



Department of Social Work

**MSW Semester-III SKILL LAB**

**Thematic Workshop Series-3: Research Competencies**

**Date: 22/07/2025**

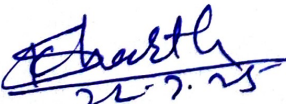
S.No.	Date	Hrs	Workshop Theme	Facilitator
1	20.08.2025	6	Problem Formulation -I	Prof. Mohd Shahid
2	21.08.2025	3	Problem Formulation -II	Prof. Mohd Shahid
3	21.08.2025	3	Review of Literature-I	Mr. Abu Osama
4	28.08.2025	6	Review of Literature-II	Mr. Abu Osama
5	03.09.2025	6	Qualitative Approach	Mr. Md. Israr Alam
6	04.09.2025	6	Qualitative Tools of Data Collection	Dr. Abul Salim Khan
7	10.09.2025	6	Quantitative Approach	Prof. Md. Shahid Raza
8	11.09.2025	6	Quantitative Tools of Data Collection	Dr. Abul Salim Khan

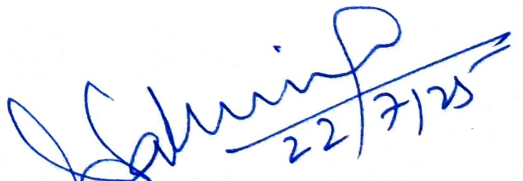
**Venue:** Room No.207, Department of Social Work

**Timing:** 10.00-1.00(Morning 3 hours)

1.00-2.00(Lunch)

2.00-5.00(Afternoon 3 hours)

  
Dr. Siddharth Gangale  
Fieldwork Coordinator  
Dept. of Social Work, MANUU

  
Prof. Mohd. Shahid  
HoD, Dept. of Social Work  
MANUU, Hyderabad  
Maulana Azad National Urdu University  
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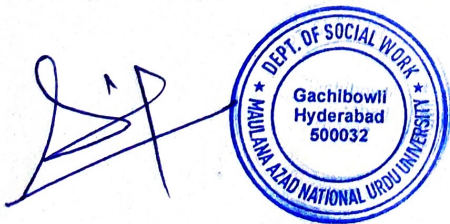
Department of Social Work, Maulana Azad National Urdu University, Gachibowli,  
Hyderabad - 500 032, T.S. Contact No. 04023008439/438 Email: [swmanuu@gmail.com](mailto:swmanuu@gmail.com)



## Department of Social Work

### MSW Semester-III Skill Lab Thematic Workshop Series-3: Research Competencies-I Workshop Theme: Problem Formulation

Learning Objectives	Learners will be able to: <ul style="list-style-type: none"><li>◆ Understand the importance of problem formulation for a fruitful research outcome</li><li>◆ Comprehend the initial confusion, disappointment and regret in the process of problem selection and formulation</li><li>◆ Realize that the research needs to be owned and articulated by the researcher</li></ul>	
Learning Outcomes	Learners will be able to: <ul style="list-style-type: none"><li>✓ Appreciate the significance of problem formulation</li><li>✓ Own, articulate and justify the chosen research problem</li></ul>	
Key Skills	Critical Thinking, Creativity, Ideation, Conceptualisation, Research Problem Formulation	
No. of Hours	9 Hours [ 20 <sup>th</sup> & 21 <sup>st</sup> August 2025]	
Material Required	PPT, Projector, Laptops, Markers, White Board, Prints for Group Exercise (Research Topics/Research Questions Slips from Shodhganga)	
Facilitator/Trainer	Prof. Mohd Shahid, Department of Social Work, MANUU	
Session Plan		
S. No.	Activity	Timings
	Day-1 [ 20 <sup>th</sup> August 2025]	
1	Welcome, Introduction and Workshop Briefing	10.00 – 10.10
2	Ice-breaking: Problems do come in dreams	10.10 – 10.30
3	Problem Formulation: From idea, imagination to a research problem	10.30 – 11.30
	Break & Getting Ready	11.30 – 11.40
4	Key Questions in Research: Why, What, Where & How	11.40 – 12.00
5	Selected Research Topics and Questions: Group Exercise	12.00 – 13.00
Lunch Break		13.00 – 13.10
6	Research Topic and Research Questions: Clarity and Specificity in structure and language	14.00 – 14.30
7	Developing Research Topic and Research Questions: Individual Task	14.30 – 15.45
	Break & Getting Ready	15.45 – 16.00
8	Research Topic and Research Questions: Individual Presentation	16.00 – 18.00
	Day-2 [ 21 <sup>st</sup> August 2025]	
9	Research Topic and Research Questions: Individual Presentation	10.00 – 12.30
10	Q & A / Feedback and Summing Up	12.30 – 13.00



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## Department of Social Work

### MSW Semester-III Skill Lab Thematic Workshop Series-3: Research Competencies-1

#### Workshop Theme: Review of Literature

Learning Objectives	DEVELOP abilities to approach the text, acquire skills to comprehend the text's nuances and learn competencies to conduct a critical literature review	
Learning Outcomes	ENHANCE mastery to reach to the relevant literature for research purpose LEARN the art of text-reading and the ability to put the text into context KNOW the norms of in-text citation ACQUIRE competencies to conduct and write a comprehensive review	
Key Skills	Analysis; Interpretation; Articulation & Writing	
No. of Hours	09	
Material Required	Overhead Projector; Markers and White Board; Copies of the Selected Article	
Facilitator/Trainer	Abu Osama	
Day-1: 21 August Afternoon Session (2:00pm - 5:00pm)		
S. No.	Activity	Timings
1.	Concept, Relevance & Method of Review of Literature	2:00pm - 3:00pm
2.	Getting into the Text – Independent Reading <i>Students' learning reflections when using works of fiction in social work education</i>	3:00pm - 4:30pm
3.	Sample Review Presentation & In-text citation in Review of Literature	4:30pm - 5:00pm
Day-2: 28 August Forenoon Session (10:00am - 1:00pm)		
4.	Writing Review by Individual Participant	10:00am - 11:00am
5.	Individual Presentation by Participants	11:00am - 1:00pm
Lunch Break Afternoon Session (2:00pm - 5:00pm)		
6.	Feedback on Individual Presentation	3:00pm - 4:30pm
7.	Q&A and Feedback	4:30pm - 5:00pm
*****End of the workshop*****		

Abu Osama  
Gachibowli  
Hyderabad  
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## Department of Social Work

### MSW Semester-III Skill Lab Thematic Workshop Series-3: Research Competencies-I Workshop Theme: Qualitative Approach

Workshop Theme: Qualitative Approach

Learning Objectives	<ul style="list-style-type: none"><li>To acknowledge the importance and interplay of subjective social realities while researching human experiences</li><li>To develop conceptual understanding of qualitative research, its relevance and application</li><li>To enhance skills in framing research ideas into context-specific research questions and objectives</li><li>To acquire competencies in developing observable fieldwork plan</li></ul>		
Learning Outcomes	<ul style="list-style-type: none"><li>Ability to acknowledge how lived experiences and multiple realities are significant source of knowledge in research</li><li>Articulating the relevance of qualitative research approach in social sciences</li><li>Demonstrate skills in framing research questions &amp; research objective</li><li>Develop competencies in logically operationalize the process of inquiry in qualitative research</li></ul>		
Key Skills	Inductive Reasoning, Analytical Thinking, and Critical Reflection Developing Research Tool Framework, Designing logical operational plan for research process, and preparation for integrative (objective-centric) interpretation		
No. of Hours	6 Hours		
Material Required	Overhead Projector, Whiteboard, Markers, Copies/sets of reading material		
Facilitator/Trainer	Md. Israr Alam		
Session Plan [ 3 <sup>rd</sup> September 2025]			
S. No.	Activity	Timings	
1	Introducing the workshop and its objectives	10.00 – 10.05	
2	How do we see what we see- Getting into the qualitative research	10.05 – 10.15	
3	Social World & the Qualitative Research: Conceptual Outline	10.15 – 11.00	
Break & Recap		11:00 – 11:10	
4	Practice Exercises	Ideation – Problem, People, Place	11.10 – 13:00
		Shaping ideas into Research Topic	
		What do I want to study: Developing Research Question	
		Why do I want to study this: Developing Research Objectives	
Lunch Break		13.00 – 14.00	
5	Individual Presentation & Feedback	14.00 – 14.45	
6	Developing Operational Plan for Research Process: Preparing for Tool Framework	14.45 – 15.00	
7	Practice Exercise on Tool Framework by the Participants	15.00 – 16:00	
8	Individual Presentation & Feedback	16.00 – 17.00	
9	Participants' Feedback on the Session	17:00 – 17.10	

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### MSW Semester-III SKILL LAB

#### Thematic Workshop Series-3: Research Competencies-I

##### Workshop Theme: Qualitative Tools of Data Collection

<b>Learning Objectives</b>	<p>Learners will be able to</p> <ul style="list-style-type: none"> <li>To understand the importance of qualitative tools in social research</li> <li>To Identify and differentiate between interview, focus group discussion (FGD), observation</li> <li>To learn the process of designing guides/checklists for qualitative tools</li> <li>Hands-on practice of one qualitative tool (Interview/FGD/Observation) through role-play</li> </ul>
<b>Learning Outcomes</b>	<ul style="list-style-type: none"> <li>Appreciate the importance of qualitative tools in generating in-depth information</li> <li>Select appropriate tools according to research objective/questions</li> <li>Design simple interview/FGD guides or observation checklists.</li> <li>Demonstrate confidence in applying tools in group exercise.</li> </ul>
<b>Key Skills</b>	<ul style="list-style-type: none"> <li>Designing qualitative tools</li> <li>Listening and probing</li> <li>Observation skills</li> <li>Analytical thinking</li> <li>Facilitation Skills</li> </ul>
<b>No. of Hours</b>	6 Hours [ One Day, 4 September 2025]
<b>Material Required</b>	PPT, Projector, White Board, Chart Papers, Markers, Hand-outs (sample interview guide/FGD guide/observation checklist)
<b>Facilitator/Trainer</b>	Dr. Abul Salim Khan, Department of Social Work, MANUU

#### SESSION PLAN

S. No.	Activity	Timings
1	Welcome, Introduction and Workshop Briefing	10.00-10.15
2	Ice-breaking: "How do we collect stories from people in daily life?"	10.15-10.30
3	Brief introduction: Qualitative Research- Connecting the dots	10.30-11.30
<b>Break (11.30-11.40)</b>		
4	Introduction to Key Qualitative Tools: Observation, Interview & FGD	11.40-1.00
<b>Lunch Break (1.15-2 PM)</b>		
7	Group Activity: Designing a Tool (Interview guide/FGD-Observation checklist)	2.00-3.30
<b>Break (3.30-3.40)</b>		
8	Group Presentations: Sharing Designed Tools	3.40-4.40
9	Hands-on practice through role-play	4.40-5.15
10	Question, Answers and Feedback	5.15-5.30

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## Department of Social Work

MSW Semester-III Skill Lab

### Thematic Workshop Series- 3: Research Competencies-I

Workshop Theme: Quantitative Approach

<b>Learning Objectives</b>	<b>Learners will be able to:</b> <ul style="list-style-type: none"><li>• Equip with the foundational knowledge and practical skills needed to design, execute studies that rely on numerical data.</li><li>• Understand core quantitative concepts such as concepts, constructs, variables, hypotheses, populations, measurement scales, and samples.</li></ul>	
<b>Learning Outcomes</b>	Learners will be able to: <ul style="list-style-type: none"><li>✓ Explain the core concept of quantitative research, formulate clear and testable hypotheses.</li><li>✓ Determine sample size and choose an appropriate sampling technique to ensure the representativeness of their data.</li><li>✓ Design a valid and reliable research instrument by using the measurement scale</li></ul>	
<b>Key Skills</b>	<b>Formulating hypotheses, sampling, sample size determination, and measurement scale</b>	
<b>No. of Hours</b>	<b>6Hours [ 10<sup>th</sup> September 2025]</b>	
<b>Material Required</b>	<b>Projector, Laptop, Blackboard, Marker, Chalk, and Duster</b>	
<b>Facilitator/Trainer</b>	<b>Prof. Md. Shahid Raza, Department of Social Work, MANUU</b>	
<b>Session Plan</b>		
<b>Day-1[ 10<sup>th</sup> September 2025]</b>		
<b>S. No.</b>	<b>Activity</b>	<b>Timings</b>
1	Welcome, Introduction, and Workshop Briefing	10.00 – 10.10
2	<b>Ice-breaking: Exercise-Two truths and a Lie...in Numbers</b>	10.10 – 10.30
3	<b>Quantitative Approach: Meaning, Characteristics, and Scope</b>	10.30 – 11.10
4	Understanding Concept, Construct, and Variables in Social Science Research	11.10 – 12.00
	<b>Break</b>	12.00 – 12.10
5	Hypotheses in Social Science Research	12.10 – 13.15
	<b>Lunch Break</b>	13.15 – 14.15
6	<b>Ice-breaking: Exercise- Hypothesis Showdown</b>	14.15 – 14.40
7	Measurement of Scale in Social Science Research	14.40 – 15.40
	<b>Break</b>	15.40 – 15.50
8	Sampling, Sample size determination, Sample Frame, and Sampling Errors	15.50 – 16.50
9	Practice Exercises	16.50 – 18.00

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### **MSW Semester-III SKILL LAB** **Thematic Workshop Series-3: Research Competencies-I** **Workshop Theme: Quantitative Tools of Data Collection**

<b>Learning Objectives</b>	<p>Learners will be able to</p> <ul style="list-style-type: none"> <li>To understand the importance of quantitative tools in social research.</li> <li>To Identify and differentiate between <b>survey, questionnaire, interview schedule and standardized scales/tests</b></li> <li>To learn the process of designing and administering structured tools</li> <li>Gain hands-on practice in developing and using a simple questionnaire or interview schedule</li> </ul>
<b>Learning Outcomes</b>	<ul style="list-style-type: none"> <li>Appreciate the role of quantitative tools in generating measurable and comparable information</li> <li>Select appropriate quantitative tools according to research objectives/questions</li> <li>Design a basic structured questionnaire or schedule</li> <li>Demonstrate confidence in applying tools through group activities</li> </ul>
<b>Key Skills</b>	<ul style="list-style-type: none"> <li>Designing structured questionnaires/schedules</li> <li>Framing close-ended and multiple-choice questions</li> <li>Analytical thinking</li> <li>Logical Thinking &amp; Objectivity</li> </ul>
<b>No. of Hours</b>	6 Hours [ One Day, 11 September 2025]
<b>Material Required</b>	PPT, PPT, Projector, White Board, Chart Papers, Markers, Hand-outs (sample questionnaire, interview schedule, standardized scale).
<b>Facilitator/Trainer</b>	Dr. Abul Salim Khan, Department of Social Work, MANUU

#### SESSION PLAN

S. No.	Activity	Timings
1	Welcome, Introduction and Workshop Briefing	10.00-10.15
2	Ice-breaking: "How do we measure things in daily life?"	10.15-10.30
3	Brief introduction: Quantitative and Qualitative Approaches: Understanding Methods and Tools	10.30-11.30
<b>Break (11.30-11.40)</b>		
4	Introduction to Key Quantitative Tools: Questionnaire, Interview Schedule, and Standardized Scales, Including a Practical Demonstration on Constructing an Interview Schedule	11.40-1.15
<b>Lunch Break (1.15-2 PM)</b>		
7	Group Activity: Group Activity: Designing a Questionnaire/ interview Schedule	2.15-3.30
<b>Break (3.30-3.40)</b>		
8	Group Presentations: Sharing Designed Tools	3.40-4.40
9	Question, Answers and Feedback	4.40-5.00

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