



MANUU/Acad/F.614/2023-24/60

26.05.2023

ORDERS

Sub: Constitution of Students Grievance Redressal Committee(s) (SGRC) –
Revised Order- Reg.

Ref: Approval of the Vice Chancellor dated 26.05.2023.

In pursuance of the UGC vide D.O.No.F.1-13/2022 (CPP-11) dated 12th April 2023 and as per University Grants Commission (Redressal of Grievances of Students) Regulations, 2023, the Competent Authority is pleased to constitute the Students Grievances Redressal Committee(s) (SGRC) at the University level.

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|---|---------------------------------------------------------------------------|--------------------|
| 1 | Prof. Syed Alim Ashraf, Head, Dept. of Arabic & Dean Student's Welfare | Chairperson |
| 2 | Prof. Mohd. Abdul Azeem, Dept. of Management and Commerce | Member |
| 3 | Prof.Saneem Fatima, Department of Management & Commerce | |
| 4 | Prof. Pradeep Kumar, Dept. of Computer Science & I T | |
| 5 | Prof. Danish Moin, Head, Dept. of History | Special Invitee |
| 6 | Mr. Muzaffar Imam, Student of M.A. Arabic | |

Terms and conditions of the above committee are as follows:

- A complaint from an aggrieved student relating to the Institution shall be addressed to the Chairperson student's grievance Redressal Committee (SGRC).
- The SGRC shall send its report with recommendations if any to the Competent Authority and a copy to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint.
- Any student aggrieved by the decision of the Student's Grievance Redressal Committee may prefer an appeal to the Ombudsperson within a period of fifteen days from the date of receipt of such decision.

To

All the members (By Name)

Copy to:

- O/o Vice Chancellor/ Registrar
- OSD-1, OSD-2
- Planning & Development Section/ Proctor Office
- Director, CIT for placing it on University Website

Registrar

Contact details of Students Grievance Redressal Committee members :

| Sr | Name | Designation | Mobile | Email |
|-----------|------------------------|-----------------------------------------------------------|--------------------------|--------------------------------------------------------------|
| 1. | Prof. Syed Alim Ashraf | Head, Arabic & Dean Student's Welfare | 9885700584 | syedaleemashrafj@manuu.edu.in; aleemashrafj@tadhkiya.org; |
| 2. | Prof. Mohd Abdul Azeem | Dept. of Management and Commerce | 9849325765 | drazeem@manuu.edu.in ; |
| 3. | Prof. Saneem Fatima | Dept. of Management and Commerce | 9701923007 | saneemf@manuu.edu.in; |
| 4. | Prof. Pradeep Kumar | Department of Computer Science and Information Technology | 9959829128 | pradeep@manuu.edu.in; |
| 5. | Prof. Danish Moin | Head, Dept. of History | 7893965970 9527996163 | danishiirns@gmail.com; |
| 6. | Mr. Muzaffar Imam | Student, M.A. Arabic | 9939957018 | Imammuzaffar125@gmail.com; |