

Department of Arabic

Minutes of the 9th Meeting of the Board of Studies of the Department of Arabic held on 27th February, 2016

The 9th meeting of the Board of Studies of the Department of Arabic held on 27th February, 2016 at 10:30 a. m. in the chamber of the Head, Department of Arabic, SLL&I, MANUU, Hyderabad.

The following members were present in the meeting:

Dr. Abdul Quddoos	Chairman
Prof. Mohd. Naseemuddin Farees	Member
Prof. M. Hassan Khan	Member
Prof. Mujeebur Rahman	Member
Dr. Syed Alim Ashraf	Member
Dr. Javed Nadeem Nadvi	Member
Dr. Samina Kausar	Member
Dr. M.M. Sharfe Alam	Member

The members of the BoS discussed all the agenda items in detail and approved them as follows:

1. The members Approved the Minutes of the 8th BoS (Arabic) Meeting held on 23rd February, 2015 at 10:30 a. m. in the chamber of the Head, Department of Arabic, SLL&I, MANUU, Hyderabad.
2. The proposal of introducing B. A. Arabic Honors with the CBCS pattern in the Department from the academic year, 2016-17, was discussed, appreciated and approved.
3. The Syllabus of the **B. A. Arabic Honors with CBCS Pattern, proposed to be started from the academic year 2016-17**, was discussed and approved with minor modifications. (**Annexure-III.**)
4. The revised Syllabus of the combined M. Phil and Ph. D. Course Work was discussed and approved (**Annexure-IV.**)
5. The department's proposal of introducing Entrance Test for admission to M.A. Arabic to ensure selection of better quality candidates for the course, the members of the BoS discussed the proposal appreciated it and strongly recommended introduction of Entrance Test for admission to M.A. Arabic Programme at MANUU.

6. The proposal of the department for enhancing the existing intake of M. A. Programme from 35 to 40 (Seats), was discussed and approved.
7. The Research Topics and Proposals submitted by the M. Phil. Research Scholars enrolled in the academic year 2015-16, was discussed and approved (Annexure-I).
8. The Research Topics and Proposals submitted by the Ph.D. Research Scholars enrolled in the academic year 2015-16, was discussed and approved (Annexure-II).
9. The assigning Supervisors to the M. Phil. Research Scholars, was discussed and approved (Annexure- I).
10. The assigning Supervisors to the Ph. D Research Scholars, was discussed and approved (Annexure- II).
11. The Department's proposal of offering one paper at M. A. level for the students of other departments was discussed and approved along with its syllabus (**Annexure-V**).
12. The Department's proposal of publishing an annual literary magazine namely *مجلة الهلال الجديدة* was welcomed by the members of the BoS requesting the University to support the initiative and provide the department with suitable funds for the same.
13. The proposal of setting up a Departmental Library to be named after late Professor Abdul Moiz, as Professor Abdul Moiz Memorial Library, was **welcomed and endorsed**. The members also noted and acknowledged the huge contribution made by late Prof. Abdul Moiz, former head of the department, to the development of the Department of Arabic and the Department of Islamic Studies in this University. They remembered him as a dynamic teacher and administrator, a brilliant scholar, a great educationist and above all a very good human being. The members prayed to Almighty Allah to reward him for his services and bless his soul.
14. The Department's proposal of conducting Semester End examinations of M. Phil and Ph. D course work together with other PG Semester End Examinations was discussed and endorsed.
15. The Department's proposal of conducting Semester End examinations of Diploma in Arabic Translation, Diploma in Arabic and Certificate of Proficiency in Arabic, together with other PG Semester End examinations, was discussed and endorsed.

16. The Department's proposal of introducing Arabic as a main paper in B. A. programme through distance mode, was discussed by the members of the BoS and suggested that introducing Arabic as a main paper in B. A. programme through distance mode does not come under the jurisdiction of the Department of Arabic.
17. Under 'any other matter' the following items were discussed and approved by the members of the BoS, as under:
- i. The proposal of the Department of Arabic about assigning a registration number to the M. Phil Scholars and notification of the same to them to be issued by the Academic Section of the University mentioning their research topics and supervisors etc. was discussed and approved.
 - ii. The proposal of the Department of Arabic about assigning a registration number to the Ph. D Scholars and notification of the same to them to be issued by the Academic Section of the University mentioning their research topics and supervisors etc. at two stages first provisional registration notification before completing one year and the second final registration notification between twelve months to eighteen months, was discussed and approved.
 - iii. The proposal of the Department about notification to the M.Phil and Ph.D. Research scholars regarding the award of the degrees to be issued by the Academic Section of the University was discussed and approved.
 - iv. The members of the BoS discussed the importance and role of seminars and symposia in uplifting the educational and intellectual standards of the department and hence recommended that the department must hold annual conferences/seminars on relevant topics. The Board requests the University to provide the department with suitable grants for holding conferences/seminars every year.
 - v. The members of the BoS welcomed the Department's proposal of Starting Ghulam Ali Azad Bilgrami Annual Memorial Lecture series in the Department and felt that this would be necessarily useful for the students and teachers alike. The Board requests the University to provide the department with suitable grants for the same.



27/2/16

Dr. Abdul Quddoos
Chairman, BoS (Arabic)



A G E N D A I T E M S

For the 9th BoS (Arabic) Meeting to be held tentatively in the last week of February, 2016

1. Minutes of the of the 8th Meeting of the BoS Arabic held on 23rd February, 2015
2. Proposal for introducing B. A. Honors CBCS pattern from the academic year, 2016-17 in the Department.
3. Designing and finalizing the Syllabus of the **B. A. Honors CBCS Pattern to be started from the academic year 2016-17 .**
4. Revision of the Existing combined Syllabus of M. Phil/Ph. D. course work
5. Proposal for Introducing Entrance Test for admission to M. A. Arabic programme with descriptive written test of 50 marks.
6. Proposal for Increasing intake of M. A. Programme up to 45(Seats)
7. Finalizing the Research Proposals of the M. Phil. Research Scholars enrolled in the academic year 2015-16
8. Finalizing the Research Proposals of the Ph. D. Research Scholars enrolled in the academic year 2015-16
9. Assigning supervisors to the M. Phil. Research Scholars enrolled in the academic year 2015-16
10. Assigning supervisors to the for Ph. D. Research Scholars Enrolled in the academic year 2015-16
11. Proposal for introducing one paper to M. A. Programme for the students of other departments and finalizing its syllabus.
12. Proposal for publishing an annual literary magazine namely {مجله الهلال الجديده}
13. Setting up of the Departmental Library to be named after late Professor Abdul Moiz. (as Professor Abdul Moiz Memorial Library).
14. Proposal for conducting semester end examinations of M. Phil/ Ph. D course work together with other PG semester end Examinations.
15. Proposal for conducting semester end examinations of DAT, DA and CPA together with other PG semester end Examinations

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Department of Arabic



16. Proposal for introducing Arabic as a Core paper (main paper) in B. A.

programme through distance mode from the academic year, 2016-17

17. Any other matter with the permission of the Chair:

- I. Proposal for issuing Notification by the University for registration of M. Phil.
- II. Proposal for Notification by the University for Provisional and Final registration of Ph. D.
- III. Proposal for issuing Notification for the award of M. Phil and Ph. D degrees.
- IV. Holding a National Seminar on:
- V. Proposal for Memorial Lecture series in the Department.

Chairman, Board of Studies (Arabic)

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DEPARTMENT OF ARABIC

Attendance sheet of BoS (Arabic) meeting held on 27th February, 2016 in the chamber of the HoD, Arabic, SLL&I building, MANUU.

S. No.	Name	Signature
1	Dr. Abdul Quddoos Chairman,	
2	Prof. Naseemuddin Farees, Dean, SLL & I, and (Member)	
3	Prof. Hassan Khan (Member)	
4	Prof. Mujeebur Rahman (Member)	
5	Dr. Syed Alim Ashraf (Member)	
6	Dr. Javed Nadeem Nadvi (Member)	
7	Dr. M.M.Sharfe Alam (Member)	
8	Dr. Sameena Kausar (Member)	

Chairman, BoS (Arabic)