ANNUAL REPORT
Department of Botany

(To be furnished by the Departments for the activities during 1st April, 2016 to 31st March, 2017 Only)

I. Department Details

No.	Inputs		:	Details		
1.	Name of the Department		:	:BOTANY		
2.	Year of Establishment		:	2014		
3.	Programs Offered	Program Type	:	Nomenclature	Intake	Student – Teacher Ratio
i.	UG	CBCS	:			
ii.	PG		:			
iii.	M.Phil.		:			
iv.	Ph.D.,	Non-CBCS	:			
v.	Integrated Masters		:			
vi.	Integrated Ph.D.,		:			
4.	Names of Interdisciplinary Courses		:			
5.	Specialization		:			

2. Faculty Details:

No.	Inputs	:	Details		Remarks
6.	Number of Teaching Posts	:	Sanctioned	Filled	
i.	Professor	:	01	nil	
ii.	Associate Professor	:	01	01	
iii.	Assistant Professor	:	02	02	
iv.	Visiting Faculty	:	--		
v.	Joint Faculty	:	--		
vi.	Adjunct Faculty	:	--		
vii.	Guest Faculty	:	--		

3. Faculty Strengths:

No.	Inputs	Details			
1.	Publications	Books	Journals	Proceedings	Documents / Reports
		Nil	03	Nil	Nil
2.	Serving in Committees	National	International	Editorial Board	Any Other
		01	O3	01	Nil
3.	Awards	Regional	National	International	Professional Bodies
			Nil	Nil	Nil
4.	Honor's / Memberships	Regional	National	International	Professional Bodies
		Nil	03	Nil	Nil

4. Research Details: Thrust Area of Research:

No.	Inputs	:	Total	Details	Total Grants
i.	Faculty with On-going / Completed Projects	:	Ongoing Projects	National	7.71 Lakhs
				International	Nil

			Four(4)		
ii.	**Departmental Projects**	:		**DST - FIST**	Nil
				UGC - SAP	Three-UGC
				DBT / ICSSR	One -ICSSR
				Others	--

iii.	**Consultancy Projects**	:		**Industry**	Nil
				Government	Nil
				NGO's	Nil
iv.	**Collaborations**	:	**Inter-Dept'al**	**Inter Inst'nal**	**International**
				-	-

5. Workshops / Conferences / Seminar / Symposia (Only Nos. be indicated)

Category	Organized		Attended	
	National	**International**	**National**	**International**
Workshops	-	-	-	-
Conference	-	-	One	-
Seminars	-	-	One	-
Symposia	-	-	-	-

6. Trainings / Refresher / Orientation Courses

Category	Organized		Attended	
	National	**International**	**National**	**International**
Trainings	-	-	-	-
Refresher Courses	–	–	–	–
Orientation Courses	–	-	One(two faculty)	–
Any Other			One	

7. Guests Lectures / Distinguished Lectures

Category	Coordinated		Delivered	
	National	**International**	**National**	**International**
Guest Lectures	01	-	10 Lectures delivered by Dept.Faculty members in CSA –UGC Academy	-
Distinguished Lectures	–	–	–	–
Chaired Sessions	–	–	–	–

8. List of Eminent Academicians / Scientists Visited / Empaneled by the Department

No.	Academician/Scientist Name	Purpose	Date
1	Dr.C.Srinivasulu	Delivered a lecture on Biodiversity conservations-Floral and	16th March,2017

		Faunal diversity of Telangana State.	

9. List of Distinguished Alumni

No.	Name of Distinguished Alumnus	Year
	NIL	**-**

10. CURRICULAR ASPECTS

- Need, Gap and Trend Assessment for Curriculum Design and Development
- Teaching – Learning methods adopted by the Faculty
  Lecture mode/PPT method/Use of white board and marker and Chart etc method
- Learning Objectives and Outcome's based Curriculum
  - Study and inculcate the knowledge of Botany
- Adoption of beyond the Scholarly Activities

No.	Program	Title of the Course	Year of Revision	Year of Implementation
1.	**UG**			
2.	**PG**			
3.	**PhD**			

11. Infrastructural facilities:

No.	Infrastructure	Facilities					
1.	Physical	Class Rooms		Seminar Hall		Staff Rooms	
2.	Academic	Library		Digital Library		Reading Room	
3.	ICT	Computer Lab		Internet Facility		Printers & Network	
4.	Skill Development	Laboratory		Workshop		Instrumentation Lab	
5.	Sports	Indoor Games				Outdoor Games	

12. Student diversity and Progression

No.	Name of the Program	% of Students from the same University	% of Students from other Universities within the State	% of Students from Universities outside the State	% of Students from other countries

13. Placement Details

Campus Placements	Off Campus Placements	Average Salary	Highest Salary	No. of Recruiters Visited the Campus

14. Examinations Success Rate

No.	Name of the Program	% of Students Passed with Distinction / A$^+$ Grade	% of Students Passed with First Class / A Grade	% of Students Passed with Second Class / B+ & B Grade	% of Students Passed with Pass Class / C & D Grade

15. Competitive Examinations Success Rate

Students cleared - National / State / University Level Tests							
Vertical Mobility(Higher Education)				Horizontal Mobility(Employment)			
NET	GATE	SET	UCET	Civil	Defence	Bank	Others
–							

16. Financial – NON FINANCIAL Assistance to students: Number of Graduate / Post Graduate / Doctoral Students getting financial assistance from the university

17. Statutory functionaries of department:
- **Departmental Committee: /Departmental Research Committee**:
  Two departmental meetings held to discuss the Academic issues.

- **Board of Studies**
  Third Board of Studies meeting of Botany department held on 27th July,2017 and the entire syllabus of B.Sc along with the some titles has been revised..The Department of Botany has also revised the Environmental Studies syllabus which is of 2 credits.

18. STATE of PRACTICE (Best practices)
- **Highlight the contributions of the department in generating new knowledge, basic or applied**

Weigtage of attendance to the students, Individual attention to the student,
The department of Botany has identified 88 Tress in the campus Identified it and naming has been done with the help of Plaque.

19. State of Aspirations (FUTURE PLANS)

20. New Programmes introduced/Academic Reformations:
    The department of Botany is offering Mushroom culture and Technology skill enhancement course and Biofertilizers to B.Sc III and IV semester students.
    The department of Botany is also offering Environmental Studies compulsory paper to all the Under Graduate students of the University.

21. No. of BoS / School Board Meetings:
    Third Board of Studies meeting was held on 27th July, 2017 (One BoS)

22. Photographs of the Academic, Sports and Extra-Curricular Events/Activities of the Department, if any.

Department of Botany organised an extension Lecture on 16th March,2017 on Biodiversity.

Annual Report
Department of Computer Science and Information Technology

(To be furnished by the Departments for the activities during 1st April, 2016 to 31st March, 2017 Only)

I. Department Details:

No.	Inputs		:	Details		
1.	Name of the Department		:	Computer Science & Information Technolgy		
2.	Year of Establishment		:	2006		
3.	Programs Offered	Program Type	:	Nomenclature	Intake	Student – Teacher Ratio
i.	UG	CBCS	:	B.Tech (CS)	60	1:20
ii.	PG		:	MCA	30	1:20
				M.Tech (CS)	18	1:20
iii.	M.Phil.		:	N.A		
iv.	Ph.D.,	Non-CBCS	:	Ph.D (Computer Science)	4	1:3
v.	Integrated Masters	-	:	-	-	-
vi.	Integrated Ph.D.,	-	:	-	-	-
4.	Names of Interdisciplinary Courses		:	Nil		
5.	Specialization		:	CS&IT		

2. Faculty Details:

No.	Inputs	:	Details		Remarks
6.	Number of Teaching Posts	:	Sanctioned	Filled	
i.	Professor	:	1	1	0
ii.	Associate Professor	:	2	1	1
iii.	Assistant Professor	:	14	14	0
iv.	Visiting Faculty	:	-		-
v.	Joint Faculty	:	-		-
vi.	Adjunct Faculty	:	-		-
vii.	Guest Faculty	:	3		

3. Faculty Strengths:

No.	Inputs	Details			
1.	Publications	Books	Journals	Proceedings	Documents / Reports
		03	20	8	
2.	Serving in Committees	National	International	Editorial Board	Any Other
		-	5	5	-
3.	Awards	Regional	National	International	Professional Bodies
		-	2	-	-
4.	Honor's / Memberships	Regional	National	International	Professional Bodies
		-	-	-	19

4. Research Details: Thrust Area of Research:

No.	Inputs	:	Total	Details	Total Grants
i.	Faculty with On-going / Completed Projects	:	05	National	1,05,000 each project
				International	Nil
ii.	Departmental Projects	:		DST - FIST	Nil
				UGC - SAP	Nil
				DBT / ICSSR	Nil

				Others	Nil
iii.	Consultancy Projects	:		Industry	Nil
				Government	Nil
				NGO's	Nil
iv.	Collaborations	:	Inter-Dept'al	Inter Inst'nal	International
				-	-

5. Workshops / Conferences / Seminar / Symposia (Only Nos. be indicated)

Category	Organized		Attended	
	National	International	National	International
Workshops	04	-	10	1
Conference	Nil	-	5	6
Seminars	Nil	-	2	Nil
Symposia	Nil	-	Nil	3

-

6. Trainings / Refresher / Orientation Courses

Category	Organized		Attended	
	National	International	National	International
Trainings	Nil	Nil	Nil	Nil
Refresher Courses	Nil	Nil	Nil	Nil
Orientation Courses	Nil	Nil	13	Nil
Any Other	Nil	nil	Nil	Nil

7. Guests Lectures / Distinguished Lectures

Category	Coordinated		Delivered	
	National	International	National	International
Guest Lectures	18	-	-	-
Distinguished Lectures	04	–	–	–
Chaired Sessions	-	-	03	01

8. List of Eminent Academicians / Scientists Visited / Empaneled by the Department

No.	Academician/Scientist Name	Purpose	Date
1	Prof. Brahmit Singh, Prof K Vivekanandan, Prof P R K Murty, Prof Salma Ahmed Farooqui, Prof Syed Najamul Hasan	School Board	18-02-2017
2	Prof. Khurram Mustafa, Prof, Nesar Ahmad, Dr Salman Abdul Moiz	Board of Studies	06-02-2017

9. List of Distinguished Alumni

No.	Name of Distinguished Alumnus	Year
1.	ADBUL MAJID	2015
2	ASIF KHAN	2017

10. CURRICULAR ASPECTS
- Need, Gap and Trend Assessment for Curriculum Design and Development
- Teaching – Learning methods adopted by the Faculty
- Learning Objectives and Outcome's based Curriculum
- Adoption of beyond the Scholarly Activities

No.	Program	Title of the Course	Year of Revision	Year of Implementation
1.	UG	B.Tech	2017	
2.	PG	MCA	2017	
		M.Tech	2017	
3.	PhD		2017	

11. Infrastructural facilities:

No.	Infrastructure	Facilities					
1.	Physical	Class Rooms	05	Seminar Hall	1	Staff Rooms	09
2.	Academic	Library	01	Digital Library	-	Reading Room	01
3.	ICT	Computer Lab	03	Internet Facility	1	Printers & Network	21
4.	Skill Development	Laboratory	01	Workshop	-	Instrumentation Lab	00
5.	Sports	Indoor Games	-			Outdoor Games	-

12. Student diversity and Progression

No.	Name of the Program	% of Students from the same University	% of Students from other Universities within the State	% of Students from Universities outside the State	% of Students from other countries
1	Ph.D	Nil	25%	25%	50%
2	M.Tech	23%	22%	55%	Nil
3	MCA	Nil	Nil	100%	Nil
4	B.Tech	Nil	Nil	97%	3%

13. Placement Details

Campus Placements	Off Campus Placements	Average Salary	Highest Salary	No. of Recruiters Visited the Campus
-	5	2.4Lac	4 Lacs	-

14. Examinations Success Rate

No.	Name of the Program	% of Students Passed with Distinction / A^+ Grade	% of Students Passed with First Class / A Grade	% of Students Passed with Second Class / B+ & B Grade	% of Students Passed with Pass Class / C & D Grade
1	B.Tech	10%	90%	Nil	Nil
2	M.Tech	16%	84%	Nil	Nil
3	MCA	Nil	100%	Nil	Nil

15. Competitive Examinations Success Rate

Students cleared - National / State / University Level Tests							
Vertical Mobility(Higher Education)				Horizontal Mobility(Employment)			
NET	GATE	SET	UCET	Civil	Defence	Bank	Others
01 (Mohd Ali K P	01 (Asif Khan)	-	-	-	-	–	–

16. Financial – NON FINANCIAL Assistance to students: Number of Graduate / Post Graduate / Doctoral Students getting financial assistance from the university MCA = 29 students; PhD = 5 students

17. Statutory functionaries of department:

- **Departmental Committee: 15**
- **Departmental Research Committee:** 1
- **Board of Studies:** 1

18. STATE of PRACTICE (Best practices)
Highlight the contributions of the department in generating new knowledge, basic or applied

- Department of CS&IT continues to lead the students in terms of excellence by giving innovative teaching in Computer Science and Information Technology.
- To develop the ability of computer science and information technology Knowledge in an appropriate discipline and variety of problem domains.
- To develop good communication and analytical skills so that they can solve problems and communicate their solution;
- To be able to work in groups and appreciate the dynamic and collaborative nature of problem solving;
- To be equipped with a thorough understanding of the development process of software including design, implementation, documentation, and testing;
- To appreciate the role that computers play in society and to be able to direct the use of technology in a beneficial way and to solve new problems.

19. State of Aspirations (FUTURE PLANS)

- ➢ To develop close relationship (MoUs) with software industries and Technical Institution/Universities of national reputes for providing practical exposure to the students through summer training, seminar, workshops and special lectures\conferences.
- ➢ To conduct and encourage research in emerging areas of Information Technology and Digitization.
- ➢ To initiate Research Plans after getting the sanction of Research Centre.
- ➢ To offer a unique educational experience that will produce highly competent, dedicated and mature professionals, able to cope with the challenges of ever-changing technical and business environment of the IT world
- ➢ Conducting of International and National Conferences. Workshops and short term courses

20. **New Programmes introduced/Academic Reformations:** Nil

21. **No. of BoS / School Board Meetings:** 1+1

22. **Photographs of the Academic, Sports and Extra-Curricular Events/Activities of the Department, if any.**

Place: Maulana Azad National Urdu University,   **Signature of the Head**

Gachibowli, Hyderabad
Date: 23-08-2017

ANNUAL REPORT
Department of Education and Training
(To be furnished by the Departments for the activities during 1st April, 2016 to 31st March, 2017 only)

I. Department Details:

No.	Inputs		:	Details		
1.	Name of the Department		:	**DEPARTMENT OF EDUCATION AND TRAINING, MANUU, Hyderabad.**		
2.	Year of Establishment		:	**2001**		
3.	Programs Offered	Program Type	:	Nomenclature	Intake	Student – Teacher Ratio
				D.El.Ed.	100	16:1
i.	**UG**	**CBCS**	:	B.Ed.	100	12:1
ii.	**PG**		:	M.Ed.	50	6:1
iii.	**M.Phil.**		:	M.Phil. Education	10	
iv.	**Ph.D.,**	**Non-CBCS**	:	Ph.D. Education	10	
v.	**Integrated Masters**		:			
vi.	**Integrated Ph.D.,**		:			
4.	**Names of Interdisciplinary Courses**		:			
5.	**Specialization**		:			

2. Faculty Details:

No.	Inputs	:	Details		Remarks
6.	**Number of Teaching Posts**	:	**Sanctioned**	**Filled**	
i.	**Professor**	:		4	
ii.	**Associate Professor**	:		3	
iii.	**Assistant Professor**	:		17	
iv.	**Visiting Faculty**	:	4		
v.	**Joint Faculty**	:			
vi.	**Adjunct Faculty**	:			
vii.	**Guest Faculty**	:			

3. Faculty Strengths: Annexure 1

No.	Inputs	Details			
1.	Publications	**Books**	**Journals**	**Proceedings**	**Documents / Reports**
		1	15	NIL	NIL
2.	Serving in Committees	**National**	**International**	**Editorial Board**	**Any Other**
		Dr. Mohd. Moshahid Member- AIAER & IATE Dr. Shaheen	-	Dr. Afroz Alam 06 – Annexure 1	-

3.	Awards	Regional	National	International	Professional Bodies
			Shaikh - NCTE VT Member		
			Prof. H. Khatija Begum, Award of Eminence in the field of Teacher Education on the occasion of 50th Annual Conference held on Chaudhary Charan Singh University, Meerut, 25-27 February, 2017 by IATE.		
4.	Honor's / Memberships	Regional	National	International	Professional Bodies
			Prof. H. Khatija Begum, Member 1. Comparative Education Society of India (CESI) 2. All India Association for Educational Research (AIAER)		

4. **Research Details:**   **Thrust Area of Research:**

No.	Inputs	:	Total	Details	Total Grants
i.	**Faculty with On-going / Completed Projects**	:	2*	**National**	1,00,000/- each
				International	
ii.	**Departmental Projects - NIL**	:		**DST - FIST**	
				UGC - SAP	
				DBT / ICSSR	
				Others	

1. **Dr. Mohd. Moshahid –**"Role of study habits on the academic performance of Urdu and Telugu medium secondary school students" funded by MANUU

2. **Dr.V.S.Sumi -**"A Multicultural Analysis through the Curriculum of Secondary School Social Science Text books" funded by MANUU

iii.	**Consultancy Projects - NIL**	:		**Industry**	
				Government	
				NGO's	
iv.	**Collaborations - NIL**	:	Inter-	**Inter Inst'nal**	**International**

		Dept'al		
		-		

5. Workshops / Conferences / Seminar / Symposia (Only Nos. be indicated) –Details in Annexure 1

Category	Organized		Attended	
	National	International	National	International
Workshops	2	-	-	-
Conference	-	1	4	16
Seminars	-	-	7	1
Symposia	-	-	-	-

6. Trainings / Refresher / Orientation Courses

Category	Organized		Attended	
	National	International	National	International
Trainings Dr. Sameena Basu			One day Training Programme on SPSS organised by IQAC, MANUU Hyderabad May 18, 2016	
Refresher Courses Dr. Sameena Basu			Three week Refresher Course organised by UGC HRDC MANUU July 11 - July 31, 2016	
Dr. Najma Begum			**Refresher Course in Teacher Education, Hyderabad 11-7-2016 to 31-07-2016**	
Dr. Md. Afroz Alam			One Week Short Term Course: Induction Programme UGC-HRDC, MANUU, Hyderabad 17.10.2016 to 23.10.2016	
Orientation Courses Dr. Md. Afroz Alam			31st Orientation Course (Four Week) for Assistant Professors UGC-	

			HRDC, MANUU, Hyderabad 01.02.2017 to 28.02.2017	
Any Other				

7. Guests Lectures / Distinguished Lectures – Annexure 1

Category	Coordinated		Delivered	
	National	**International**	**National**	**International**
Guest Lectures				
Distinguished Lectures				
Chaired Sessions				

8. List of Eminent Academicians / Scientists Visited / Empaneled by the Department

No.	Academician/Scientist Name	Purpose	Date

9. List of Distinguished Alumni - NA.

No.	Name of Distinguished Alumnus	Year

10. CURRICULAR ASPECTS

• Need, Gap and Trend Assessment for Curriculum Design and Development
• Teaching – Learning methods adopted by the Faculty
• Learning Objectives and Outcome's based Curriculum
• Adoption of beyond the Scholarly Activities

No.	Program	Title of the Course	Year of Revision	Year of Implementation
1.	**UG**	D.El.Ed	2015	2015
		B.Ed.	2015	2015
2.	**PG**	M.Ed.	2015	2015
3.	**PhD**	Ph.D. Education	2017	2017

11. Infrastructural facilities: Are available as per NCTE Norms

No.	Infrastructure	Facilities					
1.	Physical	Class Rooms		Seminar Hall		Staff Rooms	
2.	Academic	Library		Digital Library		Reading Room	
3.	ICT	Computer Lab		Internet Facility		Printers & Network	
4.	Skill Development	Laboratory		Workshop		Instrumentation Lab	
5.	Sports	Indoor Games				Outdoor Games	

12. Student diversity and Progression

No.	Name of the Program	% of Students from the same University	% of Students from other Universities within the State	% of Students from Universities outside the State	% of Students from other countries

13. Placement Details - Not available

Campus Placements	Off Campus Placements	Average Salary	Highest Salary	No. of Recruiters Visited the Campus

14. Examinations Success Rate

No.	Name of the Program	% of Students Passed with Distinction / A$^+$ Grade	% of Students Passed with First Class / A Grade	% of Students Passed with Second Class / B+ & B Grade	% of Students Passed with Pass Class / C & D Grade

15. Competitive Examinations Success Rate - Not available

Students cleared - National / State / University Level Tests							
Vertical Mobility(Higher Education)				Horizontal Mobility(Employment)			
NET	GATE	SET	UCET	Civil	Defence	Bank	Others
–							

16. Financial – NON FINANCIAL Assistance to students: Number of Graduate / Post Graduate / Doctoral Students getting financial assistance from the university
-01-

17. Statutory functionaries of department:
   • **Departmental Committee: /Departmental Research Committee:**
      -08-
   • **Board of Studies:**
      -02-

18. STATE of PRACTICE (Best practices)
Highlight the contributions of the department in generating new knowledge, basic or applied
   • The M.Ed. and Ph.D. students conduct research in the field of Education which contributes to generating new knowledge, basic or applied.
   • The staff members are encouraged to take up research projects so that they can contribute to generating new knowledge, basic or applied

19. State of Aspirations (FUTURE PLANS)
   • **Establishing at least one Smart Class**
   • **LCD & Computer equipped Classrooms**
   • **Organising a National Conference**

20.   New Programmes introduced/Academic Reformations:
   • **Adoption of CBCS**
   • **Revision of Ph.D. syllabus**

21.   No. of BoS / School Board Meetings:
                              - 01-

22.   Photographs of the Academic, Sports and Extra-Curricular Events/Activities of the Department, if any.

Assistant Registrar
(Academics)

Annexure 1

a. Publications of the faculty: Journals/ Magazines

S. No.	Name of the Faculty	Title	Name of the Journal / Book with ISSN/ISBN & Vol.
1	**Prof. Siddiqui Mohd. Mahmood**	**Aurangabad Times**	**Urdu Daily**
2		**Islam and Tolerance**	**Journal of the Henry Martin Institute (ISSN. 0970-4698) Volume 35 Jan-June 2016**
3		**Nazm ki Tadrees Amozish aur uska Andaza-e-Qadr**	**Tazeen-e-Adab ISSN.2278-0718 April – june 2016**
4		**ICT in Value Education**	**Educational Reforms through ICT ISBN. 978-93-84845-179 26th May 2016**
5		**Nai nasl ki tayyari me Hamare Kirdar**	**Al-Kalam MANUU Journal July- 2016**
	Dr. Mohd. Moshahid	Role of Parental Attention on the Academic achievement of Rural and Urban Secondary School Students	**Learning Community** (An International Journal of Educational and Social Development, **April - 2016**, 7 (1), 61-70, ISSN. 0976-3201.
	Dr. Mohd. Moshahid	Teacher Effectiveness of the English and Urdu Medium Secondary School Teachers.	**International Journal of Educational Aspect, Management Studies and Applied Sciences** (A Quarterly Peer Reviewed Journal), **May – July**, 2016, 4 (15), 21-30.
	Dr. Mohd. Moshahid	A study of Urdu and English Medium Secondary School Teacher's Morale.	**Excellence International Journal of Education and Research, July- 2016**, 3 (7), 113-122, ISSN. 2349-8838.
	Dr. Mohd. Moshahid	Scientific aptitude among the Urdu and English medium secondary level students.	**Educational Quest** (An International Journal of Education and Applied Social Sciences), **December – 2016**, 7(3), 299 - 304**,** ISSN. 0976-7258.
	Dr. Mohd. Moshahid	Influence of Parental Attention on the Academic Achievement of Secondary School Students of Expatriate Parents.	**Learning Community** (An International Journal of Educational and Social Development, **December – 2016**, 7 (3), 277-286, December, 2016, ISSN. 0976-

			3201.
	Dr. Mohd. Moshahid	Role of Involvement in Activities for Enhancing Professional Capacities (EPC) in Developing the Teaching Ability of Prospective Teachers of Two Year B.Ed. Program.	**Jamia Journal of Education** (An International Biannual Publication, **March- 2017,** 3(2), 136-150, ISSN. 2348-3490.
	Dr. Shakera Parveen	**Opinion of in-service teachers regarding the impact of computers, internet and mobile learning among teenage students in the present globalised scenario**	**Effective use of ICT for effective teaching and learning Pragma Publication, Hyd ISBN 978-93-81845-16-2**
	Dr. V.S. Sumi	**Integrating Information and Communication Technology in Education: Removing Hurdles to Move Forward**	**INSIGHT-Journal of applied research in education, Vol-21** **(ISSN:0975-0665)**
	Dr. Md. Afroz Alam	Muashrati Tarbiyat me Taalimi Idaraun aur Asateza ka Kirdar	Urdu Duniya Monthly, 18 (11), 13-15. ISSN: 2249-0639.
	Dr. Md. Afroz Alam	Usage of Information and Communication Technologies in Teacher Education	In Ramakrishna, A. (Ed.), ICT Management and Challenges (1st ED- May, 2016), (pp. 189-192). Hyderabad: Pragma Publications. ISBN: 978-93-84845-19-3

a. **Papers presented by the faculty members:**

S. No	Name of the Faculty	Conference / Seminar / Workshop	Organized by	Place	Date
	Prof. Siddiqui Mohd. Mahmood	**UGC & ISCHE sponsored International conference on " Developing thinking & learning with ICT changing education for future needs**	**OU Department of Education**	**Hyderabad**	**29th& 30th May 2016**

		Importance of ICT in value education A need for contemporary world.		
		Ycmou, Nasik Instructional technology editing workshop M.A. Programme.	**YCMOU, Nasik**	**20th Dec. 2016 to 21st Dec. 2016**
Dr. Mohd. Moshahid	National Conference	Education and Human Resource Development	Educational Development Council, Patna, Bihar	03, April, 2016
Dr. Mohd. Moshahid	National Seminar	Quality Education: Emerging Trends and Challenges For 21st Century	IQAC, Telangana University, TS	18 – 19 August, 2016
Dr. Mohd. Moshahid	International Education Conference	Teacher education: Challenges, Opportunities and Strategies	Faculty of Education, JMI, New Delhi	7 – 8 December, 2016
Dr. Mohd. Moshahid	International Conclave	Dr. B.R.Ambedkar and Buddhism	Dept. of Social Welfare, A.P & Acharya Nagarjuna University	24 – 25 February, 2017
Dr. Mohd. Moshahid	International Conference	Lifelong Learning	MANUU & AIAER	25 - 27 March, 2017
Dr. Mohd. Moshahid	National Seminar	Social Violence and Social Exclusion	MANUU & ICSSR	27 - 28 March, 2017
Dr. Mohd. Moshahid	National Seminar	Shri Guru Granth Sahib and Social Referm	SRNT Marathwada University, Nanded	29 March, 2017

	Dr. Shaheen Shaikh	AIAER International Conference on Life long learning -Student Awareness and Perceptions of MOOC's	MANUU, Hyderabad	25th – 27th March 2017	Jan 28-29, 2017
	Dr. Viquarunnissa	AIAER International Conference on Lifelong Learning -Constructivist Approach of Teaching Science and its Impact on Students Achievements Studying in Different Types of School	DDE MANUU	Hyderabad	March 25-27, 2017
	Dr Sameena Basu	AIAER International Conference on Lifelong Learning -Administrative Behaviour and Life Long Learning Tendency of School Administrators	DDE MANUU	Hyderabad	March 25-27, 2017
1	Dr. Shakera Parveen	International conference on developing thinking and learning with ICT: Changing education for future needs	OU	Hyderabad	29-30 may 2016
2.	Dr. Shakera Parveen	AIAER International conference on Lifelong Learning	DDE MANUU	Hyderabad	March 25-27 2017
	Dr.Najma Begum	National seminar on New Reforms in Teacher Education;Issues and Challenges	Noor College of Education . shadnagar, Mahabubnagar	Mahabubnagar	28-29th January 2016
		International conference on Developing thinking and learning with ICT: Changing	Department of Education Osmania University	HYDERABAD	29-30TH MAY 2016

		Education for Future Needs PAPER TITLE: Use of ICT in Teaching Mathematics at Secondary School Level			
		International conference on Lifelong Learning Paper title: perception of govt. teachers on organizational climate in secondary schools**.**	**All Indiaassociation for educational research and MANUU**	**HYDERABAD**	**25-27TH March, 2017**
		National seminar on social violence and social Exclusion. Paper title: Problems of social exclusion and inclusive education to t he marginalized group	**CSEEIP**	**MANUU. HYD**	**27-28 March, 2017**
		International seminar on Governance, Human Rights and Regional co-operation in south A sis: opportunities and challenges of Globalization . Paper title: Good governance practice for gender empowerment and human rights	**UGC-HRDC Jamia Millia Islamia**	**New Delhi**	**19-20 April 2017**
3.	**Bhanu Pratap Pritam**	**National Seminar on Re-Thinking Empowerment: Gender and Development in India**	Maulana Azad National Urdu University, Hyderabad in collaboration with Association of Indian University, New Delhi.	**Hyderabad**	**19-20 Sep. 2016**
	Dr. V.S.Sumi	National	Department of	Gulbarga	13th and

		conference on ""EMPOWERING WOMEN - AN EMPIRICAL STUDY ABOUT THE AWARENESS OF LAWS AND RIGHTS"	Sociology, M.S.Irani Degree college of Arts,Science and Commerce, Kalaburagi & Gulbarga University Private college teachers association		14th February, 2017.
		International Conference on "Inclusive Education for Dynamic and Equitable Societies": INCLUSIVE SOCIETY: MEASURES FOR INCLUSION AND BETTERMENT,	**H.G.M. Azam College of Education**	Pune	**28th& 29th Jan 2017**
		AIAER International Conference on Life Long Learning - Teacher as a Lifelong Learner: An Empirical Study. jointly organized by MANUU, Hyderabad and AIAER on 25th & 27th March , 2017	DDE, MANUU	Hyderabad	March 25-27, 2017
	Syed Amaan Ubed	**AIAER International Conference on**	**DDE MANUU**	Hyderabad	March 25-27, 2017

		Lifelong Learning -A Study of the Effectiveness of ITM on Achievements of Tribal Students in Environmental Studies			
	Dr. Md. Afroz Alam	International Conference on Developing Thinking and Learning with ICT: Changing Education for Future Needs	Department of Education, Osmania University	Hyderabad	29th & 30th May, 2016
	Dr. Md. Afroz Alam	International Conclave on Dr. B. R. Ambedkar and Buddhism	Acharya Nagarjuna University	Guntur	24th & 25th February, 2017
	Dr. Md. Afroz Alam	International Conference on Lifelong Learning	All India Association for Educational Research (AIAER)	Hyderabad	25th – 27th March, 2017
	Dr. Md. Afroz Alam	National Conference on Education and Human Resource Development: Challenges Ahead	Educational Development Council at A. N. Sinha Institute of Social Studies	Patna	3rd April, 2016
	Dr. Md. Afroz Alam	National Seminar on Social Violence and Social Exclusion	ACSSEIP, MANUU	Hyderabad	27th – 28th March, 2017

b. **Conferences/Seminar/Workshops attended: National & International**

Sl.No	Name of the Faculty Member	Theme	Place	Date
	Dr Sameena Basu	Workshop on Information Technology	UGC HRDC, University of Kashmir, Srinagar	June 14-20, 2016
1.	**Dr. Shakera Parveen**	**3 day workshop for B.Ed DM Programme Centre Co-Ordinators**	**DDE MANUU Hyderabad**	**3-5th January**
	Dr. V.S. Sumi	Workshop on Dress and	**CULLC,**	3-6th march

| | | Personality | **MANUU** | 2017 |
| | | IMC workshop on Video lecture Orientation two day | | **22 Feb 2017** |

c. **Faculty invited as Resource persons:**

Sl.No	Name of the faculty member	Theme	Place	Date
	Prof. Siddiqui Mohd. Mahmood	**Chaired a session UGC & TSCHE sponsored Internation conference on " Developing thinking and learning with ICT changing education for future needs.**	**OU Dept. of Education**	**29th& 30th may 2016**
		Presentation of " Teaching Plan in Higher Education Islalmi mutalaat forum Department of Islamic studies MANUU (extension Lectures)	**MANUU**	**11th Aug.2016**
		Teaching Aids (Extension Lextures) UGC NET Coaching Centre MANUU	**MANUU**	**13th Dec.2016**
		Capacity building and wellness Mgt CPDUMT Ten Day Orientation programme	**MANUU**	**14-1-2017**

		for Model School Teachers		
		Characteristics of an Ideal Teacher CPDUMT Orientation Programme on "The present Time Demands and the Role of Madarsa Education	MANUU	7-2-2017
		Chaired a session ICSSR sponsored Ten Day National seminar on "Social Violence and Social exclusion	ACSSEIP MANUU	27th & 28th March 2017
	Dr. Mohd. Moshahid	Teaching as a Profession, Characteristics of Effective Teacher, Teacher as Counselor	Islamiah Womens' College, Vanyambadi, TN	05 May, 2016
	Dr. Mohd. Moshahid	Characteristics of Effective Teacher, Teacher as Counselor, Motivating the Students	The New College, Chennai, TN	01 September, 2016
	Dr. Mohd. Moshahid	Characteristics of Effective Teacher, Teacher as Counselor, Motivating the Students	The Crescent College of Education, Madurai, TN	03 September, 2016
	Dr. Mohd. Moshahid	Creating Inclusive Classrooms: Role of Teachers, Teacher as Counselor	CPDUMT, MANUU	14 January, 2017
	Dr. Mohd. Moshahid	Learning Disabilities of	CPDUMT, MANUU	08 February, 2017

		Students		
	Dr. Shaheen Shaikh	**Experiences in teaching with ICT**	**CPDUMT, MANUU**	**12/01/17**
	Dr. Shaheen Shaikh	**Inclusive Education for Dynamic and Equitable Societies - Government Initiatives on Social Inclusion of Minorities.**	**H.G.M. Azam College of Education, Pune**	**28th & 29th Jan 2017**
		Lecture and Story-telling Methods of Teaching	**CPDUMT, MANUU**	**13/02/17**
	Dr Sameena Basu	"Teacher as a Counsellor"	CPDUMT MANUU Hyderabad	Feb 14, 2017
	Dr Sameena Basu	Life long Learning	MANUU Hyderabad	March 25-27, 2017
	Dr.Najma Begum	**Know your learner**	**MANUU. Hyderabad**	**6-1-2017**
		Understanding the mindset and strategies to deal with learners	**MANUU. Hyderabad**	**6-1-2017**
		Evaluation – What Why, How	**MANUU. Hyderabad**	**13-2-2017**
1.	**Bhanu Pratap Pritam**	**Quarter Century of Indian Higher Education (1990-2015): Policy Perspective**	**The English and Foreign Language University, Hyderabad**	**01/04/2016 (5.00 to 7.00 pm)**
	Dr. Md. Afroz Alam	Ten day Orientation Programme on "Teaching Learning for 21st Century Classroom"	CPDUMT, MANUU, Hyderabad	Delivered a lecture on the topic "Competency based Teaching" on 07.01.2017

d. **Research projects/Academic Consultancy**

Sl.No	Name of the faculty member	Theme	Place	Date

e. Publication : Books/Translation/Edited

Sl.No	Name of the faculty member	Title	ISBN	Date
	Dr. Mohd. Moshahid	Predictors of Academic Performance	978-3-330-00222-7	November, 2016

f. Adjudication and Memberships

Sl.No	Name of the faculty member	Organization / Body	Year	Status
	Dr. Mohd. Moshahid	Alagappa University, Karaikudi, TN	13.2.2017	Ph.D Viva Voce
	Dr. Mohd. Moshahid	Member, AIAER (All India Association for Educational Research) Bhubaneswar	2016	Life Member (4037)
	Dr. Mohd. Moshahid	Member, IATE (Indian Association of Teacher Educators) Bareilly	2016	Life Member (M-241)
	Dr. Md. Afroz Alam	Indian Association of Teacher Educators (IATE)	2014	
	Dr. Md. Afroz Alam	Member of Editorial Board of *Shrinkhala (ISSN: 2321-290X)*, A Multi-disciplinary International Journal	2014-2015	
	Dr. Md. Afroz Alam	Member of Editorial Board of *Periodic Research (ISSN: 2231-0045)*, Multi-disciplinary Peer Reviewed International	2016-2017	

		Journal		
	Dr. Md. Afroz Alam	Member of Editorial Board of *Remarking An Analisation (ISSN: 2394-0344)*, Multi-disciplinary International Journal	2016	
	Dr. Md. Afroz Alam	Member of Editorial Board of *Asian Resonance (ISSN: 2349-9443)*, A Multi-disciplinary International Journal	2016-2017	

g. Foreign Visit

Sl.No	Name of the faculty member	Organization / Body	Place and Country	Duration

The Annual Quality Assurance Report (AQAR)
Academic Section

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

Institution e-mail address

Contact Nos.

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

   For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle				
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

1.8 AQAR for the year *(for example 2010-11)*

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i.   AQAR _____ _____ (DD/MM/YYYY)4

   ii.   AQAR_____ _____ (DD/MM/YYYY)

  iii.   AQAR_____ _____ (DD/MM/YYYY)

  iv.   AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

    University   State ☐   Central ☐   Deemed ☐   Private ☐

    Affiliated College   Yes ☐   No ☐

    Constituent College   Yes ☐   No ☐

    Autonomous college of UGC   Yes ☐   No ☐

    Regulatory Agency approved Institution   Yes ☐   No ☐

  (eg. AICTE, BCI, MCI, PCI, NCI)

    Type of Institution   Co-education ☐   Men ☐   Women ☐

                         Urban ☐   Rural ☐ Tribal ☐

    Financial Status   Grant-in-aid ☐   UGC 2(f) ☐   UGC 12B ☐

                       Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

    Arts ☐   Science ☐   Commerce ☐   Law ☐   PEI (Phys Edu) ☐

    TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

    Others   (Specify)   ☐ .

1.12 Name of the Affiliating University *(for the Colleges)*   ☐

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University [   ]

University with Potential for Excellence [   ]   UGC-CPE [   ]

DST Star Scheme [   ]   UGC-CE [   ]

UGC-Special Assistance Programme [   ]   DST-FIST [   ]

UGC-Innovative PG programmes [   ]   Any other (*Specify*) [   ]

UGC-COP Programmes [   ]

2. IQAC Composition and Activities

2.1 No. of Teachers [   ]

2.2 No. of Administrative/Technical staff [   ]

2.3 No. of students [   ]

2.4 No. of Management representatives [   ]

2.5 No. of Alumni [   ]

2. 6 No. of any other stakeholder and

   community representatives [   ]

2.7 No. of Employers/ Industrialists [   ]

2.8 No. of other External Experts [   ]

2.9 Total No. of members [   ]

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. [ ]   Faculty [ ]

Non-Teaching Staff Students [ ]   Alumni [ ]   Others [ ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [ ]

If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ]   International [ ]   National [ ]   State [ ]   Institution Level [ ]

(ii) Themes [ ]

2.14 Significant Activities and contributions made by IQAC

[ ]

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [ ]   No [ ]

Management [ ]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

[ ]

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	15	02		
PG	21	00		
UG	04	03		
PG Diploma	02	00		
Advanced Diploma	00	01		
Diploma	05	06		
Certificate	04	02		
Others	13*	00		
Total	**64**	**14**		

Interdisciplinary	1 - ACSSEIP	-	-	--
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	64
Trimester	00
Annual	14

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ☐
     (On all aspects)

          Mode of feedback   :   Online ☐ Manual ☐ Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days
     during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	-	-	
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	38	243	1
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range [   ]   Average [✓]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [   ]   Chapters in Edited Books [   ]

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [Constituent College]

3.10 Revenue generated through consultancy [-]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [   ]

3.13 No. of collaborations   International [   ]   National [   ]   Any other [   ]

3.14 No. of linkages created during this year [   ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [   ]   From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
       Of the institute in the year

Total	International	National	State	University	Dist	College
9	1	7	1	-	-	-

3.18 No. of faculty from the Institution
       who are Ph. D. Guides
       and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   SRF   Project Fellows   Any other   4

3.21 No. of students Participated in NSS events:

University level   State level

National level   International level

3.22 No. of students participated in NCC events:

University level   State level

National level   International level

3.23 No. of Awards won in NSS:

University level   State level

National level   International level

3.24 No. of Awards won in NCC:

University level   State level

National level   International level

3.25 No. of Extension activities organized

University forum ☐   College forum ☐

NCC ☐   NSS ☐   Any other ☐

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

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-

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing								
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

The Admission process and student data is maintained by Directorate of Admissions from the Academic Year 2016-17. Accordingly, the same may be obtained from the O/o Directorate of Admissions please.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	
			M. Phil	Cert. / Diploma

(b) No. of students outside the state

(c) No. of international students

Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

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No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

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No. of students benefitted

5.7 Details of campus placement

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

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5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   National level   International level

No. of students participated in cultural events

State/ University level [ ]   National level [ ]   International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [ ]   National level [ ]   International level [ ]

Cultural: State/ University level [ ]   National level [ ]   International level [ ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [ ]   National level [ ]   International level [ ]

Exhibition: State/ University level [ ]   National level [ ]   International level [ ]

5.12   No. of social initiatives undertaken by the students [ ]

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

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6.2 Does the Institution has a management Information System

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6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1   Curriculum Development

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    6.3.2   Teaching and Learning

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    6.3.3   Examination and Evaluation

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    6.3.4   Research and Development

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6.3.5   Library, ICT and physical infrastructure / instrumentation

6.3.6   Human Resource Management

6.3.7   Faculty and Staff recruitment

6.3.8   Industry Interaction / Collaboration

6.3.9   Admission of Students

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes [ ]   No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes　　Yes ☐　　No ☐

For PG Programmes　　Yes ☐　　No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

The following matter pertains to Dean Research and Innovation, accordingly the same may be forwarded O/o the Dean, Research of the innovation

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted?   Yes ☐   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. **Plans of institution for next year**

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│                                                                   │
└─────────────────────────────────────────────────────────────────┘
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Name _____   *Name* _____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

      CAS   -   Career Advanced Scheme

      CAT   -   Common Admission Test

CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Annual Quality Assurance Report (AQAR)
Al-Beruni Centre for the Study of Social Exclusion and Inclusive Policy (ACSSEIP)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

Maulana Azad National Urdu University

1.2 Address Line 1

Gachibowli

Address Line 2

-

City/Town

Hyderabad

State

Telangana State

Pin Code

500032

Institution e-mail address

csseip.manuu@gmail.com

Contact Nos.

040 23008335

Name of the Head of the Institution:

Vice Chancellor

Tel. No. with STD Code:

-

Mobile:

-

Name of the IQAC Co-ordinator: | - |

Mobile: | - |

IQAC e-mail address: | - |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* | - |

1.4 **NAAC Executive Committee No. & Date:** | - |
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address: | - |

Web-link of the AQAR: | - |

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle				
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY | - |

1.8 AQAR for the year *(for example 2010-11)* | 2016-17 |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i. AQAR _____ _____ (DD/MM/YYYY)4
   ii. AQAR_____ _____ (DD/MM/YYYY)
  iii. AQAR_____ _____ (DD/MM/YYYY)
  iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐ Central [√] Deemed ☐ Private ☐

Affiliated College   Yes ☐ No ☐

Constituent College   Yes ☐ No ☐

Autonomous college of UGC   Yes ☐ No ☐

Regulatory Agency approved Institution   Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√] Men ☐ Women ☐

                Urban [√] Rural ☐ Tribal ☐

Financial Status   Grant-in-aid ☐ UGC 2(f) [√] UGC 12B ☐

         Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts [√] Science [√] Commerce [√] Law ☐ PEI (Phys Edu) [√]

TEI (Edu) [√] Engineering [√] Health Science [√] Management [√]

Others (Specify)   ·   -

1.12 Name of the Affiliating University *(for the Colleges)*   -

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [-]

University with Potential for Excellence   [-]   UGC-CPE   [-]

DST Star Scheme   [-]   UGC-CE   [-]

UGC-Special Assistance Programme   [-]   DST-FIST   [-]

UGC-Innovative PG programmes   [-]   Any other (*Specify*)   [-]

UGC-COP Programmes   [-]

2. IQAC Composition and Activities

2.1 No. of Teachers   [4]

2.2 No. of Administrative/Technical staff   [   ] Research Staff- 2

2.3 No. of students   [35]

M.Phil			PhD		
Course Work	Submitted	Awarded	Under Progress	Submitted	Awarded
3	5	9	15	3	1

2.4 No. of Management representatives   [-]

2.5 No. of Alumni   [-]

2. 6 No. of any other stakeholder and

   community representatives   [-]

2.7 No. of Employers/ Industrialists   [-]

2.8 No. of other External Experts   [-]

2.9 Total No. of members $\boxed{\text{-}}$

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty   Students

Non-Teaching Staff $\boxed{5}$ Alumni $\boxed{\text{-}}$ Others $\boxed{\text{-}}$ $\boxed{5}$ $\boxed{8}$

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

If yes, mention the amount $\boxed{\text{-}}$ $\boxed{}$ $\boxed{}$

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. $\boxed{}$ International $\boxed{}$ National $\boxed{2}$ State $\boxed{}$ Institution Level $\boxed{5}$

   (ii) Themes

- Dr. B. R. Ambedkar's 125th Birthday Celebrations .A TALKS AND DISCUSSION was held on 12 May 2016. The speakers were Dr. Afroz Alam, Associate Professor & Head, Dept. of Political Science, MANUU, Dr. G. V. Ratnakar, Asst. Professor, Dept. of Hindi, MANUU and Mr. Shaik Mahaboob Basha, Asst. Professor, Dept. of History, MANUU.
- National Seminar on "Social Violence and Social Exclusion" will be on March 9-10-2017, Sponsored by ICSSR, New Delhi.
- Lecture on "Media, Minorities and Social Exclusion: A Critical Analysis" by Dr. Naved Jamal, Assistant Professor, JMI, Delhi on 13th July, 2016.
- Lecture on "Policies and Schemes for the development of minorities in Telangana State: An Analysis" by Mr. Syed Omer Jaleel, IAS, Secretary to Government, Minority Welfare Dept, Government of Telangana on16-2-2017
- Lecture held on "Access to Credit and Banking by Mr. Naseem Anwar, Assistant Manager, Andhra Bank, Charminar, Hyderabad on 28-2-2017.
- Proposed Lecture to be held in first week of March 2017 on "Muslim Women Empowerment through SHGs in Telangana State" by Mrz. Feroz Sultana' ICDS, Hyderabad.
- Proposed Lecture to held in the last week of March 2017, on "Role of NGOs in Skill Development of Muslim Youth" by Dr. Mazher Hussain, Director, COVA, Hyderabad

2.14 Significant Activities and contributions made by IQAC

1. **Madarsa Visit**
   As a part of exposure visit for research scholars, a visit was made to a Madarsa, Raidurg, Hyderabad to have participant observation of the programmes conducted in the Madarsa.

2. **Visits** to parts of Kerala, Karnataka, Tamil Nadu, Andhra Pradesh and Telangana State to interact with local stake holders of respective states about the situation of Muslims all these 5 South Indian states. Meetings with conducted with Government Staff/officials, NGOs, Civil Society Organisations, Religious leaders, Politicians, Academicians, Youth, SHGs and Self-Employed Groups. (December 2015 to June 2016)

3. **Awareness Programmes** were conducted with unemployed youth about job prospects under Skill Development Programmes of the Government (May-June 2016), in Hyderabad, in collaboration with Community elders of the old city.

4. **Awareness Programme** was conducted on "Participation of Muslims in political participation" in Hyderabad and Ranga Reddy district

5. **Visit to Government Schools**
   Interactive sessions were conducted with the teaching staff and students about the importance of school education and opportunities for Telugu and Urdu medium students in the higher education sector.

Centre is awarded a Sponsored Research Programme (SRP) entitled "**South Indian Muslims: Present and Future**" by ICSSR, New Delhi. (2015-17)The total fund allotted for the project is 30.0 Lakhs in which 12.0 Lakhs are released. The project commenced from April 2015, presently field work is under process and basic information is gathering for theoretical base. Prof. P.H. Mohammad (Project Director), Dr. S. Abdul Thaha and Dr. A. Nageswara Rao (Co-Project Directors) are working in the SRP.

Name of the Programme	Duration	Budget (in Rupees)	Status
South Indian Muslims: Present and Future	April 2015 –March 2017	30 Lakhs	• Fieldwork- Five States (A.P., Telangana, Karnataka, Kerala and Tamil Nadu) • Data Processing- Completed. • Report Writing- In Progress

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
-	-

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☐

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1			
M.Phil	1			
PG				
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	2			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [√] Students [√]
    (On all aspects)

   Mode of feedback   :   Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

-

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors
4	3	-	1

2.2 No. of permanent faculty with Ph.D.

3

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
3	-	-	2	1	-	-	-	-	2

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

-   -   -

No. of Faculty	International level	National level	State level
Attended			
Presented papers	1	6	
Resource Persons		5	

Research Projects/Academic Consultancy:

S.No.	Name of the Teacher/s	Theme	Sponsor	Duration/Date
1	Prof. P.H. Mohammad, Dr. S. Abdul Thaha and Dr. A. Nageswara Rao	"South Indian Muslims: Present and Future"	ICSSR, New Delhi (SRP)	April 2015- March 2017
2	Dr. K.M. Ziyauddin and Dr. S. Abdul Thaha	'Living Environment and Infrastructure of Muslims in Telangana' in *Report of the Commission of Inquiry on Socio-Economic and Educational Conditions of Muslims*	Government of Telangana,	August 2016.
3	Dr. A. Nageswara Rao	"Political Participation, Inclusion and Empowerment of Women in Decentralised Governance: A Study of SC Elected	MANUU, Hyderabad	2016-17

S. No.	Name of the Teacher	Adjudications, memberships and Foreign Visits:
		Representatives in AP and TS

Adjudications and Memberships:

S. No.	Name of the Teacher	Adjudications, memberships and Foreign Visits:
1	Prof. Kancha Ilaiah	Member of the Governing Council of the Indian Council of Social Science Research, New Delhi, for a period of 3 years.
2	Prof. Kancha Ilaiah	Member of Governing Council and Executive Committee of National Mission of Sarva Shiksha Abhiyan (SSA).
3	Dr. S. Abdul Thaha	Made a presentation in an International Conference at Durham, USA organized by RTI (Research Triangle Institute) and Visited University of North Carolina to look for possible research collaborations

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> As a part of methodology for data collection and field work, research scholars were taken to the field locations for first hand information and understand the field dynamics

2.7 Total No. of actual teaching days during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

4

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.Phil.	2	2				

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

It collects information from all the Departments/Centres of the University; it collates and analyses the aggregates.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	3
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	1	-	-	-
Technical Staff	3	-	-	-
Research Staff	2	-	-	-
Research Associate	-	2	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Faculty members attended orientation and sensitization programmes organised by IQAC.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number			1	
Outlay in Rs. Lakhs			30 Lakhs	

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			1	
Outlay in Rs. Lakhs			105000.00	

3.4   Details on research publications

	International	National	Others
Peer Review Journals		17	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2014-15	ICSSR	30 Lakhs	12 Lakhs
Minor Projects	2016-17	MANUU	105000.00	20000.00
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   [-]   Chapters in Edited Books   [-]

ii) Without ISBN No.   [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy [-]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1 (Symposia) 1 (Seminar)			
Sponsoring agencies		UGC, ICSSR			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations   International [   ]   National [1]   Any other [   ]

3.14 No. of linkages created during this year [-]

3.15 Total budget for research for current year in lakhs : 5.00 Lakh

From Funding agency [UGC-5.00 Lakh]   From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides [4]
and students registered under them [16]

3.19 No. of Ph.D. awarded by faculty from the Institution [1]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ] SRF [ ] MANF [5] Any other [21]

3.21 No. of students Participated in NSS events:

University level [-] State level [-]

National level [ ] International level [ ]

3.22 No. of students participated in NCC events:

University level [-] State level [-]

National level [ ] International level [ ]

3.23 No. of Awards won in NSS:

University level [-] State level [-]

National level [ ] International level [ ]

3.24 No. of Awards won in NCC:

University level [-] State level [-]

National level [ ] International level [ ]

3.25 No. of Extension activities organized

University forum [ ] College forum [ ]

NCC [ ] NSS [ ] Any other [5]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				

Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Yes, computerised

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2230				2230	
Reference Books						
e-Books						
Journals	12				12	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	9		9				1(Proje ctor	
Added								
Total	9		9				1	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. New GenLib Training Organised by Central Library, MANUU, 2. ICT Training organised by IMC, MANUU,

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities [   ]

iii) Equipments [   ]

iv) Others [   ]

Total : [   ]

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

[   ]

5.2 Efforts made by the institution for tracking the progression

[   ]

5.3 (a) Total Number of students

UG	PG	Ph. D.	M.Phil.
		16	5

(b) No. of students outside the state [1]

(c) No. of international students [-]

Men
No	%
-	

Women
No	%
-	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
6					6	1			1		2

Demand ratio: Dropout % :

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Students were supported in the form of special coaching for UGC-JRF and NET.

No. of students beneficiaries | - |

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

> Counseling was given to research scholars for the preparation of Lectureship and facing the Interviews.

No. of students benefitted   [ ]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

>
>
>

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level [ ]   National level [ ]   International level [ ]

No. of students participated in cultural events

State/ University level ☐   National level ☐   International level ☐

5.9.2   No. of medals /awards won by students in Sports, Games and other events ☐

Sports : State/ University level ☐   National level ☐   International level ☐

Cultural: State/ University level ☐   National level ☐   International level ☐

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	8 13	5000/- per month per student, 8000/- per month per student
Financial support from government		
Financial support from other sources	5	25000/- per month per student
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level ☐   National level ☐   International level ☐

Exhibition: State/ University level ☐   National level ☐   International level ☐

5.12   No. of social initiatives undertaken by the students ☐

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> To provide data to different governmental departments and other stake holders like research institutes, NGOs and international organisations, for research and programme implementations.

6.2 Does the Institution has a management Information System

> -

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> Networking with other CSSEIPs and other academic institutions across the country for curriculum development

6.3.2 Teaching and Learning

> Exposure visits to the field for data collection techniques

6.3.3 Examination and Evaluation

> Teaching, examination and evaluation conducted for M.Phil scholars as per the directions of COE office of the University.

6.3.4 Research and Development

> -

6.3.5 Library, ICT and physical infrastructure / instrumentation

> Centre has internal library with ICT facility; Centre's Library has a collection of 2230 plus books and journals.

6.3.6 Human Resource Management

> -

6.3.7   Faculty and Staff recruitment

As per the norms of UGC and University.

6.3.8   Industry Interaction / Collaboration

-

6.3.9   Admission of Students

2 students were admitted in M.Phil programme during 2016-17

6.4 Welfare schemes for

Teaching	Medical, Children Educational Allowance and crèche
Non teaching	Medical, Children Educational Allowance and crèche
Students	Medical

6.5 Total corpus fund generated   -

6.6 Whether annual financial audit has been done   Yes   √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Y	Advisory Committee		
Administrative	Y	UGC		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   No

For PG Programmes   Yes   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

```
[                                    ]
```

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

```
[                                    ]
```

6.11 Activities and support from the Alumni Association

```
[                                    ]
```

6.12 Activities and support from the Parent – Teacher Association

```
[                                    ]
```

6.13 Development programmes for support staff

```
[                                    ]
```

6.14 Initiatives taken by the institution to make the campus eco-friendly

```
[                                    ]
```

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Exposure to fieldwork given to M.Phil and PhD scholars

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Direct exposure for data collection and fieldwork, Extension activities, Orientation and awareness programmes
>
> Centre organises Lecture Series by Eminent Scholars from India and abroad.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted?   Yes ☐   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> **Strength**:
> - Multi disciplinary centre with Faculty from Social science disciplines
> - MPhil and PhD students: Having Different Disciplines, Social Sciences/Educational Studies (Social Science background)/Law/Gender Studies/ Human Rights/ Development Studies/ Child Rights/ Cultural Studies/ SEIP/ Dalit or Minority Studies/ Discrimination Studies/ Governance Studies/ Liberal Studies/ Human Studies/ International Studies/ Comparative Religion Studies/ Rural or Urban Studies, the job scope available in the University & NGOs.
> - **Outreach: Work with Policy Makers, Government Agencies and Political Leaders : (Conducted** Round Table with all Muslim Political leader and intellectuals for Enhancement of Budget in 2013-14 Minority Budget, consequently the allocation of Muslim Minority was increased).

Weakness:
- Two Associate Professors and Two Research Associates to be recruited.

Opportunity:
- **Emerging as one of the Best Research Centres Studying Religious Minority Groups**. The centre and library has established Data Bank on Muslim Minorities related research and statistics (including MPhil & PhD Thesis).

Challenges:
- Regularisation of Centre by placing it in the Non-Plan Budget by UGC.

8. <u>Plans of institution for next year</u>

A. To study the socio-economic conditions of Dalits, Tribals, LGBT and religious minorities and collecting empirical data regarding these socially excluded groups

B. Creation of Data Bank on Muslims - Strengthening the Databank both with the collection of empirical data and secondary data (including government statistics, reports, research programmes, census, etc.) for the use of policy making for inclusive growth and social justice

C. To provide data to different governmental departments and other stake holders like research institutes, NGOs and international organisations, for research and programme implementations.

D. Making the ACSSEIP, MANUU, Hyderabad as the Hub/Bank of research activities on Muslims in India in general and Telangana State in particular

Name _____   *Name _____*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

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****

The Annual Quality Assurance Report (AQAR)
Department of Arabic

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> MANUU/ Department of Arabic

1.2 Address Line 1

> Telecom Nagar

Address Line 2

> Gachibowli

City/Town

> Hyderabad

State

> Telangana

Pin Code

> 500032

Institution e-mail address

> aleemashrafj@tadhkiya.org

Contact Nos.

> 9885700584

Name of the Head of the Institution:

> Dr. Syed Alim Ashraf

Tel. No. with STD Code:

> 040 - 23008319

> 9885700584

Mobile:

Name of the IQAC Co-ordinator:

| Dr. Sameena Kausar |

Mobile:

| 8125305886 |

IQAC e-mail address:

| |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

| |

1.4 **NAAC Executive Committee No. & Date:**
    (For Example EC/32/A&A/143 dated 3-5-2004.
    This EC no. is available in the right corner- bottom
    of your institution's Accreditation Certificate)

| |

1.5 Website address:

| www.manuu.ac.in |

Web-link of the AQAR:

| |

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle				
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY | |

1.8 **AQAR for the year** *(for example 2010-11)* | 2016 - 17 |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i. AQAR _____ _____ (DD/MM/YYYY)4
   ii. AQAR_____ _____ (DD/MM/YYYY)
  iii. AQAR_____ _____ (DD/MM/YYYY)
  iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐ Central ✓ Deemed ☐ Private ☐

Affiliated College   Yes ☐ No ✓

Constituent College   Yes ☐ No ✓

Autonomous college of UGC   Yes ✓ No ☐

Regulatory Agency approved Institution   Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓ Men ☐ Women ☐

                Urban ✓ Rural ☐ Tribal ☐

Financial Status   Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

            Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ✓ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) | . |

1.12 Name of the Affiliating University *(for the Colleges)*

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers   06

2.2 No. of Administrative/Technical staff   02

2.3 No. of students   175

2.4 No. of Management representatives   NA

2.5 No. of Alumni   NA

2. 6 No. of any other stakeholder and

community representatives   NA

2.7 No. of Employers/ Industrialists   NA

2.8 No. of other External Experts   NA

2.9 Total No. of members   NA

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. [   ]   Faculty [   ]

Non-Teaching Staff Students [   ]   Alumni [   ]   Others [   ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [   ]   No [   ]

If yes, mention the amount [   ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [   ]   International [   ]   National [   ]   State [   ]   Institution Level [   ]

(ii) Themes [   ]

2.14 Significant Activities and contributions made by IQAC

[   ]

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [   ]   No [   ]

Management [   ]   Syndicate [   ]   Any other body [   ]

Provide the details of the action taken

[   ]

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Ph. D.			
PG	M. A.			
UG	B, A.			
PG Diploma				
Advanced Diploma	Advance Diploma			
Diploma	DA			
Certificate	CPA			
Others				
Total				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ✔
    (On all aspects)

     Mode of feedback   :   Online ☐   Manual ✔   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Up gradation of the syllabus in the BoS every year as per the literary developments

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
06	05	01		

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest faculty 01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	9	12	
Presented papers	9	12	
Resource Persons	2	2	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Screening of Literary movies, extension lectures and
interactive workshop on technical translation

2.7 Total No. of actual teaching days
during this academic year

UG-180, PG-120

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

6

2.10 Average percentage of attendance of students

75 - 95

2.11 Course/Programme wise
   distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Ph. D.	04					
M. A.	28	32	57			

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	06
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	06
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02			
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2			2
Outlay in Rs. Lakhs	One lack five thousand only per each			One lack five thousand only per each

3.4   Details on research publications

	International	National	Others
Peer Review Journals	1	10	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				2
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. [8] Chapters in Edited Books [10]

ii) Without ISBN No. [19]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy [ ]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [02]

3.13 No. of collaborations   International [ ]   National [01]   Any other [ ]

3.14 No. of linkages created during this year [ ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [ ]   From Management of University/College [ ]

Total [ ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
      Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
    who are Ph. D. Guides $\boxed{6}$
    and students registered under them $\boxed{24}$

3.19 No. of Ph.D. awarded by faculty from the Institution $\boxed{2}$

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF $\boxed{1}$ SRF $\boxed{5}$ Project Fellows $\boxed{}$ Any other $\boxed{4}$

3.21 No. of students Participated in NSS events:

University level $\boxed{}$ State level $\boxed{}$

National level $\boxed{}$ International level $\boxed{}$

3.22 No. of students participated in NCC events:

University level $\boxed{}$ State level $\boxed{}$

National level $\boxed{}$ International level $\boxed{}$

3.23 No. of Awards won in NSS:

University level $\boxed{}$ State level $\boxed{}$

National level $\boxed{}$ International level $\boxed{}$

3.24 No. of Awards won in NCC:

University level $\boxed{}$ State level $\boxed{}$

National level $\boxed{}$ International level $\boxed{}$

3.25 No. of Extension activities organized

University forum ☐   College forum ☐

NCC ☐   NSS ☐   Any other ☐

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-

-

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	03			
Laboratories				
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing								
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

  i) ICT

  ii) Campus Infrastructure and facilities

  iii) Equipments

  iv) Others

                                  Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
15	73	22	65

(b) No. of students outside the state

74

(c) No. of international students

Men
No	%
161	92

Women
No	%
14	8

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
18	-	-	9		27	35	-	01	10		46

Demand ratio   Dropout %: 15

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET ☐   SET/SLET ☐   GATE ☐   CAT ☐

IAS/IPS etc ☐   State PSC ☐   UPSC ☐   Others ☐

5.6 Details of student counselling and career guidance

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No. of students benefitted ☐

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	25	5	10

5.8 Details of gender sensitization programmes

```



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5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level ☐   National level ☐   International level ☐

No. of students participated in cultural events

State/ University level ☐   National level ☐   International level ☐

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level ☐   National level ☐   International level ☐

Cultural: State/ University level ☐   National level ☐   International level ☐

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	4 Non NET	Rs. 8000/-
Financial support from government	16 - UGC-JRF/MANF Fellowship	Directly transfer to scholars Bank account
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level ☐   National level ☐   International level ☐

Exhibition: State/ University level ☐   National level ☐   International level ☐

5.12   No. of social initiatives undertaken by the students ☐

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Wall Magazine, cultural activities and literary programmes

6.3.2 Teaching and Learning

Class Room & Project

6.3.3 Examination and Evaluation

External Examinations and Internal Examinations

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

6.3.6   Human Resource Management

6.3.7   Faculty and Staff recruitment

6.3.8   Industry Interaction / Collaboration

6.3.9   Admission of Students

2016	2017
M.A-27	M.A-46
Ph.D-03	Ph.D-04
Diplomas - 45	Diplomas - 65

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes ✓   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ✓   No

For PG Programmes　　Yes ☑　No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Faculty members have focused more on making students proficient in technical skills.
>
> Faculty members increased use of ICT for interactive teaching.
>
> Interactive sessions on Personality development were held.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted?   Yes ☐   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. **Plans of institution for next year**

> The Department plans to hold a National Seminar ,four workshops and four extensions lectures next year.

Name __ Dr. Sameena Kausar   *Name* _____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

The Annual Quality Assurance Report (AQAR)
MANUU-Arts and Science College for Women, BUDGAM

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> MANUU-Arts and Science College for Women, BUDGAM

1.2 Address Line 1

> BUDGAM ROAD, NEAR KSERT COLLEGE

Address Line 2

> HUMHAMA, SRINAGAR (J&K)

City/Town

> SRINAGAR

State

> JAMMU & KASHMIR

Pin Code

> 190021

Institution e-mail address

> manuuascw@gmail.com

Contact Nos.

> 0194-2303149, 07417725941

Name of the Head of the Institution:

> Dr. Ghazanfar Ali Khan

Tel. No. with STD Code:

> 0194-2303149

> 07417725941

Mobile:

Name of the IQAC Co-ordinator:

| Dr. Naseem Akhtar |

Mobile:

| 08491852312 |

IQAC e-mail address:

| akhtar.azmi@gmail.com |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
    (For Example EC/32/A&A/143 dated 3-5-2004.
    This EC no. is available in the right corner- bottom
    of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle				
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

1.8 AQAR for the year *(for example 2010-11)*

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i. AQAR _____ _____ (DD/MM/YYYY)4
   ii. AQAR_____ _____ (DD/MM/YYYY)
  iii. AQAR_____ _____ (DD/MM/YYYY)
  iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐   Central ✱   Deemed ☐   Private ☐

Affiliated College   Yes ✱   No ☐

Constituent College   Yes ✱   No ☐

Autonomous college of UGC   Yes ☐   No ✱

Regulatory Agency approved Institution   Yes ✱   No ☐

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐   Men ☐   Women ✱

                   Urban ☐   Rural ✱   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☐   UGC 12B ✱

                 Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ✱   Science ✱   Commerce ☐   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others (Specify) | . |

1.12 Name of the Affiliating University (*for the Colleges*) | Maulana Azad National Urdu University-Hyderabad |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers   11

2.2 No. of Administrative/Technical staff   02

2.3 No. of students   26

2.4 No. of Management representatives   -

2.5 No. of Alumni   -

2. 6 No. of any other stakeholder and

community representatives   -

2.7 No. of Employers/ Industrialists   -

2.8 No. of other External Experts   -

2.9 Total No. of members   -

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. [   ]   Faculty [   ]

   Non-Teaching Staff Students [   ]   Alumni [   ]   Others [   ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [   ]   No [   ]

   If yes, mention the amount [   ]

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. [   ]   International [   ]   National [   ]   State [   ]   Institution Level [   ]

   (ii) Themes [   ]

2.14 Significant Activities and contributions made by IQAC

   [   ]

2.15 Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year towards quality

   enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

   Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [   ]   No [   ]

   Management [   ]   Syndicate [   ]   Any other body [   ]

   Provide the details of the action taken

   [   ]

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	01	0	0	0
UG	01	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	02	0	0	0

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
       (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	0
Annual	0

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐ *   Employers ☐   Students ☐
    (On all aspects)

      Mode of feedback   :   Online ☐   Manual ☐ *   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	10	01	0	0

2.2 No. of permanent faculty with Ph.D.   Five (05)

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty   01   ***   ***

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	05	0
Presented papers	0	05	0
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days
     during this academic year   199

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students   85% (Approx.)

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	06
HRD programmes	
Orientation programmes	05
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	0	0	0
Technical Staff	01	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range ☐   Average ☐   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [   ]   Chapters in Edited Books [   ]

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy [   ]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [   ]

3.13 No. of collaborations   International [   ]   National [   ]   Any other [   ]

3.14 No. of linkages created during this year [   ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [   ]   From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
    who are Ph. D. Guides
    and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF ☐   SRF ☐   Project Fellows ☐   Any other ☐

3.21 No. of students Participated in NSS events:

University level ☐   State level ☐

National level ☐   International level ☐

3.22 No. of students participated in NCC events:

University level ☐   State level ☐

National level ☐   International level ☐

3.23 No. of Awards won in NSS:

University level ☐   State level ☐

National level ☐   International level ☐

3.24 No. of Awards won in NCC:

University level ☐   State level ☐

National level ☐   International level ☐

3.25 No. of Extension activities organized

University forum [   ]   College forum [01]

NCC [   ]   NSS [   ]   Any other [   ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-
-

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	04			
Laboratories				
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	12.54		University	
Others				

4.2 Computerization of administration and library

1. Five Desktop computers purchased for ASCW, Budgam

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	954					Rs.1,93,400/-
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing								
Added	05							
Total	05							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs:

   i) ICT   2.46

   ii) Campus Infrastructure and facilities   6.16

   iii) Equipments   1.94

   iv) Others   1.91

            Total: 12.54

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
09	17		

(b) No. of students outside the state

0

(c) No. of international students

0

Men
No	%

Women
No	%
26	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
08		01			09	25		01			26

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET [ ] SET/SLET [ ] GATE [ ] CAT [ ]

IAS/IPS etc [ ] State PSC [ ] UPSC [ ] Others [ ]

5.6 Details of student counselling and career guidance

No. of students benefitted [ ]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Women day celebrations

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [ ]   National level [ ]   International level [ ]

No. of students participated in cultural events

State/ University level [ ]   National level [ ]   International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [   ]   National level [   ]   International level [   ]

Cultural: State/ University level [   ]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students [   ]

5.13 Major grievances of students (if any) redressed: Committee constituted for grievance redressal

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To empower Women education

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

6.3.2 Teaching and Learning

6.3.3 Examination and Evaluation

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

6.3.6   Human Resource Management

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6.3.7   Faculty and Staff recruitment

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6.3.8   Industry Interaction / Collaboration

```



```

6.3.9   Admission of Students

```



```

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

```

```

6.6 Whether annual financial audit has been done   Yes [   ]   No [   ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [*]   No [   ]

For PG Programmes   Yes [*]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

```



```

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

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6.12 Activities and support from the Parent – Teacher Association

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```

6.13 Development programmes for support staff

```



```

6.14 Initiatives taken by the institution to make the campus eco-friendly

```



```

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

```
┌─────────────────────────────┐
│                             │
│                             │
│                             │
│                             │
└─────────────────────────────┘
```

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

```
┌─────────────────────────────┐
│                             │
│                             │
│                             │
│                             │
└─────────────────────────────┘
```

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

```
┌─────────────────────────────┐
│                             │
│                             │
│                             │
│                             │
└─────────────────────────────┘
```

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

```
┌─────────────────────────────┐
│  Cleanliness drive on Environment day conducted, │
│  Plantation drive           │
│                             │
└─────────────────────────────┘
```

7.5 Whether environmental audit was conducted?   Yes ☐   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

```
┌─────────────────────────────┐
│                             │
│                             │
│                             │
└─────────────────────────────┘
```

8. **Plans of institution for next year**

```
┌──────────────────────────────────────────────────────────────────┐
│                                                                    │
│                                                                    │
│                                                                    │
│                                                                    │
└──────────────────────────────────────────────────────────────────┘
```

Name _____   *Name* _____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी

مولانا آزاد نیشنل اُردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

ACCREDITED 'A' GRADE BY NAAC

The Annual Quality Assurance Report (AQAR)
July 1st 2016 to June 30th 2017

UGC-COACHING CENTRE FOR MINORITIES Entry into Services

5.4   Details of Students support mechanism for coaching for competitive examinations:

> 1. Kendriya Vidyalay/ Navodaya Vidyalay Teachers post Training programme.

No. Of Students beneficiaries: 36

5.5 No. of students qualified in these examinations

NET — SET/SLET — GATE — CAT —

IAS/IPS etc [ ] State PSC — UPSC — Others —

Annual Quality Assurance Report (AQAR)

Center for Information Technology (CIT)

2016-2017

The ICT Vision

MANUU has envisioned to optimally integrate ICT in its Academic and Administrative activities with the objectives of improving quality of education & research, broaden the university's reach to even larger and needy sections of the society, exercise greater administrative control, enhance accountability, and transparency in the university's functioning.

ICT Mission:

To realize the above vision, MANUU has formulated the following ICT mission:

- To provide internet enabled computing facilities to faculty, students and staff of the university.
- To build and maintain a state-of-the-art Campus-wide Network with adequate WiFi facilities.
- To develop and manage an E-Governance (ERP) system that streamlines and automates the university's academic & administrative processes in innovative ways and support information requirement for effective decision making.
- To leverage university's E-Governance System for undertaking specific data analytics for performance analysis and quality improvement.
- To establish electronic links and web-conferencing system between MANUU Hyderabad and its Satellite/Regional Campuses/Sub-regional Centres located in different parts of the country for conducting remote meetings, for saving time and resources.
- To setup Virtual Classrooms for Satellite Campus/Regional Centres/Sub-Regional Centres and students of Distance Education.
- To promote MOOCs and provide congenial technical environment for their effective delivery to MANUU's students and faculty members.
- To reduce consumption of papers by integrating E-Mail facilities with University's administrative & academic functioning.
- To undertake scientific/custom software development for researchers and/or specific requirements of the university.
- To develop and maintain a dynamic, multilingual, disabled-friendly and adaptive (Device Independent) university portal in three languages viz. Urdu, Hindi and English.
- To establish Intranet Services for meeting local software and data requirements of the University users.

- To develop and maintain a 24x7 IP-based surveillance system in MANUU Campuses.
- To establish and maintain an IP-PBX System for voice communication.
- To setup IT Helpdesk for University Users.
- To frequently organize ICT capacity development programs for University faculty members, students and other staff.

To achieve the above Vision and Mission, MANUU has initiated refurbishing its Centre for Information Technology. A small team of team of ICT Professionals has been organized into five Technical Groups as shown in the diagram given below:

Figure 1: CIT Technical Groups

Progress Report of the Centre during 2016-2017

To meet the envisaged ICT vision and mission objectives, CIT has undertaken following important initiatives during the period 2016-2017.

Development of University Management System (UMS)

CIT developed appropriate modules to support the Choice Based Credit System (CBCS) adopted by the university during the Academic Session 2016-2017. The system provides following functionalities:

- CBCS Courses Database
- Students Course Registration

- Attendance Sheet Generation
- Attendance Compilation
- Online Fee Challan
- Real time fee update through IOB

In addition Portal for Online Admissions was also put to use.

ICT Capacity Development Programs

To support ICT initiatives of the university, it is important that its staff be made conversant with latest ICT tools. To achieve this objective, CIT conducted ICT training programs for different staff groups which are summarized below:

S.No.	Name of the Training Program	Dates/Duration	No of Participants
1.	Fundamentals of Information and Computer Technology	01st November 2016 to 07th November 2016	32 (LDC Level)
2.	Fundamentals of Information and Computer Technology	21st November 2016 to 25th November 2016	35 (UDC Level)
3.	Fundamentals of Information and Computer Technology	28th November 2016 to 2nd December 2016	37 Section Officers and Assistants

Intranet Portal

An Intranet Portal for CIT was also made operational to enable users across campus gain easy access to shared software resources, file complaints, register for Internet accounts etc..

Network and Internet

In addition, CIT provided 24x7 network facility across the campus and effectively maintained and managed the Campus-wide network at Hyderabad Campus.

The interfaces of the University Portal were also improvised. The Portal was maintained in all three languages. To support university's policy of transparency, all Circulars, Notices, Press Releases etc. were expeditiously updated on the University's Website for easy public access.

A campus survey was undertaken under the aegis of Campus Connect program of Government of India to ascertain requirements of WiFi expansion in the campus.

Technology up gradation (overall)

	Total Computers*	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing (2012-16)	540		1 Gbps NKN Link	All across campus	1 (Centre for Information Technology)			-
Added (2016-18)	257		1 Gbps NKN Link	All across campus	1 (Centre for Information Technology)			-
Total	797							-

* Hyderabad Campus
Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

1. Centre for Information Technology adopted Google Apps for Education and started Cloud based Email services on the new domain manuu.edu.in. Till date **525** emails accounts have been created . In addition, Group Email accounts have been created for the following groups:
   hods@manuu.edu.in
   deans@manuu.edu.in
   directors@manuu.edu.in
   principals.ctes@manuu.edu.in
   facultymembers@manuu.edu.in
   officer@manuu.edu.in
   rds@manuu.edu.in

classroom_teachers@manuu.edu.in
alumni@manuu.edu.in
ddestaff@manuu.edu.in
dde-sop-group@manuu.edu.in
manuu@manuu.edu.in
research-scholars@manuu.edu.in

2. Official Email facility has also been extended to Ph.D. students of MANUU. About 110 Ph.D. students email accounts have been made operational. A group email id for Ph.D. students is also functional with the name research-scholars@manuu.edu.in
3. SMS facility for sending messages to students has also been started.
4. All fee related transactions excluding Hostel Mess are being carried out through Online mode.

The Annual Quality Assurance Report (AQAR)
Department of Commerce

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year July 1, 2016 to June 30, 2017)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> MANUU

1.2 Address Line 1

> GACHIBOWLI

Address Line 2

> HYDERABAD

City/Town

> HYDERABAD

State

> TELANGANA

Pin Code

> 500 032

Institution e-mail address

> ---

Contact Nos.

> 040-23006612

Name of the Head of the Institution:

> Dr. Aslam Parwaiz

Tel. No. with STD Code:

> 040-23006601

Mobile:

Name of the IQAC Co-ordinator:

| Dr. Md. Sadat Shareef |

Mobile:

| 9948060784 |

IQAC e-mail address:

| sadatshareef@yahoo.com |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
 (For Example EC/32/A&A/143 dated 3-5-2004.
 This EC no. is available in the right corner- bottom
 of your institution's Accreditation Certificate)

1.5 Website address:

| www.manuu.ac.in |

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle				
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

1.8 AQAR for the year *(for example 2010-11)*

| 2016-17 |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i. AQAR _____ _____ (23/02/2016)

1.10 Institutional Status

    University   State ☐ Central ✓ Deemed ☐ Private ☐

    Affiliated College   Yes ☐ No ✓

    Constituent College   Yes ☐ No ✓

    Autonomous college of UGC Yes ☐ No ✓

    Regulatory Agency approved Institution Yes ✓ No ☐

    (eg. AICTE, BCI, MCI, PCI, NCI)

    Type of Institution   **Co-education** ✓ Men ☐ Women ☐

                       Urban ✓ Rural ☐ Tribal ☐

    Financial Status   Grant-in-aid ☐ UGC 2(f) ✓ UGC 12B ✓

                  Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

    Arts ☐   Science ☐ **Commerce** ✓ Law ☐ PEI (Phys Edu) ☐

    TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

    Others (Specify) | . |

1.12 Name of the Affiliating University *(for the Colleges)* | -- |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | Central Govt |

University with Potential for Excellence   [ ]   UGC-CPE   [ ]

DST Star Scheme   [ ]   UGC-CE   [ ]

UGC-Special Assistance Programme   [ ]   DST-FIST   [ ]

UGC-Innovative PG programmes   [ ]   Any other (*Specify*)   [ ]

UGC-COP Programmes   [ ]

2. IQAC Composition and Activities

2.1 No. of Teachers | 3 |

2.2 No. of Administrative/Technical staff | -- |

2.3 No. of students | 57 |

2.4 No. of Management representatives | ---- |

2.5 No. of Alumni | ---- |

2. 6 No. of any other stakeholder and

community representatives | ----- |

2.7 No. of Employers/ Industrialists | ------ |

2.8 No. of other External Experts | ------- |

2.9 Total No. of members | 3 |

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. [   ]   Faculty [   ]

Non-Teaching Staff Students [   ]   Alumni [   ]   Others [   ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [   ]   No [   ]

If yes, mention the amount [   ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [   ]   International [   ]   National [   ]   State [   ]   Institution Level [   ]

(ii) Themes [   ]

2.14 Significant Activities and contributions made by IQAC

[   ]

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [   ]   No [   ]

Management [   ]   Syndicate [   ]   Any other body [   ]

Provide the details of the action taken

| ------- |
| |

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	M.Com	-----	----	-------
UG	B.Com			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ☐
 (On all aspects)

   Mode of feedback   :   Online ☐ Manual ☐ Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
05	01	-----	02	02

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty | 02 | | 01 | | 02 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	10	01
Presented papers	18	05+15	-
Resource Persons	05	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days
     during this academic year

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

   2 .11 Course/Programme wise

distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.Com	26	10	16			

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

----

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs	-----	---------	---------	--------

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	------	-----	-*------
Outlay in Rs. Lakhs	------	------	------	-----

3.4   Details on research publications

	International	National	Others
Peer Review Journals	10	03	-
Non-Peer Review Journals	04	02	-
e-Journals	04	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications: 30

Range | 4 | Average | | h-index | | Nos. in SCOPUS | |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	----	---	---
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total	----	----	----	----

3.7 No. of books published   i) With ISBN No. [-----] Chapters in Edited Books [4]

ii) Without ISBN No. [4]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy [ ]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [ ]

3.13 No. of collaborations   International [ ]   National [ ]   Any other [ ]

3.14 No. of linkages created during this year [ ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [ ]   From Management of University/College [ ]

Total [ ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
---	-----	----	----	----	---	---

3.18 No. of faculty from the Institution
   who are Ph. D. Guides

3

   and students registered under them

2

3.19 No. of Ph.D. awarded by faculty from the Institution

1

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | --- | SRF | | Project Fellows | --- | Any other | -- |

3.21 No. of students Participated in NSS events:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.22 No. of students participated in NCC events:

University level | -- | State level | --- |

National level | -- | International level | -- |

3.23 No. of Awards won in NSS:

University level | -- | State level | -- |

National level | -- | International level | --- |

3.24 No. of Awards won in NCC:

University level | -- | State level | --- |

National level | -- | International level | --- |

3.25 No. of Extension activities organized

University forum | --- | College forum | --- |

NCC | --- | NSS | -- | Any other | --- |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-

-

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing								
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

   i)   ICT

   ii) Campus Infrastructure and facilities

   iii) Equipments

   iv) Others

                                          Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC CELL ISSSUES GUIDE LINES AS AN WHEN REQUIRED.

5.2 Efforts made by the institution for tracking the progression

No specific measure

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
15	42	-	-

(b) No. of students outside the state

05

(c) No. of international students

Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NET COACHING IS AVAILABLE IN THE CAMPUS

No. of student's beneficiaries

26

5.5 No. of students qualified in these examinations

NET `--` SET/SLET `--` GATE `--` CAT `--`

IAS/IPS etc `--` State PSC `--` UPSC `--` Others `---`

5.6 Details of student counselling and career guidance

Students Development Programme undertaken in the department.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [   ]   National level [   ]   International level [   ]

Cultural: State/ University level [   ]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [---]   National level [---]   International level [---]

Exhibition: State/ University level [---]   National level [---]   International level [---]

5.12   No. of social initiatives undertaken by the students   [---]

5.13 Major grievances of students (if any) redressed: _____No major
Grievanncwes_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

[   ]

6.2 Does the Institution has a management Information System

[---------   ]

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

Through Board of studies and school board meetings

6.3.2   Teaching and Learning

Two-way communication

6.3.3   Examination and Evaluation

Semester wise

6.3.4   Research and Development

6.3.5   Library, ICT and physical infrastructure / instrumentation

Access to Central Library

6.3.6   Human Resource Management

6.3.7   Faculty and Staff recruitment

6.3.8   Industry Interaction / Collaboration

yes

6.3.9   Admission of Students

```
┌─────────────────────────────────────────────┐
│                  Merit Basis                  │
│                                               │
│                                               │
│                                               │
└─────────────────────────────────────────────┘
```

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

```
┌─────────────┐
│             │
│             │
└─────────────┘
```

6.6 Whether annual financial audit has been done   Yes ☐   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

```
┌─────────────────────────────────────────────┐
│                                               │
│                                               │
│                                               │
│                                               │
│                                               │
└─────────────────────────────────────────────┘
```

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

```
┌─────────────────────────────────────────────┐
│                                               │
│                                               │
│                                               │
│                                               │
```

6.11 Activities and support from the Alumni Association

```
------
```

6.12 Activities and support from the Parent – Teacher Association

```
--------
```

6.13 Development programmes for support staff

```
Training Programmes
```

6.14 Initiatives taken by the institution to make the campus eco-friendly

```
   By spreading awareness among the institutional members
for planning trees.
```

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

```

```

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

```
                            yes


```

7.5 Whether environmental audit was conducted?   Yes [   ]   No [---]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

```
  -----------


```

8. Plans of institution for next year

```
  INTRODUCING Doctoral Research Program (Ph. D) and PG Diploma in Islamic
  Banking and Finance in Commerce from 2017-18 Academic year

```

Name _____   *Name _____*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

Prof. Badiuddin Ahmed
Dean, SC&BM and
Head, Department of Commerce

The Annual Quality Assurance Report (AQAR)
Centre for Professional Development of Urdu Medium Teachers (CPDUMT)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> CPDUMT

1.2 Address Line 1

> MANUU CAMPUS

Address Line 2

> GACHIBOWLI

City/Town

> HYDERABAD

State

> TELENGANA

Pin Code

> 500032

Institution e-mail address

> CPDUMTMANUU@gmail.com

Contact Nos.

> 040-23008368

Name of the Head of the Institution:

> PROF. H. KHATIJA BEGUM

Tel. No. with STD Code:

> 040-23008443

> 9989701624

Mobile:

Name of the IQAC Co-ordinator: MISBAHUL ANZAR

Mobile: 9948412484

IQAC e-mail address:

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle				
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

1.8 **AQAR for the year** *(for example 2010-11)*   2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR _____ _____ (DD/MM/YYYY)4

  ii. AQAR_____ _____ (DD/MM/YYYY)

 iii. AQAR_____ _____ (DD/MM/YYYY)

 iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ☐   No ☐

Constituent College   Yes ☐   No ☐

Autonomous college of UGC   Yes ☐   No ☐

Regulatory Agency approved Institution   Yes ☐   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐   Men ☐   Women ☐

                      Urban ☐   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☐   UGC 12B ☐

            Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

   Arts ☐   Science ☐   Commerce ☐   Law ☐   PEI (Phys Edu) ☐

   TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

   Others   (Specify) | . |

1.12 Name of the Affiliating University *(for the Colleges)* | Not Applicable |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | CENTAL GOVERNMENT |

University with Potential for Excellence   [   ]   UGC-CPE   [   ]

DST Star Scheme   [   ]   UGC-CE   [   ]

UGC-Special Assistance Programme   [   ]   DST-FIST   [   ]

UGC-Innovative PG programmes   [   ]   Any other (*Specify*)   [   ]

UGC-COP Programmes   [   ]

2. IQAC Composition and Activities

2.1 No. of Teachers | 01 |

2.2 No. of Administrative/Technical staff | 02 |

2.3 No. of students | NIL |

2.4 No. of Management representatives | NIL |

2.5 No. of Alumni | NIL |

2. 6 No. of any other stakeholder and

    community representatives | NIL |

2.7 No. of Employers/ Industrialists | NIL |

2.8 No. of other External Experts | NIL |

2.9 Total No. of members | 02 |

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.   Faculty

Non-Teaching Staff Students   Alumni   Others

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related) Not Applicable

(i) No. of Seminars/Conferences/ Workshops/Training Programme/Symposia organized by the IQAC

	02			
Total Nos.	International	National	State	Institution Level

(ii) Themes 1-Teaching-Learning for 21st Century Classroom
                2-The Present Time Demand and the Role of Madarsa Education

2.14 Significant Activities and contributions made by IQAC Not Applicable

2.15 Plan of Action by IQAC/Outcome Not Applicable

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Planned for National level training programmes for madrasa teachers and MANUU Model School Teachers	

    * Attach the Academic Calendar of the year as Annexure.
1-Blended Madrasa English Teacher Training Programme
2- Orientation Programme for Madrasa Teachers
3- Orientation Programme for PRTs
4- Refresher Course for TGTs PGTs
5- Orientation Programme for Madrasa Teachers

2.15 Whether the AQAR was placed in statutory body   Yes   No

Management   Syndicate   Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ☐
    (On all aspects)

     Mode of feedback   :   Online ☐ Manual ☐ Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
01	01			

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	01	0	01	0	01			02	03

2.4 No. of Guest and Visiting faculty and Temporary faculty   0   0   0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days
     during this academic year

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

Not Applicable

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students: Not Applicable

2.11 Course/Programme wise: Not Applicable

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes : Not Applicable

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02			
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Not Applicable

3.2   Details regarding major projects Not Applicable

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects Not Applicable

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications Not Applicable

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications: Not Applicable

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. [Nil] Chapters in Edited Books [Nil]

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ] CAS [   ] DST-FIST [   ]

DPE [   ] DBT Scheme/funds [   ]

3.9 For colleges Autonomy [   ] CPE [   ] DBT Star Scheme [   ]

INSPIRE [   ] CE [   ] Any Other (specify) [   ]

3.10 Revenue generated through consultancy [   ]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		02			
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons [01]

3.13 No. of collaborations International [   ] National [   ] Any other [   ]

3.14 No. of linkages created during this year [   ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [   ] From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   SRF   Project Fellows   Any other

3.21 No. of students Participated in NSS events: Not Applicable

University level   State level

National level   International level

3.22 No. of students participated in NCC events: Not Applicable

University level   State level

National level   International level

3.23 No. of Awards won in NSS: Not Applicable

University level   State level

National level   International level

3.24 No. of Awards won in NCC: Not Applicable

University level   State level

National level   International level

3.25 No. of Extension activities organized Not Applicable

University forum ☐   College forum ☐

NCC ☐   NSS ☐   Any other ☐

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-

-

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities: Not Applicable

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books	1163					
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing								
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Not Applicable

5.2 Efforts made by the institution for tracking the progression

>

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others

Not Applicable

(b) No. of students outside the state

(c) No. of international students

Men
No	%

Women
No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Not Applicable

No. of students beneficiaries

5.5 No. of students qualified in these examinations Not Applicable

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance Not Applicable

[ ]

No. of students benefitted [ ]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

[ ]

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events: Not Applicable

State/ University level [ ]   National level [ ]   International level [ ]

No. of students participated in cultural events

State/ University level [ ]   National level [ ]   International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events: Not Applicable

Sports : State/ University level [   ]   National level [   ]   International level [   ]

Cultural: State/ University level [   ]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives : Not Applicable

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students   [Not Applicable]

5.13 Major grievances of students (if any) redressed: _ Not Applicable

_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

```

```

6.2 Does the Institution has a management Information System

```

```

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1 Curriculum Development

```

```

    6.3.2 Teaching and Learning

```

```

    6.3.3 Examination and Evaluation

```

```

    6.3.4 Research and Development

```

```

    6.3.5 Library, ICT and physical infrastructure / instrumentation

```

```

6.3.6   Human Resource Management

```



```

6.3.7   Faculty and Staff recruitment

```



```

6.3.8   Industry Interaction / Collaboration

```



```

6.3.9   Admission of Students

```
Not Applicable

```

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

```

```

6.6 Whether annual financial audit has been done   Yes [   ]   No [   ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?   Not Applicable

For UG Programmes   Yes [   ]   No [   ]

For PG Programmes   Yes [   ]   No [   ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

```



```

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

```



```

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

```



```

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

```



```

7.5 Whether environmental audit was conducted?   Yes ☐   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

```



```

8. **Plans of institution for next year**

1- Blended Madrasa English Teacher Training Programme
2- Orientation Programme for Madrasa Teachers
3- Orientation Programme for PRTs
4- Refresher Course for TGTs PGTs
5- Orientation Programme for Madrasa Teachers

Name _____   *Name _____*

_____   _____

Signature of the Coordinator, CPDUMT   *Signature of the Director, CPDUMT*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

AQAR
CSE Residential Coaching Academy
July 1st 2016 to June 30th 2017

5.4 Details of Students support mechanism for coaching for competitive examinations:

> 1. Providing Library and Internet facility 24 x 7
>
> 2. Interaction of students with eminent Guest faculty and Resource persons.

No. Of Students beneficiaries: | 100 |

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-

IAS/IPS etc	01	State PSC (prelims)	02	UPSC (prelim)	5	Others	-

The Annual Quality Assurance Report (AQAR)
College of Teacher Education, Asansol

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **MANUU – College of Teacher Education, Asansol**

1.2 Address Line 1

> **Danishgah Islamia High School Campus**

Address Line 2

> **School Lane, Hutton Road**

City/Town

> **Asansol**

State

> **West Bengal**

Pin Code

> **713301**

Institution e-mail address

> **cteasansol1@gmail.com**
> **cteasansol@rediffmail.com**

Contact Nos.

> **0341 2281901**

Name of the Head of the Institution:

> **Prof. (Dr.) Noushad Husain**

Tel. No. with STD Code:

> **0341 2281901**

> **+91 7063594144**

Mobile:

Name of the IQAC Co-ordinator: **Dr. Mukesh Kumar Menna**

Mobile: **+91 8058608414**

IQAC e-mail address: **ghunawatmukesh1507@gmail.com**

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address: **www.manuu.ac.in**
   www.manuucoe.in/cte/asansol

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle				
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

1.8 **AQAR for the year** *(for example 2010-11)*   **2016-17**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i. AQAR _____ _____ (DD/MM/YYYY)4
   ii. AQAR_____ _____ (DD/MM/YYYY)
  iii. AQAR_____ _____ (DD/MM/YYYY)
  iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

  University   State ☐ Central **Y** Deemed ☐ Private ☐

  Affiliated College   Yes ☐ No **N**

  Constituent College   Yes **Y** No ☐

  Autonomous college of UGC Yes ☐ No **N**

  Regulatory Agency approved Institution Yes **Y** No ☐

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution Co-education **Y** Men ☐ Women ☐

                      Urban **Y** Rural ☐ Tribal ☐

  Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

               Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

  Arts ☐   Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

  TEI (Edu) **Y** Engineering ☐ Health Science ☐ Management ☐

  Others (Specify)   .

1.12 Name of the Affiliating University *(for the Colleges)*   **Not Applicable**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc : **UGC**

Autonomy by State/Central Govt. / University   **Central**

University with Potential for Excellence | UGC-CPE

DST Star Scheme | UGC-CE

UGC-Special Assistance Programme | DST-FIST

UGC-Innovative PG programmes | Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers   **07**

2.2 No. of Administrative/Technical staff   **03**

2.3 No. of students   **178**

2.4 No. of Management representatives   **-**

2.5 No. of Alumni   **134**

2. 6 No. of any other stakeholder and

    community representatives   **-**

2.7 No. of Employers/ Industrialists   **-**

2.8 No. of other External Experts   **-**

2.9 Total No. of members   **-**

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. [ ]   Faculty [ ]

Non-Teaching Staff Students [ ]   Alumni [1]   Others [ ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [ ]

If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ]   International [ ]   National [ ]   State [ ]   Institution Level [ ]

(ii) Themes [ ]

2.14 Significant Activities and contributions made by IQAC

[ ]

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [ ]   No [ ]

Management [ ]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

[ ]

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	**1 (B.Ed.)**			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	**1**			

Interdisciplinary				
Innovative				

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **CBCS**
       (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**01**
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [Y]   Parents [Y]   Employers [Y]   Students [Y]
      (On all aspects)

       Mode of feedback   :   Online [Y]   Manual [Y]   Co-operating schools (for PEI) [Y]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
7	**6**	**Nil**	**1**	**Nil**

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
6	**-**	**-**	**-**	**1**	**-**	**-**	**-**	**7**	**-**

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		**1**	
Presented papers		**1**	
Resource Persons			**1**

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Flipped Classroom Method and Blended Learning Method are used by the Faculty Members for the betterment of teaching-learning process.

2.7 Total No. of actual teaching days during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Double Valuation and MCQ

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05

2.10 Average percentage of attendance of students

78.96

2.11 Course/Programme wise
   distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	**78**	**68%**	**32%**	**-**	**-**	**100%**

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	**04**
Faculty exchange programme	
Staff training conducted by the university	**07**
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				**03**
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range ☐   Average ☐   h-index **2**   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   **05**   Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP   CAS   DST-FIST

DPE   DBT Scheme/funds

3.9 For colleges   Autonomy   CPE   DBT Star Scheme

INSPIRE   CE   Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons   **02**

3.13 No. of collaborations   International   National   Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency   From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
        Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
        who are Ph. D. Guides
        and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   SRF   Project Fellows   Any other

3.21 No. of students Participated in NSS events:

University level   State level

National level   International level

3.22 No. of students participated in NCC events:

University level   State level

National level   International level

3.23 No. of Awards won in NSS:

University level   State level

National level   International level

3.24 No. of Awards won in NCC:

University level   State level

National level   International level

3.25 No. of Extension activities organized

University forum ☐   College forum ☐

NCC ☐   NSS ☐   Any other ☐

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-
-

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	**2546.520 sq.mt**			**2546.520 sq.mt**
Class rooms	**04**			**04**
Laboratories	**02**			**02**
Seminar Halls	**01**			**01**
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		**07**		**07**
Value of the equipment purchased during the year (Rs. in Lakhs)		**1.49 Lakh**		**1.49 Lakh**
Others (**Books & Journals**)		**0.88 Lakh**		**0.88 Lakh**

4.2 Computerization of administration and library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1571	284821	495	97168	2066	Rs. 3,81,989/-
Reference Books	820	170022	200	41000	1020	Rs. 2,11,022/-
e-Books						
Journals	17	9630			17	Rs. 9630/-
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	25	01	Yes	Yes	Yes	Yes		
Added								
Total	25	01	Yes	Yes	Yes	Yes		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

i)   ICT   0.26 Lakh

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total :   0.26 Lakh

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
178			

(b) No. of students outside the state

69

(c) No. of international students

Nil

Men

No	%
113	**63%**

Women

No	%
65	**37%**

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
25	**-**	**-**	**71**	**04**	**100**	**22**	**-**	**-**	**54**	**02**	**78**

Demand ratio **76%**   Dropout % **24%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET   [ ]   SET/SLET   [ ]   GATE   [ ]   CAT   [ ]

IAS/IPS etc   [ ]   State PSC   [ ]   UPSC   [ ]   Others   **CTET = 14**

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level   [ ]   National level   [ ]   International level   [ ]

    No. of students participated in cultural events

State/ University level ☐   National level ☐   International level ☐

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level ☐   National level ☐   International level ☐

Cultural: State/ University level ☐   National level ☐   International level ☐

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level ☐   National level ☐   International level ☐

Exhibition: State/ University level ☐   National level ☐   International level ☐

5.12   No. of social initiatives undertaken by the students ☐

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

```



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6.2 Does the Institution has a management Information System

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6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

```

```

6.3.2 Teaching and Learning

```

```

6.3.3 Examination and Evaluation

```

```

6.3.4 Research and Development

```

```

6.3.5 Library, ICT and physical infrastructure / instrumentation

```

```

6.3.6   Human Resource Management

_____

6.3.7   Faculty and Staff recruitment

_____

6.3.8   Industry Interaction / Collaboration

_____

6.3.9   Admission of Students

_____

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

_____

6.6 Whether annual financial audit has been done   Yes ☐   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

```



```

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

```



```

6.11 Activities and support from the Alumni Association

```



```

6.12 Activities and support from the Parent – Teacher Association

```



```

6.13 Development programmes for support staff

```



```

6.14 Initiatives taken by the institution to make the campus eco-friendly

```



```

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

```
```

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

```
```

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

```
```

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

```
```

7.5 Whether environmental audit was conducted?   Yes ☐   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

```
```

8. **Plans of institution for next year**

Name: **Dr. Mukesh Kumar Meena**   Name _____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

The Annual Quality Assurance Report (AQAR)
College of Teacher Education, Aurangabad

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period is for the Academic Year, July 1, 2016 to June 30, 2017)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	MANUU College of Teacher Education, Aurangabad
1.2 Address Line 1	DRP Educational Campus
Address Line 2	Mahmoodpura, Rauzabagh
City/Town	Aurangabad
State	Maharashtra
Pin Code	431001
Institution e-mail address	manuucteawb@gmail.com
Contact Nos.	+91 2402100536
Name of the Head of the Institution:	Dr. Abdul Raheem
Tel. No. with STD Code:	+91 240 2100536
Mobile:	9422275799
Name of the IQAC Co-ordinator:	Mr. Pathan Md. Wasim Md. Shabbir
Mobile:	9527819587
IQAC e-mail address:	manuucteawbiqac@gmail.com

1.3 **NAAC Track ID**(For ex. MHCOGN 18879)

1.4 **NAAC Executive Committee No. & Date:**   EC(SC)/15/A&A dated May, 25, 2016
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address: www.manuu.ac.in

Web-link of the AQAR: http://www.manuu.ac.in/Eng-Php/Annual%20Quality%20Assurance%20Report.php

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle				
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year *(for example 2010-11)*   2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i.   AQAR _____ _____ (DD/MM/YYYY)

    ii. AQAR_____ _____ (DD/MM/YYYY)

    iii. AQAR_____ _____ (DD/MM/YYYY)

    iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐   Central ☑ Deemed ☐   Private ☐

Affiliated College   Yes ☐   No ☑

Constituent College   Yes ☑   No ☐

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution(eg. AICTE, BCI, MCI, PCI, NCI)   Yes ☑   No ☐

Type of Institution   Co-education ☑   Men ☐   Women ☐

    Urban ☑ Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☐ UGC 12B ☐

    Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

    Arts ☐   Science ☐   Commerce ☐   Law ☐   PEI (PhysEdu) ☐

    TEI (Edu) ☑ Engineering ☐   Health Science ☐   Management ☐

    Others (Specify) ☐

1.12 Name of the Affiliating University *(for the Colleges)*

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

    Autonomy by State/Central Govt. / University ☐   University with Potential for Excellence ☐

    UGC-CPEDST ☐   Star Scheme ☐   UGC-CE ☐

    UGC-Special Assistance Programme ☐   DST-FIST ☐

    UGC-Innovative PG programmes ☐   Any other (*Specify*) ☐   UGC-COP Programmes ☐

2. IQAC Composition and Activities

2.1   No. of Teachers ⬚

2.2   No. of Administrative/Technical staff ⬚

2.3   No. of students ⬚

2.4   No. of Management representatives ⬚

2.5   No. of Alumni ⬚

2.6   No. of any other stakeholder and community representatives ⬚

2.7   No. of Employers/ Industrialists ⬚

2.8   No. of other External Experts ⬚

2.9   Total No. of members ⬚

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.   Faculty ⬚   ⬚

   Non-Teaching Staff ⬚   Students ⬚   Alumni ⬚   Others ⬚

2.12 Has IQAC received any funding from UGC during the year?   Yes ⬚   No ⬚

   If yes, mention the amount ⬚

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. ⬚   International ⬚   National ⬚   State ⬚   Institution Level ⬚

   (ii) Themes ⬚

2.14 Significant Activities and contributions made by IQAC

⬚

2.15 Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

   * *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes ⬚   No ⬚

Management ⬚   Syndicate ⬚   Any other body ⬚

   Provide the details of the action taken

⬚

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01	00		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	01	00		

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

          CBCS

    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	xx
Annual	xx

1.3 Feedback from stakeholders *(On all aspects)**   Alumni ☐   Parents ☐   Employers ☐   Students ☐

Mode of feedback: Online ☐   Manual ☐   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes; revision/update of regulation or syllabi as per the NCTE Regulations 2014

1.5 Any new Department/Centre introduced during the year. If yes, give details.

xxx

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
05	04	01	00	00

2.2 No. of permanent faculty with Ph.D. | 04 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	01	00	01	00	01	00	00	00	03

2.4 No. of Guest Faculty, Visiting Faculty and Temporary Faculty

| 02 | | 00 | | 00 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	04	08
Presented papers	01	03	01
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Peer Teaching, Micro Teaching, Team Teaching, Seminar Presentation, etc.

2.7 Total No. of actual teaching days during this academic year | 212 |

2.8 Examination/ Evaluation Reforms initiated by the Institution | Bar Coding, MCQs |

(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online MultipleChoice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop | 00 | 03 | 02 |

2.10 Average percentage of attendance of students | 95 |

2.11 Course/Programme wisedistribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed. (R)	61	100	00	00	00	00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of facultybenefitted
Refresher courses	02
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	00	05	00	03
Technical Staff	00	03	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals	05	03	00
Non-Peer Review Journals	00	00	00
e-Journals	01	00	00
Conference proceedings	00	02	00

3.5 Details on Impact factor of publications:

Range [0-5]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published

i) With ISBN No. [   ]   Chapters in Edited Books [   ]   ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]   DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy [   ]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [06]

3.13 No. of collaborations   International [   ]   National [   ]   Any other [   ]

3.14 No. of linkages created during this year [   ]

3.15 Total budget for research for current year in lakhs:

From Funding agency [   ]   From Management of University/College [   ]   Total [   ]

3.16 No. of patents received this year

Type of Patent	Number	
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution

who are Ph. D. Guides   00

and students registered under them   00

3.19 No. of Ph.D. awarded by faculty from the Institution   00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other [ ]

3.21 No. of students Participated in NSS events:

University level [ ]   State level [ ]   National level [ ]   International level [ ]

3.22 No. of students participated in NCC events:

University level [ ]   State level [ ]   National level [ ]   International level [ ]

3.23 No. of Awards won in NSS:

University level [ ]   State level [ ]   National level [ ]   International level [ ]

3.24 No. of Awards won in NCC:

University level [ ]   State level [ ]   National level [ ]   International level [ ]

3.25 No. of Extension activities organized

University forum [ ]   College forum [ ]

NCC [ ]   NSS [ ]   Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Visit to Special School to explore the peculiarities and special needs of such students
- Organisation of an awareness programme under Swachh Bharat Mission
- Community Survey by the student-teachers

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13794 sq.ft.	Nil	....	13794 sq.ft.
Class rooms	04	Nil	....	04
Laboratories	06	Nil	....	06
Seminar Halls	01	Nil	....	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Nil	Nil	....	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)			....	
Others			....	

4.2 Computerization of administration and library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books	2583	477860	387	79249	2970	557109
e-Books						
Journals	0	0	13	11560	13	11560
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	01	x	x	x	03	x	x
Added	00	00	√	x	x	00	x	x
Total	25	01	√	x	x	03	x	x

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs:

i) ICT [   ]   ii) Campus Infrastructure and facilities [   ]

iii) Equipments [   ]   iv) Others [   ]   **Total:** [   ]

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

[   ]

5.2 Efforts made by the institution for tracking the progression

[   ]

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
74	00	00	00

(b) No. of students outside the state [72]

(c) No. of international students [00]

Men
No	%
63	95

Women
No	%
03	05

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
28	00	00	20	01	48	50	00	00	24	02	74

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

[   ]

No. of students beneficiaries [   ]

5.5 No. of students qualified in these examinations:

NET [ ] SET/SLET [ ] GATE [ ] CAT [ ] IAS/IPS etc [ ] State PSC [ ] UPSC [ ] Others [ ]

5.6 Details of student counselling and career guidance

[   ]   No. of students benefitted [ ]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

        State/ University level ☐   National level ☐   International level ☐

        No. of students participated in cultural events

        State/ University level ☐   National level ☐   International level ☐

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

        Sports: State/University level ☐   National level ☐   International level ☐

        Cultural: State/ University level ☐   National level ☐   International level ☐

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

    Fairs: State/ University level ☐   National level ☐   International level ☐

    Exhibition: State/ University level ☐   National level ☐   International level ☐

5.12   No. of social initiatives undertaken by the students ☐

5.13   Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision:**
> 1. To create horizon of innovative knowledge blend with sound fundamental theoretical base and life skills based teacher education through Urdu medium.
> 2. To provide democratic, comfortable and creative environment where joyful strategy of teaching-learning process flourishes.
> 3. To mould the self to integral fully functional personalities being able to integrate cognitive and affective talents in the classroom to make learning a pleasant experience for the learner in the light of MANUU mandate.
>
> **Mission:**
> 1. To develop self-confidence& promote the spirit of enquiry to sustain and help to keep pace with the rapid growth of knowledge among the members of knowledgeable society.
> 2. To transform student-teachers into knowledge workers by developing professional skills necessary in the contemporary context.
> 3. To empower the student-teachers to become competent, committed and innovative to meet the challenges that comes in the field of teaching-learning process.
> 4. To inculcate contemporary moral, ethical, cultural values and value for gender equality
> 5. To inculcate compassion, commitment & attitude of building warm rapport with all in a collaborative and cooperative environment.

6.2 Does the Institution has a management Information System

> Yes, IUMS

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> The inputs shared to the Department of Education and Training, MANUU, Hqs and incorporated if needed.

6.3.2 Teaching and Learning

> Constructive Approach, Participatory Approach, Seminar Presentation, Project works, Team Teaching and Learning, etc.

6.3.3 Examination and Evaluation

> MCQs, Bar Coding, Grading system adopted by the University

6.3.4 Research and Development

> xxxxx

6.3.5 Library, ICT and physical infrastructure / instrumentation

> As or when required, the requirements are put forth to the Purchase section, University Hqs and approved as per the need and the Library, ICT and physical infrastructure are developed accordingly

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

> By the University Hqs as or when required

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

> Through Entrance Test at National Level, Online Admission Process, Admission Counselling committees for online Admission Counselling of the candidates

6.4 Welfare schemes for

Teaching			
Non teaching			
Students			

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes ☐   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes √   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> The college provide the suggestions to improve the examination system as or when feel and when asked by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> The University has established a separate office of the Dean, Satellite campuses to promote and smooth the functioning /autonomy of the colleges.

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Awareness to beat plastic pollution programme, reducing collective plastic footprint by way of refuse, reduce, and reuse and recycling, Plastic Ban, Plantation, Using both side of papers, Environmental awareness Programme, etc.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Constructive Approach, Participatory Approach, Seminar Presentation, Project works, Team Teaching and Learning, etc.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Adopting the Constructive and Participatory Approach by the use of Seminar Presentation and Project works, Team Teaching and learning

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Compulsory Paper on Environmental Education, Project reg. Environmental works undertaken, Field work regarding cleanliness, etc.

7.5 Whether environmental audit was conducted?　　Yes ☐　　No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Enriched and academically sound faculty members, Multicultural environment, Staff & students from different states, Development of Self Learning Material in Urdu for the B.Ed. students, still facing the Non-availability of sufficient & quality books in Urdu Medium

8. **Plans of institution for next year**

Proposal to start M.Ed. (R) at CTE-Aurangabad and making it a Research Centre

Name: _Mr. Pathan Md. Wasim Md. Sahbbir_　　　　　　　Name: _Dr. Abdul Raheem_

_____　　　　　　　_____

Signature of the Coordinator, IQAC　　　　　　　_Signature of the Chairperson, IQAC_

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

The Annual Quality Assurance Report (AQAR)
College of Teacher Education, Bhopal

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year For example, July 1, 2016 to June 30, 2017.)*

Part – A

AQAR for the year *(for example 2013-14)* | 2016-2017

1. Details of the Institution

1.1 Name of the Institution   **College of Teacher Education,(MANUU), Bhopal**

1.2 Address Line 1   MHK, ITC, Campus,

Address Line 2   Rafiqia School Road

City/Town   Bhopal

State   Madhya Pradesh

Pin Code   462001

Institution e-mail address   ctebpl@gmail.com

Contact Nos.   0755-2744515

Name of the Head of the Institution: Prof. Wadudul Haque Siddiqui

Tel. No. with STD Code: 0755-2744515

Mobile: 7389900760

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle				
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i. AQAR _____ _____ (DD/MM/YYYY)4
   ii. AQAR_____ _____ (DD/MM/YYYY)
  iii. AQAR_____ _____ (DD/MM/YYYY)
  iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

    University   State [ ] Central [Y] Deemed [ ] Private [ ]

    Affiliated College   Yes [ ] No [N]

    Constituent College   Yes [Y] No [ ]

    Autonomous college of UGC   Yes [ ] No [N]

    Regulatory Agency approved Institution   Yes [Y] No [ ]

  (eg. AICTE, BCI, MCI, PCI, NCI)

    Type of Institution   Co-education [Y] Men [ ] Women [ ]

                     Urban [Y] Rural [ ] Tribal [ ]

    Financial Status   Grant-in-aid [ ] UGC 2(f) [ ] UGC 12B [ ]

                Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

    Arts [ ]   Science [ ] Commerce [ ] Law [ ]   PEI (Phys Edu) [ ]

    TEI (Edu) [Y] Engineering [ ] Health Science [ ] Management [ ]

    Others (Specify)   [   ]

1.11 Name of the Affiliating University (*for the Colleges*)   **Not Applicable**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | Central |

University with Potential for Excellence | | UGC-CPE | |

DST Star Scheme | | UGC-CE | |

UGC-Special Assistance Programme | | DST-FIST | |

UGC-Innovative PG programmes | | Any other (*Specify*) | |

UGC-COP Programmes | |

2. IQAC Composition and Activities

2.1 No. of Teachers | 08 |

2.2 No. of Administrative/Technical staff | 05 |

2.3 No. of students | 80 |

2.4 No. of Management representatives | |

2.5 No. of Alumni | |

2. 6 No. of any other stakeholder and

   community representatives | |

2.7 No. of Employers/ Industrialists | |

2.8 No. of other External Experts | |

2.9 Total No. of members | |

2.10 No. of IQAC meetings held | |

2.11 No. of meetings with various stakeholders: No. | | Faculty | |

     Non-Teaching Staff Students | | Alumni | | Others | |

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☐

　　　If yes, mention the amount ☐

2.13 Seminars and Conferences (only quality related)

　　　(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

　　　Total Nos. ☐   International ☐   National ☐   State ☐   Institution Level ☐

　　　(ii) Themes ☐

2.14 Significant Activities and contributions made by IQAC

☐

2.15 Plan of Action by IQAC/Outcome

　　　The plan of action chalked out by the IQAC in the beginning of the year towards quality

　　　enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

　　Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☐

　　　Management ☐   Syndicate ☐   Any other body ☐

　　　Provide the details of the action taken

☐

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes

PhD				
PG	01		-	-
UG	01	-	-	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02	-	-	-

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	-
Annual	-

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐ Students ☐
   (On all aspects)

   Mode of feedback   :   Online ☐ Manual ☐ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	07	-	01	-

2.2 No. of permanent faculty with Ph.D. | 07 |

Asst.	Associate	Professors	Others	Total

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Professors		Professors							
R	V	R	V	R	V	R	V	R	V
07	-	-	-	01	-	-	-	08	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	5	-
Presented papers	4	21	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days
     during this academic year

187

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

N/A

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

07

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise
     distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.						
M.Ed.						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05			
Technical Staff	08			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals	01	01	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		3	

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

[   ]

3.7 No. of books published   i) With ISBN No.   978-1-329-58060-2

Chapters in Edited Books   1

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy [ ]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons   7

3.13 No. of collaborations   International [ ]   National [ ]   Any other [ ]

3.14 No. of linkages created during this year [ ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [ ]   From Management of University/College [ ]

Total [ ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
   Of the institute in the year

Total	International	National	State	University	Dist	College
				32		

3.18 No. of faculty from the Institution   01
    who are Ph. D. Guides
    and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   SRF   Project Fellows   Any other

3.21 No. of students Participated in NSS events:

University level   State level

National level   International level

3.22 No. of students participated in NCC events:

University level   State level

National level   International level

3.23 No. of Awards won in NSS:

University level   State level

National level   International level

3.24 No. of Awards won in NCC:

University level   State level

National level   International level

3.25 No. of Extension activities organized

University forum   College forum

NCC   NSS   Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Participated in Swatch Bharat Swasth Bharat Abhiyam in Bhopal

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	930 sqmt.			
Class rooms	07			
Laboratories	03			
Seminar Halls	01			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

> Administration and Library are provided with Computers

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4800				4800	
Reference Books	430				430	
e-Books						
Journals	11				11	
e-Journals						
Digital Database						
CD & Video	35				35	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	20	14	yes	03	Yes	Yes		
Added								
Total	20	14	Yes	03	Yes	Yes		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Regular Lab. Activities are organizing for Students by the College
> Computer Sc. & IT

4.6 Amount spent on maintenance in lakhs :

   i) ICT

   ii) Campus Infrastructure and facilities

   iii) Equipments

   iv) Others

                                          Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
71	09		

   (b) No. of students outside the state   80

   (c) No. of international students   0

Men
No	%
75	94

Women
No	%
05	06

	Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
58	-	-	72	-	130	31	-	-	49	02	80

   Demand ratio   92%   Dropout   8%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries [   ]

5.5 No. of students qualified in these examinations

NET [   ]   SET/SLET [   ]   GATE [   ]   CAT [   ]

IAS/IPS etc [   ]   State PSC [   ]   UPSC [   ]   Others [   ]

5.6 Details of student counselling and career guidance

[   ]

No. of students benefitted [   ]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

The College conducted separate programmes for Guidance and Counseling through. Field Trips,
Educational CD's. special lectures on personality development .

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [   ]   National level [   ]   International level [   ]

No. of students participated in cultural events

State/ University level [   ]   National level [   ]   International level [   ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [   ]   National level [   ]   International level [   ]

Cultural: State/ University level [   ]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of	Amount

	students	
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level ☐   National level ☐   International level ☐

Exhibition: State/ University level ☐   National level ☐   International level ☐

5.12   No. of social initiatives undertaken by the students ☐

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

6.3.2 Teaching and Learning

ICT Enable Class rooms are made available;
• Web Enable Library facility;
• Well equipped and furnished Seminar Halls, , Library, Computer Lab.
available;

6.3.3 Examination and Evaluation

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is fully automated, well equipped and furnished;
• Library facilities and library is regularly upgraded. New Books and
Journals

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Teaching	
Non teaching	

Students	

6.4 Welfare schemes for

6.5 Total corpus fund generated [   ]

6.6 Whether annual financial audit has been done   Yes [   ]   No [   ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [   ]   No [   ]

For PG Programmes   Yes [   ]   No [   ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted?   Yes [ ]   No [ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. <u>Plans of institution for next year</u>

Name _____   *Name _____*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

The Annual Quality Assurance Report (AQAR)
College of Teacher Education, Bidar

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> MANUU- COLLEGE OF TEACHER EDUCATION

1.2 Address Line 1

> SHAHEEN NAGAR

Address Line 2

> NEAR SHAHPUR GATE

City/Town

> BIDAR

State

> KARNATAKA

Pin Code

> 585403

Institution e-mail address

> manuuctebidar@yahoo.co.in

Contact Nos.

> 9939981437

Name of the Head of the Institution:

> Dr. Sadaquat Ali khan

Tel. No. with STD Code:

> 9939981437

Mobile:

Name of the IQAC Co-ordinator:

DR. Hina Hasan

Mobile:

7599359313 / 8987210435

IQAC e-mail address:

hina.manuu@rediffmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

NA

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

NA

1.5 Website address:

http://manuucoe.in/cte/bidar

Web-link of the AQAR:

http://manuucoe.in/cte/bidar

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle				
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

1.8 **AQAR for the year** *(for example 2010-11)*

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i. AQAR _____ _____ (DD/MM/YYYY)4

   ii. AQAR_____ _____ (DD/MM/YYYY)

  iii. AQAR_____ _____ (DD/MM/YYYY)

  iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

   University   State ☐ Central [√] Deemed ☐ Private ☐

   Affiliated College   Yes ☐ No [√]

   Constituent College   Yes [√] No ☐

   Autonomous college of UGC Yes ☐ No [√]

   Regulatory Agency approved Institution Yes [√] No ☐

   (eg. AICTE, BCI, MCI, PCI, NCTE)

   Type of Institution   Co-education [√] Men ☐ Women ☐

                  Urban [√] Rural ☐ Tribal ☐

   Financial Status   Grant-in-aid [√] UGC 2(f) ☐ UGC 12B ☐

                 Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

   Arts ☐   Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

   TEI (Edu) [√] Engineering ☐ Health Science ☐ Management ☐

   Others (Specify) | . |

1.12 Name of the Affiliating University *(for the Colleges)* | A Constituent college of MANUU |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   √

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers   07+1

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   57

2.4 No. of Management representatives   00

2.5 No. of Alumni   00

2. 6 No. of any other stakeholder and   00

   community representatives

2.7 No. of Employers/ Industrialists   00

2.8 No. of other External Experts   00

2.9 Total No. of members   00

2.10 No. of IQAC meetings held   NA

2.11 No. of meetings with various stakeholders: No.   [NA]   Faculty   [   ]

Non-Teaching Staff Students   [   ]   Alumni   [   ]   Others   [   ]

2.12 Has IQAC received any funding from UGC during the year?   Yes   [   ]   No   [√]

If yes, mention the amount   [   ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   [Nil]   International   [   ]   National   [   ]   State   [   ]   Institution Level   [   ]

(ii) Themes   [NA   ]

2.14 Significant Activities and contributions made by IQAC

[Academics, Cultural and co-curricular activites   ]

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
2016-17 as per University IQAC	08

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes   [   ]   No   [NA]

Management   [   ]   Syndicate   [   ]   Any other body   [   ]

Provide the details of the action taken

[   ]

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	B.Ed	00	00	00
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	01	00	00	00

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	
Annual	

1.3 Feedback from stakeholders* **NA**   Alum [ ]   Parents [ ]   Employers [ ]   Students [ ]
    (On all aspects)

   Mode of feedback : Online [ ] Manual [ ] Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure <u>NA</u>

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	07	01	00	00

2.2 No. of permanent faculty with Ph.D.   05

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
					√				

2.4 No. of Guest and Visiting faculty and Temporary faculty   NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	11	22	01
Presented papers	02	10	01
Resource Persons	0	03	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT Based Teaching and Learning process

2.7 Total No. of actual teaching days
during this academic year   200

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar Coding,
Double Valuation

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop   05

2.10 Average percentage of attendance of students   85

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed	45	88.8	100	Nil	Nil	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Fine

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	02
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	02
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	00	00	
Technical Staff				02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

NA

3.2   Details regarding major projects NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals	06	04	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [6.97]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations
NA

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. | 03 | Chapters in Edited Books | 10

ii) Without ISBN No. | 04

3.8 No. of University Departments receiving funds from   **NA**

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   **NA**   Autono[ ]   CP[ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy | NA

3.11 No. of conferences   **NA**

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons | 04

3.13 No. of collaborations **NA**   International [ ]   National [ ]   Any other [ ]

3.14 No. of linkages created during this year **NO** [ ]

3.15 Total budget for research for current year in lakhs : NA

From Funding agency [ ]   From Management of University/College [ ]

Total [ ]

3.16 No. of patents received this year

NO

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01		01				

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

03

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones**) NIL**

JRF ☐   SRF ☐   Project Fellows ☐   Any other ☐

3.21 No. of students Participated in NSS events: **NIL**

University level ☐   State level ☐

National level ☐   International level ☐

3.22 No. of students participated in NCC events: **NIL**

University level ☐   State level ☐

National level ☐   International level ☐

3.23 No. of Awards won in NSS: **NIL**

University level ☐   State level ☐

National level ☐   International level ☐

3.24 No. of Awards won in NCC:

University level ☐   State level ☐

National level ☐   International level ☐

3.25 No. of Extension activities organized **NIL**

University forum [ ]   College forum [ ]

NCC [ ]   NSS [ ]   Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Educational Tour

- Community work

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities: NO

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8050.80 Sq.ft			
Class rooms	982 sq.ft			
Laboratories	470 sq.ft			
Seminar Halls	474.sq.ft			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	More than 01Lakh			
Value of the equipment purchased during the year (Rs. in Lakhs)	1.5lakhs			
Others				

4.2 Computerization of administration and library

NO

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2081	05 LAKHS	282	58 Thousand	2363	5,58,000
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	25	20	20	20	10	03	01	01
Added								
Total	25	20	20	20	10	03	01	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

YES

4.6 Amount spent on maintenance in lakhs :   NIL

  i) ICT

  ii) Campus Infrastructure and facilities

  iii) Equipments

  iv) Others   25,000

            Total :   25,000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Co ordination with the students

5.2 Efforts made by the institution for tracking the progression

Different competitive activities

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
57			

(b) No. of students outside the state

52

(c) No. of international students

00

Men
No	%
49	85

Women
No	%
08	15

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
21	00	00	25	0	46	05	00	00	05	01	11

Demand ratio   100 /57   Dropout %   0.33

5.4 Details of student support mechanism for coaching for competitive examinations (If any) NIL

NIL

No. of students beneficiaries

NIL

5.5 No. of students qualified in these examinations NA

NET [ ] SET/SLET [ ] GATE [ ] CAT [ ]

IAS/IPS etc [ ] State PSC [ ] UPSC [ ] Others [ ]

5.6 Details of student counselling and career guidance

Done by the faculty members accordingly

No. of students benefitted [57]

5.7 Details of campus placement   **NIL**

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Conducted Programmes accordingly

5.9 Students Activities : **NIL**

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [ ]   National level [ ]   International level [ ]

No. of students participated in cultural events

State/ University level [ ]   National level [ ]   International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events   **NO**

Sports : State/ University level [   ]   National level [   ]   International level [   ]

Cultural: State/ University level [   ]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	00	
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11   Student organised / initiatives **NIL**

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students   [02]

5.13 Major grievances of students (if any) redressed: **Hostel Accommodation facilities**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> To promote   Urdu Language through Conventional system of Education
> specially from Teacher Education programme

6.2 Does the Institution has a management Information System

> Yes IUMS

6.3 Quality improvement strategies adopted by the institution for each of the following:

   6.3.1   Curriculum Development

> YES

   6.3.2   Teaching and Learning

> YES

   6.3.3   Examination and Evaluation

> YES

   6.3.4   Research and Development

> Action Research

   6.3.5   Library, ICT and physical infrastructure / instrumentation

> YES

6.3.6 Human Resource Management

YES

6.3.7 Faculty and Staff recruitment

NO

6.3.8 Industry Interaction / Collaboration

NO

6.3.9 Admission of Students

YES

6.4 Welfare schemes for   NIL

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done   Yes [   ]   No [   ]

6.7 Whether Academic and Administrative Audit (AAA) has been done? NO

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [√]   No [   ]

For PG Programmes   Yes [   ]   No [   ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

YES

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

CBCS AND SPOT EVALUATION

6.11 Activities and support from the Alumni Association

Under Process

6.12 Activities and support from the Parent – Teacher Association

Under Process

6.13 Development programmes for support staff

Under Process

6.14 Initiatives taken by the institution to make the campus eco-friendly

YES

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> E- learning

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Awareness towards Teacher Education

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Practical and Theoretical aspects of Teacher Education Programme

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> (i) Community Project through Environmental Education under the said programme.

7.5 Whether environmental audit was conducted?   Yes ☐   No √

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> Future plan for the development Infrastructure is under process

Acquisition of Land and Construction of Building for the Institute

Name Dr. Hina Hasan

Hhasan
25|06|2010

Signature of the Coordinator, IQAC

Name _____

_____

Signature of the Chairperson, IQAC

_____ *** _____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

The Annual Quality Assurance Report (AQAR)
College of Teacher Education, Darbhanga

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)*

Part – A

1. Details of the Institution

1.1 Name of the Institution | MANUU College of Teacher Education |

1.2 Address Line 1 | Ilyas Ashraf Nagar |

Address Line 2 | Chandanpatti, Laheriasarai |

City/Town | Darbhanga |

State | Bihar |

Pin Code | 846001 |

Institution e-mail address | manuuctedarbhanga@gmail.com |

Contact Nos. | 06272-277248 |

Name of the Head of the Institution: | Prof. Md. Faiz Ahmad |

Tel. No. with STD Code: | 06272-277616 |

| 09934820647 |

Mobile:

Name of the IQAC Co-ordinator:

Dr. Fakhruddin Ali Ahmad

Mobile:

07091491435

IQAC e-mail address:

fakhruddin2009@rediffmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

....

1.4 **NAAC Executive Committee No. & Date:**
    (For Example EC/32/A&A/143 dated 3-5-2004.
    This EC no. is available in the right corner- bottom
    of your institution's Accreditation Certificate)

....

1.5 Website address:

www.manuu.ac.in

Web-link of the AQAR:

....

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details (N/A)

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle				
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

....

1.8 **AQAR for the year** *(for example 2010-11)*

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i. AQAR _____ _____ (DD/MM/YYYY)4
   ii. AQAR_____ _____ (DD/MM/YYYY)
  iii. AQAR_____ _____ (DD/MM/YYYY)
  iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

  University   State ☐ Central √ Deemed ☐ Private ☐

  Affiliated College   Yes ☐ No √

  Constituent College   Yes √ No ☐

  Autonomous college of UGC   Yes ☐ No √

  Regulatory Agency approved Institution   Yes √ No ☐

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education √ Men ☐ Women ☐

                     Urban ☐ Rural √ Tribal ☐

  Financial Status   Grant-in-aid ☐   UGC 2(f) ☐ UGC 12B ✓

            Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

  Arts ☐   Science ☐ Commerce ☐ Law ☐   PEI (Phys Edu) ☐

  TEI (Edu) √ Engineering ☐   Health Science ☐   Management ☐

  Others (Specify)   .

1.12 Name of the Affiliating University *(for the Colleges)*   Maulana Azad National Urdu University, Hyderabad

---

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | Cenrtral Government |

University with Potential for Excellence [   ]   UGC-CPE [   ]

DST Star Scheme [   ]   UGC-CE [   ]

UGC-Special Assistance Programme [   ]   DST-FIST [   ]

UGC-Innovative PG programmes [   ]   Any other (*Specify*) [   ]

UGC-COP Programmes [   ]

2. IQAC Composition and Activities

2.1 No. of Teachers | 07 |

2.2 No. of Administrative/Technical staff | 07 |

2.3 No. of students | 78 (B.Ed.) 38 (M.Ed.) |

2.4 No. of Management representatives   [   ]

2.5 No. of Alumni | 971 |

2. 6 No. of any other stakeholder and

 Community representatives   [   ]

2.7 No. of Employers/ Industrialists   [   ]

2.8 No. of other External Experts   [   ]

2.9 Total No. of members | 04 |

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. ____   Faculty | 02 |

Non-Teaching Staff Students | 01 | Alumni | 02 | Others ____

2.12 Has IQAC received any funding from UGC during the year?   Yes ____   No | ✓ |

If yes, mention the amount ____

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ____   International ____   National ____   State ____   Institution Level ____

(ii) Themes ____

2.14 Significant Activities and contributions made by IQAC

____

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ____   No ____

Management ____   Syndicate ____   Any other body ____

Provide the details of the action taken

____

<div align="center">

Part – B

</div>

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01			
PG	01			
UG	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	03			

Interdisciplinary				
Innovative				

1.2　(i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
　　　(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	
Annual	

1.3 Feedback from stakeholders*　　Alumni 　✓　　Parents 　☐　　Employers 　☐　Students 　√
　　(On all aspects)

　　　Mode of feedback　　:　　Online 　☐　Manual 　√　Co-operating schools (for PEI) 　☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes, NCTE regulation 2014 has been realized into B.Ed. and. M.Ed. Programme

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> None

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
07	06	00	01	-

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
07		00	01	01				07	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil		Nil		Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	07	
Presented papers	02	20	
Resource Persons		04	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days During this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

07	00	01

80%

2.10 Average percentage of attendance of students

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	65	65	16	18		
M.Ed.	36	14	60	26		
Ph.D						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	02
Faculty exchange programme	
Staff training conducted by the university	07
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	01 (LDC)	00	00
Technical Staff	03	01 (Lib Asst.)	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals	09	05	
Non-Peer Review Journals	01		
e-Journals	01		
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [ ]   Average [03]   h-index [01]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

[ ]

3.7 No. of books published   i) With ISBN No. [03]   Chapters in Edited Books [02]

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy [   ]

3.11 No. of conferences

organized by the
Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [01]

3.13 No. of collaborations   International [   ]   National [   ]   Any other [   ]

3.14 No. of linkages created during this year [   ]

3.15 Total budget for research for current year in lakhs:

From funding agency [   ]   From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

06

04

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [   ]   SRF [   ]   Project Fellows [   ]   Any other [   ]

3.21 No. of students Participated in NSS events:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.22 No. Of students participated in NCC events:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.23 No. of Awards won in NSS:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.24 No. of Awards won in NCC:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.25 No. of Extension activities organized

University forum ☐   College forum ☐

NCC ☐   NSS ☐   Any other ☐

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-

-

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3000 Sq. Mt.			
Class rooms	07			
Laboratories	03			
Seminar Halls	01			
No. of important equipment's purchased (≥ 1-0 lakh) during the current year.	00			
Value of the equipment purchased during the year (Rs. in Lakhs)	00			
Others	00			

4.2 Computerization of administration and library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2000	Rs.556664/-	250	Rs.100000/-	1753	Rs.556664/-
Reference Books	18	Rs. 9385/-	01	Rs.1616/-	18	Rs.9385/-
e-Books						
Journals	10	Rs.10715/-			10	Rs.10715/-
e-Journals						
Digital Database						
CD & Video	42				42	
Others (specify)	32				32	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	05	Yes	Yes	Yes	Yes	Yes	Yes	
Added								
Total	05	Yes	Yes	Yes	Yes	Yes	Yes	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> NKN

4.6 Amount spent on maintenance in lakhs :

i)   ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
78	38	00	00

(b) No. of students outside the state

02

(c) No. of international students

00

Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
36+25	0	0	62+25	02	150	30+21	0	0	45+17	03	116

Demand ratio

100

Dropout %

19%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET | 06 | SET/SLET | | GATE | | CAT |

IAS/IPS etc | | State PSC | | UPSC | | Others |

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Meeting in the beginning of session to orient gender sensitization

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | | National level | | International level |

No. of students participated in cultural events

State/ University level | | National level | | International level |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [   ]   National level [   ]   International level [   ]

Cultural: State/ University level [   ]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students [   ]

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- Preparation Excellent Secondary Schools Teachers, Teacher Educators and produce quality research work in Education.
- Emphasize on the functional relationship between knowledge generation, theory development and effective practice through Urdu medium

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

6.3.2   Teaching and Learning

6.3.3   Examination and Evaluation

6.3.4   Research and Development

6.3.5   Library, ICT and physical infrastructure / instrumentation

6.3.6   Human Resource Management

6.3.7   Faculty and Staff recruitment

6.3.8   Industry Interaction / Collaboration

6.3.9   Admission of Students

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes ☐   No √

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative			Yes	MANUU

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ✓   No ☐

For PG Programmes   Yes   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

```
```

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

```
```

6.11 Activities and support from the Alumni Association

```
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6.12 Activities and support from the Parent – Teacher Association

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```

6.13 Development programmes for support staff

```
```

6.14 Initiatives taken by the institution to make the campus eco-friendly

```
```

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

```



```

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

```



```

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

```



```

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

```



```

7.5 Whether environmental audit was conducted?   Yes ☐   No √

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

```



```

8. **Plans of institution for next year**

Plan to link National Knowledge Network.

Name Dr. Fakhruddin Ali Ahmad   *Name Prof. Md. Faiz Ahmad*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

The Annual Quality Assurance Report (AQAR)
College of Teacher Education, Nuh

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Part – A

1. Details of the Institution

1.1 Name of the Institution

MANUU CTE NUH

1.2 Address Line 1

MANUU CTE

Address Line 2

Ward No. 1 Hamid Colony Nuh, Haryana

City/Town

Nuh

State

Haryana

Pin Code

122107

Institution e-mail address

manuuctenuh@yahoo.com

Contact Nos.

9467506234

Name of the Head of the Institution:

Prof. Adam Paul Patteti

Tel. No. with STD Code:

01267-271386

9467506234

Mobile:

Name of the IQAC Co-ordinator: Dr. Mozaffar Islam

Mobile: 8930151447

IQAC e-mail address: mislam1manuu@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bott
   of your institution's Accreditation Certificate)

        EC(SC)/15/A&A

        Date – May 25 2016

1.5 Website address: Manuu.ac.in

Web-link of the AQAR:

        For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle				
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

1.8 AQAR for the year *(for example 2010-11)*

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR _____ _____ (DD/MM/YYYY)4
  ii.   AQAR_____ _____ (DD/MM/YYYY)
 iii.   AQAR_____ _____ (DD/MM/YYYY)
 iv.   AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐   Central ✓   emed ☐   Private ☐

Affiliated College   Yes ☐   No ☐

Constituent College   Yes ✓   No ☐

Autonomous college of UGC   Yes ✓   No ☐

Regulatory Agency approved Institution   Yes ☐   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓   Men ☐   Women ☐

                 Urban ☐   Rural ✓   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ✓   UGC 12B ☐

            Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

    Arts ☐   Science ☐   Commerce ☐   Law ☐   PEI (Phys Edu) ☐

    TEI (Edu) ✓   Engineering ☐   Health Science ☐   Management ☐

    Others   (Specify) | . MANUU CTE NUH teacher training (B.Ed) |

1.12 Name of the Affiliating University *(for the Colleges)* | NCTE .Jaipur |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐

University with Potential for Excellence ☐   UGC-CPE ☐

DST Star Scheme ☐   UGC-CE ☐

UGC-Special Assistance Programme ☐   DST-FIST ☐

UGC-Innovative PG programmes ☐   Any other (*Specify*) ☐

UGC-COP Programmes ☐

2. IQAC Composition and Activities

2.1 No. of Teachers | 8

2.2 No. of Administrative/Technical staff | AR.01 , LDC. 01, Office Attendent 01 (Contractual)

2.3 No. of students | 41+31

2.4 No. of Management representatives ☐

2.5 No. of Alumni ☐

2. 6 No. of any other stakeholder and

community representatives ☐

2.7 No. of Employers/ Industrialists ☐

2.8 No. of other External Experts ☐

2.9 Total No. of members ☐

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. [   ]   Faculty [   ]

   Non-Teaching Staff Students [   ]   Alumni [   ]   Others [   ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [   ]   No [   ]

   If yes, mention the amount [   ]

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. [   ]   International [   ]   National [   ]   State [   ]   Institution Level [   ]

   (ii) Themes [   ]

2.14 Significant Activities and contributions made by IQAC

   [   ]

2.15 Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year towards quality

   enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

   Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [   ]   No [   ]

   Management [   ]   Syndicate [   ]   Any other body [   ]

   Provide the details of the action taken

   [   ]

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐ Students ☐
    (On all aspects)

    Mode of feedback   :   Online ☐ Manual ☐ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
	07		01	

2.2 No. of permanent faculty with Ph.D. | 6 |

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers	05	16	
Resource Persons		03	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days
     during this academic year

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students | 75% |

2.11 Course/Programme wise
    distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	04
UGC – Faculty Improvement Programme	02
HRD programmes	
Orientation programmes	02
Faculty exchange programme	
Staff training conducted by the university	08
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	A.R			
Technical Staff	LDC			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01			
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals	08	10	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

[   ]

3.7 No. of books published   i) With ISBN No. [   ]   Chapters in Edited Books [   ]

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy [   ]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [04]

3.13 No. of collaborations   International [   ]   National [   ]   Any other [   ]

3.14 No. of linkages created during this year [   ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [   ]   From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
      who are Ph. D. Guides
     and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [   ]   SRF [   ]   Project Fellows [   ]   Any other [   ]

3.21 No. of students Participated in NSS events:

University level [✓]   State level [   ]

National level [   ]   International level [   ]

3.22 No. of students participated in NCC events:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.23 No. of Awards won in NSS:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.24 No. of Awards won in NCC:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.25 No. of Extension activities organized

University forum ☐   College forum ☐

NCC ☐   NSS ☐   Any other ☐

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-

-

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3500 sq			
Class rooms	03			
Laboratories	01			
Seminar Halls	01			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Under Process

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2749					
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing								
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
✓			

(b) No. of students outside the state

40

29

(c) No. of international students

	No	%
Men		

	No	%
Women		

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
10			31			10			16	01	

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET ☐   SET/SLET ☐   GATE ☐   CAT ☐

IAS/IPS etc ☐   State PSC ☐   UPSC ☐   Others ☐

5.6 Details of student counselling and career guidance

☐

No. of students benefitted ☐

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

☐

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level ☐   National level ☐   International level ☐

No. of students participated in cultural events

State/ University level ☐   National level ☐   International level ☐

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level ☐   National level ☐   International level ☐

Cultural: State/ University level ☐   National level ☐   International level ☐

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level ☐   National level ☐   International level ☐

Exhibition: State/ University level ☐   National level ☐   International level ☐

5.12   No. of social initiatives undertaken by the students ☐

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

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6.2 Does the Institution has a management Information System

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6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1   Curriculum Development

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    6.3.2   Teaching and Learning

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    6.3.3   Examination and Evaluation

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    6.3.4   Research and Development

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    6.3.5   Library, ICT and physical infrastructure / instrumentation

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6.3.6   Human Resource Management

6.3.7   Faculty and Staff recruitment

6.3.8   Industry Interaction / Collaboration

6.3.9   Admission of Students

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes [   ]   No [   ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [   ]   No [   ]

For PG Programmes   Yes [   ]   No [   ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

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┌─────────────────────────────┐
│                             │
│                             │
│                             │
│                             │
│                             │
└─────────────────────────────┘
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6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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┌─────────────────────────────┐
│                             │
│                             │
│                             │
│                             │
│                             │
└─────────────────────────────┘
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6.11 Activities and support from the Alumni Association

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┌─────────────────────────────┐
│                             │
│                             │
│                             │
│                             │
│                             │
└─────────────────────────────┘
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6.12 Activities and support from the Parent – Teacher Association

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┌─────────────────────────────┐
│                             │
│                             │
│                             │
│                             │
│                             │
└─────────────────────────────┘
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6.13 Development programmes for support staff

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┌─────────────────────────────┐
│                             │
│                             │
│                             │
│                             │
│                             │
└─────────────────────────────┘
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6.14 Initiatives taken by the institution to make the campus eco-friendly

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┌─────────────────────────────┐
│                             │
│                             │
│                             │
│                             │
│                             │
└─────────────────────────────┘
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Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

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7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

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7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

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Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

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7.5 Whether environmental audit was conducted?   Yes ☐   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)
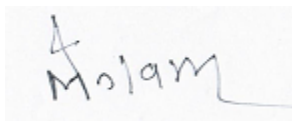
```



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8. **Plans of institution for next year**

Introduce of M.Ed. Program.

Upgradation of Computer lab. And other facilities at the institution

Name : Dr. Mozaffar Islam Assistant Prof. Manuu CTE Nuh I/C Principal   Name………………..

_____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

The Annual Quality Assurance Report (AQAR)
College of Teacher Education, Sambhal

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)*

Part – A

1. Details of the Institution

1.1 Name of the Institution
> MANUU CTE Sambhal

1.2 Address Line 1
> Kainat International School

Address Line 2
> Badaun Darwaza

City/Town
> Sambhal

State
> Uttar Pradesh

Pin Code
> 244302

Institution e-mail address
> ctesambhal@yahoo.com

Contact Nos.
> 9981994434

Name of the Head of the Institution:
> Dr. Mohammad Saheel Khan

Tel. No. with STD Code:
> 05923232222

Mobile:
> 9981994434Dr

Name of the IQAC Co-ordinator: Dr. Farah Deeba Bazmi

Mobile: 8899948755

IQAC e-mail address:

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
    (For Example EC/32/A&A/143 dated 3-5-2004.
    This EC no. is available in the right corner- bottom
    of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle				
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

1.8 **AQAR for the year** *(for example 2010-11)*   2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR _____ _____ (DD/MM/YYYY)4

ii. AQAR_____ _____ (DD/MM/YYYY)

iii. AQAR_____ _____ (DD/MM/YYYY)

iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐   Central ✓   Deemed ☐   Private ☐

Affiliated College NA   Yes ☐   No ☐

Constituent College   Yes ✓   No ☐

Autonomous college of UGC NA Yes ☐   No ☐

Regulatory Agency approved Institution NA   Yes ☐   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓   Men ☐   Women ☐

                  Urban ☐   Rural ☐ Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☐   UGC 12B ☐

       Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☐   Science ☐ Commerce ☐   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

Others (Specify) | . |

1.12 Name of the Affiliating University *(for the Colleges)* | Maulana Azad National Urdu University |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence [ ]   UGC-CPE [ ]

DST Star Scheme [ ]   UGC-CE [ ]

UGC-Special Assistance Programme [ ]   DST-FIST [ ]

UGC-Innovative PG programmes [ ]   Any other (*Specify*) [ ]

UGC-COP Programmes [ ]

2. IQAC Composition and Activities

2.1 No. of Teachers   07

2.2 No. of Administrative/Technical staff   01+01

2.3 No. of students   67

2.4 No. of Management representatives   [ ]

2.5 No. of Alumni   [ ]

2. 6 No. of any other stakeholder and

     community representatives   [ ]

2.7 No. of Employers/ Industrialists   [ ]

2.8 No. of other External Experts   [ ]

2.9 Total No. of members   [ ]

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. [ ]   Faculty [ ]

     Non-Teaching Staff Students [ ]   Alumni [ ]   Others [ ]

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☐

 If yes, mention the amount   ☐

2.13 Seminars and Conferences (only quality related)

 (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

 Total Nos. ☐   International ☐   National ☐   State ☐   Institution Level ☐

 (ii) Themes   ☐

2.14 Significant Activities and contributions made by IQAC

 ☐

2.15 Plan of Action by IQAC/Outcome

 The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

 Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☐

 Management ☐   Syndicate ☐   Any other body ☐

 Provide the details of the action taken

 ☐

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	B.ED			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	✓ 01
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni ☐   Parents ✓   Employers ☐   Students ✓
    (On all aspects)

         Mode of feedback   :   Online ☐   Manual ✓   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	07	01	NIL	NIL

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

NIL	NIL	NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7+01	17	
Presented papers	07	17	
Resource Persons	00	03+01	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Teaching through PPT
2. Enquiry based & Project based Teaching & Learning
3. Teaching through wisely managed class rooms Technology

2.7 Total No. of actual teaching days
      during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

02		

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise
     distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I	II	III	Pass %
B.Ed	35	80-90%	10%			100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	02
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	02
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	1		NIL	
Technical Staff	NIL			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings	02	06	

3.5 Details on Impact factor of publications:

Range ☐   Average ☐   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   02   Chapters in Edited Books   07

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy [   ]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [02]

3.13 No. of collaborations   International [   ]   National [   ]   Any other [   ]

3.14 No. of linkages created during this year [   ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [   ]   From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
       Of the institute in the year

Total	International	National	State	University	Dist	College
		01				

3.18 No. of faculty from the Institution   ┌──────┐
       who are Ph. D. Guides   │ 03 │
       and students registered under them   └──────┘
                                                    ┌──────┐
                                                    │   │
                                                    └──────┘

3.19 No. of Ph.D. awarded by faculty from the Institution   ┌──────┐
                                                                    └──────┘

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

       JRF ☐   SRF ☐   Project Fellows ☐   Any other ☐

3.21 No. of students Participated in NSS events:

                                          University level ☐   State level ☐

                                          National level ☐   International level ☐

3.22 No. of students participated in NCC events:

                                          University level ☐   State level ☐

                                          National level ☐   International level ☐

3.23 No. of Awards won in NSS:

                                          University level ☐   State level ☐

                                          National level ☐   International level ☐

3.24 No. of Awards won in NCC:

                                          University level ☐   State level ☐

                                          National level ☐   International level ☐

3.25 No. of Extension activities organized

University forum [ ] College forum [01]

NCC [ ] NSS [ ] Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Visit to our adopted Village (Moosapur)

-

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6680 Sq Ft	12000 Sq Ft	UGC	
Class rooms	04	06	___	
Laboratories	00	04	___	
Seminar Halls	00	01	___	
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	___	08	University funds	
Value of the equipment purchased during the year (Rs. in Lakhs)			934067	
Others				

4.2 Computerization of administration and library

Both Administrative Office & Libary are Computerised

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2869		----	----	2869	
Reference Books	100	NA	----	----	100	
e-Books	----	----	----	----		
Journals	----	----				
e-Journals	----	----				
Digital Database	----	----				
CD & Video	10	2500/-				
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	30	01	----	----	----	01		
Added	10	----	----	----	----			
Total	40	01	----	----	----	01		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computers and Internet is available for teachers of the Institute.

4.6 Amount spent on maintenance in lakhs :

i) ICT   5,22890/- (Computer +

ii) Campus Infrastructure and facilities   59500/-

iii) Equipments   327677/-

iv) Others   31300/- (Inverter)

Total :   9,41,367/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> E-mail & Messages

5.2 Efforts made by the institution for tracking the progression

> Contact with the passed out students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
67			

(b) No. of students outside the state

> 9 + 25 = 39

(c) No. of international students

> NIL

Men

No	%
45	

Women

No	%
22	

	Last Year					This Year				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
15	01	-	19	01	35	06	-	-	25	01	32

Demand ratio 100%   Dropout % 04

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> NA

No. of students beneficiaries

5.5 No. of students qualified in these examinations NA

NET [ ] SET/SLET [ ] GATE [ ] CAT [ ]

IAS/IPS etc [ ] State PSC [ ] UPSC [ ] Others [ ]

5.6 Details of student counselling and career guidance

[   ]

No. of students benefitted [ ]

5.7 Details of campus placement

	On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	
------	------	------	60%	

5.8 Details of gender sensitization programmes

Cultural programmes were organized in order

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [ ] National level [ ] International level [ ]

No. of students participated in cultural events

State/ University level [03] National level [ ] International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [   ]   National level [   ]   International level [   ]

Cultural: State/ University level [03]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	02- 07	92 - 95000
Financial support from other sources	NIL	
Number of students who received International/ National recognitions	------	------

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [01]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students   [01]

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> MANUU CTE Sambhal aims to prepare efficient teachers who can serve the nation as a nation builder, It further initiates to develop creativity among teacher trainees for making use of novice techniques and TLMS.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1   Curriculum Development

    6.3.2   Teaching and Learning

> New pedagogical techniques are developed and students are trained accordingly.

    6.3.3   Examination and Evaluation

    6.3.4   Research and Development

    6.3.5   Library, ICT and physical infrastructure / instrumentation

> Use of Computers, LCD Projector and ICT tools.

    6.3.6   Human Resource Management

6.3.7   Faculty and Staff recruitment

```

```

6.3.8   Industry Interaction / Collaboration

```

```

6.3.9   Admission of Students

```

```

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

```

```

6.6 Whether annual financial audit has been done   Yes ☐   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐ YES   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

```



```

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

```



```

6.11 Activities and support from the Alumni Association

```



```

6.12 Activities and support from the Parent – Teacher Association

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6.13 Development programmes for support staff

```



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6.14 Initiatives taken by the institution to make the campus eco-friendly

```
Tree Plantation, Camus cleanliness drive and Eco- Club is
formulated.
```

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Water restoration awareness and poster making competition in relation to environment protection , tree plantation and cleanliness drive along with anti polythene drive was organized by the students, awareness towards global warming through PPT presentations.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. <u>Plans of institution for next year</u>

> To organise a national level Seminar, to conduct workshop for madarsa and school teachers, to take students on field trips for education drive in order to identify the dropouts and readmit them in the nearby schools.

Name _____   *Name* _____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

        CAS   -   Career Advanced Scheme

        CAT   -   Common Admission Test

        CBCS   -   Choice Based Credit System

CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

The Annual Quality Assurance Report (AQAR)
Centre for Women Studies

(1st July, 2016 – 31st June, 2017)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **Centre For Women Studies**

1.2 Address Line 1

> **Gachibowli**

Address Line 2

>

City/Town

> **Hyderabad**

State

> **Telangana**

Pin Code

> **500 032**

Institution e-mail address

> registrar@manuu.ac.in

Contact Nos.

> 040- 23006612/13/14/15/16 (Epabx)
> 040 – 23006121(O/o Registrar)

Name of the Head of the Institution:

> **Dr. Ameena Tahseen**

Tel. No. with STD Code:

>

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
    (For Example EC/32/A&A/143 dated 3-5-2004.
    This EC no. is available in the right corner- bottom
    of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle				
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

1.8 AQAR for the year *(for example 2010-11)*

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i.   AQAR _____ _____ (DD/MM/YYYY)4

   ii.   AQAR_____ _____ (DD/MM/YYYY)

  iii.   AQAR_____ _____ (DD/MM/YYYY)

  iv.   AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

   University   State ☐   Central ☐   Deemed ☐   Private ☐

   Affiliated College   Yes ☐   No ☐

   Constituent College   Yes ☐   No ☐

   Autonomous college of UGC   Yes ☐   No ☐

   Regulatory Agency approved Institution   Yes ☐   No ☐

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education ☐   Men ☐   Women ☐

                          Urban ☐   Rural ☐   Tribal ☐

   Financial Status   Grant-in-aid ☐   UGC 2(f) ☐   UGC 12B ☐

                 Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

   Arts ☐   Science ☐   Commerce ☐   Law ☐   PEI (Phys Edu) ☐

   TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

   Others   (Specify)   [.]

1.12 Name of the Affiliating University *(for the Colleges)*   [   ]

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers   01

2.2 No. of Administrative/Technical staff   01

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

   community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. [   ]   Faculty [   ]

       Non-Teaching Staff Students [   ]   Alumni [   ]   Others [   ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [   ]   No [   ]

       If yes, mention the amount [   ]

2.13 Seminars and Conferences (only quality related)

     (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

       Total Nos. [   ]   International [   ]   National [**1**]   State [   ]   Institution Level [   ]

     (ii) Themes

Two Days National Seminar   **on**   **"Nisai Tahzib ki Jehtein - Daccani Zuban-o-Adab ke Hawale se"**   **In collaboration with**   **Mahfil– e – Khawateen, Hyderabad**

2.14 Significant Activities and contributions made by IQAC

Major Activities of CWS MANUU.

TRAINING:

S.No	Year	Topic/ Theme	Date	Place	Collaborative Agency/ Linkage
1.	2016-17	**Capacity Building Training Programme** **"Handicraft Exhibition cum Sale by Home based Women Workers"**	**20th & 21st Sept. 2016**	**2nd Floor, Seminar Hall, Polytechnic Building, MANUU**	---

S. No	Year	Topic	Date	Place	Collaborative Agency/ Linkage
2.	2016-17	One Day Training Prograame On "Rights of Women"	18th October, 2016.	Syed Hamid Library Auditorium, MANUU.	National Human Rights Commission New Delhi
3.	2016-17	One day "Self Defense Training for Women"	26-03-2017	Gulzar Girls Hostel, MANUU	Hapkido Association Telengana

RESEARCH:

S. No	Year	Research Topic	Area
1.	2016-17	"Empowerment of Urdu Speaking Women through Skill Development" (Ongoing)	Few Areas of Hyderabad

FIELD ACTION/EXTENSION PROGRAMME:

S. No	Year	Topic	Date	Place	Collaborative Agency/ Linkage
1.	2016-17	Extension Lecture On "Gender, Society & Violence"	21st Oct, 2016	Syed Hamid Library Auditorium, MANUU	--
2.	2016-17	Two Days Poster Exhibition on "Madar –e- Watan ko Salam"	8th & 9th Nov, 2016	Seminar Hall, CULLC Building, MANUU	--
3.	2016-17	16 Days Awareness Programme on "Elimination of Violence Against Women"	25th Nov, 2016	MANUU	--
4.	2016-17	Extension Lecture on "Elimination of Violence against Women - Laws and Implementations"	8th Dec, 2016	Community Hall, Borabanda – Hyd	MAHITA

S.No	Year			Date	Location	
5.	2016-17	**Awareness Rally**		**9ᵗʰ Dec, 2016**	Slum Area Of Borabanda, Hyd.	--
6.	2016-17	**Literary Cultural Competitions** **1.Essay Writing** **"Hindustan me Ladkiyaon ke Huqooq"** **2.Elocution** **"Ladkiyaon ke Liye Aala wa Peshawarana Taleem Ki Ahmiyat"** **3.Drawing and painting** **"Aaj ki Ladki – Kal ka Mustaqbil"**		**17-02-2017**	**MANUU Model School, Falak numa – Hyd**	--
7.	2016-17	**Literary Cultural Competitions** **1.Essay Writing** **"Hindustan me Ladkiyaon ke Huqooq"** **2.Elocution** **"Ladkiyaon ke Liye Aala wa Peshawarana Taleem Ki Ahmiyat"** **3.Drawing and painting** **"Aaj ki Ladki – Kal ka Mustaqbil"**		**18-02-2017**	**Safdariya Girls High School, Asif Nagar, Hyd.**	--
8.	2016-17	**Cultural Programme "Dholak ke Geet"** in Two Days National Seminar **"Nisai Tahzib ki Jehtein - Daccani Zuban-o-Adab ke Hawale se"**		**4ᵗʰ & 5ᵗʰ March - 2017**	**Nehru Auditorium, Madina Education Centre, Nampally.**	**Mahfil– e – Khawateen, Hyderabad**

DOCUMENTATION:

S.No	Year	Type of Document	Published / Documented
		1. **Sinfee Musawat Ki Taraf(**	**(On Going project)**

		compilation of literature for Urdu medium School Students to understand the concepts of Gender equality)	
1.	**2016-17**		
		2. **Translation of Books on Women Studies ,from Hindi to Urdu**	**(On Going project)**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☐

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented

				programmes
PhD				
PG				
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐ Students ☐
(On all aspects)

Mode of feedback   :   Online ☐ Manual ☐ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
00	--	--	--	--

2.2 No. of permanent faculty with Ph.D. | **00** |

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	01	**01**	**00**		**01**	**01**	**02**	**01**	**04**

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	**6**	-
Presented papers	-	**6**	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days
      during this academic year

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
      restructuring/revision/syllabus development | **01** | | |
      as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise
      distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	Nil	01	Nil	**01** **1. (Research Asst.)**
Technical Staff	Nil	01	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

RESEARCH:

S. No	Year	Research Topic	
1.	2016-17	"Empowerment of Muslim Women through Skill Development-Need and Importance-A study in Hyderabad "	

FIELD ACTION/EXTENSION PROGRAMME:

S. No	Year	Topic	Date	Place	Collaborative Agency/ Linkage
1.	2016-17	Extension Lecture On "Gender, Society & Violence"	21st Oct, 2016	Syed Hamid Library Auditorium, MANUU	--
2.	2016-17	Two Days Poster Exhibition on "Madar –e- Watan ko Salam"	8th & 9th Nov, 2016	Seminar Hall, CULLC Building, MANUU	--
3.	2016-17	16 Days Awareness Programme on "Elimination of Violence Against Women"	25th Nov, 2016	MANUU	--
4.	2016-17	Extension Lecture on "Elimination of Violence against Women - Laws and Implementations"	8th Dec, 2016	Community Hall, Borabanda – Hyd	**MAHITA**
5.	2016-17	Awareness Rally	9th Dec, 2016	Slum Area Of Borabanda, Hyd.	--
6.	2016-17	Literary Cultural Competitions 1.Essay Writing "Hindustan me Ladkiyaon ke Huqooq" 2.Elocution "Ladkiyaon ke Liye Aala wa Peshawarana Taleem Ki Ahmiyat"	17-02-2017	MANUU Model School, Falak numa – Hyd	--

| 7. | 2016-17 | **Literary Cultural Competitions**

1.Essay Writing

   "Hindustan me Ladkiyaon ke Huqooq"

2.Elocution

   "Ladkiyaon ke Liye Aala wa Peshawarana Taleem Ki Ahmiyat"

3.Drawing and painting

   "Aaj ki Ladki – Kal ka Mustaqbil" | **18-02-2017** | **Safdariya Girls High School,**

Asif Nagar, Hyd. | -- |
| 8. | 2016-17 | **Cultural Programme "Dholak ke Geet"** in

Two Days National Seminar

"Nisai Tahzib ki Jehtein - Daccani Zuban-o-Adab ke Hawale se" | **4th & 5th March - 2017** | **Nehru Auditorium, Madina Education Centre, Nampally.** | **Mahfil– e – Khawateen, Hyderabad** |

(continued from previous page — row 3 at top)

| | | **3.Drawing and painting**

   "Aaj ki Ladki – Kal ka Mustaqbil" | | | |

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01	yes	
Outlay in Rs. Lakhs		1,05.000/-		

3.4   Details on research publications

	International	National	Others
Peer Review Journals		**04**	

Non-Peer Review Journals			
e-Journals			
Conference proceedings			

- **Research Papers Published in Magazines / Refereed Journal**

Dr. Ameena Tahseen: **Director,I/c, (from 1st July, 2016 – 31st June, 2017)**

S.No	Title of the Paper	year	Journal	ISSN/RNI No
1	**AHAD E QUTUBSHAHI KI MASHIRATI TAREEQ(DR ZORE KE AFSANAUN KE HAWALE SE)**	**Volume :66, No 1-2** **April to September 2016**	Nawa-e-Adab (Quarterly Research Journal) Mumbai	ISSN No O548060
2	**HINDUSTANI SAMAJ, AURAT AUR MANTO**	ISSUE-3 September, 2016	**ADAB-O-SAQAFAT** **Bi-annual Research and Refereed Journal**	**ISSN No** **2455-0248**
3	*Khawateen par Tashaddud-SWARD Ke hawale se Ek Jayeza* *(in collaboration with Ayesha Jabeen, Research scholar)*	**ISSN No,** 2321-4627	**Qaumi zaban** **Hyderabad**	**March ,2017**
4	*Qadeem Urdu-Dacniyat ke Irteqa ka aham sang-e-Mail*	**ISSN No** 2278-6902	**SABRAS** **Hyderabad**	**August,2016**

3.5 Details on Impact factor of publications:

Range ☐   Average ☐   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	September ,2016- August,2018	NCPUL-Delhi	1,05,000/-	Nil
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   01   Chapters in Edited Books   0

ii) Without ISBN No.   0

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy [ ]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		**01**			
Sponsoring agencies		**Mahfil E Khawateen.Hyd**			

3.12 No. of faculty served as experts, chairpersons or resource persons   01

3.13 No. of collaborations   International [ ]   National √   Any other √

3.14 No. of linkages created during this year [ ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [＿＿＿]   From Management of University/College [＿＿＿]

Total [＿＿＿]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
      Of the institute in the year

Total	International	National	State	University	Dist	College
			01			

3.18 No. of faculty from the Institution
      who are Ph. D. Guides   [01]
   and students registered under them   [4]

3.19 No. of Ph.D. awarded by faculty from the Institution   [03]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

   JRF [＿＿]   SRF [＿＿]   Project Fellows [＿＿]   Any other [＿＿]

3.21 No. of students Participated in NSS events:

   University level [＿＿]   State level [＿＿]

   National level [＿＿]   International level [＿＿]

3.22 No. of students participated in NCC events:

   University level [＿＿]   State level [＿＿]

   National level [＿＿]   International level [＿＿]

3.23 No. of Awards won in NSS:

University level	☐	State level	☐
National level	☐	International level	☐

3.24 No. of Awards won in NCC:

University level	☐	State level	☐
National level	☐	International level	☐

3.25 No. of Extension activities organized

University forum	☐	College forum	☐		
NCC	☐	NSS	☐	Any other	**organized by CWS**

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Major Activities of CWS MANUU (From 1ˢᵗ July, 2016– 30ᵗʰ June, 2017)

S. No	Year	Topic	Date	Place	Collaborative Agency/ Linkage
1.	2016-17	**Capacity Building Training Programme** **"Handicraft Exhibition cum Sale by Home based Women Workers"**	**20ᵗʰ & 21ˢᵗ Sept. 2016**	**2ⁿᵈ Floor, Seminar Hall, Polytechnic Building, MANUU**	**---**
2.	2016-17	**One Day Training Prograame On "Rights of Women"**	**18ᵗʰ October, 2016.**	**Syed Hamid Library Auditorium, MANUU.**	**National Human Rights Commission New Delhi**

3.	2016-17	One day "Self Defense Training for Women"	26th March, 2017	**Gulzar Girls Hostel, MANUU**	**Hapkido Association Telengana**
4.	2016-17	**Extension Lecture On "Gender, Society & Violence"**	21st Oct, 2016	**Syed Hamid Library Auditorium, MANUU**	--
5.	2016-17	**Two Days Poster Exhibition on "Madar –e- Watan ko Salam"**	8th & 9th Nov, 2016	Seminar Hall, CULLC Building, MANUU	--
6.	2016-17	**16 Days Awareness Programme on "Elimination of Violence Against Women"**	25th Nov, 2016	MANUU	--
7.	2016-17	**Extension Lecture on "Elimination of Violence against Women - Laws and Implementations"**	8th Dec, 2016	Community Hall, Borabanda – Hyd	**MAHITA**
8.	2016-17	**Awareness Rally**	9th Dec, 2016	Slum Area Of Borabanda, Hyd.	--

9.	2016-17	**Literary Cultural Competitions**
		
		1.Essay Writing
		
		    "Hindustan me Ladkiyaon ke Huqooq"
		
		2.Elocution
		
		    "Ladkiyaon ke Liye Aala wa Peshawarana Taleem Ki Ahmiyat"
		
		3.Drawing and painting
		
		    "Aaj ki Ladki – Kal ka Mustaqbil"
			17-02-2017	**MANUU Model School, Falak numa – Hyd**	--

10.	2016-17	**Literary Cultural Competitions**
		
		1.Essay Writing
		
		    "Hindustan me Ladkiyaon ke Huqooq"
		
		2.Elocution
		
		    "Ladkiyaon ke Liye Aala wa Peshawarana Taleem Ki Ahmiyat"
			18-02-2017	**Safdariya Girls High School,**
				
				Asif Nagar, Hyd.
					--

		3.Drawing and painting "Aaj ki Ladki – Kal ka Mustaqbil"			
11.	2016-17	Cultural Programme "Dholak ke Geet" in Two Days National Seminar "Nisai Tahzib ki Jehtein - Daccani Zuban-o-Adab ke Hawale se"	4th & 5th March - 2017	Nehru Auditorium, Madina Education Centre, Nampally.	Mahfil– e – Khawateen, Hyderabad

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						

e-Books					
Journals					
e-Journals					
Digital Database					
CD & Video					
Others (specify)					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing								
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

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4.6 Amount spent on maintenance in lakhs :

  i) ICT

  ii) Campus Infrastructure and facilities

  iii) Equipments

  iv) Others

              Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

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5.2 Efforts made by the institution for tracking the progression

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5.3 (a) Total Number of students

UG	PG	Ph. D.	Others

(b) No. of students outside the state

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(c) No. of international students

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Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

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No. of students beneficiaries

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5.5 No. of students qualified in these examinations

NET	SET/SLET	GATE	CAT

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

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[                                        ]
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No. of students benefitted [ ]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes:

CWS Organised different activities for the Gender Sensitization in MANUU campus at Urdu medium Schools, Madarsa ,Colleges and community centers.

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10.	2016-17	**Literary Cultural Competitions 1.Essay Writing "Hindustan me Ladkiyaon ke Huqooq" 2.Elocution "Ladkiyaon ke Liye Aala wa Peshawarana Taleem Ki Ahmiyat"**	18-02-2017	**Safdariya Girls High School, Asif Nagar, Hyd.**	--

		3.Drawing and painting "Aaj ki Ladki – Kal ka Mustaqbil"			
11.	2016-17	Cultural Programme "Dholak ke Geet" in Two Days National Seminar "Nisai Tahzib ki Jehtein - Daccani Zuban-o-Adab ke Hawale se"	4th & 5th March - 2017	Nehru Auditorium, Madina Education Centre, Nampally.	Mahfil– e – Khawateen, Hyderabad

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [   ]   National level [   ]   International level [   ]

No. of students participated in cultural events

State/ University level [   ]   National level [   ]   International level [   ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [   ]   National level [   ]   International level [   ]

Cultural: State/ University level [   ]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received		

International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students [   ]

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

   6.3.1 Curriculum Development

   6.3.2 Teaching and Learning

   6.3.3 Examination and Evaluation

6.3.4 Research and Development

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6.3.5 Library, ICT and physical infrastructure / instrumentation

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6.3.6 Human Resource Management

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6.3.7 Faculty and Staff recruitment

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6.3.8 Industry Interaction / Collaboration

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6.3.9 Admission of Students

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6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done   Yes [   ]   No [   ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

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7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

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7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

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*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

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7.5 Whether environmental audit was conducted?   Yes ☐   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

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8. **Plans of institution for next year**

Future Plan of Centre for Women's Studies:

Major Thrust areas in which the Centre would like to work

Teaching:

- Diploma/ Certificate Course in Women's Studies.

- Legal Literacy course.

- Gender and Human rights(In collaboration with Organizations those who are working in this area)

- PG Diploma in women's Studies (Distance Mode)

- Elective paper on Women's Studies as a part of curriculum at graduation level.

Training:

- Gender Sensitization training (at Schools, Colleges, University)

- Short Term Skill Development workshop & Gender Sensitization training at community level, for educational, Socio-economically backward women.

- Capacity Building Training for Urdu Medium College students.

- SAM Workshop for women managers in higher education.

- Workshop on feminist analysis of literature and content of print and, electronic media.

Research:

- Academic and Field action research on Women issues (Education, Economy, Feminization of poverty, Impact of globalization and urbanization on Women in un organized sector, Technical revolution and Women's economy, Health ,Legal and Personal Rights , Marriage, Family, Migration ,Women headed Family, Politics, Panchayeti Raj and issues of girl child, are the Major areas for research)

- Collaborative research with gender perspective.

- Preservation and Translation of Women writings

- Documentation of Oral Narratives and Folklore

- Compilation of literature on women struggle for rights and equality

- Women History and Culture through literature and fine arts

- Feminist analysis of Urdu Literature.

- Compilation of Case Studies.

Field Action & Advocacy:

- Seminars, Symposia, Panel Discussion, Extension Lectures, Literary & Cultural Activities, Field Action Research and Advocacy.

- Educational Awareness Programmes (EAP)

- Health Awareness Programme (HAP)

- Legal Awareness Programme (LAP)

- Entrepreneurship Awareness Programme (EAP)

- Career Guidance & Psychological Counselling for Women.

Documentation (Library, Documentation Publications):

- Preparation of books on women's studies in Urdu language, which will be useful in teaching & research.

- Preparation of Booklets, Pamphlets, Posters for information dissemination.

- Thematic compilation of completed research/ published work for the reference of the students, scholars, field workers.

- Preparation & Translation of Glossary of terms/concepts in women's studies.

- Documentation of Oral Narrative & Folk Literature, Biographies, Autobiographies, Memories.

- Translation of Women's Writings.

- Knowledge dissemination through CWS-Portal on MANUU Website.

- Publication of Yearly Journal on Women's Studies in Urdu language.

- Publication of Research Reports.

Name _____   *Name* _____

    _____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System

CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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