

مولاانا آزاد نيشنل اردو يونيورسٹی
 MAULANA AZAD NATIONAL URDU UNIVERSITY
 Gachibowli, HYDERABAD – 500 032.
 (Accredited with Grade 'A' by NAAC)



Internal Quality Assurance Cell (IQAC)

**Second Meeting of the Internal Quality Assurance Cell (IQAC), on Friday, 6th July 2018
 at Internal Quality Assurance Cell (IQAC), HK Sherwani Centre for Deccan Studies
 building, MANUU**

Agenda Items:

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| 1) The Minutes of the first meeting of reconstituted IQAC, and action taken report | 2 |
| <i>The item is placed for confirmation.</i> | |
| 2) Residual discussion on the recommendations of NAAC Peer Team | 2-3 |
| <i>The item is placed to complete the discussion left incomplete in the first meeting and seeking suggestions on the course of action to be adopted.</i> | |
| 3) Digitization of the feedbacks and appraisal formats and their approvals thereof | 3-4 |
| <i>The item is placed for discussion and approval.</i> | |
| 4) The approval of the 2016-2017 AQAR of IQAC | 4 |
| <i>The item is placed for discussion and approval.</i> | |
| Any related matter with the kind permission of the Chair. | |

Professor Syed Mohammed Haseebuddin Quadri
 Director, IQAC, MANUU

Agenda Item No. 1

Confirmation of the Minutes of the first meeting of reconstituted IQAC, and action taken report. (Annexure-1, Page nos. 5-9)

The Minutes of the first meeting of reconstituted IQAC held on 28th May 2018 had been sent to all the members present; as no observations received, the Minutes are placed for confirmation.

The Action taken report on the first meeting of the reconstituted IQAC

1. The formats of the feedback for all the stakeholders have been prepared, sent to the members for suggestions and attached here against Agenda Item 3 for confirmation.
2. In order to give impetus to research, innovation and extension activities, the IQAC proposed creation of an Office of the Dean of Research and Consultancy which has been approved by the Competent Authority and Professor Syed Najmul Hasan has been appointed as Dean, Research and Consultancy.
3. In order to attract International Students the IQAC proposed creation of an Office of Dean, International Students, which has been approved by the Competent Authority and Professor Shugufta Shaheen has been appointed as Dean, International Students.
4. The Director, IQAC has been in touch with the Director CIT, for developing of IQAC webpage, automation of Feedback, and so on.
5. The 2015-16 AQAR has been approved in the 31st Academic Council (Emergent) meeting held on 4th June 2018. The AQAR has been submitted to NAAC and the acknowledgement from NAAC has been received.

Presented above to apprise the honorable members of IQAC

Agenda Item No. 2

NAAC Peer Team's Recommendations for Quality Enhancement of the Institution

- Focus on all possible efforts for enhancement of research activities across the disciplines
- Create environment for attraction of international students and faculty
- Enhance ICT enabling across the activities of operation and management
- An institutional Social Responsibility Cell or Committee should be created to carefully monitor the progress of NSS and help in creating significant outreach programs
- Establish a unit of NCC

- An incentive scheme should be put in place to encourage publications in reputed journals
- Consultancy projects and industrial linkages to be created
- Forge linkages with national and international bodies and reputed NGOs engaged in community service and enhancement of quality of life in rural India
- Set transparent admission policy by admitting students only through entrance test
- PhD programme be strengthened
- New need-based courses like Law, Fine and Performing arts be introduced
- The University should make a provision of within its annual budget for research and research related activities
- Up-gradation and enhancement of sports and games activities
- Creation of corpus fund to meet exigencies

Agenda Item No. 3

Digitization of the Feedbacks and Appraisals formats and their approvals thereof

(Annexure-2, Page nos.10-21)

The IQAC has developed feedback and appraisal formats for different stakeholders, teachers and academician-administrators of the University. These have been sent to the members of IQAC, present in the first meeting of the reconstituted IQAC. The suggestions forwarded by the members have been incorporated in these feedback and appraisals. If approved these shall be digitized, and uploaded on the University portal at appropriate places with the help of CIT, and they shall be operative from August 1, 2018.

The Feedbacks and Appraisals are as follows:

- 1) Student's feedback
- 2) Parent's feedback
- 3) Alumni's feedback
- 4) Employer's feedback
- 5) Teacher's feedback
- 6) Student's Satisfaction Survey (new requirement for 2018-2019 AQAR)
- 7) Academic Profile of the Faculty
- 8) Appraisal of the office of the Head, Department of Studies

9) Appraisal of the office of the Dean, School of Studies

The item is presented for discussion and approval.

Agenda Item No. 4

The AQAR of IQAC (July 1, 2016 to June 30, 2017)

(Annexure-3, Page nos. 22-54)

The item is placed for discussion and approval.

Any other related item with the permission of the Chair.



Professor Syed Mohammed Haseebuddin Quadri
Director, IQAC