



प्रवेशनिदेशालय/Directorate of Admissions

Procedure for Conduct of Online Counselling of M.A. (Public Administration)

1. The selected candidates will have to upload the following certificates from **07th Aug & 08th Aug, 2024** through their login credentials on the Admission portal. <https://manucoe.in/regularadmission/>
 - *Proof of Urdu as a language/subject/medium at 10th/12th /Graduation or equivalent from Madarasa Board.
 - *Marks sheet of 10th/SSC/equivalent Board Examination.
 - Marks sheet of 12th Board Examination.
 - *Marks sheet of qualifying examination Graduation.
 - Transfer certificate (from the Institution last studied).
 - Migration certificate (from the Institution last studied).
 - *Valid Category certificates SC/ST/OBC/EWS (format prescribed by Government of India) if applicable.
 - *Valid Special category certificate (Kashmiri migrant / PWD / Children of Armed Personnel / Sports / NCC / NSS) if applicable.
 - Bonafide / Character certificate (from the institution last studied).

Note: * Mandatory as relevant.

2. While uploading the certificates, selected candidates are required to update their mobile phone number and email through which they could be contacted.
3. **The Certificate verification will be taken up by concerned Departments. The candidates are required to be alert and available to respond for any clarification sought by the Department Verification team from 10am to 5:30pm on 09th Aug 2024.**
4. In case of non mandatory certificates time would be given for submission till **12th August, 2024**.
5. If your certificates are in order and the verification team approves your provisional admission, then you will receive an SMS or email to proceed for fee payment.
6. **To complete the admission process, again login to your admission portal and pay the required admission fee. The last date of fee payment is 11th August, 2024.**
7. In case the verification team finds that candidate is not eligible he/she will receive an SMS or email indicating which certificate is not proper or which certificates were not uploaded.
8. In case any candidate finds difficulty in uploading of certificates for assistance he/she may send an email to admissionsregular@manuu.edu.in .
9. For further admission related updates please join and check WhatsApp channel <https://whatsapp.com/channel/0029Va55YVu5vKA4ldmP0B3f>.

**Second List of Provisionally Selected Candidates for Admission into M.A. (Public Administration)
(Regular Mode) 2024-25**

S.No	Application No	NAME	Gender	Rank	Category	Allotted Category
1	M240007842	AISHA SIDDIKA	Female	1002	OBC	Gen Women
2	M240012703	MAROUF NAZIR	Male	1004	General	General
3	M240013641	MD ASIF	Male	1016	General	General

निदेशक / Director,
प्रवेशनिदेशालय/Directorate of Admissions