

## MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

Gachibowli, Hyderabad

Accredited 'A' grade by NAAC

#### **PURCHASE & STORES SECTION**

No. MANUU/Purchase/F.53/2018-19/202

27<sup>th</sup> June 2018

#### **OFFICE NOTE**

**Sub:** Purchase – Annual Quality Assurance Report of IQAC to NAAC - Submission of Information - Reg.

Ref: Your mail dated 26.06.2018

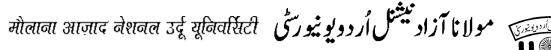
\* \* \* \* \*

The details of no.of equipment's purchased and value of the equipment purchased during the year 2016-17 (Procured through Purchase & Stores Section - Earlier also the information was provided) are as follows:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	NA	NA	NA	NA
Class rooms	NA	NA	NA	NA
Laboratories	NA	NA	NA	NA
Seminar Halls	NA	NA	NA	NA
No. of important equipment's purchased $(\geq 1-0 \text{ lakh})$ during the current year.	-	-	-	16 (copy enclosed) (Rs. 2321473)
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	Rs.1,50,38,136 (copy enclosed) (for all equipment in 2016-17)
Others	NA	NA	NA	NA

Gachibowli, Hyderabad – 500 032

🖀 040-23001697, EPABX No.2300 6612 -15 / Extn: 1340, 1341 & 1342, Fax: 2300 6604



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#### **PURCHASE & STORES SECTION**

Source: Purchase & Stores Stock Registers.

This is for your information please.

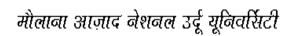
Sd/-

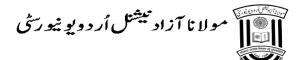
Asst. Registrar ER-II & I/c Purchase & Stores

To:

The Director, IQAC

Gachibowli, **Hyderabad** – 500 032 ☎ 040-23001697, EPABX No.2300 6612 -15 / Extn: 1340, 1341 & 1342, Fax: 2300 6604 Website: www.manuu.ac.in & Email: purchase.manuu@gmail.com





### MAULANA AZAD NATIONAL URDU UNIVERSITY

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# UGC- REMEDIAL COACHING CENTRE FOR MINORITIES <u>RCCM</u>

## AQAR July 1st 2016 to June 30th 2017

5.4 Details of Students support mechanism for coaching for competitive examinations:

1. Special Lectures (on Personality Development & Employ-ability Skills).

2. Remedial Coaching Classes for PG & UG courses

No. Of Students beneficiaries:

138

## The Annual Quality Assurance Report (AQAR) Department of Social Work

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017*)

Part	_	Α
------	---	---

## I. Details of the Institution

1.1 Name of the Institution	Social Work
1.2 Address Line 1	
Address Line 2	
City/Town	Hyderabad
State	Telangana
Pin Code	500032
Institution e-mail address	
Contact Nos.	
Name of the Head of the Instituti	.on:
Tel. No. with STD Code:	

Mobile:

Nan	ne of the IQ	AC Co-ordi	nator:				
Mol	oile:		[				]
IQA	AC e-mail a	address:					
1.3	NAAC Tr	rack ID (For	ex. MHCO	GN 18879)			
1.4	(For Exan This EC n	ecutive Com nple EC/32/A o. is availabl stitution's Ac	&A/143 da e in the right	ted 3-5-200 ht corner- b	oottom		
1.5	Website a	ddress:					
	W	eb-link of th	-				
		For ex. h	ttp://www.	ladykeane	college.edu.in/A	AQAR2012-13	3.doc
1.6	Accredita	tion Details					
	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
	1	1 <sup>st</sup> Cycle					

51. 140.	Cycle	Grade	COLA	Accreditation	Period
1	1 <sup>st</sup> Cycle				
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

**1.8 AQAR for the year** (for example 2010-11)



i. AQAR	
ii. AQAR	
	(DD/MM/YYYY)
iv. AQAR	(DD/MM/YYYY)
1.10 Institutional Status	
University	State Central Deemed Private
Affiliated College	Yes No
Constituent College	Yes No
Autonomous college of UGC	Yes No
Regulatory Agency approved Insti	tution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education	on Men Women
Urban	Rural Tribal
Financial Status Grant-in-a	aid UGC 2(f) UGC 12B
Grant-in-aid	I + Self Financing Totally Self-financing
1.11 Type of Faculty/Programme	
Arts Science	Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering	Health Science Management
Others (Specify)	
1.12 Name of the Affiliating Universi	ty (for the Colleges)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)* 

#### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	y	]	
University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (Specify)	
UGC-COP Programmes 2. IQAC Composition and Activity	ties		
2. IQAC Composition and Activi			
2.1 No. of Teachers			
2.2 No. of Administrative/Technical staff			

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

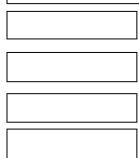
2. 6 No. of any other stakeholder and community representatives

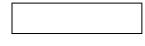
2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

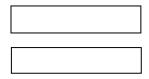
2.9 Total No. of members

2.10 No. of IQAC meetings held









2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others
2.12 Has IQAC received any funding from UGC during the year? Yes No
2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos.     International     National     State     Institution Level
(ii) Themes 2.14 Significant Activities and contributions made by IQAC
2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *
Plan of Action Achievements
* Attach the Academic Calendar of the year as Annexure.
2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body Provide the details of the action taken

## Part – B

## Criterion – I

## I. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1			
PG	1			
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	2			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)	Alumni	Parents	Employers		Students		
Mode of feedback :	Online	Manual	Co-operating	g scho	ools (for PI	EI)	

#### \*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Sylla	abus Revision 2016-17 (CBCS Pattern)
1.	Fieldwork practicum revised
2.	Rules regulations revised
3.	Incorporating Skill Lab as part of curriculum
4.	New papers added
5.	Admission criteria revised

#### Revised Guidennes of IQAC and Submission of AQAK

1.5 Any new Department/Centre introduced during the year. If yes, give details.

## Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of	Total	Asst. Professors	Associate Professors	Professors	Others
permanent faculty	5	3	1	1	

3

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst.		Associa	ite	Profes	sors	Others		Total	
Profes	sors	Professe	ors						
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		07	
Presented papers			
Resource Persons		03	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Skill Labs

2.7 Total No. of actual teaching days during this academic year

180

- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

03	01	01

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of atter	ndance of student
----------------------------------	-------------------

91.4	

#### 2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students		Ι	Division		
1 · · g. · · · · · · ·	appeared	Distinction %	I %	II %	III %	Pass %
MSW	23		65.21	34.79		

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Consultative meetings and trainings

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				01
Technical Staff				

## Criterion – III

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	02	Nil	Nil
Outlay in Rs. Lakhs		1.25 each		

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	4	1	
Non-Peer Review Journals		1	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range	Average	h-index	Nos. in SCOPUS	
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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other (Specify)				
Total				

3.7 No. of books published in	i) With ISE	BN No.		Chapters in	Edited Bo	ooks 2	
ii	i) Without	ISBN No	).				
3.8 No. of University Departm	nents receiv	ving fund	ls from				
Ud Di	GC-SAP		CAS		OST-FIST OBT Schei		
-	Itonomy		CPE		OBT Star S Any Other		
3.10 Revenue generated throu	gh consult	ancy					
3.11 No. of conferences	Leve	el	Internation	al Nationa	1 State	University	College
organized by the Institutio	Numl	ber	Nil	Nil	Nil	Nil	
organized by the institutio		soring cies	Nil	Nil	Nil	Nil	
3.12 No. of faculty served as e	experts, ch	airperson	s or resource	e persons	3		
3.13 No. of collaborations	I	nternation	nal	National		Any other	
3.14 No. of linkages created d	uring this	year	Five ne	ew NGOs ad	ded as fiel	ld work	
3.15 Total budget for research	for curren	t year in	lakhs :				
From Funding agency		From I	Management	t of Univers	ity/College	e	
Total		]					
3.16 No. of patents received t	his vear						
end to or parents received t	in jour	National	of Patent	Applied	Nu	mber	
				Granted Applied			
		Internati	ional	Granted			

Applied

Granted

Commercialised

#### 3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution Who are Ph. D. Guides And students registered under them36				
3.19 No. of Ph.D. awarded by faculty from the Inst	titution			
3.20 No. of Research scholars receiving the Fellow	ships (Newly enrol	lled $+ ex$	isting ones)	
JRF 2 SRF	Project Fellows		Any other	4(UGC)
3.21 No. of students Participated in NSS events:				
	University level	All	State level	
	National level		International level	
3.22 No. Of students participated in NCC events:				
	University level		State level	
	National level		International level	
3.23 No. of Awards won in NSS:				
	University level		State level	
	National level		International level	
3.24 No. of Awards won in NCC:				
	University level		State level	
	National level		International level	

3.25 No. of Extension activities organized

•

University forum	05	College forum			
NCC		NSS	02	Any other	Dept. Level 04

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

List enclosed at the end of the report

## Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	Nil	Nil	Nil	Nil
Class rooms	02	Nil	Nil	Nil
Laboratories	Nil	Nil	Nil	Nil
Seminar Halls	Nil	Nil	Nil	Nil
No. of important equipments purchased $(\geq 1-0 \text{ lakh})$ during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

#### 4.3 Library services:

	Existing		Newly	Newly added		tal
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing								
Added								
Total								

- 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)
- 4.6 Amount spent on maintenance in lakhs :
  - i) ICT
  - ii) Campus Infrastructure and facilities
  - iii) Equipments
  - iv) Others

Total :

## Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- 1. Regular close interaction and follow-up with students as part of students' s advisory
- 2. Orientation Programme
- 3. Individual Conference
- 4. Skill Lab Exercise
- 5. Fieldwork Seminar Presentation
- 6. Field visit of fieldwork agencies
- 7. Organising extracurricular activities: Social Work Day, Women's Day, Blood Donation camp, etc

5.2 Efforts made by the institution for tracking the progression

- 1. Attendance record- Theory classes, fieldwork, skill lab and field work presentation
- 2. Individual Conference- Term plan, fieldwork review and report writing, activity log sheet and exercises on English Language
- 3. Supervisory meeting with Students' Advisor and Students' Representatives
- 4. Regular follow up by fieldwork coordinator with fieldwork agencies
- 5. Internal Evaluation- Assignment, Test and Presentation and Internal Viva Voce
- 5.3 (a) Total Number of students
  - (b) No. of students outside the state

JG	PG	Ph. D.	Others
	22	6	
	18		

(c) No. of international students

Last Year			This Year								
General	SC	ST	OBC	Physically Challenged	Total	General     SC     ST     OBC     Physically     T       Challenged     T					
5	0	0	3		8	10	0	0	4		14

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

 Weekly Individual Conference
 Fortnightly Group Conference
 Students' Advisory Meeting
 Faculty Staff and Students' Review Meeting
 NET Coaching guidance and Classes
 Access to avail books from the dept.
 Subscription of International and National Journal of Social Work and Social Sciences

No. of students beneficiaries All

5.5 No. of students qualified in these examinations

NET	1	SET/SLET	GATE	CAT	
IAS/IPS etc		State PSC	UPSC	Others	

5.6 Details of student counselling and career guidance

Weekly Individual Conference
 Fortnightly Group Conference
 Students' Advisory Meeting
 Faculty Staff and Students' Review Meeting

No. of students benefitted



#### 5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			18

- 5.8 Details of gender sensitization programmes
  - 1. Documentary Screening and Extension lecture during Orientation Programme
  - 2. Role play exercise during skill lab
  - 3. Focus on Gender sensitive teaching learning process
  - 4. International womens day celebration.

#### 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

	State/ University level	✓	National level		International level	
	No. of students participa	ated in cul	tural events			
	State/ University level		National level		International level	
5.9.2	No. of medals /awards v	von by stu	idents in Sports,	Games and	d other events	
Sports:	State/ University level		National level		International level	
Cultura	l: State/ University level		National level		International level	

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	02(UGC-JRF) 04 (UGC Fellowship for Ph.D.)	Rs. 36400.00/month/ student Rs. 8000.00/month/st udent
Financial support from other sources		
Number of students who received		

	International/ National recognitions					
5.11 Stud	dent organised / initiatives					
Fairs	: State/ University level National le	evel		Interna	ational level	
Exhibition	: State/ University level 🗸 National le	evel		Interna	ational level	
5.12 No.	of social initiatives undertaken by the students	5	on educ gender with fie	cation, h in collat	programme health and boration agencies in ms	

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## **Criterion – VI**

## 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

- 6.3.1 Curriculum Development
- 6.3.2 Teaching and Learning

- 6.3.3 Examination and Evaluation
- 6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 6.3.6 Human Resource Management
- 6.3.7 Faculty and Staff recruitment
- 6.3.8 Industry Interaction / Collaboration

#### 6.3.9 Admission of Students



Teaching

Non teaching	
Students	

6.4 Welfare schemes for

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes

✓ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	Ex	ternal	Inter	rnal
	Yes/No Agency		Yes/No	Authority
Academic				
Administrative				

Yes

Yes

6.8 Does the University/ Autonomous College declares results within 30 days?

For PG	Programmes
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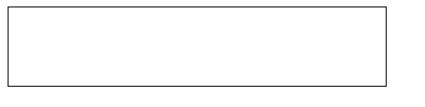
No
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No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?



6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?



6.11 Activities and support from the Alumni Association

- 6.12 Activities and support from the Parent Teacher Association
- 6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

## **Criterion – VII**

#### 7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
  - With regard to the academic activities, Syllabus revision and innovative academic Intervention. (Term Plan template, field work Manual and skill lab outline)
  - 2. With regard to administrative aspect, proper record of files are made, internal audit of all assets and their records are in
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year



7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- 1. Organising guest lecture
- 2. Innovative Academic Intervention- Skill Lab
- 3. Field Work Presentation

#### \*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted?	Yes	No	

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength	Weaknesses
<ul> <li>Urdu as a medium of Instruction lead comprehension among students.</li> <li>Well designed, market &amp; students' no practically implemented academic co- teaching methods, Concurrent Fieldwork supervision, ICs, Fieldwork Presenta etc)</li> <li>Innovative academic initiative include ToTs</li> <li>Average students' attendance rate of transparent system of monthly display across teachers and classes</li> <li>Transparent evaluation system</li> <li>Faculty members having sound exp both academic and field</li> <li>Sound, updated and systematic dat academic and administrative informati</li> <li>Online record of students ( Group CVs, Placement details, etc.) of all regular communication &amp; sharing wir out students</li> </ul>	<ul> <li>Limited infrastructure facility</li> <li>Limited Support Staff</li> <li>Limited Support Staff</li> <li>Limited Support Staff</li> <li>Skill Lab,</li> <li>Skill Lab,</li> <li>% through of attendance</li> <li>berience from rabase of the on mail account,</li> <li>batches and</li> </ul>
Opportunities	Challenges
<ul> <li>Develop quality indigenous social word Urdu language</li> <li>Students with difficult life trajaccordingly to engage them with most section of the society and develop the progressive human values.</li> <li>Research focus of the department quality research focusing minorities reference to gender issues with emphabased/intervention research.</li> <li>Providing professional education to Umarginalised groups.</li> </ul>	<ul> <li>applications and enrolment.</li> <li>Lack of Social Work Literature in Urdu Language.</li> <li>Excessive work load on Faculty Members</li> <li>nt: Conduct with special sis on practice</li> </ul>

•	Developing Skill Manual	
•	Developing Fieldwork Manual	

#### 8. Plans of institution for next year

- 1. Developing Skill Lab Manual (Bilingual)
- 2. Longitudinal Study on skill lab intervention
- 3. Practice based/Intervention research focusing minority and women

\_\_\_\_

- 4. Organising seminar and workshops on social work education
- 5. Developing reading materials in Urdu language

Name \_\_\_\_\_

Name \_\_\_\_\_

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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#### Annexure I

#### Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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#### S. No. 3.26: Details

S. No	. No Date Venue/ Particulars Publisher/ Organizer		Particulars	Resource Person/ Author	Remarks
1.	01.08.20 16 to 08.08.20 16	Dept. of Social Work	<b>MSW Orientation Program</b> of Semester I students	All Faculty members	
2.	04.08.20 16	Dept. of Social Work	Extension Lecture: Understanding Agency: SAFA Society, Hyderabad	Ms. Rubina Mazhar, SAFA Society, Hyderabad	
3.	04.08.20 16	Dept. of Social Work	Extension Lecture: Understanding Agency: Prataham, Hyderabad	Mrs. Sayyed Perveen, Pratham, Hyderabad	
4.	05.08.20 16	Dept. of Social Work	<b>Extension Lecture:</b> Understanding Agency: Shaheen, Hyderabad	Ms. Jameela Nishat, Shaheen, Hyderabad	
5.	05.08.20 16	Dept. of Social Work	Skill lab Exercise Force Field Analysis with semester III students	Facilitator: Dr. Tarique Najamee Moderator: Dr. Md Aftab Alam	
6.	12.08.20 16	Dept. of Social Work	Skill lab Exercise Role Play (client-worker relationship) joint session with semester I & III students	Facilitator :Dr. Md Aftab Alam Moderator: Dr. Tarique Najamee	
7.	19.08.20 16	Dept. of Social Work	Skill lab Exercise Sensitivity (Agree Disagree) with semester III students	Facilitator : Dr. Rafat Aara Moderator: : Dr. Tarique Najamee	
8.	19.08.20 16	Dept. of Social Work	Skill lab Exercise Who am I with semester I students	<b>Facilitator :</b> Dr. Md Aftab Alam <b>Moderator</b> : Dr. Md Shahid Raza	
9.	26.08.20 16	Dept. of Social Work	Skill lab Exercise Sensitivity (Agree Disagree) with semester I students	Facilitator :Dr. Rafat Aara Moderator: Ms. Afsana	
10.	26.08.20 16	Dept. of Social Work	Skill lab Exercise Communication (Communication without looking) with semester III students	<b>Facilitator :</b> Dr. Md Shahid Raza <b>Moderator</b> : Dr. Tarique Najamee	
11.	16.09.20 16	Dept. of Social Work	<b>Skill lab Exercise</b> <b>Technical (Problem tree)</b> joint session with semester I & III students	Facilitator : Md Israr Alam Moderator: Dr. Tarique Najamee	
12.	23.09.20 16	Dept. of Social Work	Guest Lecture Gender Discrimination and Violence	Dr. Farzana Khan, Program	

Revised Guidelines of IQAC and submission of AQAR

25.	23- 24.02.20	Vizag	Study Tour	Mr. Md Israr Alam & Mr Abu
24.	24.02.20 17	Dept. of Social Work	Skill lab Exercise Sensitivity (Noun vs Adjective) with semester II students	Facilitator : Dr.Rafat AaraModerator: Dr.Md Shahid Raza
23.	21.02.20 17	Dept. of Social Work	Mother Tongue Day	All Faculty Members
22.	03.02.20 17	Dept. of Social Work	Guest Lecture: Public Health as Concern of Social Work	Prof. Zubair Meenai, JMI, Delhi
21.	27.01.20 17	Dept. of Social Work	<b>Skill lab Exercise</b> Communication (Crazy Comic) with semester IV students	Facilitator : Mr. Md Israr Alam Moderator: Dr. Md Aftab Alam
20.	27.01.20 17	Dept. of Social Work	Skill lab Exercise Sensitivity (Collage) with semester II students	Facilitator : Dr. Rafat Aara Moderator: Mr. Abu Osama
19.	20.01.20 17	Dept. of Social Work	Guest Lecture: Sustainable Development Goals : Issues and Concerns for social workers	Prof. Abid Ahsan Mohammed, Chairperson, School of Human Resource Management, TISS, Hyderabad
18.	13.01.20 17	Dept. of Social Work	Skill lab Exercise Communication (Chinese whisper) with semester II students	Facilitator : Dr. Md Shahid Raza Moderator: Dr. Rafat Aara
17.	13.01.20 17	Dept. of Social Work	<b>Skill lab Exercise</b> Sensitivity (Proverb Inventory) with semester IV students	Facilitator : Md Aftab Alam/Abu Osama Moderator: Mr. Md Israr Alam
16.	21.10.20 16	Dept. of Social Work	Skill lab Exercise Analytical (interpreting) with semester III students	Facilitator: Md Aftab Alam Moderator: Dr. Md Shahid Raza
15.	21.10.20 16	Dept. of Social Work	Skill lab Exercise Technical (Group as a vehicle) with semester I students	Facilitator : Mr. Md Israr Alam Moderator: Dr. Rafat Aara
14.	14.10.20 16	Dept. of Social Work	Skill lab Exercise Analytical (Expanding) with semester III students	Facilitator :Dr. Md Aftab Alam Moderator: Mr. Md Israr Alam
13.	14.10.20 16	Dept. of Social Work	Skill lab Exercise Sensitivity (Visual Narrative) with semester I students	Facilitator : Dr. Tarique Najamee Moderator: Dr. Md Shahid Raza
			against Women is Human Rights Issue not Women's Issue	Manager, My Choices

	17			Osama
26.	8.03.201 7	Dept. of Social Work	Inauguration of <b>'Wall of Social work'</b> (wall magazine)	Prof. S M Rahmatullah, Dean, SOASS
27.	8.03.201 7	Dept. of Social Work	A workshop on <b>'Personality</b> development and Employability Skills'	Mr. Tahwar Ali Khan, True North Learning, Hyderabad
28.	8.03.201 7	Dept. of Social Work	Screening of a documentary on <b>International Women's Day</b>	All Faculty members
29.	10.03.20 17	Dept. of Social Work	Skill lab Exercise Technical (sociogram) with semester IV students	Facilitator : Mr. Md Israr Alam Moderator: Mr. Abu Osama
30.	10.03.20 17	Dept. of Social Work	Skill lab Exercise Communication with semester II students	Facilitator : Dr.Md Shahid RazaModerator: Dr.Md Aftab Alam
31.	15.03.20 17	Dept. of Social Work	NGO Meet	All Faculty members
32.	18.03.20 17	Dept. of Social Work	<b>Study Tour Presentation</b> by semester IV students	All Faculty members
33.	22.03.20 17	Dept. of Social Work	Celebration of <b>'World Social Work</b> Day'	All Faculty members
34.	24.03.20 17	Dept. of Social Work	Skill lab Exercise Analytical with semester II students	Facilitator : Dr. Md Aftab Alam Moderator:Dr. Md Shahid Raza
35.	31.03.20 17	Dept. of Social Work	Skill lab Exercise Technical (Problem Tree) with semester II students	Facilitator : Mr. Md Israr Alam Moderator:Dr. Md Shahid Raza
36.	31.03.20 17	Dept. of Social Work	<b>Skill lab Exercise</b> <b>Analytical</b> (analyzing subject verb) with semester IV students	Facilitator : Dr. Md Aftab Alam Moderator:Dr. Rafat Aara/Mr. Abu Osama

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017*)

I. Details of the Institution				
1.1 Name of the Institution	DEPT.OF SOCIOLOGY			
1.2 Address Line 1	MANUU			
Address Line 2	GACHIBOWLI			
	HYDERABAD			
City/Town				
	TELANGANA			
State				
Die Code	5000 32			
Pin Code	5000 52			
Institution e-mail address	manuusocio@gmail.com			
Contact Nos.	9866399577, 040 23006612 Ext 3750			
Name of the Head of the Institution	Prof. P.H. MOHAMMAD			
	L			
Tel. No. with STD Code:	040 23006612 Ext 3750			
Mobile:	9866399577			

Nan	ne of the IQ	AC Co-ordi	nator:				
Mob	oile:		[				
IQA	AC e-mail a	address:					
1.3 ]	NAAC Tr	rack ID (For	ex. MHCO	GN 18879)			
1.4 ]	(For Exan This EC n	ecutive Com nple EC/32/A o. is availabl stitution's Ac	&A/143 dat le in the righ	ted 3-5-200 ht corner- b	ottom		
1.5	Website a	ddress:					
	W	eb-link of th	ne AQAR:				
		For ex. h	ttp://www.	ladykeaned	college.edu.in/	AQAR2012-1	3.doc
1.6	Accredita	tion Details					
[	SI No	Cycle	Grade	CGPA	Year of	Validity	]

Sl. No.	Cycle	Grade	Grade CGPA	Year of	Validity
SI. NO.	Cycle	Uraue	CULA	Accreditation	Period
1	1 <sup>st</sup> Cycle				
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :	DD/MM/YYYY
-------------------------------------	------------

**1.8 AQAR for the year** (for example 2010-11)

i. AQAR ii. AQAR iii. AQAR iv. AQAR	(DD/MM/YYYY) (DD/MM/YYYY)
1.10 Institutional Status	
University	State Central Deemed Private
Affiliated College	Yes No
Constituent College	Yes No
Autonomous college of UGC	Yes No
Regulatory Agency approved Insti-	tution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education	n Men Women
Urban	Rural Tribal
Financial Status Grant-in-a	aid UGC 2(f) UGC 12B
Grant-in-aid	I + Self Financing Totally Self-financing
1.11 Type of Faculty/Programme	
Arts Science	Commerce   Law   PEI (Phys Edu)
TEI (Edu) Engineering	Health Science Management
Others (Specify)	
1.12 Name of the Affiliating Universi	ty (for the Colleges)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)* 

## 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / Univers	ity	]
University with Potential for Excellence		UGC-CPE
DST Star Scheme		UGC-CE
UGC-Special Assistance Programme		DST-FIST
UGC-Innovative PG programmes		Any other ( <i>Specify</i> )
UGC-COP Programmes		
2. IQAC Composition and Activ	vities	
2.1 No. of Teachers		
2.2 No. of Administrative/Technical staff		
2.3 No. of students		
2.4 No. of Management representatives		
2.5 No. of Alumni		
2. 6 No. of any other stakeholder and		
community representatives		
2.7 No. of Employers/ Industrialists		
2.8 No. of other External Experts		
2.9 Total No. of members		
2.10 No. of IQAC meetings held	·	

2.11 No. of meetings with various stakeholders: No. Faculty				
Non-Teaching Staff Students Alumni Others				
2.12 Has IQAC received any funding from UGC during the year? Yes No				
If yes, mention the amount     2.13 Seminars and Conferences (only quality related)				
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC				
Total Nos.     International     National     State     Institution Level				
(ii) Themes				
2.14 Significant Activities and contributions made by IQAC				
2.15 Plan of Action by IQAC/Outcome				
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *				
Plan of Action     Achievements				
* Attach the Academic Calendar of the year as Annexure.				
2.15 Whether the AQAR was placed in statutory body Yes No				
Management Syndicate Any other body				

Provide the details of the action taken

## Criterion – I

## I. Curricular Aspects

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD		-	-	-
PG	1	-	-	-
UG	1	-	-	
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	2	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

#### 1.1 Details about Academic Programmes

## 1.2 (i) Flexibility of the Curriculum: CBCS (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	ALL
Trimester	
Annual	

 1.3 Feedback from stakeholders\*
 Alumni
 Image: Constant of the state of the

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is updated every six month in BoS.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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# Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of	Total	Asst. Professors	Associate Professors	Professors	Others
permanent faculty	03	02	_	01	01

03

Associate

Professors

R

0

V

1

Others

V

\_

R

\_

Professors

V

0

R

1

Total

V

01

R

\_

03

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

2.4 No. of Guest and Visiting faculty and Temporary faculty 01 -1

0

V

Asst.

02

R

Professors

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	03	03	
Resource Persons	03	02	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Double Valuation, Photocopy, Online Multiple Choice Questions)

Group discussions among student and teachers Field exposwres

2.7 Total No. of actual teaching days during this academic year



2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, As per University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80%

#### 2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students	Division					
1108.000	appeared	Distinction %	I %	II %	III %	Pass %	
B.A	06						
M.A	A.A 02		-	-	-	-	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC interacts with the HoD s and IQAC has appointed a coordinator from each dept. To coordinate with it.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	01
HRD programmes	01
Orientation programmes	01
Faculty exchange programme	01
Staff training conducted by the university	02
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	0	0	0
Technical Staff	-	-	-	-

# **Criterion – III**

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	01	-	02
Outlay in Rs. Lakhs	3+6=6 Lakhs	35 Lakhs	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	01	-
Non-Peer Review Journals	-	02	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications: - N/A

 Range
 Average
 h-index
 Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2016	SSAAP & SSATS.	6 Lakhs	yes
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other (Specify)				
Total				

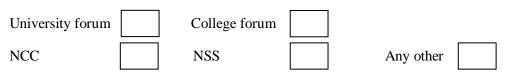
3.7 No. of books published	i) W	ith ISBN No.	C	hapters in H	Edited Bo	poks 1		
	ii) W	ithout ISBN No	). –					
3.8 No. of University Depart	tment	s receiving fund	ls from					
τ	JGC-	SAP	CAS	DS	ST-FIST			
Ι	OPE			DI	3T Scher	ne/funds		
3.9 For colleges A	uton	omy	CPE	DE	BT Star S	cheme		
Ι	NSPI	RE	CE	Ar	y Other	(specify)		
3.10 Revenue generated through consultancy -								
3.11 No. of conferences	[	Level	International	National	State	University	College	
organized by the Instituti	ion	Number	- 01		-	-	-	
organizou of the institut		Sponsoring agencies	- GUC -		-	-	-	
3.12 No. of faculty served as	s expe	rts, chairperson	s or resource p	ersons	03			
3.13 No. of collaborations		Internation	nal _ Na	tional _		Any other	-	
3.14 No. of linkages created	durin	g this year	01					
3.15 Total budget for researc	ch for	current year in	lakhs :					
	ch for 06 Lal		lakhs : Management of	University	/College			
From Funding agency		khs From I		University	/College	,		
From Funding agency	06 Lal	khs From I		University	/College	,		

l this year	Type of Patent		Number
	National	Applied	-
	Inational	Granted	-
	International	Applied	-
	International	Granted	-
	Commonsialized	Applied	-
	Commercialised	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

	Total	International	National	State	University	Dist	College	]	
								]	
3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them       02         3.19 No. of Ph.D. awarded by faculty from the Institution       -									
3.20 N	No. of Re	esearch scholars	s receiving	the Fell	lowships (New	wly en	rolled + ex	xisting ones)	
		JRF _	SRF	03	Project Fel	lows		Any other	-
3.21 N	Vo. of st	udents Participa	ted in NSS	events	Universit National I		07	State level International level	01
3.22 N	No. of st	udents participa	ated in NCO	C events	S:				
					Universit	ty leve	1 _	State level	-
					National	level	-	International leve	1 -
3.23 N	No. of A	wards won in N	NSS:						
					University	y level	-	State level	01
					National 1	level	-	International level	-
3.24 N	No. of A	wards won in N	JCC:						
					Universit	y level	-	State level	-
					National 1	level		International level	-

3.25 No. of Extension activities organized



3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- •
- •

# Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area			University	
Class rooms	03	-	-	-
Laboratories	-	-	-	-
Seminar Halls	-	-		-
No. of important equipments purchased $(\geq 1-0 \text{ lakh})$ during the current year.		05		
Value of the equipment purchased during the year (Rs. in Lakhs)		4 Lakhs		
Others		-	-	-

### 4.2 Computerization of administration and library

As per the initiative of the University all administration it Computerised

#### 4.3 Library services:

	Existing		Newly	added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books							
Reference Books							
e-Books							
Journals							
e-Journals							
Digital Database							
CD & Video							
Others (specify)							

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	04				-	1	01	-
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)



- 4.6 Amount spent on maintenance in lakhs : As per purchase sections
  - i) ICT
  - ii) Campus Infrastructure and facilities
  - iii) Equipments
  - iv) Others

	•	•	
Γ			
L			
_			_

	Total :	
--	---------	--

# Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students PG UG Ph. D. Others PC 02 --(b) No. of students outside the state 02 (c) No. of international students % No % No Men Women 50 50

	Last Year				This Year						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
02	-	-	-	-	02	02	I	I	-	-	02

Demand ratio

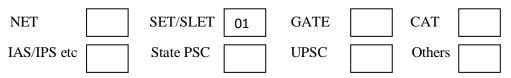
Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

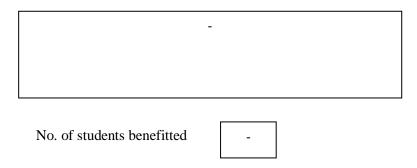
Department level counselling motivate the student for CSE

No. of students beneficiaries	01
Tto. of students beneficiaries	

### 5.5 No. of students qualified in these examinations



5.6 Details of student counselling and career guidance



5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

\_

5.8 Details of gender sensitization programmes



#### 5.9 Students Activities -

5.9.1 No. of students participated in Sports, Games and other events

State/ University level		National level		International level				
No. of students participated in cultural events								
Revised Guidelines of IQAC and su		n of AQAR				15		

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	National level	International level	
Cultural: State/ University level	National level	International level	

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	-	-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11	Student	organised /	initiatives	-
------	---------	-------------	-------------	---

Fairs	: State/ University level		National level		International level	
Exhibition	n: State/ University level		National level		International level	
5.12 No	. of social initiatives under	rtaken by	the students	_		
5.13 Majo	or grievances of students (i	f any) red	ressed:			

# Criterion – VI

# 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

-Faculty council MeetingBoS.DRC.

6.3.2 Teaching and Learning

-Faculty Forums -Student Feedback farms

6.3.3 Examination and Evaluation

As per University

6.3.4 Research and Development

DRC

6.3.5 Library, ICT and physical infrastructure / instrumentation

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6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

As per University norms

6.3.8 Industry Interaction / Collaboration



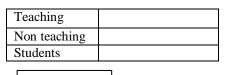
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6.3.9 Admission of Students

Department faculty visits the colleges campaigning for admission - Wall posters, pamphlets

6.4 Welfare schemes for As

per Universoty.



Yes

Yes

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

No

Ye

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	
Administrative	Yes		Yes	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes No

For PG Programmes



6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As per University Patens

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Yes

6.11 Activities and support from the Alumni Association

- Helps in admissions campaigning
- Collaborates in the other Socio-cultural actives

6.12 Activities and support from the Parent – Teacher Association

- Feed back on line

6.13 Development programmes for support staff

- Training Non-Teaching
- RC,OCs FOR Faculty
- Training for all faculty / HoDs
- 6.14 Initiatives taken by the institution to make the campus eco-friendly

# Criterion – VII

# 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

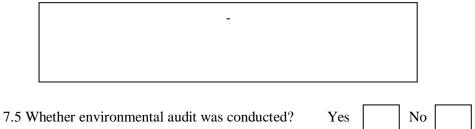
-Visit to other colleges campaigning for admissions resulted in more and admissions next year

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection



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7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

# 8. Plans of institution for next year

-	
Name	Name
Signature of the Coordinator, IQAC	Signature of the Chairperson, IQAC

\_\_\_\_\_\*\*\*\_\_\_\_

## Annexure I

## Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

\*\*\*\*\*

طولانا آزادنيشل أردويو نيور تى मोलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी مولانا آزادنيشل أردويو نيور MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited 'A' Grade by NAAC)



### TRAINING AND PLACEMENT CELL

#### **Details of Campus Placements at MANUU Head Quarters - 2016-17**

#### **Coordinated by Training and Placement Cell**

	On campus				
Sl.No.	Date	Name of the Organizations Visited	Number of Students Participated	Number of Students Placed	
1.	03-02-2017	Fiabilite Network Solution Pvt. Ltd.	150	20	
2.	21-03-2017	Amazon (Arabic Process)	70		
3.	27-03-2017 & 28-03-2017	<ol> <li>Genpact</li> <li>Hinduja Global</li> <li>Solutions</li> <li>Facebook</li> <li>Google AdWord</li> </ol>	170	7	
4.	21-04-2017	ETV Bharat	12	4	
5.	04-05-2017	Facebook (Persian Process)	14		
6.	11-05-2017	<ol> <li>Compact</li> <li>Aliens Group</li> <li>Sterling Placements</li> </ol>	70	5	

On Campus				
Number of Organizations Visited	Number of Students Participated	Number of Students Placed		
1	150	20		
1	70			
4	170	7		
1	12	4		
1	14			
3	70	5		
Total: 11	486	36		

Gachibowli, Hyderabad- 500 032, Telangana. India (Email Id: manuuplacements@gmail.com Contact No. 9866492949 University Training and Placement Cell) (Website: www.manuu.ac.in)

## The Annual Quality Assurance Report (AQAR) **Department of Translation** 01.07.2016 to 30.06.2017

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year, July 1, 2016 to June 30, 2017)

Part	– A
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<b>Details of the Institution</b>	
Name of the Institution	Maulana Azad National Urdu University
2 Address Line 1	Telecom Nagar
Address Line 2	Gachibowli
City/Town	Hyderabad
State	Telangana
Pin Code	500 032
Institution e-mail address	
Contact Nos.	040- 23007612, 13, 14 & 15
Name of the Head of the Institu	tion:
Tel. No. with STD Code:	
Mobile:	

Name of the IQAC Co-ordinator:

Mobile:	
IQAC e-mail address:	]

1.3 NAAC Track ID (For ex. MHCOGN 18879)

#### 1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate)

1.5 Website address:

Iqac.manuu@gmail.com

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

**1.6 Accreditation Details** 

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle				
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY



**1.8 AQAR** for the year (for example 2010-11)

01.07.2016 to 30.06.2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)* 

i. AQAR ii. AQAR				
	(DD/MM/YYYY) (DD/MM/YYYY)			
1.10 Institutional Status				
University	State Central Deemed Private			
Affiliated College	Yes No			
Constituent College	Yes No			
Autonomous college of UGC	Yes No			
Regulatory Agency approved Insti-	tution Yes No			
(eg. AICTE, BCI, MCI, PCI, NCI)				
Type of Institution Co-educatio	m V Men Women			
Urban	V Rural Tribal			
Financial Status Grant-in-a	aid UGC 2(f) UGC 12B			
Grant-in-aid	I + Self Financing Totally Self-financing			
1.11 Type of Faculty/Programme				
Arts <b>v</b> Science	Commerce Law PEI (Phys Edu)			
TEI (Edu) Engineering	Health Science Management			
Others (Specify) .				
1.12 Name of the Affiliating University (for the Colleges)				
	$\checkmark$			

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	Central Government
University with Potential for Excellence	UGC-CPE
DST Star Scheme	UGC-CE
UGC-Special Assistance Programme	DST-FIST
UGC-Innovative PG programmes	Any other ( <i>Specify</i> )
UGC-COP Programmes 2. IQAC Composition and Activities	
2. IQAC Composition and Activities	
2.1 No. of Teachers	
2.2 No. of Administrative/Technical staff	
2.3 No. of students	
2.4 No. of Management representatives	
2.5 No. of Alumni	
2. 6 No. of any other stakeholder and	
community representatives	
2.7 No. of Employers/ Industrialists	
2.8 No. of other External Experts	
2.9 Total No. of members	
2.10 No. of IQAC meetings held	
2.11 No. of meetings with various stakeholders:	No. Faculty
Non-Teaching Staff Students	lumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount
2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos.       International       National       State       Institution Level
(ii) Themes
2.14 Significant Activities and contributions made by IQAC
2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality
Enhancement and the outcome achieved by the end of the year *
Plan of Action Achievements

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body	Yes No
Management Syndicate	Any other body
Provide the details of the action taken	

## Criterion – I

## **<u>1. Curricular Aspects</u>**

#### 1.1 Details about Academic Programmes (2016-17)

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
MPhil				
PG				
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	

 1.3 Feedback from stakeholders\*
 Alumni
 Parents
 Employers
 Students
 ∨

 (On all aspects)
 Mode of feedback :
 Online
 Manual
 ∨
 Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Up gradation of the syllabus in the BOS in each year as per the literary developments

1.5 Any new Department/Centre introduced during the year. If yes, give details.

# **Criterion – II**

## 2. Teaching, Learning and Evaluation

2.1 Total No. of	Total	A	sst. Pro	ofessors		ciate essors	Р	rofessor	s Others		
permanent faculty	06	6 03		01			01	01 (As	01 (Asst. Director)		
2.2 No. of permanent faculty with Ph.D. <b>06</b>											
2.3 No. of Faculty Positio	ons A	Asst.		Associa	te	Profes	sors	Others		Total	
Recruited (R) and Vacant	D	Professors		Professors			(Asst. ]	Director)			
during the year		R	V	R	V	R	V	R	V	R	V
		03	01	01	01	01	-	01	-	06	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

---

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\_\_\_\_

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers		06	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days during this academic year

180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar Coding Double Evaluation

\_\_\_\_

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

92%

2.11 Course/Programme wise

Title of the Programme	Total no. of students		Γ	Division		
C	appeared	Distinction %	I %	II %	III %	Pass %
M. A. in Translation Studies	12	25 %	75 %	-	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01			01
Technical Staff				

# **Criterion – III**

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range

Average

h-index

Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published	i) With ISE	BN No.	02		hapters in I	Edited Bo	ooks	02	
	ii) Without	ISBN No							
3.8 No. of University Depa	artments receiv	ving fund	s from	NA	<b>\</b>				
	UGC-SAP		CAS			ST-FIST BT Schen	ne/fun	ıds	
3.9 For colleges	Autonomy  INSPIRE		CPE CE			3T Star S			
3.10 Revenue generated th	rough consulta	ancy							
	Level Number Sponsoring ag	encies	Internat	ional	National	State	Univ	versity	College
3.12 No. of faculty served	as experts, cha	airperson	s or reso	urce p	ersons				
3.13 No. of collaborations	Iı	nternation	nal	Na	tional	 	Any o	ther	
3.14 No. of linkages create	d during this	year				]		L	]
3.15 Total budget for resea			lakhs :	 NA					
From Funding agency		-			University	//College			]
Total		]							
l 3.16 No. of patents receiv	ed this year	] Type (	of Patent			Nu	nber		
NA		National			Applied	1 (61	noor		
		Internati	onal	A	Granted Applied Granted				
		Commer	cialised	A	Applied Branted				
3.17 No. of research award Of the institute in the	•	s receiv	ved by fa	culty a	and researc	h fellows	5		

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them		
3.19 No. of Ph.D. awarded by facult	y from the Institution	
3.20 No. of Research scholars received	ng the Fellowships (Newly enrolled + existing ones)	
JRF 01 SRI	03     Project Fellows     Any other	
3.21 No. of students Participated in N	ISS events:NA	
	University level State level	
	National level International level	
3.22 No. of students participated in I	NCC events:	
	University level State level	٦
	National level International level	
3.23 No. of Awards won in NSS:		
	University level State level	
	National level International level	
3.24 No. of Awards won in NCC:	NA	
	University level State level	
	National level International level	
3.25 No. of Extension activities organ	nized	
University forum	College forum	
NCC	NSS Any other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

# Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	03			03
Laboratories				
Seminar Halls	01			01
No. of important equipments purchased $(\geq 1-0 \text{ lakh})$ during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

## 4.2 Computerization of administration and library

### 4.3 Library services:

	Exi	Existing		Newly added		otal
	No.	Value	No.	Value	No.	Value
Text Books	460					
Reference Books						
e-Books	100					
Journals						
e-Journals	100					
Digital Database						
CD & Video	100					
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart ments	Others
Existing	19	01	19					
Added								
Total	19	01	19					

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

	Computer Lab	

4.6 Amount spent on maintenance in lakhs :

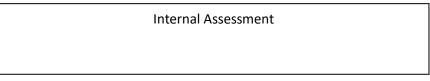
i) ICT	NA
ii) Campus Infrastructure and facilities	NA
iii) Equipments	NA
iv) Others	NA
Total :	NA

# Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services



5.2 Efforts made by the institution for tracking the progression



students

5.3 (a) Total Number of

Men

(2016-2017)

UG	PG	MPhil	Ph. D.	Total
	17	09	28	54

(b) No. of students outside the state

30

(c) No. of international students

|--|--|

No	%	
49	90	Women

No	%	
5	10	

Last Year						Т	his Ye	ear (20	16-17)		
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST		Physically Challenged	Total
26	-	-	9	-	35	14	-	-	5	-	19

Demand ratio Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Γ								
Ν	lo. of stud	lents be	neficiaries					
5.5 No.	of studen	ts quali	fied in these exa	minatio	ns ( <b>2016-17</b> )			
NE	T		SET/SLET		GATE		CAT	
IAS	S/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

NA	<b>\</b>
No. of students benefitted	

5.7 Details of campus placement

	On campus					
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed			
NA	NA	NA	NA			

#### 5.8 Details of gender sensitization programmes

-----NA-----

#### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

	State/ University level		National level		International level	
	No. of students participa	ted in cul	tural events			
	State/ University level		National level		International level	
5.9.2	No. of medals /awards w	on by stu	dents in Sports,	Games and	other events	
Sports	: State/ University level		National level		International level	
Cultural	l: State/ University level		National level		International level	

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Ph. D.	Rs.8000/-
Financial support from government (UGC)		
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ Unive	ersity level	National level		International level	
Exhibition: State/ University	ersity level	National level		International level	
5.12 No. of social init	iatives undertaken b	y the students	-NA		

5.13 Major grievances of students (if any) redressed -----NA-----

# **Criterion – VI**

## 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

100 % placement

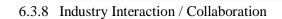
All round Development

6.2 Does the Institution has a management Information System

-----NA------

- 6.3 Quality improvement strategies adopted by the institution for each of the following:
  - 6.3.1 Curriculum Development
  - 6.3.2 Teaching and Learning
  - 6.3.3 Examination and Evaluation
  - 6.3.4 Research and Development

- 6.3.5 Library, ICT and physical infrastructure / instrumentation
- 6.3.6 Human Resource Management



#### 6.3.9 Admission of Students

Through Entrance Te	st	

-----NA-----

6.4 Welfare schemes for

Teaching	
Non Teaching	
Students	EWYL Scheme

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

Yes

Yes

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	
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Jo	
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Ν

For PG Programmes



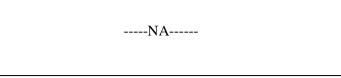
6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Recounting, Decentralisation of Exams of Improvement.

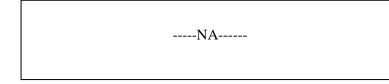
6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-----NA------

6.11 Activities and support from the Alumni Association



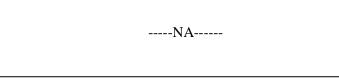
6.12 Activities and support from the Parent – Teacher Association



6.13 Development programmes for support staff

Training Programmes

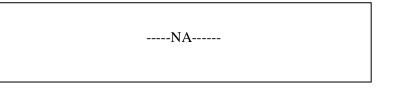
6.14 Initiatives taken by the institution to make the campus eco-friendly



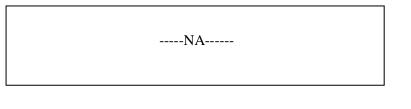
## **Criterion – VII**

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.



7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year



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7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

-

	NA	
	*Provide the details in annexure (annexure need to be numb	ered as i, ii, iii)
7.4 Co	ontribution to environmental awareness / protection	
1		

	NA	
7.5	Whether environmental audit was conducted?	Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

		NA		
8. <u>Pla</u>	ns of institution for next year			]
	NA			
Name		Name		
Signat	ture of the Coordinator, IQAC		Signature of the Chairpers	on, IQAC
		***		

#### Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

\*\*\*\*\*

### The Annual Quality Assurance Report (AQAR) Department of Urdu

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017*)

Part	– A
------	-----

1.1 Name of the Institution	Department of Urdu			
1.2 Address Line 1	Telecom Nagar			
Address Line 2	Gachibowli			
City/Town	Hyderabad			
State	Telangana			
Pin Code	500032			
Institution e-mail address				
Contact Nos.				
Name of the Head of the Institutio	Dr. Mohd. Naseemuddin Farees			
Tel. No. with STD Code:				
Mobile:	9490784290			

I. Details of the Institution

Nan	ne of the IQ	AC Co-ordi	nator:					
Mol	oile:		[					
IQA	AC e-mail a	address:						
1.3	NAAC Tr	ack ID (For	ex. MHCO	GN 18879)				
1.4	1.4 NAAC Executive Committee No. & Date:         (For Example EC/32/A&A/143 dated 3-5-2004.         This EC no. is available in the right corner- bottom         of your institution's Accreditation Certificate)							
1.5	Website a	ddress:		www.mar	nuu.ac.in			
	Web-link of the AQAR: For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc							
1.6	Accredita	tion Details	1	5	0			
				1			7	
	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period		
	1	1 <sup>st</sup> Cycle					1	
	2	2 <sup>nd</sup> Cycle					1	
	3	3 <sup>rd</sup> Cycle					1	

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

4<sup>th</sup> Cycle

3 4

2016-2017

i. AQAR ii. AQAR iii. AQAR iv. AQAR	(DD/MM/YYYY) (DD/MM/YYYY)
1.10 Institutional Status	
University	State Central J Deemed Private
Affiliated College	Yes No
Constituent College	Yes J No
Autonomous college of UGC	Yes No 🗸
Regulatory Agency approved Insti	tution Yes 🖌 No
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education	on  Men Women
Urban	Rural Tribal
Financial Status Grant-in-a	aid $\checkmark$ UGC 2(f) $\checkmark$ UGC 12B $\checkmark$
Grant-in-aid	I + Self Financing Totally Self-financing
1.11 Type of Faculty/Programme	
Arts 🖌 Science	Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering	g Health Science Management
Others (Specify) .	
1.12 Name of the Affiliating Universi	ity (for the Colleges)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)* 

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	Central	]
University with Potential for Excellence		UGC-CPE
DST Star Scheme		UGC-CE
UGC-Special Assistance Programme		DST-FIST
UGC-Innovative PG programmes		Any other ( <i>Specify</i> )
UGC-COP Programmes		
2. IQAC Composition and Activit	<u>cies</u>	
2.1 No. of Teachers	7	
2.2 No. of Administrative/Technical staff	2	
2.3 No. of students	62	
2.4 No. of Management representatives		
2.5 No. of Alumni		
2. 6 No. of any other stakeholder and		
community representatives		
2.7 No. of Employers/ Industrialists		
2.8 No. of other External Experts		
2.9 Total No. of members		
2.10 No. of IQAC meetings held		

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others
2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount
2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos.     International     National     State     Institution Level
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2.14 Significant Activities and contributions made by IQAC
2.15 Plan of Action by IQAC/Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality
enhancement and the outcome achieved by the end of the year *
Plan of Action Achievements
* Attach the Academic Calendar of the year as Annexure.
2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

### Criterion – I

### I. Curricular Aspects

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Ph.D			
PG	M.A			
UG				
PG Diploma	PG Diploma			
	in Functional			
	Urdu			
Advanced Diploma				
Diploma				
Certificate	Certificate			
	Course in			
	Tahseen e			
	Ghazal			
Others				
Total				
Interdisciplinary				
Innovative				

1.1 Details about Academic Programmes

# 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options (ii) Pattern of programmes:

	Pattern	Number of programmes	
	Semester	4	
	Trimester		
	Annual		
1.3 Feedback from stakeholders* (On all aspects)	Alumni Pare	nts Employers Students	
Mode of feedback :	Online Manua	al Co-operating schools (for PEI)	
*Dlagge provide an analysis of the fee	dhaak in the Annexune		

#### \*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

### Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of	Total	Asst. Professors	Associate Professors	Professors	Others
permanent faculty	6	3	1	2	

6

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst.		Associate		Professors		Others		Total	
Profes	sors	Profess	ors						
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers	5	13	2
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days during this academic year

- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

6	

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

#### 2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students		Division			
Trogramme	appeared	Distinction %	I %	II %	III %	Pass %
MA	20	4	15	1		

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

#### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	2
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff				

### **Criterion – III**

### 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range	Average	h-index	Nos. in SCOPUS	
-------	---------	---------	----------------	--

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				1
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other (Specify)				
Total				

3.7 No. of books published i) W	ith ISBN No.	1 C	hapters in H	Edited Bo	ooks					
<ul><li>ii) W</li><li>3.8 No. of University Department</li></ul>	ithout ISBN No									
UGC-SAP CAS DST-FIST										
DDE										
DPE			Di	3T Schen	ne/funds					
3.9 For colleges Auton	omy	CPE	DE	3T Star S	cheme					
INSP	RE	CE	Ar	y Other	(specify)					
3.10 Revenue generated through	consultancy									
5.10 Revenue generated unough	consultance y									
2.11 No. of conferences	Level	International	National	State	University	College				
3.11 No. of conferences	Number	International	Inational	State	University	College				
organized by the Institution										
	Sponsoring									
	agencies									
3.12 No. of faculty served as expe	erts, chairpersor	ns or resource p	ersons							
3.13 No. of collaborations	Internatio	onal Na	tional		Any other					
3.14 No. of linkages created durin	ng this year									
3.15 Total budget for research for	current year in	lakhs :								
From Funding agency	From	Management of	f University	//College	;					
Total										
3.16 No. of patents received this	year Type	of Patent		Nur	mber					
		<u>^</u>	Applied	1,01						
	Nationa		Granted							
International Applied										
		Δ	Branted Applied							
	Comme	rc1911660	Granted							

### 3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them	5			
3.19 No. of Ph.D. awarded by faculty from the Inst	titution			
3.20 No. of Research scholars receiving the Fellow	ships (Newly enro	olled + e	xisting ones)	
JRF 7 SRF 11	Project Fellows		Any other	Non Net - 3
3.21 No. of students Participated in NSS events:				
	University level		State level	
	National level		International level	
3.22 No. of students participated in NCC events:				
	University level		State level	
	National level		International level	
3.23 No. of Awards won in NSS:				
	University level		State level	
	National level		International level	
3.24 No. of Awards won in NCC:				
	University level		State level	
	National level		International level	

3.25 No. of Extension activities organized

University forum	College forum		
NCC	NSS	Any other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- •
- •

### Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	3			
Laboratories				
Seminar Halls				
No. of important equipments purchased $(\geq 1-0 \text{ lakh})$ during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library



#### 4.3 Library services:

	Existing		Newly	added	То	tal
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing								
Added								
Total								

- 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)
- 4.6 Amount spent on maintenance in lakhs :
  - i) ICT
  - ii) Campus Infrastructure and facilities
  - iii) Equipments
  - iv) Others

Total :

## Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- 5.2 Efforts made by the institution for tracking the progression
- 5.3 (a) Total Number of students
   UG
   PG
   Ph. D.
   Others

   29
   25
   25

   (b) No. of students outside the state
   54

   (c) No. of international students
   Nil

Women

Last Year							Т	his Yea	ır		
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	
16		1	3		20	6			3		9

18

33

Demand ratio

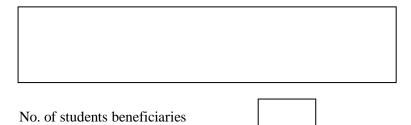
36

67

Men

Dropout % 15

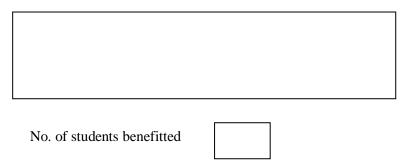
5.4 Details of student support mechanism for coaching for competitive examinations (If any)



5.5 No. of students qualified in these examinations

NET	4	SET/SLET	GATE	CAT	
IAS/IPS etc		State PSC	UPSC	Others	

#### 5.6 Details of student counselling and career guidance



#### 5.7 Details of campus placement

	On campus				
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed		
2	60	-	4		

#### 5.8 Details of gender sensitization programmes



#### 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level		National level	International level	
No. of students participation	ated in cu	ltural events		
State/ University level		National level	International level	

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	National level	International level	
Cultural: State/ University level	National level	International level	

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	4 Non net fellowship	8,000
Financial support from government	18 - UGC JRF / SRF & RGNF	Through Canara Bank
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs	: State/ University level		National level		International level	
Exhibitior	a: State/ University level		National level		International level	
5.12 No. of social initiatives undertaken by the students						
5.13 Major grievances of students (if any) redressed:						

### Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

- 6.3.1 Curriculum Development
- 6.3.2 Teaching and Learning
- 6.3.3 Examination and Evaluation
- 6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

6.3.6 Human Resource Management

- 6.3.7 Faculty and Staff recruitment

   6.3.7 Faculty and Staff recruitment

   6.3.8 Industry Interaction / Collaboration

   6.3.9 Admission of Students
- 6.4 Welfare schemes for

	Teaching	
	Non teaching	
	Students	
6.5 Total corpus fund generated		
		 <b>–</b>

Yes

6.6 Whether annual financial audit has been done

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Inter	rnal
	Yes/No Agency		Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes 
Vo

~

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

## **Criterion – VII**

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

Yes

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted?

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

### 8. Plans of institution for next year

Name	Name	
Signature of the Coordinator, IQAC	- Signature of t	he Chairperson, IQAC

\*\*\*

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### Annexure I

#### Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

\*\*\*\*\*

### The Annual Quality Assurance Report (AQAR) Department of Women Education

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017*)

Part	_	Α
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I. Details of the Institutio	n				
1.1 Name of the Institution	Maulana Azad National Urdu University				
1.2 Address Line 1	Gachibowli				
Address Line 2	Hyderabad				
City/Town	Hyderabad      Telangana      500032      drshahida.dws@gmail.com				
State					
Pin Code					
Institution e-mail address					
Contact Nos.	040-23008301				
Name of the Head of the Institution	Prof. Shahida				
Tel. No. with STD Code:	040-23008301				
Mobile:					

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Nan	ne of the I(	AC Co-ordi	nator:	Dr.Parvee	en Qamar		
Mol	bile:		[	93919732	80		
IQA	AC e-mail a	address:					
1.3	NAAC TI	rack ID (For	ex. MHCO	GN 18879)			
1.4 NAAC Executive Committee No. & Date:         (For Example EC/32/A&A/143 dated 3-5-2004.         This EC no. is available in the right corner- bottom         of your institution's Accreditation Certificate)							
1.5	Website a	ddress:					
	W	eb-link of th	ne AQAR:				
For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc							
1.6	Accredita	tion Details					
	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period	]
	1	1 <sup>st</sup> Cycle					
	2	2 <sup>nd</sup> Cycle					

1.7 Date of Establishment of IQAC : DD/MM/YYYY

**1.8 AQAR for the year** (for example 2010-11)

3<sup>rd</sup> Cycle 4<sup>th</sup> Cycle

3

4



Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)
i. AQAR (DD/MM/YYY)4
ii. AQAR(DD/MM/YYYY)
iii. AQAR (DD/MM/YYYY)
iv. AQAR(DD/MM/YYYY)
1.10 Institutional Status
University State Central Deemed Private
Affiliated College Yes No
Constituent College Yes No
Autonomous college of UGC Yes No
Regulatory Agency approved Institution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)
Type of Institution Co-education Men Women
Urban Rural Tribal
Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing
1.11 Type of Faculty/Programme
Arts Science Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering Health Science Management
Others (Specify)
1.12 Name of the Affiliating University (for the Colleges)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University		
University with Potential for Excellence	UGC-CPE	
DST Star Scheme	UGC-CE	
UGC-Special Assistance Programme	DST-FIST	
UGC-Innovative PG programmes	Any other (Speci	fy)
UGC-COP Programmes		
2. IQAC Composition and Activit	es	
2.1 No. of Teachers	Four (4)	
2.2 No. of Administrative/Technical staff	Two (1)	
2.3 No. of students	Leaven (11)	
2.4 No. of Management representatives		
2.5 No. of Alumni		
2. 6 No. of any other stakeholder and		
community representatives		
2.7 No. of Employers/ Industrialists		
2.8 No. of other External Experts		
2.9 Total No. of members		
2.10 No. of IQAC meetings held		

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others
2.12 Has IQAC received any funding from UGC during the year? Yes No
2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos.     International     National     State     Institution Level
(ii) Themes
2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

	Plan of Action	Achievements
	* Attach the Academic Calendar of	the year as Annexure.
2.15 V	Whether the AQAR was placed in stat	utory body Yes No
	Management Syndica	Any other body
	Provide the details of the action	taken

### Criterion – I

### I. Curricular Aspects

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01			
PG	01			
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.1 Details about Academic Programmes

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Yes
Trimester	
Annual	

 1.3 Feedback from stakeholders\*
 Alumni
 Parents
 Employers
 Students

 (On all aspects)
 Mode of feedback :
 Online
 Manual
 Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

### Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of	Total	Asst. Professors	Associate Professors	Professors	Others
permanent faculty	04	03		01	

04

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst		Associ	iate	Profe	ssors	Other	S	Total	
Profe	essors	Profes	sors						
R	V	R	V	R	V	R	V	R	V
			02		01				

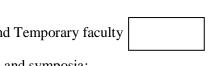
2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Prof. Shahida - (01) Dr. Shabana Kesar - (02)	Seminars Prof. Shahida - (01) Dr. Ameena Taheesn - (01) Dr. Shabana Kesar - (01)	
Seminars/ Workshops		Workshop Prof. Shahida - (01) Dr. Shabana Kesar - (01) Dr. Parveen Qamar - (01)	
Presented papers	Dr. Parveen Qamar - (01)	Prof. Shahida - (02) Dr. Shabana Kesar - (04) Dr. Parveen Qamar - (02)	
Resource Persons		Prof. Shahida - (04) Dr. Ameena Taheesn - (02) Dr. Shabana Kesar - (03)	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days during this academic year



- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop
- 2.10 Average percentage of attendance of students
- 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students		Γ	Division		
Trogramme	appeared	Distinction %	I %	II %	III %	Pass %
M.A (I /II Year)	04/06=10	(02/02)=04	8.00/	7.75/78.8		100
			80.4			
M.Phil	01					100
PhD	02	1	78.6			100

- 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:
- 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	Dr. Shabana Kesar - (01)
UGC – Faculty Improvement Programme	Dr. Ameena Tahseen – (01)
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	02
Others	Prof. Shahida – (01)



04			
mont	WO	kahon	



2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				01
Technical Staff				

### **Criterion – III**

### 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1			
Outlay in Rs. Lakhs	105000/			

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range Average h-index

Nos. in SCOPUS

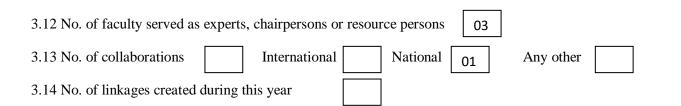
3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2016-17	NCPUL		
Interdisciplinary Projects				
Industry sponsored				

Projects sponsored by the University/ College			
Students research projects (other than compulsory by the University)			
Any other(Specify)			
Total		01	

3.7 No. of books published	i) With ISBN No.		Chapters	in Edited Books	
3.8 No. of University Depa	ii) Without ISBN No. artments receiving funds	from			
	UGC-SAP	CAS		DST-FIST DBT Scheme/funds	
3.9 For colleges	Autonomy INSPIRE	CPE		DBT Star Scheme Any Other (specify)	
3.10 Revenue generated th	rough consultancy				

3.11 No. of conferences	Level	International	National	State	University	College
	Number		1			
organized by the Institution	Sponsoring					
	agencies					



3.15 Total budget for research for current year in lakhs :

From Funding agency	From Management of University/College	
Total		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
Inational	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
Commercianseu	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution 02 who are Ph. D. Guides and students registered under them 02 3.19 No. of Ph.D. awarded by faculty from the Institution 3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) JRF **Project Fellows** SRF Any other 1 3.21 No. of students Participated in NSS events: University level State level National level International level 3.22 No. of students participated in NCC events: University level State level National level International level 3.23 No. of Awards won in NSS:

	Un	iversity level		State level	
	Na	tional level		International level	
3.24 No. of Awards won in	NCC:				
	Un	iversity level		State level	
	Na	tional level		International level	
3.25 No. of Extension activi	ties organized				
University forum	College forum	1 🗌			
NCC	NSS		Any	other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

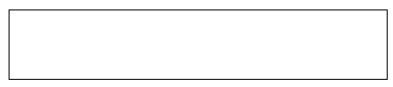
- 1.British Deputy High Commission . As a Zonal partner, conducted youth Leadership Programme
- 2. Rubaroo- a youth Development Organisation. "Agaaz- e –Baatcheet- a call to initiate conversation on Interfaith'.
- HMI-Henry Martin Institute of International Centre for Research, Interfaith Relation & Reconciliation. Prepared course contents for Certificate Course on "Gender justice and Interfaith Dialogue"

## Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	2			
Laboratories	0			
Seminar Halls	1			
No. of important equipments purchased $(\geq 1-0 \text{ lakh})$ during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library



#### 4.3 Library services:

	Exi	Existing		Newly added		tal
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing								
Added								

Total				
1 otul				

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Yes

- 4.6 Amount spent on maintenance in lakhs :
  - i) ICT
  - ii) Campus Infrastructure and facilities
  - iii) Equipments
  - iv) Others

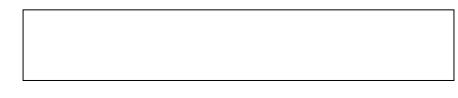
Total :



### Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

#### 5.2 Efforts made by the institution for tracking the progression



5.3 (a) Total Number of students	UG	PG	Ph. D.	Others
	-	8	2	1
(b) No. of students outside the state	7			
(c) No. of international students		Nil		

Women

Last Year				This Year							
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
5	-	-	2								

No

10

%

90

Demand ratio

%

9.9

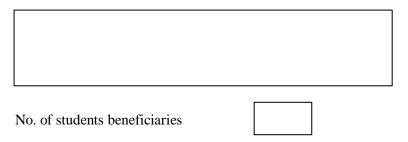
No

1

Men

Dropout % 36

5.4 Details of student support mechanism for coaching for competitive examinations (If any)



5.5 No. of students qualified in these examinations

NET	01	SET/SLET	GATE	CAT	
IAS/IPS etc		State PSC	UPSC	Others	

5.6 Details of student counselling and career guidance

1				

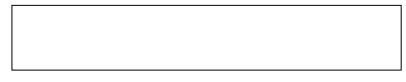
No. of students benefitted

5.7 Details of campus placement

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	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

#### 5.8 Details of gender sensitization programmes



#### 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

	State/ University level		National level		International level	
	No. of students participa	ated in cul	ltural events			
	State/ University level		National level		International level	
5.9.2	No. of medals /awards	von by stı	idents in Sports,	Games and	l other events	
Sports	: State/ University level		National level		International level	

Cultural: State/ University level		National level		International level	
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### 5.10 Scholarships and Financial Support

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	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

#### 5.11 Student organised / initiatives

Fairs	: State/ University level		National level		International level	
Exhibition	h: State/ University level		National level		International level	
5.12 No. of social initiatives undertaken by the students						
5.13 Major grievances of students (if any) redressed:						

### Criterion – VI

### 6. Governance, Leadership and Management

- 6.1 State the Vision and Mission of the institution
- 6.2 Does the Institution has a management Information System

Yes

- 6.3 Quality improvement strategies adopted by the institution for each of the following:
  - 6.3.1 Curriculum Development

Revised regularly

6.3.2 Teaching and Learning

Use of ICT in delivering lecture

6.3.3 Examination and Evaluation

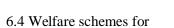
Semester Examination and continuous evaluation

6.3.4 Research and Development

Encourage Research on contemporary Women Issues.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 6.3.7 Faculty and Staff recruitment
- 6.3.8 Industry Interaction / Collaboration
- 6.3.9 Admission of Students



Teaching	HRD centre
Non teaching	HRD centre
Students	Experts lecture and
	Ltraining prog.

Yes

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes No
For PG Programmes	Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

### **Criterion – VII**

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

In line with the mandate of the University, the Reference/ reading material for students of Women Studies has been prepared in Urdu.

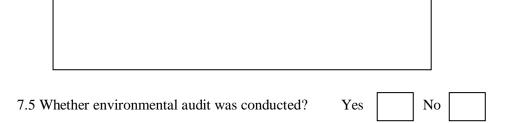
7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Prepared the reading material as planned.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

#### \*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection



7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

### 8. Plans of institution for next year

- Shall be preparing Reference/ Reading material in Urdu for all the Core papers.
- 2. Women Studies shall be introduced in Distance mode both at UG and PG level.

Name: Dr. Parveen Qamar

Name : Prof. Shahida

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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### Annexure I

#### Abbreviations:

CAS	-	Career Advanced Scheme	
CAT	-	Common Admission Test	
CBCS	-	Choice Based Credit System	
CE	-	Centre for Excellence	
СОР	-	Career Oriented Programme	
CPE	-	College with Potential for Excellence	
DPE	-	Department with Potential for Excellence	
GATE	-	Graduate Aptitude Test	
NET	-	National Eligibility Test	
PEI	-	Physical Education Institution	
SAP	-	Special Assistance Programme	
SF	-	Self Financing	
SLET	-	State Level Eligibility Test	
TEI	-	Teacher Education Institution	
UPE	-	University with Potential Excellence	
UPSC	-	Union Public Service Commission	

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मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी مولانا آزاديشنل أردويو نيورشي

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#### **OFFICE OF THE PROVOST - MANUU-BOYS Hostels**

#### 11<sup>th</sup> November 2016

The following steps have been taken for the betterment of all Boys Hostel in academic year 2016-17:

**1)** The Reading Room facility has been established at all Boys Hostels. The leading newspaper & magazine of Urdu, English and Hindi has been subscribed at all the reading rooms.

**2)** The Common Room facility has been established at all Boys Hostels. A full HD Television Set with HD Set Top Box facility has been installed. Facility like carom & chess-board has been extended to all common rooms to all the Boys Hostels.

3) Three (03) RO Plants of a capacity of 1500 litre per hour have been sanctioned from good offices of Mr. B. Venkateshwarlu , MLC, TRS, Telangana State and has been installed at Boys Hostels- II, III and Gulzar Girls Hostel.

**4)** A permanent approach road has been constructed leading to Boys Hostel-III.

**5)** An air conditioned room has been established to keep vegetable & food items.

**6)** To minimize the cost of the food, a Centralized Mess Facility has been established at Boys Hostel-II. The food items are giving transported from Boys Hostel-II to Boys Hostel- I, III, and IV and to maintain hygienic foods, professional catering boxes etc have been purchased.

**7)** The Establishment of a centralized mess facility has resulted in reducing gas consumption which saves lakhs of the rupees of the University.

**8)** The hostel accommodation has been provided on the criteria laid down by Centralized Hostel Admission Committee which is based on economical background and merit of the students from academic year-2016-17.

**9)**An account section has been established at Provost Office to maintain the accounts related with hostel fee/mess fee and to maintain monthly records for the same.

**10)** For developing an all round personality of the students ,the following posts have been created to deal with the different hostel affairs , the following secretaries have been appointed at all the Boys Hostels:

- 1. Secretary, Reading Room
- 2. Secretary, Common Room
- 3. Secretary, Sports
- 4. Secretary, Discipline
- 5. Secretary, Disaster Management
- 6. Secretary, Health & Sanitation
- 7. Secretary, Literary & Cultural
- 8. Secretary, Senior Hostel
- 9. Secretary, Mess
- 10. Editor-Hostel Magazine (Boys)

### **Provost-Boys Hostels**