develop better Cognitive Ability for Technology Students.

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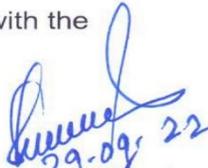


PLANNING & DEVELOPMENT SECTION

:: 4 ::

Major Functions of IIC:

- i) To conduct various innovation and entrepreneurship-related activities prescribed by Central MIC in time bound fashion,
- ii) To Identify and reward innovations and share success stories,
- iii) To Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators,
- iv) To Network with peers and national entrepreneurship development organizations,
- v) To Create an Institution's Innovation portal to highlight innovative projects carried out by institution's faculty and students and
- vi) To Organize Hackathons, idea competition, mini-challenges etc. with the involvement of industries.


29-09-22
Regional Director
क्षेत्रीय निदेशक

To

All the Members

Copy to:

1. The Secretary, UGC, New Delhi for information,
2. The Chief Innovation Officer, Ministry Innovation Cell (MIC), AICTE, New Delhi.
3. All Deans of Schools of Studies,
4. All Heads of Departments (Teaching) / Centres,
5. All Section Heads / Incharge (Non-Teaching),
6. All Heads / Incharge, Off-Campuses, Regional Centres, Sub-Regional Centres, CTEs, Polytechnics, ITIs and Model Schools,
7. Office of the VC / Registrar / FO / CoE / Librarian,
8. Director CIT for uploading on the University website,
9. Concerned file.

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)



Prof. Siddiqui Mohd. Mahmood
Registrar I/c

F.No.MANUU/P&D/F.No.129/2020-21/

5th February, 2021

ORDERS

Sub: Constitution of Committee for implementation of National Innovation and Startup Policy (NISP) - Reg.

- Ref: 1. Chief Innovation Officer, M/o Education's Innovation Cell, AICTE HQrs letter No. 1-1/IC/NISP Comm/2019-20/10, dated 1.11.2020 & subsequent email dated 12.1.2021.**
2. Orders No. MANUU/ER.1(A)/F.506/2020-21/714, dated 12.11.2020.
3. Approval of the Hon'ble Vice Chancellor I/c dated 1.2.2021.

A Committee consisting of the following is constituted for implementation of National Innovation and Start up Policy (NISP) for Students and Faculty in MANUU:-

1	Dean, School of Technology	Chairman
2	Dean, School of Commerce & Business Management	Member
3	Dean, School of Sciences	Member
4	Principal, Polytechnic, Hyderabad	Member
5	Director, IQAC	Member
6	Finance Officer	Member
7	Prof. K. Nagabhusan Raju, Founder Director, Atal Incubation Centre, Sri Krishnadevaraya University, Anantapur	Member
8	Prof. A. Ravindranath, Former Dean, School of Technology, Osmania University	Member
9	Dy. Dean, Planning & Development/NISP Coordinator	Member/Convenor

The term of External Members shall be for a period of two years or until further orders whichever is earlier and they are entitled for sitting fee/TA as per University rules for attending the meeting.

The Committee is expected to draft a policy for the implementation of the NISP in the University. The Committee may co-opt any internal or external members having expertise and experience in the domain of innovation, IPR and startup as per the requirements of the scheme to finalize the draft NISP policy document for the consideration of the Academic Council by the 3rd Week of March, 2021.


REGISTRAR I/c





مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
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No.MANUU/ER-I(A)/F.172/2022-23/ 48

20th April, 2022

ORDERS

Sub: MANUU - ER - I Section – Nomination of one senior faculty from higher education institutes for the implementation of 'National Innovation and Startup Policy' (NISP) for students and faculty - Orders - Issued.

Ref: Approval of the Vice-Chancellor dated 20.04.2022.

<<< : >>>

Prof. Abdul Wahid, Professor and Dean, School of Technology is nominated as Coordinator for the implementation of National Innovation and Startup Policy (NISP) for Students and Faculty at MANUU. He shall be responsible for coordinating NISP implementation related activities in MANUU.

Registrar

20/04/2022

To

Prof. Abdul Wahid
Professor and Dean, School of Technology
MANUU

Copy to:

1. Prof. Saneem Fatima, Dean, School of Mgt and Commerce
2. Dr. M. A. Sikandar, Associate Professor, Dept. of Mgt and Commerce
3. Head, Dept. of Mgt and Commerce
4. Offices of the V.C / P.V.C / Registrar / Finance Officer
5. Assistant Registrar (P&D)
6. Personal file
7. Concerned file

• **NATIONAL ACADEMIC DEPOSITORY (NAD):**

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MAULANA AZAD NATIONAL URDU UNIVERSITY
(A central University established by an Act of Parliament in the year 1998)
Accredited 'A' Grade by NAAC
ACADEMIC SECTION



Ref. No. MANUU/Acad/F.613/2017-18/103

23rd August, 2017

ORDERS

Sub: MANUU – Academics – Appointment of Nodal Officer for National Academic Depository (NAD) – Reg.

**Ref: 1. Approval of the Vice Chancellor, dated: 21.08.2017
2. D.O. No. 1-10/2017(JS/NAD) 17.08.2017**

Consequent to the approval of Competent Authority, Prof. Mohd. Shahid, Controller of Examinations is appointed as Nodal Officer for National Academic Depository (NAD) – Nodal Cell of MANUU for facilitation of activities pertaining to National Academic Depository at MANUU as per UGC/MHRD Govt. of India norms.

Assistant Registrar
(Academics)

To
Prof. Mohd. Shahid,
Controller of Examinations
MANUU

Copy to:

1. The Dr. Nisar Ahmad Mir, Joint Secretary, UGC, New Delhi
2. P.S. to The Vice-Chancellor,
3. P.S. to The Pro-Vice Chancellor/The Registrar
4. P.S. to The Finance Officer
5. The Director CIT with a request to upload on University website
6. Concerned file

- **GAMES AND SPORTS FACILITIES:** Excellent sports and gymnasium facilities are available in the University. Besides there are ample space for outdoor games by the students. MANUU campus is spread 200 acres in the city of Hyderabad.
 - <https://manuu.edu.in/University/Students/Facilities/Sports-and-Games>



Badminton Indoor Courts



INDOOR SPORTS ZONE FOR GIRLS

- **EXTRA-CURRICULAR ACTIVITIES:**

- ✓ Film screening are done regularly by IMC, MANUU. Theatre workshops, Film appreciation programmes, Urdu Calligraphy and other activities are conducted regularly.
- ✓ NCC Sub Unit 1(Telangana) Atry Bty has been established in the year 2019.
- ✓ University Cultural Center were established in the year 2022 to provide platform to students to showcase talent and promote cultural activities.

- <https://manuu.edu.in/sites/default/files/Notification/01/Circular%20for%20Screening%20for%20Clubs%20membership.pdf>

- **Soft Skill Development Facilities:** University has been conducting English for Employability for the students with faculties from the Department of English. Besides, the MBA students are availing special lectures and workshops on soft skills development by visiting faculty members.



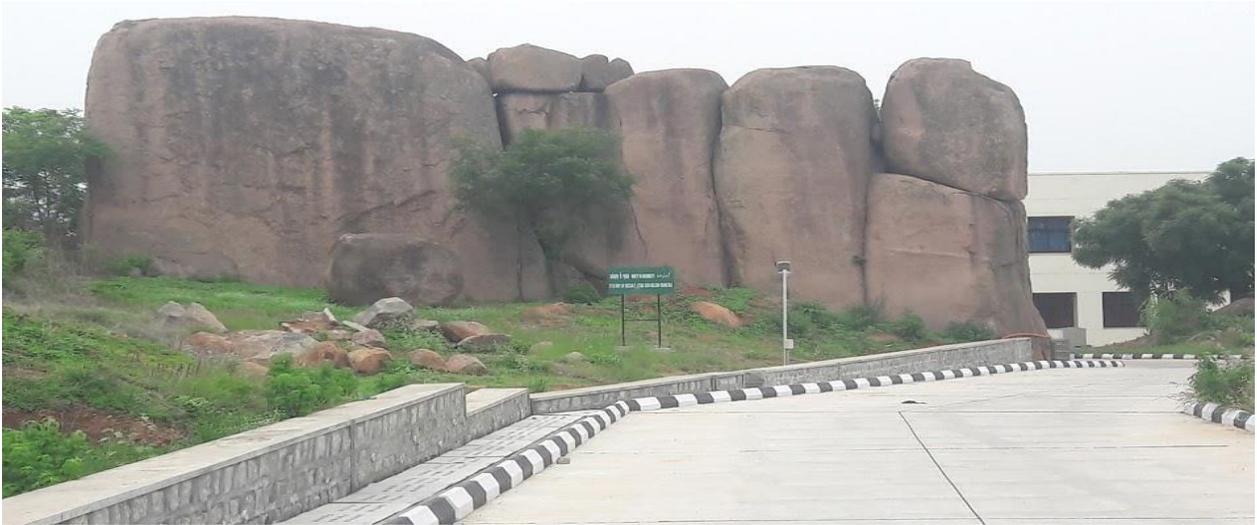
NCC Cadets from MANUU at the Republic Day Parade



Independence Day Celebration



International Yoga Day Observation at MANUU by students and staff.



Rock Formation in the Campus near the School of Technology which won the Heritage Award

• **TEACHING LEARNING PROCESS**

- Curricula and syllabus for each of the Programmes as approved by the University: YES
 - Syllabus MBA: <https://manuu.edu.in/sites/default/files/2022-12/1%29%20mba%20syllabus%20updated%202022.pdf>
- Academic Calendar of the University:
 - Approved by the Academic Council of the University every year and copies are hosted on the website. Revised and latest Academic Calendar 2022- 23 is appended below:
 - <https://manuu.edu.in/sites/default/files/2022-12/Academic-Calendar-2022-23.pdf>
- **Academic Time Table with the name of the faculty members handling the course**



MAULANA AZAD NATIONAL URDU UNIVERSITY

Department of Management & Commerce

TIME TABLE 2022-23

MBA SEMESTER I



Day	Sec	9- 10 AM	10-11 AM	11:10-12:10 PM	12:10-1:10 PM	1.50-2.50 PM	2.50-3.50 PM	3.50-4.50 PM
Monday	I (A)	BA&S Prof. Azeem	MT Prof. Badiuddin Ahmed	ME Prof. Saneem Fatima	FR & A Dr.S.K. Safiuddin	IT in Business (CSIT)	FA Prof. Razaullah Khan	
	II (B)	MT Prof. Badiuddin Ahmed	BA&S Prof. Azeem	MM Dr. Rashid Farooqi	ME Prof. Saneem Fatima	FR & A Dr.S.K. Safiuddin	IT in Business (CSIT)	
Tuesday	I (A)	ME Prof. Saneem Fatima	MT Prof. Badiuddin Ahmed	OB Dr. S. Kamruddin	MM Dr. Reshma Nikhat	Life Skills Dr. S. Kamruddin	IT in Business (CSIT)	
	II (B)		ME Prof. Saneem Fatima	MT Prof. Badiuddin Ahmed	OB Dr. S. Kamruddin	IT in Business (CSIT)	EA Prof. Razaullah Khan	
Wednesday	I (A)	OB Dr. S. Kamruddin	FR & A Dr.S.K. Safiuddin	BA&S Prof. Azeem	MM Dr. Reshma Nikhat	IT in Business (CSIT)	FA Prof. Razaullah Khan	
	II (B)	FR & A Dr.S.K. Safiuddin	OB Dr. S. Kamruddin	MM Dr. Rashid Farooqi	BA&S Prof. Azeem	Life Skills Dr. S. Kamruddin		
Thursday	I (A)	ME Prof. Saneem Fatima	FR & A Dr.S.K. Safiuddin	Life Skills Dr. S. Kamruddin	MM Dr. Reshma Nikhat		IT in Business (CSIT)	
	II (B)	FR & A Dr.S.K. Safiuddin	ME Prof. Saneem Fatima	MM Dr. Rashid Farooqi	OB Dr. S. Kamruddin	IT in Business (CSIT)	FA Prof. Razaullah Khan	
Friday	I (A)	OB Dr. S. Kamruddin	BA&S Prof. Azeem	MT Prof. Badiuddin Ahmed	MM (CBL) Dr. Reshma Nikhat	OB (CBL) Dr. S. Kamruddin		
	II (B)	BA&S Prof. Azeem	MT Prof. Badiuddin Ahmed	MM (CBL) Dr. Rashid Farooqi	Life Skills Dr. S. Kamruddin	OB (CBL) Dr. S. Kamruddin		
Saturday	I (A)	MT (CBL) Prof. Badiuddin Ahmed	FR&A (CBL) Dr. S.K. Safiuddin	BA & S (CBL) Prof. M. A. Azeem	ME (CBL) Prof. Saneem Fatima			
	II (B)							

Lunch break from 1.10 to 1.50 PM

**HEAD
DEPARTMENT OF MANAGEMENT AND COMMERCE**

MT: Management Theory ME: Managerial Economics OB: Organizational Behaviour BA&S: Business Analytics and Statistics FR&A: Financial Reporting and Analysis
MM: Marketing Management CBL: Case Based Learning



MAULANA AZAD NATIONAL URDU UNIVERSITY

Department of Management & Commerce

TIME TABLE 2022-23

MBA III SEM



Day	Sem	9- 10 AM	10-11 AM	11:10-12:10 PM	12:10-1:10 PM	1.50-2.50 PM	2.50-3.50 PM	3.50-4.50 PM
Monday	III (A)	O&SCM <i>Dr. Saidalavi</i>	CSR & BE <i>Dr. M. A. Sikandar</i>	CF <i>Dr. S. K. Safiuddin</i>	IHRM <i>Dr. S. Kamruddin</i>	S & AM <i>Dr. R. Nikhat</i>	Islamic Banking And Finance <i>Dr. Khatib Rub</i>	
	III (B)	CSR & BE <i>Dr. M. A. Sikandar</i>	O&SCM <i>Dr. Saidalavi</i>		CB <i>Dr. Saidalavi</i>			
Tuesday	III (A)	E-Com & DM <i>Dr. Rashid Farooqi</i>	CSR & BE <i>Dr. M. A. Sikandar</i>	CF <i>Dr. S. K. Safiuddin</i>	IHRM <i>Prof. Saneem Fatima</i>	ER & LL <i>Dr. M. A. Sikandar</i>	Professional Skills	Islamic Banking And Finance <i>Dr. Khatib Rub</i>
	III (B)	CSR & BE <i>Dr. M. A. Sikandar</i>	E-Com & DM <i>Prof. M. A. Azeem</i>		CB <i>Dr. Saidalavi</i>		IFM <i>Mr. Nissar Hussain</i>	
Wednesday	III (A)	O&SCM <i>Dr. Saidalavi</i>	E-Com & DM <i>Dr. Rashid Farooqi</i>	ER & LL <i>Dr. M. A. Sikandar</i>	IHRM <i>Dr. S. Kamruddin</i>	CF <i>Dr. S. K. Safiuddin</i>	S & AM <i>Dr. R. Nikhat</i>	Islamic Banking And Finance <i>Dr. Khatib Rub</i>
	III (B)	E-Com & DM <i>Prof. M. A. Azeem</i>	O&SCM <i>Dr. Saidalavi</i>		IFM <i>Mr. Nissar Hussain</i>			
Thursday	III (A)	CSR & BE <i>Dr. M. A. Sikandar</i>	O&SCM <i>Dr. Saidalavi</i>	S & AM <i>Dr. R. Nikhat</i>	ER & LL <i>Dr. M. A. Sikandar</i>	E-Com & DM (CBL) <i>Dr. Rashid Farooqi</i>	EXCEL	
	III (B)	E-Com & DM <i>Prof. M. A. Azeem</i>	CSR & BE <i>Dr. M. A. Sikandar</i>				Professional Skills	
Friday	III (A)	E-Com & DM <i>Dr. Rashid Farooqi</i>	IHRM <i>Prof. Saneem Fatima</i>	CF <i>Dr. S. K. Safiuddin</i>	ER & LL <i>Dr. M. A. Sikandar</i>	S & AM <i>Dr. R. Nikhat</i>	Islamic Banking And Finance <i>Dr. Khatib Rub</i> (CBL)	
	III (B)	O&SCM <i>Dr. Saidalavi</i>	IFM <i>Mr. Nissar Hussain</i>					
Saturday	III (A)	E-Com & DM (CBL) <i>Prof. M. A. Azeem</i>	CSR & BE (CBL) <i>Dr. M. A. Sikandar</i>	O&SCM (CBL) <i>Dr. Saidalavi</i>				
	III (B)							

1.10 to 1.50 PM Lunch break from

HEAD

DEPARTMENT OF MANAGEMENT AND COMMERCE

Core Paper

Specialization Core

Specialization Elective

Generic Elective

Professional Dev.



MAULANA AZAD NATIONAL URDU UNIVERSITY

Department of Management & Commerce

TIME TABLE 2022-23

MBA SEMESTER II



Day	Sec	9-10 AM	10-11 AM	11:10-12:10 PM	12:10-1:10 PM	1.50-2.50 PM	2.50-3.50 PM	3.50-4.50 PM	4.50-5.40
Monday	I (A)	FMP Dr. S.K. Safiuddin	HRM Dr. S.K. Kamruddin	IE & BE Prof. Badiuddin A.	LAB Dr. M.A. Sikandar		IA Prof. Razaullah Khan	DBMS (B1) CSIT	DBMS (B2) CSIT
	II (B)	HRM Dr. S.K. Kamruddin	FMP Dr. S.K. Safiuddin	LAB Dr. M.A. Sikandar	IE & BE Dr. Saidalvi	IE & BE (CBL) Dr. Saidalvi	MCS Prof. Saneem F.		
Tuesday	I (A)	FMP Dr. S.K. Safiuddin	BC Dr. R. Nikhat	LAB Dr. M.A. Sikandar	BRM Dr. R. Farooqi	BRM (CBL) Dr. R. Farooqi	MCS Prof. Saneem F.	DBMS (B1) CSIT	DBMS (B2) CSIT
	II (B)	BC Dr. S.Alvi	FMP Dr. S.K. Safiuddin	BRM Prof. M.A. Azeem	LAB Dr. M.A. Sikandar	BRM (CBL) Prof. M.A. Azeem	IA Prof. Razaullah Khan		
Wednesday	I (A)	BRM Dr. R. Farooqi	LAB Dr. M.A. Sikandar	IE & BE Prof. Badiuddin A.	HRM Dr. S.K. Kamruddin	DBMS LAB B1 CSIT			
	II (B)	LAB Dr. M.A. Sikandar	BRM Prof. M.A. Azeem	HRM Dr. S.K. Kamruddin	IE & BE Dr. Saidalvi	MCS Prof. Saneem F.	DBMS CSIT		
Thursday	I (A)	BC Dr. R. Nikhat	FMP Dr. S.K. Safiuddin	BRM Dr. R. Farooqi	IE & BE Prof. Badiuddin A.	IE & BE (CBL) Prof. Badiuddin A.	DBMS CSIT	DBMS LAB (B2)	
	II (B)	FMP Dr. S.K. Safiuddin	BC Dr. SaidAlvi	IE & BE Dr. Saidalvi	BRM Prof. M.A. Azeem	BC (CBL) Dr. Saidalvi.	DBMS CSIT		
Friday	I (A)	HRM Dr. S.K. Kamruddin	BC Dr. R. Nikhat	IA Prof. Razaullah Khan	MCS Prof. Saneem F.			DBMS LAB (B3)	
	II (B)	BC Dr. S.Alvi	HRM Dr. S.K. Kamruddin		IA Prof. Razaullah Khan				
Saturday	I (A)	FMP (CBL) Dr. S.K. Safiuddin	BC (CBL) Dr. R. Nikhat	HRM (CBL) Dr. S.K. Kamruddin	LAB (CBL) Dr. M.A. Sikandar				
	II (B)								

Lunch break from 1.10 to 1.50 PM

HRM: Human Resource Management BC: Business Communication
 IE & BE: Indian Economy & Business Environment
 LAB: Legal Aspect of Business FMP: Financial Management & Planning
 BRM: Business Research Methodology IA: Enterprise Analysis
 MCS: Mentoring & Coaching Skills DBMS: Database Management System

HEAD

DEPARTMENT OF MANAGEMENT AND COMMERCE

Timetable Coordinator



MAULANA AZAD NATIONAL URDU UNIVERSITY

Department of Management & Commerce

TIME TABLE 2022-23

MBA IV SEM



Day	Section	9-10 AM	10-11 AM	11:10-12:10 PM	12:10-1:10 PM	1:50-2:50 PM	2:50-3:50 PM	3:50-4:50 PM
Monday	(A)	ED Dr. R. Farooqi	SM Prof. Badiuddin A.	SM Dr. Sidalavi RGM Prof. M.A. Azeem	RM Dr. R. Nikhat	FD Dr. S.K.Safiuddin Taxation Dr. Khatib		Professional Skills-II
	(B)	SM Dr. M.A. Sikandar	ED Dr. R. Farooqi		IA & PM Dr. S.K.Safiuddin PMS Prof. Saneem F.			
Tuesday	(A)	ED Dr. R. Farooqi	IM Dr. S.K. Kamruddin	SM Dr. Sidalavi RGM Prof. M.A. Azeem	RM Dr. R. Nikhat	HRD Prof. Saneem F. OCD Dr. S.K. Kamruddin	FD Dr. Khatib	Professional Skills-II
	(B)	IM Prof. M.A. Azeem	ED Dr. R. Farooqi		IA & PM Dr. S.K.Safiuddin PMS Prof. Saneem F.			
Wednesday	(A)	IM Dr. S.K. Kamruddin	RM Dr. R. Nikhat	HRD Prof. Saneem F. OCD Dr. S.K. Kamruddin	FD Dr. S.K.Safiuddin	SM Dr. Sidalavi RGM Prof. M.A. Azeem	Taxation Dr. Khatib	Professional Skills-II
	(B)	IM Prof. M.A. Azeem	IA & PM Dr. S.K.Safiuddin PMS Prof. Saneem F.		Taxation Mr. Nissar Hussain			
Thursday	(A)	SM Dr. M.A. Sikandar	IM Dr. S.K. Kamruddin	FD Dr. Khatib Taxation Mr. Nissar Hussain	RM Dr. R. Nikhat	HRD Prof. Saneem F. OCD Dr. S.K. Kamruddin		Professional Skills-II
	(B)	IM Prof. M.A. Azeem	SM Dr. M.A. Sikandar		IA & PM Dr. S.K.Safiuddin PMS Prof. Saneem F.			
Friday	(A)	ED Dr. R. Farooqi	SM Prof. Badiuddin A.	HRD Prof. Saneem F. OCD Dr. S.K. Kamruddin	SM Dr. Sidalavi			
	(B)	SM Dr. M.A. Sikandar	ED Dr. R. Farooqi		RGM Prof. M.A. Azeem			
Saturday	A & B	SM (CBL) Dr. M.A. Sikandar	ED (CBL) Dr. R. Farooqi	IM (CBL) Dr. S.K. Kamruddin	IM (CBL) Prof. M.A. Azeem			

Lunch break from 1.10 to 1.50 PM

Core Paper Specialization Core Specialization Elective Skill Enhancement Course

Core Paper	Specialization	Specialization Core	Specialization Elective	Skill Enhancement Course
ED: Entrepreneurship Development	Marketing	RM: Retail Management	SM: Services Marketing RGM: Rural & Green Marketing	Professional Skill Course
SM: Strategic Management	Finance	IM & PM: Investment Analysis & Portfolio Management	FD: Financial Derivatives Taxation	
IM: Innovation Management	Human Resource	PMS: Performance Management Systems	OCD: Organisational Change & Development HRD: Human Resources Development	

HEAD
DEPARTMENT OF MANAGEMENT AND COMMERCE

Core Paper Specialization Core Specialization Elective Skill Enhancement Course

- Teaching Load of Each Faculty: As Per AICTE norms as under;

Professor/Associate Professor	14 hours
Assistant Professor	16 hours
Director/ Dean	6 hours

Student's assessment of Faculty, System: Yes, in place through IQAC (Online)

- Title of the course:

School of Commerce and Business Management Maulana Azad National Urdu University
Master of Business Administration (MBA) Programme
 Semester – Wise Schedule of Courses, Academic Year 2020 onwards (As per AICTE Model Curriculum Norms, January 2018)

S. No.	Course Code	Course/ Subject	Structu re Code	N o . o f C r e d i t s p e r C o u r s e	Marks		Tot al Ma rks
					I	E	
SEMESTER- I							
1	MMBA121C CT	Management Theory	CC	3	30	70	100
2	MMBA122C CT	Managerial Economics	CC	3	30	70	100
3	MMBA123C CT	Business Analytics & Statistics	CC	3	30	70	100
4	MMBA124C CT	Organizational Behaviour	CC	3	30	70	100
5	MMBA125C CT	Marketing Management	CC	3	30	70	100

6	MMBA126C CT	Financial Reporting and Analysis	CC	3	30	70	100
Electives:							
7	PGCS101G ET	Information Technology for Business	GE	2	15	35	50
8	PGCS150G EP	MS-Office Lab (Offered through Department of CS & IT)	GE	2	15	35	50
9	MMBA121S ET MMBA122S ET MMBA123SE T	Life Skills Verbal Communication Lab Foreign Language –Foreign Language	SET	2	50	NA	50
10	MMBA121A ET	Enterprise Analysis	AET	2	50	NA	50
				18+8 = 26			800
SEMESTER- II							
1.	MMBA221C CT	Human Resource Management	CC	3	30	70	100
2	MMBA222C CT	Business Communication	CC	3	30	70	100
3	MMBA223C CT	Indian Economy and Business Environment	CC	3	30	70	100
4	MMBA224C CT	Legal Aspects of Business	CC	3	30	70	100
5	MMBA225C CT	Financial Management and Planning	CC	3	30	70	100
6	MMBA226C CT	Business Research Methods (BRM)	CC	3	30	70	100
Electives							
7	PGCS206G ET	Database Management System (DBMS)	GE	2	15	35	50
8	PGCS250G EP	DBMS Lab	GE	2	50		50
9	MMBA221S ET MMBA222S	Mentoring and Coaching Skills Written	SET	2	50		50

	ET MMBA223S ET	Analysis & Communication Lab Foreign Language - II					
10	MMBA221A ET MMBA222A ET	SPSS Industrial Analysis	AET	2	50	-	50
				18+8 = 26			800
SEMESTER – 3							
1	MMBA301C CT	Operations and Supply Chain Management	CC	3	30	70	100
2	MMBA302C CT	E. Commerce and Digital Marketing	CC	3	30	70	100
3	PGCS303C CT	Corporate Social Responsibility and Business Ethics	CC	3	30	70	100
ELECTIVES							
SUBJECT CORE (SC) COURSES		SPECIALIZATION					
4	MMBA-DST	MARKETING MANAGEMENT Consumer Behavior	DSE	4	30	70	100
5	MMBA-DST	FINANCIAL MANAGEMENT International Finance	DSE		30	70	100
6	MMBA-DST	HUMAN RESOURCE MANAGEMENT International Human Resource Management	DSE		30	70	100
SUBJECT ELECTIVE (SE) COURSES		SPECIALIZATION					
7	MMBA-DST	MARKETING MANAGEMENT International Marketing Sales and Advertisement Management	DSE	2 x 4= 8	30	70	100
8	MMBA-DST	FINANCIAL MANAGEMENT Corporate Finance Behavioral Finance	DSE		30	70	100

9	MMBA-DST	HUMAN RESOURCE MANAGEMENT Employee Relations and Labour Legislations Talent Management	DSE		30	70	100
10.	MMBA-AET	M.S. Excel	AET	2	50	NA	50
11	MMBA-SET	PROFESSIONAL SKILL DEVELOPMENT-I (NON-CGPA)	SET	2	50	NA	50
				9+4 + 8+2 +2 = 25			700
SEMESTER 4							
1	MMBA-CCT	Entrepreneurship Development	CC	3	30	70	100
2	MMBA-CCT	Strategic Management (SM)	CC	3	30	70	100
3	MMBA-CCT	Innovations Management	CC	3	30	70	100
ELECTIVES							
SUBJECT CORE (SC) COURSES		SPECIALIZAITON					
4	MMBA-DST	Marketing Management Retail Management	DSE	4	30	70	100
5	MMBA-DST	FINANCIAL MANAGEMENT Investment Analysis and Portfolio Management	DSE		30	70	100
6	MMBA-DST	HUMAN RESOURCE MANAGEMENT Performance Management Systems	DSE		30	70	100
SUBJECT ELECTIVE		SPECIALIZAITON					

(SE) COURSES								
7	MMBA-DST	Marketing Management Services Marketing Product & Brand Management	DSE	2 x 4 = 8	30	70	1 0 0	
8	MMB A-DST	FINANCIAL MANAGEMENT Taxation Financial Derivatives	DSE		30	70	1 0 0	
9	MMB A-DST	HUMAN RESOURCE MANAGEMENT Organizational Charge and Development Human Resource Development	DSE		30	70	1 0 0	
10	MMB A-SET	PROFESSIONAL SKILL DEVELOPMENT-II (NON-CGPA)	SET	2	50		50	
11		Internship and Project	CC	6	50		5 0	
		Project Viva- Voce	CC		50		5 0	
				9+ 4 + 8 + 6+2 = 29			8 0 0	
Total Credits:								
Credits per Semester	Semester I: 26	Semester II: 26	Semester III: 25	Semester IV: 29	Total: 106			
Credits per Course	Core Courses: 54	Elective Courses: 42	NCGPA-04	Internship and Project: 6	Total: 106			
AEC: Ability Enhancement Course CC: Core Course- DSE: Discipline Specific Elective- E: External GE: Generic Elective I: Internal SEC: Skill Enhancement Course NCGPA: NON-CGPA								

- Laboratory facilities exclusive to the Post Graduate Course (MBA): Computer Lab.
- Special Purpose: Seminar Hall and Separate Library-cum-reading room and computer center is available for MBA students.
- Software, all design tools in case: MS Office software is available for MBA students.

11. Campus Placement in last three years:

Year	Student Enrolled	Student Placed	Min. salary (in Lac)	Max. salary (in Lac)	Average salary (in Lac)
2019-20	NA	NA	1.5	3.5	2.03
2020-21	NA	NA	1.5	3.9	1.79
2021-22	78	61	2.8	7.4	3.21

12. EXAMINATION

- Course Assessment: It consists of Continuous Internal Evaluation (CIE) and Semester End Examination (SEE) as the major evaluations prescribed for each Course.
- The CIE and SEE to carry 30% and 70% weightage for each Course e.g., 100 marks (30+70) or 50 Marks (15+35) or like irrespective of its Credits. The absence from these evaluations or seminar presentations or late submissions of assignments or attendance, shall result in loss of marks.
- Internal Continuous Evaluation:

16.5.4 Continuous Internal Evaluation (CIE)

Only those students maintaining a minimum standard in CIE (passing marks) are permitted to appear in SEE of the Course. Thus a student failing in the CIE/internal assessment and practical of any course/paper shall not be allowed to appear in SEE/semester end examinations of that course/paper and she/he has to repeat both CIE/practical & SEE in the concerned odd/even semester.

The Award of CIE i.e. internal assessment marks in each semester shall be as follows:

Theory			Practical		Co & Extra Curricular	
Class Test	25	10	Practical Test	30	Activity Report	35
Assignments/Quiz / Seminar	10	4	Comprehensive Evaluation Viva Voce	15 10	Presentation /Seminar	12.5
Attendance	5	2	Attendance	5	Attendance	2.5
Total (CIE)	40	16	Total (CIE)	60	Total (CIE)	50

- Practical exams must be completed before the commencement of semester end exams. The students failing in practical exams shall not be allowed to appear in theory exams of concerned paper. However, in programs of specific nature the students failing in field work/project viva/internship/teaching practice have to repeat the whole semester.
- In every semester, there shall be at least two class tests each of one hour duration. The average of two class tests or average of best two, if more than two tests as per the policy of department concerned, shall be considered for the evaluation as part of Continuous Internal Evaluation (CIE) in addition to assignments/Quiz/Slip Test/seminar and Attendance.
- In case a student fails to appear in any of the class tests due to medical emergency requiring hospitalization or attendance at NCC camps / Inter-Collegiate / Inter-University/ Inter-State / International Matches / Debates or such other inter University activities as approved by the University authorities, the student shall be allowed to take only one make up class test in those subjects as per convenience of the respective Department / College / Teacher concerned. The makeup test shall be counted as only

one of the tests for the evaluation of CIE. This facility is extended to only those students who personally or through parents inform the HoD/Principal on the day of hospitalization and submit the Medical Certificate within two weeks of said illness or have prior approval for participation in above events and submit the certificate of participation for the same.

- **Semester End Examination (SEE):** It shall be conducted at the Department/School level and cover the entire Course Syllabi. In order to have holistic assessment of students in SEE, MANUU has developed Model Question Paper for all programs of study. Model Question Paper is structured into three parts to ensure whole syllabus coverage and examine the factual, descriptive and analytical understanding of students for each course of study. Vide the 25th Meeting of Academic Council (Item: 25.2.07) Model Question Paper for all programs of study offered under regular mode was approved.
- At the end of the Semester, the University Examination shall be held as prescribed in the respective schemes of examination i.e., Date Sheet/Time Table.
- The University shall conduct odd and even semester examinations as per the Academic Calendar. The students appearing for backlog/improvement shall have to appear in the concerned odd/even semester examinations. There shall be no supplementary examinations.
- Only as an exception the student in the final semester of any program shall get a chance to register for the backlog papers of immediately preceding odd semester. For example, in a two years program, the students of semester IV shall be given a chance to clear the backlog papers of semester III along with the Semester IV examinations.
- A student shall be deemed to have fully passed the semester end examinations of any semester, if he / she secure not less than the minimum marks as prescribed below.

Qualifying Marks for Semester End Examinations		Qualifying Marks for Continuous Internal Evaluation	
Each Semester	Minimum Marks	Each Semester	Minimum Marks
Each Theory Subject	40%	Each Theory Subject	40%
Each Practical Subject	50%	Each Practical Subject	50%

- If a student fails to secure the minimum marks in any subjects/course/paper of odd and even semester examinations then he shall appear only in the failed subjects/courses (backlog courses/papers) in the concerned odd/even semester.
- **ATTENDANCE**
- In order to appear in SSE, the student must have passed in all CIE /practical/viva-voce

as case may be and fulfill minimum consolidated attendance norm of 75%. The attendance norms shall be further subject to additional requirements of professional and technical programs. For example, in teacher education programs the minimum consolidated attendance requirement is that of 80%.

- Further in the case of teaching practice/field work in teacher education (like B Ed and M Ed) and Master of Social Work programs respectively the students must also fulfill the minimum attendance requirement of 90%. The students failing to secure the minimum attendance in practical work of these programs shall not be allowed to appear for the semester end exams and they shall be required to repeat the semester.
- A relaxation of not more than 10% of the attendance shall be extended on valid medical ground on the production of medical certificate subject to acceptance by HoD/Principal and approval by Dean of school concerned. Further only those medical certificates shall be considered for which HoD was informed during the illness or those that are subjected within two weeks of the said illness. A student deputed by the University to take part in any co-curricular or extra-curricular or sports or like may be given an additional concession of not more than 5% of attendance.
- A student in the Semester I of any program if detained due to shortage of attendance shall be allowed to register as re-admitted candidate in the next year of the same semester provided, she/he has secured a minimum of 40% attendance.
- Semester I students securing less than 40% attendance in the semester shall be detained and the candidate's admission stands cancelled. If they are interested to pursue the program they have to apply afresh as new/fresh candidate and compete in the admission process (merit/entrance test) as per the notification.

13. LIST OF RESEARCH PROJECTS/ CONSULTANCY WORKS

- Number of Projects carried out, funding agency, Grant received :
1 Minor Project, ICSSR, Grant of Rs. 300000
- Publications (if any) out of research in last three years out of master's projects: NIL
- Industry Linkage: The institute invites practicing managers from various Industries for delivering lectures, student interaction on regular intervals.

• MoUs with Industries (minimum 3):



Grow together . Move forward

MEMORANDUM OF UNDERSTANDING



Name of the Organization/Company:	VMax e-Solutions India Pvt Ltd.,
Name of the University	School of Commerce and Business Management (Department of Management & Commerce) Maulana Azad National Urdu University (MANUU), a Central University, Gachibowli, Hyderabad-500 032, Telangana State
Programme for which MoU is signed	Master of Business Administration (MBA)
Period of MoU	Two years from the date of signing

This Memorandum of Understanding (MoU) is made on this 18th day April, 2022 between the School of Commerce and Business Management, Department of Management & Commerce, MANUU, Hyderabad and M/s VMax e-Solutions India Pvt Ltd.,

1. The Maulana Azad National Urdu University is a Central University established through an Act of Parliament in 1998. The School of Commerce & Business Management of MANUU has been successfully running its flagship MBA programme since 2004-05 onwards. The said programme has been approved by the All India Council for Technical Education (AICTE) from the year 2020-21 onwards with an intake capacity of 120 students. The School is located at a spacious state-of-art building within the main university campus with all requisite infrastructure facilities.
2. M/s VMax e-Solutions India Pvt Ltd is a company registered under the Companies Act with its corporate office located at #1-10-98/A, Flat No 101, Chikoti Gardens, Begumpet, Hyderabad-500016. The company is engaged in Information Technologies business for the last 5 years with operations at Hyderabad, _____, _____.

[Handwritten Signature]



संकाय / Office
वाणिज्य एवं व्यापार विधेय संकाय /
School of Commerce & Business Mgmt.
मौलाना आज़ाद नेशनल उर्दू विश्वविद्यालय
Maulana Azad National Urdu University
गच्छिबोली, हैदराबाद - ५०००३२
Gachibowli, Hyderabad-500 032.

#1-10-98/A, Flat No 101, Saptagiri Residency, Chikoti Gardens, Begumpet, Hyderabad-500016, email: info@vmaxindia.com, www.vmaxindia.com, Ph: 040-40111878



Maulana Azad National Urdu University



MEMORANDUM OF UNDERSTANDING

Name of the Organization/Company:
Dreams' Clues

Name of the University	School of Commerce and Business Management (Department of Management & Commerce) Maulana Azad National Urdu University (MANUU), a Central University, Gachibowli, Hyderabad-500 032, Telangana State
Program for which MoU is signed	Master of Business Administration (MBA)
Period of MoU	Two years from the date of signing

This Memorandum of Understanding (MoU) is made on this 14th April, 2022 between the School of Commerce and Business Management, Department of Management & Commerce, MANUU, M/s Dreams' Clues

1. The Maulana Azad National Urdu University is a Central University established through an Act of Parliament in 1998. The School of Commerce & Business Management of MANUU has been successfully running its flagship MBA program since 2004-05 onwards. The said program has been approved by the All India Council for Technical Education (AICTE) from the year 2020-21 onwards with an intake capacity of 120 students. The school is located at a

संकायाध्यक्ष / D. Saranya Jadhav
वाणिज्य एवं व्यापार प्रबंधन संकाय
School of Commerce & Business Management
मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
Maulana Azad National Urdu University
गचीबोली, हैदराबाद - ५०००३२

MEMORANDUM OF UNDERSTANDING

Name of the Organization/Company:	M/s. Tooba Pharmaceuticals Pvt Ltd, Paithan MIDC, Aurangabad.
Name of the University	School of Commerce and Business Management (Department of Management & Commerce) Maulana Azad National Urdu University (MANUU), a Central University, Gachibowli, Hyderabad-500 032, Telangana State
Programme for which MoU is signed	Master of Business Administration (MBA)
Period of MoU	Two years from the date of signing

This Memorandum of Understanding (MoU) is made on this 16th / 18th day April, 2022 between the School of Commerce and Business Management, Department of Management & Commerce, MANUU, Hyderabad and M/s. Tooba Pharmaceuticals Pvt Ltd., Paithan Aurangabad.

1. The Maulana Azad National Urdu University is a Central University established through an Act of Parliament in 1998. The School of Commerce & Business Management of MANUU has been successfully running its flagship MBA programme since 2004-05 onwards. The said programme has been approved by the All India Council for Technical Education (AICTE) from the year 2020-21 onwards with an intake capacity of 120 students. The School is located at a spacious state-of-art building within the main university campus with all requisite infrastructure facilities.


16/4/2022
संकाय/प्रमुख / Dean
वाणिज्य एवं व्यापार प्रबंधन संकाय /
School of Commerce & Business Mgmt.
मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
Maulana Azad National Urdu University
गञ्जीबौली, हैदराबाद - ५०००३२
Gachibowli, Hyderabad-500 032.

14. ACCOUNTED AUDITED STATEMENT For the Last Three Financial Years, duly audited by govt Auditors- Comptroller & Auditor General of India

1. **2019-20: <https://manuu.edu.in/sites/default/files/2021-08/Transaction%20Audit%20Report%202019-20.pdf>**
2. **2020-21: <https://manuu.edu.in/sites/default/files/2022-03/Audited-Annual-Accounts-202021-English.pdf>**
3. **2021-22: <https://manuu.edu.in/sites/default/files/2023-01/Annual-Accounts-2021-22-Combined.pdf>**