

CIRCULAR

Sub: Timelines for Odd Semester (O-24) - Certificate / Diploma / UG/ PG / PhD Programs - Reg. Ref: Academic Calendar Notification No.38, dated 09.05.2024.

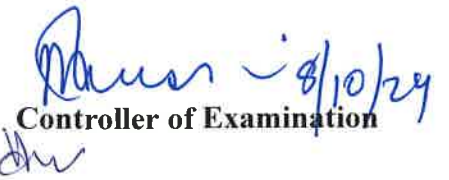
Following are the Timelines for uploading Attendance and Internal Marks in the Odd Semester for all Programmes at all Campuses:

SN	Task	Scheduled Date	Scheduled Date
	For all Certificate / Diploma / UG/ PG / PhD Programs (except NCTE)	Continuing Students (III Sem onwards)	Newly Admitted (I Sem)
1.	Last date of Instructions of Odd Semester	7.11.2024	19.11.2024
2.	Release of PINS by Exam Branch for uploading IA Marks	28.10.2024	28.10.2024
3.	Uploading of Attendance	4.11.2024	14.11.2024
4.	Uploading of IA marks by the faculty concerned	4.11.2024	14.11.2024
5.	Display of CIE marks by Department	7.11.2024	18.11.2024
6.	Release of Admit Cards	7.11.2024	18.11.2024
7.	Commencement of Odd Semester Exams	8.11.2024	20.11.2024

	For NCTE Programmes	Continuing Students (III Sem)	Newly Admitted (I Sem)
1.	Last date of Instructions of Odd Semester	20.11.2024	26.11.2024
2.	Release of PINS by Exam Branch for uploading IA Marks	12.11.2024	12.11.2024
3.	Uploading of Attendance	18.11.2024	22.11.2024
4.	Uploading of IA marks by the faculty concerned	18.11.2024	22.11.2024
5.	Display of CIE marks by Department	19.11.2024	26.11.2024
6.	Release of Admit Cards	19.11.2024	26.11.2024
7.	Commencement of Odd Semester Exams	21.11.2024	27.11.2024

Notes:

- As per the Examination Regulations Clause 2.15. Attendance: In order to appear in SSE, the student must have passed in all CIE /practical/viva voce as case may be and fulfill minimum consolidated attendance norm of 75%. The attendance norms shall be further subject to additional requirements of professional and technical programs. For example in teacher education programs the minimum consolidated attendance requirement is that of 80%.
- As per the Examination Regulations Clause 2.15.1. Further in the case of teaching practice/field work in teacher education (like B Ed and M Ed) and Master of Social Work programs respectively the students must also fulfill the minimum attendance requirement of 90%. The students failing to secure the minimum attendance in practical work of these programs shall not be allowed to appear for the semester end exams and they shall be required to repeat the semester.
- All the students must ensure that the mandatory Ability Enhancement / Generic / Non-Credit courses are opted & completed before completion of the program.
- Academic Coordinators shall ensure that the attendance of the students in all papers/courses is available on IUMS portal.
- If the name of the student is not available to upload Attendance, please check whether the student has opted the course.
- If the name of the student is not available to upload IA Marks, it could be due to (i) either the student has not opted the course or (ii) due to shortage of attendance.
- The URL/IUMS shall not be accessible for updates after the due dates detailed above.


 Controller of Examination

**To: All the HoDs / I/c Satellite Campuses / Principals of the CTEs & Polytechnics
 All the Academic Coordinators**