## The Annual Quality Assurance Report (AQAR) **Directorate of Translation and Publications**

### July 1, 2016 to June 30, 2017

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)

#### Part - A

#### I Details of the Institution

i. Details of the Histitution	<u> </u>
1.1 Name of the Institution	Directorate of Translation & Publications
1.2 Address Line 1	Telecom Nagar
Address Line 2	Gachibowli
City/Town	Hyderabad
State	Telangana
Pin Code	500 032
Institution e-mail address	directordtp@manuu.edu.in
Contact Nos.	040- 23006612- 15
Name of the Head of the Institution	on: Prof. Mohd. Zafaruddin
Tel. No. with STD Code:	

Name of the IO	QAC Co-ordin	nator:	Dr. Aslam	ı Parwez		
Лobile:		[	99085302	276		
IQAC e-mail	address:					
.3 NAAC Ti	rack ID (For	ex. MHCO	GN 18879)			
(For Exar This EC r	xecutive Com mple EC/32/A no. is availabl astitution's Ac	&A/143 dai e in the righ	ted 3-5-200 ht corner- l	oottom		
~ ~		creatiation	Certificate	,		
.5 Website a				nnuu.ac.in		
.5 Website a			www.ma		g-Php/IQA	C.php
.5 Website a	address: Veb-link of th	e AQAR:	www.ma	nnuu.ac.in		
.5 Website a	address: Veb-link of th	e AQAR:	www.ma	nnuu.ac.in nanuu.ac.in/En		
.5 Website a	address: Teb-link of the For ex. ht	e AQAR:	www.ma	nnuu.ac.in nanuu.ac.in/En		
.5 Website a W	reb-link of the For ex. hation Details  Cycle  1st Cycle	ne AQAR:	www.ma	nanuu.ac.in/En college.edu.in/A	QAR2012-	
.5 Website a W .6 Accredita Sl. No.	reb-link of the For ex. hation Details  Cycle  1st Cycle  2nd Cycle	ne AQAR:	www.ma	nanuu.ac.in/En college.edu.in/A	QAR2012-	
.5 Website a W .6 Accredita Sl. No.	reb-link of the For ex. hation Details  Cycle  1st Cycle	ne AQAR:	www.ma	nanuu.ac.in/En college.edu.in/A	QAR2012-	

i. AQAR	(DD/MM/YYYY)4
ii. AQAR	(DD/MM/YYYY)
iii. AQAR	(DD/MM/YYYY)
iv. AQAR	(DD/MM/YYYY)
1.10 Institution	nal Status
University	State Central Deemed Private
Affiliated (	College Yes No
Constituen	t College Yes No
Autonomou	as college of UGC Yes No
Regulatory	Agency approved Institution Yes No
(eg. AICTE,	, BCI, MCI, PCI, NCI)
Type of Inst	itution Co-education Men Women
	Urban V Rural Tribal
Financial S	Status Grant-in-aid UGC 2(f) UGC 12B
	Grant-in-aid + Self Financing  Totally Self-financing
1.11 Type of F	aculty/Programme: <b>N/A</b>
Arts	s Science Commerce Law PEI (Phys Edu)
TEI	(Edu) Engineering Health Science Management
Othe	ers (Specify) .
Othe	ers (Specify)

# 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	Central Government
University with Potential for Excellence	UGC-CPE
DST Star Scheme	UGC-CE
UGC-Special Assistance Programme	DST-FIST
UGC-Innovative PG programmes	Any other (Specify)
UGC-COP Programmes	
2. IQAC Composition and Activitie	<u>s:</u> N/A
2.1 No. of Teachers	
2.2 No. of Administrative/Technical staff	
2.3 No. of students	
2.4 No. of Management representatives	
2.5 No. of Alumni	
2. 6 No. of any other stakeholder and	
community representatives	
2.7 No. of Employers/ Industrialists	
2.8 No. of other External Experts	
2.9 Total No. of members	
2.10 No. of IQAC meetings held	

2.11 No. of meetings with various stakeholders: No. Faculty	
Non-Teaching Staff Students Alumni Others	'
2.12 Has IQAC received any funding from UGC during the year? Yes No	
If yes, mention the amount	
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	
(ii) Themes	
2.14 Significant Activities and contributions made by IQAC	
2.15 Plan of Action by IQAC/Outcome	
The plan of action chalked out by the IQAC in the beginning of the year towards quality	
enhancement and the outcome achieved by the end of the year *	
Plan of Action Achievements	
* Attach the Academic Calendar of the year as Annexure.	
2.15 Whether the AQAR was placed in statutory body  Yes  No	
2.13 Whether the AQAK was placed in statutory body	
Management Syndicate Any other body	
Provide the details of the action taken	

### Criterion - I

# I. Curricular Aspects: N/A

1.1	Details	about	Academic	Programmes
-----	---------	-------	----------	------------

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

- $1.2 \quad (i) \ Flexibility \ of the \ Curriculum: \ CBCS/Core/Elective \ option \ / \ Open \ options$ 
  - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)	Alumni Parents	Employers Students
Mode of feedback :	Online Manual	Co-operating schools (for PEI)
*Please provide an analysis of the fee	dback in the Annexure	
1.4 Whether there is any revision/u	pdate of regulation or syl	labi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

2. Teaching, Learnii	ng an	nd Ev	alua	tion: I	A/A						
2.1 Total No. of permanent faculty	Total	As	sst. Pro	ofessors	Asso	ciate P	rofessors	Pr	ofessors	Othe	ers
2 No. of permanent faculty	with P	h.D.									
2.3 No. of Faculty Positions Recruited (R) and Vacant (V	\	Asst. Profess	sors	Associa Profess		Profe	ssors	Other	rs	Total	
luring the year	, [	R	V	R	V	R	V	R	V	R	V
2.5 Faculty participation in co	onferei	nces an	d sym	posia:							
No. of Faculty International I	ernatio	nal lev	el	National	level	Stat	te level				
Presented papers											
Resource Persons											
2.6 Innovative processes adoption 2.7 Total No. of actual teach	ning da		stituti	on in Tea	ching a	and Lea	arning:				
	ar		tiated	by		I					
during this academic yet.  2.8 Examination/ Evaluation the Institution (for exam Double Valuation, Phot	nple: C	pen Bo	ook Ex	xaminatio			-				

# 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students					
Trogramme	appeared	Distinction %	Ι %	II %	III %	Pass %

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

#### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff				

# **Criterion – III**

# 3. Research, Consultancy and Extension: N/A

itiatives of the IQAC in S	ensitiz	zıng/Pro	ПОП	ng Research Cl	ımat	e in the institution	on
Details regarding major	r proje	ects					
	Co	ompleted	ĺ	Ongoing		Sanctioned	Submitted
Number							
Outlay in Rs. Lakhs							
Details regarding mino	r proje	ects					•
	Co	ompleted	$\overline{\Box}$	Ongoing		Sanctioned	Submitted
Number	+		-	ongoing		Sunctioned	Sustinueu
Outlay in Rs. Lakhs	_		-				
Outlay III Rs. Earlis							
Details on research pub	licatio	ons					
				International		National	Others
Peer Review Journals							
Non-Peer Review Jou	rnals						
e-Journals							
Conference proceeding	gs						
etails on Impact factor of	public	cations:					
	_						
Range Ave	erage		ł	h-index		Nos. in SCOPU	S
esearch funds sanctioned	and re	ceived fr	om.	various funding	age	ncies industry a	and other organis
55000			0111	, 4110 000 101101118			are outer organis
Nature of the Project	f	Durati		Name of the		Total grant	Received
Nature of the Projec	t	Durati Yea		Name of the funding Age		Total grant sanctioned	Received
Nature of the Projec  Major projects	t						Received
Nature of the Project  Major projects  Minor Projects							Received
Nature of the Project Major projects Minor Projects Interdisciplinary Project							Received
Nature of the Project  Major projects  Minor Projects  Interdisciplinary Project  Industry sponsored	ts						Received
Nature of the Project  Major projects  Minor Projects  Interdisciplinary Project  Industry sponsored  Projects sponsored by the	ts						Received
Nature of the Project Major projects Minor Projects Interdisciplinary Project Industry sponsored Projects sponsored by th University/ College	ts ne						Received
Nature of the Project  Major projects  Minor Projects  Interdisciplinary Project  Industry sponsored  Projects sponsored by the	ts ne ets						Received
Nature of the Project Major projects Minor Projects Interdisciplinary Project Industry sponsored Projects sponsored by th University/ College Students research project	ts ne ets						Received

3.7 No. of books published i) W	ith ISBN No.	C	hapters in I	Edited Bo	ooks	
ii) W 3.8 No. of University Department	Vithout ISBN Notes receiving fund					
UGC-		CAS		ST-FIST	Г	
		CAS				
DPE			Di	3T Schei	me/funds	
3.9 For colleges Auton		CPE		ST Star S		
INSP	IRE	CE	Ar	iy Otner	(specify)	
3.10 Revenue generated through	consultancy					
3.11 No. of conferences	Level	International	National	State	University	College
organized by the Institution	Number Sponsoring					
,	agencies					
3.12 No. of faculty served as expe	erts, chairpersor	ns or resource p	ersons			
3.13 No. of collaborations	Internatio	nal Na	ational		Any other	
3.14 No. of linkages created during	ng this year					
3.15 Total budget for research for	current year in	lakhs :				
From Funding agency	From	Management of	f University	//College	e	
Total						
3.16 No. of patents received this	year Type	of Patent	Applied	Nu	mber	
	Nationa	1 (	Granted			
	Internat		Applied Granted			
	Comme	rcialised	Applied Granted			
			Jianieu			

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them		
3.19 No. of Ph.D. awarded by faculty from the In	stitution	
3.20 No. of Research scholars receiving the Fello	owships (Newly enrolled +	existing ones)
JRF SRF	Project Fellows	Any other
3.21 No. of students Participated in NSS events:		
	University level	State level
	National level	International level
3.22 No. of students participated in NCC events:		
	University level	State level
	National level	International level
3.23 No. of Awards won in NSS:		
	University level	State level
	National level	International level
3.24 No. of Awards won in NCC:		
	University level	State level
	National level	International level

3.25 No. of Extension activities organized				
University forum College for	orum			
NCC NSS		Any oth	her	
3.26 Major Activities during the year in the sphere Responsibility	e of extension	n activities and Ins	stitutional Soci	al
•				
•				
Criterion – IV				
4. Infrastructure and Learning Res	sources:	N/A		
_				
4.1 Details of increase in infrastructure facilities:				
Facilities	Existing	Newly created	Source of Fund	Total
Campus area	Existing	Newly created		Total
	Existing	Newly created		Total
Campus area	Existing	Newly created		Total
Campus area Class rooms	Existing	Newly created		Total
Campus area Class rooms Laboratories Seminar Halls No. of important equipments purchased	Existing	Newly created		Total
Campus area  Class rooms  Laboratories  Seminar Halls  No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Existing	Newly created		Total
Campus area Class rooms Laboratories Seminar Halls No. of important equipments purchased	Existing	Newly created		Total
Campus area  Class rooms  Laboratories  Seminar Halls  No. of important equipments purchased (≥ 1-0 lakh) during the current year.  Value of the equipment purchased during	Existing	Newly created		Total
Campus area Class rooms  Laboratories  Seminar Halls  No. of important equipments purchased (≥ 1-0 lakh) during the current year.  Value of the equipment purchased during the year (Rs. in Lakhs)  Others		Newly created		Total
Campus area  Class rooms  Laboratories  Seminar Halls  No. of important equipments purchased (≥ 1-0 lakh) during the current year.  Value of the equipment purchased during the year (Rs. in Lakhs)		Newly created		Total
Campus area Class rooms  Laboratories  Seminar Halls  No. of important equipments purchased (≥ 1-0 lakh) during the current year.  Value of the equipment purchased during the year (Rs. in Lakhs)  Others		Newly created		Total
Campus area Class rooms  Laboratories  Seminar Halls  No. of important equipments purchased (≥ 1-0 lakh) during the current year.  Value of the equipment purchased during the year (Rs. in Lakhs)  Others		Newly created		Total

4.3	Library	services:

	Existing		Newly	added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books							
Reference Books							
e-Books							
Journals							
e-Journals							
Digital Database							
CD & Video							
Others (specify)							

# 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing								
Added								
Total								

	ers and students and any other programme for technology
upgradation (Networking, e-Governance e	4C.)
4.6 Amount spent on maintenance in lakhs:	
i) ICT	
ii) Campus Infrastructure and facilities	
iii) Equipments	
iv) Others	
Total:	

# Criterion – V

# 5. Student Support and Progression: N/A

Ef	forts made	e by t	he in	stitutio	on for tracking	the prog	gression :	N/A			$\neg$	
(a)	) Total Nu	mber	of st	udents	UG	PG 1	Ph. D.	Othe	rs			
(b	) No. of st	uden	ts out	side th	e state							
(c)	) No. of in	terna	tiona	l stude	nts							
	Men	No	%	Wo	omen	No	%					
		ı	ı	Last Ye	ear				Т	his Yea	ar	Ī
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
	Der	nand	ratio		Drop	out %						
De	etails of st	udent	supp	ort me	echanism for c	oaching	for comp	etitive	e exa	minati	ons (If any)	: <i>N/A</i>

5.5 No. of	tudents qualifi	ed in these exa	ıminatior	ns : <b>N/A</b>				
NET		SET/SLET		GATE		CAT		
IAS/IP	S etc	State PSC		UPSC		Others		
5.6 Details	of student cour	nselling and ca	reer guid	lance: N/A				
						7		
No	of students be	enefitted						
		L						
5.7 Details	of campus plac	cement: N/A						
		On camp	us			Of	f Campus	
	Number of ganizations Visited	Number of Particip		Numbe Students l		Number o	f Students P	laced
5.8 Details	of gender sens	itization progra	ammes :	N/A				
			_					
5.9 Studer	ts Activities	: <i>N/A</i>						
5.9.1	No. of student	s participated i	in Sports	, Games and	other ev	vents : <i>N/A</i>		
	State/ Univers	ity level	Na	ntional level		Interna	tional level	
	No. of student	s participated i	in cultura	al events				
	State/ Univers	ity level	Na	ntional level		Interna	tional level	

5.9.2 No. of medals /awards won by students in Spe	orts, Games and other	events: N/A
Sports: State/ University level National l	evel Inter	rnational level
Cultural: State/ University level National l 5.10 Scholarships and Financial Support: <i>N/A</i>	evel Inter	rnational level
	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		
5.11 Student organised / initiatives : <i>N/A</i>		
Fairs : State/ University level National le	evel Interi	national level
Exhibition: State/ University level National le	evel Intern	national level
5.12 No. of social initiatives undertaken by the students	N/A	
5.13 Major grievances of students (if any) redressed: N/.	A	

#### Criterion - VI

## 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

#### Mission:

To address the distinct scarcity of Urdu books in various disciplines of higher educational streams offered at MANUU and also to serve the Urdu speaking community who are entering into main stream of education.

#### Vision

- To produce and publish the course materials and other essential books in Urdu language required for higher education teaching and learning purpose.
- To take all necessary initiatives to facilitate the Urdu scholars and readers in their pursuit of knowledge and to do the needful for overall promotion of Urdu
- To publish research and refereed journals of various streams in Urdu to enlighten and update the Urdu scholar in their respective fields.

6.2 Does the Institution has a management Information System: No.	/A
6.3 Quality improvement strategies adopted by the institution for ea	ch of the following:
6.3.1 Curriculum Development: N/A	
6.3.2 Teaching and Learning: <i>N/A</i>	
6.3.3 Examination and Evaluation : <i>N/A</i>	
6.3.4 Research and Development: <i>N/A</i>	

	0.5.5	Library, 1	C1 and physica	ii iiii asti ucture /	mistrumentation	. 11//1
	636	Human R	esource Manag	ement $\cdot N/\Delta$		
	0.5.0		esource manag	CHICH : 14/21		
	627	Equilty or	ad Stoff manuity	mont · N/A		
	0.5.7	racuity at	nd Staff recruit	ment: IV/A		
		<u> </u>				
	6.3.8	Industry I	nteraction / Co	llaboration : <i>N/A</i>		
	6.3.9	Admission of Students: N/A				
6.4 Wel	fare schen	nes for : N	// <b>A</b>			
			Teachin	σ		
			Non tead			
			Students	3		
6 <b>5</b> Tota	al corpus f	und genera	ted: N/A			
0.5 100	ii corpus i	una genera	icu. IV/A			
6.6 Whe	ether annua	al financial	audit has been	done Yes	No	
				<u> </u>		
6.7 Whe	ether Acad	lemic and A	Administrative .	Audit (AAA) has	been done?	
	Audi	t Type	Ex	ternal	Inte	rnal
		• •	Yes/No	Agency	Yes/No	Authority
	Academic	c				•
	Administ					
	1				1	1

6.8 Do	bes the University/ Autonomous College declares results within 30 days? : N/A
	For UG Programmes Yes No
	For PG Programmes Yes No
6.9 WI	hat efforts are made by the University/ Autonomous College for Examination Reforms?
	N/A
6.10 W	What efforts are made by the University to promote autonomy in the affiliated/constituent colleges
	N/A
6.11 A	activities and support from the Alumni Association
	N/A
6.12 A	activities and support from the Parent – Teacher Association
	N/A
6.13 D	Development programmes for support staff
6.14 Ir	nitiatives taken by the institution to make the campus eco-friendly
	N/A

# **Criterion - VII**

# 7. Innovations and Best Practices: N/A

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
N/A
7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
N/A
7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
*Provide the details in annexure (annexure need to be numbered as i, ii,iii)
7.4 Contribution to environmental awareness / protection
N/A
7.5 Whether environmental audit was conducted? Yes No
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)
N/A

### 8. Plans of institution for next year

- Continue the publication of left over course books and materials based on the syllabi of various courses being run by MANUU.
- Publication of glossaries of various subjects.
- Translation of most famous books from English to Urdu that might cover the syllabi of M.Sc.

Name: Dr. Aslam Parwez	Name: Prof. Mohd. Zafaruddir
Signature of the Coordinator, IQAC	Signature of the Director- DTF
	***

#### **Annexure I**

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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# The Annual Quality Assurance Report (AQAR) Department of Economics

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2016to June 30, 2017)

### Part - A

#### I. Details of the Institution

1. Details of the institution					
1.1 Name of the Institution	Maulana Azad National Urdu University				
1.2 Address Line 1	Gachibowli				
Address Line 2					
City/Town	Hyderabad				
State	Telangana State				
Pin Code	500032				
Institution e-mail address					
Contact Nos.					
Name of the Head of the Institution	on:				
Tel. No. with STD Code:					

Mol	oile:							
Nan	ne of the IC	QAC Co-ordi	nator:					
Mol	oile:							
IQA	AC e-mail :	address:						
1.3	NAAC Ti	rack ID (For	ех. МНСО	GN 18879)				]
1.4	(For Exar This EC n	ecutive Com nple EC/32/A to. is availabl astitution's Ac	&A/143 da e in the rig	ited 3-5-200 ht corner- b	pottom			
1.5	Website a	ddress:						
	W	eb-link of th	ne AQAR:					
For	ex. http://	www.ladyk	eanecolleg	ge.edu.in/A	QAR2012-13.d	loc		
1.6	Accredita	tion Details						
	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period		
	1	1 <sup>st</sup> Cycle						
	2	2 <sup>nd</sup> Cycle						
	3	3 <sup>rd</sup> Cycle						
	4	4 <sup>th</sup> Cycle						
1.7	Date of Est	tablishment o	f IQAC:	DD/MM/	YYYY	2016-17	 ]	

Revised Guidelines of IQAC and submission of AVAK

Page 2

#### 1.8 AQAR for the year (for example 2010-11)

ii. AQAR iii. AQAR	(DD/MM/YYYY) (DD/MM/YYYY)
iv. AQAR	•
1.10 Institutional Status	,
University	State Central Deemed Private
Affiliated College	Yes No
Constituent College	Yes No
Autonomous college of UGC	Yes No
Regulatory Agency approved Instituti	on Yes No
(e	
g. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education	on Men Women
Urban	Rural Tribal
Financial Status Grant-in-aid	UGC 2(f) UGC 12B
Grant-in-aid	l + Self Financing Totally Self-financing
1.11 Type of Faculty/Programme	
Arts Science	Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering	Health Science Management
Others (Specify) .	

1.12 Name of the Affiliating University (for the Co	alleges)
1.13 Special status conferred by Central/ State Gov	ernment UGC/CSIR/DST/DBT/ICMR etc
Autonomy by State/Central Govt. / University	
University with Potential for Excellence	UGC-CPE
DST Star Scheme	UGC-CE
UGC-Special Assistance Programme	
UGC-Innovative PG programmes	any other (Specify)
UGC-COP Programmes	
2. IQAC Composition and Activitie	es / Economics
2.1 No. of Teachers	04
2.2 No. of Administrative/Technical staff	-
2.3 No. of students	06+06 (UG+PG)
2.4 No. of Management representatives	-
2.5 No. of Alumni	-
2. 6 No. of any other stakeholder and	-
Community representatives	
2.7 No. of Employers/ Industrialists	-
2.8 No. of other External Experts	-
2.9 Total No. of members	-

2.10 No. of IQAC meetings held
2.11 No. of meetings with various stakeholders: No. Faculty 14
Non-Teaching Staff Students Alumni Others
2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount
2.13Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos.
(ii) Themes
2.14 Significant Activities and contributions made by IQAC
2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality
Enhancement and the outcome achieved by the end of the year *
Plan of Action Achievements
* Attach the Academic Calendar of the year as Annexure.
2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate any other body
Provide the details of the action taken

### Criterion - I

# I. Curricular Aspects / Economics

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01	2015-16		
UG (Integrated P.G)	01	2014-15		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02			
Interdisciplinary				
Innovative				

1.2	(i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options Elective option
	(") D u

(11) Pa	attern o	t pro	gramme	s:
---------	----------	-------	--------	----

Pattern	Number of programmes
Semester	02
Trimester	
Annual	

1.3 Feedback from stakeholde ( <i>On all aspects</i> )	rs*Alumni Parents Employers Students
Mode of feedback : Online	Manual Co-operating schools (for PEI)
*Please provide an analysis of t	he feedback in the Annexure
1.4 Whether there is any revis	ion/update of regulation or syllabi, if yes, mention their salient aspects.
Revision	

#### Criterion - II

## 2. Teaching, Learning and Evaluation

2.1	Total No. of
per	manent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
04	03	00	01	-

2.2	No.	of	permanent	faculty	with	Ph.D
	110.	OI	permanem	racarty	** 1011	1 11.12

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.		Associa	ite	Profes	sors	Others		Total	
Profes	sors	Professo	ors						
R	V	R	V	R	V	R	V	R	V
02	00	00	01	01	00			03	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	-	-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	14	09	02
Presented papers	15	10	02
Resource Persons			02

$^{\circ}$	-	T 4 !		- 1 4 - 1	1 41	1 4 14 4 1	: T	1-1	1 T	·
- 2	.n	innovative	processes	adopted	i ny tne	institution	ınıe	acning a	ana i	_earning:

2.7 Total No. of actual teaching days
During this academic year

166

2.8 Examination/ Evaluation Reforms initiated by
The Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Double Valuation and Coding

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development

BoS-04 FCM-04 CDC-04
----------------------

As member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80

#### 2.11 Course/Programme wise

Distribution of pass percentage:

Title of the	Total no. of	Division				
Programme	students appeared	Distinction	I %	II %	III %	Pass %
		%				
UG	1 <sup>st</sup> batch pursuing					
PG	1 <sup>st</sup> batch pursuing					

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

#### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

#### 2.14 Details of Administrative and Technical staff / Economics

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff				

# **Criterion – III**

# 3. Research, Consultancy and Extension

D	etails regarding major	projects			
		Completed	Ongoing	Sanctioned	Submitted
I	Number		01		
(	Outlay in Rs. Lakhs		15		
		Completed	Ongoing	Sanctioned	Submitted
,	N	Completed	Ongoing	Sanctioned	
	Number	Completed	Ongoing	Sanctioned	01
	Number Outlay in Rs. Lakhs	Completed	Ongoing	Sanctioned	
(			Ongoing	Sanctioned	01
(	Outlay in Rs. Lakhs		Ongoing	Sanctioned	01
D	Outlay in Rs. Lakhs				01 0.90
D	Outlay in Rs. Lakhs etails on research publ	ications	International	National	01 0.90
D	Outlay in Rs. Lakhs etails on research publ Peer Review Journals	ications	International	National	01 0.90
D	Outlay in Rs. Lakhs etails on research publ Peer Review Journals Non-Peer Review Jour	ications	International 06	National	01 0.90
D	Outlay in Rs. Lakhs  etails on research puble  Peer Review Journals  Non-Peer Review Journals  e-Journals	ications	International 06	National 05	01 0.90

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	02	ICSSR	15	Ist Instalment
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total			_	

3.7 No. of books published i) V	Vith ISBN No.	02	Chapters in 1	Edited Bo	ooks 09	
ii) Without ISBN No.						
3.8 No. of University Departmen	ts receiving fund	ds froi				
UGC	-SAP	CAS	D:	ST-FIST		
DPE			D)	BT Schei	me/funds	
3.9 For colleges Autor	nomy	СРЕ	DI	BT Star S	Scheme	
INSP	IRE	CE _	Aı	ny Other	(specify)	
3.10 Revenue generated through	consultancy					
3.11 No. of conferences	Level	International	National	State	University	College
Organized by the Institution	Number Sponsoring agencies					
3.12 No. of faculty served as exp	erts, chairpersor	ns or resource	persons	04		
3.13 No. of collaborations	Internatio	nal N	[ational		Any other [	
3.14 No. of linkages created duri	ng this year					
3.15 Total budget for research fo	r current year in	lakhs:				
From funding agency	From Ma	anagement of	University/C	College		
Total						
3.16 No. of patents received this	year Type	of Patent		Nu	mber	
	Nationa	1	Applied Granted			
	ı					
	Internat	ional	Applied Granted			

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution Who are Ph. D. Guides and students registered under them			
3.19 No. of Ph.D. awarded by faculty from the Ins	titution		
3.20 No. of Research scholars receiving the Fellow	vships (Newly enrolled	+ existing ones)	
JRF SRF	Project Fellows	Any other	
3.21 No. of students Participated in NSS events:			
	University level	State level	
	National level	International level	
3.22 No. Of students participated in NCC events:			
	University level	State level	
	National level	International level	
3.23 No. Of Awards won in NSS:			
	University level	State level	
	National level	International level	
3.24 No. Of Awards won in NCC:			
	University level	State level	
	National level	International level	
			1

al

4 0	Y '1	
4.3	Library	services:

	Exis	sting	Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

# 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing								
Added								
Total								

4.5 Computer, Internet access, training to teacher up gradation (Networking, e-Governance et	rs and students and any other programme for technology tc.)	
4.6 Amount spent on maintenance in lakhs:		
i) ICT		
ii) Campus Infrastructure and facilities		
iii) Equipments		
iv) Others		
Total:		

#### Criterion - V

# 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Department Conducts Orientation Programme for the students at the beginning of the academic session

5.2 Efforts made by the institution for tracking the progression

Department Conducts Internal Examination Tests, organizes discussion and encourage the students to participation in quiz as well as other cultural activities

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
06	06		

(b) No. of students outside the state (PG)

05

(c) No. of international students (PG)

00

Men No %
05 84

Women

No	%
01	16

Last Year					This Year						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
						00	00	00	06	00	06

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

N	No. of students benef	ficiaries						
		d in these ex ET/SLET State PSC		SATE UPSC		CAT Others		
5.6 Det	ails of student couns	selling and c	areer guida	ance				
No. of s	students benefitted							
5.7 D	etails of campus pla	cement						
		On camp	pus			O,	ff Campus	
	Number of Organizations Visited	Number of Particip		Number Students F		Number	of Students Pl	aced
5.8 Det	ails of gender sensit	ization progi	rammes					
5.9 Stu	idents Activities							
5.9.	1 No. of students	participated	in Sports,	Games and	other ev	rents		
	State/ Universit	y level 0	1 Nat	tional level		Interna	ational level	
No. of s	students participated	l in cultural e	events					
	State/ Universit	y level	Nat	tional level		Interna	ational level	

5.9.2	No. of medals /awards wor	n by students in Spo	orts, Games and other	events
Sports:	orts: State/ University level National level International level		national level	
Cultura	l: State/ University level	National le	evel Inter	rnational level
5.10 Schol	arships and Financial Suppo	ort		
			Number of students	Amount
	Financial support from inst	itution		
	Financial support from gov	vernment		
	Financial support from other	er sources		
	Number of students International/ National reco	who received ognitions		
Fairs Exhibition: 5.12 No.	lent organised / initiatives  : State/ University level  : State/ University level  of social initiatives undertainer grievances of students (if a		vel Inter	national level
6. Gov	ernance, Leadershi	p and Manage	<u>ement</u>	
6.1 State th	ne Vision and Mission of the	einstitution		
6.2 Does th	ne Institution has a managen	nent Information Sy	vstem	

6.3 Quality impro	vement strategies adopted by the institution for each of the foll	owing:
6.3.1	Curriculum Development	
	Yearly revision of the curriculum	
	2. Conducting BoS regularly	
	3. Inputs taken forms PG students for the	
6.3.2	Teaching and Learning	
	1. Seminar	
	2. Group Discussion.	
6.3.3	Examination and Evaluation	
	1. Test.	
	2. Presentation	
	3. Assignment	
6.3.4	Research and Development	
	Assignment based on current economic issues.	
	2. Discussion	
6.3.5	Library, ICT and physical infrastructure / instrumentation	
	ICT based Class Room (one )	
	2. No Library in the Department	
	3. Other Physical infrastructure is in place	
6.3.6	Human Resource Management	
	Placement cell	
6.3.7	Faculty and Staff recruitment	
	One associate Professor yet to be requited	
6.3.8	Industry Interaction / Collaboration	
	Lecturer by professionally from Industry	
	2. Industry Visits	
6.3.9	Admission of Students	
	1	

6.4 Welfare schemes for		Non tea Students	ching			
6.5 Tota	al corpus fund genera	ted				
6.6 Who	ether annual financial	audit has been	done Yes	No		
6.7 Wh	ether Academic and A	Administrative	Audit (AAA) hav	e been done?		
	Audit Type	Ex	ternal	Inte	rnal	
		Yes/No	Agency	Yes/No	Authority	
	Academic					
	Administrative					
6.8 Doe	es the University/ Aut	onomous Colle	ege declare results	within 30 days?	<b>,</b>	
	For	r UG Programn	mes Yes	No	]	
	For	r PG Programn	nes Yes	No No	]	
6.9 Wha	at efforts are made by	the University	 / Autonomous Co	llege for Exami	] nation Reforms	?
Г						
L						
6.10 W	hat efforts are made b	y the Universit	ty to promote auto	onomy in the affi	lliated/constitue	ent colleges?
6.11 Ac	tivities and support f	rom the Alumn	i Association			
6.12 Ac	ctivities and support f	rom the Parent	– Teacher Associ	ation		

6.13 1	Development programmes for support staff
6.14 I	nitiatives taken by the institution to make the campus eco-friendly

### **Criterion - VII**

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

In quantitative papers (e.g. Econometrics), Practical Classes are held using economics software

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

Name of Activities	Name of Co-ordinator	Tentative Date
Al-Maashiyat (A Biannual wall magazine published by the Department)	Md. Zulquar Nain	2 <sup>nd</sup> Issue Nov-2016 3 <sup>rd</sup> Issue April-2017
Observing International Day for the Eradication of poverty & film show  Field trip to Golconda Fort & Qutub Shahi Tombs on the occasion of National Integration Day	Fasalurahman	17 <sup>th</sup> Oct-2016 (International Poverty Eradication Day) 19 <sup>th</sup> Nov-2016
MOBAHISA (Panel Discussion)  Film Show & Field trips in Industries	S. Hasan Qayed	27 <sup>th</sup> Oct & 17 <sup>th</sup> Nov-2016  Feb-2017

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Ecohima: Subject Association of the Department

2. Mubahisa: Discussion forum at the Department

\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / p	protection
7.5 Whether environmental audit was conducted	ed? Yes No
7.6 Any other relevant information the institution	on wishes to add. (For example SWOT Analysis)
8. Plans of institution for next year	
<ol> <li>Preparing Course Material in Urd</li> <li>Ph. D programme</li> </ol>	lu.
Name	Name
Signature of the Coordinator, IQAC	Signature of the Chairperson, IQAC
	***

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

\*\*\*\*\*\*

# The Annual Quality Assurance Report (AQAR) of the IQAC **Department of Education and Training**

(1st July 2016 to 30th June 2017)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

### Part - A

<ol> <li>Details of the Institution</li> </ol>	1	
1.1 Name of the Institution	Department of Education and Training, F	lyderabad, MANUU,
1.2 Address Line 1	Telecom Nagar	
Address Line 2	Gachibowli	
City/Town	Hyderabad	
State	Telangana State	
Pin Code	500032	
Institution e-mail address	hodetmanuu@gmail.com	
Contact Nos.	040-23008326 040-23006040	
Name of the Head of the Institution:	Prof. H. Khatija Begum	
Tel. No. with STD Code:	040-23008326	
Revised Guidelines of IOAC and subn	040-23006040	Page 1

Mol	oile:							
							_	
Nan	ne of the IQ	AC Co-ordi	nator:	Prof. H. Khatija Begum				
Mol	oile:		[	99897016	24		]	
IQ/	AC e-mail a	address:		hodetmar	nuu@gmail.com			
	<b>NAAC Ex</b> (For Exan This EC n	ecutive Com nple EC/32/A o. is availabl stitution's Ac	<b>mittee No.</b> &A/143 da. le in the rigl	<b>&amp; Date:</b> ted 3-5-200 ht corner- b	ottom			
1.5	Website a	ddress:		www.mar	nuu.ac.in			
	W	eb-link of th For ex. h		ladykeane	college.edu.in/A	AQAR2012-13	3.doc	
1.6	Accredita	tion Details						
	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period		
	1	1 <sup>st</sup> Cycle						
	2	2 <sup>nd</sup> Cycle						

3<sup>rd</sup> Cycle 4<sup>th</sup> Cycle

3

4

1.7 Date of Establishment of IQAC : DD/MM/	YYYYY
1.8 AQAR for the year (for example 2010-11)	July, 2016 to June, 2017
1.9 Details of the previous year's AQAR submitte Accreditation by NAAC ((for example AQAR 2016)	
i. AQAR	(DD/MM/YYYY) (DD/MM/YYYY)
1.10 Institutional Status	
University State	Central V Deemed Private
Affiliated College Yes	No
Constituent College Yes	No
Autonomous college of UGC Yes	No
Regulatory Agency approved Institution	Yes No
(e.g. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education V Urban	Men Women Rural Tribal
Financial Status Grant-in-aid	UGC 2(f) UGC 12B
Grant-in-aid + Self Finan	ncing Totally Self-financing
1.11 Type of Faculty/Programme	
Arts Science Commer	ce Law PEI (Phys Edu)
TEI (Edu) Engineering Hea	alth Science Management
Others (Specify)	

1.12 Name of the Affiliating University (for the C	Colleges)			
1.13 Special status conferred by Central/ State Go	overnment U	JGC/CS	IR/DST/DBT/ICM	R etc
Autonomy by State/Central Govt. / Universit	у			
University with Potential for Excellence			UGC-CPE	
DST Star Scheme			UGC-CE	
UGC-Special Assistance Programme			DST-FIST	
UGC-Innovative PG programmes			Any other (Specify	)
UGC-COP Programmes  2. IQAC Composition and Activi	ities			
2.1 No. of Teachers				
2.2 No. of Administrative/Technical staff				
2.3 No. of students				
2.4 No. of Management representatives				
2.5 No. of Alumni				
2. 6 No. of any other stakeholder and				
community representatives				
2.7 No. of Employers/ Industrialists				
2.8 No. of other External Experts				
2.9 Total No. of members				

2.10 No. of IQAC meetings held								
2.11 No. of meetings with various stakeholders: No. Faculty								
Non-Teaching Staff Students Alumni Others								
2.12 Has IQAC received any funding from UGC during the year? Yes No								
If yes, mention the amount								
2.13 Seminars and Conferences (only quality related)								
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC								
Total Nos.								
(ii) Themes								
2.14 Significant Activities and contributions made by IQAC								
2.14 Significant Activities and contributions made by IQAC								
2.15 Plan of Action by IQAC/Outcome								
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *								
Plan of Action Achievements								
* Attach the Academic Calendar of the year as Annexure.								
2.15 Whether the AQAR was placed in statutory body Yes No								
Management Syndicate Any other body								
Provide the details of the action taken								

# Part – B

### Criterion - I

# **I. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	-		
PG	2 (M.Phil.,			
	M.Ed.)			
UG	1 -B.Ed.			
PG Diploma				
Advanced Diploma				
Diploma	1D.El.Ed.			
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.2	(i) Flexibility of the Curriculum:	<u>CBCS</u> /Core/Elective option / 0	Open options
-----	------------------------------------	---------------------------------------	--------------

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3 – M.Ed., B.Ed., D.El.Ed.
Trimester	
Annual	

1.3 Feedback from st (On all aspects)	takeho	olders*	Alumni	Pa	arents		Employers		Students	
Mode of feedback	:	Online	Mai	nual	Co	o-opera	ating schools	s (for	PEI)	

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

New syllabus for D.El.Ed., B.Ed,, and M.Ed. was implemented from 2015-17.

 $<sup>*</sup>P lease\ provide\ an\ analysis\ of\ the\ feedback\ in\ the\ Annexure$ 

	_					_								
1.5	Any new Department	/Centre ir	ntroduc	ed d	urir	ng the ye	ar. If y	es, giv	e details	•				
Cr	iterion – II													
2.	Teaching, Lear	ning a	nd E	valı	uai	tion								
2.1	Total No. of	Total	A	Asst.	Pro	fessors	Asso	ciate P	rofessor	s :	Professors	Oth	Others	
	nanent faculty	24			17	7		3			4	-		
2.2	No. of permanent fac	ulty with			14									
	No. of Faculty Position ruited (R) and Vacant		Asst. Profe	ssors	Associa rs Professo				essors		hers	Total		
	ng the year	l ( <b>v</b> )	R	V		R	V	R	V	R	V	R	V	
			17	nil	ĺ	3	nil	4	nil			24	nil	
2.4	No. of Guest and Vis	iting facul	lty and	Ten	ıpoı	rary facu	lty	Nil						
2.5	Faculty participation	in confere	ences a	nd sy	ymp	oosia:								
	No. of Faculty	Internati	onal le	vel	]	National	level	Sta	te level	1				
	Attended	1	18			11								
	Presented papers	1	18			11								
	Resource Persons	0	)1											

2.6 Innovative processes adopted by the institution in Teaching and Learning:

**Mentoring** – The faculty members are assigned with a title 'MENTOR' under whom 10-15 students are allotted. The mentors will conduct meetings with the students regularly and maintain a record of individual student separately. The Mentor maintains a rapport with the student individually and during interaction the mentor records the problematic/difficulty related areas of both personal and educational issues. The mentors ultimately with the concerned Principal, HOD and the Dean workout the probable common solutions of common or specific nature caused due to individual differences

**Tutoring**: There is a period in the time-table on all working days for tutorials. The concerned subject teacher tries to recapitulate the important concepts to facilitate the students to identify their weaknesses if any in concept formation. This approach facilitates the teacher to identify the slow learners or educationally backward students and to devise appropriate strategies to strengthen students performance.

2.7	Total No. of actual teaching days
	during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar Coding in E.T. **Continuous Evaluation** Double Evaluation for M.Ed. Exam

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

24	24	24
----	----	----

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage: in Theory

Title of the	Total no. of		I	Division		
Programme	students	Distinction %	I %	II %	III	Pass %
	appeared				%	
M.Ed.						
B.Ed.						
D.Ed.						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Monitoring through Dean's and HOD's Meetings periodically with IQAC and Hon'ble Vice -Chancellor; Encourage Faculty Development Programmes; Evaluation through student feed back and Monthly Review meetings by the Departments.

#### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	2
UGC – Faculty Improvement Programme	
HRD programmes	2

Orientation programmes	1
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	3
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6			3
Technical Staff	2			

### **Criterion - III**

# 3. Research, Consultancy and Extension

### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraged faculty members to undertake Research Projects from UGC and Other Funding Agencies

Encourage student to participate in Seminars/Workshops;

Enables students to present papers in Seminars and Workshops;

Enables Faculty members to attend and present papers in various national and

**International Seminars and Workshops** 

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2		2 lakhs	Yes
Outlay in Rs. Lakhs				

# 3.4 Details on research publications

	International	National	Others
Peer Review Journals	9	14	
Non-Peer Review Journals	7	3	
e-Journals	-	1	
Conference proceedings	4	2	

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research project (other than compulsory by the University				
Any other(Specify)				
Total  o. of books published i)	With ISBN No.	2 Chapter	s in Edited Boo	oks 7
o. of books published i) vii) v	Vithout ISBN No	). 3	s in Edited Boo	oks 7
o. of books published i)	Vithout ISBN No	). 3	s in Edited Boo	oks 7
ii) Vo. of University Departmen	Vithout ISBN No	). 3	s in Edited Boo	oks 7
ii) Vo. of University Departmen	Without ISBN No	o. 3		
ii) Vo. of books published i) Vo. of University Department UGC	Without ISBN No	o. 3	DST-FIST	e/funds

		<b>T</b>	1	T	1 1	r , • 1	T G	TT .	•.	G 11
3.11 No. of conferences		Leve		Internation		lational	State	Uni	versity	College
onconized by the Insti	tution	Numl				1				
organized by the Insti	lution	_	soring							
		agenc	eies							
						_				
3.12 No. of faculty served	l as expo	erts, cha	airperso	ns or resourc	e pers	ons	21			
3.13 No. of collaborations	5	Iı	nternatio	onal	Natio	nal		Any o	other [	
3.14 No. of linkages creat	ed durii	ng this	year							
3.15 Total budget for rese	earch for	r curren	t year in	lakhs:						
From Funding agency			From	Management	t of U	niversit	y/Colleg	ge		
Total			- 1							
10111			]							
3.16 No. of patents received	ved this	year	Type	of Patent			N	umber		
					App	lied				
			Nationa	11	Gra	nted				
			Interna	tional	App					
			1111011114		Grai					
			Comme	ercialised	App					
					Grai	nted				
3.17 No. of research awar Of the institute in th		gnition	s receiv	ed by faculty	and 1	esearch	fellows			
Total Internation	nal Na	ational	State	University	Dist	Colle	ge			
2		2	~	·		1	8-			
				~	••					
*Prof. H. Khatija Begum:	1. Comp	parative	Educatio	n Society of Ir	idia (C	CESI)	(AED)			
	Z. All In	idia Asso	ociation i	for Educationa	ıı Kese	earch (Al	AEK)			
3.18 No. of faculty from t		tution	Γ							
who are Ph. D. Guide		41								
and students registered	ı under i	tnem								
2.10 N CDI D 1	11 6	1, C	.1 7							
3.19 No. of Ph.D. awarde	a by fac	cuity ire	m the II	nstitution						
3.20 No. of Research scho	olars rec	eiving	the Fello	owships (Nev	wly er	rolled +	- existin	g ones)	- 12	
Г	7	J			•			_ /		
JRF		SRF		Project Fel	lows		Any	other		

3.21 No. of students Participated in NSS events:		
	University level	State level
	National level	International level
3.22 No. of students participated in NCC events:		
	University level	State level
	National level	International level
3.23 No. of Awards won in NSS:		
	University level	State level
	National level	International level
3.24 No. of Awards won in NCC:		
	University level	State level
	National level	International level
3.25 No. of Extension activities organized		
University forum College for	orum	
NCC NSS	Ar	ny other
3.26 Major Activities during the year in the sphere Responsibility  •	of extension activities an	d Institutional Social

# **Criterion - IV**

# 4. Infrastructure and Learning Resources

### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4373.24 SQM	2186 SQM		
Class rooms	11	15		26
Laboratories	8	1		9
Seminar Halls	2	2		4
No. of important equipments purchased				
$(\geq 1-0 \text{ lakh})$ during the current year.				
Value of the equipment purchased during				
the year (Rs. in Lakhs)				
Others	99.12SQM			
	(Porch			
	Area)			

# 4.2 Computerization of administration and library

Administration and Library are provided with Computers

### 4.3 Library services:

	Exi	Existing Newly added Total		Newly added		tal
	No.	Value	No.	Value	No.	Value
Text Books	4127	9,33,526/-	101	18,765/-	4228	9,52,291/-
Reference Books	112				112	
e-Books						
Journals	17	12,000/-			17	13,720/-
e-Journals						
Digital Database						
CD & Video						
Others (specify)						
M.Ed. Dissertations						

# 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	132	104	WI FI			8	20	
Added								
Total	132	104				8	20	

4.5 Computer, Internet access, training to teacher upgradation (Networking, e-Governance etc.)	s and students and any other programme for technology c.)
4.6 Amount spent on maintenance in lakhs:	
i) ICT	
ii) Campus Infrastructure and facilities	
iii) Equipments	
iv) Others	
Total :	

# Criterion - V

# 5. Student Support and Progression

5.1 C	ontribution	of I	QAC	in enh	ancing awaren	iess abou	ıt Student	Supp	ort S	Service	s	
5.2 E	fforts made	e by t	he in	stitutio	n for tracking	the prog	ression					
											<del></del>	
5.3 (a	ı) Total Nu	mber	of st	udents	UG	PG	Ph. D.	Othe	rs			
(t	) No. of st	udent	s out	side th	e state							
(c	e) No. of in	terna	tiona	1 stude	nts							
(-	,, 1 (0, 01 11		.10114	1 Stade								
	Men	No	%	W	omen	No	%					
	171011											
				Last Ye	ear				Т	his Yea	ır	
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
	Der	nand	ratio		Drop	out %						
5.4 D	etails of st	udent	supp	ort me	echanism for c	oaching	for comp	etitiv	e exa	minati	ons (If any)	
									1			
							7		_			
	No. of stu	dents	bene	eficiari	es							

5.5 No. of	students qualifie	ed in these examination	ıs	
NET		SET/SLET	GATE	CAT
IAS/II	PS etc	State PSC	UPSC	Others
5.6 Details	s of student coun	selling and career guid	ance	
				7
No	o. of students be	nefitted		
5.7 Details	s of campus plac	ement		
		On campus		Off Campus
	Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
5.8 Details	s of gender sensi	tization programmes		_
5.9 Stude	nts Activities			
5.9.1	No. of students	s participated in Sports,	Games and other e	vents
	State/ Universi	ty level Na	tional level	International level
	No. of students	s participated in cultura	l events	
	State/ Universi	ty level Na	tional level	International level

5.9.2 N	lo. of medals /awards won by students in Sports	s, Games and other eve	ents
Sports	: State/ University level National l	evel Inter	rnational level
	al: State/ University level National l	evel Inter	rnational level
J.10 Schol	larships and I mancial Support		
		Number of students	Amount
	Financial support from institution		
	Financial support from government		
	JRF & MANF		
	Financial support from other sources		
	Number of students who received International/ National recognitions		
5.11 Stu	dent organised / initiatives		
Fairs	: State/ University level National le	evel Inter	national level
Exhibition	: State/ University level National le	evel Intern	national level
5.12 No.	. of social initiatives undertaken by the students		
5.13 Majo	r grievances of students (if any) redressed: Drir	nking water, Bus facili	ity

#### Criterion - VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

#### Vision

A Community of Excellent Teacher Educators - Rooted in Tradition and well Equipped for the Future.

### Mission

Our faculty and students have to emphasize the functional relationship between knowledge generation, theory development and effective practice.

The Department of Education and Training boosts of fully equipped labs of Educational Psychology, Educational Technology, Science Education and Computer Education.

- Preparing effective teachers, teacher-educators and researchers.
- Conducting and applying research; and offering accessible local and global outreach.

The Department of Education and Training at Maulana Azad National Urdu University emphasizes field-based study in educational settings where social, economic and political pressures interact to help and to shape policies and practices.

The Department of Education and Training offers a set of programmes through Urdu medium that address formal and non-formal educational issues from national and international perspectives.

6.2 Does the Institution has a management Information System

Yes. It is maintained at University level.

- 6.3 Quality improvement strategies adopted by the institution for each of the following:
  - 6.3.1 Curriculum Development

Implementation of NCTE new regulation 2014 and development and design of the curriculum for B.Ed. M.Ed. and D.El.Ed. as per NCTE Curriculum Framework.

#### 6.3.2 Teaching and Learning

The curriculum is transacted through ICT, Group/Team Teaching, Seminar Presentations, Group discussions and Extension lectures by experts

#### 6.3.3 Examination and Evaluation

Student's performance is continuously evaluated through periodical tests, assignments and seminar presentations.

#### 6.3.4 Research and Development

- Organisation of Extension lectures by experts of national and international repute.
- Conduction of course work program for Ph.D. Scholars.
- Participation of research scholars in research workshops and courses.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1. Library is well equipped with books in Urdu/English/Hindi.
- 2. ICT lab is well equipped.
- 3. LCD projector
- 4. Language lab

#### 6.3.6 Human Resource Management

- 1. At the beginning of each academic year the work is distributed in the staff meeting.
- 2. Work is assigned on the basis of ones interest, qualification and experience.
- 3. Participation of teaching and non teaching staff in various developmental / training especially in Hindi/Urdu proficiency programs.

#### 6.3.7 Faculty and Staff recruitment

Faculty and Staff recruitment is done at university level by following NCTE and UGC norms.

### 6.3.8 Industry Interaction / Collaboration

The department uses about 30 schools as practice teaching schools and laboratory to experiment innovative ideas in education. Faculty als contributes to MANUU instructional media centre in developing Educational videos . It also collaborates with DDE to run its B.Ed. distance mode Program.

### 6.3.9 Admission of Students

			_	line at 10 centre	S.	nu aumission
6.4 Wel	fare schemes for					
	T	eaching				
		on teaching udents		nts Welfare Fund ersity scholarship t	for PG , M.Phil. ε	and
6.5 Tota	al corpus fund gene	erated				
6.6 Whe	ether annual financ	ial audit has	been d	lone Yes	No	
6.7 Whe	ether Academic and	d Administra	itive A	udit (AAA) has	been done?	
	Audit Type		External		Inte	rnal
		Yes/No	О	Agency	Yes/No	Authority
	Academic					
	Administrative					
6.8 Doe	es the University/ A	autonomous ( For UG Prog		_	s within 30 days	s? ]
6.8 Doe	es the University/ A		ramme	s Yes		s? ]

For all teacher education programs, students performances are evaluated through CCE method instead of depending only on theory exams, practical exams are also

given due weightage.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent college
Autonomy is given to the constituent colleges for
Planning academic calendar
Participation in community projects
Organisation of curricular and co curricular activities.
6.11 Activities and support from the Alumni Association
6.12 Activities and support from the Parent – Teacher Association
6.13 Development programmes for support staff
Participation in Hindi proficiency Course.
Participation in short term training programs/workshops by UGC, HRD centre from time to time.
6.14 Initiatives taken by the institution to make the campus eco-friendly

# **Criterion - VII**

# 7. Innovations and Best Practices

.1 Innovations introduced during this academic year which have created a positive impact on t functioning of the institution. Give details.
.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals
4 Contribution to environmental awareness / protection
5 Whether environmental audit was conducted? Yes No
6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)
Plans of institution for next year

Signature of Head

Encl: Annual Report 2016-17

# The Annual Quality Assurance Report (AQAR) **Department of English**

All NAAC ac credited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year, July 1, 2016 to June 30, 2017)

	Part – A
I. Details of the Departme	ents
1.1 Name of the Department	Department of English
_	
1.2 Departmental Status: Permanent	
Name of the School: Languages, Lingu	istics and Indology
Constituent College	Yes No
Autonomous college of UGC	Yes No No
Regulatory Agency approved Institu	tion Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)	
1.3 Type of Faculty/Programme	
Arts ✓ Science	Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering	Health Science Management
Others (Specify)	
1.4 Special status conferred by Central/	State Government UGC/CSIR/DST/DBT/ICMR etc
University with Potential for Excel	lence UGC-CPE

UGC-Special Assistance Programme	DST-FIST
UGC-Innovative PG programmes	Any other (Specify)
UGC-COP Programmes	
2 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposi	a organized by the IQAC
Total Nos. International National	State Institution Level
(ii) Themes	
2.15 Plan of Action/ Outcome by Departments	
The plan of action chalked out by the Department in the enhancement and the outcome achieved by the end of the enhancement and the outcome achieved by the end of the enhancement and the outcome achieved by the end of the enhancement and the outcome achieved by the end of the enhancement and the outcome achieved by the end of the enhancement and	
Plan of Action A	chievements

 $<sup>*</sup> Attach \ the \ Academic \ Calendar \ of \ the \ year \ as \ Annexure.$ 

# Part – B

# Criterion - I

# I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD (Eng)	✓	-	-	-
MA (Eng)	✓	-	-	-
UG	✓	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
MPhil (Eng)	✓	-	-	-
Total	04	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
  - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	✓
Trimester	-
Annual	-

1.3 Feedback from stakeholders* (On all aspects)	Alumni	Parents	Employers	Students
Mode of feedback :	Online	Manual	Co-operating so	chools (for PEI)
*Please provide an analysis of the fe	edback in tl	he Annexure		
1.4 Whether there is any revision/v	update of re	egulation or sylla	ubi, if yes, mention the	eir salient aspects.
1.5 Any new Department/Centre in	ntroduced o	during the year. I	f yes, give details.	
No				

# **Criterion - II**

# 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Workshop	04
Seminar	01

### Criterion - III

# 3. Research, Consultancy and Extension

# 3.1 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5	Details	on l	Impact	factor	of	pub	licat	ions:
-----	---------	------	--------	--------	----	-----	-------	-------

Range Average	h-index	Nos. in SCOPUS	
---------------	---------	----------------	--

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Projec	Duration Year			tal grant	Received	
Major projects			•			
Minor Projects						
Interdisciplinary Project	s					
Industry sponsored						
Projects sponsored by the	ie					
University/ College						
Students research project (other than compulsory by the Univer	ets sity)					
Any other(Specify)						
Total						
3.8 No. of University Departme	Without ISBN No	)		Edited Bo ST-FIST ST Schem		
3.9 For colleges Aut	onomy	СРЕ		3T Star S	cheme specify)	
INS 3.10 Revenue generated throug	PIRE	CE	Al			
		CE	National	State	University	College
3.10 Revenue generated throug 3.11 No. of conferences	h consultancy				University	College
3.10 Revenue generated throug	h consultancy  Level				University	College
3.10 Revenue generated throug 3.11 No. of conferences	h consultancy  Level				University	College
3.10 Revenue generated throug 3.11 No. of conferences	Level Number				University	College
<ul><li>3.10 Revenue generated throug</li><li>3.11 No. of conferences</li><li>organized by the Institution</li></ul>	Level Number Sponsoring agencies	International	National	State	University	College
3.10 Revenue generated throug 3.11 No. of conferences	Level Number Sponsoring agencies	International	National		University	College
<ul><li>3.10 Revenue generated throug</li><li>3.11 No. of conferences</li><li>organized by the Institution</li></ul>	Level Number Sponsoring agencies	International  as or resource p	National	State O1	University  Any other	College
<ul><li>3.10 Revenue generated throug</li><li>3.11 No. of conferences</li><li>organized by the Institution</li><li>3.12 No. of faculty served as ex</li></ul>	Level Number Sponsoring agencies  perts, chairperson	International  as or resource p	National ersons (	State O1		College
<ul> <li>3.10 Revenue generated throug</li> <li>3.11 No. of conferences</li> <li>organized by the Institution</li> <li>3.12 No. of faculty served as ex</li> <li>3.13 No. of collaborations</li> </ul>	Level Number Sponsoring agencies  perts, chairpersor Internation	International  as or resource ponal Na	National ersons (	State O1		College

Tot	al			]					
3 16 1	No of no	atents received	thic year		2.7				ı
5.101	vo. or pa	atents received	uns year	Тур	e of Patent	A 1		Number	
				Nation	al	Appl Gran			
						Appl			
				Interna	ıtional	Gran			
				_		Appl			
				Comm	ercialised	Gran			
		search awards/ stitute in the ye	-	s receiv	ved by faculty  University	and re	esearch fel College	lows	
wh reg 3.19 N	no are Plegistered  Jo. of Plegion of Reference of Refere	culty from the In. D. Guides an under them  a.D. awarded by esearch scholars	d students  faculty fro		'			isting ones) Any other	]
3.21 N	lo. of stu	idents Participa	ted in NSS	events	:				
					Universit	y level		State level	
					National 1	level		International leve	1
3.22 N	lo. of st	udents participa	ated in NC	C events	s:				
					Universi	y level	1	State level	
					Omversi	ly ieve	1	State level	
					National	level		International leve	el
3.23 N	lo. of A	wards won in N	NSS:		Universit	y level		State level	
					National 1	level		International level	1
3.24 N	lo. of A	wards won in N	ICC·						
-• <b></b> - 1 `	, J, OI / I		,						
					Universit	y level		State level	

	Na	ntional level	International level
3.25 No. of Extension activ	ities organized	L	
University forum	College forum	n	
NCC	NSS		Any other
3.26 Major Activities during Responsibility	g the year in the sphere of	extension activiti	es and Institutional Social
•			
•			

### **Criterion - IV**

## 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

## Criterion - V

## 5. Student Support and Progression

5.1 Co	ontribution	of D	epar	tment i	n enhancing av	wareness	s about St	uden	t Sup	port S	ervices	
5.2 Ef	forts made	by t	he D	epartm	ents for trackir	ng the pr	ogression	l				
5.3 (a)	) Total Nu	mber	of st	udents	<u> </u>	PG 1 07 -	MPhil (	Ph. I )6	Э.			
(b)	) No. of st	udent	s out	side th	e state	04/-/0	3					
					l T		 ]					
(c)	No. of in	terna	tiona	l stude	nts	01						
		No		%	]	No	%					
	Men	5	,	71.4	Women	2	28.6					
		2		33.3		4	66.7					
				Last Ye	ear				T	his Yea	ar	
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
	16	08	03	24	-	51	05	•	-	02	-	07
	-	-	-	01	-	01	-	-	-	-	-	-
	03	01	-	03	-	07	06	-	-	-	-	06
	Den	nand	ratio		Drop		MA: (03) PhD: (01					
5.4 De	etails of stu	ıdent	supp	ort me	echanism for co	oaching	for comp	etitiv	e exa	minati	ons (If any)	
	No. of stu	dents	bene	eficiari	es [							

5 No. of studen	ts qualif	ied in these exa	ımınatıon	S				
NET	01	SET/SLET	01	GATE		CAT		
IAS/IPS etc		State PSC		UPSC		Others		
Datails of stu	dont agu	ncolling and on	roor guid	onaa		J		
6 Details of stu	deni cou	insening and ca	reer guida	ance		7		
No. of st	udents h	enefitted [						
7 Details of car	npus pla	cement						
		On camp		T			ff Campus	
Numbe Organiz		Number of Students Participated		Number of Students Placed		Number	of Students P	laced
Visit								
8 Details of ger	nder sens	sitization progra	ammes					
		1 8						
9 Students Ac	tivities							
5.9.1 No. o	f studen	ts participated	in Sports,	Games and	d other e	vents		
						1		
State/	/ Univers	sity level	Na	tional level		Intern	ational level	
No o	of studen	ts participated	in cultura	1 events				
110.0	1 Stadell	is participated.	in Canara	revenus				
State	Univers	sity level	Na	tional level		Intern	ational level	Г
5.9.2 No. o	of model	s /awards won l	by studen	ts in Sports	Gamas	and other	ovente	
				-		7		_
Sports: State	e/ Unive	rsity level	Na	ational leve	I	Interi	national level	
						٦		_
Cultural: State	e/ Univer	sity level	Na	ational leve	1	Intern	national level	

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government (UGC)	PhD: 03	PhD. Rs. 8,000/- per month
Financial support from other sources		
Number of students who received International/ National recognitions		

	Int	ernational/ National r	ecognition	1S					
5.11	Student	organised / initiative	S						
Fairs	: St	ate/ University level		National le	evel		Internat	ional level	
Exhil	oition: St	ate/ University level		National le	evel		Internat	ional level	
5.12	No. of	social initiatives unde	rtaken by	the students	<b>,</b>				
5.13	Major gri	ievances of students (	if any) red	ressed:					
Cri	terion	– VI							
6. (	Goveri	nance, Leaders	hin and	d Manag	eme	ent			
		·	•		<u></u>	<u> </u>			
6.1 S г	tate the V	Vision and Mission of	the Depar	tment					
6.2 D	oes the D	Department has a man	agement I	nformation	Systei	m			
L		-							
6.3 Q	uality im	provement strategies	adopted b	y the Depar	tment	for each o	of the foll	lowing:	
	6.	3.1 Curriculum Dev	elopment						
							]		

6.3.2	Teaching and L	earning			
Γ					
6.3.3	Examination an	d Evaluation			
6.3.4	Research and D	evelopment			
<i>c</i> 2.5	L'I IOT	1 1 . 1. 6		:	
6.3.3	Library, IC1 an	d physical infras	structure / instrumen	tation	
6.3.6	Human Resourc	e Management			
6.3.7	Faculty and Star	ff recruitment			
6.3.8	Industry Interac	tion / Collabora	tion		
620	A.1	1			
6.3.9	Admission of St	tudents			
6.4 Welfare schen	nes for	Teaching			
		Non teaching Students			

6.5 Total corpus fund generated
6.6 Whether annual financial audit has been done Yes No
6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges'
6.11 Activities and support from the Alumni Association
6.12 Activities and support from the Parent – Teacher Association
6.13 Development programmes for support staff
6.14 Initiatives taken by the institution to make the campus eco-friendly

## **Criterion - VII**

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the Department. Give details.
7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
7.3 Give two Best Practices of the Department (please see the format in the NAAC Self-study Manuals)
*Provide the details in annexure (annexure need to be numbered as i, ii,iii)
7.4 Contribution to environmental awareness / protection
7.5 Whether environmental audit was conducted? Yes No
7.6 Any other relevant information the Department wishes to add. (for example SWOT Analysis)

o. Flans of Department for	next year	
Name	Name	
Cionatura of the HaD		
Signature of the HoD	Signature of the Dean	
	***	

## **AQAR**

### **Establishment and Recruitment Cell-I**

(2016-2017)

## 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
327	223	50	31	21

2.2 No. of permanent faculty with Ph.D.

191

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.	Associate		Professors Others		3	Total			
Profes	sors	Professo	essors						
R	V	R	V	R	V	R	V	R	V
223	26	50	38	31	16	21	03	321	87

2.4 No. of Guest and Visiting faculty and Temporary faculty 43

43		
----	--	--

6.4 Welfare schemes for Teachers

## 2.14 Details of Administrative and Technical Staff.

Category	Year	Number of permanent Employee	Number of Vacant positions	Number of permanent positions filled during the year	Number of position filled temporarily
Administrative Staff	2010 17	255	22	07	
Technical Staff	2016-17	142	11	08	

## 6.4 Welfare schemes for Non Teaching

All the welfare schemes of Government of India have been adopted for the Nonteaching employees of MANUU.

Signature Head of Department

ASSISTANT REGISTRAR
Establishment and Recruitment Section-II (NT)

Maulana Azad National Urdu University Gachibawli, Hyderabad-32.

# AQAR Examination Branch

(2016-2017)

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Coding of script	S
Photocopy	

2.9	No. of faculty members involved in curriculum			
	restructuring/revision/syllabus development			
	as member of Board of Study/Faculty/Curriculum Devel	opment wor	kshop	
2.10	Average percentage of attendance of students			
2.11	Course/Programme wise			
	distribution of pass percentage :			

	Title of the Programme	idents I	idents t	nts Failed				Division						
Sno	(Regular Mode)	Total no. of students appeared	Total no. of students Passedout	Total no. of students Failed	Distinction	Distinction %	NOISINI I	% NOISIAIG I	NOISIAID II	% NOISIAID II	NOISIAIO III	% NOISIAIQ III	% ssed	Fail %
1	M.A.Urdu	35	34	1	5	15	25	74	4	12	0	0	97	3
2	M.A.Arabic	28	26	2	9	35	16	62	1	4	0	0	93	7
3	M.A.English	55	48	7	1	2	28	58	19	40	0	0	87	13
4	M.A.Hindi	14	12	2	0	0	11	92	1	8	0	0	86	14
5	M.A.Persian	12	12	0	7	58	5	42	0	0	0	0	100	0
6	M.A. Translation Studies	12	12	0	2	17	10	83	0	0	0	0	100	0
7	M.A.Islamic Studies	12	12	0	0	0	11	92	1	8	0	0	100	0
8	M.A.Women's Studies	6	6	0	2	33	2	33	2	33	0	0	100	0
9	M.A.Political Science	12	12	0	1	8	11	92	0	0	0	0	100	0
10	M.A.Public Administration	3	3	0	0	0	2	67	1	33	0	0	100	0
11	Master of Social Work	23	23	0	0	0	15	65	8	35	0	0	100	0
12	M.A. Economics	6	6	0	1	17	5	83	0	0	0	0	100	0
13	M.A. History	12	12	0	3	25	9	75	0	0	0	0	100	0
14	M.A. Sociology	2	2	0	1	50	1	50	0	0	0	0	100	0
15	Master of Business Administration	56	55	1	3	5	51	93	1	2	0	0	98	2
16	Master of Commerce	27	26	1	10	38	16	62	0	0	0	0	96	4

17	M.A.Journalism & Mass Communication	12	12	0	1	8	9	75	2	17	0	0	100	0
18	Master of Computer Applications	30	28	2	2	7	24	86	2	7	0	0	93	7
19	M.Tech.	13	13	0	5	38	8	62	0	0	0	0	100	0
20	M.Sc.Maths	10	9	1	5	56	4	44	0	0	0	0	90	10
21	M.Ed.	165	158	7	13	8	145	92	0	0	0	0	96	4
22	B.Tech.	46	46	0	5	11	40	87	1	2	0	0	100	0
23	B.Ed.	574	554	20	204	37	350	63	0	0	0	0	97	3
24	B.A.	19	18	1	0	0	15	83	3	17	0	0	95	5
25	B.Sc.	33	27	6	0	0	19	70	8	30	0	0	82	18
26	D.El.Ed.	91	87	4	31	36	56	64	0	0	0	0	96	4
27	Polytechnic Diploma In Civil/CSE/ECE /I-T	304	230	74	48	21	177	77	5	2	0	0	76	24
28	P.G. Diploma in Functional Hindi & Translation	14	14	0	0	0	11	79	3	21	0	0	100	0
29	Advance Diploma in Modern Arabic Language &Translation	14	10	4	2	20	8	80	0	0	0	0	71	29
30	Diploma in Arabic	7	4	3	1	25	1	25	2	50	0	0	57	43
31	Diploma in Persian	5	5	0	5	100	0	0	0	0	0	0	100	0
32	Certificate in Proficiency In Arabic	7	7	0	2	29	3	43	2	29	0	0	100	0
	TOTAL	1659	1523	136	369	24	1088	71	66	4	0	0	92	8

3.19 No. of Ph.D. awarded by faculty from the Institution $\left[ \right.$	11	
No. of M.Phil awarded by faculty from the Institution	50	_

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes	Υ	No	-
For PG Programmes	Yes	Υ	No	-

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- \* The Choice Based Credit System (CBCS) is adopted in all Regular Mode Programmes & implemented successfully.
- The Schedule of Entrance and Examination fixed, well announced and strictly adhered all programs of study in regular and distance modes.
- Quick and prompt Mechanism for Redressing Grievances of students.
- The Model Question Paper for all regular mode programs developed and adopted.
- The Model Question Paper for all distance mode programs developed and adopted.
- The Unique and Uniform Roll No., Program and Course Codes as per CBCS (Choice Based Credit System) norms developed and adopted as first step towards automation of examination processes.
- The full time Controller of Examination appointed.
- Online applications for all admissions to regular mode programs from 2016-17.
- Online support system to candidates via SMS and emails used for wider information to candidates about application status; Hall Tickets; Merit Lists and Counseling/ Admissions.
- Entrance Tests for ET based programs conducted as per schedule and results announced on due dates. For each program, the Merit Ranks of all the candidates were announced and uploaded on University website for transparency and accountability including the list of qualified and not qualified candidates.
- **TESS** Conducted with strict norms and under overall supervisions of duly appointed Observers.

## The Annual Quality Assurance Report (AQAR) Department of Hindi

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year, July 1, 2016 to June 30, 2017)

## Part – A

### I. Details of the Institution

1.1 Name of the Institution	MANUU/Department of Hindi
1.2 Address Line 1	Gachibowli-500032, Hyderabad, Telangana
Address Line 2	
City/Town	Hyderabad
State	Telangana
Pin Code	500032
Institution e-mail address	www.manuu.ac.in
Contact Nos.	23006612-15
Name of the Head of the Instituti	Dr. Khalid Mubashir uz Zafar, on: HOD Hindi
Tel. No. with STD Code:	040-23008303
Mobile:	

Nan	ne of the IO	QAC Co-ordi	nator:				
Mob	oile:		[				
IQ <i>A</i>	AC e-mail	address:					
1.3 ]	NAAC T	rack ID (For	ex. MHCO	GN 18879)			
1.4 ]	(For Example) This EC r	ecutive Commple EC/32/Ano. is available stitution's Ac	&A/143 da e in the righ	ted 3-5-200 ht corner- l	oottom		
1.5	Website a	address:					
	W	eb-link of th		ladykeane	college.edu.in/A	OAR2012-1	3 doc
1.6	Accredita	ation Details	пр.// w w w.	шауксанс	conege.edd.m/1	Q/1112012 1	13.400
	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
Ī	1	1 <sup>st</sup> Cycle					
j	2	2 <sup>nd</sup> Cycle					
ļ	3	3 <sup>rd</sup> Cycle					
	4	4 <sup>th</sup> Cycle					
		tablishment o		DD/MM/ 2010-11)	YYYY		

i. AQAR	(DD/MM/YYYY)4
ii. AQAR	
iii. AQAR	
iv. AQAR	(DD/MM/YYYY)
1.10 Institutional Status	
University	State Central V Deemed Private
Affiliated College	Yes No
Constituent College	Yes No V
Autonomous college of UGC	Yes No No
Regulatory Agency approved Insti	tution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education	on
Urban	√ Rural Tribal
Financial Status Grant-in-	aid UGC 2(f) UGC 12B
Grant-in-aid	1 + Self Financing Totally Self-financing
1.11 Type of Faculty/Programme	
Arts \[  \] Science \[	Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering	g Health Science Management
Others (Specify)	
1.12 Name of the Affiliating University	ity (for the Colleges)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc Autonomy by State/Central Govt. / University Central University with Potential for Excellence **UGC-CPE DST Star Scheme** UGC-CE UGC-Special Assistance Programme **DST-FIST** UGC-Innovative PG programmes Any other (Specify) **UGC-COP Programmes** 2. IQAC Composition and Activities 2.1 No. of Teachers 05 02 2.2 No. of Administrative/Technical staff 70 2.3 No. of students 2.4 No. of Management representatives NA 2.5 No. of Alumni NA 2. 6 No. of any other stakeholder and NA community representatives 2.7 No. of Employers/ Industrialists NA 111 2.8 No. of other External Experts 2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others
2.12 Has IQAC received any funding from UGC during the year? Yes No If yes, mention the amount 2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC  Total Nos. International National State Institution Level
(ii) Themes
2.14 Significant Activities and contributions made by IQAC
2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality
enhancement and the outcome achieved by the end of the year *
Plan of Action Achievements
* Attach the Academic Calendar of the year as Annexure.
2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body Provide the details of the action taken

Part – B

## Criterion - I

## **I. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Ph.D	2007		
M.Phil	M.Phil	2007		
PG	M.A	2007		
UG	B.A	2014		
PG Diploma	PGDFHT	2012		
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	05			
Interdisciplinary				
Innovative				

1.2	(i) Flexibility of the Curriculum: CBCS/	Core/Elective option /	Open options
-----	--	------------------------	--------------

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)	Alumni Parents Employers Students
Mode of feedback :	Online Manual Co-operating schools (for PEI)
*Please provide an analysis of the fe	edback in the Annexure
1.4 Whether there is any revision/u	update of regulation or syllabi, if yes, mention their salient aspects.
Upgradation of the syllabus in	the BOS in each year as per the literary developments
1.5 Any new Department/Centre in	ntroduced during the year. If yes, give details.

NA

## Criterion - II

## 2. Teaching, Learning and Evaluation

21'	Total No. of	Total	Ass	t. Profe	ssors	Asso	ociate Pr	ofessors	s Pı	rofessors	Oth	ers
	nanent faculty	05		04					01	1		
peri	nament faculty	05		0-1					01	<u>.</u>		
2.2	No. of permanent fac	culty with l	Ph.D.	05								
	No. of Faculty Positi		Asst. Professo		Associa Professo		Profes	sors	Othe	ers	Total	
	ruited (R) and Vacan	t (V)			R	V	R	V	R	V	R	V
duri	ng the year		IX .			•	IX	•		v		
2.4	No of Cuest and Vio	itina faayl	try and T		my foon	1444 (	Guest			$\neg \vdash$		
2.4	No. of Guest and Vis	ning racul	ity and 10	empora	ry racu	٠ ا	aculty	02				
						L'	acuity					
2.5	Faculty participation	in confere	ences and	sympo	sia:							
	No. of Faculty	Intern	national le	vol		Nat	ional lev	al		State level		
	Attended	Intern	iational ic	VCI		INAL	ionai icv	<i>-</i> 1		state level		
	1100000	Dr. G.V.R	atnakar-0	1	Dr. G	.V.Rat	tnakar-04	1				
	Presented papers	Dr. D.Sesl	Dr. D.Seshu Babu01 Dr. Karan Singh Utwal-01 Dr. Patan Rahim Khan-00		Dr. D	Seshu	ı Babu(	)3				
	rresented papers				Dr. Karan Singh Utwal-04 Dr. Patan Rahim Khan-10							
		Dr. Patan	Rahim Ki	1an-00	Dr. P	atan R	ahim Kh	an-10				
	Resource Persons											
26	Innovative processes	adopted b	x the inc	titution	in Too	ahina	and I as	rnin a.				
2.0	illiovative processes	adopted b	y the ms	ııtutioii	III I Ca	cining	and Lea	illing.				
	Screening of Lit	erary mov	ies and d	ramas.								
		,										
2.7	Total No. of actual	_	ays	ļι	JG-180	PG-1	20					
	during this academ	ic year										
2.8	Examination/ Evalu	ation Refo	orms initi	ated by								1
	the Institution (for	•	•				_					
	Double Valuation,	Photocopy	, Online	Multip	le Choi	ice Qu	estions)					
2.9	No. of faculty mem	here involv	ved in ou	rriculur	n			1				7
۵.۶	restructuring/revisi				11	5	5					
	as member of Boar		_		ılum D	evelo	oment v	vorksho	р			_

75%-95%

2.10 Average percentage of attendance of students

## 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students	Division				
	appeared	Distinction %	Ι %	II %	III %	Pass %
Ph.D Hindi 2016-17	02					
M.Phil Hindi 2016-17	07					
M.A Hindi	M.A 1st year-18					
	M.A 2 <sup>nd</sup> year-16					

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	2
Others	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01			
Technical Staff	05			

## **Criterion – III**

## 3. Research, Consultancy and Extension

Initiatives of the IQ	QAC in Sensitizing/Promoting Resear	ch Climate in the institut

### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	Dr. G.V.Ratnakar-	01	
	Dr. D.Seshu Babu-		
	Dr. Karan Singh Utwal-		
	Dr. Patan Rahim Khan-		
Non-Peer Review Journals	Dr. G.V.Ratnakar-	01	
	Dr. D.Seshu Babu-03		
	Dr. Karan Singh Utwal-		
	Dr. Patan Rahim Khan- 8	04	
		01	
e-Journals			
Conference proceedings			

3.5 Details or	n Impact factor of	publications:					
Rang	ge Ave	erage	h-index	Nos.	in SCOP	US	
3.6 Research	funds sanctioned	and received fro	om various fundir	ng agencies	, industry	and other or	ganisations
N	ature of the Projec	Duration Year	on Name of t funding Ag		otal grant nctioned	Received	
	r projects						
	r Projects					1	
	lisciplinary Project	ts					
	try sponsored						
	cts sponsored by the ersity/ College	he					
	nts research project	cts					
(other the	an compulsory by the Univer	rsity)					
Any o	other(Specify)						
3.7 No. of bo	ooks published i)	With ISBN No Without ISBN		hapters in l	Edited Bo	ooks	
2 9 No. of LL	,						
3.6 NO. 01 UI	niversity Departme	ents receiving it	unds from				
	UG	C-SAP	CAS	D:	ST-FIST		
	DP	E		 D)	BT Schen	ne/funds	
3.9 For colleg	ges Aut	onomy	СРЕ	Di	BT Star S	cheme	
	INS	SPIRE	СЕ	Aı	ny Other	(specify)	
3.10 Revenue	e generated throug	th consultancy					
3.11 No. of o	conferences	Level	International	National	State	University	College
		Number	01	01			
organized	l by the Institution	Sponsoring					
		agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons 4												
	No. of co			I d during this	nterna year		Natio	nal [	NA	Any other	r	
	om Func		_	rch for currer	, ,		: gement of U	niversi	ity/Co	llege		
3.16	No. of p	atents	receive	ed this year								
		C.D.	1			NT 1						
	Туре	e of Pa	tent	Applied	-	Number						
	Nation	al	-	Granted								
	Interna	tional		Applied Granted								
	Comm	ercialis	sed	Applied								
				Granted								
	3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year											
	Total	Inter	rnationa	al National		State	University	D	ist	College		
	01			Dr. Patan Rahim Kha	an 03							
3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them  Prof. T.V.Kattimani Dr. G.V.Ratnakar Dr. D.Seshu Babu Dr. Karan Singh Utwa Dr. Patan Rahim Khan  3.19 No. of Ph.D. awarded by faculty from the Institution  NIL  3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)												
2.201						7				_		
		JRF		SRF	03	Proje	ect Fellows		A	ny other		

3.21 No. of students Participated in NSS events:		
University level 17 State level		
National level International level		
2.22 No. of students participated in NCC events:		
3.22 No. of students participated in NCC events:	University level 17	State level
	National level	International level
3.23 No. of Awards won in NSS:		
	University level	State level
	National level	International level
3.24 No. of Awards won in NCC:		
	University level	State level
	National level	International level
3.25 No. of Extension activities organized		
University forum College for	orum 🗍	
NCC √ NSS		other
3.26 Major Activities during the year in the sphere	of extension activities and	Institutional Social
Responsibility		
•		

## **Criterion – IV**

## 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	02			
Laboratories				
Seminar Halls				
No. of important equipments purchased				
$(\geq 1-0 \text{ lakh})$ during the current year.				
Value of the equipment purchased during				
the year (Rs. in Lakhs)				
Others				

4.2 Com	4.2 Computerization of administration and library							

## 4.3 Library services:

	Existing		Newly	added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books							
Reference Books							
e-Books							
Journals							
e-Journals							
Digital Database							
CD & Video							

				1				
Technology	up gradation (	overall)						
	Total	Computer	T	Browsing	Computer		Depart-	
	Computers	Labs	Internet	Centres	Centres	Office	ments	Other
Existing								
Added								
Total								
						1		1
Amount spe	ent on maintena	ance in lakhs	:					
i) ICT								
1) 101								
ii) Campı	ıs Infrastructui	e and faciliti	es					
iii) Equipn	nents							
iv) Others								
		Tota	d:					
iterion –	V							
	-	nd Duogu	i.					
Student	Support a	na Progr	ession					
Contribution	of IQAC in ea	nhancing awa	areness abou	ut Student Su	apport Servic	es		
rised Gunnen	nies or iQAC a	na suomissi	OII OI AUAT	<b>\</b>			P:	age 14
							- '	G

Others (specify)

5.3 (a) Total Number of students  \[ \begin{array}{c c c c c c c c c c c c c c c c c c c	5.2 Efforts made by the institution for tracking the progression												
46   17   07     70													
46   17   07     70													
46   17   07     70													
46   17   07     70													
46   17   07     70													
(c) No. of students outside the state    Ph.D-12	5.3 (a	) Total Nu	mber	of st	tudents					-			
Ph.D-12   MPhil-01   M.A-24	(h	) No. of str	udeni	ts 0111	tside th	<u> </u>	40   1	/	<i>J/</i>			70	
M.A-24	(0	) 110. Of 50	udem	.5 041	iside ti	ie state							
Men         No         %           M.A Hindi-Last Year-2016-2017(21)         M.A Hindi-This Year-2017-2018(25)           General         SC         ST         OBC         Physically Challenged         Total General         SC         ST         OBC         Physically Challenged         Total Challenged           08         0         2         11          21         13         3         1         8          25           Demand ratio         Dropout %         M.A 1st year -7           M.A 2nd year-5								1					
Men         No         %           M.A Hindi-Last Year-2016-2017(21)         M.A Hindi-This Year-2017-2018(25)           General         SC         ST         OBC         Physically Challenged         Total General         SC         ST         OBC         Physically Challenged         Total Challenged           08         0         2         11          21         13         3         1         8          25           Demand ratio         Dropout %         M.A 1st year -7           M.A 2nd year-5	(c) N	o of intern	nation	nal et	udents								
Men         Women           M.A Hindi-Last Year-2016-2017(21)         M.A Hindi-This Year-2017-2018(25)           General         SC         ST         OBC         Physically Challenged         Total General         SC         ST         OBC         Physically Challenged         Total Challenged           08         0         2         11          21         13         3         1         8          25           Demand ratio         Dropout % M.A 1st year -7           M.A 2nd year-5	(0) 11	o. or interi	iatioi	iai st	udents								
Men         Women           M.A Hindi-Last Year-2016-2017(21)         M.A Hindi-This Year-2017-2018(25)           General         SC         ST         OBC         Physically Challenged         Total General         SC         ST         OBC         Physically Challenged         Total Challenged           08         0         2         11          21         13         3         1         8          25           Demand ratio         Dropout % M.A 1st year -7           M.A 2nd year-5			No	0/	-		No	0/2					
General     SC     ST     OBC     Physically Challenged     Total     General     SC     ST     OBC     Physically Challenged     Total       08     0     2     11      21     13     3     1     8      25       Demand ratio       Dropout % M.A 1st year -7       M.A 2nd year-5		Men	NO	90		omen	110	70					
General     SC     ST     OBC     Physically Challenged     Total     General     SC     ST     OBC     Physically Challenged     Total Challenged       08     0     2     11      21     13     3     1     8      25       Demand ratio       Dropout % M.A 1st year -7       M.A 2nd year-5		M.	A Hi	ndi-L	ast Yea	r-2016-2017(21	)	M.A	Hind	li-Thi	s Year-	2017-2018(2	5)
08         0         2         11          21         13         3         1         8          25           Demand ratio         Dropout % M.A 1 <sup>st</sup> year -7           M.A 2 <sup>nd</sup> year-5						Physically					1	Physically	
M.A 2 <sup>nd</sup> year-5		08	0	2	11		21	13	3	1	8		25
M.A 2 <sup>nd</sup> year-5													
M.A 2 <sup>nd</sup> year-5													
M.A 2 <sup>nd</sup> year-5		Den	nand	ratio		Dro	oout % N	М.А 1 <sup>st</sup> ye	ar -7				
·						•		•					
	5.4 D	etails of stu	udent	supi	oort me	echanism for c				e exa	minati	ons (If any)	
										]		•	
No. of students beneficiaries													
5.5 No. of students qualified in these examinations													
2.2 1 to: of stadents qualified in these examinations	5.5 N	o. of stude	nts a	ualifi	ed in t	hese examinat	ions	_					
The Tyon of Students quantities of the students	5.5 N	o. of stude	nts qı	ualifi	ed in t	hese examinat	ions	_					

IAS/IPS etc	State PSC	UPSC	Others	
6 Details of student	counselling and career gui	dance		
No. of studen	ts benefitted			
7 Details of campus	placement			
	On campus		Off Campus	
Number of Organization		S Number of Students Placed	Number of Students Pla	ced
Visited	2 32334			
B Details of gender	sensitization programmes			
9 Students Activit	ies			
5.9.1 No. of stu	dents participated in Sport	s, Games and other e	events	
State/ Uni	versity level N	Vational level	International level	
			_	
No. of stu	dents participated in cultur	ral events		
State/ Uni	versity level 15 N	Vational level	International level	
5.9.2 No. of me	dals /awards won by stude	ents in Snorts Games	and other events	
Sports: State/ Un		National level	International level	
Sports . State/ On	iversity level 1	National level	International level	
	1 1 10	N .: 11 1	7	
Cultural: State/ Un	iversity level 10	National level	International level	
10 Scholarships and	Financial Support			

	Number of students	Amount
Financial support from institution	Ph.D -12 MPhil-06	Ph.D-8000/- M.Phil-5000/-
Financial support from government	UGC-RGNF/MANF/ National Fellowship (05)	Directly transfering in Bank
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives
Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level
5.12 No. of social initiatives undertaken by the students
5.13 Major grievances of students (if any) redressed:
6. Governance, Leadership and Management
6.1 State the Vision and Mission of the institution
6.2 Does the Institution has a management Information System
6.3 Quality improvement strategies adopted by the institution for each of the following:
6.3.1 Curriculum Development
Utsah wall magazine, cultural activities and literary programmes

6.3.2	Teaching and Learning	
	Class room teaching	
6.3.3	Examination and Evaluation	
	External and Internal	
	70 and 30	
6.3.4	Research and Development	
6.3.5	Library, ICT and physical infra	structure / instrumentation
6.3.6	Human Resource Management	
6.3.7	Faculty and Staff recruitment	
6.3.8	Industry Interaction / Collabora	ntion
6.3.9	Admission of Students	
	2016	2017
	M.A-18	M.A-25
	M.Phi-07	M.Phil-Nil
	Ph.D-02	Ph.D-01
	PGDFHT-Nil	PGDFHT-Nil
	Teaching	

Students						
6.5 Total corpus fund generated						
6.6 Whether annual financial audit has been done  Yes  No						
6.7 Wh	ether Academic and A	Administrative A	Audit (AAA) has	been done?		
	Audit Type	Audit Type External		Internal		
		Yes/No	Agency	Yes/No	Authority	İ
	Academic					İ
	Administrative					1
6.8 Do	es the University/ Aut	onomous Colle	ge declares result	s within 30 days	s?	
	For	r UG Programm	nes Yes	No		
			<u></u>		_	
	Eor	r PG Programm	es Yes	No	7	
		_				
6.9 Wh	at efforts are made by	the University	/ Autonomous Co	llege for Exam	ination Reforms	?
6.10 W	hat efforts are made b	y the University	y to promote auto	nomy in the aff	iliated/constitue	nt colleges?
6.11 Activities and support from the Alumni Association						
6.12 Activities and support from the Parent – Teacher Association						

Non teaching

6.4 Welfare schemes for

6.13 Development programmes for support staff	
6.14 Initiatives taken by the institution to make the campus eco-friendly	у
Criterion – VII	
7. Innovations and Best Practices	
7.1 Innovations introduced during this academic year which have creat	ed a positive impact on the
functioning of the institution. Give details.	
Utsah wall magazine	
7.2 Provide the Action Taken Report (ATR) based on the plan of action	decided upon at the
beginning of the year	
7.3 Give two Best Practices of the institution (please see the format in the	e NAAC Self-study Manuals)
*Provide the details in annexure (annexure need to be	numbered as i, ii,iii)
7.4 Contribution to environmental awareness / protection	
	D 00
Revis	Page 20

7.5 Whether environmental audit was conduct	ted? Ye	s	No			
7.6 Any other relevant information the institut	tion wishes t	o add. (	for exa	mple SV	WOT An	alysis)
8. Plans of institution for next year						
Name	Nam	e				
Signature of the Coordinator, IQAC		Signa	iture of	the Ch	airpersoi	n, IQAC
	***					

#### Annexure I

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

\*\*\*\*\*\*

## The Annual Quality Assurance Report (AQAR) H.K. Sherwani Centre for Deccan Studies

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year, July 1, 2016 to June 30, 2017*)

### Part – A

### I. Details of the Department

1.1 Name of the Institution	H.K. Sherwani Centre for Deccan Studies
1.2 Address Line 1	
Address Line 2	
City/Town	
State	
Pin Code	
Institution e-mail address	
Contact Nos.	
Name of the Head of the Institution	n:
Tel. No. with STD Code:	
Mobile:	

		!				
bile:						
AC e-mail	address:					
NAAC T	rack ID (For	ех. МНСО	GN 18879)			
This EC	mple EC/32/Ano. is availablastitution's Ac	e in the rig	ht corner- b	oottom		
W	eb-link of th	ne AQAR:				
W			ladykeane	college.edu.in/A	.QAR2012-1	3.doc
			ladykeane	college.edu.in/A	QAR2012-1	3.doc
	For ex. ht		ladykeane	college.edu.in/A  Year of Accreditation	QAR2012-1 Validity Period	3.doc
Accredita	For ex. ht ation Details  Cycle  1st Cycle	ttp://www.	T	Year of	Validity	3.doc
Accredita Sl. No.  1 2	For ex. ht ation Details  Cycle  1st Cycle  2nd Cycle	ttp://www.	T	Year of	Validity	3.doc
Accredita Sl. No.	For ex. ht ation Details  Cycle  1st Cycle	ttp://www.	T	Year of	Validity	3.doc

		(DD/MM/YYYY)4
		(DD/MM/YYYY)
		(DD/MM/YYYY) (DD/MM/YYYY)
1.10 Inst	citutional Status	
Univ	ersity	State Central Deemed Private
Affil	liated College	Yes No
Cons	stituent College	Yes No
Autor	nomous college of UGC	Yes No
Regu	latory Agency approved Ins	stitution Yes No
(eg. A	ICTE, BCI, MCI, PCI, NC	I)
Type	of Institution Co-educat	tion Men Women
	Urban	Rural Tribal
Fina	ncial Status Grant-in	n-aid UGC 2(f) UGC 12B
	Grant-in-a	aid + Self Financing Totally Self-financing
1.11 Typ	oe of Faculty/Programme	
	Arts Science	Commerce Law PEI (Phys Edu)
	TEI (Edu) Engineeri	ng Health Science Management
	Others (Specify)	
1.12 Nar	ne of the Affiliating Univer	rsity (for the Colleges)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Autonomy by State/Central Govt. / University	у		
University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (Specify)	
UGC-COP Programmes  2. IQAC Composition and Activi	ties		
2. IQAC Composition and Activi	<u> </u>		
2.1 No. of Teachers			
2.2 No. of Administrative/Technical staff			
2.3 No. of students			
2.4 No. of Management representatives			
2.5 No. of Alumni			
2. 6 No. of any other stakeholder and			
community representatives			
2.7 No. of Employers/ Industrialists			
2.8 No. of other External Experts			
2.9 Total No. of members			
2.10 No. of IQAC meetings held			

 $1.13\ Special\ status\ conferred\ by\ Central/\ State\ Government--\ UGC/CSIR/DST/DBT/ICMR\ etc$ 

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others
2.12 Has IQAC received any funding from UGC during the year? Yes No  If yes, mention the amount  2.13 Seminars and Conferences (only quality related)  (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos.
<ul> <li>22nd September 2016: Lecture by Dr.N. Taher, Superintending Archaeologist, Archaeological Survey of India (ASI), Hyderabad Circle on the theme <i>Personality of a Monument: A Case Study of St. Augustine Complex in Deccan's Old Goa</i>.</li> <li>30-31 January 2017: Two-Day International Symposium on the theme <i>Networks in the Deccan</i> on 30th-31st January 2017. Lectures were given by eminent historians and archaeologists like Dr. Navina Haidar, Curator of Islamic Art at the Metropolitan Museum of Art, New York, USA, Prof. Patrick Manning, Andrew W. Mellon Professor of World history at the University of Pittsburgh, Dr. Klaus Rotzer, Archaeologist and Architectural Historian, Paris, etc.</li> </ul>
2.14 Significant Activities and contributions made by IQAC
2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *  Major Activities of H.K. Sherwani Centre for Deccan Studies

# Research:

S. No	Year	Research Topic	Area
1.	2012	The Syncretic Civilization of the Deccan	Deccan Studies
	2013	A Cartographic Profile of the Deccan	Deccan Studies

2.			
3.	2014	A Lexicon of Deccani Terms	Deccan Studies
4.	2015	Trading Network of the Deccan	Deccan Studies
5.	2016	Coinage of the Deccan	Deccan Studies

# **Field / Extension Programme:**

S. No	Year	Торіс	Date	Place	Collaborativ e Agency/ Linkage
1.	2016	Deccan Heritage Club	7th September 2016	Trip to Qutb Shahi Tombs	Aga Khan Trust for Culture
2.	2016	Deccan Heritage Club	13th October 2016	Trip to Golconda Fort	
3.	2016	Deccan Heritage Club	19th November 2016	Trip to Bhongir Fort	
4.	2017	Deccan Heritage Club	9th February 2017	Trip to Paigah Tombs	

2.15 Whether the AQAR was placed in statute	Yes	No	
Management Syndicate		Any other body	
Provide the details of the action tal	ken		

# Criterion – I

4.	Curricular As	spects

Details about Acader	mic Progran	nmes			
Level of the Programme Number existing Programme		pre	Number of ogrammes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD					
PG					
UG					
PG Diploma					
Advanced Diploma					
Diploma					
Certificate					
Others					
Total					
Interdisciplinary					
Innovative					
			mester		
		Tri	mester		
		A	nnual		
.3 Feedback from stake (On all aspects)	holders* A	Alumni	Parents	Employers	Students
Mode of feedba	ck : (	Online	Manual	Co-operating	schools (for PEI)
Please provide an analysi	s of the feedl	back in th	ne Annexure		_
.4 Whether there is any	revision/upo	date of re	egulation or sylla	abi, if yes, mention the	neir salient aspects.
.5 Any new Department	t/Centre intr	oduced o	during the year. 1	If yes, give details.	$\neg$

# Criterion - II

# 2. Teaching, Learning and Evaluation

2.1 Total No. Of	Total	A	sst. Pro	ofessors	Assoc	ciate Pr	ofessors	Pro	fessors	Othe	ers
permanent faculty											
2.2 No. Of permanent fact	ılty with	Ph.D.									
2.3 No. Of Faculty Positio Recruited (R) and Vacant		Asst. Profes	sors	Associa Profess		Profes	sors	Others	3	Total	
during the year	( <b>v</b> )	R	V	R	V	R	V	R	V	R	V
2.4 No. Of Guest and Visi	ting facu	lty and	Tempo	orary fac	ulty						
2.5 Faculty participation in	n confere	ences ar	nd symp	posia:							
No. Of Faculty	Internation	onal lev	vel ]	National	level	State	e level				
Attended											
Presented papers											
Resource Persons											
2.6 Innovative processes a  2.7 Total No. Of actual to			estitutio	on in Tea	ching a	and Lea	rning:				
during this academic	year		_								
2.8 Examination/ Evaluate the Institution (for example Double Valuation, Plant	kample: (	Open B	ook Ex	aminatio		-	,				
2.9 No. Of faculty memb restructuring/revision as member of Board	n/syllabu	s devel	opment	t	evelop	ment v	vorkshop	· · · · · · · · · · · · · · · · · · ·			
2.10 Average percentage of	of attenda	ance of	student	ts							

# 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. Of students	Division						
1 1 ogrumme	appeared	Distinction %	I %	II %	III %	Pass %		

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

## 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff				

## **Criterion – III**

# 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

## **I.Research:**

S. No	Year	Research Topic	Area
1.	2012	The Syncretic Civilization of the Deccan	Deccan Studies
2.	2013	A Cartographic Profile of the Deccan	Deccan Studies
3.	2014	A Lexicon of Deccani terms	Deccan Studies
4.	2015	Trading Network of the Deccan	Deccan Studies
5.	2016	Coinage of the Deccan	Deccan Studies

## Field / Extension Programme:

S. No	Year	Торіс	Date	Place	Collaborativ e Agency/ Linkage
1.	2016	Deccan Heritage Club	7th September 2016	Trip to Qutb Shahi Tombs	Aga Khan Trust for Culture
2.	2016	Deccan Heritage Club	13th October 2016	Trip to Golconda Fort	
3.	2016	Deccan Heritage Club	19th November 2016	Trip to Bhongir Fort	
4.	2017	Deccan Heritage Club	9th February 2017	Trip to Paigah Tombs	

### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

### 3.3 Details regarding minor projects

#### Mr. A. Subash, Assistant Professor

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		Rs. 1,05,000		

### 3.4 Details on research publications

### Prof. Salma Ahmed Farooqui: Director

### List of conferences/seminars/workshops etc attended/conducted /papers presented

- Invited by the US Consulate General, Hyderabad to interact through a Skype virtual meeting with Pakistani women from Lahore on 8th March 2017 on the occasion of International Women's Day.
- 2. Invited to deliver a talk on **Women in History with special reference to Mughal India** at Nizam College, Osmania University, for the All India Women's Conference on Women's Issues, Challenges and Opportunities on 3rd and 4th March 2017 organized by Women Empowerment Cell & Committee against Sexual Harassment, Nizam College.
- 3. Invited as a resource person to the SUSI Conference on Religious Pluralism and the Global Refugee Crisis from 5th to 8th January 2017 at Berlin, Germany to deliver a lecture on **Problematizing Changing Cultural Constructs in Refugee Migrated Regions** sponsored by the University of California, Santa Barbara and US Dept of State.
- 4. Invited as a resource person to the Human Resource Development Centre, MANUU to deliver a lecture on **Research Methods in History** on 25th August 2016.
- 5. Invited on a panel discussion of Hema Devare's book launch **From Ganga to Mekong** on 27th July 2016 at Administrative Staff College of India alongwith co-panelists Dr.Padmanabaiah, Former Home Secretary & presently Chairman ASCI, Ambassador Amarnath Ram, and Padma Shri Jagadish Mittal.

### **Publications in Journals:**

• Article *Dakhni Culture* in **Dances of Telangana** reprinted in *Nartanam* - A Quarterly Journal of Indian Dance October-December 2016 Vol: XVI, No.4 Sahrdaya Arts Trust Hyderabad **ISSN: 2455-7250** 

#### **Published Books:**

1. Farooqui, Salma Ahmed (2017), *Histories, Regions, Nodes: Essays for Rattan Lal Hangloo*, published by Primus Books, New Delhi, April 2017. ISBN: 978-93-84092-83-2 (Peer Reviewed).

### **Chapters in Books:**

- Article Dakhni Culture in Dances of Telangana reprinted in Nartanam A Quarterly Journal of Indian Dance October-December 2016 Vol: XVI, No.4 Sahrdaya Arts Trust Hyderabad ISSN: 2455-7250
- 2. Keynote address *Reviewing Gender Relations in Mughal Society* delivered at National Seminar Status of Women in Indian Society on 21st August 2015, Centre for Women's Studies, Puroshottam Publishers Kolkata, July 2016. ISSN:978-93-85908-56-9.
- 3. Forthcoming In collaboration with IRCICA the Research Centre for Islamic History, Art and Culture based in Istanbul, Turkey documenting the history of Muslim kingdoms of the Deccan for an on-going mega international project of writing History of Islam and Muslim Civilization in ten volumes which will be published in three languages: English, Arabic and Turkish.

**Bahmanis** 

Nizam Shahis

**Outb Shahis** 

Adil Shahis

Asaf Jahis

### Mr. A. Subash, Assistant Professor

### **List of Publications**

### I. Chapters in books / published conference proceedings and list of books

- 1. Research paper titled *The Spread of Vira Saivism in Medieval Andhra Desa: An Account from Temple Art and Inscriptions* in the edited volume titled **Sacred Complex of Srisailam and Saivism in South India** by Prof.P.Chenna Reddy, published by B.R. Publishing Corporation, Delhi, 2017 (ISBN: 9789-386-223-425) (as co-author).
- Research paper titled *Trade*, *Ports and Urbanization: A Study of Colonial Urban Space of Coastal Andhra in 17th & 18th Centuries* in the edited volume titled Histories, Regions, Nodes: Essays for Rattan Lal Hangloo by Salma Ahmed Farooqui, published by Primus Books, New Delhi, 2017 (ISBN: 978-93-84092-83-2).
- 3. Research paper titled *Trade and Urbanization: A Study of Colonial Urban Space of Pondicherry in Seventeenth and Eighteenth Centuries* in the proceedings volume of South Indian History Congress, 36th Annual Session, March 2017 (ISSN: 2229-3671) (UGC Journal No. 48364).
- 4. Forthcoming Chapters titled *Madar (Madura) Sultanate, Berid Shahis, Imad Shahis* in the edited volume titled *Islamic History and Civilization* to be published by IRCICA, the Research Centre for Islamic History, Art and Culture and subsidiary of the Organization of Islamic Cooperation (OIC), Istanbul, Turkey.

# II. List of conferences/seminars/workshops etc attended/conducted /papers presented (International/National)

- 1. Presented a paper titled *The Textile Industry and the South Indian Society and Economy* (1500 1800 CE) at the South Indian History Congress, 37th Annual Session, organised by Department of History, Periyar University, Salem, Tamil Nadu on 10th to 12th March 2017.
- 2. Presented a paper titled *The Transformation of a Tribe: A Study of Socio-Cultural Aspects of Boya Community during the Vijayanagar Period* at the Andhra Pradesh History Congress, 41st

Annual Session, organised by Department of History, Government College (Autonomous), Ananthapuram, Andhra Pradesh on 7th & 8th January 2017.

## Mr. Abdul Majid - Assistant Professor

#### **List of Publications**

### I. Chapters in books / published conference proceedings and list of books for the period 2009-2016

- 1. Research paper titled *Role of Adil Shahi Kingdom in the Development of Cultural Synthesis in Bijapur* in the edited volume Titled *Deccan: Culture, Heritage and Literature* published by Manak Publications ltd, New Delhi, 2017.
- 2. Research paper titled *An Outline of Education System under the Bahmanis* in *New International Reliable Journal* Vol-V, issue VI, June 2017 ISSN: 2330 9410

# II. List of conferences/seminars/workshops etc attended/conducted /papers presented (International/National)

- 1. Presented a paper titled *Taxation in the Adil Shahi Era* at the seminar organised by Central University of Karnataka, Kalburgi and Karnataka State Archives Department on the theme Karnataka during *Adil Shahi Era on* 18th and 19th April, 2017.
- 2. Presented a paper titled Cultural Interaction between Bidar and Iran at the Two-day National Seminar on the theme The Contribution of Various Rulers to Hyderabad-Karnataka region organised by Dept. of History, Siddharth Arts and Commerce College, Bidar on 3rd & 4th March 2017.
- 3. Presented a paper titled *Architectural Remains of Kalyani Fort: Some Reflections on Different Aspects of its Defence Mechanism* at the 26th Annual Session of the Karnataka History Congress organised University of Mysuru from 06.01.2017 to 08.01.2017.
- 4. Delivered a lecture on *Relalationship between Literature and History* at the seminar organised by Dr.Jayadevitayi Ligaada Prathisthana, Basavakalyan on the theme *Sahityamattu Charitriya Nibandha* on 12.11.2016 (Saturday).
- 5. Presented a paper titled *Muslim Women against Polygamy in Colonial India: Voices from Urdu Women Journals* at the international conference organized by India International Islamic Academic Conference, New Delhi on 08.10.2016 and 09.10.2016.
- 6. Presented a paper titled *Untapped Tourist Destinations of North Hyderabad-Karnataka Region:* Their Promotion and Prospects for Future Development at the two-day national conference organized by Dept. of Business Studies, Central University of Karnataka, Kalaburagi in association with Hyderabad Karnataka Region Development Board, Govt. of Karnataka on the theme Role of Entrepreneurship and Tourism in regional Development with Special Reference to Hyderabad Karnataka Region on 25th and 26th August 2016.

3.5 De	etails on Impact	factor of public	eations:				
	Range	Average	$\checkmark$	h-index	Nos. in SCOPU	JS	
3.6 Re	search funds sar	nctioned and re	ceived from	various funding	g agencies, industry	and other organ	nisations
	Nature of the Project		Duration Year	Name of the funding Age		Received	
	Major projects						

Minor Projects						
Interdisciplinary Projects						
Industry sponsored						
Projects sponsored by the						
	,					
Total						
of books published i) W	ith ISBN No.	01 C	hapters in I	Edited Bo	poks 02	
·						
	SAP	CAS			me/funds	
r colleges Auton	·	CPE CE	Di	BT Star S	Scheme	
.K.Sherwani Centre Decca h History Congress, an org y and Culture of Telugu Sp	an Studies has ganization serv	ing the cause of 5000 BC – Al	of history, f D <i>2016</i> . Th	for its pr ne Centre	oject titled So	ources of
is – The banmanis, History	oj Quio snam.	s, and <i>History c</i>	y Asay Jani	.S.		
No. of conferences	Level	International	National	State	University	College
romined by the Institute	Number					
anized by the Institution	Sponsoring agencies					
o. of faculty served as expe	erts, chairpersoi	ns or resource p	ersons	01		
o. of collaborations	Internation	onal 02 Na	ntional 0	1	Any other [	
o. of linkages created durin	g this year	02				
otal budget for research for	current year in	lakhs:				_
m Funding agency	From	Management of	f University	y/College		
	Interdisciplinary Projects Industry sponsored Projects sponsored by the University/ College Students research projects (other than compulsory by the University) Any other(Specify) Total  of books published i) Work of University Department UGC- DPE  Trocolleges Autonomy INSPI  evenue generated through of the History Congress, an orgonal Culture of Telugu Spris — The Bahmanis, History No. of conferences ganized by the Institution  of of Collaborations In Spring of Telugu Spris — The Bahmanis o	Interdisciplinary Projects Industry sponsored Projects sponsored by the University/ College Students research projects (other than compulsory by the University) Any other(Specify) Total  In of books published i) With ISBN No.  Ii) Without ISBN No.  Iii) Without Islanding Intervention of Colleges Intervention of Colleges	Interdisciplinary Projects Industry sponsored Projects sponsored by the University/ College Students research projects (other than computatory by the University) Any other(Specify) Total  In of books published i) With ISBN No.  In of University Departments receiving funds from UGC-SAP CAS  DPE  INSPIRE  Total  CAS  DPE  INSPIRE  CE  Evenue generated through consultancy  In Serving the cause of y and Culture of Telugu Speaking People 5000 BC — All ris — The Bahmanis, History of Qutb Shahis, and History of Sponsoring agencies  In of faculty served as experts, chairpersons or resource pagencial budget for research for current year in lakhs:	Interdisciplinary Projects Industry sponsored Projects sponsored by the University/ College Students research projects (other than computatory by the University) Any other(Specify) Total  ii) Without ISBN No.  of University Departments receiving funds from UGC-SAP CAS DO DPE DI INSPIRE CE AI  evenue generated through consultancy INSPIRE CE AI  evenue generated through consultancy Any order of Telugu Speaking People 5000 BC - AD 2016. The search History of Qutb Shahis, and History of Asaf Jahis No. of conferences Inspired International National Number Sponsoring agencies  o. of faculty served as experts, chairpersons or resource persons o. of collaborations International O2 National O otal budget for research for current year in lakhs:	Interdisciplinary Projects Industry sponsored Projects sponsored by the University/ College Students research projects (other than compulsory by the University) Any other(Specify) Total  Interdisciplinary Projects (other than compulsory by the University) Any other(Specify) Total  In of books published i) With ISBN No.  Ii) Without ISBN No.  Iii) Without ISBN No.  III) UGC-SAP  IIII DPE  IIII DBT Scheil  IIII CE  IIII DBT Star S  INSPIRE  IIII CE  IIII Any Other  Evenue generated through consultancy  IIII CE  IIII Any Other  IIII CE  IIII Any Other  IIII CE  IIII International IIII National IIII State  Number  Sponsoring agencies  IIII International IIII National IIII Optional IIII International IIII Optional IIII Optional IIII IIII IIII IIII IIII IIII IIIII IIII	Interdisciplinary Projects Industry sponsored Projects sponsored by the University/ College Students research projects (chet the compliancy by the University) Any other(Specify) Total  . of books published i) With ISBN No.  01 Chapters in Edited Books 02  ii) Without ISBN No.  . of University Departments receiving funds from  UGC-SAP

Total								
3.16 No. of pa	atents receiv	ed this year	Тур	e of Patent			Number	
			Nation	al	Appl Gran			
			Interna	ntional	Appl Gran			
			Comm	ercialised	Appl Gran	ied		
						l .		
2.17.N	1	1 /		. 11 6	. 1	1	C 11	
3.17 No. of res Of the in	search award stitute in the		ns rece	erved by facul	lty and	research	fellows	
Total	Internation	al National	State	University	Dist	College	٦	
Total	memation	ai Nationai	State	Chrycisity	Dist	Conege	_	
		·					_	
			_					
3.18 No. of fawho are Pl	culty from tl h. D. Guides							
and student	ts registered	under them						
3.19 No. of Ph	n.D. awarded	l by faculty fr	om the I	Institution				
					L			
3.20 No. of Re	esearch scho	lars receiving	the Fell	lowships (Nev	wly en	rolled + e	xisting ones)	
•	JRF	SRF		Project Fel	llows		Any other	
3.21 No. of stu	udents Partic	cipated in NSS	S events:	:				
				Universit	y level		State level	
				National 1	level		International level	
3.22 No. of st	udante narti	cinated in NC	Covente	o•				
3.22 NO. 01 St	udents parti	cipated in INC	C EVEIL			. —		
				Universi	•		State level	
				National	level		International level	
3.23 No. of A	wards won	in NSS:						

	University level		State level	
	National level		International level	
3.24 No. of Awards won in NCC:				
	University level		State level	
	National level		International level	
3.25 No. of Extension activities organize				
University forum NCC	NSS NSS	Any	other	
3.26 Major Activities during the year in Responsibility  •	the sphere of extension activ	ities and	Institutional Social	

# Criterion – IV

# 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of	Total
			Fund	
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased				
$(\geq 1-0 \text{ lakh})$ during the current year.				
Value of the equipment purchased during				
the year (Rs. in Lakhs)				

Others										
4.2 Computerization of adminis	tration and l	ibrary	·			•				
4.3 Library services:	1		ı							
	No.	isting Value	New No.	vly added Value	No	Total	Value			
Text Books	NO.	value	NO.	value	No	•	Value			
Reference Books										
e-Books										
Journals										
e-Journals										
Digital Database										
CD & Video										
Others (specify)										
Others (specify)										
4.4 Technology up gradation (o	verall)									
Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others			
Existing										
Added										
Total										
4.5 Computer, Internet access, t upgradation (Networking,			students and	any other pro	ogramme	for techno	ology			
4.6 Amount spent on maintenan	nce in lakhs	:								

1) ICT	
ii) Campus Infrastructure and facilities	
iii) Equipments	
iv) Others	
Total:	
Criterion – V	
. Student Support and Progress	sion
.1 Contribution of IQAC in enhancing awarene	ess about Student Support Services
2. Efforts made by the institution for treaking	the muccused on
.2 Efforts made by the institution for tracking t	nie progression
.3 (a) Total Number of students UG	PG Ph. D. Others
(b) No. of students outside the state	
(b) 110. Of students outside the state	
(c) No. of international students	
L	
No %	No %
Men Women	
Last Year	This Year

	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
5.4 D	Demand ratio  Dropout %  .4 Details of student support mechanism for coaching for competitive examinations (If any)											
	No. of stu	dents	bene	eficiari	es							
5.5 N	o. of stude	nts qı	ualifi	ed in tl	nese examinati	ons						
	IET				/SLET	7	TE		C	AT		
IA	AS/IPS etc			State	e PSC	UP	sc		O	thers		
5 6 D	etails of sti	ıdent	COIII	nselling	and career gu	idance				ı		
5.7 D	No. of students benefitted											
Γ	7.7 Details of campus placement  On campus  Off Campus											
						Number of dents Plac		Nur		f Students P	laced	
5.8 D	8 Details of gender sensitization programmes											

5.9 Students Activities

5.9.1	No. of students participa	ited in Sp	orts, Games	and o	other even	ts		
	State/ University level		National le	evel		Internat	ional level	
	No. of students participa	nted in cul	ltural events					
	State/ University level		National le	evel		Internat	tional level	
5.9.2	No. of medals /awards v	von by stı	udents in Sp	orts, (	Games and	d other ev	vents	
Sports	: State/ University level		National l	evel		Interna	itional level	
Cultura	al: State/ University level		National l	evel		Interna	tional level	
5.10 Schol	larships and Financial Sup	port						
					Number of students	of	Amount	
	Financial support from i	nstitution						
	Financial support from g	governme	nt					
	Financial support from o	ther sour	ces					
	Number of student International/ National re		received					
5.11 Stu	dent organised / initiative	S						
Fairs	: State/ University level		National le	evel		Internat	tional level	
Exhibition	: State/ University level		National le	evel		Internat	tional level	
5.12 No.	of social initiatives under	rtaken by	the students					
5.13 Majo	r grievances of students (i	f any) rec	lressed:					
Criteri	on – VI							
6. Gov	ernance, Leaders	hip and	d Manag	em	<u>ent</u>			
6.1 State th	he Vision and Mission of	the institu	ıtion					
Rev								Page 20

6.2 Does the Instit	ution has a management Information System	
6.3 Quality improv	vement strategies adopted by the institution for each of the	following:
6.3.1	Curriculum Development	
622	Teaching and Learning	
0.3.2	Teaching and Learning	
6.3.3	Examination and Evaluation	
6.3.4	Research and Development	
635	Library, ICT and physical infrastructure / instrumentation	
0.3.3	Elorary, le r and physical infrastructure / instrumentation	
6.3.6	Human Resource Management	
Revised Guidelin		Page 21

	6.3.7	Faculty a	nd Staff recruiti	nent			
	638	Industry l	Interaction / Co	laboration			
	0.5.6	ilidusti y i					
	6.3.9	Admissio	n of Students				
6.4 Wel	fare schen	nes for					
			Teaching Non teach				
			Students				
6.5 Tota	al corpus f	and conore	tod				
0.5 100	ar corpus r	una genera					
						$\neg$	
6.6 Wh	ether annua	al financial	l audit has been	done Yes	No		
6.7 Wh	ether Acad	emic and A	Administrative A	Audit (AAA) has	been done?		
			I		T	1	
	Audit	Type	Yes/No	Agency	Inte Yes/No	Authority	
	Academic	<u> </u>	165/110	Agency	168/110	Authority	
	Administ						
	110111110						
6 8 Doe	s the Univ	ersity/ Aut	onomous Colle	ge declares result	s within 30 days	39	
0.0 2 00		•		_		7.	
		Fo	r UG Programn	nes Yes	No		
		Fo	r PG Programm	es Yes	No No	]	
6.9 Wha	at efforts a	re made by	the University	∟ Autonomous Co	ollege for Exami	nation Reforms?	
Revis							Page 22
					1		- ~

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges
6.11 Activities and support from the Alumni Association
6.12 Activities and support from the Parent – Teacher Association
6.13 Development programmes for support staff
6.14 Initiatives taken by the institution to make the campus eco-friendly
Criterion – VII
7. Innovations and Best Practices
7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
Revised duractines of type and submission of right

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals
*Provide the details in annexure (annexure need to be numbered as i, ii,iii)
7.4 Contribution to environmental awareness / protection
7.5 Whether environmental audit was conducted? Yes No
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)
8. <u>Plans of institution for next year</u>
Name Name

Signature of the Coordinator, IQAC	Signature of the Chairperson, IQAC
	***

## **Annexure I**

### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

\*\*\*\*\*\*

# The Annual Quality Assurance Report (AQAR) Department of the Islamic Studies

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year, July 1, 2016 to June 30, 2017*)

## Part - A

### I. Details of the Institution

i. Details of the institution	I <b>I</b>
1.1 Name of the Institution	Department of the Islamic Studies
1.2 Address Line 1	Maulana Azad National Urdu University
Address Line 2	Gachibowli
City/Town	Hyderabad
State	Telangana
Pin Code	500 032
Institution e-mail address	doismanuu@gmail.com
Contact Nos.	040-23008364
Name of the Head of the Institution	on:
Tel. No. with STD Code:	

Mob	oile:						
Nan	ne of the I(	QAC Co-ordin	nator:				
Mob	oile:						
IQAC e-mail address:							
1.3 ]	NAAC TI	rack ID (For	ex. MHCO	GN 18879)			
		OR					
	(For Evan						
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i. AQAR	(DD/MM/YYYY)4
ii. AQAR	(DD/MM/YYYY)
iii. AQAR	(DD/MM/YYYY)
iv. AQAR	(DD/MM/YYYY)
1.9 Institutional Status	
University	State Central Deemed Private
Affiliated College	Yes No
Constituent College	Yes No
Autonomous college of UGC	Yes No No
Regulatory Agency approved Insti	itution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education	on Men Women
Urban	Rural Tribal
Financial Status Grant-in-	aid UGC 2(f) UGC 12B
Grant-in-aid	d + Self Financing Totally Self-financing
1.10 Type of Faculty/Programme	
Arts Science	Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering	g Health Science Management
Others (Specify)	
1.11 Name of the Affiliating University	ity (for the Colleges)

Autonomy by State/Central Govt. / University	
University with Potential for Excellence	UGC-CPE
DST Star Scheme	UGC-CE
UGC-Special Assistance Programme	DST-FIST
UGC-Innovative PG programmes	Any other (Specify)
UGC-COP Programmes  2. IQAC Composition and Activit	ies
2.1 No. of Teachers	5
2.2 No. of Administrative/Technical staff	1 HoD, 1 Clerk & 1 O.A
2.3 No. of students	M.A Batch 2016 (15) M.A Batch 2017 (16) Ph. D Batch 2016 (03) Ph. D Batch 2017 (01) Diploma in Islamic Studies Batch 2017 (13) Total: 48
2.4 No. of Management representatives	
2.5 No. of Alumni	06 (2016)
2. 6 No. of any other stakeholder and community representatives	
2.7 No. of Employers/ Industrialists	
2.8 No. of other External Experts	

 $1.12\ Special\ status\ conferred\ by\ Central/\ State\ Government--\ UGC/CSIR/DST/DBT/ICMR\ etc$ 

2.9 Total No. of members
2.10 No. of IQAC meetings held
2.11 No. of meetings with various stakeholders:  No. Faculty
Non-Teaching Staff Students Frequently Alumni Others
2.12 Has IQAC received any funding from UGC during the year? Yes No  If yes, mention the amount  2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos.
(ii) Themes  2.14 Significant Activities and contributions made by IQAC  2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *
emancement and the outcome achieved by the end of the year
Plan of Action Achievements
* Attach the Academic Calendar of the year as Annexure.
2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body
Provide the details of the action taken

# Part – B

## Criterion - I

# I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01			
PG	01			
UG	01			
PG Diploma				
Advanced Diploma				
Diploma		01		
Certificate				
Others				
Total Program	03	01		
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core(✓) /Elective option (✓) /Open options
  - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)	Alumni Paren	ts Employers ✓ Students ✓
Mode of feedback :	Online Manua	Co-operating schools (for PEI)
*Please provide an analysis of the fee	edback in the Annexure	
1.4 Whether there is any revision/u	update of regulation or s	yllabi, if yes, mention their salient aspects.
	nade in UG & PG syllak th for Regular and dis	ous. tance mode was Prepared.
1.5 Any new Department/Centre in	ntroduced during the yea	ar. If yes, give details.

# Criterion - II

# 2. Teaching, Learning and Evaluation

2.1 Total No. of	Total	Asst. l	Professors	Assoc	iate Pr	ofessors	Pro	fessors	Other	rs
permanent faculty	03		02		01		NIL			
2.2 No. of permanent facult	ty with Ph.1	D. [	02							
2.3 No. of Faculty Position	S A	sst.	Associa	te	Profes	sors	Others	3	Total	
Recruited (R) and Vacant (	D.	ofessors	Professo	ors						
during the year	R	V	R	V	R	V	R	V	R	V
	01	1				01			01	01
2.4 No. of Guest and Visiti	ng faculty a	and Tem	porary facu	lty	02					
2.5 Faculty participation in	conference	es and sy	mposia:							
No. of Faculty I	nternationa	l level	National	level	State	e level				
Attended		2 10 , 01	04		2 (4)	10 / 01				
Presented papers			04							
Resource Persons			01							
2.6 Innovative processes ac	lopted by th	ne institu	ntion in Tead	ching a	nd Lea	rning:				
2.7 Total No. of actual tea	ching days									
during this academic year 180 days										
2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)										
2.9 No. of faculty member restructuring/revision as member of Board of	/syllabus d	evelopm	ent	03 evelopi		vorkshop				

2.	1	0	Average	percentage	of	attendance	of	students

88%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students	Division				
	appeared	Distinction %	I %	II %	III %	Pass %
M.A. Sem IV (2016)	06	01	05			
Diploma in Islamic Studies Sem II (2017)	07		07			

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	1 HoD			
Technical Staff		01	01	02

### Criterion - III

## 3. Research, Consultancy and Extension

- 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
  - Research Methodology paper is being taught at the P.hD level.
  - A comprehensive guidelines for writing research assignments has been given to all students of P.G
- 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5	Details	on Impact	factor of	publications:

Range	Average	h-index	Nos. in SCOPUS	
Range	Tiverage	II-IIIGCX	1103. III SCO1 CS	

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)			_	
Total	-		_	

3.7 No. of boo	ks publish	ed	i) Wit	h ISE	BN No.	01		hapı	ters in E	Edited 1	Boo	oks			
					ii) With	out ISBN	No.								
3.8 No. of Uni	versity De	partr	ments	recei	ving fur	nds from									
		U	GC-S.	AP		CAS			DS	ST-FIS	Т				
		D	PE					_	DI	BT Sch	eme	e/funds			
3.9 For colleges Autonomy CPE								DBT Star Scheme							
		IN	NSPIR	Е		CE Any Other (specify)									
3.10 Revenue	generated	throu	ıgh co	nsult	ancy										
3.11 No. of co	onferences			Leve		Internati	onal	Na	ational	State		University	College		
organized	organized by the Institution Spo			Numl Spons agenc	soring										
3.12 No. of fac	culty serve	d as	expert	s, ch	airperso	ons or resou	ırce p	ersc	ons	•	',				
3.13 No. of co	llaboration	ıs		I	nternati	onal	Na	tion	nal [		A	any other			
3.14 No. of lin	kages crea	ited c	during	this	year										
3.15 Total bud	get for res	earcl	h for c	urren	t year ii	n lakhs:									
Enom Eundin				<b>—</b>	Enom M	Ianagemen	t of II		omoity/C	1011000	Г				
From Funding	gagency				7 (CIUII IV)	ianagemen	t or o	mv	ersity/C	onege					
Total															
3.16 No. of pa	itents rece	ived	this ye	ear	Тур	e of Patent				N	Jum	ber			
					Nation	al		Appli Brant							
					Interna	tional		ppl							
_					International			Gran							
					Comm	ercialised		appli Frant							
3.17 No. of res Of the in	search awa stitute in t		_	nition	s rece	eived by fa	culty a	and	researc	h fello	ws				
Total	Internation	onal	Natio	onal	State	Universit	y D	ist	Colleg	ge					
								I							

who are Ph. D. Guides and students registered under them
3.19 No. of Ph.D. awarded by faculty from the Institution
3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
JRF SRF Project Fellows Any other (Non-NET) 03
3.21 No. of students Participated in NSS events:
University level State level
National level International level
3.22 No. of students participated in NCC events:
University level State level
National level International level
3.23 No. of Awards won in NSS:
University level State level
National level International level
3.24 No. of Awards won in NCC:
University level State level
National level International level
3.25 No. of Extension activities organized
University forum Extension Lecture 10 College forum
NCC NSS Any other
3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility
•

### **Criterion - IV**

# 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	02			
Laboratories				
Seminar Halls				
No. of important equipments purchased				
$(\geq 1-0 \text{ lakh})$ during the current year.				
Value of the equipment purchased during				
the year (Rs. in Lakhs)				
Others				

4.2 Con	mputerization of administration and library

#### 4.3 Library services:

	Exis	sting	Newly added		To	tal
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing								
Added								
Total								

4.5 Computer, Internet access, training to tea upgradation (Networking, e-Governance)		ts and any other p	rogramme for technology
upgradation (Networking, e-Governant			
4.6 Amount spent on maintenance in lakhs	:		
i) ICT			
ii) Campus Infrastructure and facilitie	es		
iii) Equipments			
iv) Others			
Total	:		
Critorian V			
Criterion – V 5. Student Support and Progre	ession		
3. Student Support and Frogre	C331011		
5.1 Contribution of IQAC in enhancing awar	reness about Stud	lent Support Servi	ces
5.2 Efforts made by the institution for tracki	ng the progressio	n	
5.3 (a) Total Number of students UC		Ph. D.	Others ( <b>Diploma IS</b> )
	31	04	13
(b) No. of students outside the state	(:)		
(b) 1vo. of students outstde the state	<b>07</b> (in PG) <i>,</i> <b>02</b> (In	Ph. D) & <b>01</b> (in D <b>Total: 1</b> 0	iploma in Islamic Studies) <b>0</b>
(c) No. of international students			
(c) 1vo. of international students			

Men

No	%	Wome
PG- 12 Ph. D - 04 Diploma IS- 04 <b>Total: 20</b>	41.6	

en

No	%
PG- 19	
Diploma IS -09	58.3
Total: 28	

Last Year				This Year							
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	
20			01	01	22	40		01	07		48

	Demand ratio Dropout %	
	Demand ratio Dropout %	
5.4 Det	tails of student support mechanism for coaching for competitive examinations (If any)	
	-Guidance and support for appearing in NET	
	-Support in preparation for subject paper for NET	
1	No. of students beneficiaries	
5.5 No.	. of students qualified in these examinations	
NE	ET 01 SET/SLET GATE CAT	
IAS	S/IPS etc State PSC UPSC Others	
5.6 Det	tails of student counselling and career guidance	
	Counselling is provided weekly to the students.	
	Individual guidance is also provided to the Students.	
	No. of students benefitted	

5.7 Details of campus placement

	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details	of gender sensitization programm	nes				
5.9 Stude	nts Activities					
5.9.1	No. of students participated in Sp	orts, Games	and other eve	ents		
	a (W	1	, [	<b>T</b> .		7
	State/ University level	National le	evel	Intern	national level	
	No. of students participated in cu	ıltural events	<b>S</b>			
St	ate/ University level	Natio	nal level	I	international level	
5.9.2	No. of medals /awards won by st	udents in Sp	orts, Games a	nd other	events	
Sports	: State/ University level	National 1	level	Intern	national level	7
Cultura	l: State/ University level	National 1	level	Inter	national level	Ī
	,					
5.10 Schol	arships and Financial Support					
			Number studen		Amount	
	Financial support from institution	1				
	Financial support from governme	ent				
	Financial support from other sour	ces				
	Number of students who International/ National recognitio					
5.11 Stu	dent organised / initiatives					
Fairs	: State/ University level	National le	evel	Interr	national level	
Exhibition	: State/ University level	National lo	evel	Intern	national level	
5.12 No.	of social initiatives undertaken by	the students	3			
5.13 Major	grievances of students (if any) rea	dressed:				-

## Criterion - VI

# 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution
6.2 Does the Institution has a management Information System
NIL
6.3 Quality improvement strategies adopted by the institution for each of the following:
6.3.1 Curriculum Development
Minor revision was made in UG & PG syllabus and a common syllabus both for Regular and Distance mode was prepared.
6.3.2 Teaching and Learning
6.3.3 Examination and Evaluation
6.3.4 Research and Development
Quarterly meeting was held for quality research.
6.3.5 Library, ICT and physical infrastructure / instrumentation
Special lecture was organised for ICT awareness.

	6.3.6	Human Resource Management									
	6.3.7	Faculty and Staff recruitment									
						]					
	6.3.8	Industry Interaction / Collaboration									
	0.0.0										
	620	A 1	6.04 1 4								
	6.3.9		n of Students								
				on is based on me on is based on wri			urse				
				on is based on who							
				Batch 2016 (15 S							
				Batch 2017 (16 S D Batch 2016 (03	•						
				D Batch 2010 (03	-						
				loma in Islamic St		.7 (13 Students)					
			Teachin	~ 1							
6.4 Wel	fare schen	nes for	Non tea								
			Students	3							
6.5 Tota	al corpus f	und genera	ted								
6.6 Whe	ether annua	al financial	audit has been	done Yes	No No						
67 W.	- 41 A		A dustrated and trans	A 124 (A A A) 1	1 1 0						
o./ Whe	einer Acad	emic and A	Auministrative	Audit (AAA) has	been done?						
	Audit	Type		ternal	Internal						
			Yes/No	Agency	Yes/No	Authority					
	Academic										
	Administ	rative									

6.8 Does the University/ Autonomous College declares results within 30 days?
For UG Programmes Yes No
For PG Programmes Yes No
6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?
6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?
6.11 Activities and support from the Alumni Association
6.12 Activities and support from the Parent – Teacher Association
6.13 Development programmes for support staff
6.14 Initiatives taken by the institution to make the campus eco-friendly
Criterion – VII
7. Innovations and Best Practices
7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
*Provide the details in annexure (annexure need to be numbered as i, ii,iii)
7.4 Contribution to environmental awareness / protection
7.5 Whether environmental audit was conducted? Yes No
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)
8. Plans of institution for next year
Name Name
Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC
***

#### **Annexure I**

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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# **AQAR**

# Library

(1st July 2016 to 30th June 2017)

# Library services:

	Е	existing	1	Newly added	Total			
	No.	. Value		No. Value		Value		
Text Books	57,031	2,20,24,517/-	6652	27,25,055/-	63683	2,47,49,572/-		
Reference Books								
e-Books	-			-	-	-		
Journals	121	16,63,884/- (Recurring)	43	43 2,25,516		18,89,400/- (Recurring)		
e-Journals		nals are part of atabases column		ases, the same have be	een count	ed under the		
Digital Database	8	Provided by INFLIBNET	1	Additional database subscribed from Recurring Grant (as above in Journals)	9			
CD & Video	-	-	-	-	-	-		
Others (specify)	-	-	-	-	-	-		

# The Annual Quality Assurance Report (AQAR) Lucknow Campus, MANUU

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year, July 1, 2016 to June 30, 2017)

#### Part – A

#### I. Details of the Institution

i. Details of the institution	•						
1.1 Name of the Institution	Lucknow Campus, MANUU						
1.2 Address Line 1	504/122 Tagore Marg						
Address Line 2	Near Shabab Market						
City/Town	Lucknow						
State	Uttar Pradesh						
Pin Code	226020 manuu.lko@gmail.com						
Institution e-mail address							
Contact Nos.	0522- 2742240						
Name of the Head of the Institutio	Dr.Abdul Quddoos, Incharge, Lucknow Campus						
Tel. No. with STD Code:	0522- 2742240						
	9949129892						

Mobile:										
Name of the IO	QAC Co-ordii	nator:	Dr.S.Mohammad Fayez							
Mobile:		[	9559764160							
IQAC e-mail	address:		manuu.lko@gmail.com							
1.3 <b>NAAC</b> T	rack ID (For	ex. MHCO	GN 18879)							
This EC r	secutive Commple EC/32/Ano. is availablastitution's Ac	&A/143 da e in the righ	ted 3-5-200 ht corner- b	pottom						
.5 Website a	address:		manuu.ac.in							
W	eb-link of th	ne AQAR:	http://r	manuu.ac.in/Eng-Phբ	o/IQAC.php					
	For ex. ht	ttp://www.	ladykeane	college.edu.in/A	QAR2012-	13.doc				
.6 Accredita	ation Details									
Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period					
1	1 <sup>st</sup> Cycle									
2	2 <sup>nd</sup> Cycle									
3	3 <sup>rd</sup> Cycle									
4	4 <sup>th</sup> Cycle									
.7 Date of Es	tablishment o	f IQAC :	DD/MM/	YYYY						
1.8 AQAR foi	r the year (fo	r example 2	2010-11)	2016-17						

i. AQAR	(DD/MM/YYYY)4
ii. AQAR	(DD/MM/YYYY)
iii. AQAR	(DD/MM/YYYY)
iv. AQAR	(DD/MM/YYYY)
1.10 Institutional Status	
University	State Central V Deemed Private
Affiliated College	Yes No V
Constituent College	Yes No V
Autonomous college of U	UGC Yes No V
Regulatory Agency appro	oved Institution Yes No
(eg. AICTE, BCI, MCI, P	PCI, NCI)
Type of Institution Co	o-education
Uı	rban V Rural Tribal
Financial Status	Grant-in-aid UGC 2(f) UGC 12B
Gı	rant-in-aid + Self Financing Totally Self-financing
1.11 Type of Faculty/Progra	nmme
Arts v	Science Commerce Law PEI (Phys Edu)
TEI (Edu) Er	ngineering Health Science Management
Others (Specify)	

Autonomy by State/Central Govt. / University			
University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (Specify)	
UGC-COP Programmes  2. IQAC Composition and Activit	ies		
2.1 No. of Teachers	12		
2.2 No. of Administrative/Technical staff	05		
2.3 No. of students	21		
2.4 No. of Management representatives			
2.5 No. of Alumni			
2. 6 No. of any other stakeholder and			
community representatives			
2.7 No. of Employers/ Industrialists			
2.8 No. of other External Experts			
2.9 Total No. of members			
2.10 No. of IQAC meetings held			

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others
2.12 Has IQAC received any funding from UGC during the year? Yes No If yes, mention the amount
2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos.
(ii) Themes
2.14 Significant Activities and contributions made by IQAC
2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality
enhancement and the outcome achieved by the end of the year *
Plan of Action Achievements
* Attach the Academic Calendar of the year as Annexure.
2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body
Provide the details of the action taken

## Criterion - I

# **I. Curricular Aspects**

Level of the Programme	Number of existing Programmes	Number programmes during the	added	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD					
PG	03				
UG					
PG Diploma					
Advanced Diploma					
Diploma					
Certificate					
Others					
Total	03				
Interdisciplinary					
Innovative					
2 (i) Flexibility of the (ii) Pattern of progr		BCS/Core/Elect	tive opti	on / Open options  Number of progr	ammes
		Semester	03	1 0	
		Trimester			
					J

1.3 Feedback from stakeholders* (On all aspects)	Alumni	Parents Employers Students						
Mode of feedback :	Online	Manual Co-operating schools (for PEI)						
*Please provide an analysis of the feedback in the Annexure								
1.4 Whether there is any revision/u	update of 1	regulation or syllabi, if yes, mention their salient aspects.						
Syllabi for various MA progran	ns were rev	vised by the parent department						
1.5 Any new Department/Centre in	ntroduced	during the year. If yes, give details.						

# Criterion – II

# 2. Teaching, Learning and Evaluation

2.1 Total No. of	Total	As	st. Pro	ofessors	Asso	ciate Pr	ofessors	Pro	Professors		ers
permanent faculty	12	2 11		01				00			
2.2 No. of permanent facu	ılty with l	Ph.D.	1	2						•	
2.3 No. of Faculty Positio Recruited (R) and Vacant	st. Associate ofessors Professors			Professors		Others		Total			
during the year	(*)	R	V	R	V	R	V	R	V	R	V
2.4 No. of Guest and Vision 2.5 Faculty participation is		•	•	·	lty						
No. of Faculty	Internation	onal lev	el ]	National	level	State	e level				
Attended											
Presented papers	(	6		10							
Resource Persons											
2.6 Innovative processes a  2.7 Total No. of actual to during this academic	eaching d		stitutio	on in Tea	ching a	and Lea	rning:				
2.8 Examination/ Evaluation (for e Double Valuation, F	xample: (	Open Bo	ok Ex	aminatio		-					]
2.9 No. of faculty memb restructuring/revisio as member of Board	n/syllabu	s develo	pmen	t	evelop	ment v	02 vorkshop	p			
2.10 Average percentage	of attenda	ance of s	student	ts	7	5					

# 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students		Γ	Division		
1 1 ogramme	appeared	Distinction %	I %	II %	III %	Pass %
MA English	05		100			100
MA Urdu	06		100			100
MA Persian	01		100			100

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

#### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05			01
Technical Staff				

## Criterion – III

# 3. Research, Consultancy and Extension

3.1 In	itiatives of the IQAC in Se	nsitizing/Pr	omot	ing Research C	limat	te in the instituti	on	
3.2	Details regarding major	projects						
		T	_		1	~	1~	
		Complete	ed	Ongoing		Sanctioned	Submitted	
	Number							
	Outlay in Rs. Lakhs							
3.3	Details regarding minor	projects						
		Complete	ed	Ongoing		Sanctioned	Submitted	
	Number	01					01	
	Outlay in Rs. Lakhs	105000	/=					
3.4	Details on research publ	ications						
				Internationa	.1	National	Others	
	Peer Review Journals							
	Non-Peer Review Journ	nals				10		
	e-Journals					02		
	Conference proceeding	S						
	1 0							
3.5 De	etails on Impact factor of p	ublications						
			1		7			
	Range Aver	age		h-index		Nos. in SCOPU	JS	
3 6 Pa	esearch funds sanctioned an	nd received	from	various fundin	പാനമ	moiae industry	and other organ	vication
).U IX	escarcii funus sanctioned ai	iu receiveu	11 0111	various fundin	g age	ficies, maustry	ind other organ	nsanon
	N. C.I. D.	Dura	tion	Name of t	he	Total grant	Received	
	Nature of the Project	Ye	ar	funding Age		sanctioned		
	Major projects							
	Minor Projects	1		UGC		105000/-	105000/-	
	Interdisciplinary Projects							
	Industry sponsored							
	Projects sponsored by the	;						
	University/ College							
	Students research project							
	(other than compulsory by the University  Any other(Specify)	ty)						
	Total					+		
	10101			1				

3.7 No. of books published	i) W	ith ISI	BN No.	06	Cl	napters in E	Edited Bo	ooks	
	ĺ		ISBN N						
3.8 No. of University Depart	ments	recei	ving fun	ds from					
Ţ	JGC-S	SAP		CAS		DS	T-FIST		
I	OPE					DI	BT Scher	me/funds	
-	autono NSPII	Ľ		CPE [		_	BT Star S		
1	NSPII	KE [		CE		All	iy Otner	(specify)	
3.10 Revenue generated thro	ough c	onsult	ancy						
3.11 No. of conferences	[	Lev	el	Internation	al	National	State	University	College
organized by the Instituti	ion	Num				01		02	
organized by the histitud	IOII	_	soring						
		ageno	cies						
3.12 No. of faculty served as	expe	rts, ch	airpersoi	ns or resourc	e p	ersons			
3.13 No. of collaborations		I	nternatio	onal	Na	tional		Any other [	
3.14 No. of linkages created	durin	g this	year						
3.15 Total budget for research	ch for	curren	nt year in	lakhs :					
From Funding agency			From	Managemen	t of	University	/College	;	
Total									
3.16 No. of patents received	l this v	/ear	T	· CD-11	1		N	1	
The second secon				of Patent	A	pplied	INU:	mber	
			Nationa		G	ranted			
			Internat	ional		pplied			
						ranted pplied			
			Comme	rcialised		ranted			
						1			

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
			04			

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them			
3.19 No. of Ph.D. awarded by faculty from the Ins	stitution		
3.20 No. of Research scholars receiving the Fello	wships (Newly enroll Project Fellows		
JKI SKI	Project Penows	Any other	
3.21 No. of students Participated in NSS events:			
	University level	State level	
	National level	International level	
3.22 No. of students participated in NCC events:			
	University level	State level	
	National level	International level	
3.23 No. of Awards won in NSS:			
	University level	State level	
	National level	International level	
3.24 No. of Awards won in NCC:			
	University level	State level	
	National level	International level	

3.25 No.	of Extension activi	ties organized				
	University forum	College f	orum			
	NCC	NSS		Any of	her	
Respons	ibility	g the year in the sphere	e of extension	n activities and Ins	stitutional Soci	al
4. Infr		nd Learning Res	sources			
Facili	tios		Existing	Newly created	Source of	Total
raciii	ties		Existing	Newly created	Fund	1 Ota1
Camp	ous area		10000sq feet			
Class	rooms		06			
Labor	atories		01			
Semin	nar Halls					
	of important equiportant equiportant of lakh) during the		00			
Value		t purchased during				
Other						
4.2 Com		inistration and library ared in Excel Format. campus website.		as		

## 4.3 Library services:

	Existing		Newly	added	То	tal
	No.	Value	No.	Value	No.	Value
Text Books	5463				5463	
Reference Books						
e-Books						
Journals	8				8	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

## 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	07		yes			01	04	
Added								
Total	07					01	04	

4.5 Computer, Internet access, training to teacher		and any other programme for technology
upgradation (Networking, e-Governance et	c.)	
4.6 Amount spent on maintenance in lakhs:		
i) ICT		
ii) Campus Infrastructure and facilities		
iii) Equipments		
iv) Others		
		•
Total:		

### Criterion - V

# 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services	
5.2 Efforts made by the institution for tracking the progression	
5.3 (a) Total Number of students  UG PG Ph. D. Others  21	
(b) No. of students outside the state 02	
(c) No. of international students	
No     %       Men     07     33.3       Women     No     %       14     66.7	
Last Year This Year	

Last Year					This Year						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	
25		01	18		44	13	01		07		21

Demand ratio 21:12 Dropout % 42.8

5.4 Det	ails of student support mechanism for coaching for competitive	examinations (If any)

No. of students beneficiaries

5.5 No. of students qualifie	ed in these examinations	S	
NET	SET/SLET	GATE	CAT
IAS/IPS etc	State PSC	UPSC	Others
5.6 Details of student coun	selling and career guida	ance	
No. of students ber	nefitted		
5.7 Details of campus place	ement		
	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
5.8 Details of gender sensit	ization programmes		_
Guest Lecture organi	zed on "Crime against '	Women"	
5.9 Students Activities			
5.9.1 No. of students	participated in Sports,	Games and other ev	vents
State/ Universit	ty level 02 Nat	tional level	International level
No. of students	participated in cultural	l events	
State/ Universit	ty level 04 Nat	tional level	International level

5.9.2 No. of medals /awards won by students in Sp	orts, Games and other	events
Sports: State/ University level National 1	level Inter	national level
Cultural: State/ University level 02 National I	level Inter	national level
5.10 Scholarships and Financial Support		
	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		
5.11 Student organised / initiatives		
Fairs : State/ University level National le	evel Interr	national level
Exhibition: State/ University level National le	evel Interr	national level
5.12 No. of social initiatives undertaken by the students		
5.13 Major grievances of students (if any) redressed:		

## Criterion - VI

# 6. Governance, Leadership and Management

6.1 State the Visio	on and Mission of the institution	
6.2 Does the Instit	tution has a management Information System	
NO		
6.3 Quality impro	vement strategies adopted by the institution for each of the fo	ollowing:
6.3.1	Curriculum Development	
6.3.2	Teaching and Learning	
633	Examination and Evaluation	
0.5.5		
6.3.4	Research and Development	
6.3.5	Library, ICT and physical infrastructure / instrumentation	

6.3.6	Human R	Human Resource Management				
6.3.7	Faculty ar	nd Staff recruiti	ment			
6.3.8	Industry I	nteraction / Col	llaboration			
6.3.9	Admission	n of Students				
	Based or	Merit List / ET	as decided by the	e University.		
6.4 Welfare schei	mes for					
		Teaching				
		Non tead Students				
6.5 Total corpus	fund genera	ted				
6.6 Whether annu	ıal financial	audit has been	done Yes	No V		
6.7 Whether Acad	demic and A	Administrative A	Audit (AAA) has	been done?		
Aud	it Type	Ext	ternal	Inte	rnal	
	JF -	Yes/No	Agency	Yes/No	Authority	
Academ	ic	No		No		
Adminis	trative	No		No		
		G 11			٥	
6.8 Does the Univ	•		ge declares result		;? 1	
	For	UG Programn	nes Yes	No		

For PG Programmes	Yes		No	٧	
6.9 What efforts are made by the University/ Autor	nomous	Colleg	e for I	Exami	nation Reforms?
6.10 What efforts are made by the University to pro	omote au	ıtonon	ny in t	he affi	iliated/constituent colleges?
6.11 Activities and support from the Alumni Assoc	ciation				
	1 4	• ,•			
6.12 Activities and support from the Parent – Teach	ner Asso	ciatior	1		
6.13 Development programmes for support staff					
6.14 Initiatives taken by the institution to make the	campus	eco-fr	iendly	7	

## **Criterion - VII**

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
runctioning of the institution. Give details.
7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
*Provide the details in annexure (annexure need to be numbered as i, ii,iii)
7.4 Contribution to environmental awareness / protection
7.5 Whether environmental audit was conducted? Yes No
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year		
Name	Name	
Signature of the Coordinator, IQAC		Signature of the Chairperson, IQAC
	***	

#### Annexure I

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

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NET - National Eligibility Test

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SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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# The Annual Quality Assurance Report (AQAR) Department of Management Studies

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Part - A **AQAR** for the year (for example 2016-17) 2016-17 I. Details of the Institution **MAULANA AZAD** NATIONAL 1.1 Name of the Institution **URDU UNUIVERSITY** Department of Management Studies 1.2 Address Line 1 I Floor, CPDUMT Building Address Line 2 Hyderabad City/Town Telangana State 500 032 Pin Code Institution e-mail address 040-23008304 Contact Nos. Dr. Aslam Parvez Name of the Head of the Institution: Tel. No. with STD Code: 040-23008304

N	Mobile:						
Name	Name of the IQAC Co-ordinator:				Khaja Safiuddin		
Mobil	e:			98498474	134		
IQAC e-mail address:				sksafiudd	in@gmail.com		
1.3 <b>N</b> .	AAC Ti	rack ID (For	ех. МНСО	OGN 18879)		-	
(	For Exai his EC r	ecutive Com nple EC/32/A no. is available estitution's Ac	&A/143 do	ated 3-5-200 ht corner- l	oottom	-	
l.5 W	ebsite ε	nddress:		www.mai	nuu.ac.in		
	W	eb-link of th	-		11 1 :·· / A	O A B 2012 1	2.1-
.6 A	ccredita	tion Details	.tp://www	.iauykeane	college.edu.in/A	QAR2012-1	.5.doc
	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
	1	1 <sup>st</sup> Cycle					
	2	2 <sup>nd</sup> Cycle					
	3	3 <sup>rd</sup> Cycle					
	4	4 <sup>th</sup> Cycle					
1.7 Da	ate of Es	tablishment o	f IQAC :	DD/MM/	YYYY		
1.8 A	QAR for	the year (fo	r example	2010-11)		2016-17	
					d to NAAC after of 0-11 submitted to		
i	AOAF	?				(DD/MM/YY	YYY)4
							•
	AOAF					(DD/MM/YY	*

iv. AQAR	(DD/MM/YYYY)
1.10 Institutional Status	
University	State Central Deemed Private
Affiliated College	Yes No 🗸
Constituent College	Yes No 🗸
Autonomous college of UGC	Yes No 🗸
Regulatory Agency approved Ins	titution Yes 🗸 No
(eg. AICTE, BCI, MCI, PCI, NCI	
Type of Institution Co-educate	ion
Urban	Rural Tribal
Financial Status Grant-in	a-aid UGC 2(f) UGC 12B
Grant-in-a	id + Self Financing Totally Self-financing
1.11 Type of Faculty/Programme	
Arts Science	Commerce Law PEI (Phys Edu)
TEI (Edu) Engineerir	ng Health Science Management
Others (Specify)	
1.12 Name of the Affiliating Univer	sity (for the Colleges)
1.13 Special status conferred by Cer	ntral/ State Government UGC/CSIR/DST/DBT/ICMR etc

University with Potential for Excellence		UGC-CPE
DST Star Scheme		UGC-CE
UGC-Special Assistance Programme		DST-FIST
UGC-Innovative PG programmes		Any other (Specify)
UGC-COP Programmes		
2. IQAC Composition and Activit	<u>ties</u>	
2.1 No. of Teachers		
2.2 No. of Administrative/Technical staff		
2.3 No. of students		
2.4 No. of Management representatives		
2.5 No. of Alumni		
2. 6 No. of any other stakeholder and		
community representatives		
2.7 No. of Employers/ Industrialists		
2.9 No. of other Enternal Engage		
<ul><li>2.8 No. of other External Experts</li><li>2.9 Total No. of members</li></ul>		
2.10 No. of IQAC meetings held		
2.11 No. of meetings with various stakeholders:	No.	Faculty
Non-Teaching Staff Students	Alumni	Others
2.12 Has IQAC received any funding from UGC of	during the year?	Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos.
(ii) Themes
2.14 Significant Activities and contributions made by IQAC
2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *
Plan of Action Achievements
* Attach the Academic Calendar of the year as Annexure.
2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body
Provide the details of the action taken

#### Part - B

#### Criterion - I

# **I. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Management Studies			
PG	MBA			
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	M.Phil			
Total	03			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
  - (ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	03
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)	Alumni	Parents		Employers Students				
Mode of feedback :	Online	Manual		Co-operating schools (for PEI)				
*Please provide an analysis of the feedback in the Annexure								

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes ,Job Oriented and employability skills component included in syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Trease provide an analysis of the feedback in the Annexure

Criterion – II											
2. Teaching, Lear	ning a	nd Eva	lua	tion							
2.1 T-4-1N 6	Total	Asst	. Pro	ofessors	Asso	ciate Pı	ofessors	Pro	ofessors	Othe	ers
2.1 Total No. of permanent faculty	07	,	0.5	5					02		
2.2 No. of permanent fact	ulty with	Ph.D.	0	6							
2.2 No. of Faculty Position	ng.	Asst.		Associa	ıte	Profes	sors	Other	s	Total	
2.3 No. of Faculty Position Recruited (R) and Vacant		Professor		Profess							
during the year		R	J	R	V	R	V	R	V	R	V
		0	)1								
									<b>—</b> —		$\neg$
2.4 No. of Guest and Visi	ting facu	lty and Te	mpo	rary fact	ılty						
2.5 Faculty participation	in confere	ences and	symj	posia:							
N CF 1	T	11 1		NT di 1	1 1	T 0, ,	1 1				
No. of Faculty Attended		onal level )4	-	National 12	level		e level				
Presented papers		) <del>4</del>		12		-					
Resource Persons				12							
Resource I ersons				12							
2.6 Innovative processes	adopted b	by the insti	itutic	on in Tea	ching a	and Lea	rning:				
						-					
2.7 Total No. of actual t during this academi	_	lays			-						
-		,.	. 11								İ
2.8 Examination/ Evaluation (for each of the Institution (for each of the				-	n Por	Coding					
Double Valuation, I	_	_				_					ı
	r.	, ,		1		/					
2.9 No. of faculty memb										-	
restructuring/revision	-	_					1 1				
as member of Board	ı or Study	//Faculty/(	urr	icuium L	evelop	ment v	vorkshoj	)			

2.10 Average percentage of attendance of students	80%

# 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students	Division					
Trogramme	appeared	Distinction %	I %	II %	III %	Pass %	
MBA	48						
M.Phil	02						
Ph.D	02						

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

#### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	01

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff				

## **Criterion – III**

# 3. Research, Consultancy and Extension

.1 In	itiatives of the IQAC in Sen	sitizing/Promo	oting Research Clim	ate in the instituti	ion
.2	Details regarding major p	projects			
		Completed	Ongoing	Sanctioned	Submitted
	Number				
	Outlay in Rs. Lakhs				
.3	Details regarding minor p	projects			
		Completed	Ongoing	Sanctioned	Submitted
	Number				
	Outlay in Rs. Lakhs				
.4	Details on research public	cations			
			International	National	Others
	Peer Review Journals				
	Non-Peer Review Journ	als			
	e-Journals				
	Conference proceedings				
.5 D	etails on Impact factor of pu	blications:			
	Range / Avera	ige	h-index	Nos. in SCOPU	JS
.6 R	esearch funds sanctioned an	d received fror		gencies, industry	and other organisatio
	Nature of the Project	Duration Year	Name of the funding Agenc	Total grant sanctioned	Received
	Major projects				

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i)	With ISBN No.	C	hapters in I	Edited Bo	ooks	
,	Without ISBN N					
3.8 No. of University Departme	nts receiving fun	ds from				
UGO	C-SAP	CAS		ST-FIST		
DPE			⊐ Di	BT Schei	me/funds	
3.9 For colleges Auto	nomy	CPE	DI	BT Star S	Scheme	
INS	PIRE	CE	Ar	ny Other	(specify)	
3.10 Revenue generated through	ı consultancy					
3.11 No. of conferences	Level	International	National	State	University	College
organized by the Institution	Number					
organized by the institution	Sponsoring agencies					
<ul><li>3.12 No. of faculty served as ex</li><li>3.13 No. of collaborations</li><li>3.14 No. of linkages created dur</li></ul>	Internation ing this year	onal Na	ersons ational		Any other	
3.15 Total budget for research for	or current year in	i iakns :				_
From Funding agency	From	Management of	f University	y/College	e	
Total						
3.16 No. of patents received thi	s year Type	of Patent		Nu	mber	
	Nationa	al A	Applied			
			Granted Applied			
	Internat	tional	Granted			
	Comme		Applied Granted			
			2141104			

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

who are Ph. D. Guides	3		
L <del>-</del>			
3.19 No. of Ph.D. awarded by faculty from the Ins	stitution		
3.20 No. of Research scholars receiving the Fellov	wships (Newly enrolled +	existing ones)	
JRF SRF	Project Fellows	Any other	02
		·	03
3.21 No. of students Participated in NSS events:			
5.21 No. of students I articipated in NSS events.			
	University level	State level	
		]	
	National level	International level	
		1	
3.22 No. of students participated in NCC events:			
	University level	State level	
	University level	State level	
	National level	International level	
		]	
3.23 No. of Awards won in NSS:			
5.25 No. of Awards woll in NSS.			
	University level	State level	
		]	
	National level	International level	
		1	
3.24 No. of Awards won in NCC:			
	Theireansites lessel	C4040 10001	
	University level	State level	

National level

3.25 No. of Extension activities organized				
University forum College for	orum			
NCC NSS		Any otl	ner	
3.26 Major Activities during the year in the sphero Responsibility	e of extension	n activities and Ins	titutional Soci	al
Responsionity				
•				
•				
Criterion – IV				
4. Infrastructure and Learning Res	sources			
4.1 Details of increase in infrastructure facilities:				
Facilities	Existing	Newly created	Source of	Total
Campus area			Fund	
Class rooms	04			
Laboratories				
Seminar Halls	01			
No. of important equipments purchased				
(≥ 1-0 lakh) during the current year.  Value of the equipment purchased during				
the year (Rs. in Lakhs)				
Others				
4.2 Computerization of administration and library	,			
1.2 Computer Zution of defining tution and notary				

4 0	T '1	
4.3	Library	services

	Existing		Newly	added	Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing								
Added								
Total								

WIFI Enabled Campus Supported by YM	AX	
6 Amount spent on maintenance in lakhs:		
i) ICT		
ii) Campus Infrastructure and facilities		
iii) Equipments		
iv) Others		

Total:

#### Criterion - V

# 5. Student Support and Progression

5.1 Contrib	oution of IQAC in enhar	ncing awareness ab	out Student Support	Services
_				
5.2 Efforts	made by the institution	for tracking the pr	ogression	
Γ	_			
L				
5 2 (a) Tota	al Number of students	LIC DC	Dh. D. Othors	

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
	110	05	05

(b) No. of students outside the state

110

(c) No. of international students

---

Men No % Women

No	%

Last Year							T	his Yea	ar			
Course	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
MBA	42			16		58	33		01	14		48
M.Phil	01			03		04	02					02
Ph.D	02	01				03	02					02

Demand ratio

Dropout % Nil

5.4 Details of student supp		ining for competitiv		
No. of students bene	ficiaries			
5 No. of students qualifie	d in these examinations	S		
NET	SET/SLET	GATE	CAT	
IAS/IPS etc	State PSC	UPSC	Others	
6 Details of student coun	selling and career guida	nnce		
mentorship. Each Fa	partment guides the st aculty member (mentor nts (mentees). The mer	r)is allotted a		
No. of students ber	nefitted			
7 Details of campus place	ement			
	On campus		Off Campus	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Place	ed
8 Details of gender sensit	ization programmes		_	
.9 Students Activities				
5.9.1 No. of students	participated in Sports,	Games and other e	vents	
State/ Universit	ty level Nat	ional level	International level	

	No. of students participa	ated in cult	tural events				
	State/ University level		National lev	el	Internat	tional level	
5.9.2 Sports	No. of medals /awards v	won by stu	dents in Spo National le			vents ational level	
Cultura	l: State/ University level		National le	vel	Interna	ntional level	
5.10 Schol	arships and Financial Sup	port					
				Number of students	of	Amount	
	Financial support from i	nstitution					
	Financial support from g	governmen	it				
	Financial support from o	ther sourc	ees				
	Number of student International/ National re		received				
Fairs	lent organised / initiative : State/ University level State/ University level	S	National lev			tional level tional level	
	of social initiatives under	-					
	6 3						

## **Criterion - VI**

# 6. Governance, Leadership and Management

6.1 State the Visio	on and Mission of the institution	
6.2 Does the Instit	ution has a management Information System	
6.3 Quality improv	vement strategies adopted by the institution for each of the	following:
6.3.1	Curriculum Development	
Т	Through Board of Studies and School Board Meetings	
6.3.2	Teaching and Learning	
	Two-way communication	
6.3.3	Examination and Evaluation	
	Semester system	
6.3.4	Research and Development	J
		]
635	Library, ICT and physical infrastructure / instrumentation	1
0.0.0	Access to Central Library	]
	, ,	
	I	

0.3.0 Hullian	Resource Manag	CHICH		
6.3.7 Faculty	and Staff recruits	ment		
6.3.8 Industr	y Interaction / Co	llaboration		
		Yes		
6.3.9 Admiss	ion of Students			
	E	E.T basis		
6.4 Welfare schemes for				
	Teachin	g		
	Non tead	ching		
	Students	<u> </u>		
6.5 Total corpus fund gene	rated			
6.6 Whether annual finance	ial audit has been	done Yes	No	
6.7 Whether Academic and	l Administrative	Audit (AAA) has	been done?	
Audit Type	Ex	ternal	Inte	rnal
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				
6.8 Does the University/ A	utonomous Colle	ge declares result	s within 30 days	s?
I	For UG Programn	nes Yes	No	]
I	For PG Programm	es Yes	No	]

5.9 What efforts are made by the University/ Autonomous College for Examination Reforms?
5.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges
5.11 Activities and support from the Alumni Association
5.12 Activities and support from the Parent – Teacher Association
5.13 Development programmes for support staff
C.1.4 Tairing the state of the distriction of a make the community of the file.
5.14 Initiatives taken by the institution to make the campus eco-friendly

## **Criterion - VII**

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
runctioning of the histitution. Give details.
7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
*Provide the details in annexure (annexure need to be numbered as i, ii,iii)
7.4 Contribution to environmental awareness / protection
7.5 Whether environmental audit was conducted? Yes No
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)
8. Plans of institution for next year
<del></del>

Name Dr. Syed Khaja Safiuddin	Name
Sug 12.	
Signature of the Coordinator, IQAC	Signature of the Chairperson, IQAC

\*\*\*

#### Annexure I

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

\*\*\*\*\*\*

# The Annual Quality Assurance Report (AQAR) Maulana Abul Kalam Azad Chair

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year, July 1, 2016 to June 30, 2017*)

#### Part – A

#### I. Details of the Institution

1.1 Name of the Institution	Maulana Abul Kalam Azad Chair			
1.2 Address Line 1	Maulana Azad National Urdu University			
Address Line 2	Gachibowli			
City/Town	Hyderabad			
·				
State	Telangana			
State				
	500033			
Pin Code	500032			
	Maulanaazadchair1@gmail.com			
Institution e-mail address	Widdianadzadenan 1@gman.com			
Contact Nos.				
Name of the Head of the Institution	on:			
Tel. No. with STD Code:				
Mobile:				
1,100110.				

bile:						
AC e-mail	address:					
NAAC T	rack ID (For	ех. МНСО	GN 18879)			
This EC	mple EC/32/Ano. is availablastitution's Ac	e in the rig	ht corner- b	oottom		
	7 1 1 1 1 6 1	ne AQAR:				
W	eb-link of the					
W		ttp://www.	ladykeane	college.edu.in/A	QAR2012-1	3.doc
		ttp://www.	ladykeane	college.edu.in/A	QAR2012-1	3.doc
	For ex. ht	Grade	ladykeane CGPA	Year of Accreditation	Validity Period	3.doc
Accredita	For ex. ht		T	Year of	Validity	3.doc
Accredita Sl. No.  1 2	For ex. ht ation Details  Cycle  1st Cycle  2nd Cycle		T	Year of	Validity	3.doc
Accredita Sl. No.	For ex. ht ation Details  Cycle  1st Cycle		T	Year of	Validity	3.doc

	(DD/MM/YYYY)4
	(DD/MM/YYYY)
	(DD/MM/YYYY)
1V. AQAR	(DD/MM/YYYY)
1.10 Institutional Status	
University	State Central Deemed Private
Affiliated College	Yes No
Constituent College	Yes No
Autonomous college	of UGC Yes No
Regulatory Agency a	approved Institution Yes No
(eg. AICTE, BCI, MC	CI, PCI, NCI)
Type of Institution	Co-education Men Women
	Urban Rural Tribal
Financial Status	Grant-in-aid UGC 2(f) UGC 12B
	Grant-in-aid + Self Financing Totally Self-financing
1.11 Type of Faculty/Pr	ogramme
Arts	Science Commerce Law PEI (Phys Edu)
TEI (Edu)	Engineering Health Science Management
Others (Spec	cify) .
1 12 Name of the Affilia	ating University (for the Colleges)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Autonomy by State/Central Govt. / University	у		
University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (Specify)	
UGC-COP Programmes  2. IQAC Composition and Activity	ties		
2. IQAC Composition and Activi	<u> </u>		
2.1 No. of Teachers			
2.2 No. of Administrative/Technical staff			
2.3 No. of students			
2.4 No. of Management representatives			
2.5 No. of Alumni			
2. 6 No. of any other stakeholder and			
community representatives			
2.7 No. of Employers/ Industrialists			
2.8 No. of other External Experts			
2.9 Total No. of members			
2.10 No. of IQAC meetings held			

 $1.13\ Special\ status\ conferred\ by\ Central/\ State\ Government--\ UGC/CSIR/DST/DBT/ICMR\ etc$ 

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others
2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount
2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos.
(ii) Themes "Vision of Maulana Azad and Nation Building" on 7 <sup>th</sup> and 8 <sup>th</sup> December 2017
2.14 Significant Activities and contributions made by IQAC
2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality
enhancement and the outcome achieved by the end of the year *
Plan of Action Achievements
* Attach the Academic Calendar of the year as Annexure.
2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body Provide the details of the action taken

## Part - B

#### Criterion - I

# I. Curricular Aspects

1.1 Details about Academic Programmes

1.1 Details about Acac	Number		Number of	f	Number of	Number of value
Level of the Programme	existin Program	g p	rogrammes as	dded	self-financing programmes	added / Career Oriented programmes
PhD						
PG						
UG						
PG Diploma						
Advanced Diploma						
Diploma						
Certificate						
Others						
Total						
Interdisciplinary						
Innovative						
.2 (i) Flexibility of the (ii) Pattern of progr		m: CBCS	S/Core/Electiv	e optio	n / Open options	
		F	attern	-	Number of progr	ammes
		Se	emester			
		Tr	rimester			
		A	Annual			
.3 Feedback from stake (On all aspects)	holders*	Alumni	Pare	nts	Employers	Students
Mode of feedba	ck :	Online	Manua	al	Co-operating	schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Cr	iterion – II										
2	Teaching, Lear	ning a	ınd Evalı	uation							
	Total No. of nanent faculty	Total	1 Asst.	Professors	Asso	ciate Pr	rofessors	Pro	ofessors	Othe	ers
2.2	No. of permanent facu	ılty with	Ph.D.								
	No. of Faculty Positio ruited (R) and Vacant		Asst. Professors	Associa Profess		Profes	sors	Others	S	Total	
	ng the year	(*)	R V	R	V	R	V	R	V	R	V
2.5	Faculty participation i										
	No. of Faculty Attended	Internati	ional level	National	level	State	e level				
	Presented papers										
	Resource Persons										
2.6	Innovative processes a	adopted l	by the institu	ution in Tea	ching a	and Lea	rning:				
2.7	Total No. of actual te	_	lays								
2.8	Examination/ Evaluation (for examination) Evaluation (for example Double Valuation, P	xample:	Open Book	Examination		_					
2.9	No. of faculty members	ers invol	lved in curri	culum					1		

restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop					
as member of Board of Study/Faculty/Curriculum Deve	nopment workshop				
2.10 Average percentage of attendance of students					

# 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students	Division					
Trogramme	appeared	Distinction %	Ι %	II %	III %	Pass %	

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

#### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff				

## **Criterion – III**

# 3. Research, Consultancy and Extension

nitiatives of the IQAC in Se	ensitizing/Prom	oting Research Cli	mate in the institut	ion	
Details recording major	musicata				
Details regarding major	projects				
	Completed	Ongoing	Sanctioned	Submitted	
Number					
Outlay in Rs. Lakhs					
Details regarding minor	projects				
	Completed	Ongoing	Sanctioned	Submitted	
Number					
Outlay in Rs. Lakhs					
Details on research pub	lications				
		International	National	Others	;
Peer Review Journals					
Non-Peer Review Jour	nals				
e-Journals					
Conference proceeding	gs				
Details on Impact factor of p	publications:				
Range Ave	rage	h-index	Nos. in SCOP	US	
Research funds sanctioned a	nd received fro	m various funding	agencies, industry	and other organ	nisati
Nature of the Project	Duration Year	n Name of th funding Ager	0	Received	
Major projects			<u></u>		]
Minor Projects					
Interdisciplinary Projects	8				-
Industry sponsored	1			1	

	Projects sponsored by the						
	University/ College						
	Students research projects (other than compulsory by the University)						
	Any other(Specify)						
	Total						
3.7 No	o. of books published i) W	ith ISBN No.		Chapters	in Edited Bo	oks	
2 0 N	,	ithout ISBN No					
3.8 No	o. of University Departments	s receiving fund	ls from			_	
	UGC-S	SAP	CAS		DST-FIST		
	DPE				DBT Schen	ne/funds	
3.9 Fo	or colleges Autono	·	CPE CE		DBT Star S Any Other (		
3.10 R	Revenue generated through c	onsultancy					
3.11 1	No. of conferences	Level	Internation	al Nation	nal State	University	College
or	ganized by the Institution	Number Sponsoring agencies					
3.12 N	No. of faculty served as expe	rts, chairperson	s or resourc	e persons		_	
3.13 N	No. of collaborations	Internation	nal	National		Any other	
3.14 N	No. of linkages created durin	g this year					
3.15 T	otal budget for research for	current year in	lakhs :				
Fro	om Funding agency	From M	Managemen	t of Univer	rsity/College		
To	tal						
			-CD-		37	1	
			of Patent	Applied	Nur	nber	
		National		C1	1		

3.16 N	lo. of pa	atents received	this year	Interna	ational	Appli Grant			
				C	. 1. 1	Appli			
				Comm	ercialised	Grant			
		search awards/ stitute in the ye	-	as rece	eived by facu	lty and	research	fellows	
Ī	Total	International	National	State	University	Dist	College	7	
-					,				
wh and 3.19 N	o are Ph student o. of Ph o. of Re	culty from the In. D. Guides is registered und in.D. awarded by esearch scholars	der them			· _	olled + e	xisting ones) Any other	
3.21 N	o. of stu	ıdents Participa	ted in NSS	events:	: Universit	v loval		State level	
					Ulliveisit	y level		State level	
					National	level		International level	
3.22 N	o. of st	udents participa	ated in NC	C events	s:				
					Universi	ty level		State level	
					National	level		International leve	el
3.23 N	o. of A	wards won in N	NSS:						
					Universit	y level		State level	
					National	level		International level	

2.24 No. of Association in NGC.				
3.24 No. of Awards won in NCC:				
	University	level S	tate level	
	National le	evel I	nternational lev	el
2.25 No. of Eutomaion activities arganized				
3.25 No. of Extension activities organized		_		
University forum College for	orum	_		
NCC NSS		Any ot	her	
226W: Advis 1: 4		.' '.' 1T	10	1
3.26 Major Activities during the year in the sphere Responsibility	e of extensio	n activities and in	stitutional Soci	aı
•				
•				
Criterion – IV				
4. Infrastructure and Learning Res	sources			
4.1 Details of increase in infrastructure facilities:				
Facilities	Existing	Newly created	Source of	Total
1 definites	Laisting	rewry created	Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Value of the equipment purchased during				
Value of the equipment purchased during the year (Rs. in Lakhs)  Others				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Value of the equipment purchased during the year (Rs. in Lakhs)  Others				Page 13

4.3	Library	services:

	Existing N		Newly	added	Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

## 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing								
Added								
Total								

4.5 (	computer, Internet access, training to teachers and students and ar	ny other programme for technology
	upgradation (Networking, e-Governance etc.)	

4.6 Amount spent on maintenance in lakhs:	
i) ICT	
ii) Campus Infrastructure and facilities	
iii) Equipments	
iv) Others	
Total:	
Criterion – V	
5. Student Support and Progress	sion
5.1 Contribution of IQAC in enhancing awarene	ess about Student Support Services
5.2 Efforts made by the institution for tracking t	he progression
5.3 (a) Total Number of students  UG	PG Ph. D. Others
(b) No. of students outside the state	
(c) No. of international students	
No %	

	-				
			No	%	
Men				l	Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

Demand ratio Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

5.7 Details of campus placement

No. of students benefitted

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details	s of gender sensitization programmes				
5.9 Stude	nts Activities				
5.9.1		and other ave	anto.		
3.9.1	No. of students participated in Sports, Games	and other eve	ents		
	State/ University level National le	evel	Interr	national level	
	No. of students participated in cultural events	3			
	State/ University level National le	evel	Interr	national level	
5.9.2 Sports	No. of medals /awards won by students in Sp : State/ University level National			events rnational level	
Cultura	al: State/ University level National	level	Inter	national level	
5.10 Schol	larships and Financial Support				
		Number studen		Amount	
	Financial support from institution				
	Financial support from government				
	Financial support from other sources				
	Number of students who received International/ National recognitions				
5.11 Stu	dent organised / initiatives			_	
Fairs	: State/ University level National l	evel	Intern	national level	
Exhibition	:: State/ University level National le	evel	Interr	national level	
5.12 No.	of social initiatives undertaken by the students	s			

5.13 Major grievances of students (if any) redressed:	
Criterion – VI	
6. Governance, Leadership and Management	
6.1 State the Vision and Mission of the institution	
6.2 Does the Institution has a management Information System	_
6.3 Quality improvement strategies adopted by the institution for each of the follow	ring:
6.3.1 Curriculum Development	
•	
6.3.2 Teaching and Learning	
Revised Guideli	Page 18

6.3.3	Examination and Evaluation	
6.3.4	Research and Development	
0.5.1	Trescuren una zeveropment	
6.3.5	Library, ICT and physical infrastructure / instrumentation	
6.3.6	Human Resource Management	
6.3.7	Faculty and Staff recruitment	
6.3.8	Industry Interaction / Collaboration	
620	Admission of Students	
0.3.9	Admission of Students	
6.4 Welfare schen		
	Teaching  Non teaching	
	Students	
Revised Guidelin	es of IQAC and submission of AQAR	Page 19

6.5 Tot	al corpus fund genera	nted				
6.6 Wh	ether annual financia	l audit has been	done Yes	No		
	ether Academic and A		_			
	Audit Type	Ext	ernal	Int	ernal	
		Yes/No	Agency	Yes/No	Authority	
	Academic					
	Administrative					
( 0 D	- de Tirina mitar/ And	( C-11-	11	:41: - 20 1	9	
6.8 D06	es the University/ Aut				ys?	
	Fo	r UG Programm	nes Yes	No		
	Fo	r PG Programm	es Yes	No		
6.9 Wh	at efforts are made by	y the University	Autonomous Co	ollege for Exan	ination Reforms	?
6.10 W	hat efforts are made b	by the University	y to promote auto	nomy in the af	filiated/constitue	ent colleges?
Γ						
6.11 Ac	ctivities and support f	From the Alumni	Association			
Γ						
6.12 Ac	ctivities and support f	From the Parent -	- Teacher Associ	ation		
Γ						
6.13 De	evelopment programn	mes for support	staff			
Γ	Programm					
Povis						Daga 20
Revis				ı		Page 20

6.14 I	Initiatives taken by the institution to make the campus eco-friendly	
Crit	cerion – VII	
. <u>Inn</u>	novations and Best Practices	
7.1 In:	movations introduced during this academic year which have created	l a positive impact on the
fu	unctioning of the institution. Give details.	
7.2 Pr	rovide the Action Taken Report (ATR) based on the plan of action d	lecided upon at the
be	eginning of the year	
7.3 Gi	ive two Best Practices of the institution (please see the format in the N	JAAC Self-study Manuals)
0.	The second secon	yy

### \*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness	s / protection
7.5 Whether environmental audit was conduc	cted? Yes No
7.6 Any other relevant information the institu	ution wishes to add. (for example SWOT Analysis)
8. Plans of institution for next year	
Name	Name
Signature of the Coordinator, IQAC	Signature of the Chairperson, IQAC
	***

#### Annexure I

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

\*\*\*\*\*\*

# The Annual Quality Assurance Report (AQAR) Department of Mass Communication & Journalism

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year, July 1, 2016 to June 30, 2017)

### Part – A

### I. Details of the Institution

i. Details of the institution	•
1.1 Name of the Institution	Mass Communication & Journalism
1.2 Address Line 1	Gachibowli
Address Line 2	Hyderabad
City/Town	Hyderabad
State	T.S
Pin Code	500032
Institution e-mail address	registrar@manuu.ac.in
Contact Nos.	23006601
Name of the Head of the Institutio	n: Dr. M. Aslam Parvaiz
Tel. No. with STD Code:	040-23006601
	9441205201

M	lobile:						
Name of the IQAC Co-ordinator:				Prof. Naja	ım Hasan		
Mobile	<b>:</b> :			94412052	01		
IQAC e-mail address:				Iqac.manı	uu@gmai.com		
1.3 <b>N</b> A	AAC Tı	rack ID (For	ex. MHCO	GN 18879)	EC(SC)15/A		
(F Th	or Exar his EC n	ecutive Com nple EC/32/A no. is availabl stitution's Ac	&A/143 da e in the righ	ted 3-5-200 ht corner- b	oottom		
1.5 W	ebsite a	address:		manuu.ac	c.in		
	W	eb-link of th	ne AQAR:	www.m	anuu.ac.in		
		For ex. ht	ttp://www.	ladykeane	college.edu.in/ <i>A</i>	AQAR2012-1	3.doc
1.6 Ac	ccredita	tion Details					
S	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
	1	1 <sup>st</sup> Cycle					7
	2	2 <sup>nd</sup> Cycle	Α	3.09	2016	2021	1
 1.7 Da	te of Es	tablishment o	f IQAC :	DD/MM/	YYYY	18.06.2010	
1.8 AÇ	AR for	the year (for	r example 2	2010-11)	2016-17		

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

1. AQAR	
ii. AQAR	(DD/MM/YYYY)
iii. AQAR	(DD/MM/YYYY)
iv. AQAR	(DD/MM/YYYY)
1.10 Institutional Status	
University State	Central Deemed Private
Affiliated College Yes	No No
Constituent College Yes	No No
Autonomous college of UGC Yes	No No
Regulatory Agency approved Institution	Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education	Men Women
Urban	Rural Tribal
Financial Status Grant-in-aid	UGC 2(f) UGC 12B
Grant-in-aid + Sel	f Financing Totally Self-financing
1.11 Type of Faculty/Programme	
Arts Science Co	mmerce Law PEI (Phys Edu)
TEI (Edu) Engineering	Health Science Management
Others (Specify) . Ma	ss Communication & Journalism
1.12 Name of the Affiliating University (for	the Colleges)

 $1.13\ Special\ status\ conferred\ by\ Central/\ State\ Government--\ UGC/CSIR/DST/DBT/ICMR\ etc$ 

Autonomy by State/Central Govt. / University			
University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (Specify)	
UGC-COP Programmes			
2. IQAC Composition and Activit	<u>cies</u>		
2.1 No. of Teachers	05		
2.2 No. of Administrative/Technical staff	00		
2.3 No. of students	25		
2.4 No. of Management representatives			
2.5 No. of Alumni	151		
2. 6 No. of any other stakeholder and			
community representatives			
2.7 No. of Employers/ Industrialists			
2.8 No. of other External Experts			
2.9 Total No. of members			
2.10 No. of IQAC meetings held			
-			
2.11 No. of meetings with various stakeholders:	No.	Faculty 08	
Non-Teaching Staff 04	Students 06	Alumni	Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount
2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos.
(ii) Themes
2.14 Significant Activities and contributions made by IQAC
2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality
enhancement and the outcome achieved by the end of the year *
Plan of Action Achievements
* Attach the Academic Calendar of the year as Annexure.
2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body
Provide the details of the action taken

### Part – B

### Criterion - I

### I. Curricular Aspects

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	-	-	-
PG	1	-	-	-
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	2	-	-	-
Interdisciplinary				
Innovative				

- 1.2
  - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)	Alumni	Parents	Employers	Students	
Mode of feedback :	Online	Manual	Co-operating	schools (for PEI)	

<sup>\*</sup>Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus of the M.A (JMC) course has been revised at regular intervals and updated as per the feedback from the media industry, senior working journalists and eminent academicians. This has allowed the Department to shape the syllabus as per the need of the news and entertainment industry. The trend is towards a more balanced approach and optimum mix of theoretical knowledge and practical exposure. As part of this initiative the Department has recently added theoretical and practical based papers Graphics and Animations and Translation Techniques for Urdu Media with hands on training.

1.5	.5 Any new Department/Centre introduced during the year. If yes, give details.						
	-						

### Criterion - II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
5	2	2	1	-

2.2 No. of permanent faculty with Ph.D.

3

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.		Associa	ite	Profes	sors	Others		Total	
Profes	sors	Profess	ors						
02	02	02	01	01	00	0	0	05	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

02 Guest	-	-
Faculty		

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		06	
Presented Papers	04	04	
Resource Persons		01	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The faculty members have adopted a diverse approach to the classroom teaching method. This ranges from the use of PowerPoint presentations as an integral part of the classroom teaching process to compulsory film /documentary viewing every week. This has enabled the students to know the vast and underexplored reservoir of Indian cinematic heritage. Besides the department arranges Tutorials which are scheduled every week so as to enable the students to develop well honed communication & presentations skills. Besides, to enable the students to understand the workings of the media organizations in real life situations, students are taken for field visits both within the city and outside. This has helped the students to understand the pressures under which the journalist and the media in general operate.

The learning objectives and outcome based curriculum has been adopted in 2016. Each paper in the syllabus adopted in 2016 explicitly outlines what it intends to impart to the students, and the knowledge students will gain as their learning outcomes. This allows students to plan their studies beforehand in a structured manner.

As part of the department's initiate to widen the horizon of the students beyond scholarly activities, the department organizes dynamic Workshops on a range of themes. Students exchange their ideas with invited guests in a free and interactive environment.

2.7 Total No. of actual teaching days During this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**Bar Coding** 

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

5

2.10 Average percentage of attendance of students

77%

### 2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students	Division				
	appeared	Distinction %	I %	II %	III %	Pass %
M.A (JMC)	08	25%	62.5%	12.5%	0	100%
		_				

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	-	-	1
Technical Staff	-	-	-	1

### **Criterion - III**

### 3. Research, Consultancy and Extension

3.1 Initiatives of the IO	AC in Sensitizing	g/Promoting Research	Climate in	the institution
---------------------------	-------------------	----------------------	------------	-----------------

- Encouraged faculty members to undertake Research Projects;
- Encourage student to participate in Seminars/Workshops;
- Enables students to present papers in Seminars and Workshops;
- Enables Faculty members to attend and present papers in various national and International Seminars and Workshops.
- In M.A. (JMC) course students has to take the research project as part of the syllabus.
- 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		Rs.1, 05,000/-		

3.4 Details on research publications

3.5 Details on Impact factor of publications:

	International	National	Others
Peer Review Journals	05	01	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		01	

5.5 <b>Detail</b> 501 1111	puet factor of public	cutions.		
Range	Average	h-index	Nos. in SCOPUS	
3.6 Research fund	ds sanctioned and re	eceived from various t	funding agencies, industry and	d other organisation

Nature of the Project	Duration	Name of the	Total grant	Received
	Year	funding Agency	sanctioned	
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the				
University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)	2017	Ministry of Consumer		

10181								
3.7 No. of books published	i) Witl	n ISBN No.	02 C	Chapters in E	dited Bo	ooks 01		
i	ii) Witl	nout ISBN N	0.					
3.8 No. of University Departm	ments 1	eceiving fun	ds from					
U	IGC-SA	AP _	CAS	DS'	T-FIST	-		
D	PE	-		 DB	T Scher	me/funds -		
-	utonon		CPE CE		T Star S	scheme		
3.10 Revenue generated throu	ugh coi	nsultancy	-					
3.11 No. of		Level	International	National	State	University	College	]
conferences/Workshop	1	Number		05 Days, 01				
Organized by the Institution	on			workshop				
		Sponsoring						
	a	gencies		NCPUL, New				
				Delhi				
3.12 No. of faculty served as	expert	s, chairpersoi	ns or resource p	persons		04		
3.13 No. of collaborations		Internation	onal 00 Na	ational 01		Any other	`	nsumer
3.14 No. of linkages created of	during	this year					•	"Jago Jago"
3.15 Total budget for research	h for c	ırrent year in	lakhs :				for one we	
From Funding agency		From	Management o	f University	/College	,	IIMC New funded by M	
Total							of Cor .Affairs, GO! Delhi.	nsumer I, New
						•		

Affairs, GOI

3.161	No. of pa	atents received	this year	Nation	al	Appl Gran			
			•	Interna	tional	Appl Gran	ied		
				Comm	ercialised	Appl	ied		
recogn	nitions	search awards/ received by fac stitute in the yea				Gran	ted		
	Total	International	National	State	University	Dist	College		
wh	no are Pl	culty from the I n. D. Guides as registered und			3				
3.19 N	lo. of Ph	.D. awarded by	faculty fro	om the I	nstitution		-		
3.20 N	lo. of Re	esearch scholars	receiving	the Fell	owships (Ne	wly em	rolled + e	existing ones)	
	J	RF	SRF		Project Fe	llows		Any other	01 (MANF
3.21 N	lo. of stu	idents Participa	ted in NSS	events:					
					Universit	y level	12	State level	-
					National	level	01	International level	-
3.22 N	lo. of st	udents participa	ated in NC	C events	s:				
					Universi	ty leve	1 _	State level	-
					National	level	-	International level	-
3.23 N	lo. of A	wards won in N	NSS:						
					Universit	y level	02	State level	-
					National	level	-	International level	-
3.24 N	lo. of A	wards won in N	ICC:						
					Universit	v level		State level	

Type of Patent

Number

	National le	vel In	ternational lev	rel
3.25 No. of Extension activities organized				
University forum - College for	orum -			
NCC - NSS	03	Any oth	her -	
3.26 Major Activities during the year in the sphere Responsibility	e of extension	n activities and Ins	stitutional Soci	al
<ul> <li>One of the students of the Department, Method Ministry of HRD for Best Volunteer purpose of 'VISAKA' is to actively engagencourage and motivate all payers and system for transfer of funds. The Award version of the Students of the Department, Method</li></ul>	r Award of age youths/st payees to u	VISAKA Vittiya udents of higher ease a digitally ena	SakshartaAbh educational ins abled cashless	iyan)'. The titutions to economic
Criterion – IV				
4. Infrastructure and Learning Res	sources			
4.1 Details of increase in infrastructure facilities:				
Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	2	-		2
Laboratories	2			2
Seminar Halls	1			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				
4.2 Computerization of administration and library	l			
L				

4 0	T '1	
4.3	Library	services:

	Exi	sting	Newly	added	To	otal
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	49	2	All					
Added								
Total	49	2	All					

Networking	
Amount spent on maintenance in lakhs:	
i) ICT	
ii) Campus Infrastructure and facilities	
iii) Equipments	
iv) Others	

### Criterion – V

## 5. Student Support and Progression

Efforts	made	by t	he in	stitutio	on for tracking	the prog	ression					
(a) Tota	al Nu	mber	of st	tudents	UG -		Ph. D.	Othe	rs			
(b) No.	. of st	udent	ts out	tside th	e state	17						
(c) No.	of in	terna	tiona	l stude	nts	-						
M	<b>1</b> en	No 20	%		omen	No 5	%					
M	<b>I</b> en	20		Wo	omen 015-16)		%	Т	his Y	ear (20	16-17)	
	<b>I</b> en	20		Wo			% General	T SC	This Y	ear (20 OBC	16-17) Physically Challenged	Tota
Ger		20	Last	Year (2	015-16) Physically	5			1	1	Physically	Tota

5.5 No. 01	students quanne	a in these exa	mmation	S				
NET	01	SET/SLET	01	GATE		CAT		
IAS/IPS et	tc Sta	ite PSC	U	PSC	(	Others		
5.6 Details	s of student couns	selling and car	reer guida	ance				
						7		
No	o. of students ber	efitted						
5.7 Details	s of campus place	ement						
		On campi		Г			Off Campus	
	Number of Organizations Visited	Number of S Participa		Numbe Students I		Number	of Students P	laced
	1	05		01		05		
5.8 Details	s of gender sensit	ization progra	immes			٦		
5.9 Stude	nts Activities							
5.9.1	No. of students	participated i	n Sports,	Games and	other ev	vents		
	State/ Universit	y level	Na	tional level		Interi	national level	
	No. of students	participated i	n cultura	l events				
	State/ Universit	y level 07	Na	tional level		Intern	national level	

5.9.2	No. of medals /awards won by students in Spe	orts, Games and othe	r events
Sports	: State/ University level National l	evel Inte	rnational level
	al: State/ University level National l	evel Inte	rnational level
5.10 Schol	larships and Financial Support		
		Number of students	Amount
	Financial support from institution		
	Financial support from government		
	Financial support from other sources		
	Number of students who received International/ National recognitions		
Fairs	dent organised / initiatives  : State/ University level National le  : State/ University level National le		rnational level
	of social initiatives undertaken by the students r grievances of students (if any) redressed:		
Criteri	on – VI		
6. Gov	ernance, Leadership and Manag	<u>ement</u>	
6.1 State th	he Vision and Mission of the institution		
med who	rain and pursue careers Urdu speaking student ia. The main objective of the Department is are well trained and well equipped to cope up the field of Electronic and Print Media and resear	to produce profession with emerging challe	onals
6.2 Does ti	he Institution has a management Information S	ystem	

6.3 Quality improv	vement strategies adopted by the institution for each of the following:	
6.3.1	Curriculum Development	
6.3.2	Teaching and Learning	
:	Tutorials, Seminar Presentations, Remedial classes and other group activities are conducted besides theoretical and practical activities in the Department.	
6.3.3	Examination and Evaluation	
	Continues and comprehensive evaluation is emphasized in day to day instructional activities of the Department.	
6.3.4	Research and Development	
	A Departmental lab journal named "IZHAAR" is published by the students of the in order to enhance the research orientation among the students of the Department.	
6.3.5	Library, ICT and physical infrastructure / instrumentation	
	An initiative has been taken to establish Departmental Library by the voluntary contribution of a minimum of three books by each faculty .members of the Department. As of now, 40 books have been collected and placed in a Reading Hascholars and faculty members.	all.
6.3.6	Human Resource Management	
6.3.7	Faculty and Staff recruitment	

#### 6.3.8 Industry Interaction / Collaboration

Students have been taken to ETV- Network, RFC, Hyderabad and Radio FM, Hyderabad to meet the officials working their and Interact with them and to have a knowledge of infrastructure and peoples involved in TV Productions.

Eminent personalities and professionals working in different media houses are invited from time to time for interaction with the students and research scholars and Faculty of the Department of Mass Communication and Journalism.

A One Week Educational tour to Delhi (5th-12th March2017) was organized by MCJ Department. The students visited many media houses which includes TV News Channels, Newspapers and Magazine offices. Students met eminent personalities of media like- Mr. Rajdeep Saradesai and Mr. Punya Parsun Bajpayee of TV Today and AajTak Channel. Students had very good learning experience with Mrs. Niraj Nirash, Mr. Mukesh Kumar, Mr. Shakeel Ahmad and Mr. Dilnawaz Pasha Quadri of BBC. The students also visited JamiaMilliaIslamia's MCRC, and had interaction with the Mr. Iftekhar Ahmad, Director, MCRC. The Indian Institute of Mass Communication; New Delhi was the next destination where student had good Learning experience and Director of General of IIMC. During their Educational tour student also interacted with RNI Director and Chairman, Press Council of India (PCI). The Students also visited the Parliament of India and see the live proceeding of the Lok Sabha.

#### 6.3.9 Admission of Students

Admissions to PG is based on Merit and Research programme (Ph.D) is made on the basis of Written Entrance Test followed by Viva –Voce Examination.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

	 1	

6.6 Whether annual financial audit has been done

Yes yes	No	
---------	----	--

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal		
	Yes/No	Agency	Yes/No	Authority	
Academic	-	-	Yes	Yes	
Administrative	-	-	Yes	Yes	

6.8 Does the University/ Autonomous College declare results within 30 days?
For UG Programmes Yes _ No _
For PG Programmes Yes yes No
6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?
6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges
6.11 Activities and support from the Alumni Association
Passed out students are invited to attend the Seminar/Workshop/Guest Lecture organised by the Department
6.12 Activities and support from the Parent – Teacher Association
6.13 Development programmes for support staff
6.14 Initiatives taken by the institution to make the campus eco-friendly

### **Criterion - VII**

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Workshops on various aspects of the Media have been conducted by the Department in each semester, by inviting media professional are invited.

The syllabus has been designed to give hands of training for print Lab Journal/Radio Practical & TV & Video Production.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Tutorials are held every Friday, where students are asked to present a topic through Power Point Presentation as assigned by the mentors of students.

In each Semester, the students are divided among all the faculty members to be their mentor and guide the student every week about the topic presented every week for tutorials.

Establishment of MCJ Film Club by the students and a weekly film screening of famous documentaries/films is being screened every Friday.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

To encrich the studens with practical knowledge, 3 to 5 Days Media Workshop on different issues has been organized yearly for students of M. A. (JMC) course. Eminent Media personalities are invited as resource person in the Workshop.

\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protec		_	
7.5 Whether environmental audit was conducted?	Yes	No	No

#### **Strength:**

Only Department which is offering Two years Masters course in Mass Communication and Journalism in India.

Fulfilling the need of the professional students for Urdu Media and Regional Media.

Good placement record of passed out students from the Department.

Having good infrastructure and Resource Persons to provide hands on training for Print and Electronic Media as well as Academic-Industry Interface Industry Exposure.

Growing demand for bilingual/trilingual/Multilingual media professional an expanding Urdu networks of TV Channels and Newspapers.

#### Weaknesses:

To bring quality students of Urdu background for the PG Course and to train them for Main stream media who become voice of the marginalised and minority community.

Non-availability of Urdu books in subjects of Mass Communication and Journalism.

Poor economic background of students of urdu speaking population.

Catering to a large catchment area

#### **External Opportunities:**

To have MOU with premier institute of India like- IIMC, New Delhi, FTII, Pune, MCRC, JMI, New Delhi for the purpose of Faculty and Student exchange program for existing course of M. A. (JMC in subjects like Radio Production, TV & Video Production, Advertising and Public Relations, Graphics & Animation and Film Studies etc.

To offer/design short term training courses of a duration of 15/30 days or Workshop or Film Appreciation course for our students at MANUU.

To involve the students of the Department of Mass Communication and Journalism in research programs/activities/projects/workshop etc carried out by FTII, Pune.

To bring consultancy Projects

#### **Threats:**

Meeting the demands of the expanding Urdu speaking population spread across a wide geographical area.

Non-availability of specialised technical support for offering specialization in Film Direction and required Infrastructure

#### 8. Plans of institution for next year

The Department intends to launch UG course so that students have the option of enrolling for Communication courses at the B.A (JMC) level. Besides as part of emplyment generation, the department also plans to launch a One Year Diploma course in Graphics and Animation with practical training after 10+2





Students of M.A. (JMC) with Mr. Rajdeep Saradesai, Eminent Journalist and Consulting Editor of TV Today Network during Educational Tour at New Delhi.



Students of M.A. (JMC) and Chairman, Press Council of India and DG, IIMC, New Delhi during Educational Tour.

Name	_ Name
Signature of the Coordinator, IQAC	Signature of the Chairperson, IQA
	***

### **Annexure I**

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

\*\*\*\*\*\*

### The Annual Quality Assurance Report (AQAR) **DEPARTMENT OF PERSIAN**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year July 1, 2016 to June 30, 2017)

### Part - A

. Details of the institution					
1.1 Name of the Institution	Dept. of Persian MANUU				
1.2 Address Line 1	Gachibowli, Hyderabad				
Address Line 2					
City/Town	Telangana State  500 032				
State					
Pin Code					
Institution e-mail address	hodpersian.manuu@gmail.com  040-23008384				
Contact Nos.					
Name of the Head of the Institution	Prof. Shahid Naukhez Azmi				
Tel. No. with STD Code:	040-23008384				

Mobil	e:					
Name of the IQAC Co-ordinator:				d Ahmed		
Mobile: +91 0880				373935		
IQAC e-mail address:			janaidahmedalig@gmail.com			
1.3 <b>NAA</b> C	C Track ID (For	ех. МНСО	GN 18879)			
(For E This E	Executive Com Example EC/32/A EC no. is availabl r institution's Ac	&A/143 da e in the rig	ted 3-5-200 ht corner- l	bottom		
1.5 Websi	te address:		www.ma	nuu.ac.in		
	Web-link of th	ne AQAR:				
	For ex. ht	ttp://www.	ladykeane	college.edu.in/A	AQAR2012-	13.doc
1.6 Accred	ditation Details					
S1. N	o. Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
1	1 <sup>st</sup> Cycle					
2	2 <sup>nd</sup> Cycle					
3	3 <sup>rd</sup> Cycle					
4	4 <sup>th</sup> Cycle					
1.7 Date of	Establishment o	f IQAC :	DD/MM/	YYYYY		
1 Q A () A D	for the year (fo	r ovamnla	2010_11\	2016-17		

i. AQAR		(DD/MM/YYYY)4
ii. AQAR_		(DD/MM/YYYY)
iii. AQAR_		(DD/MM/YYYY)
iv. AQAR_		(DD/MM/YYYY)
1.10 Institutiona	l Status	
University		State Central Deeme Private
Affiliated C	ollege	YesNo
✓ Co	astituent College	Yes No
Autonomous	college of UGC	Yes No No
Regulatory A	gency approved Ins	stitution Yes / No
(eg. AICTE,	BCI, MCI, PCI, NC	$\mathbf{I}$ )
Type of Instit	ution Co-educat	ion
	Urban	✓ Rural Tribal
Financial S	atus Grant-ir	n-aid UGC 2(f) UGC 12B
	Grant-in-a	aid + Self Financing Totally Self-financing
1.11 Type of Fa	culty/Programme	
Arts	Science	Commerce Law PEI (Phys Edu)
TEI (	Edu) Engineerin	ng Health Science Management
Other	(Specify)	
1.12 Name of th	E Affiliating Univer	rsity (for the Colleges)

# $1.13\ Special\ status\ conferred\ by\ Central/\ State\ Government--\ UGC/CSIR/DST/DBT/ICMR\ etc$

Autonomy by State/Central Govt. / University	Central		
University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (Specify)	
UGC-COP Programmes			
2. IQAC Composition and Activit	<u>ies</u>		
2.1 No. of Teachers			
2.2 No. of Administrative/Technical staff			
2.3 No. of students			
2.4 No. of Management representatives			
2.5 No. of Alumni			
2. 6 No. of any other stakeholder and			
Community representatives			
2.7 No. of Employers/ Industrialists			
2.8 No. of other External Experts	2		
2.9 Total No. of members	8		

2.11 No. of meetings with various stakeholders: No Faculty	
Non-Teaching Staff Students Alumni Others	
2.12 Has IQAC received any funding from UGC during the year? Yes No	
If yes, mention the amount	
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos International National State Institutio	n Level
(ii) Themes	
2.14 Significant Activities and contributions made by IQAC	
2.15 Plan of Action by IQAC/Outcome	
The plan of action chalked out by the IQAC in the beginning of the year towards qual-	ity
Enhancement and the outcome achieved by the end of the year *	
Plan of Action Achievements	
* Attach the Academic Calendar of the year as Annexure.	
2.15 Whether the AQAR was placed in statutory body Yes No	
Management Syndicate Any other body	
Provide the details of the action taken	
Revised Gu	Page 5

2.10 No. of IQAC meetings held

## Part – B

### Criterion - I

# **I. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	✓			
PG	✓			
UG	✓			
PG Diploma				
Advanced Diploma				
Diploma	✓			✓
Certificate	✓			
Others	M. Phil.			
Total	6			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
  - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	6
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumn ( <i>On all aspects</i> )	i Parents Employers Students			
Mode of feedback : Online	Manual Co-operating schools (for PEI)			
*Please provide an analysis of the feedback in	the Annexure			
1.4 Whether there is any revision/update of	f regulation or syllabi, if yes, mention their salient aspects.			
CBCS adopted from U.G, P.G & Research Programs.				
1.5 Any new Department/Centre introduced during the year. If yes, give details.				

#### Criterion - II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
7	5		2	

2.2 No.	of perma	nent facult	y with Ph.D.

7

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.		Associa	ite	Profes	sors	Others	3	Total	
Profes	sors	Professo	ors						
R	V	R	V	R	V	R	V	R	V
2			1						1

2.4 No. of Guest and Visiting faculty and Temporary faculty

nil		
-----	--	--

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	0 7	
Presented papers	01	07	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Modern Speaking Persian with activity

2.7 Total No. of actual teaching days during this academic year

As per UGC

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Sem. system

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

 	5

2.10 Average percentage of attendance of students

80 %

# 2.11 Course/Programme wise distribution of pass percentage :

(2016-17)

Title of the Programme	Total no. of students		Ι	Division		
110814111110	appeared	Distinction %	I %	II %	III %	Pass %
Ph. D.	02					
M. Phil.	3	3				
P.G.	3	3				
U.G	2		2			

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

#### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	5
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	2
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	3
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff				

#### **Criterion – III**

## 3. Research, Consultancy and Extension

3.1	Initiatives of	f the IQAC ir	n Sensitizing/H	Promoting	Research	Climate i	n the institution
-----	----------------	---------------	-----------------	-----------	----------	-----------	-------------------

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2			2
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2			
Outlay in Rs. Lakhs	2 lacs.			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	9		
Non-Peer Review Journals			
e-Journals			
Conference proceedings	2		

3	.5	Details	on Im	mact fa	actor o	f nul	blications:
J	••	Details	OII III.	ipaci i	uctor o	ı pu	diffeations.

Range	Average	h-index	Nos. in SCOPUS	
-------	---------	---------	----------------	--

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

#### (2009-16)

Nature of the Project	Duration	Name of the	Total grant	Received
Nature of the Project	Year	funding Agency	sanctioned	
Major projects	2009-2011	UGC - MRP	5,08,840	5,08,840
Major projects	2009-2011	UGC - MRP	6,67,000	6,67,000
	2009	NCPUL	1,20,000	1,20,000
Minor Projects	2013-2014	NCPUL	70,000	70,000
	2013-2014	2013-2014 NCPUL		70,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the				
University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total	5			

3.7 No. of books published	i) W	ith ISI	BN No.	18	Chap	ters in I	Edited Bo	ooks 5	
3.8 No. of University Depa	,		ISBN N ving fun					_	
	UGC- DPE	SAP		CAS			ST-FIST ST Scher	ne/funds -	-
3.9 For colleges	Auton INSPI	Ľ		CPE CE			3T Star S	(specify)	
3.10 Revenue generated the	rough (	consult	ancy						
3.11 No. of conferences		Lev	el	Internation	al N	ational	State	University	Colleg
(2009	,	Num	ber	3	3	3			
organized by the Institu	ition	Spon	soring cies	UGC	-				
3.12 No. of faculty served a 3.13 No. of collaborations	as expe		airperso:		e perso		2	Any other	
3.14 No. of linkages create	ed duri	ng this	year					_	
3.15 Total budget for resea	rch for	curren	nt year in	ı lakhs :					
From Funding agency			From	Managemen	t of U	niversity	//College	:	
Total [			]						
3.16 No. of patents receive	ed this	year	Type	e of Patent			Nui	mber	
			Nationa		Appl				
			Tvatione	41	Gran				
3.17 No. of research award	s/		Interna	tional	Appl Gran				
recognitions received by	faculty	and	Comme	ercialised	App	lied	-		
research fellows  Of the institute in the	VAOr		Commit	oraniood	Gran	ited	-		
Of the institute in the	yeai								
Total International	al Na	tional	State	University	Dist	Colleg	ge		
10	1		0			+	_		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under the		7			
3.19 No. of Ph.D. awarded by facu	ulty from the Inst	titution	2		
3.20 No. of Research scholars rece MANF)  JRF  S	5	vships (Newly enro		cisting ones) (Includ	ing
3.21 No. of students Participated i	n NSS events:				
		University level	2	State level	2
		National level	No	International level	No
3.22 No.of students participated in	n NCC events:				
		University level	2	State level	2
		National level	No	International level	No
3.23 No. of Awards won in NSS:					
		University level	No	State level	No
		National level	No	International level	No
3.24 No. of Awards won in NCC:					
		University level	No	State level	No
		National level	No	International level	No
3.25 No. of Extension activities or	ganized				
University forum	College fo	orum			
NCC	NSS		Any	other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

•

•

#### **Criterion - IV**

# 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	4		HRD	4
Laboratories	nil			
Seminar Halls	1			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	nil			
Value of the equipment purchased during the year (Rs. in Lakhs)	nil			
Others				

1 2	C	4	4:	~ C	~ 4	:	: ~ 4	~ 4: ~	1	1:1
4.2	Compu	teriza	uon	OI	aum	un	istra	auon	ana	norary

#### 4.3 Library services:

	Existing		Newly	added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books							
Reference Books							
e-Books							
Journals							
e-Journals							
Digital Database							
CD & Video							
Others (specify)							

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	5	0	yes			yes		
Added	nil							
Total	5							

Yes	
4.6 Amount spent on maintenance in lakhs:	
i) ICT	
ii) Campus Infrastructure and facilities	
iii) Equipments	
iv) Others	
Total:	
Criterion – V 5. Student Support and Progress	sion
5.1 Contribution of IQAC in enhancing awarene	ess about Student Support Services
ye	es
5.2 Efforts made by the institution for tracking t	the progression

3 (a) Total Nu			UG	PG	M. Phil	Ph. I		Diplor		
	(20	015-16)	4	10	8	5		3		
(b) No. of st	udents ou	ıtside the	e state	28						
(c) No. of in	ternation	al studer	nts	NIL						
Men	No 9	Wo	omen	No	%					
		Last Ye	ar				Т	his Yea	ır	
General	SC ST	OBC	Physically Challenged	Tota	I Genera	1 SC	ST	OBC	Physically Challenged	Total
25		1		26	22		2	3	-	26
No. of stu	dents ber	neficiarie	es				_			
5 No. of stude NET IAS/IPS etc	4	SET/	SLET PSC		GATE [	 		AT [		
5 Details of st	udent cou	ınselling	and career g	uidanc	e			ı		

### 5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	10	1	03

5.8 Detail	s of gender sensitization p	orogramm	es			
5.9 Stude	ents Activities					
5.9.1	No. of students particip	ated in Sp	orts, Games and	other eve	nts	
	State/ University level	8	National level		International level	
	No. of students particip	ated in cu	ltural events			
	State/ University level	15	National level		International level	
5.9.2	No. of medals /awards	won by sti	udents in Sports,	Games an	nd other events	
Sports	: State/ University level	5	National level		International level	
Cultura	al: State/ University level	3	National level		International level	

5.10 Scholarships and Financial Support

(2009-16)

		Number of students	Amount
Financial support from institution	( <b>P.G</b> )	80	1000/- Per-month
	(M.Phil)	22	5000/- Per-month
	( <b>Ph. D</b> )	12	8000/- Per-month
Financial support from government			
(M. P.	hil - MANF)	5	28,000/- Per-month
(Ph	. D. MANF)	4	36,000/- Per-month
Financial support from other sources			
Number of students who received National recognitions	International/		

5.11 Student organised / initiatives				
Fairs : State/ University level 4	National level		International level	
Exhibition: State/ University level 2	National level		International level	
5.12 No. of social initiatives undertaken by	y the students	2		
5.13 Major grievances of students (if any) re	edressed:			
Criterion – VI				
6. Governance, Leadership ar	nd Managem	<u>nent</u>		
6.1 State the Vision and Mission of the insti	tution			
To attract more students toward de	partment for ma	king them f	luent in	
Persian Language and other job	avenues in differ	ent compa	nies	
6.2 Does the Institution has a management I	nformation System	m		
0.2 Does the institution has a management i				
6.3 Quality improvement strategies adopted	by the institution	for each of	the following:	
6.3.1 Curriculum Developmen	t			
Keeping in view the mark	ket demands curr	iculum is	7	

being developed

6.3.2	Teaching and Learning
	Modern speaking Persian Including the teaching about manuscripts and inscriptions
6.3.3	Examination and Evaluation
	As per university Guidelines
6.3.4	Research and Development
	Research on Thirst areas like manuscriptology
6.3.5	Library, ICT and physical infrastructure / instrumentation
6.3.6	Human Resource Management
6.3.7	Faculty and Staff recruitment
6.3.8	Industry Interaction / Collaboration
	Many companies visited department and had interaction with students for the recruitment as Facebook, Amazon, Microsoft, Google Etc.
6.3.9	Admission of Students
	Ph.D. on Entrance test base and M.A. , B.A. is On Merit Basis

6.4 We	lfare schemes for	Teachin Non tead Students	ching			
6.5 Tot	al corpus fund genera	ted				
6.6 Wh	ether annual financial	audit has been	done Yes	✓ No		
6.7 Wh	ether Academic and A	Administrative .	Audit (AAA) has	been done?		
	Audit Type	Ex	ternal	Inter	rnal	
		Yes/No	Agency	Yes/No	Authority	-
	Academic	yes	University	yes	University	1
	Administrative	yes	University	yes	University	1
		· UG Programn	nes Yes	✓ No		?
6.10 W	hat efforts are made b	y the Universit	y to promote auto	nomy in the affi	iliated/constitue	ent colleges?
6.11 Ac	ctivities and support for	om the Alumn	i Association			
6.12 A	ctivities and support fi	om the Parent	– Teacher Associa	ation		

6.13 I	Development programmes for support staff
6.14 I	nitiatives taken by the institution to make the campus eco-friendly
Crite	rion – VII
7. <u>Inr</u>	novations and Best Practices
	novations introduced during this academic year which have created a positive impact on the inctioning of the institution. Give details.
	ovide the Action Taken Report (ATR) based on the plan of action decided upon at the eginning of the year
7.3 G	ve two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
	*Provide the details in annexure (annexure need to be numbered as i, ii,iii)
7.4 Co	ontribution to environmental awareness / protection
7.5 W	hether environmental audit was conducted?  Yes  ye  No
7.6 A	ny other relevant information the institution wishes to add. (for example SWOT Analysis)

#### 8. Plans of institution for next year

CBCS Courses for all U.G. , P.G. and Research Program

Name: <u>Dr. Janaid Ahmed</u> Name \_\_\_\_\_

Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC

\*\*\*

Annexure I

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

\*\*\*\*\*\*

# The Annual Quality Assurance Report (AQAR) Department of Physics

All NAAC ac credited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic year, July 1, 2016 to June 30, 2017)

Part - A I. Details of the Departments **Physics** 1.1 Name of the Department 1.2 Departmental Status Name of the School Sciences Name of the Dept Physics Constituent College Yes No Autonomous college of UGC No Yes No Regulatory Agency approved Institution Yes (eg. AICTE, BCI, MCI, PCI, NCI) 1.3 Type of Faculty/Programme Science √ Commerc PEI (Phys Edu) Arts Law TEI (Edu) Engineering Health Science Management Others (Specify) 1.4 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

University with Potential for Excellence

**UGC-CPE** 

UGC-Special Assistance Programme	DST-FIST
UGC-Innovative PG programmes	Any other (Specify)
UGC-COP Programmes	
2 Seminars and Conferences (only quality	related)
(i) No. of Seminars/Conferences/ Wo	orkshops/Symposia organized by the IQAC
Total Nos. International	National State Institution Level
(ii) Themes	
2.15 Plan of Action/ Outcome by Departm	ents
The plan of action chalked out by the enhancement and the outcome achiev	e Department in the beginning of the year towards quality wed by the end of the year *
Plan of Action	Achievements
* Attack the Academic Calendar of	

<sup>\*</sup> Attach the Academic Calendar of the year as Annexure.

## Part – B

#### Criterion - I

# I. Curricular Aspects

1.1 Details about Academic Programmes

1.1 Details about Acac	enne i rogrammi			
Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
  - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)	Alumni	Parents	Employers	Students
Mode of feedback :	Online	Manual	Co-operating	g schools (for PEI)
		<b>-</b> .		

\*Please provide an analysis of the feedback in the Annexure

1.4 1	There is any revision	1/update of regul	lation or syl	llabi, if y	res, mention their s	alient aspects.
1.5 A	ny new Department/Centre	introduced duri	ng the year	. If yes, ş	give details.	
Crit	erion – II					
2.13	Initiatives undertaken towa	rds faculty devel	lopment			
	Faculty / Staff Developmen	nt Programmes		Nu	mber of faculty benefitted	
	Refresher courses					
	UGC – Faculty Improvement	ent Programme				
	HRD programmes			02		
	Orientation programmes					
	Faculty exchange program	me				7
	Staff training conducted by	the university				
	Staff training conducted by	other institutio	ns			
	Summer / Winter schools,	Workshops, etc.				
	Others					
	cerion – III esearch, Consultai  Details regarding major	•	tension			
	Number	Completed	Ongoing		Sanctioned	Submitted

	Completed	Ongoing	Sanctioned	Submitted
Number			02	
Outlay in Rs. Lakhs			2 lakhs	

Details regarding minor projects

Outlay in Rs. Lakhs

3.3

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

	Average		h-index		Nos. in S	COPUS	
6 Research funds sa	anctioned and red	ceived from	n various f	unding	agencies, ind	ustry and	other
Nature of the Pro	oject Dura		Name of the		Total grant sanctioned	Received	d
Major projects							
Minor Projects		1	UGC		2 lakhs	2	
nterdisciplinary Pro	ojects						
ndustry sponsored							
Projects sponsored by Jniversity/ College	by the						
Students research prother than compulsory by the U							
Any other(Specify)  Total							
8 No. of University	·	out ISBN N					
•	UGC-SAI		CAS		DST-F	FIST	
	DPE					Scheme/fu	nds [
9 For colleges	Autonomy	,	CPE		DBT S	Star Schem	ne [
	INSPIRE		CE		Any O	ther (spec	ify)
9 For colleges	Autonomy	,			DBT S	Star Schen	ne

	Level	International	National	State	University	College
	Number					
Annual Quality Assurance Rep	ort 2016-17 Sponsoring					Page 5
	agencies					

organized by	y the Institution	on							
3.12 No. of fact	ılty served as	experts, ch	airpersons	or resource	ee perso	ons	03		
3.13 No. of coll	aborations	I	nternation	al	Nation	nal		 Any other	
3.14 No. of link	ages created o	during this	year						
3.15 Total budg	et for research	h for currer	nt year in la	akhs :					
From Fundir	ng agency		From M	lanagemen	ıt of Un	ivers	ity/Colleg	ge	
Total			 ]						
3.16 No. of pat	ents received	this vear	Trmo	f Patent	T		N	umber	
one in or put	10001,00	viiis j viii		1 Patent	Appl	ied	11	umber	-
			National		Gran				
			Internatio	nal	Appl				
			memano	1141	Gran				
			Commerc	ialised	Appl: Gran				
3.17 No. of rese Of the inst	titute in the ye	-	is receiv	ed by facu	ny and	resea	ich fellov	ws	
Total	International	National	State L	Iniversity	Dist	Coll	ege		
3.18 No. of fact who are Ph. and students	•								
3.19 No. of Ph.l	D. awarded by	y faculty fro	om the Ins	titution					
3.20 No. of Res	earch scholar	s receiving	the Fellow	vships (Ne	wly enr	olled	+ existin	ig ones)	
JF	RF	SRF		Project Fe	llows		Any	other	
3.21 No. of stud	lents Participa	ated in NSS	events:						
Annual Quality	Assurance R	Report 201	6-17						Pag

3.11 No. of conferences

	University level	State level
	National level	International level
3.22 No. of students participated in NCC events	s:	
	University level	State level
	National level	International level
3.23 No. of Awards won in NSS:		
5.25 No. of Awards woll in NSS.	University level	State level
	National level	International level
	Transfar Tever	
3.24 No. of Awards won in NCC:		
	University level	State level
	National level	International level
3.25 No. of Extension activities organized		
University forum College	forum	
NCC NSS	Any	other
3.26 Major Activities during the year in the spheres Responsibility	ere of extension activities and	Institutional Social
Responsionity		
•		
•		

## **Criterion – IV**

# 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased				
$(\geq 1-0 \text{ lakh})$ during the current year.				
Value of the equipment purchased during				
the year (Rs. in Lakhs)				
Others				

# Criterion – V

# 5. Student Support and Progression

5.1 Contribution of Department in enhance	ancing a	awaren	ess about	Student Su	pport Ser	vices
5.2 Efforts made by the Departments for	or track	ing the	progression	on		
	·					
5.3 (a) Total Number of students	UG	PG	Ph. D.	Others		
(h) No of students sutside the state						
(b) No. of students outside the state	3					
(c) No. of international students						

·		•			•						
			Last Y	ear				T	his Yea	ar	
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

Men

Demand ratio Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

5.7 Details of campus placement

No. of students benefitted

	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details	of gender sensitization pr	rogram	mes				
5 O Stude	nto Activitico						
5.9 Stude	nts Activities						
5.9.1	No. of students participa	ted in S	Sports, Games	and	other events		
	State/ University level		National le	evel	In	ternational lev	vel
	No. of students participa	ted in c	cultural events				
	State/ University level		National le	evel	In	ternational lev	/el
5.9.2 Sports	No. of medals /awards w	on by s	students in Sp			her events nternational le	vel
Cultura	l: State/ University level		National l	evel	In	nternational le	vel
5.10 Schol	arships and Financial Sup	port					
					Number of students	Amo	ount
	Financial support from ir	stitutio	on				
	Financial support from g	overnm	nent				
	Financial support from or	ther sou	ırces				
	Number of students International/ National re						
5.11 Stud	dent organised / initiatives	<b>.</b>					
Fairs	: State/ University level		National le	evel	In	ternational lev	vel
Exhibition	: State/ University level		National le	evel	In	ternational lev	/el

5.12	No. of social initiatives undertaken by the students	
5.13 N	Major grievances of students (if any) redressed:	

## **Criterion – VI**

# 6. Governance, Leadership and Management

6.1 State the Visio	on and Mission of the Department	
6.2 Does the Depa	artment has a management Information System	
6.3 Quality impro	vement strategies adopted by the Department for each of the	ne following:
	Curriculum Development	8
0.5.1	Carrearam Development	
622	Taashing and Laaming	
0.3.2	Teaching and Learning	
6.3.3	Examination and Evaluation	]
6.3.4	Research and Development	-
6.3.5	Library, ICT and physical infrastructure / instrumentation	

6.3.7	Faculty and Staff recruitment	
6.3.8	Industry Interaction / Collaboration	
6.3.9	Admission of Students	
	Teaching	6.4 Welfare schemes for
	Non teaching Students	0.4 Wehare schemes for
6.5 Total corpus f	und generated	
6.6 Whether annua	al financial audit has been done Yes No	
6.10 What efforts	are made by the University to promote autonomy in t	the affiliated/constituent colleges?
6.11 Activities and	d support from the Alumni Association	
Annual Quality A	ssurance Report 2016-17	Page 13

6.3.6 Human Resource Management

7
ed a positive impact on the
a a positive impact on the
decided upon at the

### \*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental	awareness / protection
7.5 Whether environmental audit v	vas conducted? Yes No
7.6 Any other relevant information	the Department wishes to add. (for example SWOT Analysis)
8. Plans of Department for	neyt vear
o. <u>Frans of Beparement for</u>	next year
Name	Name
Signature of the HoD	Signature of the Dean
	***

# The Annual Quality Assurance Report (AQAR) Department of Political Science

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017*)

#### Part - A

I De	taile	of the	Instit	ution
I. De	LAIIS	OI LIIC	: 1115111	ulion

1.1 Name of the Institution	MANUU
1.2 Address Line 1	TELECOM NAGAR, NEAR LNT BUILDINGS
Address Line 2	GACHIBOWLI
City/Town	HYDERABAD
State	TELANGANA
Pin Code	500032
Institution e-mail address	
Contact Nos.	
Name of the Head of the Institution	on:
Tel. No. with STD Code:	
Mobile:	

Name of the I	QAC Co-ordii	nator:				
Mobile:		[				
IQAC e-mail	address:					
1.3 <b>NAAC T</b>	rack ID(For e	ех. МНСОС	GN 18879)			
(For Exa This EC	xecutive Commode EC/32/Ano. is available astitution's Ac	&A/143 da e in the rigi	ted 3-5-200 ht corner- l	pottom		
1.5 Website	address:					
W	Veb-link of th	e AQAR:				
For ex. http:/	//www.ladyke	eanecolleg	e.edu.in/A	QAR2012-13.d	oc	
1.6 Accredita						
Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
1	1 <sup>st</sup> Cycle					
2	2 <sup>nd</sup> Cycle					
3	3 <sup>rd</sup> Cycle					
4	4 <sup>th</sup> Cycle					
1.7 Date of Es	stablishment o	f IQAC :	DD/MM/	YYYY		
1.8 AQAR fo	r the year (for	r example 2	2010-11)			

i. AQAR	(DD/MM/YYYY)4
ii. AQAR	
	(DD/MM/YYYY)
iv. AQAR	(DD/MM/YYYY)
1.10 Institutional Status	
University	State Central med Private
Affiliated College	Yes No
Constituent College	Yes No
Autonomous college of UGC	Yes No
Regulatory Agency approved Institut	ion Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)	ı
Type of Institution Co-education	on Men Women
Urban	Rura Tribal
Financial Status Grant-in-aid	C 2(f) UG 2B
Grant-in-ai	d + Self Financing Totally Self-financing
1.11 Type of Faculty/Programme	
Arts Science	Commerce Law PEI (PhysEdu)
TEI (Edu) Engineering	g Health Science Management

1.12 Name of the Affiliating University (for the C	Colleges)	
1.13 Special status conferred by Central/ State Go	overnment UGC/CSIR/DST/DBT/ICM	IR etc
Autonomy by State/Central Govt. / University		
University with Potential for Excellence	UGC-CPE	
DST Star Scheme	СЕ	
UGC-Special Assistance Programme		
UGC-Innovative PG programmes	pecify)	
UGC-COP Programmes		
2. IQAC Composition and Activit	<u>ies</u>	
2.1 No. of Teachers		
2.2 No. of Administrative/Technical staff		
2.3 No. of students		
2.4 No. of Management representatives		
2.5 No. of Alumni		
2. 6 No. of any other stakeholder and		
community representatives		
2.7 No. of Employers/ Industrialists		
2.8 No. of other External Experts		
2.9 Total No. of members		

2.10 No. of IQAC meetings held					
2.11 No. of meetings with various stakeholders: No.					
Non-Teaching Staff Students  Alumni  Others					
2.12 Has IQAC received any funding from UGC during the year? Yes No If yes, mention the amount					
2.13Seminars and Conferences (only quality related)					
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC					
Total Nos.					
(ii) Themes					
2.14 Significant Activities and contributions made by IQAC					
2.15 Plan of Action by IQAC/Outcome					
The plan of action chalked out by the IQAC in the beginning of the year towards quality					
enhancement and the outcome achieved by the end of the year *					
Plan of Action Achievements					
* Attach the Academic Calendar of the year as Annexure.					
2.15 Whether the AQAR was placed in statutory body  Yes  No					
2.13 Whether the AQAR was placed in statutory body					
Management State Any body					
Provide the details of the action taken					

## Part – B

### Criterion - I

## I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1			
UG	1			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	1 (M.Phil)			
Total	3			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: **CBCS**/Core/Elective option / Open options
  - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	
Annual	

1.3 Feedback from stakeholders*Alumni ( <i>On all aspects</i> )	Parents Employers Students			
Mode of feedback :Online Manual Co-operating schools (for PEI)				
*Please provide an analysis of the feedback i	in the Annexure			
1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.				
Revised syllabus of B.A. and M.A of previous years in accordance with the feedback of students, faculty and subject experts and approved by <b>BOS on 27</b> <sup>th</sup> <b>January, 2017</b>				
1.5 Any new Department/Centre introduce	ed during the year. If yes, give details.			

## Criterion – II

## 2. Teaching, Learning and Evaluation

2.1	Гotal No. of	Total		Asst.	Professors	Asso	ciate Pi	rofessor	s Pro	ofessors	Othe	ers
pern	nanent faculty	4		3		1						
2.2	No. of permanent facul	ty with I	Ph.D.		2							
231	No. of Faculty Position	c	Asst	t.	Associa	ate	Profes	ssors	Other	s	Total	
	ruited (R) and Vacant (		Prof	essors	Profess	ors						
	ng the year	. • /	R	V	R	V	R	V	R	V	R	V
	ing the year											
2.4	No. of Guest and Visiti	ng facul	ty an	d Ten	nporary fact	ılty				02		
2.5	Faculty participation in	confere	nces	and sy	ymposia:							
	No. of Faculty I	nternatio	onal l	evel	National	level	Stat	e level	7			
	Attended				6		-		-			
	Presented papers				5				1			
	Resource Persons				3							
2.6	Innovative processes ac	dopted b	v the	institı	ution in Tea	ching a	and Lea	rning:	_			
		иориси о	<i>y</i> •110									
	Use of Audio Visu	al, Grou <sub>l</sub>	p Disc	cussio	n ,Student ,	Activity	,					
2.7	2.7 Total No. of actual teaching days during this academic year											
2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)												
	Double Fallation, 11	м	, ОШ	1110 141	unipic Cilo	ice Qui	23(10113)	,				
2.9	No. of faculty member restructuring/revision									4		
	as member of Board	of Study	/Facu	ılty/Cı	urriculum I	Develop	ment v	worksho	p			
2.10	Average percentage o	f attenda	ince o	of stud	lents	7	5%					

### 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students		Γ	Division		
8	appeared	Distinction %	I %	II %	III %	Pass %
B.A.						
M.A.	21	34.79%	65.21%			
M.Phil	05					

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1
UGC – Faculty Improvement Programme	
HRD programmes	1
Orientation programmes	
Faculty exchange programme	1
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	1			
Technical Staff				

## Criterion – III

## 3. Research, Consultancy and Extension

itiatives of the IQAC in Se	nsitizing/Prom	oting Research Clim	nate in the institut	ion
Details regarding major	projects			
	Completed	Ongoing	Sanctioned	Submitted
Number	Completed	Oligonig	Sanctioned	Sublificed
Outlay in Rs. Lakhs				
Details regarding minor	projects			
	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		105000/-		
Details on research publ	ications			
		International	National	Others
Peer Review Journals			2	
Non-Peer Review Journ	nals			
e-Journals				
Conference proceeding	S			
1 2				
etails on Impact factor of p	ublications:			
Range Aver	2000	h-index	Nos. in SCOP	
Range	age	II-IIIdex	1403. III 5CO1	
esearch funds sanctioned an	nd received from	m various funding a	gencies, industry	and other organisa
	<b>I</b>		1	
Nature of the Project	Duration		•	Received
	Year	funding Agency	sanctioned	
Major projects	2015.17	7.7.13.77.77	105000	100000
Minor Projects	2016-17	MANUU	105000	100000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the				
University/ College				
University/ College Students research projects				
Students research projects (other than compulsory by the University				
Students research projects				

3.7 No. of books published i) W	ith ISBN No.	C	hapters in I	Edited Bo	ooks	
ii) Without ISBN No.						
3.8 No. of University Departments	s receiving fund	ds from				
UGC-	SAP	CAS		ST-FIST	me/funds	
DIL			<b>D1</b>	or belief		
3.9 For colleges Autono INSPI		CPE CE		3T Star S	Scheme (specify)	
3.10 Revenue generated through c	onsultancy					
3.11 No. of conferences	Level	International	National	State	University	College
3.11 Ivo. of conferences	Number	NIL	NIL	NIL	NIL	NIL
organized by the Institution	Sponsoring agencies	NIL	NIL	NIL	NIL	NIL
3.12 No. of faculty served as expe	rts, chairpersor	ns or resource p	ersons	2		
3.13 No. of collaborations	Internatio	nal Na	itional		Any other	
3.14 No. of linkages created durin	g this year				_	
3.15 Total budget for research for	current year in	lakhs :				
From funding agency	Managem	nent of Universi	ty/College			7
Total						_
3.16 No. of patents received this	vear T.m.	of Patent		Niv	mber	
1	Nationa	1 4	Applied	111	111001	
	Ivationa	(	Granted			
	Internat		Applied Granted			
	Commo		Applied			
	Comme	(Clariscu	Granted			

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18No. of faculty from the Institution who are Ph. D. Guides and students registered under them  3.19 No. of Ph.D. awarded by faculty from the Institution who are Ph. D. awarded by faculty from the Institution who are Ph. D. awarded by faculty from the Institution who are Ph. D. awarded by faculty from the Institution who are Ph. D. awarded by faculty from the Institution who are Ph. D. Guides and students registered under them	2astitution
3.20 No. of Research scholars receiving the Fello	owships (Newly enrolled + existing ones)
JRF NIL SRF NIL	Project Fellows NIL Any other
3.21 No. of students Participated in NSS events:	
	University level State level
National level	International lev
3.22 No. of students participated in NCC events	
National level	University level State level  International lev
3.23 No. of Awards won in NSS:	
National level	University level State level  International lev
3.24 No. of Awards won in NCC:	
National level	University level State level  International lev

3.25 No. of Extension activities organized					
University forum College f	orum				
NCC NSS		Any otl	her		
3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility  •					
Criterion – IV					
4. Infrastructure and Learning Re	sources				
4.1 Details of increase in infrastructure facilities:					
Facilities	Existing	Newly created	Source of Fund	Total	
Campus area	NIL	NIL	NIL	NIL	
Class rooms	2	NIL	NIL	2	
Laboratories	NIL	NIL	NIL	NIL	
Seminar Halls	NIL	NIL	NIL	NIL	
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	NIL	NIL	NIL	NIL	
Value of the equipment purchased during the year (Rs. in Lakhs)	NIL	NIL	NIL	NIL	
Others	NIL	NIL	NIL	NIL	
4.2 Computerization of administration and library	,				

4 0	T '1	
4.3	Library	services:

	Existing		Newly	added	Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

## 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	06		Yes			Yes	Yes	
Added								
Total								

4.5 Computer, Internet access, training to teacher upgradation (Networking, e-Governance et	and any other programme for technology
4.6 Amount spent on maintenance in lakhs:	
i) ICT	
ii) Campus Infrastructure and facilities	
iii) Equipments	
iv) Others	
Total:	

### Criterion - V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Orientation Programme, Individual Conference, Skill Lab exercise, Interaction with students as part of student's advisory.

5.2 Efforts made by the institution for tracking the progression

Supervisory Meeting with student's Regular follow up by Coordinator Internal Evaluation, Assignment, Test & Presentation, Internal Viva-Voce.

5.3 (a) Total Number of students

UC	j	PG	Ph. D.	Others
		20	Nil	05 M.Phil

(b) No. of students outside the state

03

(c) No. of international students

Nil

Men

Women

No	%
19	45

Last Year					T	his Yea	ar				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
09	Nil	01	02	Nil	12	08	Nil	Nil	Nil	Nil	08

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified	d in these examination	ıs				
NET SET/	GATE	CAT				
IAS/IPS etc Sta	te PSC	JPSC	Dthers			
5.6 Details of student couns	selling and career guid	ance				
•	ents Review Meeting. eminar/ Presentations leetings.					
No. of students benefitted	AII					
5.7 Details of campus place	ement					
	On campus		Off Campus			
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed			
			01			
5.8 Details of gender sensit:	ization programmes					
5.9 Students Activities			_			
5.9.1 No. of students	participated in Sports	, Games and other e	events			
State/ Universit	y level Na	ational level	International level			
No. of students participated	in cultural events					
State/ Universit		ational level	International level			

5.9.2	No. of medals /awards won by students in Spo	orts, Games and other	events	
Sports	: State/ University level National l	evel Inter	national level	
Cultura	l: State/ University level National 1	evel Inter	national level	
5.10 Schol	arships and Financial Support			
		Number of students	Amount	
	Financial support from institution	05 (M.Phil)	5000/Month/Student	
	Financial support from government			
	Financial support from other sources			
	Number of students who received International/ National recognitions			
5.11 Student organised / initiatives  Fairs : State/ University level				
6. Gov	ernance, Leadership and Manag	<u>ement</u>		
6.1 State the Vision and Mission of the institution				
6.2 Dags 4	ha Institution has a management Information Co			
0.2 Does t	he Institution has a management Information S	ystem		

6.3 Quality improv	vement strategies adopted by the institution for each of the following:
6.3.1	Curriculum Development
6.3.2	Teaching and Learning
6.3.3	Examination and Evaluation
6.3.4	Research and Development
6.3.5	Library, ICT and physical infrastructure / instrumentation
6.3.6	Human Resource Management
6.3.7	Faculty and Staff recruitment
	Through Notification
6.3.8	Industry Interaction / Collaboration

Welfare schemes for	Teaching Non teac Students	ching			
Total corpus fund gen	nerated				
Whether annual finan	cial audit has been	done Yes	No		
Whether Academic a	nd Administrative	Audit (AAA) has	been done?		1
Audit Type		ternal	Inter		
Academic	Yes/No	Agency	Yes/No	Authority	-
Administrative					_
Does the University/	For UG Programm	nes Yes	No No	]	?

6.11 A	ctivities and support from the Alumni Association	
6.12 A	ctivities and support from the Parent – Teacher Association	
6.13 E	evelopment programmes for support staff	
6.14 Iı	nitiatives taken by the institution to make the campus eco-friendly	ly
	•	
•		•
Crite	rion – VII	
7. <u>Inn</u>	ovations and Best Practices	
7 1 In	novations introduced during this academic year which have crea	ted a positive impact on the
	nctioning of the institution. Give details.	ned a positive impact on the
	<ol> <li>Revision of UG and PG Syllabus</li> <li>Student Activity Programmes</li> </ol>	
	3. Regular Guest Lectures	
'		1
	ovide the Action Taken Report (ATR) based on the plan of action ginning of the year	n decided upon at the
	Annual Report	
	Annual Calendar	

.3 Give two Best Practices of the institution (	please see the format in the NAAC Self-study Manuals)
*Provide the details in annexur	re (annexure need to be numbered as i, ii,iii)
4 Contribution to environmental awareness /	protection protection
Paper on Environmental Studies is tau	ght which highlights
Environmental Awareness.	
5 Whether environmental audit was conduct	ted? Yes No
6 Any other relevant information the institut	ion wishes to add. (for example SWOT Analysis)
Strength:	
<ol> <li>Revision of UG and PG Syllabus</li> <li>Student Activity Programmes</li> </ol>	
3. Regular Guest Lectures	
<ol><li>Average student's attendance rate</li></ol>	experience from both academic and presentation.  e of 75% through transparent system of monthly
display of attendance across teach 6. Transparent evaluation system.	ners and classes.
Weaknesses:	
<ol> <li>Limited infrastructure facility</li> <li>Limited Supported staff</li> </ol>	
3. Limited teaching faculty.	
Plans of institution for next year	
Developing reading materials in	Urdu language.
2. Staring Ph.D Programme.	
ame	Name
gnature of the Coordinator, IQAC	Signature of the Chairperson, IQAC
	***

#### nnexure I

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

\*\*\*\*\*\*

# The Annual Quality Assurance Report (AQAR) Polytechnic, Bengaluru

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)

### Part – A

### I. Details of the Institution

i. Details of the institution	.1			
1.1 Name of the Institution	MANUU POLYTECHNIC,BENGALURU			
1.2 Address Line 1	8 <sup>th</sup> Cross, 1 <sup>st</sup> Stage, 3 <sup>rd</sup> Block			
Address Line 2	Nagarbhavi			
City/Town	BENGALURU			
State	Karnataka			
Pin Code	560072			
Institution e-mail address	m.riazurrahaman@gmail.com			
Contact Nos.	080 – 23181062, 23181726			
Name of the Head of the Institution	Mohammed Riazur Rahaman			
Tel. No. with STD Code:	080 – 23181062, 23181726			
Mobile:	91 9482009116			

Name of the IO	QAC Co-ordin	nator:				
Mobile:						
IQAC e-mail	address:					
.3 NAAC T	rack ID (For	ех. МНСО	GN 18879)			
(For Exar This EC r	ecutive Com mple EC/32/A no. is availabl estitution's Ac	&A/143 da e in the rig	ted 3-5-200 ht corner- b	oottom		
1.5 Website a	address:		www.mai	nuu.ac.in		
W	eb-link of the		ladvkeane	college.edu.in/A	OAR2012-1	3.doc
.6 Accredita		•	·	C		
Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
1	1 <sup>st</sup> Cycle					
2	2 <sup>nd</sup> Cycle					
3	3 <sup>rd</sup> Cycle					
4	4 <sup>th</sup> Cycle					
.7 Date of Es	tablishment o	f IQAC :	DD/MM/	YYYY		
1.8 AQAR for	the year (for	r example 2	2010-11)	2016-17		

	(DD/MM/YYYY)4
ii. AQAR	
	(DD/MM/YYYY) (DD/MM/YYYY)
1.10 Institutional Status	
University	State Central Y Deemed Private
Affiliated College	Yes No Y
Constituent College	Yes Y No
Autonomous college of UGC	Yes No Y
Regulatory Agency approved In	nstitution Yes No Y
(eg. AICTE, BCI, MCI, PCI, NC	CI)
Type of Institution Co-educa	ation Y Men Women
Urban	Y Rural Tribal
Financial Status Grant-	in-aid UGC 2(f) UGC 12B
Grant-in-	-aid + Self Financing Totally Self-financing
1.11 Type of Faculty/Programme	
Arts Science	e Commerce Law PEI (Phys Edu)
TEI (Edu) Engineer	ring Health Science Management
Others (Specify)	. Diploma in Engineering (Polytechnic)
1.12 Name of the Affiliating Unive	ensites (for the Caller or)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

## Autonomy by State/Central Govt. / University Central Govt. University with Potential for Excellence **UGC-CPE DST Star Scheme UGC-CE** UGC-Special Assistance Programme **DST-FIST** Any other (Specify) UGC-Innovative PG programmes **UGC-COP Programmes** 2. IQAC Composition and Activities 2.1 No. of Teachers 2.2 No. of Administrative/Technical staff 2.3 No. of students 2.4 No. of Management representatives 2.5 No. of Alumni 2. 6 No. of any other stakeholder and community representatives 2.7 No. of Employers/ Industrialists 2.8 No. of other External Experts 2.9 Total No. of members

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others
2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount
2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos.
(ii) Themes
2.14 Significant Activities and contributions made by IQAC
2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality
enhancement and the outcome achieved by the end of the year *
Plan of Action Achievements
* Attach the Academic Calendar of the year as Annexure.
2.15 Whether the AQAR was placed in statutory body  Yes  No
Management Syndicate Any other body Provide the details of the action taken

## Criterion - I

## I. Curricular Aspects

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG				
PG Diploma				
Advanced Diploma				
Diploma	3			
Certificate				
Others				
Total	3			
Interdisciplinary				
Innovative				
(ii) Pattern of progr	rammes:		otion / Open options	
(ii) Pattern of progr	rammes:	Pattern Semester 3	Number of progr	rammes
(ii) Pattern of progr	rammes:	Pattern		rammes
(ii) Pattern of progr	rammes:	Pattern Semester 3 Trimester		rammes
(ii) Pattern of progr	rammes:	Pattern Semester 3		rammes
(ii) Pattern of progr .3 Feedback from stake (On all aspects)		Pattern Semester 3 Trimester Annual		Students
.3 Feedback from stake	cholders* Alu	Pattern Semester 3 Trimester Annual mni Parents	Number of progr	
.3 Feedback from stake (On all aspects)	cholders* Alu	Pattern Semester 3 Trimester Annual mni Parents ine Manual	Number of progr	Students
.3 Feedback from stake ( <i>On all aspects</i> )  Mode of feedba	cholders* Alu	Pattern Semester 3 Trimester Annual  mni Parents ine Manual k in the Annexure	Number of progr  Employers  Co-operating	Students schools (for PEI)

### Criterion - II

## 2. Teaching, Learning and Evaluation

	<b>J</b> ,	J										
2.1	Гotal No. of	Total	Ass	st. Prof	fessors	Associ	ate Pro	ofessors	Prof	essors	Other	·s
	nanent faculty	15	12			2					1(Pri	ncipa
r												Г
2.2	No. of permanent facu	lty with	Ph.D.	6	5							
	No. of Faculty Position		Asst. Profes	sors	Associ		Profes	ssors	Other	s	Total	
	ruited (R) and Vacant ng the year	(V)	R	V	R	V	R	V	R	V	R	V
uuii	ng the year		12	2	2	1			1	0	1.5	2
			12	2	2	1			1	0	15	3
2.4	No. of Guest and Visit	ing facul	lty and	Tempo	orary fac	ulty 3		3		0		
2.5	Faculty participation in	n confere	ences ai	nd sym	nposia:							
	No. of Faculty	Internati	onal lev	/el	Nationa	1 level	Stat	e level	1			
	Attended			-	114410114		Stat		_			
	Presented papers				1				_			
	Resource Persons											
2.6	Innovative processes a  The Polytechnic h  engaged by facul	nas an IC	T enabl	ed Cla	ssrooms	& Semi	nar Ro	om whic				
2.7	Total No. of actual te	_	ays		190							
2.8	Examination/ Evaluation (for examination, Pouble Valuation, Pouble	kample: (	Open B	ook E	xaminati							
2.9	No. of faculty member restructuring/revision as member of Board	n/syllabu	ıs devel	opmer	nt	Develop	oment v	worksho	pp			

2.10 Average percentage of attendance of students

## 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students	Division				
1 Togrammie	appeared	Distinction %	I %	II %	III %	Pass %
Civil Engineering	31	16	65			
ECE	30	10	50			
CSE	27	22	44			

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	4
Faculty exchange programme	
Staff training conducted by the university	4
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	1
Others (Short term courses & Professional development)	2

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	6	0	02
Technical Staff	01	3	0	05

## **Criterion – III**

## 3. Research, Consultancy and Extension

Peer Review Journals  Non-Peer Review Journals e-Journals Conference proceedings  tails on Impact factor of publications:		
Completed   Ongoing   Sanction		
Completed   Ongoing   Sanction		
Completed   Ongoing   Sanction		
Number Outlay in Rs. Lakhs  Details regarding minor projects  Completed Ongoing Sanction Number 2 - Outlay in Rs. Lakhs  Details on research publications  International Name Peer Review Journals 2 - Non-Peer Review Journals 2 - Non-Peer Review Journals 2 - Range Average h-index Nos. in		
Number Outlay in Rs. Lakhs  Details regarding minor projects  Completed Ongoing Sanction Number 2 - Outlay in Rs. Lakhs  Details on research publications  International Name Peer Review Journals 2 Non-Peer Review Journals 2 Non-Peer Review Journals 2 Conference proceedings  ails on Impact factor of publications:  Range Average h-index Nos. in	tioned	Submitted
Outlay in Rs. Lakhs  Details regarding minor projects    Completed   Ongoing   Sanction	Joned	Submitted
Details regarding minor projects    Completed   Ongoing   Sanction		
Completed   Ongoing   Sanction		
Number 2 - Outlay in Rs. Lakhs  Details on research publications  International Na Peer Review Journals 2 Non-Peer Review Journals e-Journals Conference proceedings  rails on Impact factor of publications:  Range Average h-index Nos. in		
Number 2 - Outlay in Rs. Lakhs  Details on research publications  International Na Peer Review Journals 2 Non-Peer Review Journals e-Journals Conference proceedings  ails on Impact factor of publications:  Range Average h-index Nos. in	ioned	Submitted
Details on research publications    International Na	2	2
Details on research publications    International Na   Peer Review Journals   2		
International Na   Peer Review Journals   2     Non-Peer Review Journals   e-Journals     Conference proceedings       ails on Impact factor of publications:   Range   Average   h-index   Nos. in the conference process.		
Peer Review Journals  Non-Peer Review Journals e-Journals Conference proceedings  ails on Impact factor of publications:  Range Average h-index Nos. in		
Non-Peer Review Journals e-Journals Conference proceedings  ails on Impact factor of publications:  Range Average h-index Nos. in	ational	Others
e-Journals Conference proceedings ails on Impact factor of publications:  Range Average h-index Nos. in		
Conference proceedings  ails on Impact factor of publications:  Range Average h-index Nos. in		
ails on Impact factor of publications:  Range		
Range h-index Nos. in		
Range h-index Nos. in		
	in SCOPUS	
earch funds sanctioned and received from various funding agencies,	5001 05	
	, industry and	l other organis
Nature of the Preject Duration Name of the Total	otal grant R	teceived

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2016-17	Maulana Azad National Urdu University/UGC	210000	157395
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) W	ith ISBN No.		Chapters in I	Edited Bo	ooks	
ii) W 3.8 No. of University Department	ithout ISBN No					
UGC- DPE	SAP	CAS		ST-FIST BT Scher	me/funds	
3.9 For colleges Autonomous INSPI		CPE CE		BT Star S	Scheme (specify)	
3.10 Revenue generated through o	consultancy					
3.11 No. of conferences organized by the Institution	Level Number Sponsoring agencies	Internationa	1 National	State	University	College
3.12 No. of faculty served as experimental 3.13 No. of collaborations	rts, chairperson		persons [		Any other	
3.14 No. of linkages created durin						
3.15 Total budget for research for From Funding agency Total		lakhs : Management	of University	y/College		
3.16 No. of patents received this	year Type Nationa	of Patent	Applied	Nu	mber	
	Internati		Granted Applied Granted			
	Comme	rcialised	Applied Granted			

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them				
3.19 No. of Ph.D. awarded by faculty from the Ins	stitution			
3.20 No. of Research scholars receiving the Fello	wships (Newly enro	olled + ex	xisting ones)	
JRF SRF	Project Fellows		Any other	
3.21 No. of students Participated in NSS events:				
	University level	Nil	State level	Nil
	National level	Nil	International level	Nil
3.22 No. of students participated in NCC events:				
	University level	Nil	State level	Nil
	National level	Nil	International level	Nil
3.23 No. of Awards won in NSS:				
	University level	Nil	State level	Nil
	National level	Nil	International level	Nil
3.24 No. of Awards won in NCC:				
	University level	Nil	State level	Nil
	National level	Nil	International level	Nil

3.25 No. of Extension activities organized				
			. —	
NCC Nil NSS	Nil	Any of	her Nil	
3.26 Major Activities during the year in the spher Responsibility	e of extension	n activities and Ins	stitutional Soc	ial
•				
•				
Criterion – IV				
4. Infrastructure and Learning Re	sources			
4.1 Details of increase in infrastructure facilities:				
Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2 Acres			2 Acres
Class rooms	9			9
Laboratories	8			8
Seminar Halls	1			1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-			
Value of the equipment purchased during the year (Rs. in Lakhs)	-			
Others	-			
426				
4.2 Computerization of administration and library	University forum Nil College forum Nil NCC Nil NSS Nil Any other Nil  ajor Activities during the year in the sphere of extension activities and Institutional Social sibility  erion – IV  frastructure and Learning Resources  ails of increase in infrastructure facilities:  lities Existing Newly created Source of Fund  pus area 2 Acres 2 Acres s rooms 9 9 9  oratories 8 8 8  inar Halls 1 1  of important equipments purchased -0 lakh) during the current year. are of the equipment purchased during year (Rs. in Lakhs)			
Administration & Library are provided	with Comput	ers.		

### 4.3 Library services:

	Ex	Existing		y added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	539	200000	0	0	539	200000	
Reference Books	49	5926	0	0	49	5926	
e-Books							
Journals							
e-Journals							
Digital Database							
CD & Video							
Others (specify)							

### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	99	74	YES		07	06	12	
Added	0							
Total	99	74			07	06	12	

4.5 Computer, Internet access,	training to teachers	and students	and any	other p	rogramme	for t	technolog	зy
upgradation (Networking	g, e-Governance etc.)	)						

Computers & Internet Access is provided to all teaching & office staff.

4.6	) A:	mount	spent	on	maın	tenance	ın	lakhs	:
-----	------	-------	-------	----	------	---------	----	-------	---

i) ICT	
ii) Campus Infrastructure and facilities	
iii) Equipments	
iv) Others	
Total :	

## Criterion – V

## 5. Student Support and Progression

5.1 Co	ontribution	of I	QAC	in enh	ancing awaren	ess abou	ıt Student	Supp	ort S	Service	es	
5 2 Ef	forts made	e hv t	he in	stitutio	on for tracking	the prop	ression					
2.												
	<u> </u>											
5.3 (a)	) Total Nu	mber	of st	tudents	UG	PG 1		Othe 251	rs (D	iploma	a in Engg.)	
(b	) No. of st	udent	ts out	tside th	e state	241						
(c	) No. of in	terna	tiona	l stude	nts	Nil						
	Men	No 248	_	% 3.8	Vomen	No 3	% 1.2					
				Last Ye	ear				Т	his Yea	nr	
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
	183	0	0	68	0	183	182	0	0	69	0	251
	Den	nand	ratio		Drop	out %						
5.4 D	etails of st	udent	supp	ort me	echanism for co	oaching	for comp	etitiv	e exa	minati	ons (If any)	
	No. of stu	dents	ben	eficiari	es							

5.5 No. of s	tudents qualifi	ed in these examin	ation	S				
NET		SET/SLET		GATE		CAT		
IAS/IPS	s etc	State PSC		UPSC		Others	- ]	
5.6 Details	of student cour	nselling and career	guida	ance			,	
No.	of students be	nefitted						
5.7 Details	of campus plac	eamant						
3.7 Details (	or campus prac					Off Carry		7
		On campus				Off Campus		_
	lumber of ganizations Visited	Number of Stud Participated		Numbe Students I		Number of Stude	ents Placed	
						15		
5.8 Details	of gender sensi	itization programm	ies					
						]		
5.9 Studen	ts Activities					_		
5.9.1	No. of student	s participated in Sp	orts,	Games and	other ev	vents		
	State/ Univers	ity level Nil	Na	tional level	Nil	International	level N	il
	No. of student	s participated in cu	ltura	levents				
	State/ Univers	ity level Nil	Na	tional level	Nil	International	level N	lil

5.9.2	No. of medals /awards won by students in Spe	orts, Games and o	other events
Sports	: State/ University level Nil National l	evel Nil	International level Ni
	l: State/ University level Nil National l	evel Nil	International level Ni
3.10 SCHOL	arships and I manetar support		
		Number of students	Amount
	Financial support from institution		
	Financial support from government		
	Financial support from other sources		
	Number of students who received International/ National recognitions		
5.11 Stud	dent organised / initiatives		
Fairs	: State/ University level Nil National le	evel Nil l	International level Nil
Exhibition	: State/ University level Nil National le	evel Nil I	International level Nil
5.12 No.	of social initiatives undertaken by the students	Nil	
5.13 Major	grievances of students (if any) redressed:		

## **Criterion - VI**

Apart from t	the mandate given to the University, the Polytechnic strives to
· ·	ocially responsible technocrats.
6.2 Does the Instit	aution has a management Information System
6.3 Quality impro	vement strategies adopted by the institution for each of the following:
6.3.1	Curriculum Development
6.3.2	Teaching and Learning
ef	nowledge gained from Orientation Programmes has helped faculty with more fective teaching techniques. se of ICT is encouraged.
6.3.3	Examination and Evaluation
	Internal and external examinations are conducted.
6.3.4	Research and Development
	Two minor research projects were taken upon funding from MANUU/UGC.
6.3.5	Library, ICT and physical infrastructure / instrumentation

	6.3.6	Human Resource Management					
	637	Faculty a	nd Staff recruitr	mant			
	0.5.7	racuity as	id Starr recruiti	nent			
	6.3.8	Industry Interaction / Collaboration					
		All students of the final Semester are sent to various					
		industries across India for training.					
	6.3.9	Admissio	n of Students				
6.4 Wel	fare schen	nes for	Teaching	~			
			Non teaching				
			Students				
6.5 Tota	al corpus f	und genera	ted				
	1	υ					
	.1	1.0"	12, 1 1	, v [		$\neg$	
			audit has been	L	No L		
6.7 Whe	ether Acad	emic and A	Administrative A	Audit (AAA) has	been done?		
	Audit Type		Ext	ternal	Internal		
			Yes/No	Agency	Yes/No	Authority	
	Academic						
	Administ	rative					
6.8 Doe	s the Univ	ersity/ Aut	onomous Colle	ge declares result	s within 30 days	3?	
		•		-		1	
		F01	: UG Programm	nes Yes	No		
				_		¬	
	For PG Programmes Yes No						

5.9 Wha	at efforts are made by the University/ Autonomous College for Examination Reforms?
5.10 Wł	nat efforts are made by the University to promote autonomy in the affiliated/constituent colleges
∟ 5.11 Ac	tivities and support from the Alumni Association
5.12 Ac	tivities and support from the Parent – Teacher Association
	Counselling of parents & students by teachers begin right from Admissions process and
	continue throughout the students' academic life on campus. Parents are regularly
	updated on students' attendance, performance & disciplinary matters.
5.13 De	velopment programmes for support staff
5.14 Ini	tiatives taken by the institution to make the campus eco-friendly

## **Criterion - VII**

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
*Provide the details in annexure (annexure need to be numbered as i, ii,iii)
7.4 Contribution to environmental awareness / protection
7.5 Whether environmental audit was conducted? Yes No
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)
7.0 7 my other relevant information the institution wishes to add. (for example 5 WOT 7 marysis)

|--|

- Implementation of CBCS for Polytechnic students
- Extensive utilization of MANUU iUMS portal by all staff & students

Name	Name
Signature of the Coordinator, IQAC	Signature of the Chairperson, IQAC
	***

#### **Annexure I**

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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# The Annual Quality Assurance Report (AQAR) Department of Public Administration

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)

Part – A

# I. Details of the Institution 1.1 Name of the Institution 1.2 Address Line 1 Address Line 2 City/Town State Pin Code Institution e-mail address Contact Nos. Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

oile:		Γ				
		L				
AC e-mail a	ddress:					
NAAC Tr	ack ID (For e	х. МНСОС	GN 18879)			
(For Exam This EC no	cutive Comn ple EC/32/A& o. is available titution's Acc	&A/143 dat in the righ	ed 3-5-2004 t corner- bo			
Website ad	ddress:					
We	eb-link of the	AQAR:				
		n·//www.1	advkeanec	ollege.edu.in/A(	QAR2012-13.d	loc
	For ex. htt	p.// w w w.1				
Accreditat	For ex. htt	p.// w w w.1				
Accreditat		Grade	CGPA	Year of Accreditation	Validity Period	
	Cycle  1st Cycle		T			
Sl. No.	Cycle  1st Cycle  2nd Cycle		T			
Sl. No.	Cycle  1st Cycle		T			

	(DD/MM/YYYY)4
	(DD/MM/YYYY)
	(DD/MM/YYYY)
1V. AQAR	(DD/MM/YYYY)
1.10 Institutional Status	
University	State Central Deemed Private
Affiliated College	Yes No
Constituent College	Yes No
Autonomous college of UGC	Yes No
Regulatory Agency approved	d Institution Yes No
(eg. AICTE, BCI, MCI, PCI,	NCI)
Type of Institution Co-ed	ucation Men Women
Urban	Rural Tribal
Financial Status Gran	nt-in-aid UGC 2(f) UGC 12B
Grant-	-in-aid + Self Financing Totally Self-financing
1.11 Type of Faculty/Programm	ne e
Arts Scien	nce Commerce Law PEI (Phys Edu)
TEI (Edu) Engine	eering Health Science Management
Others (Specify)	
1.12 Name of the Affiliating Un	niversity (for the Colleges)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Autonomy by State/Central Govt. / University	у		
University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (Specify)	
UGC-COP Programmes  2. IQAC Composition and Activity	ties		
2. IQAC Composition and Activi	<u> </u>		
2.1 No. of Teachers			
2.2 No. of Administrative/Technical staff			
2.3 No. of students			
2.4 No. of Management representatives			
2.5 No. of Alumni			
2. 6 No. of any other stakeholder and			
community representatives			
2.7 No. of Employers/ Industrialists			
2.8 No. of other External Experts			
2.9 Total No. of members		_ <del>-</del>	
2.10 No. of IQAC meetings held			

 $1.13\ Special\ status\ conferred\ by\ Central/\ State\ Government--\ UGC/CSIR/DST/DBT/ICMR\ etc$ 

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others
2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount
2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos.
(ii) Themes
2.14 Significant Activities and contributions made by IQAC
2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality
enhancement and the outcome achieved by the end of the year *
Di CA di
Plan of Action Achievements
* Attach the Academic Calendar of the year as Annexure.
2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body
Provide the details of the action taken

#### Criterion - I

## I. Curricular Aspects

Level of the Programme	existing		Number o programmes a during the y	dded	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1					
PG	1					
UG	1					
PG Diploma						
Advanced Diploma						
Diploma						
Certificate						
Others						
Total						
Interdisciplinary						
Innovative						
.2 (i) Flexibility of the (ii) Pattern of progra						
* *			S/Core/Electiv		n / Open options  Number of progra	ammes
* *		]				ammes
* *		l S	Pattern	•		ammes
* *		I S	Pattern emester	•		ammes
* *		I S	Pattern emester rimester	•		ammes
* *	mmes:	I S	Pattern emester rimester	MA		Students
(ii) Pattern of progra	mmes:	S Tr	Pattern emester rimester Annual	MA	Number of progra	
.3 Feedback from stakeh (On all aspects)	mmes:  nolders* A	Solumni Alumni Online	Pattern emester rimester Annual Parer Manua	MA	Number of progra	Students
.3 Feedback from stakeh (On all aspects)  Mode of feedbac	mmes:  nolders* A  k : (  s of the feedl	S Tr Alumni Online	Pattern emester rimester Annual Parer Manua the Annexure	MA  atts  1 x	Number of progra	Students
.3 Feedback from stakeh (On all aspects)  Mode of feedbac  Please provide an analysis	mmes:  nolders* A  k : (  s of the feeding revision/upone)	Solution Sol	Pattern emester rimester Annual Parer Manua the Annexure regulation or se	MA  atts  1 ×  yllabi,	Number of progra  Employers  Co-operating so	Students chools (for PEI)

## Criterion - II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of		Total Asst. Professors A			Asso	ciate	e Professo	Professors		Oth	ers		
	anent	6	3			2				1			
facul	ty												
2.2 N	No. of permanent facu	lty with	n Ph.D.	Γ	6								
				<u></u>									
	No. of Faculty Position uited (R) and Vacant		Asst. Profes	ssors	Associa Profess		Pr	ofessors	О	thers		Total	
	g the year	(*)	R	V	R	V	R	V	R	1	1	R	V
			1										
				I									
2.4 N	No. of Guest and Visit	ing fac	ulty and	d Temp	orary fa	culty							
						L							
2.5 F	aculty participation in	n confe	rences	and syr	nposia:								
					-								
	No. of Faculty	Intern	ational	level	Natio	nal lev	el	State le	vel				
	Attended												
	Presented papers					5							
	Resource Persons							3					
2.6 Iı	nnovative processes a	dopted	by the	institut	ion in Te	eaching	anc	l Learning	2:				
	P	P							5.				
								_					
2.7	T : 13		,				_						
2.7	Total No. of actual te during this academic	_	days										
	during this academic	year			•								
2.8	Examination/ Evaluate the Institution (for example)				•	ion, Ba	ar Co	oding,					
	Double Valuation, P	hotocoj	oy, Onl	ine Mu	ltiple Ch	oice Q	uest	ions)					
2.9	No. of faculty member	ers invo	olved in	curric	ulum	Γ	6						
	restructuring/revision as member of Board	-		_		Devel	nm <sub>4</sub>	ent works	hon				
	as member of board	or stut	iy/i`acu	nty/Cul	11 ICUIUIII	Devel	-biii	ont works	шор	,			
2.10	Average percentage of	of atten	dance o	of stude	ents	Γ							

## 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students					
	appeared	Distinction %	I %	II %	III %	Pass %
MA 2016-2017	9	Gold medal1	55.55	33.33	11.11	100

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

#### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	1
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	1

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff				

## **Criterion – III**

## 3. Research, Consultancy and Extension

itiatives of the IQAC in Sensit	izing/Promot	ing Research Climat	e in the institution	on
Details regarding major pro	jects			
	Completed	Ongoing	Sanctioned	Submitted
Number	1			
Outlay in Rs. Lakhs			6.622	
Details regarding minor pro	jects			
	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				
Details on research publicat	10118	International	National	Others
Peer Review Journals				
Non-Peer Review Journa	ls	1	2	
e-Journals				
Conference proceedings				
Range		h-index various funding age	Nos. in SCOPU	
Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				

3.7 No. of books published	i) V	With ISB1	N No.	2	Chapters in	Edited E	Books 1	
3.8 No. of University Depa		Without IS					_	
	UGC	S-SAP		CAS		ST-FIST	Γ	
	DPE				Γ	OBT Sche	eme/funds	
3.9 For colleges	Auto	nomy		CPE		BT Star	Scheme	
	INSF	PIRE _		СЕ	A	any Othe	r (specify)	
3.10 Revenue generated thr	ough	consultar	ncy					
3.11 No. of conferences		Level		International	National	State	University	College
organized by the		Number						
organized by the Institution		Sponsor agencies	-					
<ul><li>3.12 No. of faculty served a</li><li>3.13 No. of collaborations</li><li>3.14 No. of linkages created</li></ul>	·	Int	ternati		persons [	3	Any other	
3.15 Total budget for resear	rch fo	or current	year i	n lakhs :				
From Funding agency			From	Management	of Universi	ty/Colleg	ge	
Total								
3.16 No. of patents receive	ed this	s vear	Tv	pe of Patent		,	Number	$\neg$
^		-	Natio		Applied		. , 3111001	
			Inauio	nial	Granted			
			Intern	national	Applied Granted			$\dashv$
			Com	mercialised	Applied			
			Conn	inci cianscu	Granted			

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
			1			

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them	0			
3.19 No. of Ph.D. awarded by faculty from the Ins	titution			
3.20 No. of Research scholars receiving the Fellov	vships (Newly enroll	led + ex	isting ones)	
JRF 1 SRF	Project Fellows		Any other	4
3.21 No. of students Participated in NSS events:				
	University level		State level	
	National level		International level	
3.22 No. of students participated in NCC events:	University level		State level	
	National level		International level	
	Trational level			
3.23 No. of Awards won in NSS:				
	University level		State level	
	National level		International level	
3.24 No. of Awards won in NCC:				
	University level		State level	
	National level		International level	

3.23 No. of Extension activities organized				
University forum College fo	rum			
NCC NSS		Any oth	er 🗍	
1,00		1 22.5		
3.26 Major Activities during the year in the sphere Responsibility	of extension	activities and Inst	itutional Socia	
Responsibility				
•				
•				
•				
Criterion – IV				
4. Infrastructure and Learning Res	ources			
_				
4.1 Details of increase in infrastructure facilities:				
Facilities	Existing	Newly created	Source of	Total
		·	Fund	
Campus area				
Class rooms	2			
Laboratories				
Seminar Halls	1	1		
No. of important equipments purchased				
$(\geq 1-0 \text{ lakh})$ during the current year.				
Value of the equipment purchased during				
the year (Rs. in Lakhs)				
Others				
	1			
4.2 Computerization of administration and library				

4 0	T '1	
4.3	Library	services:

	Exis	sting	Newly	added	Тс	otal
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

## 4.4 Technology up gradation (overall)

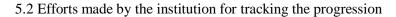
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing							8	
Added								
Total							8	

4.5 Computer, Internet access, training to teache upgradation (Networking, e-Governance e	ers and students and any other programme for technology
upgradation (Networking, e-Governance e	
4.6 Amount spent on maintenance in lakhs:	
i) ICT	
ii) Campus Infrastructure and facilities	
iii) Equipments	
iv) Others	
Total	
Total:	

#### Criterion - V

## 5. Student Support and Progression

5.1 Contribu	ution of IQAC in enhancing awareness about Student Support Services





5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
	9	20	1

(b) No. of students outside the state

3

(c) No. of international students

Nil

Men

No	%
nil	

Women

No	%	
6	100	

	2015Last Year							This	Year 2	2016	
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
26			4	1	12 + 18(exi sting) = 30	29			1		12+1 8 = 30

Demand ratio

Dropout % 10

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of s	students qualified	d in these examinations			
NET		SET/SLET	GATE	CAT	
IAS/IP	S etc	State PSC	UPSC	Others	
5.6 Details	of student couns	elling and career guida	nce		
No	. of students bene	efitted		1	
5.7 Details	of campus place	ment			
		On campus		Off Campus	
	Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students P	laced
5 & Details	of gender sensiti	zation programmes			
5.6 Details	or gender sensiti	zation programmes			
5.9 Studer	nts Activities				
5.9.1	No. of students	participated in Sports,	Games and other ev	vents	
	State/ University	y level Nati	ional level	International level	
	No. of students	participated in cultural	events		
	State/ University	y level Nati	ional level	International level	

5.9.2 No. of medals /awards won by students in Spo	orts, Games and other	events
Sports: State/ University level National le	evel Inter	national level
Cultural: State/ University level National le  5.10 Scholarships and Financial Support	evel Intern	national level
	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		
5.11 Student organised / initiatives		
Fairs : State/ University level National le	vel Intern	ational level
Exhibition: State/ University level National lev	vel Intern	ational level
5.12 No. of social initiatives undertaken by the students		
5.13 Major grievances of students (if any) redressed:		

## Criterion - VI

## 6. Governance, Leadership and Management

	6.1 State the Vision and Mission of the institution
6.3 Quality improvement strategies adopted by the institution for each of the following:  6.3.1 Curriculum Development  6.3.2 Teaching and Learning  6.3.3 Examination and Evaluation  6.3.4 Research and Development	
6.3 Quality improvement strategies adopted by the institution for each of the following:  6.3.1 Curriculum Development  6.3.2 Teaching and Learning  6.3.3 Examination and Evaluation  6.3.4 Research and Development	
6.3 Quality improvement strategies adopted by the institution for each of the following:  6.3.1 Curriculum Development  6.3.2 Teaching and Learning  6.3.3 Examination and Evaluation  6.3.4 Research and Development	
6.3.1 Curriculum Development  6.3.2 Teaching and Learning  6.3.3 Examination and Evaluation  6.3.4 Research and Development	6.2 Does the Institution has a management Information System
6.3.1 Curriculum Development  6.3.2 Teaching and Learning  6.3.3 Examination and Evaluation  6.3.4 Research and Development	
6.3.1 Curriculum Development  6.3.2 Teaching and Learning  6.3.3 Examination and Evaluation  6.3.4 Research and Development	
6.3.1 Curriculum Development  6.3.2 Teaching and Learning  6.3.3 Examination and Evaluation  6.3.4 Research and Development	
6.3.2 Teaching and Learning  6.3.3 Examination and Evaluation  6.3.4 Research and Development	6.3 Quality improvement strategies adopted by the institution for each of the following:
6.3.3 Examination and Evaluation  6.3.4 Research and Development	6.3.1 Curriculum Development
6.3.3 Examination and Evaluation  6.3.4 Research and Development	
6.3.3 Examination and Evaluation  6.3.4 Research and Development	
6.3.4 Research and Development	6.3.2 Teaching and Learning
6.3.4 Research and Development	
6.3.4 Research and Development	
	6.3.3 Examination and Evaluation
	6 3 4 Research and Development
6.3.5 Library, ICT and physical infrastructure / instrumentation	
6.3.5 Library, ICT and physical infrastructure / instrumentation	
6.3.5 Library, ICT and physical infrastructure / instrumentation	
6.3.5 Library, ICT and physical infrastructure / instrumentation	40.5 X N X X X X X X X X X X X X X X X X X
	6.3.5 Library, ICT and physical infrastructure / instrumentation

	6.3.6	Human Re	esource Manage	ement			
	637	Faculty an	d Staff recruitn	nent			
	0.3.7						
	6.3.8	Industry In	nteraction / Col	laboration			
	6.3.9	Admission	n of Students				
- 4 <b>**</b> * 10		9					
6.4 Welf	fare schen	nes for	Tagahina	. 1			
			Teaching Non teac				
			Students				
6.5 Tota	l corpus f	und generat	ted				
6.6 Whe	ther annu	al financial	audit has been	done Yes	No No	7	
				Audit (AAA) has			
O. / WHE					T		
	Aud	it Type		ternal	Inter		
	Academi	ic	Yes/No	Agency	Yes/No	Authority	
	Adminis						
6.8 Does	s the Univ	ersity/ Auto	onomous Colleg	ge declares results	s within 30 days?	)	
		For	UG Programm	es Yes	No No		
		1 01	10 <b>5</b> 1411111				
				_			
D : .	0 11 11	646	1 1	64648			
Kevised	Guidelin	es of IQAC	and submissio	n of AQAR			Page 1

	For PG Programmes	Yes No	)
6.9 W	What efforts are made by the University/ Autonom	nous College for	Examination Reforms?
6.10 Y	What efforts are made by the University to promo	ote autonomy in	the affiliated/constituent colleges?
6.11	Activities and support from the Alumni Associati	ion	J
			]
6.12	Activities and support from the Parent – Teacher	Association	
6.13	Development programmes for support staff		٦
			J
6.14	Initiatives taken by the institution to make the car	mpus eco-friend	ly
	Greenery is promoted		

Criterion – VII

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive in functioning of the institution. Give details.	npact on the
7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon beginning of the year	at the
7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-stud	ly Manuals)
*Provide the details in annexure (annexure need to be numbered as i,	ii,iii)
7.4 Contribution to environmental awareness / protection	, ,
7.5 Whether environmental audit was conducted? Yes No	
7.6 Any other relevant information the institution wishes to add. (for example SWOT	Analysis)
	7
8. Plans of institution for next year  Rev	Page 21
Kev	rage 21

Name	Name
Signature of the Coordinator, IQAC	Signature of the Chairperson, IQAC

Annexure I

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

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