

## Department of Arabic

### Minutes of the 8<sup>th</sup> Meeting of the Board of Studies of the Department of Arabic held on 23<sup>rd</sup> February, 2015

The 8<sup>th</sup> meeting of the Board of Studies of the Department of Arabic held on 23<sup>rd</sup> February, 2015 at 10.00 a. m. in the chamber of the Head, Department of Arabic, SLL&I, MANUU, Hyderabad.

The following members were present in the meeting:

Dr. Abdul Quddoos	Chairman
Prof. Syed Mohammed Haseebuddin Quadri	Member
Prof. M. Hassan Khan	Member
Prof. Mujeebur Rahman	Member
Dr. Syed Alim Ashraf	Member
Dr. Javed Nadeem Nadvi	Member
Dr. Samina Kausar	Member
Dr. M.M. Sharfe Alam	Member

The members of the BoS discussed all the agenda items in detail and approved them as follows:

1. The members of the BoS discussed all the items of the minutes of the Departmental Research Committee (DRC) meeting held on 18<sup>th</sup> February, 2015 at the Department of Arabic in detail and approved them as under:
  - i. Panel of Examiners for M. Phil./Ph.D. Programmes.
  - ii. The Research Proposals submitted by the M. Phil. Research Scholars enrolled in the year 2014-15 with minor amendments incorporated in the proposals. (Annexure-I).
  - iii. The Research Proposals submitted by the Ph.D. Research Scholars enrolled in the year 2014-15, with minor amendments incorporated in the proposals (Annexure-II).
  - iv. The suggestion of the DRC to write the title of the Arabic topics of research proposals in Roman Transcript at the time of the submission of the Dissertation/Thesis.
  - v. The assigning of the Supervisors to M. Phil. Research Scholars. (Annexure- I).
  - vi. The assigning of the Supervisors to Ph. D. Research Scholars. (Annexure-II)
  - vii. The assigning of Dr. Syed Alim Ashraf, Associate Professor, Arabic, as the Supervisor of the two Ph. D. Research Scholars: **Hafiz Imaduddin Mohsin** and **Syed Muddassir Ahmed** who were working under the supervision of the late Professor Abdul Moiz.
  - viii. The cancellation of the admissions of **Shaik Mohammed Shahid Abdullah**, the Ph. D student and **M. Faheem**, the M. Phil student.

2. The members of the BoS approved the proposed Panel of Examiners for the following Programmes:
  - (i) M. A. **II & IV** Semesters
  - (ii) Certificate of Proficiency in Arabic (CPA) **II** semester,
  - (iii) Diploma in Arabic (DA) **II** semester,
  - (iv) Diploma in Arabic Translation (DAT) **II** semester,
  - (v) B. A. (Arabic) core paper **II** semester and
  - (vi) B. A. Arabic 2<sup>nd</sup> Language **II** semester.
3. The members of the BoS approved the revision of the existing syllabi of the following programmes :
  - (i) Paper nos. **I, II, III** and **VIII** of M. A. Programme. (Annexure- III)
  - (ii) All four papers of Diploma in Arabic (DA). (Annexure-VI)
4. The starting of **Advance Diploma in Modern Arabic Language and Translation**, in place of the existing programme of **Diploma in Arabic Translation (DAT)**.
5. The members of the BoS finalized and approved the syllabus of the proposed programme of **Advance Diploma in Modern Arabic Language and Translation**, (Annexure-V).  
The members of the BoS approved the eligibility criteria of the admission to the programme of **Advance Diploma in Modern Arabic Language and Translation**.
6. The members of the BoS finalized and approved the syllabus of the III, IV, V & VI semesters of B. A. **Arabic core paper**. (Annexure-IV)
7. The members discussed the importance of Educational Tour as part of the curriculum in M.A. programme to make the learners acquainted with the works and contribution of Indians in promotion and preservation of Arabic language and literature across the country
8. The members made a proposal before the BoS to introduce Entrance Test for admission to M.A. Arabic programme to ensure the quality of the candidates desirous to getting admission to M.A. Arabic programme at MANUU. The BoS appreciated the proposal and recommended to introduce Entrance Test for admission to M.A. Programme. If the Entrance Test is not found viable, the Department may be permitted to conduct the interview.
- 9 **Other Items with the permission of the Chairman**
  - i. The members Approved the Minutes of the 7<sup>th</sup> BoS (Arabic) Meeting held on 16<sup>th</sup> April 2014 at 10:30 a. m. in the Committee Room, VIP Guest House, MANUU.
  - ii. The BoS suggested the organization of Research Methodology workshop.
  - iii. The members suggested that the research trends should be traced on the Internet.
  - iv. Prof. Mujeebur Rahman, CAAS-SLLCS, JNU, the external member, conveyed the message of H.E. Ahamd Mohammad Abdur Rahman, the Cultural Councilor and Director of the Cultural Bureau in the Embassy of the Arab Republic of Egypt, New Delhi, to the faculty members of the department that his section is all willing and eager to provide support to the department. He further apprised the members that a number of agreements for academic exchange signed between the governments of Egypt and India are not being implemented.

Hence all possible efforts should be made to get those agreements implemented as they are going to be very useful for the research scholars of the Arabic in Indian universities and colleges.

- v. The members noted and acknowledged the huge contribution made by late Prof. Abdul Moiz, former head of the department, to the development of the department of Arabic in this University. They remembered him as a dynamic teacher and administrator, a brilliant scholar, a great educationist and above all a very good human being. With his tragic demise a great void has been created which is difficult to fill. The members prayed to Almighty Allah to reward him for his services and bless his soul.



**Dr. Abdul Quddoos**  
Chairman, BoS (Arabic)



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MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University Established by an Act of Parliament in 1998)

Gachibowli Hyderabad (A.P.) 500 032, Ph: 040 – 23006612, 13, 14, and 15

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قسم اللغة العربية وآدابها

Department of Arabic



### AGENDA ITEMS

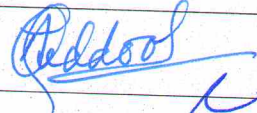
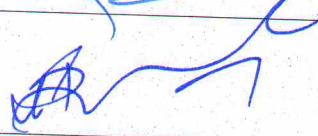
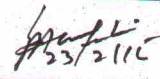

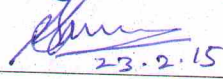
For 8<sup>th</sup> BOS Meeting to be held tentatively in the last week of January, 2015

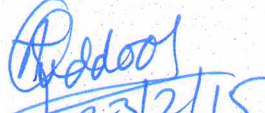
- Item No. 1: Finalizing Panel Examiners for M.A., M. Phil and Diploma programmes in Arabic
- Item No. 2: Finalizing the Research Topics for M.Phil. Research Scholars enrolled in the academic year 2014-15
- Item No. 3: Finalizing the Research Topics for Ph. D. Research Scholars enrolled in the academic year 2014-15
- Item No. 4: Revision of Existing Syllabi of M. A., M. Phil, Ph. D. (Course Work), DAT, DA and CPA Programmes in Arabic
- Item No. 5: Extension of term for M. Phil. Research Scholars enrolled in 2013.
- Item No. 6: Proposal for Introducing Educational Tour as part of the Curriculum.
- Item No. 7: Introducing Entrance Test for admission to M. A. Arabic.
- Item No. 8: Assigning Supervisors for M. Phil & Ph. D Scholars.
- Item No. 9: Change of Supervisors.
- Item No.10: Any other matter with the permission of the Chair.

Head, department of Arabic

Department of Arabic

Attendance sheet of BoS (Arabic) meeting held on 23<sup>rd</sup> February, 2015 in the chamber of the HoD, Arabic, SLL&I building, MANUU.

S No	Name	Signature
01	Dr. Abdul Quddoos Chairman,	
02	Prof. Syed Mohammed Haseebuddin Quadri, Dean, SLL & I (Member)	
03	Prof. Hassan Khan (Member)	M. Hassan Khan 23.2.15
04	Prof. Mujeebur Rahman (Member)	Mujeebur Rahman 23.2.15
05	Dr. Syed Alim Ashraf (Member)	 23/2/15
06	Dr. Javed Nadeem Nadvi (Member)	 23/2/15
07	Dr. M.M. Sharfe Alam (Member)	 23.2.15
08	Dr. Sameena Kausar (Member)	Sameena Kausar 23/2/15

  
Chairman BoS (Arabic)