



One-Week Workshop on DIGITIZATION AND CONSERVATION OF ARCHIVAL COLLECTIONS



March 23 - 27, 2026



Maulana Azad National Urdu University

Jointly Organized by

- Maulana Azad National Urdu University, Hyderabad
- Jamia Hamdard, New Delhi
- Indira Gandhi National Centre for the Arts, New Delhi
Ministry of Culture, Government of India



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ABOUT THE WORKSHOP

The workshop aims to provide participants with both theoretical insights and hands-on training in the digitization and conservation of archival collections. It brings together experts in heritage preservation, digitization technologies, and conservation practices to address the challenges and opportunities in safeguarding archival materials.



THE WORKSHOP AIMS TO TRAIN PARTICIPANTS IN DIGITIZING AND CONSERVING ARCHIVAL COLLECTIONS

KEY THEMES

- Understanding heritage, culture, and the importance of safeguarding archival collections.
- Fundamentals and advanced techniques of digitization.
- Digital preservation and ethical considerations.
- Remedial conservation: cleaning, mending, and restoration of documents.
- Preventive conservation: environmental control, disaster risk management, and storage solutions.
- Practical sessions on digitization, metadata, image editing, and conservation methods.

**SAFEGUARDING
HERITAGE THROUGH
DIGITIZATION,
PRESERVATION, AND
HANDS-ON
CONSERVATION
SKILLS**



PROGRAMME HIGHLIGHTS

- **Day 1**

Inaugural Session, Introduction to Heritage, Culture, and Conservation Concepts.

- **Day 2**

Preventive Conservation.

- **Day 3**

Remedial Conservation – Techniques and Case Studies.

- **Day 4**

Digitization (Basics, Standards, and Advanced Practices) with Hands-on Training.

- **Day 5**

Digital Preservation Challenges and Valedictory Session



WHO CAN PARTICIPATE?

- Archivists, librarians, museum professionals, and curators
- Research scholars, faculty members, and students of heritage studies
- Professionals working in digitization, documentation, and cultural preservation

REGISTRATION DETAILS

- **Registration Fee**
₹2,000 (including 18% GST)
- **Number of Participants**
Limited to around 100 on a first-come-first-served basis
- **Last Date for Registration**
March 15, 2026
- **Guidelines**
 - Registration will be confirmed only if the enclosed registration form is duly filled out and payment is received in full.
 - The registration fee does not include accommodation charges.
 - The registration fee includes tea and lunch.



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BANK DETAILS

- **A/c. No:** 187901000007601
- **IFSC:** IOBA0001879
- **Bank:** INDIAN OVERSEAS BANK
- **Address:** Maulana Azad National Urdu Campus, Gachibowli, Hyderabad - 500032



STEERING COMMITTEE



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Prof. Syed Ainul Hasan

Hon'ble Vice Chancellor, MANUU



Chief Patron

Prof. (Dr.) M. Afshar Alam

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Chairperson

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Professor and Head of Division
(Conservation & Cultural Archives), IGNCA



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- Dr. Ayesha Sultana, Deputy Librarian, MANUU
- Dr. Mohammad Aadil Khan, Deputy Librarian, MANUU
- Dr. Ali Raza, Assistant Librarian, MANUU
- Dr. Wasim Raja, Professional Assistant, MANUU

Contact Information



Dr. Ali Raza

Assistant Librarian, Saiyid Hamid Library, MANUU

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9457278464



Directions to MANUU Campus, Hyderabad



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<https://mannu.edu.in>



REGISTRATION FORM

One-Week Workshop on Digitization and Conservation of Archival Collections

March 23 – 27, 2026

Maulana Azad National Urdu University, Hyderabad



Scan to Register

[Click to Register Online](#)

PARTICIPANT INFORMATION

Title	Prof. <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/>
Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>
Name	
Designation	
Affiliation	
Mobile	
Telephone	
Email	

Address:

Date: _____

Signature: _____

PAYMENT DETAILS

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Branch	Gachibowli
Account	187901000007601
IFSC Code	IOBA0001879
Address	Maulana Azad National Urdu Campus, Gachibowli, Hyderabad 500032

☐ Indian Delegate – Rs. 2000 (including 18% GST)

PLEASE E-MAIL REGISTRATION FORM TO:

Dr. Ali Raza | E-mail: aliraza@manuu.edu.in

