



**DEPARTMENT OF ARABIC**

**Minutes of the 12th Meeting of the Board of Studies of the  
Department of Arabic held on 17<sup>th</sup> January, 2019**

The 12<sup>th</sup> meeting of the Board of Studies of the Department of Arabic held on 17<sup>th</sup> January, 2019 at 10:00 AM in the meeting room, Department of Arabic, SLL&I, MANUU, Hyderabad.

The following members were present in the meeting:

Dr. Syed Alim Ashraf	Chairman
Prof. Naseemudeen Farees	Dean, SLL & I (Special invitee)
Prof. Masood Anwar Alawi	Member (External)
Dr. Syed Rashid Naseem Nadwi	Member (External)
Dr. Abdul Quddus	Member (Lucknow Campus)
Dr. Javed Nadeem Nadvi	Member
Dr. Sameena Kausar	Member
Dr. M.M. Sharfe Alam	Member
Dr. Talha Farhan	Member
Dr. Mohammed Shakir Raza	Member
Dr. Mohammad Abdul Aleem	Special Invitee, DDE
Dr. Mohd Fozail	Special Invitee, DDE

The Members of the BoS discussed all the agenda items in detail and approved them as follows:

1. The BoS approved the minutes of 11<sup>th</sup> BoS held on 30<sup>th</sup> January, 2018.
2. The BoS approved the minutes of 3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> DRC minutes and Agenda items.
3. The Research Topics and Proposals submitted by the Ph.D. Research Scholars of the Headquarters enrolled in the academic year 2018-19, were discussed and approved.
4. The Research Topics and Proposals submitted by the Ph.D. Research Scholars of the Lucknow Campus enrolled in the academic year 2018-19, were discussed and approved.
5. Assigning the supervisors to the Ph. D. Research Scholars of the Headquarters was discussed and approved.



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6. Assigning the supervisors to the Ph. D. Research Scholars of the Lucknow Campus was discussed and approved.
7. Minor changes in paper PGAR301GET (Basic Arabic Reading and Writing) and MAAR302CCT (Literary Criticism) were discussed and approved
8. Change in the topic of research proposal of Mohammed Sayeed Uddin ,Ph.D Research Scholar was approved.
9. Starting a Departmental Journal was appreciated and approved.
10. Approval of the following Agenda items related to Distance Education were discussed and approved.
  - i. M. A. syllabus with 8 papers for each year was discussed and approved
  - ii. Adoption of B. A. regular syllabus was discussed and approved
  - iii. List of SLM content writers was discussed and approved
  - iv. Editorial Board was discussed and approved
  - v. The BoS discussed the Agenda items sent by DDE and accordingly approved and authorized the Chairman BoS to do necessary amendments in accordance with DEB regulations.
11. Under 'any other matter' the following items were discussed and approved by the members of the BoS, as under:
  - i. The BoS recommended the formation of a syllabus review committee to review all the papers of B. A., M. A., M. Phil., Ph. D., DA, AD and CPA including GETs and all other Elective Papers. Following members were nominated for the committee.

Sl. No.	Name of the Member	Designation
1	Dr. Syed Alim Ashraf	Chairman
2	Dr. Javed Nadeem Nadvi	Convenor
3	Dr. Sameena Kausar	Member
4	Dr. Mufti Mohd Sharfe Alam	Member
5	Dr. Talha Farhan	Member
6	Dr. Mohammed Shakir Raza	Member
7	Dr. Sumama Faisal	Member

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी  
MAULANA AZAD NATIONAL URDU UNIVERSITY

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- ii. Minor changes in the Generic Elective titles of M. A. were discussed in the change will be implemented from the next academic year 2020 - 2021.

Dr. Syed Alim Ashraf  
(Chairman, BoS (Arabic))

Prof. Naseemuddin Farees  
Dean SLL &I, (Special Invitee)

Prof. Masood Anwar Alavi  
(Member)

Prof Syed Rashid Naseem  
(Member)

Dr Abdul Quddus  
(Member)

Dr. Javed Nadeem Nadvi  
(Member)

Dr. Sameena Kausar  
(Member)

Dr. M. M. Sharfe Alam  
(Member)

Dr Talha Farhan  
(Member)

Dr. Mohd. Shakir Raza  
(Member)

Dr. Mohd Abdal Aleem  
(Special Invitee)

Dr. Md. Fozail  
(Special Invitee)

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**AGENDA ITEMS**

**For the 12<sup>th</sup> BoS (Arabic) Meeting to be held on 16<sup>th</sup> January, 2019.**

- ✓ 1. Approval the 11<sup>th</sup> BoS minutes and Agenda items held on 30<sup>th</sup> January, 2018
- ✓ 2. Approval the 3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> DRC minutes and Agenda items.
- ✓ 3. Approval the research proposals of the Ph. D. research Scholars of the head quarters Hyderabad enrolled in the academic year 2018 – 19
- ✓ 4. Approval the research proposals of the Ph. D. research Scholars of the Satellite Campus Lucknow enrolled in the academic year 2018 – 19.
- ✓ 5. Approval the research supervisors to the Ph. D. research Scholars of the MANUU Head quarters Hyderabad enrolled in the academic year 2018 – 19.
- ✓ 6. Approval the research supervisors to the Ph. D. research Scholars of the Satellite Campus Lucknow enrolled in the academic year 2018 – 19.
- ✓ 7. Finalize and approval of some changes in some papers in syllabus.
- ✓ 8. Change in the topic of Mohammed Sayeed Uddin, Ph. D. Research Scholar
- ✓ 9. Starting of Departmental Journal.
10. Approval of the agendas related to Distance Education.
  - i. Approval M. A. syllabus with 8 papers for each year
  - ii. Approval and adoption of B. A. regular syllabus
  - iii. Approval of SLM content writers
  - iv. Approval of Editorial Board
  - v. To authorize the Chairman BoS to do necessary amendments in accordance with DEB regulations.
11. Any other matter with the permission of the Chair:

Chairman BoS (Arabic)

مولاانا آزاد نيشنل اردو يونيورسٽي  
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Attendance sheet of 12<sup>th</sup> BoS (Arabic) meeting  
held on 17<sup>th</sup> January, 2019 in the Department of Arabic, SLL&I, MANUU.

S. No.	Name	Signature
1	Dr. Syed Alim Ashraf Chairman,	
2	Prof. Naseemuddin Farees, Dean SLL & I (Special Invitee)	
3	Dr. Abdul Quddoos Member	
4	Dr. Javed Nadeem Nadvi Member	
5	Dr. M.M.Sharfe Alam Member	
6	Dr. Sameena Kausar Member	
7	Dr. Talha Farhan Member	
8	Dr. Mohammed Shakir Raza Member	
9	Prof. Masood Anwar Alavi Member	
10	Prof. Syed Rashid Naseem Member	
11	Dr. Mohd Abdul Aleem Special Invite	
12	Dr. Md Fozail Special Invite	

Chairman BoS (Arabic)