



ADMINISTRATION SECTION / प्रशासन अनुभाग

सं. No. MANUU/Admn /F.110/2024-2025/204

Date/दिनांक: 27 September, 2024

CIRCULAR/ परिपत्र

विषय Sub: MANUU-Administration—Special Campaign 4.0 for Institutionalising Swacchta and disposal of pending references – Pendency Identification (Preparatory phase) Compliance- Reg.

संदर्भ: /Ref: 1. D.O No. M.11012/01/2024-CDN dated 28-08-2024 of MoE, GoI.
2. Our Circular No. MANUU/Admn /F.110/2024-2025/240 dated 11.09, 2024.
3. Vice- Chancellor's approval dated : 11.09.2024.

The Department of Higher Education-Ministry of Education (GOI) vide letter at reference first cited has communicated that a special Campaign 4.0 for Pendency Identification (Preparatory phase) from 16th September, 2024 to 30th September' 2024. In this regard, Dept. Of Higher Education has issued certain parameters for the ensuing campaign. (enclosed)

To this effect, in the Preparatory Phase, it is requested to identify campaign sites and activities to be conducted within respective Schools/Departments/Sections/Off-Campuses/Centres during the Special Campaign 4.0 as per the detailed Guidelines in the format attached for (Pendency Identification) in respect of the following parameters for implementation during the preparatory phase.

- Planning for space management and beautification of offices
- Record Management-Review of files/recording and weeding of files /closing of e-files
- Identify of cleanliness campaign sites
- Identify Scrap and redundant items and their disposal procedure as per GFR and Public Record Act, 1993.

Further, all the concerned are requested to provide weekly progress report on the (Preparatory phase) of the Special Campaign 4.0 to the Administration Section at email id administration@manuu.edu.in for uploading on the designated portal provided by the Dept. Of Administrative Reforms and Public Grievances to such effect.

This is issued for strict compliance and shall be accorded "Top priority".

Encl: as above

Joint Registrar
संयुक्त कुलसचिव

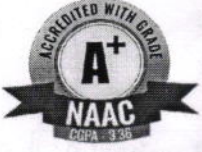
All Dean of School of Studies
All Head of the Departments (Teaching) / Centres / DDE
All Section Heads / Incharge (Non-Teaching)
Polytechnic & ITI's and Model Schools

प्रतिलिपि / Copy to :

- Office of Vice-Chancellor/ Registrar/FO/OSD-I/OSD-II/PRO
- Director DDE-COE
- Director, CIT for uploading on University Website

Dr. Shaheen
and Mrs.
Uzma

24/09/2024



College of Teacher Education, Aurangabad (MS)

Swachhata Hi Seva-2024 Campaign

As per the Circular from the Department of Higher Education - Ministry of Education (GOI) dated 11.09.2024, 'Swachhata Hi Seva-2024' Campaign is being observed in two phases; Preparatory Phase from 16th Sep, 2024 to 30th Sep, 2024 and Implementation Phase from 2nd Oct, 2024 to 31st Oct, 2024 with the theme - 'Swabhav Swachhata Sanskaar Swachhata'. The campaign focuses on promoting cleanliness, making cleanliness a natural habit, making it a core societal value & ensuring public involvement in cleanliness initiatives.

MANUU College of Teacher Education, Aurangabad would carry out the assigned responsibilities for the smooth & timely functioning and completion of the different Swachhata Abhiyan activities to be conducted during the second phase - **2nd October 2024 to 31st October 2024**.

A Committee of the following faculty members is formed to carry out the different activities for 'Swachhta Hi Seva - 2024' Campaign:

Sr. No.	Name & Designation of Teaching & Non-Teaching Staff	Responsibility
1.	Dr. Khan Shahnaz Bano, I/c Principal	Convener
2.	Dr. Shaheen Parveen, Asst. Prof.	Coordinator
3.	Mrs. Siddiqui Uzma Tahseen, Asst. Prof.	Co-Coordinator
4.	Dr. Badarul Islam, Asst. Prof.	Member
5.	Mrs. Syeda Hajera Nausheen, Asst. Prof.	Member
6.	Dr. Rana Saeed, Asst. Prof.	Member
7.	Mrs. Maisara Aziz Khan, Asst. Prof.	Member
8.	Dr. Shaikh Yasmeen Mahmood, Asst. Prof.	Member
9.	Mr. Feroz Ahmed Niyazi, Sr. Clerk	Member
10.	Mr. Shaikh Mohd. Tareque, DEO	Member
11.	Dr. Mohammed Waseemuddin, Library Asst.	Member

Principal

प्रधानाचार्य / Principal

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
Maulana Azad National Urdu University
शिक्षक शिक्षा महाविद्यालय, औरंगाबाद (महा.)
College of Teacher Education, Aurangabad (M.S.)

Schedule for Swachhta Hi Seva-2024' Campaign

Convener: Dr. Khan Shahnaz Bano

Sr. No.	Date	Activities to be Taken	Co-ordinator	Member(s)/ Judges/ Evaluators
1.	17.09.2024 (Tuesday)	Pledge	BI	SP SU
2.	03.10.2024 (Thursday) 04.10.2024 (Friday)	Outdoor Cleanliness Drive in Schools	SP	SU RS MAK SY
3.	07.10.2024 (Monday)	Efficient Management of Space – College building	SU	BI SY
4.	08.10.2024 (Tuesday)	Door to door awareness on Swachhata Abhiyan (citizen centric initiatives)	SHN	MAK SY
5.	09.10.2024 (Wednesday)	Awareness Programme on - i) Personal Hygiene ii) Good Health Practices	SP	BI RS
6.	10.10.2024 (Thursday)	Digital Training Session on Record Management/ Record Management	BI	SHN SMT
7.	11.10.2024 (Friday)	Poster Making Competition	MAK	Judges – KSB SHN
8.	14.10.2024 (Monday)	Best out of Waste (waste to wealth) Competition	SY	Judges – KSB SP
9.	15.10.2024 (Tuesday)	Cleanliness Drive – In and around the College Campus	SHN	BI RS
10.	16.10.2024 (Wednesday)	Facelift of pathway leading to college	SP	MAK SY
11.	17.10.2024 (Thursday)	Drinking water and sanitation	RS	SHN
12.	18.10.2024 (Friday)	Slogan Writing Competition	SU	Judges – KSB BI
13.	21.10.2024 (Monday)	Essay Writing Competition	RS	Evaluators: SHN SU SY
14.	22.10.2024 (Tuesday)	Enhancement of Office Premises	MAK	SP FN

1. 17.09.2024 (Tuesday)
 2. 03.10.2024 (Thursday)
 3. 04.10.2024 (Friday)
 4. 07.10.2024 (Monday)
 5. 08.10.2024 (Tuesday)
 6. 09.10.2024 (Wednesday)
 7. 10.10.2024 (Thursday)
 8. 11.10.2024 (Friday)
 9. 14.10.2024 (Monday)
 10. 15.10.2024 (Tuesday)
 11. 16.10.2024 (Wednesday)
 12. 17.10.2024 (Thursday)
 13. 18.10.2024 (Friday)
 14. 21.10.2024 (Monday)
 15. 22.10.2024 (Tuesday)

15.	23.10.2024 (Wednesday)	Pending References (backlogs and pending files) and Scrap Disposal	BI	FN SMT MW
16.	24.10.2024 (Thursday)	Nukkad Natak / Street play / Drama on waste awareness	SY	KSB SHN SP
17.	25.10.2024 (Tuesday)	Making Campus Garden (Beautification of Campus)	SHN	SP SU
18.	28.10.2024 (Tuesday)	Extension Lecture on 'Environmental Friendly Practices'	SU	SP
19.	29.10.2024 (Tuesday)	Marathon / Rally on Swachhta (citizen centric initiatives)	SY	BI SU RS
20.	30.10.2024 (Tuesday)	Digitalization of 'Swachhta Hi Seva - 2024' campaign	MAK	SHN MW

KSB: Dr. Khan Shahnaz Bano

BI: Dr. Badarul Islam

SHN: Mrs. Syeda Hajera Nausheen

SP: Dr. Shaheen Parveen

SU: Mrs. Siddiqui Uzma Tahseen

RS: Dr. Rana Saeed

MAK: Mrs. Maisara Aziz Khan

SY: Dr. Shaikh Yasmeen Mahmood

FN: Mr. Feroz Ahmed Niyazi

SMT: Mr. Shaikh Mohd. Tareque

MW: Dr. Mohammad Waseemuddin

- * The co-ordinators of the different activities/competitions are requested to take photographs and also write a report on the assigned activity and submit it.
- * The co-ordinators of different competitions are requested to give the topics/ theme, rules and judgement criteria beforehand. The coordinators also have to prepare the evaluation/ judgement sheet of the activity.
- * There will be only first and second prize winners for the Competition activities.

YOUTH CONNECT COMMITTEE

(Students of Semester I and III)

Group A - Supervisor: Dr. Badarul Islam

S.No.	Roll No.	Name	Semester
1.	23BED1003AU	SANIYA KAUSAR	III
2.	23BED4010AU	SUMAIYA PARWEEN	III
3.	24BED1005AU	MANIZA KHATOON	I
4.	24BED1009AU	JAWYREYA KHANUM	I
5.	23BED2002AU	AMJAD ALAM	III
6.	23BED5004AU	MD ADIL	III
7.	24BED5001AU	HAMID RAZA	I
8.	24BED5010AU	MD MOKARAM REZA	I

Group B - Supervisor: Mrs. Syeda Hajera Nausheen

S.No.	Roll No.	Name	Semester
1.	23BED1004AU	SHABEENA BEGUM	III
2.	23BED4013AU	NAHID PARVEEN	III
3.	24BED2002AU	UMME AIMAN	I
4.	24BED1010AU	AFSANABI SHAIKH	I
5.	23BED2003AU	MD ASJAD JAWED	III
6.	23BED5006AU	NOOR HASAN	III
7.	24BED4006AU	ADIL ALAM	I
8.	24BED5009AU	MOHAMMED AMAN	I

Group C - Supervisor: Dr. Shaheen Parveen

S.No.	Roll No.	Name	Semester
1.	23BED1005AU	BAIG NAMEERA	III
2.	23BED4012AU	BUSHRA JAUWAD	III
3.	24BED2003AU	SHIFA FATIMA	I
4.	24BED1008AU	ALIYA ASHRAF	I
5.	23BED2004AU	MD ARBAZ ALAM	III
6.	23BED5007AU	SHAIKH QAYYUM	III
7.	24BED1007AU	MD RAZAULLAH	I
8.	24BED5008AU	AARIF HUSAIN	I

Group D - Supervisor: Mrs. Siddiqui Uzma Tahseen

S.No.	Roll No.	Name	Semester
1.	23BED1006AU	SIDDIQUI ADEEBA	III
2.	23BED5005AU	NOSHEEN FATEMA	III
3.	24BED4002AU	RUKHSAR KHATOON	I
4.	24BED4009AU	SABRIN	I
5.	23BED3001AU	MD SHAHNAWAZ	III
6.	24BED1001AU	SAQUIB RAZA	I
7.	24BED3003AU	SHAMSHER ALAM	I
8.	24BED6002AU	NAVED RAHI	I

Group E - Supervisor: Dr. Rana Saeed

S.No.	Roll No.	Name	Semester
1.	23BED4001AU	SAYMA ZAKIR	III
2.	23BED6002AU	MARYAM JAMEELA	III
3.	24BED4012AU	NAGMA PERWEEN	I
4.	24BED5007AU	FARHAT MUMTAZ	I
5.	23BED4007AU	MD ANSAR ALAM	III
6.	23BED5001AU	MOHD ZIYAUDDIN	III
7.	24BED2001AU	IMTEAYAZ	I
8.	24BED4011 AU	AMIRUL HODA	I

Group F - Supervisor: Mrs. Maisara Aziz Khan

S.No.	Roll No.	Name	Semester
1.	23BED4002AU	SIDRA PARWEEN	III
2.	24BED1002 AU	ARIBA FIRDOS	I
3.	24BED4013AU	ZAKIA FIRDOSH	I
4.	24BED5006AU	GUFRANA AZMI	I
5.	23BED4008AU	MD SHAHBAZ REZA	III
6.	24BED2004AU	MD NIRALE	I
7.	24BED4014AU	MD KADRI	I

Group G - Supervisor: Dr. Shaikh Yasmeen Mahmood

S.No.	Roll No.	Name	Semester
1.	23BED4003AU	BABY SHAMA	III
2.	24BED1004AU	ARJUMAND	I
3.	24BED4010AU	GULSHAN PARWEEN	I
4.	23BED4011AU	MD TAUSIF ALAM	III
5.	23BED6001AU	MD DANISH KAIF	III
6.	24BED3001AU	NOMAN DANISH	I
7.	24BED5005AU	KASHIF QUAMAR	I
8.	24BED1006AU	MOHAMMAD SAQUIB	I



Co-ordinator
Dr. Shaheen Parveen



Co-Coordinator
Mrs. Siddiqui Uzma



Principal
प्रधानाचार्य / Principal
मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
Maulana Azad National Urdu University
शिक्षक शिक्षा महाविद्यालय, औरंगाबाद (महा.)
College of Teacher Education, Aurangabad (M.S.)

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Forums 4

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Labels

Clean Campuses and Cities: Educating for a Greener Tomorrow

Inbox x



Chetna Lecture Series on Clean Campuses and Cities- Educating for a Gr Tue, Sep 10, 5:58 PM (18 hours ago)
to me

Dear Madam/Sir,

Welcome back to *Chetna Lecture Series* of UGC. The next edition of Chetna online lecture series w
Campuses and Cities: Educating for a Greener Tomorrow. In this programme, **Chairman, U**
Jagadesh Kumar, will interact with **Shri P. Narahari, IAS**, Secretary, Public Health Engg.
Madhya Pradesh.

I take this opportunity to invite you to join the online lecture which will take place on zoom. The d
of the said event is **11th September, 2024 at 4:00 PM**.

The meeting link to the join the meeting is as follows:

Topic: Clean Campuses and Cities: Educating for a Greener Tomorrow

Speaker: Shri P. Narahari, IAS, Secretary, Public Health Engg. Dept., Govt of Madhya Pradesh.

Date&Time: 11th September, 2024 at 4:00 PM Mumbai, Kolkata, New Delhi

Join Zoom Meeting: <https://us06web.zoom.us/j/84108257253?pwd=8sMlLe6rGEa2RlJawTV.1>

Meeting ID: 841 0825 7253

Mrs. Siddiqui Uzma
Kindly arrange it

Am
11/09/2024



मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY

A Central University under Ministry of Education
Government of India



College of Teacher Education, Aurangabad. (MS)

Date: 11-09-2024

NOTICE

All the students of semester I and III are hereby informed that as a part of 'Special Campaign 4.0 for Swachhata and Minimizing Pendency' across all Higher Education Institutions launched by the Govt. of India, an online lecture has been arranged. The details are as follows:

Topic: Clean Campuses and Cities: Educating for a Greener Tomorrow

Platform: YouTube (Programme will be live streamed)

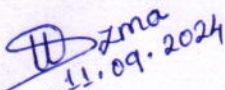
Link: https://www.youtube.com/@UGC_India


Date: 11-09-2024

Time: 04:00 pm

In this programme, Chairman, UGC, Prof. M. Jagadesh Kumar, will interact with Shri P. Narahari, IAS, Secretary, Public Health Engg. Dept., Govt of Madhya Pradesh.

All are instructed to be present in the college (Room No. 04) for the above said programme.


Co-ordinator
Mrs. Siddiqui Uzma


Principal
प्रधानाचार्य / Principal
मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
Maulana Azad National Urdu University
शिक्षक शिक्षा महाविद्यालय, औरंगाबाद (महा.)
College of Teacher Education, Aurangabad (M.S.)

مولانا آزاد نیشنل اردو یونیورسٹی
مؤلانا آزاؑاؑ نیشنل اردؤ یونیورسٹی

Maulana Azad National Urdu University, Hyderabad


(A Central University established by an Act of Parliament in 1998)

College of Teacher Education, Aurangabad (MS)

NOTICE
(Swachhta Pledge)

13.09.2024

All the staff members and students of semester I and III are hereby informed that as an initiative by the UGC-MOE to the Special Campaign 4.0 for Swachhata in Institutions and Disposal of Pending References with the theme of 'Swabhav Swachhata-Sanskar Swachhata', a Swachhata Pledge will be taken on 17th September 2024 in the Multi-purpose hall at 1:30 p.m.
All are instructed to be present for the same.


13.09.2024

Principal

प्रधानाचार्य / Principal

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी

Maulana Azad National Urdu University

शिक्षक शिक्षा महाविद्यालय, औरंगाबाद (महा.)

College of Teacher Education, Aurangabad (M.S.)



शिक्षक शिक्षा महाविद्यालय, औरंगाबाद

College of Teacher Education, Aurangabad

डॉ. खान शाहनाज़ बानो / Dr. Khan Shahnaz Bano

एसोसिएट प्रोफेसर व प्रधानाचार्य / Associate Professor & Principal

Ref. No.: MANUU/CTE/AWB/2024

Date: 01.10.2024

NOTICE

All the students of B.Ed. (R) 3rd Semester are hereby instructed to organize a Special Campaign 4.0 "Swachhta Hi Seva 2024", at their allotted SITP schools on 03.10.2024 & 04.10.2024. This initiative is aimed at fostering "Swabhav Swachhata- Sanskar Swachhata". As a part of this "Swachhata Abhiyan" you are expected to plan under the guidance of School Internship & Training Programme (SITP) Supervisor and execute the following activities:-

- 1) Cleanliness Drive in SITP Schools
- 2) Awareness Programme on 'Personal Hygiene & Good Health Practices'.
- 3) Best out of Waste Activity / competition
- 4) Essay Writing Competition

❖ Note: Further students are instructed to take photographs before and after each activity and also write a report on the same activity.

Incharge -SITP
Dr. Shaheen Parveen

Principal

प्रधानाचार्य / Principal

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
Maulana Azad National Urdu University
शिक्षक शिक्षा महाविद्यालय औरंगाबाद (मह.)
College of Teacher Education, Aurangabad (M.S.)



शिक्षक शिक्षा महाविद्यालय, औरंगाबाद

College of Teacher Education, Aurangabad

डॉ. खान शाहनाज़ बानो / Dr. Khan Shahnaz Bano

एसोसिएट प्रोफेसर व प्रधानाचार्य / Associate Professor & Principal

Ref. No.: MANUU/CTE/AWB/2024

Date: 16.10.2024

NOTICE

SLOGAN WRITING COMPETITION

All the students of semester-I and III are hereby informed that as an initiative by the UGC-MOE to the Special Swachhata Campaign 4.0, a slogan writing competition will be held on 18th October 2024 in the Multi-purpose hall at 2:30 p.m. The theme of the slogan writing is - 'Swabhav Swachhata – Sanskar Swachhata'.

Interested participants can give their names to Mrs. Siddiqui UzmaTahseen on or before 17th October 2024.

Directions/Guidelines:

1. Participants can write in any one language from the following - Hindi/Urdu/English.
2. The participants are instructed to stick to the word limit of 30 words.
3. Slogans must be original.
4. The participants would be judged on the basis of relevance to theme and originality.

(Signature)
16/10/2024

Principal

प्रधानाचार्य / Principal

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
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शिक्षक शिक्षा महाविद्यालय, औरंगाबाद
College of Teacher Education, Aurangabad

NOTICE

ESSAY WRITING COMPETITION

All the students of Semester 1st and 3rd are hereby informed that the college is organize an essay writing competition under Swachh Bharat Abhiyan on the topic "Role of Education in Promoting Cleanliness "will be held on Monday 21st October 2024. Students who are interested in participating are encouraged to showcase their writing skills and creativity. Students can give their names to Dr. Rana Saeed on or before 18th October 2024. The guidelines regarding competition are given below,

Guidelines:

- The essay should be written in Urdu, Hindi or English language.
- Word limit is 500-600 words.
- Essays should be neat and well-structured.



Dr. Rana Saeed
(Coordinator)



Principal

प्रधानाचार्य / Principal
मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
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College of Teacher Education, Aurangabad (M.S.)



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MAULANA AZAD NATIONAL URDU UNIVERSITY
A Central University under Ministry of Education
Government of India



शिक्षक शिक्षा महाविद्यालय, औरंगाबाद
College of Teacher Education, Aurangabad(MS)

Swachhta Hi Seva-2024' Campaign Report

As per the Circular from the Department of Higher Education - Ministry of Education (GOI) dated 11.09.2024, 'Swachhata Hi Seva-2024' Campaign was observed in two phases; Preparatory Phase from 16th Sep, 2024 to 30th Sep, 2024 and Implementation Phase from 2nd Oct, 2024 to 31st Oct, 2024 with the theme - 'SwabhavSwachhataSanskarsSwachhata'. The campaign focused on promoting cleanliness, making cleanliness a natural habit, making it a core societal value & ensuring public involvement in cleanliness initiatives.

MANUU College of Teacher Education, Aurangabad carried out the assigned responsibilities for the smooth & timely functioning and completion of the different Swachhata Abhiyan activities conducted during the second phase - 2nd October 2024 to 31st October 2024.

A Committee of the following faculty members was formed to carry out the different activities for 'Swachhta Hi Seva - 2024' Campaign:

Convener: Dr. Khan Shahnaz Bano (KSB)

Coordinator: Dr. Shaheen Parveen (SP) Co-coordinator: Siddiqui Uzma Tahseen (SU)

Sr. No.	Date	Activities to be Taken	Co-ordinator	Member(s)/ Judges/ Evaluators
1.	17.09.2024 (Tuesday)	Pledge	BI	SP,SU
2.	03.10.2024 & 04.10.2024 (Thurs & Friday)	Outdoor Cleanliness Drive in Schools	SP	SU,RS,MAK, SY
3.	07.10.2024 (Monday)	Efficient Management of Space – College building	SU	BI,SY
4.	08.10.2024 (Tuesday)	Door to door awareness on Swachhata Abhiyan (citizen centric initiatives)	SHN	MAK,SY
5.	09.10.2024 (Wednesday)	Awareness Programme on – (i) Personal Hygiene And (ii) Good Health Practices	SP	BI,RS
6.	10.10.2024 (Thursday)	Digital Training Session on Record Management/ Record Management	BI	SHN,SMT

7.	11.10.2024 (Friday)	Poster Making Competition	MAK	Judges – KSB,SHN
8.	14.10.2024 (Monday)	Best out of Waste (waste to wealth) Competition	SY	Judges – KSB,SP
9.	15.10.2024 (Tuesday)	Cleanliness Drive – In and around the College Campus	SHN	BI,RS
10.	16.10.2024 (Wednesday)	Facelift of pathway leading to college	SP	MAK,SY
11.	17.10.2024 (Thursday)	Drinking water and sanitation	RS	SHN
12.	18.10.2024 (Friday)	Slogan Writing Competition	SU	Judges – KSB,BI
13.	21.10.2024 (Monday)	Essay Writing Competition	RS	Evaluators: SHN,SU,SY
14.	22.10.2024 (Tuesday)	Enhancement of Office Premises	MAK	SP,FN
15.	23.10.2024 (Wednesday)	Pending References (backlogs and pending files) and Scrap Disposal	BI	NF,SMT,MW
16.	24.10.2024 (Thursday)	Nukkad Natak / Street play / Drama on waste awareness	SY	KSB,SHN,SP
17.	25.10.2024 (Tuesday)	Making Campus Garden (Beautification of Campus)	SHN	SP,SU
18.	28.10.2024 (Tuesday)	Extension Lecture on 'Environmental Friendly Practices'	SU	SP

BI:Dr.Badarul Islam

SHN: Mrs. Syeda Hajera Nausheen

RS:Dr. Rana Saeed

MAK: Mrs. Maisara Aziz Khan

SY: Dr Shaikh Yasmeen Mahmood

NF: Mr. Feroz Niyaz Ahmad

MW: Mr. Mohammad Waseemuddin

SMT:Mr. Shaikh Mohd. Tareque



शिक्षक शिक्षा महाविद्यालय, औरंगाबाद
College of Teacher Education, Aurangabad.(MS)

**LIST OF ACTIVITIES AS A PART OF SPECIAL CAMPAIGN 4.0 FOR
SWACHHTA IN INSTITUTIONS AND DISPOSAL OF PENDING
REFERENCES**

- 1.) **Swachhta Pledge:** As a part of the Swachhta Abhiyan, a Swachhta Pledge was taken on 17th September 2024 at MANUU CTE, Aurangabad. All the students of semester 1st and 3rd along with the faculty members and non-teaching staff were present. The pledge was taken with an objective to promote cleanliness and remain committed towards it.
- 2.) **Outdoor Cleanliness Drive in Schools:** A cleanliness drive was carried out in schools where the students of MANUU CTE, Aurangabad go for School Internship and Teaching Practice (SITP) activity. The schools wholeheartedly supported the students with the required resources and helping staff. The schools selected for the cleanliness purpose were - AMC No. 1 High School, Kiradpura; AMC High School, Shahbazar; AMC High School, Yashodhara; and Noor-e-Aziz High School.
- 3.) **Efficient Management of Space**—(College building): Spaces/rooms in the college building that were cluttered with unnecessary things were identified. After identification, the students along with the incharge/coordinator were divided into two groups. The students enthusiastically and actively participated in the cleanliness activity and helped to organize, clean and clear the rooms.
- 4.) **Door to door awareness on Swachhata Abhiyan** (citizen-centric initiatives): The students were instructed to visit the nearby residences in groups of 4-5 students each and orient the people regarding the importance of cleanliness and ways and means to dispose off the waste materials in an organized manner with wet and dry garbage in different bins, importance of keeping the environment clean. The students visited the nearby places and created awareness regarding the same.
- 5.) **Awareness Programme** on -i) Personal Hygiene and ii) Good Health Practices: An awareness programme regarding personal hygiene and good health practices was taken by Dr. Khan Shahnaz Bano, Principal, MANUU CTE, Aurangabad. The objective of the lecture was to create awareness and

develop the habit of personal hygiene and good health practices among the students. All the students and faculty members were present to take advantage of the lecture.

- 6.) **Digital Training Session on Record Management:** The clerical staff as well as the teaching staff were trained on how to classify, store, secure and retrieve the records and were also acquainted with how to manage and keep the records-notices, circulars, documents, curricular and co-curricular records in proper manner.
- 7.) **Poster Making Competition:** The students actively participated in the poster making competition organized to create an understanding and awareness regarding different aspects of cleanliness. The theme for the poster-making competition was - (1) Recycling and Waste Management, (2) Sustainable Lifestyle and (3) Global Environmental Issues. The posters were evaluated by the judges and winners were decided.
- 8.) **Best out of Waste (waste to wealth) Competition:** The students were instructed to use the raw materials available in their homes or surroundings and make use of it to make useful or decorative objects. The students also used the waste materials to make teaching aids based on different school subjects for their practice lessons.
- 9.) **Cleanliness Drive (in and around the College Campus):** All the students participated in the cleanliness drive. The students were allotted different areas/rooms for cleaning purpose. The classrooms, library, laboratory, sports room, girls' room, office, staff room, Principal's cabin was cleaned and organized effectively.
- 10.) **Facelift of pathway leading to college:** The regular path to the college was dilapidated due to rain. The students dried and cleared the way and made it clean for walking. The supporting staff helped the students in showing them the way to do it efficiently.
- 11.) **Drinking water and sanitation:** For clean drinking water, the space provided for keeping the water filter was cleaned to ensure safe drinking water and prevent the spread of disease. Sanitation and hygiene facilities were taken care of.
- 12.) **Slogan Writing Competition:** Many students participated in the slogan writing competition. The theme of the competition was, 'SwabhaavSwachhta - SanskaarSwachhata'. The students wrote slogans on the importance and benefit of cleanliness in our surroundings.

- 13.) **Essay Writing Competition:** The students enthusiastically participated in the essay writing competition. The topic given was 'Role of Education in Cleanliness'. The students showcased their writing skills and creativity. The students were asked to write in any of the three languages - Urdu, Hindi and English.
- 14.) **Enhancement of Office Premises:** The office premises were cleaned and papers, files were organized in a proper manner.
- 15.) **Pending References (backlogs and pending files) and Scrap Disposal:** The office and non-teaching staff were asked to look into the files and re-arrange it and check whether all the files had been updated.
- 16.) **Nukkad Natak / Street play / Drama on waste awareness:** The objective of the Nukkad Natak/ Drama was to create awareness among the students regarding the importance of cleanliness and hygiene. The students participated with full vigour. The theme of the play was characterized and well-sketched by the participants. It was appreciated by the Principal and staff members alike.
- 17.) **Making Campus Garden (Beautification of Campus):** The campus of the college is surrounded by visually appealing environment. The students were encouraged to participate in tree plantation to create a clean and beautiful atmosphere around the college. They were given the task for planning, designing and maintaining greenery in the corridors as well.
- 18.) **Extension Lecture on 'Environmental Friendly Practices':** A special lecture was organized in the college on 28th October 2024. The students of 1st and 3rd semester and staff members were present. The Principal, Dr. Shahnaz Bano gave a lecture on environmental friendly practices. She stressed on recycling materials, conserving water, avoiding single-use plastic and sustainable practices.

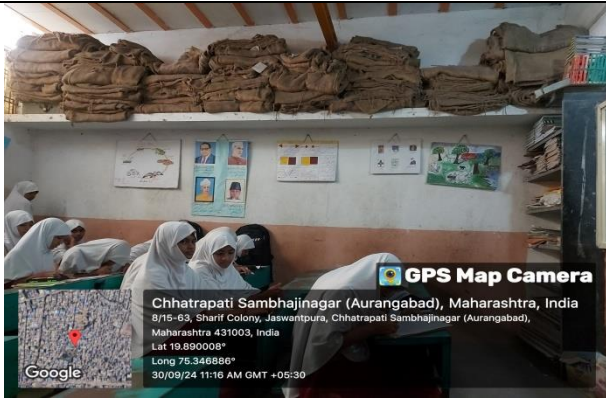
The month-long programme of swachhta concluded with prize distribution as a token of appreciation from the Principal and staff of MANUU CTE, Aurangabad.



PRINCIPAL

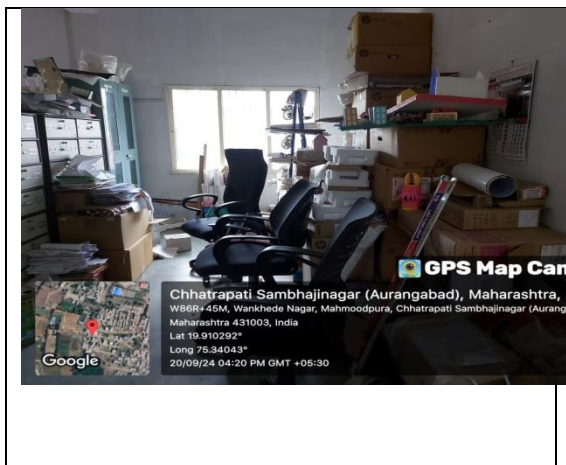
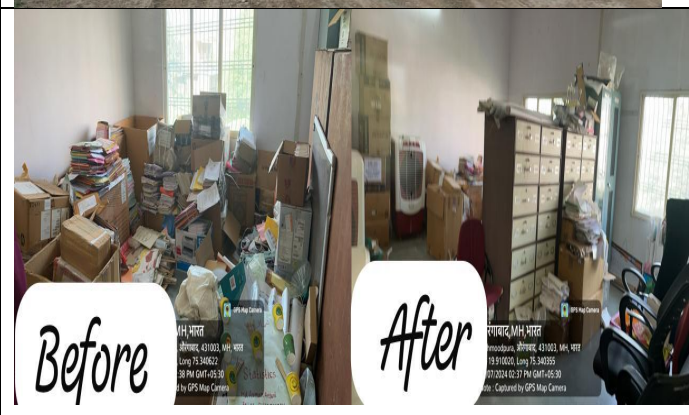
प्रधानाचार्य / Principal
मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
Maulana Azad National Urdu University
शिक्षक शिक्षा महाविद्यालय, औरंगाबाद (महा.)
College of Teacher Education, Aurangabad (M.S.)

Before



After









Members
Dr. Badarul Islam (Asst. Professor)
Dr. Rana Saeed (Asst. Professor)

