

مولانا آزاد نیشنل اردو یونیورسٹی  
 मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी

MAULANA AZAD NATIONAL URDU UNIVERSITY  
 (A Central University Established by an Act of Parliament in 1998)  
 (Accredited with 'A' Grade by NAAC)



**AGENDA ITEMS OF SCHOOL BOARD MEETING, SCHOOL OF ARTS &  
 SOCIAL SCIENCES SCHEDULED ON 27<sup>TH</sup> FEBRUARY 2016, IN  
 COMMITTEE ROOM, UNIVERSITY GUEST HOUSE AND PRESIDED  
 OVER BY THE DEAN, SA & SS.**

THE FOLLOWING ARE THE EIGHT DEPARTMENTS IN THE SCHOOL OF  
 ARTS & SOCIAL SCIENCES:

1. Department of Women Education
2. Department of Public Administration
3. Department of Social Work
4. Department of Political Science
5. Department of Islamic Studies
6. Department of History
7. Department of Sociology
8. Department of Economics

**The Department wise agenda items are as follows:**

**I. Agenda items of Department of Women Education:**

**A.** The meeting of the BoS of the Department of Women Education has been held on 10-10-2012.

The agenda items of the Department based on the minutes of the BoS held on 10-10-2012 are as follows:

1. Finalization and Re-structuring the syllabus of M.Phil & Ph.D courses Paper I and II.  
The BoS approved it. Copy enclosed and submitted for ratification.
2. Finalization of research topic of M.Phil & Ph.D candidates.  
The BoS approved it. Copy enclosed and submitted for ratification .
3. The finalization of Panel of Examiners, Evaluators, Paper Setters for M.Phil & Ph.D Dissertations and thesis.  
The BoS approved it. Copy enclosed and submitted for ratification.
4. Minutes of the BoS held on 10.10.2012 are enclosed for approval.

**B.** The meeting of the BoS of the Department of Women Education has been held on 25-11-2013.

The agenda items of the Department based on the minutes of the BoS held on 25-11-2013 are as follows:

1. List of Ph.D candidates (for the year 2013-14 II spell) and finalization of broad fields as recommended by the BoS are enclosed for ratification.
2. Post Doctoral Programme in Women Studies.  
The BoS approved it. Copy enclosed and submitted for ratification.



3. Minutes of the BoS held on 25.11.2013 are enclosed for approval.

**C.** The meeting of the BoS of the Department of Women Education has been held on 16-4-2015.

The agenda items of the Department based on the minutes of the BoS held on 16-4-2015 are as follows:

1. Revision of syllabus of M.A Women Studies as per the UGC guidelines.

The BoS approved it. Copy enclosed and submitted for ratification.

2. Re-nomenclature of Dept. of Women Education from DWE to Dept. of Women Studies.

The BoS approved it. Copy enclosed and submitted for ratification.

3. An account of sad demise of Prof. Rehana Sultana, re-allocation of guides to M.Phil and Ph.D students.

~~The BoS approved it. Copy enclosed and submitted for ratification.~~

4. Co-ordination with NGOs.

The BoS approved it. Copy enclosed and submitted for ratification.

5. Upgradation of list of examiners.

The BoS approved it. Copy enclosed and submitted for ratification.

6. Minutes of the BoS held on 16.4.2015 are enclosed for approval.

**D.** The meeting of the BoS of the Department of Women Education has been held on 15-02-2016.

The agenda items of the Department based on the minutes of the BoS held on 15-2-2016 are as follows:

1. Introduction of CBCS system at the P.G. level from the academic year 2016-17.

The resolution of the BoS to introduce the CBCS system at the P.G. level of Women Education from the academic year 2016-17 and the structure of the CBCS system are enclosed for approval.

2. Semester wise papers and credits along with the papers to be offered to CBCS basket.

The BoS approved it. Copy enclosed and submitted for approval.

3. The revised syllabus of M.Phil Women Education.

The BoS approved it. Copy enclosed and submitted for approval.

4. Minutes of the BoS held on 15.2.2016 are enclosed for approval.
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## **II. Agenda items of Department of Public Administration**

**A.** The 8<sup>th</sup> meeting of the BoS of the earlier Department of Political Science and Public Administration has been held on 22-05-2014.

The agenda items of the Department based on the minutes of the BoS held on 22-05-2014 are as follows:

1. Finalization of the titles of all the papers for all the 10 semesters of the UG cum Honors cum P.G. 5 years integrated course of Public Administration and the 3 semesters of the UG cum Honors cum P.G. 5 years integrated course of Political Science.  
Approved by BoS is submitted for ratification.
2. Preparation of the syllabus of B.A. 1<sup>st</sup> semester of Political Science and Public Administration as approved by the BoS is submitted for ratification.
3. Finalization/modification/change of research topics of the scholars of M.Phil and Ph.D in Public Administration as approved by the BoS is submitted for ratification.
4. The Pattern of question papers of UG courses as approved by BoS is submitted for ratification.
5. Minutes of the BoS held on 22-05-2014 are enclosed for approval.

**B.** The 9<sup>th</sup> meeting of the BoS of the Department of Public Administration has been held on 28-01-2015.

The agenda items of the Department based on the minutes of the BoS held on 28-01-2015 are as follows:

1. Finalization of the syllabus of the II<sup>nd</sup> semester of paper-II of Political Science & Public Administration of B.A. regular course as approved by BoS is submitted for ratification.
2. Finalization/modifications/changes of research topics of the students of M.Phil/Ph.D in Public Administration as approved by BoS is submitted for ratification.
3. Introduction of M.Phil and Ph.D in Political Science from the Academic year 2015-2016.  
The BoS approved and enclosed for ratification.
4. Minutes of the BoS held on 28-01-2015 are enclosed for approval.

C. The 10<sup>th</sup> meeting of the BoS of the Department of Public Administration has been held on 16-02-2016.

The agenda items of the Department based on the minutes of the BoS held on 16-2-2016 are as follows:

1. Introduction of CBCS system at the P.G. level of Public Administration from the academic year 2016-17.  
The resolution of the BoS to introduce the CBCS system at the P.G. level of Public Administration from the academic year 2016-17 and the structure of the CBCS system are enclosed for approval.
2. Introduction of Bridge Course in Public Administration and syllabus for two semesters of the course.  
The resolution of the BoS to introduce the Bridge Course in Public Administration and the syllabus for its two semesters are enclosed for approval.
3. Replacement and reshuffling of semester papers in M.A. public administration.  
The BoS approved it and is submitted for approval.



4. Preparation of syllabus for B.A. Public Administration III & IV semesters.  
The syllabus prepared by BoS of the III & IV semesters of B.A. Public Administration is enclosed for approval.

5. Modifications/changes & approval of research topics of M.Phil/Ph.D in Public Administration.

The list of the finalized research topics and allotment of supervisors to M.Phil and Ph.D research students is enclosed for approval.

6. Minutes of the BoS held on 16-02-2016 are enclosed for approval.

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### **III. Agenda items of Department of Social Work:**

A. The agenda items of the Department of Social Work based on the minutes of the BoS held on 21.12.2010 are as follows:

1. Details of the courses to be taught in fourth semester of P.G. course.  
The details of the courses are approved in BoS. Copy is enclosed for ratification.
2. Introduction of new curriculum of P.G. course from the year 2011-12.  
The Bos approved the same. Copy enclosed and submitted for ratification.
3. Rules of admission in P.G. programme from the year 2011-12.  
The BoS approved the rules and submitted for ratification.

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4. Rules for field work and other academic matters concerned with Master of Social Work.  
The BoS approved the governing rules for field work and other academic matters. Copy is enclosed and submitted for ratification.
5. Finalization of list of external examiners and paper setters for Master of Social Work.  
The BoS approved it and is enclosed for ratification.
6. Re-nomenclature of the department as Department of Social Work.  
The BoS approved and enclosed for ratification.
7. Minutes of the BoS held on 21.12.2010 are enclosed for approval.



**B.** The agenda items of the Department of Social Work based on the minutes of the BoS held on 09.04.2012 are as follows:

1. Review of syllabus of 1<sup>st</sup> and 2<sup>nd</sup> semester of Master of Social Work.

The BoS approved it and enclosed for ratification.

2. Finalization of list of Examiners.

The BoS approved it and enclosed for ratification.

3. Finalization of orientation programme outline.

The BoS approved it and enclosed for ratification.

4. Finalization of examination paper pattern.

The BoS approved it and enclosed for ratification.

5. ~~Weightage for Fieldwork marks in each semester to be increased.~~

The BoS resolved that the Field work marks in each semester will be 200 instead of 100. Copy is enclosed for ratification.

6. Minutes of the BoS held on 09-04-2012 are enclosed for approval.

7. The minutes of the Department meeting held on 06.07.2012 are enclosed for approval and consideration.

**C.** The agenda items of the Department of Social Work based on the minutes of the BoS held on 26.08.2013 are as follows:

1. Revision of curriculum based activities of Master of Social Work.

The BoS approved it and enclosed for ratification.

2. Finalization of list of External Examiners.

The BoS approved it and enclosed for ratification.

3. Revision of Modalities of Admission to Master of Social Work.

The BoS approved it and enclosed for ratification.

4. Introduction of Ph.D. programme in Social Work.

The BoS approved it and enclosed for ratification.

5. Finalization of panel of experts.

The BoS approved it and enclosed for ratification.

6. Minutes of the BoS held on 26.08.2013 are enclosed for approval.

**D.** The agenda items of the Department of Social Work based on the minutes of the BoS held on 25.04.2014 are as follows:

1. Revision of Master of Social Work (Course Structure, Rules, Regulations & Paper Contents).

The BoS approved it and enclosed for ratification.

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2. Finalization of Ph.D. (Social Work) Course Structure, Rules, Regulations & Paper Contents.

The BoS approved it and enclosed for ratification.

3. Minutes of the BoS held on 25.04.2014 are enclosed for approval.

4. The minutes of the Departmental Research Committee meeting held on 10.10.2014 are enclosed for approval and consideration.

**E.** The agenda items of the Department of Social Work based on the minutes of the BoS held on 09.02.2015 are as follows:

1. Updating the list of examiners.

The BoS approved it and enclosed for ratification.

2. Finalization of Field work manual.

The BoS approved and enclosed for ratification.



3. Finalization of Skill Lab Outlines.

The BoS approved it and enclosed for ratification.

5. Minutes of the BoS held on 09.02.2015 are enclosed for approval.

F. The agenda items of the Department of Social Work based on the minutes of the BoS held on 04.02.2016 are as follows:

1. Finalization of research topic and allotment of Ph.D supervisors to Ph.D. candidates (Social Work) in the academic year 2015-16.

The BoS approved it and enclosed for approval.

2. Introduction of CBCS system Course Structure (Master of Social Work) in the academic year 2016-17.

The BoS approved it and enclosed for approval.

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3. Minutes of the BoS held on 04.02.2016 are enclosed for approval.

#### IV. Agenda items of Department of Political Science

A. The agenda items of the Department based on the minutes of the BoS held on 26-11-2015 are as follows:

1. Discussion, modification and approval of the syllabus of B.A., M.A. and M.Phil in political science.  
The syllabus of the above mentioned courses is approved in BoS and enclosed for ratification.
2. Finalization of research topics and allotment of supervisors to M.Phil research students of political science.  
The BoS has approved it and is enclosed for ratification.
3. To start Ph.D in political science from the academic year 2016-17.  
The resolution of the BoS to start Ph.D programme in Political Science from the academic year 2016-17 is enclosed for ratification.
4. Approval of the list of internal & external examiners of the department of political science approved by the BoS is enclosed for ratification.
5. Minutes of the BoS held on 26-11-2015 are enclosed for approval.

B. The agenda items of the Department based on the minutes of the BoS held on 18-2-2016 are as follows:

1. Introduction of Bridge Course in Political Science and consideration of the syllabus for both the semesters of the course.  
The resolution of the BoS to introduce the Bridge Course in Political Science and the syllabus for its two semesters as approved by BoS is enclosed for approval.



2. Introduction of CBCS system at the P.G. level of Political Science from the academic year 2016-17.

The resolution of the BoS to introduce the CBCS system at the P.G.level of Political Science from the academic year 2016-17 and the structure of the CBCS system are enclosed for approval

3. Minutes of the Bos meeting held on 18-2-2016 are enclosed for approval.

**V. Agenda items of Department of Islamic Studies:**

Five BoS meetings held in the Department of Islamic Studies on 02.02.2012, 11.03.2013, 05.07.2014, 21.12.2014, and 18-02-2016 respectively.

The agenda items of the Department based on the above minutes are as follows:

1. To start Ph.D in Islamic Studies from the academic year 2016-17.  
The resolution of the BoS to start Ph.D programme in Islamic Studies from the academic year 2016-17 is enclosed for ratification.
2. Revised syllabus of M.Phil/Ph.D. Course Work.  
The BoS approved it. Copy enclosed and submitted for ratification.
3. Revised syllabus of P.G. course as per CBCS system including paper for CBCS basket.  
The BoS approved it. Copy enclosed and submitted for ratification.
4. New syllabus of 5<sup>th</sup> & 6<sup>th</sup> semesters and revised syllabus of 1<sup>st</sup> to 4<sup>th</sup> semesters and Compulsory add n papers (CAP) (three papers) of U.G. programme.  
The BoS approved it. Copy enclosed and submitted for ratification.
5. Allocation of research topics and supervisors of M.Phil. programme students.  
The BoS approved it. Copy enclosed and submitted for ratification.
6. Revised criterion for admission into M.Phil/Ph.D programme in Islamic Studies.  
The BoS approved it. Copy enclosed and submitted for ratification.
7. Criterion for admission into P.G. course of Islamic Studies.  
The BoS approved it and is submitted for ratification.
8. The minutes of all the BoS meetings are enclosed for approval.



**VI. Agenda items of Department of History:**

**A.** The agenda items of the Department based on the minutes of the BoS held on 17-05-2014 are as follows:

1. Preparation of syllabus for the subject of History for the five years integrated course.

The BoS prepared the syllabus of History for the three years B.A. course (6 semesters) and submitted for ratification.

2. Minutes of the Bos meeting held on 17-5-2014 are enclosed for approval.

**B.** The agenda items of the Department based on the minutes of the BoS held on 30-04-2015 are as follows:

1. Preparation of the structure of the course of the four semesters of M.A. in History to be introduced from the academic year 2015-16.

The BoS approved it and is submitted for ratification.

2. Preparation of syllabus for the semester I and semester II of M.A., History.

The BoS approved it and is submitted for ratification.

3. Minutes of the Bos meeting held on 17-5-2014 are enclosed for approval.

**C.** The agenda items of the Department based on the minutes of the BoS held on 26-02-2016 are as follows:

1. Preparation of the syllabus for the semester III and semester IV of M.A. in History.

The BoS approved it and is submitted for ratification.

2. Introduction of CBCS system at the P.G. level in M.A. in History.

The BoS approved it and is submitted for approval.

3. Introduction of Bridge Course in History and preparation of syllabus for both the semesters of the Bridge Course in History.

The BoS approved it and is submitted for approval.

4. Reviewing of maximum age limit for admission into the PG programme of History.

The BoS resolved that the maximum age limit may be 35 years age and copy enclosed for approval.

5. Reviewing of maximum intake capacity in the programme of M.A. History.

The BoS resolved to increase the in – take capacity from 25 to 30 and copy enclosed for approval.

6. Minutes of the Bos meeting held on 26-2-2016 are enclosed for approval.
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## **VII. Agenda items of Department of Sociology:**

- A. The first meeting of the BoS of the Department of Sociology has been held on 15<sup>th</sup> and 16<sup>th</sup> April, 2015.

The agenda items of the Department based on the minutes of BoS held on 15<sup>th</sup> and 16<sup>th</sup> April, 2015 are as follows:

1. Introduction of Post Graduate programme, M.A., in Sociology from the academic year 2015-16.  
The BoS approved it. Copy enclosed and submitted for ratification.
2. Finalization of titles of all the courses/papers to be taught in all the semesters of M.A.  
The BoS approved it and is submitted for ratification.
3. Corrections in the titles of the courses/papers.  
The BoS approved it and is submitted for ratification.
4. Changes in structure of M.A. syllabus for all the courses/papers in first and second semesters.  
The BoS approved it and is submitted for ratification.
5. Sequencing of the M.A. courses/papers in four different semesters of M.A. prepared by the Ad-hoc BoS.  
The BoS approved it and is submitted for ratification.
6. Sequencing of the courses/papers for B.A Sociology and preparation of syllabus for the Ist to IVth semesters.  
The BoS approved it and is submitted for ratification.
7. The minutes of the 1<sup>st</sup> BoS held on 15<sup>th</sup> and 16<sup>th</sup> April, 2015 is enclosed for approval.

B. The second meeting of the BoS of the Department of Sociology has been held on 11<sup>th</sup> and 12<sup>th</sup> December, 2015.

The agenda items of the Department based on the BoS held on 11<sup>th</sup> and 12<sup>th</sup> December, 2015 are as follows:

1. Finalization of modalities for Dissertation work in the final semester of Masters' programme.  
The BoS approved it. Copy enclosed and submitted for ratification.
2. Decision on Field trip during the winter vacation.  
The BoS approved it. Copy enclosed and submitted for ratification.
3. Finalization of syllabus of 5<sup>th</sup> and 6<sup>th</sup> semester courses for the B.A., in Sociology.  
The BoS approved it. Copy enclosed and submitted for ratification.
4. Introduction of CBCS system and its entire structure for the academic year 2016-17  
The BoS approved it. Copy enclosed and submitted for ratification.
5. Maximum intake: The BoS approved to have a maximum of 20 students of other disciplines per CBCS Course offered by the Department.
6. The minutes of the 2<sup>nd</sup> BoS held on 11<sup>th</sup> and 12<sup>th</sup> December, 2015 is enclosed for approval.



C. The third meeting of the BoS has been held on 13<sup>th</sup> February, 2016. The minutes of the BoS have been enclosed.

The agenda items of the Department based on the minutes of BoS held on 13<sup>th</sup> February, 2016 are as follows:

1. Introduction of Bridge Course in the Department of Sociology.  
The BoS approved it. Copy enclosed and submitted for approval.
2. Intake in M.A. Sociology: The BoS recommended that the maximum intake may be 20 students from the academic year 2016-17.  
The BoS approved it. Copy enclosed and submitted for approval.
3. The minutes of the 2<sup>nd</sup> BoS held on 11<sup>th</sup> and 12<sup>th</sup> December, 2015 are enclosed for approval.

### **VIII. Agenda items of Department of Economics:**

The first and second meetings of the BoS of the Department of Economics have been held on 01.05.2015 and 12.02.2016 respectively.

A. The agenda items of the Department based on the minutes of the BoS held on 01-05-2015 are as follows:

1. Course Structure & Detailed 'Course Outline of Bachelor of Arts Programme for Economics.

The BoS approved the same. Copy enclosed and submitted for ratification.

2. Masters programme in Economics (Course Structure, Rules & Regulations, Admission Process Intake, Eligibility and Detailed Course Outline)

The BoS approved the same. Copy enclosed and submitted for ratification.

3. a.) The pattern of sample question papers for M.A. as well as B.A. for end semester exams.

The BoS approved and submitted for ratification.

4. The minutes of BoS meeting approved by BoS is enclosed for approval.



**B.** The agenda items of the Department based on the minutes of the BoS held on 12-2-2016 are as follows:

1. Introduction of Bridge Course in Economics and syllabus for two semesters of the course.

• The resolution of the BoS to introduce the Bridge Course in Economics and the syllabus for its two semesters are enclosed for approval.

2. Introduction of CBCS system at the P.G. level of Economics from the academic year 2016-17.

The BoS approved it. Copy enclosed and submitted for approval.

3. Maximum intake may be reduced in P.G. programme.

The BoS resolved that the maximum intake should be reduced to 20. Copy enclosed and submitted for approval.

4. Minutes of the BoS held on 12.2.2016 are enclosed for approval.

**IX. Common Agenda items irrespective of Departments concerned with B.A. Course:**

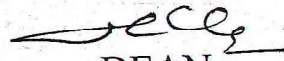
1. Introduction of the 5 year integrated Post Graduate Programme in Social Sciences and Languages with exit options at the end of third and fourth semester with Bachelors Degree and Honors Degree respectively on semester mode with Choice Based Credit System and Add - on Courses and Breadth Courses.

The above course is meant for Head Quarters and for MANUU College of Arts & Social Sciences for Women, at Badgam, J & K.

The initial decision was to introduce 5 year integrated P.G. programme as submitted above. However, the University has introduced Bachelor of Arts programme at Head Quarters from the academic year 2014-15 and at MANUU College of Arts & Social Sciences for Women, Badgam, J & K from the academic year 2016-17.

The Dean of School of Languages, Linguistics and Indology, Dean of School of Arts & Social Sciences and Dean of Sciences have prepared the course structure, examination pattern, question paper model, CBCS, pattern of award of grade, etc.

The same is submitted for ratification.

  
DEAN

School of Arts & Social Sciences